

CITY OF FREDERICKSBURG CITY COUNCIL MEETING

MONDAY, MARCH 7, 2016 ~ 6:00 p.m.

Law Enforcement Center ~ 1601 East Main Street

Linda Langerhans, Mayor
Graham Pearson, Council Member
Jerry Luckenbach, Council Member

Gary Neffendorf, Council Member
Bobby Watson, Council Member
Kent Myers, City Manager

(REQUEST ALL PAGERS AND PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL)

A G E N D A

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

Page Ref

1. **MINUTES** - Consider Approving Minutes of January 2016 Meetings 1-7
2. **ORDINANCES - RESOLUTIONS - ACTION ITEMS**
 - A. Consider Resolution of Support for New Appraisal District Building 8-12
 - B. Consider Litter Clean Up Resolution 13-17
3. **INDIVIDUAL ITEMS FOR CONSIDERATION AND POSSIBLE ACTION**
 - A. Consider Bid Approval for Building at Water Reclamation Plant 18-19
 - B. Receive Update on the Golf Course/RV Park Lift Station Project and Approve Purchase of Lift Station Equipment 20-23
 - C. Consider Approval of Brush Truck Contract 24-30
 - D. Consider Authorizing City Manager to Make an Offer to Purchase Real Property
4. **CITY MANAGER'S REPORT**
 - A. March or April City Council Retreat
 - B. Animal Shelter Design
 - C. Charter Amendments - Educational Plan
 - D. City Employee Recognitions
5. **ITEMS FOR FUTURE AGENDAS**
6. **PUBLIC COMMENTS** This time is for citizens to address the City Council on issues and items of concern not on this agenda. There will be no City Council action at this time.
7. **COUNCIL COMMENTS** - No discussion or action may take place

8. **EXECUTIVE SESSION** - Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

A. Executive Session - Deliberations about Real Property - Consider Purchase of Property, and consultation with Attorney Regarding Purchase

B. Executive Session - Deliberations about Real Property - Consider Negotiations Regarding Termination of SSB&T Lease

9. **ADJOURN**

**STATE OF TEXAS
COUNTY OF GILLESPIE
CITY OF FREDERICKSBURG**

**REGULAR CITY COUNCIL MEETING
JANUARY 4, 2016
6:00 PM**

On this the 4th day of January, 2016, the City Council of the CITY OF FREDERICKSBURG convened in regular session at the Law Enforcement Center, with the following members present to constitute a quorum:

LINDA LANGERHANS - MAYOR
JERRY LUCKENBACH - COUNCIL MEMBER
GRAHAM PEARSON - COUNCIL MEMBER
BOBBY WATSON - COUNCIL MEMBER
GARY NEFFENDORF - COUNCIL MEMBER

ABSENT: NONE

ALSO PRESENT: KENT MYERS - CITY MANAGER
SHELLEY BRITTON - CITY SECRETARY
PAT MCGOWAN - CITY ATTORNEY
CLINTON BAILEY - D.P.W.U.
BRIAN JORDAN – DIR OF DEVELOPMENT SERVICES
LAURA HOLLENBEAK – DIR OF FINANCE
RUSSELL IMMEL – IT MANAGER
STEVE WETZ – POLICE CHIEF

The meeting was called to order at 6:00 PM., followed by the Pledge of Allegiance.

REQUEST FROM NIMITZ FOUNDATION FOR WAIVER OF BUILDING AND DEVELOPMENT FEES – It was moved by Council Member Luckenbach, seconded by Council Member Pearson, to deny the request from the Nimitz Foundation on behalf of the Texas Historical Commission for a waiver of \$14,757.82 in water and sewer impact fees as well as direct services and materials provided by the electric department. The vote was as follows: AYE: Langerhans, Watson, Pearson, and Luckenbach; NAY: Neffendorf. Motion carried.

REQUEST FROM CHRISTIAN METHODIST EPISCOPAL CHURCH FOR USE OF HISTORIC RESTORATION FUNDING – It was moved by Council Member Neffendorf, seconded by Council Member Watson, to award \$12,500 in Historic Restoration Funding for the Christian Methodist Episcopal Church. The vote was as follows: AYE: Langerhans, Neffendorf, Watson, Pearson, and Luckenbach; NAY: None. Motion carried.

SOFTWARE CONTRACT WITH TYLER PUBLIC SAFETY – It was moved by Council Member Pearson, seconded by Council Member Watson, to award the Software Contract with Tyler Public Safety for \$34,119 a year for six years. All voted in favor and the motion carried.

SOFTWARE CONTRACT WITH BRAZOS E-TICKETING – It was moved by Council Member Watson, seconded by Council Member Neffendorf, to award the Software Contract with Brazos E-Ticketing for \$58,506 for software and hardware. All voted in favor and the motion carried.

CITY MANAGER'S REPORT – City Manager Kent Myers reported on (1) HOT Applications, (2) Appraisal District Building, and (3) City Employee Recognitions.

PUBLIC COMMENTS – None.

COUNCIL COMMENTS – None.

EXECUTIVE SESSION - It was moved by Council Member Watson, seconded by Council Member Neffendorf, to recess the regular session and go into Executive Session at 6:45 PM. All voted in favor and the motion carried. At 9:04 PM, it was moved by Council Member Watson, seconded by Council Member Neffendorf, to adjourn the Executive Session and reconvene the regular session. All voted in favor and the motion carried.

The following items were discussed in Executive Session:

ECONOMIC DEVELOPMENT AGREEMENT – UFER ST. HOTEL PROJECT – No action taken.

HAHN WELL LITIGATION – No action.

