

SPECIAL MEETING

AGENDA

CITY OF FREDERICKSBURG CITY COUNCIL

MONDAY, FEBRUARY 8, 2016

4:00 PM

Law Enforcement Center, 1601 E. Main St.

1. Call to order.
2. **4:00 PM** Consider the Parks Master Plan and Parks Capital Improvement Projects. Pp 1-12
3. **5:00 PM** Consider HOT Funding Requests. Pp 13-16

ADJOURNMENT



CITY COUNCIL MEMO

DATE: February 3, 2016

TO: Mayor and City Council I

FROM: Kent Myers, City Manager

SUBJECT: Parks Master Plan and Parks Capital Improvement Projects

Summary:

At Monday's special City Council meeting Dennis Sims will be present to discuss the Parks Master Plan and parks improvement projects that the Council may want to present to the voters as part of a bond proposal.

Recommendation:

It is recommended that the Council provide your final input on the Parks Master Plan and continue discussion on projects that you may want to include in a 2016 or 2017 bond proposal.

Background / Analysis:

The City is in the process of finalizing the update to our Parks Master Plan. Our consultant, Dennis Sims, will be present at the Council meeting to discuss the proposed new Plan. It is important that the Council provide Dennis with your final input so that he can make changes and present the Plan to the Council for approval in March. As you know, Jimmy Alexander will be retiring at the end of March and our goal is to get the Plan approved prior to his retirement.

Attached to this staff report is various information that Dennis plans to include in the Parks Master Plan. You have already reviewed and discussed most of this information at a previous Council meeting.



The City of Fredericksburg

However, the final page is a new proposed priority listing of future parks improvement projects. These are the consultants recommendations based upon the previous input from the Council, Parks staff and the public. Please review this listing carefully as this will be the focus of most of the discussion at Monday's meeting. Are you OK with the priorities as listed? If not, what changes or additions would you like to make to be included in the Parks Master Plan?

In addition to finalizing the discussion on the Parks Master Plan, we would like to continue the discussion on parks improvements that you would like to consider referring to the voters for bond financing either in November, 2016 or May, 2017. Once the Council provides additional direction, we can start preparing drawings and final cost estimates for these improvements. This additional information will be presented back to the Council for future discussion in the next several months before any decisions are made.

Attachments:


