

**CITY OF FREDERICKSBURG
CITY COUNCIL MEETING**

MONDAY, MARCH 2, 2014 ~ 6:00 p.m.

Law Enforcement Center ~ 1601 East Main Street

Linda Langerhans, Mayor
Graham Pearson, Council Member
Jerry Luckenbach, Council Member

Gary Neffendorf, Council Member
Bobby Watson, Council Member
Kent Myers, City Manager

(REQUEST ALL PAGERS AND PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL.)

A G E N D A

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

Page Ref

1. ORDINANCES - RESOLUTIONS - ACTION ITEMS

- | | |
|---|-------|
| A. Consider Awarding Construction Contract for the South Heights/Goehmann Lane Water Storage Tank | 1-9 |
| B. Consider Funding Request for Sidewalk at Skatepark | 10-11 |

2. INDIVIDUAL ITEMS FOR CONSIDERATION AND POSSIBLE ACTION

- | | |
|---|-------|
| A. Receive and Consider Report on Status of Sidewalk Improvements | 12-13 |
| B. Receive and Consider Report on Status of Water System | 14-15 |
| C. Receive and Consider Report on HOT Fund Balance | 16-19 |

3. CITY MANAGER'S REPORT

- A. Local Merchants Meeting
- B. Appraisal District Offices
- C. Baron's Creek Property
- D. Annual Report
- E. City Employee Recognitions

4. ITEMS FOR FUTURE AGENDAS

- 5. PUBLIC COMMENTS** - This time is for citizens to address the City Council on issues and items of concern not on this agenda. There will be no City Council action at this time.

- 6. COUNCIL COMMENTS** - No discussion or action may take place.

7. ADJOURN



CITY COUNCIL MEMO

DATE: March 2, 2015

TO: Mayor and City Council

FROM: Clinton Bailey, P.E. Director of Public Works and Utilities

SUBJECT: South Heights and Goehmann Lane Ground Storage Tank Project: Contract Award

Summary:

Three bids were opened for the South Heights and Goehmann Lane Ground Storage Tank (GST) Project on February 3, 2015. The recommendation of contract award and official bid tabulation from Freese and Nichols and the confirmation of bid from the apparent low bidder are included as attachments to this agenda memo.

Recommendation:

City Engineering Staff recommends awarding the South Heights and Goehmann Lane GST Project to DN Tanks, Inc. in the amount of \$1,682,700.00, which is below the Engineer's estimate of \$2,164,180.00.

Background / Analysis:

Construction of the South Heights and Goehmann Lane GST was identified as one of the 2013 Utility Revenue Bond Projects. The South Heights GST project includes construction of a new 500,000 gallon

The City of Fredericksburg

pre-stressed concrete tank which will replace the existing 500,000 gallon welded steel tank that was constructed in 1951. The Goehmann Lane GST project includes construction of a new 500,000 gallon pre-stressed concrete tank which will replace a smaller 330,000 gallon bolted galvanized tank that was constructed in 1994. Freese and Nichols began the design of Windcrest Ground Storage Tank in March 2014. The project began advertising for bid on January 14, 2015 and bids were opened on February 3, 2015. Three contractors submitted bids for both pre-stressed concrete and welded steel tanks. Below is the summary of the three bids received:

Bidders	Total Bid: Goehmann GST (Concrete) and South Heights GST (Concrete)	Total Bid: Goehmann GST (Steel) and South Heights GST (Concrete)
Matous Construction, Inc.	\$1,882,000.00	\$1,897,000.00
DN Tanks, Inc.	\$1,682,700.00	No Bid
Payton Construction, Inc.	\$1,812,000.00	\$1,810,000.00

DN Tanks, Inc. of Wakefield, MA was the apparent low bidder with a total base bid of \$1,682,700.00 for two concrete tanks. Construction of the two tanks is scheduled to begin in the Spring of 2015 and be completed in the early summer of 2015.