MID-YEAR PERFORMANCE REVIEWS: CITY MANAGER AND CITY ATTORNEY – It was moved by Council Member Neffendorf, seconded by Council Member Watson, to approve a 1 % COLA and a 2% Merit Raise for the City Manager and the City Attorney. The vote was as follows: AYE: Langerhans, Neffendorf, Watson, Pearson, and Luckenbach; NAY: None. Motion carried.

With no further discussion, Council Member Pearson made a motion to adjourn the meeting at 9:06 PM. Council Member Watson seconded the motion. Motion carried.

PASSED AND APPROVED this the 7th day of March, 2016.

SHELLEY BRITTON, CITY SECRETARY

LINDA LANGERHANS, MAYOR

* * * * *

**STATE OF TEXAS
COUNTY OF GILLESPIE
CITY OF FREDERICKSBURG**

**SPECIAL CITY COUNCIL MEETING
JANUARY 11, 2016
5:00 PM**

On this the 11th day of January, 2016, the City Council of the CITY OF FREDERICKSBURG convened in special session at City Hall in the Fire Training Room, with the following members present to constitute a quorum:

LINDA LANGERHANS - MAYOR
GRAHAM PEARSON - COUNCIL MEMBER
BOBBY WATSON - COUNCIL MEMBER
JERRY LUCKENBACH - COUNCIL MEMBER
GARY NEFFENDORF - COUNCIL MEMBER

ABSENT: NONE

ALSO PRESENT: KENT MYERS - CITY MANAGER
SHELLEY BRITTON – CITY SECRETARY
LAURA HOLLENBEAK – DIR OF FINANCE
PAT MCGOWAN – CITY ATTORNEY

WORKSHOP – HOT APPLICATIONS – Council held a Workshop to address preliminary questions with the 2016 Hotel Occupancy Tax Applications. No action was taken.

With no further discussion, Council Member Pearson made a motion to adjourn the meeting at 7:06 PM. Council Member Watson seconded the motion. Motion carried.

PASSED AND APPROVED this the 7th day of March, 2016.

SHELLEY BRITTON, CITY SECRETARY

LINDA LANGERHANS, MAYOR

* * * * *

**STATE OF TEXAS
COUNTY OF GILLESPIE
CITY OF FREDERICKSBURG**

**SPECIAL CITY COUNCIL MEETING
JANUARY 12, 2016
6:00 PM**

On this the 12th day of January, 2016, the City Council of the CITY OF FREDERICKSBURG convened in special session at City Hall, with the following members present to constitute a quorum:

LINDA LANGERHANS - MAYOR
GRAHAM PEARSON - COUNCIL MEMBER

BOBBY WATSON - COUNCIL MEMBER
JERRY LUCKENBACH - COUNCIL MEMBER
GARY NEFFENDORF - COUNCIL MEMBER

ABSENT: NONE

ALSO PRESENT: KENT MYERS - CITY MANAGER
PAT McGOWAN – CITY ATTORNEY

WORKSHOP WITH HISTORIC REVIEW BOARD REGARDING LARGE OR OVERSIZED HOMES IN RESIDENTIAL NEIGHBORHOODS – Following a lengthy discussion, Council recommended that the Historic Review Board look into expanding the boundaries of the Historic District.

With no further business, Council Member Pearson made a motion to adjourn the meeting at 7:20 PM. Council Member Watson seconded the motion. Motion carried.

PASSED AND APPROVED this the 7th day of March, 2016.

SHELLEY BRITTON, CITY SECRETARY

LINDA LANGERHANS, MAYOR

* * * * *

**STATE OF TEXAS
COUNTY OF GILLESPIE
CITY OF FREDERICKSBURG**

**REGULAR CITY COUNCIL MEETING
JANUARY 18, 2016
6:00 PM**

On this the 18th day of January, 2016, the City Council of the CITY OF FREDERICKSBURG convened in regular session at the Law Enforcement Center, with the following members present to constitute a quorum:

LINDA LANGERHANS - MAYOR
BOBBY WATSON - COUNCIL MEMBER
GARY NEFFENDORF - COUNCIL MEMBER
GRAHAM PEARSON – COUNCIL MEMBER
JERRY LUCKENBACH - COUNCIL MEMBER

ABSENT: NONE

ALSO PRESENT: KENT MYERS - CITY MANAGER
SHELLEY BRITTON - CITY SECRETARY
LAURA HOLLENBEAK – DIR OF FINANCE
CLINTON BAILEY - D.P.W.U.

BRIAN JORDAN – DIR OF DEVELOPMENT SERVICES
STEVE WETZ – POLICE CHIEF

The meeting was reconvened at 6:00 PM following the Pledge of Allegiance.

A brief presentation was made by the Mayor of Wimberley, Steve Thurber, for the City's help in cleaning up last year's flood damage in Wimberley.

MINUTES – It was moved by Council Member Pearson, seconded by Council Member Watson, to approve the minutes of the November 2015 meetings as presented. All voted in favor and the motion carried.

CONSENT AGENDA - It was moved by Council Member Watson, seconded by Council Member Neffendorf, to approve the Consent Agenda as follows:

1. Old Electric Transmission Line Easement
2. CVB Board Appointment (Lee Hereford)

The vote was as follows: AYE: Langerhans, Watson, Pearson, and Luckenbach; NAY: None. Motion carried.