Department Approval


City Manager Approval



PARK & RECREATION NEEDS ASSESSMENT 2016

City of Fredericksburg, Texas

PARKS AND RECREATION MASTER PLAN

PUBLIC INPUT TALLY SHEET

CITY OF FREDERICKSBURG

PARK ELEMENTS		HIGH	PRIORITY MEDIUM	LOW
1	Walking/Jogging/Biking Trails	507	112	37
2	Swimming Pool	297	106	45
3	Youth Baseball	294	104	41
4	Youth Soccer	282	116	32
4	Natural Areas	282	128	48
6	Playgrounds	258	130	26
7	Youth Softball	240	80	37
8	Picnic Areas	213	132	44
9	Youth Football	153	66	61
10	Golf Course	150	54	129
11	Picnic Shelters	144	104	53
12	Recreation Center	126	94	83
12	Tennis Courts	126	82	61
14	Splash Pad - Soft Surface - Padded - Covered	90	4	0
15	Basketball Courts	78	88	59
16	Adult Soccer	69	56	68
17	Adult Softball	42	54	72
18	Clean Creeks in Park Areas	30	2	0
19	Tennis Facility Improvements	27	0	0
20	Natural Play Areas & Playgrounds (Built in Nature)	24	0	0
20	Keep Old Fair Park (As is; Open)	24	4	0
22	Early Morning Pool Hours	18	4	0
22	Tennis Court Resurfacing	18	0	0
24	Frantzen Park - More Swings, Playgrounds, (Extend)	15	0	0
24	Tennis Facility Expansion	15	0	0
24	Better Surface on Marketplatz Playground (Not Dirt)	15	4	0
27	Skate Park (Skateboard)	12	6	0
27	Indoor Play Area For Young Children	12	2	0
27	Dog Park	12	2	3
30	Golf Course	9		
31	Volleyball / Sand Volleyball	6	0	1
31	Playgrounds with Cushion for Age 3 and Under	6	0	0
31	HEB Park / Keep HEB Field	6	0	0
31	Animal Shelter	6	0	0
31	Animal Control	6	0	0
31	Public Shooting Range / Rifle Range	6	2	0
31	Indoor Basketball Court	6	0	0
31	Walking/Jogging/Biking Trails	6		
31	Natural Areas	6		
40	Emphasize organized sports for all ages	3	0	0
40	More Parks, etc. for Children under age of 5 years	3	0	0
40	Fishing Areas	3	0	1
40	Tennis Court Lights Improvement	3	0	0
40	Bike Lane from Main Street to Lady Bird	3	0	0
40	Fitness walks with equipment along the path	3	0	0
40	Park Along Highway 16	3	0	0
40	Park Near/In Stoneridge	3	0	0
40	Open Fields for Concerts / Gatherings	3	0	0
40	Spray Park / Water Park	3	2	0
40	Fort Martin Scott	3	0	0
40	Pickle Ball Court	3	2	0
40	Gazebo Park	3	0	0
40	Travis Street Pool to Open More Days and Hours	3	0	0
40	Sun Shelter for Skate Park	3	0	0
40	Shaded Playgrounds	3	0	0
40	Better Playgrounds at City Park	3	0	0
40	Better & More Walking Trails at City Park	3	0	0
40	Youth Games	3	0	0

	PARK ELEMENTS	PRIORITY		
		HIGH	MEDIUM	LOW
40	Neighborhood Parks	3	0	0
40	Better Lighting Marketplatz	3	0	0
40	New Wellness Center	3	0	0
40	Cross on Mountain Park Needs More Care	3	0	0
40	Amphitheater	3	0	1
40	Greenspace for Year-Round Residents	3	0	0
40	Convention Center @ LBJ Park	3	0	0
40	Parking Tower	3	0	0
40	Special Needs Children Play Area	3	0	0
40	Tennis Courts	3		
40	Adult Softball	3		
40	Adult Soccer	3		
40	Recreation Center	3		
40	Swimming Pools	3		
73	Shade Canopies on New/Existing Playgrounds	0	2	0
73	Indoor Swimming Pool	0	8	0
73	Parks	0	4	0
73	Dining Re-Opened at Golf	0	0	1
73	Small Recreation Center	0	2	0
73	Sidewalks	0	2	0
73	Hotel @ LBJ Park	0	2	0
73	Swim Center @ LBJ Park	0	2	0
73	Parkway to Loop Past LBJ Park	0	0	1
73	Expand Softball for Adult Tournaments @ LBJ Park	0	0	1
73	Expand LBJ Park	0	0	1
73	Business, Hotels and Shopping			



Public Input Meeting Priority List Fredericksburg, Texas December 7, 2015

The City of Fredericksburg held a public input meeting on August 17, 2015 to receive citizens' comments on the park and recreational needs within the City. There were approximately 70 to 75 in attendance. The following is a priority listing of recreational elements mentioned at the meeting.

- Hike and Bike Trails
- Youth Programs
- Soccer
- Passive Recreation
- Recreation Center
- Tennis Courts
- Picnic Areas/Eating Areas/Public
- Girls Softball Fields
- Frisbee Free Throw
- Nature Center / Nature Trail
- Baseball Fields / Little Leagues
- Football Fields
- Renovation Lighting System
- Light Softball at Lady Bird Park
- Fort Martin Scott as Tourist Destination
- Linear Park System / City Park Plan
- Develop a Trail System from 290 Center Creek to Creek Behind Water Treatment Plant
- More Soccer Fields / Use the Multi-Use Fields
- Tennis – How many in schools? Lady Bird courts need repair
- Lighting of Soccer Lights Skate Park
- Nature Center
- Practice Soccer Area for Football and Baseball
- Multi-Use Building for Soccer
- Swimming Pool for Adults
- Promote LBJ Golf Course
- Smart Growth Environmental
- More Green Space
- Neighborhood Parks
- More Parks (as many as possible)
- Skate Park
- Trail at Nature Center