4040 Broadway, Suite 600 • San Antonio, Texas 78209 • 210-298-3800 • fax 210-298-3801

February 10, 2015

Clinton Bailey, P.E.
Director of Public Works and Utilities
City of Fredericksburg
126 W. Main St.
Fredericksburg, TX 78624

Subject: Goehmann Tank and South Heights Tank
Recommendation of Award of Contract

Dear Mr. Bailey:

Listed below is the summary of bids for the Goehmann Tank and South Heights Tank Project. The contract documents listed two material alternatives for the Goehmann Tank (concrete and steel) and one alternative for the South Heights Tank (concrete). Bidders were not required to bid on both alternatives. A total of three bids were received on February 3, 2015, as summarized below:

Bidders	Total Bid: Goehmann Concrete and South Heights Concrete	Total Bid: Goehmann Steel and South Heights Concrete
Matous Construction Co, Inc.	\$1,882,000.00	\$1,897,000.00
DN Tanks, Inc.	\$1,682,700.00	No Bid
Payton Construction, Inc.	\$1,812,000.00	\$1,810,000.00

A copy of the bid tabulation is attached for your use. DN Tanks, Inc. had a discrepancy in their bid tabulation due to an incorrect entry. This was explained and cleared up by a clarification letter that is also attached.

DN Tanks, Inc. was the apparent low bidder with a bid of \$1,682,700.00. This bid was for the concrete option for the Goehmann tank and the concrete South Heights Tank. This bid was less than the alternatives that included steel Goehmann tank options for the other two bidders.



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Based on the review of the bids, Freese and Nichols' past experience working with DN Tanks, and DN Tanks previous experience installing concrete tanks, the Contractor appears to be capable of performing the work on this project. As a result, Freese and Nichols recommends that the City of Fredericksburg award the construction contract for this project to DN Tanks, Inc. in the amount of \$1,682,700.

Please call me at (512) 617-3125 if you have any questions.

Sincerely,

Anne Carrel, P.E.
Project Manager
Freese and Nichols, Inc.

Attachments: Goehmann Tank and South Heights Tank Bid Tabulation
DN Tanks, Inc. Clarification Letter

GOEHMANN GST PRESTRESSED CONCRETE GROUND STORAGE TANK BID TABULATION 02/03/2015									
Item No.	Description	Unit	Estimated Quantity	Matous Construction Co., Inc.		DN Tanks, Inc.		Payton Construction, Inc.	
				Unit Price	Extended Amount	Unit Price	Extended Amount	Unit Price	Extended Amount
GC-1	For Mobilization and Demobilization described in the Contract Documents for the lump sum (Maximum 5% of total contract of Goehman GST Bid Package) of:	LS	1	\$40,000.00	\$40,000.00	\$24,300.00	\$24,300.00	\$33,000.00	\$33,000.00
GC-2	Furnish and install one (1) 0.5 MG AWWA D110, Type III, pre-stressed concrete ground storage tank, yard piping, site pavement repair, fencing, grading, chemical feed system and all appurtenant work complete as specified and indicated in the drawings.	LS	1	\$909,000.00	\$909,000.00	\$847,500.00	\$847,500.00	\$892,000.00	\$892,000.00
GC-3	Furnish and install all Electrical Equipment, SCADA, Instrumentation, and all appurtenant work, complete as specified and indicated on the plans.	LS	1	\$24,000.00	\$24,000.00	\$11,200.00	\$11,200.00	\$2,800.00	\$2,800.00
GC-4	Design, install, maintain and remove Storm Water Pollution Prevention measures and structures, complete as specified and indicated in the plans.	LS	1	\$4,000.00	\$4,000.00	\$8,400.00	\$8,400.00	\$1,000.00	\$1,000.00
GC-5	For development, design, and implementation of a trench safety system as required by the Occupational Safety and Health Administration and the assumption of responsibility for said system, including all required trench safety for alternate bid items, and structures complete as specified and indicated in the plans. (Contractor shall insert quantity of trench safety required for the project. Contractor shall only be paid for trench safety installed.)	LF	200 *200 LF minimum	\$10.00	\$2,000.00	\$7.00	\$1,400.00	\$1.00	\$200.00
TOTAL GOEHMANN PRESTRESSED CONCRETE TANK BASE BID ITEMS (ITEMS GC-1 through GC-5)					\$979,000.00		\$892,800.00		\$929,000.00