REQUESTS FOR 2016 HOTEL OCCUPANCY TAX FUNDS - Council received requests for HOT funds from the following:

1. Habitat for Humanity Mahjong Tournament, \$1,000
2. Fbg Art Guild, \$6,650
3. Canto Chamber Choir, \$2,000
4. Systems Go, \$2,500
5. Admiral Nimitz Foundation, \$125,000
6. Fredericksburg Shines, \$15,000
7. Fbg Chorale, \$2,500
8. Gillespie County Fair and Festival Association, \$55,000
9. Fbg Theater Company, \$40,000
10. Hill Country Antique Tractor and Engine Club, \$6,000
11. Arion Mannerchor/Herman/Sons Choir, \$4,000
12. Hill Country Film Festival, \$8,000
13. Friends of Gillespie County Schools, \$88,440
14. Die Kuenstler, \$2,800
15. Hill Country Food Trucks Festival (TX Center for Wine & Culinary Arts), \$7,500
16. Fbg Farmers Market, \$3,000
17. Gillespie County Historical Society, \$135,000
18. Wings Over the Hills (Rotary Club) \$4,000
19. Chamber Christmas Parade/After Glow, \$10,000
20. Friends of Enchanted Rock, \$10,000

21. Texas Society for Preservation of St. Joseph's Halle, \$100,000
22. Heritage School – Eisbahn, \$5,000
23. Veriens Quilt of Fbg, \$5,000
24. Best Fest - Knights of Columbus, \$5,000
25. Boys & Girls Club – Shopping Tournament, \$1,500
26. Hill Country Run – Optimist Club, \$7,000
27. July 4th Parade, \$5,000
28. Fbg Jaycees – Crawfish Festival, \$10,000

CHARTER COMMITTEE'S PROPOSED AMENDMENTS TO THE CITY CHARTER –

Tim Crenwelge, Chairman of the Charter Review Committee, presented the proposed amendments to the City Charter. It was moved by Council Member Pearson, seconded by Jerry Luckenbach, to approve the proposed amendments with the one change to the ballot language. The vote was as follows: AYE: Langerhans, Luckenbach, Neffendorf, Pearson, and Watson; NAY: None. Motion carried.

ATMOS FRANCHISE – Randy Hartford of Atmos Energy was on hand to answer questions. Council held the first reading of the Atmos Franchise; no action was taken.

TAX COLLECTION CONTRACT WITH GILLESPIE CENTRAL APPRAISAL

DISTRICT – It was moved by Council Member Watson, seconded by Council Member Pearson, to approve the Tax Collection Contract with Gillespie Central Appraisal District as presented. All voted in favor and the motion carried.

CITY MANAGER'S REPORT - City Manager's Report included (1) Parks & Recreation Directors Position, (2) Parks Master Plan – Special City Council Meeting, (3) City Manager 2016 Performance Goals, (4) City Employee Recognitions.

PUBLIC COMMENTS – None

COUNCIL COMMENTS – Council Member Pearson commented on the Charter Amendment proposed that addresses the salary of the City Council, stating that he did not agree with an increase.

EXECUTIVE SESSION - It was moved by Council Member Neffendorf, seconded by Council Member Watson, to recess the regular session and go into Executive Session at 7:55 PM. All voted in favor and the motion carried. At 8:08 PM, it was moved by Council Member Pearson, seconded by Council Member Luckenbach, to adjourn the Executive Session and reconvene the regular session. All voted in favor and the motion carried.

The following items were discussed in Executive Session:

DELIBERATIONS ABOUT REAL PROPERTY - 303 E. AUSTIN – No action was taken.

With no further discussion, Council Member Pearson made a motion to adjourn the meeting at 8:09 PM. Council Member Watson seconded the motion. Motion carried.

PASSED AND APPROVED this the 7th day of March, 2016.

SHELLEY BRITTON, CITY SECRETARY

LINDA LANGERHANS, MAYOR

* * * * *



CITY COUNCIL MEMO

DATE: March 2, 2016
TO: Mayor and City Council
FROM: Kent Myers, City Manager
SUBJECT: Support for New Appraisal District Building

Summary:

The Fredericksburg School District has requested the attached resolution of support for the new Appraisal District building before they proceed with their final plans.

Recommendation:

It is recommended that the attached resolution supporting the new Appraisal District building be approved.

Background / Analysis:

The School District has proposed to lease the Appraisal District a modular building adjacent to the School Administration Building on Friendship Lane. I have attached a layout of the proposed new offices and a preliminary site plan. Pictures of the façade of the building will be available at the Council meeting. Also I have invited representatives from the School District and the Appraisal District to the Council meeting in case there are any questions.

The estimated cost of this building is about \$800,000 including parking and landscaping. This is much less than the construction costs for previous Appraisal District offices that have been discussed. Also,

The City of Fredericksburg

8

once the lease is approved by both entities, the building and site improvements can be completed in 3-4 months.

Attachments:

Resolution of Suport

Office Layout

Preliminary Site Plan


Department Approval


City Manager Approval

The City of Fredericksburg

9

RESOLUTION

WHEREAS, Section 6.051 of the Texas Property Tax Code allows the acquisition of real property by purchase or lease, the lease of real property by Gillespie Central Appraisal District does not require action or approval by the voting entities; and

WHEREAS, the governing body of the City of Fredericksburg understands that Fredericksburg Independent School District has offered to procure adequate facilities and place them on school property for lease to Gillespie Central Appraisal District; and