POPULATION RATIO / CITY OF FREDERICKSBURG

Park Facility Standard Analysis Ratio Using Existing Population of 11,500 People in the City

Facility	NRPA Standards	Current City Inventory	Facilities Needed
Basketball	1/5,000	2	1/4,000=3
Tennis Courts	1/2,000	6	1/4,000=3
* Baseball	1/20,000	2	1/5,000 =3
*T-Ball	NS	2	1/5,000=3
*Youth Softball	1/5,000	2	1/5,000=3
*Adult Softball	1/5,000	2	1/5,000=3
Football	1/20,000	0	1/65,000=1
* Soccer	1/10,000	8	1/5,000=3
Playgrounds ⁽¹⁾	NS	3	(1)
Picnic Tables	NS	194	1/300=38
Swimming Pool	1/20,000	2	1/20,000=1
Volleyball	NS	1	1/10,000=2
Trails	NS	Miles	As many as possible*
Recreation Center	1/20,000	0	1/25,000=1

⁽¹⁾ One playground should be installed for each proposed park.

NS = No Standard

NRPA = National Recreation and Parks Association

* As many as possible in order to provide a comprehensive system of pedestrian trails that connect residential areas to parks, schools and open space

* Baseball, T-Ball, Youth Softball, Adult Softball and Soccer use the same facilities

POPULATION RATIO / CITY OF FREDERICKSBURG

Park Facility Standard Analysis Ratio Using 2030 Projected Population of 14,000 People in the City

Facility	NRPA Standards	Current City Inventory	Recommendation
Basketball	1/5,000	2	1/4,000=4
Tennis Courts	1/2,000	6	1/4,000=4
* Baseball	1/20,000	2	1/5,000 =3
*T-Ball	NS	2	1/5,000=3
*Youth Softball	1/5,000	2	1/5,000=3
*Adult Softball	1/5,000	2	1/5,000=1
Football	1/20,000	0	1/65,000=3
*Soccer	1/10,000	8	1/5,000=2
Playgrounds ⁽¹⁾	NS	3	(1)
Picnic Tables	NS	194	1/300=47
Swimming Pool	1/20,000	2	1/20,000=1
Volleyball	NS	1	1/10,000=2
Trails	NS	Miles	As many as possible*
Recreation Center	1/20,000	0	1/25,000=1

⁽¹⁾ One playground should be installed for each proposed park.

NS = No Standard

NRPA = National Recreation and Parks Association

* As many as possible in order to provide a comprehensive system of pedestrian trails that connect residential areas to parks, schools and open space

* Baseball, T-Ball, Youth Softball, Adult Softball and Soccer use the same facilities

POPULATION RATIO / CITY OF FREDERICKSBURG

Park Facility Standard Analysis Ratio Using Ultimate Population of 21,000 People in the City

Facility	NRPA Standards	Current City Inventory	Recommendation
Basketball	1/5,000	2	1/4,000=6
Tennis Courts	1/2,000	6	1/4,000=6
* Baseball	1/20,000	2	1/5,000=5
* T-Ball	NS	2	1/5,000=5
* Youth Softball	1/5,000	2	1/5,000=5
*Adult Softball	1/5,000	2	1/5,000=5
Football	1/20,000	0	1/65,000=1
* Soccer	1/10,000	8	1/5,000=5
Playgrounds ⁽¹⁾	NS	3	(1)
Picnic Tables	NS	194	1/300=70
Swimming Pool	1/20,000	2	1/20,000=1
Volleyball	NS	1	1/10,000=3
Trails	NS	Miles	As many as possible*
Recreation Center	1/20,000	0	1/25,000=1

⁽¹⁾ One playground should be installed for each proposed park.