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GOEHMANN GST STEEL BASE BID ITEMS									
Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Amount	Unit Price	Extended Amount	Unit Price	Extended Amount
GS-1	For Mobilization and Demobilization described in the Contract Documents for the lump sum (Maximum 5% of total contract of Goehman GST Bid Package) of:	LS	1	\$40,000.00	\$40,000.00	No bid	No bid	\$33,000.00	\$33,000.00
GS-2	Furnish and install one (1) 0.5 MG AWWA D100, steel ground storage tank in lieu of 0.5 MG AWWA D110 Prestressed Concrete GST indicated per Goehmann GST Base Bid Item No. 1, including interior coating system IW-01 and exterior coating system EN-01, and all appurtenant work complete as specified and indicated in the drawings.	LS	1	\$899,000.00	\$899,000.00	No bid	No bid	\$885,000.00	\$885,000.00
GS-3	Furnish and install all Electrical Equipment, SCADA, Instrumentation, and all appurtenant work, complete as specified and indicated on the plans.	LS	1	\$24,000.00	\$24,000.00	No bid	No bid	\$2,800.00	\$2,800.00
GS-4	Design, install, maintain and remove Storm Water Pollution Prevention Measures and structures, complete as specified and indicated in the plans.	LS	1	\$4,000.00	\$4,000.00	No bid	No bid	\$1,000.00	\$1,000.00
GS-5	For development, design, and implementation of a trench safety system as required by the Occupational Safety and Health Administration and the assumption of responsibility for said system, including all required trench safety for alternate bid items, and structures complete as specified and indicated in the plans. (Contractor shall insert quantity of trench safety required for the project. Contractor shall only be paid for trench safety installed.)	LF	200 *200 LF minimum	\$10.00	\$2,000.00	No bid	No bid	\$1.00	\$200.00
TOTAL GOEHMANN STEEL BASE BID ITEMS (ITEMS GS-1 through GS-5)					\$969,000.00		No bid		\$922,000.00

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SOUTH HEIGHTS GST BID PACKAGE BASE BID ITEMS									
Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Amount	Unit Price	Extended Amount	Unit Price	Extended Amount
SH-1	For Mobilization and Demobilization described in the Contract Documents for the lump sum (Maximum 5% of total contract of Goehmann GST Bid Package) of:	LS	1	\$40,000.00	\$40,000.00	\$24,600.00	\$24,600.00	\$32,000.00	\$32,000.00
SH-2	Furnish and install one (1) 0.5 MG pre-stressed concrete ground storage tank, including yard piping, site pavement repair, fencing, grading and all appurtenant work complete as specified and indicated in the drawings.	LS	1	\$858,000.00	\$858,000.00	\$769,900.00	\$769,900.00	\$853,000.00	\$853,000.00
SH-3	Furnish and install all Electrical Equipment, SCADA, Instrumentation, and all appurtenant work, complete as specified and indicated on the plans.	LS	1	\$24,000.00	\$24,000.00	\$11,200.00	\$11,200.00	\$1,800.00	\$1,800.00
SH-4	Design, install, maintain and remove Storm Water Pollution Prevention measures and structures, complete as specified and indicated in the plans.	LS	1	\$4,000.00	\$4,000.00	\$6,300.00	\$6,300.00	\$1,000.00	\$1,000.00
SH-5	For development, design, and implementation of a trench safety system as required by the Occupational Safety and Health Administration and the assumption of responsibility for said system, including all required trench safety for alternate bid items, and structures complete as specified and indicated in the plans. (Contractor shall insert quantity of trench safety required for the project. Contractor shall only be paid for trench safety installed.)	LF	200 *200 LF minimum	\$10.00	\$2,000.00	\$7.00	\$1,400.00	\$1.00	\$200.00
TOTAL SOUTH HEIGHTS GST BASE BID ITEMS (ITEMS SH-1 through SH-5)					\$928,000.00		\$813,400.00		\$888,000.00