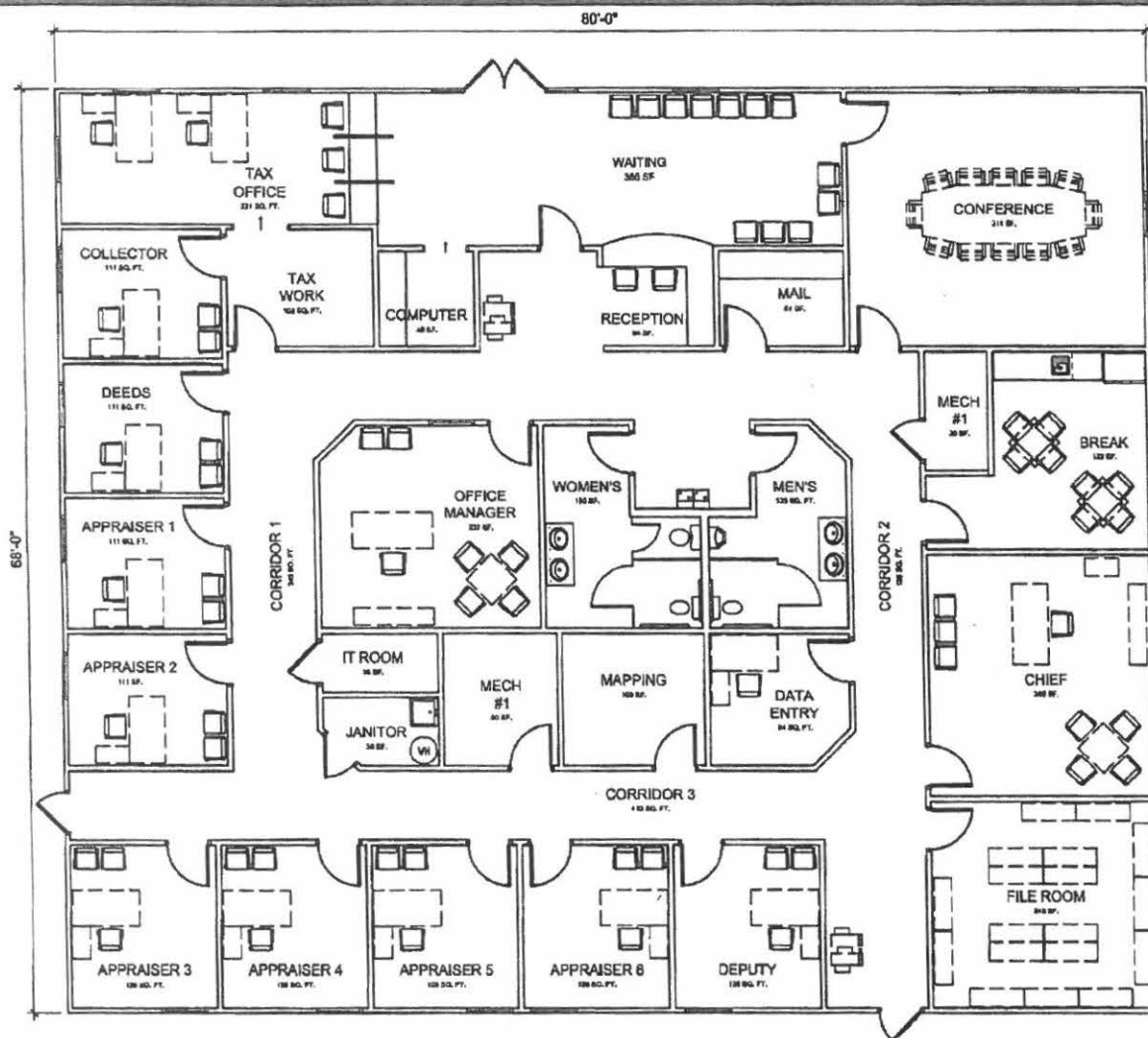
WHEREAS, the Board of Directors of the Gillespie Central Appraisal District have voted for Fredericksburg Independent School District to move forward with the project;

NOW THEREFORE BE IT HEREBY RESOLVED that on this date, the City Council of the City of Fredericksburg showed by a majority vote taken in a public meeting their support of Gillespie Central Appraisal District leasing offices from Fredericksburg Independent School District.

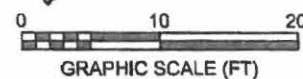
SIGNED this 7th day of March, 2016.

Mayor Linda Langerhans

11



1 FLOOR PLAN
PURCHASING OFFICE BUILDING - 5,440 SF.



FREDERICKSBURG ISD

234 FRIENDSHIP LANE
FREDERICKSBURG, TEXAS 78624

RAMTECH
BUILDING SYSTEMS, INC
COPYRIGHT 2016 (ALL RIGHTS RESERVED)

FEBRUARY 09, 2016

REVISION #3

SK-1

Q-0116025





CITY COUNCIL MEMO

DATE: March 7, 2016

TO: Mayor and City Council

FROM: Clinton Bailey, P.E., Director of Public Works and Utilities

SUBJECT: Consider Litter Clean-Up Resolution

Summary:

This item is for the consideration of a City of Fredericksburg/Gillespie County Litter Clean-Up Resolution.

Recommendation:

City Staff recommends that the City Council adopt this resolution.

Background / Analysis:

Last year a citizen of Fredericksburg, Mr. Mo Saiidi, approached the City Council during their regular meeting on November 16th to discuss the presence of litter along roadways in the vicinity of Fredericksburg. Following this discussion, City Staff made contact with Mr. Saiidi to gain a better understanding of the issue and subsequently facilitated the organization of a small group to research and develop solutions for addressing this litter issue. Members of this group include Clinton Bailey with the City of Fredericksburg, Mo Saiidi of Fredericksburg, County Commissioner Donnie Schuch, Scott Allen with the Fredericksburg Standard Radio Post and Kristi Morriss with the Texas Department of Transportation.