Table assumes lighted facilities

NS = No Standard

NRPA = National Recreation and Parks Association

* As many as possible in order to provide a comprehensive system of pedestrian trails that connect residential areas to parks, schools and open space

* Baseball, T-Ball, Youth Softball, Adult Softball and Soccer use the same facilities

POPULATION RATIO / CITY OF FREDERICKSBURG

**Park Facility Standard Analysis Ratio
Using Ultimate Urban Population of 33,000 People in the City Limits
& ETJ**

Facility	NRPA Standards	Current Fredericksburg Inventory	Recommendation
Basketball	1/5,000	2	1/4,000=9
Tennis Courts	1/2,000	6	1/4,000=9
* Baseball	1/20,000	2	1/5,000=7
* T-Ball	NS	2	1/5,000=7
* Youth Softball	1/5,000	2	1/5,000=7
* Adult Softball	1/5,000	2	1/5,000=7
Football	1/20,000	0	1/65,000=2
* Soccer	1/10,000	8	1/5,000=7
Playgrounds ⁽¹⁾	NS	3	(1)
Picnic Tables	NS	194	1/300=110
Swimming Pool	1/20,000	2	1/20,000=2
Volleyball	NS	1	1/10,000=4
Trails	NS	Miles	As many as possible*
Recreation Center	1/20,000	0	1/25,000=2

⁽¹⁾ One playground should be installed for each proposed park.

NS = No Standard

NRPA = National Recreation and Parks Association

* As many as possible in order to provide a comprehensive system of pedestrian trails that connect residential areas to parks, schools and open space

* Baseball, T-Ball, Youth Softball, Adult Softball and Soccer use the same facilities

PARK LAND ACREAGE ANALYSIS

Park Land Acreage Analysis – City & ETJ

Park Type	Recommended Acres per 1,000 Persons	Existing Fredericksburg Parks	Acreage for 11,500 Persons Existing Population	Acreage for 14,000 Persons Year 2030	Acreage for 21,000 Persons CL/UP	Acreage for 33,000 Persons Urban ETJ & CL/UP
Neighborhood	2.5 acres	28 acres	29 acres	35 acres	52.5 acres	100 acres
Community	5 acres	20 acres	58 acres	70 acres	105 acres	205 acres
Special	2 acres	4.5 acres	23 acres	28 acres	42 acres	80 acres
Regional	2-6 acres	260 acres	69 acres	84 acres	126 acres	240 acres
Open Space/ Greenbelts	6-8 acres	0 acres	92 acres	112 acres	72 acres	160 acres
Acres Per 1,000 Persons:	23.5 acres	312.5 acres	271 acres	329 acres	397.5 acres	785 acres

CL = City Limit
UP = Ultimate Population
ETJ = ETJ

RECREATIONAL FACILITY DEVELOPMENT PRIORITY LISTING
City of Fredericksburg, Texas

Priority	Facility	Timing	Estimated Cost	Possible Funding Sources
1.	Walking / Jogging / Biking Trails	2016-2021	\$300,000.00/Mile	Bonds, Grants, Private Donations
2.	* Youth Soccer	2016-2021	*\$275,000.00	Bonds, Grants, Private Donations
3.	Picnic Tables / Shelter	2016-2021	\$50,000.00	Bonds, Grants, Private Donations
4.	* Youth Baseball	2016-2021	\$350,000.00	Bonds, Grants, Private Donations
5.	* Youth Softball	2016-2021	\$300,000.00	Bonds, Grants, Private Donations
6.	* Tennis Courts	2016-2021	\$135,000.00 (2)	Bonds, Grants, Private Donations
7.	Natural Areas	2016-2021	Varies	Bonds, Grants, Private Donations
8.	Recreation Center	2016-2026	\$4,000,000.00 to \$10,000,000.00	Bonds, Grants, Private Donations
9.	* Youth Football	2016-2021	\$250,000.00	Bonds, Grants, Private Donations
10.	Playgrounds with Shade	2016-2021	\$100,000.00	Bonds, Grants, Private Donations
11.	Splash Pad – Soft Surface Padded - Covered	2016-2021	\$250,000.00 to \$500,000.00	Bonds, Grants, Private Donations
12.	Basketball Court	2016-2021	\$95,000.00	Bonds, Grants, Private Donations
13.	Pickle Ball Court	2016-2021	\$35,000.00 (2)	Bonds, Grants, Private Donations
14.	Amphitheater	2016-2026	Varies	Bonds, Grants, Private Donations
15.	Open Space	2016-2026	Varies	Bonds, Grants, Private Donations
16.	Swimming Pool	2016-2026	Varies on Size	Bonds, Grants, Private Donations