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COMBINED GOEHMANN AND SOUTH HEIGHTS GST PACKAGES

GOEHMANN GST CONCRETE BASE BID TOTAL	\$979,000.00	\$892,800.00	\$929,000.00
GOEHMANN GST STEEL BASE BID TOTAL	\$969,000.00	No Bid	\$922,000.00
SOUTH HEIGHTS GST BASE BID TOTAL	\$928,000.00	\$813,400.00	\$888,000.00
COST INCREASE/REDUCTION (IF ANY) TO COMBINE GOEHMANN PRESTRESSED CONCRETE GST AND SOUTH HEIGHTS GST PACKAGES	(\$25,000.00)	(\$23,500.00)	(\$5,000.00)
TOTAL BID (GOEHMANN GST CONCRETE BID PACKAGE TOTAL + SOUTH HEIGHTS GST BID PACKAGE TOTAL +/- COST INCREASE/REDUCTION TO COMBINE BID PACKAGES)	\$1,882,000.00	\$1,682,700.00	\$1,812,000.00
COST INCREASE/REDUCTION (IF ANY) TO COMBINE GOEHMANN STEEL GST AND SOUTH HEIGHTS GST PACKAGES	No Bid	No Bid	\$0.00
TOTAL BID (GOEHMANN GST STEEL BID PACKAGE TOTAL + SOUTH HEIGHTS GST BID PACKAGE TOTAL +/- COST INCREASE/REDUCTION TO COMBINE BID PACKAGES)	\$1,897,000.00	No Bid	\$1,810,000.00

The highlighted cells were incorrectly entered in the original bid tab submitted by DN Tanks. They have been corrected per DN's clarification letter submitted 2/9/2015.



**DYK and Natgun
Generations Strong**

11 Teal Road, Wakefield, MA 01880 | 781.246.1133 | Fax 781.224.5163

February 9, 2015

Mr. Clinton Bailey
Director of Public Works & Utilities, City Engineer
126 W. Main St.
Fredericksburg, TX 78624

REFERENCE: Goehmann GST and South Heights GST
City of Fredericksburg, Texas

Dear Mr. Bailey:

This letter serves to confirm our total bid of \$1,682,700 submitted on February 3rd, 2015, regarding *FRB14225 – Fredericksburg Water Projects (Goehmann GST and South Heights GST)*.

In transferring our numbers to the *South Heights GST Bid Package Base Bid Items* on page 3 in section 00 42 23.01, we incorrectly entered \$796,900.00 for item *SH-2*, in lieu of \$769,900.00.

The total for the *South Heights GST Bid Package Base Bid Items* is \$813,400.00, as was correctly indicated on the *Combined Goehmann and South Heights GST Packages* form. Please accept this letter as clarification for our South Heights GST Base Bid of \$813,400.00 and confirmation of our total bid of \$1,682,700.00.

Please feel free to contact me if you have any questions or if I can be of any further assistance.

Sincerely,

Edward F. Holmes, P.E. | Senior Vice President, Construction
DN TANKS | DYK and Natgun, Generations Strong
11 Teal Road, Wakefield, MA 01880
Main Office 781.246.1133
Direct 781.224.5146 | Cell 617.510.1076 | Fax 781.245.3698
www.dntanks.com



CITY COUNCIL MEMO

DATE: February 23, 2015

TO: City Council

FROM: Jimmy Alexander, Director of Parks & Recreation

SUBJECT: Skate Park Handicap Access

Summary:

It is requested by the Morning Rotary Club that the City fund the required handicap access sidewalk at the Skate Park.

Recommendation:

It is recommended to consider approval of funding for this project.