After meeting a number of times over the past several months it was decided that the best way to address this issue would be to: 1. Educate the public to raise awareness of the issue; 2. Coordinate

The City of Fredericksburg

13

efforts with TXDOT as an extension of their Adopt-A-Highway Program and annual "Trash-Off" event which is held the during the first week in April of each year and 3. Gain support from the Gillespie County Commissioner's Court. As a first step in this process, the group developed a Resolution establishing official City of Fredericksburg/Gillespie County litter clean-up days. The Gillespie County Commissioner's Court adopted this resolution during their regular meeting on February 22, 2016.

Attachments:

1. Proposed Litter Clean-Up Resolution
2. Proposed Litter Clean-Up Resolution Executed by the Gillespie County Commissioner's Court



Department Approval



City Manager Approval

The City of Fredericksburg

14

RESOLUTION

A RESOLUTION OF THE CITY OF FREDERICKSBURG CITY COUNCIL ESTABLISHING OFFICIAL CITY OF FREDERICKSBURG/GILLESPIE COUNTY LITTER CLEAN-UP DAYS

Whereas, the City of Fredericksburg and Gillespie County has determined that it is in the best interest of the City and County to establish regular annual litter clean-up days designated as "Keep Fredericksburg Beautiful"; and

Whereas, scheduling regular annual litter clean up days will increase citizen awareness to prevent and reduce litter along City, and County roads and State maintained highways to help preserve the beauty of the Texas Hill Country; and

Whereas, the City Council of the City of Fredericksburg and the Commissioners Court of Gillespie County desire to institute such regular annual days to promote a joint grass roots effort which includes participation by the citizens of Fredericksburg, Gillespie County, the City of Fredericksburg, Gillespie County and the Texas Department of Transportation (TxDOT) in the spirit of the TxDOT "Adopt a Highway" program

Now, therefore BE IT RESOLVED by the Fredericksburg City Council and Gillespie County Commissioners support and establish the following days as official City of Fredericksburg/Gillespie County clean-up days:

- A. The first week of April and September of each year

Adopted on this day _____ of _____, 2016.

by:

City of Fredericksburg

By: _____

Linda Langerhans, Mayor

RESOLUTION

A RESOLUTION BY THE COMMISSIONERS COURT OF GILLESPIE COUNTY, TEXAS, IN COOPERATION WITH THE CITY OF FREDERICKSBURG CITY COUNCIL, OFFICIALLY ESTABLISHING THE GILLESPIE COUNTY/CITY OF FREDERICKSBURG LITTER CLEAN-UP DAYS.

WHEREAS, the Hill Country of Texas is one of the fastest growing rural areas in the nation with enormous pride and rich history; and,

WHEREAS, Gillespie County and Fredericksburg are becoming an ever-increasing venue as a destination point for thousands of tourists throughout Texas and the United States; and,

WHEREAS, Gillespie County and the City of Fredericksburg has determined that it is in the best interest of the County and City to establish regular annual litter clean-up days designated as "Keep Gillespie County and Fredericksburg Beautiful"; and,

WHEREAS, scheduling regular annual litter clean-up days will increase citizens' awareness to prevent and reduce litter along City streets/roads, County roads, and State maintained highways to help preserve the beauty of the Texas Hill Country; and,

WHEREAS, to promote a joint grass roots effort which includes participation by the citizens of Fredericksburg, the City of Fredericksburg, Gillespie County and the Texas Department of Transportation (TxDOT) in the spirit of the TxDOT "Adopt a Highway Program" to engage in litter clean-up efforts in Gillespie County on designated days .

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF GILLESPIE COUNTY, TEXAS, IN COOPERATION WITH THE CITY OF FREDERICKSBURG CITY COUNCIL, THAT THE FIRST WEEK OF APRIL AND SEPTEMBER OF EACH YEAR BE OFFICIALLY DESIGNATED AS "COUNTY AND CITY CLEAN-UP DAYS".

Passed and approved this 22nd day of February, 2016.


Mark Strocher
County Judge


Curtis Cameron
County Commissioner, Precinct No. 1


W. A. Roeder
County Commissioner, Precinct No. 2


Calvin Ransleben
County Commissioner, Precinct No. 3


Donnie Schuch
County Commissioner, Precinct No. 4

Attest:


Mary Lynn Ruche
County Clerk





CITY COUNCIL MEMO

DATE: March 7, 2016

TO: Mayor and City Council

FROM: Kris Kneese, P.E., Assistant Director of Public Works and Utilities

SUBJECT: Bids for Administration Building at Water Reclamation Facility

Summary:

Receive bids on the Administration Building at the Water Reclamation Facility.

Recommendation:

City Staff will present options to the Council.

Background / Analysis:

The Water Reclamation Facility Administration Building was included as an additive alternative in the original bid package of revenue bond projects that bid March 2015. The Administration Building was not selected as part of the revenue bond construction due to budget constraints. The table below shows the bid prices for the Administration Building in March 2015.

Name of Bidder	Admin Building Bid Price
Excel Construction Services	\$970,000.00
BRB Contractors, Inc.	\$694,000.00
Matous Construction, Inc.	\$807,000.00
Payton Construction, Inc.	\$636,000.00

The City of Fredericksburg

18

Bryan Construction Company	\$689,500.00
Lambda Construction I, LTD	\$906,000.00
Austin Engineering, CO, Inc.	\$840,000.00
Archer Western Construction, LLC	\$706,000.00
Pepper- Lawson Waterworks	\$575,000.00

During this year's budget discussion Council included \$450,000.00 in the Water Department Budget for the construction on the Administration Building at the Water Reclamation Facility. City engineering staff took the following steps to solicit bids for the project:

1. Called contractors, including local metal building contractors, to discuss the project; including DR Welding, Texas Steel Buildings, Ironman Construction, FRC, Kneese Companies, Kendal Kasper, S&G Contracting, and Huser.
2. Advertised in the Fredericksburg Standard Newspaper for 3 weeks.
3. Held a pre-bid conference on January 26, 2016.