*Lighted Facility

Estimated costs are approximate and do not reflect site conditions.

February 2, 2016



CITY COUNCIL MEMO

DATE: February 2, 2016
TO: Mayor and City Council
FROM: Kent Myers, City Manager
SUBJECT: HOT Funding Requests

Summary:

The City Council has received a large number of requests for HOT funding this year. At Monday's special City Council meeting a determination should be made on what amount of funding should be allocated to both local organizations as well as City-sponsored events this year.

Recommendation:

It is recommended that, following discussion, the Council approve the amount of HOT funding that will be received by local organizations and for City-sponsored events during the coming year.

Background / Analysis:

The City received a total of 31 requests for HOT funding this year. During a previous City Council meeting the Council discussed the fact that two of the requests (Food and Wine Festival and Fort Martin Scott Friends) were for City sponsored events. The Council determined that these two requests should not compete with requests from local organizations. So you decided that funding for these events would be considered as separate budget items in the Tourism Fund. This reduces the total number of local applicants to 29 with a total funding request of \$691,890 (see attached spreadsheet).

The City Council also discussed the fact that the Texas Balloon Spectacular would not be held this year. So their request for \$25,000 in funding should be eliminated for consideration. This would reduce the total funding requested from local organizations under consideration to \$666,890.

The City Council budgeted a total of \$430,000 for local organizations this year. At a previous Council meeting the Council mentioned that you might be willing to increase this funding due to recent increases in HOT collections and the current fund balance in the Tourism Fund.

In terms of the current fund balance, attached is a financial report showing that the estimated fund balance in the Tourism Fund at the end of this year will be \$850,217. Our financial management policies require us to maintain a fund balance of \$627,665. So, as shown on the attached report, we expect to be \$222,551 over the balance required by our policies at the end of this year.

I also wanted to mention that thus far this year our HOT collections have been going very well. Through the first quarter of this year, our HOT collections have increased 25% from last year. We budgeted an increase of 9.6% over last year's budget. So, unless we experience a change in the recent trend, these revenues should be well over budget this year.

As part of the discussion on how much of the fund balance for the Tourism Fund that you want to allocate to both local organizations and City-sponsored events, the Council should discuss what additional projects or activities you anticipate will be funded from the Tourism Fund over the next several years. For example, it is my understanding that Fort Martin Scott will be requesting additional funds at mid-year to complete some utility improvements at the Fort. I also understand that there might be some future funding requested for Marktplatz improvements and the 175th Anniversary celebration. You may want to set aside some funds for these and other costs before allocating additional funding for local organizations.

Attachments:

Spreadsheet for Local Organizations Requesting HOT Funding
Fund Balance Analysis for Tourism Fund


Department Approval


City Manager Approval

Fund Balance Analysis - Tourism

	<u>Tourism</u>
Cash Portion of Fund Balance at 9/30/15	\$ 689,017.55
FY 2016 Projected Revenues	2,631,300.00
FY 2016 Projected Expenditures	<u>2,470,100.00</u>
Estimated Cash Portion of Fund Balance at 9/30/2016	<u><u>\$ 850,217.55</u></u>
Adjust 2016 Expenditures - Major Variances from Budget	
Hotel Tax Distribution - Ft Martin Scott	40,562.55
Fund Balance Reserve Requirement	627,665.64
Over (Under) Reserve at 9/30/2016	222,551.91