Background / Analysis:

This request is being made by the Morning Rotary Club to approve funding to construct the concrete sidewalk necessary to provide for handicap access from the parking area at Old Fair Park to the new Skate Park. The Morning Rotary Club has raised approx. \$400,000 to construct the Skate Park facilities

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and are asking the City to fund the \$15,000 necessary for the handicap access. Susan Kimbrell from the Rotary Club will be attending the meeting to answer questions about this request.

The City of Fredericksburg

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CITY COUNCIL MEMO

DATE: March 2, 2015

TO: Mayor and City Council

FROM: Alan Saenger, Assistant Director of Public Works and Utilities

SUBJECT: Public Sidewalk Update Presentation

Summary:

The purpose of this presentation is to provide an overview of the current sidewalk program, provide information regarding future sidewalk construction, and discuss existing sidewalk issues along Main Street.

Recommendation:

The staff's recommendation is to receive the presentation for the purpose of updating the Mayor and City Council on the status of the current sidewalk program.

Background / Analysis:

The 2012/2013 budget included \$100,000 to construct/repair sidewalks in specific areas within the City Limits. To address this need, project specifications were developed by the City's Engineering Department. In July of 2013 the City entered into a one year contract with

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Hazelett's Concrete Contractors for construction of new sidewalks and repair of existing sidewalks. The 2013/2014 budget also included \$100,000 for continued construction/repair of sidewalks. In July of 2014 the contract with Hazelett's Concrete Contractors was extended for an additional year without an increase in unit costs. The 2014/2015 budget also includes \$100,000 for continued construction/repair of sidewalks. The current contract with Hazelett's Concrete Contractors extends until July of 2015.

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CITY COUNCIL MEMO

DATE: March 2, 2015

TO: Mayor and City Council

FROM: Clinton Bailey, P.E., Director of Public Works and Utilities

SUBJECT: City of Fredericksburg Water Supply Update

Summary:

This agenda item will include a joint presentation and discussion by City Staff and Hill Country Underground Water Conservation District Manager Paul Tybor regarding the City of Fredericksburg Water Supply.

Recommendation:

n/a

Background / Analysis:

City Staff will provide a broad overview of the status of the statewide drought and its effects on municipal water supplies followed by an in-depth discussion specific to the City of Fredericksburg including:

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- 1. Current City of Fredericksburg drought and water supply**
- 2. Current water conservation measures**
- 4. State regulations regarding water conservation and drought preparedness**
- 5. City of Fredericksburg Code of Ordinances regarding triggering criteria for drought response stages, watering restrictions and associated water conservation goals**

Paul Tybor will provide history and background on the creation of the Hill Country Underground Water Conservation District (HCUWCD) including its purpose and function followed by a discussion of the following:

- 1. Fredericksburg historical rainfall and US Seasonal Outlooks for 2015**
- 2. Texas Soil Observation Network (TxSON)**
- 3. Recharge and drawdown dynamics of the Ellenburger Aquifer in the Fredericksburg area**
- 4. Local drought index and HCUWCD Drought Management Plan**
- 5. Future water demands**



CITY COUNCIL MEMO

DATE: 02/23/2015
TO: Mayor and City Council
FROM: Laura Hollenbeak
SUBJECT: Tourism Fund

Summary:

The Tourism fund has a cash balance of \$556,126 as of February 20, 2015. The next payment due from the Tourism fund account is \$445,075, to the Fredericksburg Convention and Visitors Bureau on April 1, 2015. Cash reserve requirements for the Tourism Fund is a minimum of 30 days operating expenditures. \$198,392 is 1/12th of FY 2015 budgeted expenditures. However, due to scheduled payments, some months require a larger fund balance to ensure there will be enough cash to cover expenditures and to meet the required reserve amount.

- Estimated Tourism fund balance as of April 1, 2015 is \$597,939. (Revenues estimated for March based on prior year history)
- Cash balance after the payment to the Fredericksburg Convention and Visitors Bureau of \$445,075 and the \$70,209 requested by the Fredericksburg CVB is estimated at \$82,655.
- The quarterly report of Hotel Occupancy Tax and the remittance of taxes are due by the last day of the month following the end of each quarter.