On February 12, 2016, two (2) sealed bids were received for the construction of the Administration Building at the City's Water Reclamation Facility. The two bids are summarized in the table below.

Name of Bidder	Total Bid Amount
Huser Construction	\$662,073.00
S&G Contracting	\$615,000.00

As shown in the table the low bid is \$165,000 over the budgeted amount; therefore, City Engineering Staff is working with the apparent low bid contractor to try and lower the construction price through value engineering. Any decreases in the construction price found through value engineering, along with the following options will be presented to City Council during the meeting.

Option 1: Reallocate funds within the approved Water Department Budget. The reallocation would include using the \$175,000.00 budgeted for the replacement of the San Antonio Street Sewer Line Project to construct the Administration Building. The San Antonio Street Sewer Line Replacement Project is a CIP project to replace an aging collection line. This project is being evaluated as part of the Wastewater Master Plan and likely won't be designed and constructed until after the Master Plan is completed in June 2016.

Option 2: Reject bids


Department Approval


City Manager Approval

The City of Fredericksburg



CITY COUNCIL MEMO

DATE: March 7, 2016

TO: Mayor and City Council

FROM: Kris Kneese, P.E., Assistant Director of Public Works and Utilities

SUBJECT: Golf Course/RV Park Lift Station Project Equipment Purchase

Summary:

The purchase of Lift Station Equipment for the Golf Course/RV Park was included in the City Council approved Golf Course and Park Departments' budget.

Recommendation:

City Staff recommends approval of the purchase of Golf Course and RV Park Lift Station Equipment from All American Pump & Machine, Inc. (All American Pump) in the amount of \$37,954.00 and \$52,076.00, respectively.

Background / Analysis:

As part of the Golf Course and Lady Bird Johnson RV Park utility replacement project, the design and TCEQ construction plan review and approval has been complete for the lift stations. The next step for the City is to start construction. As such, City Engineering Staff received bids on the horizontal directional drill bore that will be constructed under Live Oak Creek and is in the process of ordering pipe and other materials needed for the construction to begin. Additionally, City Staff is scheduling City Crews to start construction upon material arrival.

The City of Fredericksburg

A price proposal from All American Pump for the package lift stations is included as an attachment to this Council Memo. All American Pump provides maintenance services on the City's water pump stations and sewer lift stations, and has provided excellent service for many years. All American Pump will work with City Crews to install the lift stations, connect the electrical control panels and start up the equipment after installation.

City Staff has reviewed All American Pump's proposal and is recommending approval of the Golf Course and RV Park Lift Stations for \$37,954.00 and \$52,076.00, respectively. The purchase of this equipment will be funded out of the Golf Course and Park Departments' budget, which is within the City's original cost estimate. The Golf Course and RV Park Lift Station projects are on track to be complete within the approved budget of \$100,000 and \$220,000, respectively.

Attachments:

- Golf Course Lift Station Equipment Proposal
- RV Park Lift Station Equipment Proposal



Department Approval



City Manager Approval

The City of Fredericksburg

All-American Pump & Machine, Inc.

1310 N. Bell St.
San Angelo, TX 76903

Quote

DATE	ESTIMATE NO.
2/25/2016	1056

NAME / ADDRESS
FREDERICKSBURG, CITY OF 126 W. MAIN ST. FREDERICKSBURG, TX. 78624

PROJECT				
STATION P201 & P202				
ITEM	DESCRIPTION	QTY	COST	TOTAL
SCOPE OF WORK	INSTALLATION OF BASINS AND PUMPS AT STATION P201 & P202. INCLUDES 4 DAYS ONSITE LABOR.	1	52,076.00	52,076.00
DESCRIPTION	7.5HP S4HRC750M4-2 PUMPS	2		
DESCRIPTION	4"X4"X2" DISCHARGE ELBOWS	2		
DESCRIPTION	8' X 15.72' BASIN	1		
DESCRIPTION	8' LID FOR BASIN	1		
DESCRIPTION	5' VALVE BOX	1		
DESCRIPTION	5' LID FOR VALVE BOX	1		
DESCRIPTION	FLANGE ADAPTER	2		
DESCRIPTION	2" X 15.72' SS GUIDE RAILS \$25/FT	4		
DESCRIPTION	SS LIFTING CHAIN 5/16"	2		
DESCRIPTION	SS FLOAT RACK	1		
DESCRIPTION	SS PUMP CORD RACK	2		
DESCRIPTION	PLATE TO MOUNT PUMPS	1		
DESCRIPTION	SS ANCHORS	6		
DESCRIPTION	5/16 SS SHACKLES	2		
DESCRIPTION	3PHASE 460VOLT PANEL 7.5HP	1		
DESCRIPTION	CONTROL WIRE	1		
LABOR	LABOR IN HOUSE	1		
FREIGHT	FREIGHT	1		
	PVC CONDUIT (SUPPLIED BY CUSTOMER)			
	PCS SCH80 DISCHARGE PIPE (SUPPLIED BY CUSTOMER)			
TOTAL				\$52,076.00

If there is anything we can help you with please give me a call at 325-653-6597. Thank you for the opportunity to quote your work!

All-American Pump & Machine, Inc.