* 1st Fiscal Year Payment to CVB is due October 1 each year, therefore the City needs to maintain a cash balance at year end to fund that payment.
(1st payment in FY 2016 was \$529,100)

5

2016 Requests

(10)

	City 2011	City 2012	City 2013	City 2014	City 2015	City 2016	% of Total	City 2016 Apprvd	A/R %	County 2011 Amount	County 2012 Amount	County 2013 Amount	County 2014 Amount	County 2015 Amount
Organization	Amount	Amount	Amount	Amount	Amount	Requested								
5 Admiral Nimitz Foundation	100,000	125,000	125,000	125,000	125,000	125,000	18.07		0					
# Arion Mannerchor / Herman Sons Choir	2,500	2,500	4,000	2,500	2,500	4,000	0.58		0					
3 Canto Choir				2,500	2,500	2,000	0.29		0			1,000		
# Die Kunstler von Fredericksburg	2,000	2,200	2,500	2,500	2,500	2,800	0.40		0	1,000	1,500	1,000	1,200	1,500
2 Fbg Art Guild	3,000	4,000	4,000	4,000	4,000	6,650	0.96		0					
# Fbg Boys & Girls Club	5,000	10,000	3,000	1,500	1,500	1,500	0.22		0					
# Fbg Chamber - Christmas Parade	8,000	8,000	5,000	10,000	5,000	10,000	1.45		0	5,000	3,000	1,500	6,000	
7 Fbg Chorale					2,500	2,500	0.36		0					
# Fbg Farmers Market	2,400	2,400	2,500	2,500	2,500	3,000	0.43		0					
# Fbg Jaycees - Crawfish Festival	5,000	5,000	5,000	5,000	5,000	10,000	1.45		0	4,000	3,000	2,000	2,500	
# Fbg July 4th Celebration Committee	4,000	4,500	4,500	4,500	4,500	5,000	0.72		0					
6 Fbg SHINES					0	15,000	2.17		0					1,000
9 Fbg Theater Company	30,000	30,000	25,000	25,000	25,000	40,000	5.78		0	2,000				
# Friends of Enchanted Rock					8,000	10,000	1.45		0					
# Friends of Gillespie County Country Schools		15,000	15,000	50,000	50,000	88,440	12.78		0	10,000	16,000	15,250	34,000	39,000
8 Gillespie County Fair & Festivals Association	40,000	40,000	40,000	45,000	45,000	55,000	7.95		0	7,000	5,250	11,000		12,000
# Gillespie County Historical Society	125,000	125,000	100,000	75,000	50,000	135,000	19.51		0	35,000	16,000	11,500	30,000	21,750
1 Habitat For Humanity Mah Jongg Tournament						1,000	0.14		0					
# Heritage School - Eisbahn	0	3,000		3,000	3,000	5,000	0.72		0					
# Hill Country Antique Tractor Club	3,000	10,000	6,000	6,000	6,000	6,000	0.87		0	2,000	2,000	2,000	4,000	3,000
# Hill Country Film Festival	7,000	10,000	6,500	6,500	6,500	8,000	1.16		0					
# Knights of Columbus	2,000		2,500			5,000	0.72		0					
# Luckenbach Food Truck Festival						7,500	1.08		0					
# Optimist Club - Hill Country Run	5,000	7,500	5,000	5,000	5,000	7,000	1.01		0	2,000	1,500	1,500	1,500	1,500
# St. Joseph's Halle Preservation			60,000	0	40,000	100,000	14.45		0			5,000		15,000
4 Systems GO	2,600		2,500	2,500	2,500	2,500	0.36		0		1,000			
# Texas Balloon Spectacular						25,000	3.61		0					
# Vereins Quilt Guild of Fredericksburg		3,000		4,000		5,000	0.72		0		2,000		3,000	
# Wings Over the Hills	5,000	5,000	4,000	4,000	4,000	4,000	0.58		0					
Totals	351,500	412,100	422,000	386,000	402,500	691,890	100.00	0	0	68,000	51,250	51,750	82,200	94,750
Budget								430,000						