Attached is a FY 2015 Hotel Tax Distribution schedule.

The City of Fredericksburg

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Recommendation:

This is for your information only. No recommendation is requested.

Background / Analysis:

During the discussion of Hotel Tax Allocations at the February 16, 2015 Council Meeting, I was asked to provide the Council with the amount of cash available in the Tourism fund and for the amount of payments that were due to be paid by the end of Fiscal Year 2015.

Tourism Fund Summary of Hotel Tax Distributions Scheduled
Cash Balance as of February 20, 2015 \$ 556,125.61

Hotel Tax Distributions Scheduled through FYE 2015															
	Oct-14	Nov-14	Dec-14	Jan-14	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Total	Oct - Feb Total Paid	Mar - Sep To be Paid
Hotel Tax Distributions - CVB	428,575.00			428,575.00			428,575.00			428,575.00			1,714,300.00	857,150.00	857,150.00
Hotel Tax Distributions		80,000.00			80,000.00			171,250.00			86,250.00		417,500.00	160,000.00	257,500.00
Hotel Tax Distributions - Golf Marketing	45,000.00												45,000.00	45,000.00	-
Hotel Tax Distributions - CVB Bldg Maintenance	7,500.00			7,500.00			7,500.00			7,500.00			30,000.00	15,000.00	15,000.00
Hotel Tax Distributions - CVB Bldg Improvements	48,000.00			12,000.00			9,000.00			6,000.00			75,000.00	60,000.00	15,000.00
Hotel Tax Distributions - Ft Martin Scott	22,500.00	2,202.71	19,821.00										44,523.71	44,523.71	54,376.29
Hotel Tax Distributions	551,575.00	82,202.71	19,821.00	448,075.00	80,000.00	-	445,075.00	171,250.00	-	442,075.00	86,250.00	-	2,326,323.71	1,181,673.71	1,199,026.29

2015 HOT Funding Awarded

February 16, 2015 Council Meeting

2015 Awards paid in FY 2015 2015 Awards paid in FY 2016

1st Qtr 2015 2nd Qtr 2015 3rd Qtr 2015 4thQtr 2015

	Total Amt				
	Awarded	Due 5/20/2015	Due 8/20/15	Due 11/20/15	Due 2/20/16
4th of July	4,500	4,500			
Admiral Nimitz Foundation	10,000	2,500	2,500	2,500	2,500
Admiral Nimitz Foundation	125,000	31,250	31,250	31,250	31,250
Arion Mannerchor	2,500	2,500			
Boys & Girls Club Shopping Tournament	1,500	1,500			
CANTO Chamber Choir	2,500	2,500			
Die Kuenstler	2,500	2,500			
Eisbahn/Heritage School	3,000	3,000			
Fbg Art Guild	4,000	4,000			
Fbg Chamber Christmas Parade/After Glow	5,000	5,000			
Fbg Chorale	2,500	2,500			
Fbg Farmers Market	2,500	2,500			
Fbg Jaycees Crawfish Festival	5,000	5,000			
Fbg Jaycees Truck & Tractor Pull	5,000	5,000			
Fbg Music Club	2,500	2,500			
Fbg Theatre Company	25,000	6,250	6,250	6,250	6,250
Friends of Enchanted Rock	8,000	8,000			
Friends of Gillespie Co Country Schools	50,000	12,500	12,500	12,500	12,500
Ft Martin Scott Friends	-				
Gillespie County Fair & Festivals	45,000	11,250	11,250	11,250	11,250
GCHS	50,000	12,500	12,500	12,500	12,500
Hill Country Antique Tractors	6,000	6,000			
Hill Country Film Festival	6,500	6,500			
Oktoberfest	10,000	10,000			
Optimist Hill Country Run	5,000	5,000			
Systems GO	2,500	2,500			
TX Society for Preservation of St Joseph's Halle	40,000	10,000	10,000	10,000	10,000
Wings Over the Hills	4,000	4,000			
	\$430,000	171,250	86,250	86,250	86,250