1310 N. Bell St.
San Angelo, TX 76903

Quote

DATE	ESTIMATE NO.
2/25/2016	1055

NAME / ADDRESS
FREDERICKSBURG, CITY OF 126 W. MAIN ST. FREDERICKSBURG, TX. 78624

PROJECT				
STATION P101 & P102				
ITEM	DESCRIPTION	QTY	COST	TOTAL
SCOPE OF WORK	INSTALLATION OF BASINS AND PUMPS AT STATION P101 & P102. INCLUDES 4 DAYS ONSITE LABOR.	1	37,954.00	37,954.00
DESCRIPTION	5HP 1PHASE HPGHHX500 PUMPS	2		
DESCRIPTION	2" X 2" DISCHARGE ELBOWS	2		
DESCRIPTION	6' X 10.72' BASIN	1		
DESCRIPTION	6' LID FOR 6' BASIN	1		
DESCRIPTION	4' VALVE BOX	1		
DESCRIPTION	LID FOR 4' VALVE BOX	1		
DESCRIPTION	FLANGE ADAPTERS	2		
DESCRIPTION	STAINLESS STEEL GUIDE RAILS, \$12/FT X 10	4		
DESCRIPTION	STAINLESS STEEL LIFTING CHAIN	2		
DESCRIPTION	STAINLESS STEEL FLOAT RACK	1		
DESCRIPTION	STAINLESS STEEL PUMP CORD RACK	2		
DESCRIPTION	PLATE TO MOUNT PUMPS	1		
DESCRIPTION	SS ANCHORS	6		
DESCRIPTION	5/16 SS SHACKLES	2		
DESCRIPTION	1PHASE 230VOLT PANEL	1		
DESCRIPTION	CONTROL WIRE	1		
LABOR	LABOR IN HOUSE	1		
FREIGHT	FREIGHT	1		
	PVC CONDUIT (SUPPLIED BY CUSTOMER)			
	PVC DISCHARGE PIPE (SUPPLIED BY CUSTOMER)			
TOTAL				\$37,954.00

If there is anything we can help you with please give me a call at 325-653-6597. Thank you for the opportunity to quote your work!



CITY COUNCIL MEMO

DATE: March 1, 2016

TO: Mayor and City Council

FROM: Lynn Bizzell, Fire Chief

SUBJECT: Approval of Brush Truck Contract

Summary:

The Fredericksburg Volunteer Fire Department received a Grant from the Texas A & M Forest Service for a new Brush Truck. Grant money is reimbursable after the totally outfitted Brush Truck is serviceable. The Volunteer Fire Department has purchased the chassis for the new Brush Truck with volunteer funds and now needs to execute a contract with Westex Welding LLC to outfit the chassis with all operational equipment. The Volunteer Fire Department has coordinated with the City Manager and the Director of Finance to have the City fund this contract. Once the Brush Truck becomes serviceable and the grant money is received from the Texas A & M Forest Service, the City will be reimbursed for the cost of the contract. The title for the Brush Truck will be with the City of Fredericksburg.

Recommendation:

Recommend the approval of the Contract with Westex Welding LLC to equip and outfit the new Brush Truck at a cost of \$67,334.86 payable upon completion and delivery of the Brush Truck. Further recommend the City Manager be authorized to sign and execute the contract.

Background / Analysis:

The Fredericksburg Volunteer Fire Department applied for and received a grant of \$ 100,000.00 from the Texas A & M Forest Service for a new Brush Truck. Grant money from the Texas A&M Forest will not be provided until the Brush Truck is completely outfitted and serviceable. The Volunteers bought the chassis

The City of Fredericksburg

24

for the new truck with their own funds. However, with anticipated expenses coming in the department, sufficient volunteer funds are not available to complete the contract to totally outfit and equip the new Brush Truck. At the time the grant was received the Volunteer Fire Department coordinated with the Director of Emergency Services, the Director of Finance, and the City Manager to have the City cover the cost of outfitting the Brush Truck and once the grant money is received, the Volunteer Fire Department would reimburse the City for the cost of the contract. In order to insure transparency and formalize the agreement the matter is being presented to Council for approval. The Contract should be completed by the end of June at which time the payment from the City would be made. The grant money should be received prior to the end of the fiscal year and the City reimbursed for the cost of the contract, therefore there should be no impact to the City's budget. The title of the Brush Truck, as with all Fire Department Vehicles, will be with the City of Fredericksburg.

Attachments:

1. Contract, Westex Welding LLC
2. Westex Welding LLC Quote dated February 26, 2016 Job # 329
3. Texas A&M Forest Service Grant
4. Copy of Volunteer Check for chassis



Department Approval



City Manager Approval

The City of Fredericksburg

25

CONTRACT

WESTEX WELDING LLC

SINCE 1951

210 Cottonwood RD
WEST, TX 76691-1801
Email: info@westexfire.com

[FM 2114 EAST]
877-282-3772

254-826-5343
FAX: 254-826-3088
WEB: www.westexfire.com

The State of Texas
County of McLennan

*
*

THIS AGREEMENT is made this _____ day of _____, 2016,
between WESTEX WELDING LLC, herein called the contractor,
and Fredericksburg Fire Department
whose address is 126 W Main Street
City Fredericksburg, State TX, ZIP 78624, herein called the owner.

1. GENERAL CONDITIONS: The contractor agrees to furnish all supervision, tools, equipment, labor, and materials necessary to fully complete the following project in a workmanlike manner, in accordance with the drawings and or specifications, and within the time specified below.

- (A) Description of project: (Quote dated February 26, 2016 Job # 329)
- (B) All materials are guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard work practices. Any alterations or deviations from the above specifications involving extra cost will be executed only on written orders, and will become an extra charge over and above the base price as agreed. A written change order must be attached to this contract and signed by the owner.
- (C) All agreements contingent upon strikes, accidents, or delays beyond our control.
- (D) The Chassis and/or equipment that owner will furnish must carry the insurance as required to cover hail, wind damage, fire and other necessary insurance desired.
- (E) The contractor shall be liable only for the material, labor and equipment furnished in the construction and completion of this contract.
- (F) Contractor reserves the right to use photos, descriptions, drawings of project(s) for in-house reference, advertisements, web site publications. All photos, descriptions, drawings of project will remain the sole property of Westex Welding LLC. Owner has the option of requesting in writing that Contractor not use photos in advertisements or web site publications
- (G) Work to begin: Date (Upon receipt of chassis)
- (H) Complete work: Date: (Delivery date approximately 90 **working days** after receipt of chassis)

2. CONTRACT PRICE: Upon satisfactory completion of project and acceptance thereof by the owner, and as full compensation therefore to the contractor, the owner agrees to pay the amount of \$67,334.86 plus any change orders attached to this contract.

3. PAYMENT: (Select one option below; either A or B)

(A) ☐ Owner shall submit a purchase order No. _____ and agrees to pay the sum of \$67,334.86 for tank ,pump work install, plus any change orders upon execution of this contract. Contractor shall not begin work, and this contract shall not take force and effect until such purchase order or payment is received by contractor.

(B) ☐ The balance of the contract price shall be payable as follows:

Upon **completion / delivery** (agreed) \$67,334.86
Plus any change orders upon execution of this contract.

*Please initial below indicating that you understand that payment is due upon delivery of unit.
_____(All payments due upon delivery/pick up of unit and shall be made at the contractor's place of business in West, [McLennan County], Texas.)

4. INCORPORATION BY REFERENCE OF CONTRACT DOCUMENTS:

The general conditions of the contract, any drawings and specifications, together with this agreement, form the contract and are as fully a part of the contract as if hereto attached or herein repeated.

5. PARTIAL INVALIDITY:

It is understood and agreed by parties hereto that if any of the provisions of this contract shall contravene, or be invalid under the laws of the State of Texas, such contravention or invalidity shall not invalidate the entire contract, but shall be construed as if not containing the particular provision or provisions held invalid, and the rights and obligations of the parties shall be construed and enforced accordingly.

Signed this _____ day of _____, 2016

Fredericksburg Fire Department
Owner - buyer

(SIGN) _____
(PRINT) Owner - buyer Legal Representative

WESTEX WELDING LLC

Contractor

Curtis R. Bradburry

Digitally signed by Curtis R. Bradburry
DN: cn=Curtis R. Bradburry, o=Westex Welding LLC,
ou=Westex Welding LLC,
email=cbradburry@westexfire.com, c=US
Date: 2016.02.26 14:56:38 -06'00'

Contractor Legal Representative
Curtis R. Bradburry, Technical Manager



CONSTRUCTION and DESIGN

Chassis Operation Manual

The chassis manufacturer shall provide one (1) operational manual. This manual may be in either a notebook type binder, with reference tabs or a compact disk (CD) with all of the printed material in an electronic format (Adobe Acrobat PDF).



(Example for color scheme and basic design only)
(Top tool boxes and hose reel not shown in this picture.)



TEXAS A&M
FOREST SERVICE

3.2244

October 07, 2015

FREDERICKSBURG VFD
124 WEST MAIN
FREDERICKSBURG, TX 78624

Case: 1010
County: GILLESPIE
VFDE-Doc#: 600414

Dear Chief:

Your application for cost-share assistance under the Rural Volunteer Fire Department Assistance Program (HB 2604) has been **APPROVED**. The following items are qualified for cost-share reimbursement:

<u>Item</u>	<u>Our Maximum Cost-share Payment</u> 90% of the actual cost, not to exceed
SMALL BRUSH TRUCK	\$100,000.00

This grant will expire on July 07, 2016

The attached guidelines describe your obligations under this program. **Please indicate below whether you wish to accept or decline this cost-share grant, and return a signed copy to us within 14 days of receipt of this letter.**

Congratulations! Please contact us if you need additional information.


Texas A&M Forest Service

☐ Accept ☐ Decline ☐ CAFS Unit

Signature and Title

Date

DJF/xx (trucks.doc)

- Attach:
- 1) Special Requirements for Departments Acquiring Vehicles
 - 2) Affidavit of Non-Collusion
 - 3) Minimum Standards and Specifications for Firefighting Vehicles
 - 4) Notice to Purchasers of New Fire Trucks
 - 5) Optional Suggested Specifications for CAFS-Equipped Vehicles

**CITY OF FREDERICKSBURG
FBG VOL FIRE DEPARTMENT FIRE BEN FUND**

124 WEST MAIN STREET
FREDERICKSBURG, TX 78624
PH. 830-997-8080

3810

88-2194/1149
0

DATE Jan. 29, 2016

TO THE ORDER OF Chastang Ford \$ 46,646.00

Forty Six Thousand Six Hundred Forty Six and no/100 DOLLARS



**SECURITY STATE
BANK & TRUST**

P.O. BOX 471 • FREDERICKSBURG, TEXAS 78624 • 830-997-7575

FOR INV. 30677 (2016 F550 Chas:s)

Allen R Pries

SHIP TO: ED MILLER 7136785000 CHASTANG'S BAYOU CITY FORD 6200 N LOOP E HOUSTON TX 77026		MYRON FIEDLER FREDERICKSBURG FIRE DEPARTMENT 124 W MAIN ST FREDERICKSBURG TX 786243708	
TX 775 9-03		0.0 LBS LTR	
		RS	
UPS NEXT DAY AIR		1 OF 1	
TRACKING #: 1Z V21 A79 84 9556 2090			
BILLING: P/P DESC: LETTER RETURN SERVICE			
CS 18-0-22 WNTIE 00 72.0A 01/2016			