

City of Fredericksburg

REGULAR CITY COUNCIL MEETING AGENDA

MONDAY, MARCH 16, 2020 ~ 6:00 P.M.

LAW ENFORCEMENT CENTER ~ 1601 EAST MAIN STREET

Linda Langerhans, Mayor
Tom Musselman, Councilmember
Bobby Watson, Councilmember

Charlie Kiehne, Councilmember
Gary Neffendorf, Councilmember
Kent Myers, City Manager

The City of Fredericksburg City Council will meet in a regular session on Monday, March 16, 2020, at 6:00 p.m. in the Law Enforcement Center, 1601 East Main Street, Fredericksburg, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on March 13, 2020, before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

(Please turn off all pagers and phones, except emergency on-call personnel.)

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. EMPLOYEE RECOGNITIONS

4. PUBLIC COMMENTS

The City Council welcomes citizen participation and comments at all City Council Regular Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting and to limit comments to 3-minutes.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific information or recitation of existing policy. TEX. GOV'T CODE § 551.042.

5. CONSENT

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF CITY COUNCIL.

A. Consider approval of City Council Minutes:

- i. February 11, 2020, City Council Joint Meeting with Historic Review Board and Planning and Zoning Commission (Page 5)
- ii. February 28, 2020, City Council Joint Meeting with Gillespie County (Page 9)
- iii. March 3, 2020 City Council Regular Meeting (Page 13)

(Agenda Packet Pages 5-18)

B. Consider approval of street closing on W. Austin Street between N. Adams and N. Crockett Street on Saturday, June 6, 2020 from 6 a.m.-6 p.m. for the Masonic Car Show.

6. PUBLIC HEARING

- A. Annexation of approximately 91.24 acres of land situated in Gillespie County, Texas along the south side of W. Live Oak and extending from east of Post Oak Road to west of Smokehouse Road (2nd public hearing).
- i. Hold a public hearing to receive comments for or against
 - ii. Discussion on the proposed annexation

(Agenda Packet Pages 25-36)

7. ORDINANCES AND RESOLUTIONS

- A. Consider the approval of Ordinance 2020-10 amending Section 29-7 – Permanent Signs Permitted by District, of Chapter 29 – Signs, of the Code of Ordinances, to establish Uniform Sign Standards and Regulations for signs located in Medium Commercial (C-1.5) zoning districts (first of two readings; City Council may waive second reading).

(Agenda Packet Pages 37-40)

- B. Consider the approval of Resolution 2020-06R creating the Market Square Redevelopment Commission, establishing and adopting the procedural rules for, and the duties and functions associated therewith; and providing for an effective date.

(Agenda Packet Pages 41-46)

8. OTHER ACTION ITEMS AND UPDATES

- A. Consider appointing Airport Zoning Board Members.

(Agenda Packet Pages 47-48)

- B. Consider the approval of the Landmark Designation of the Old High School on Fredericksburg Middle School Campus at 110 W. Travis (Building 400).

(Agenda Packet Pages 49-68)

- C. Receive a presentation and discuss Gillespie County Health Board's 2019 Annual Report.

(Agenda Packet Pages 69-88)

9. CITY MANAGER'S REPORT

- A. Recent Staffing Changes

- B. Friendship Oaks Development

- C. Coronavirus Update

10. ITEMS FOR FUTURE AGENDA

(Agenda Packet Pages 89-90)

11. COUNCIL COMMENTS

Reports about items of community interest, which no action will be taken.

12. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Section 551.071

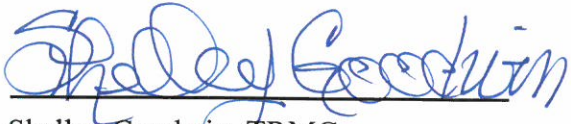
- A. Consider and discuss Penick R&C, LP vs. City of Fredericksburg, Texas, pending in the United States District Court for the Western District of Texas (Sec. 551.071)

13. BUSINESS ITEM

The City Council will reconvene into Regular Session upon the conclusion of the Executive Session, the City Council may take action on any item posted in Executive Session, as necessary.

14. ADJOURN

This is to certify that I, Shelley Goodwin, posted this Agenda at 11:00 a.m. on March 12, 2020, at the entrance and on the bulletin board of the City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.


Shelley Goodwin, TRMC
City Secretary



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL JOINT SPECIAL MEETING WITH PLANNING AND ZONING COMMISSION AND HISTORIC REVIEW BOARD FEBRUARY 11, 2020

Members Present:

Mayor Linda Langerhans
Mayor Pro Tem Gary Neffendorf
Councilmember Charlie Kiehne
Councilmember Tom Musselman
Councilmember Bobby Watson

Historic Review Board

Sharon Gail Joseph, Chairman
Larry Jackson, Vice-Chairman
Commissioner Richard Laughlin
Commissioner David Bullion
Commissioner Mike Penick
Commissioner Eric Parker
Commissioner Jessica Davis

Planning and Zoning Commission

Janice Menking, Chairman
Brenda Segner, Vice-Chairman
Commissioner Steve Thomas
Commissioner Chris Kaiser
Commissioner Daryl Whitworth
Commissioner Jill Tabor
Commissioner Jim Jarreau
Commissioner Polly Rickert
Commissioner Tim Dooley

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Brian Jordan, Development Services Director
Russell Immel, Information Technology Director
Anna Hudson, Historic Preservation Officer
David Millegan, Building Official
Shelley Goodwin, City Secretary

1. PLEDGE OF ALLEGIANCE

Mayor Langerhans led the Pledge.

2. CALL TO ORDER

With a quorum of the City Council, Planning and Zoning Commission, and Historic Review Board present, Mayor Langerhans called the joint special meeting of the Fredericksburg City Council to order at 2:00 p.m. on Tuesday, February 11, 2020, in the Law Enforcement Center, 1601 East Main Street, Fredericksburg, Texas 78624.

3. PUBLIC COMMENTS

No one wished to speak during this Agenda Item.

4. UPDATES AND DISCUSSIONS

A. Historic District Design Guidelines.

Anna Hudson, Historic Preservation Officer, provided the history of this Project. She also reviewed the purposed Guidelines and the benefits for the City and community. She stated a public meeting was held on January 28, 2020 where 85 people attended and participated in a survey, which residents can still participate in. She reviewed the survey, summary of responses, responses to the last survey question, timeline for adoption of the Guidelines/Standards, and Texas Historical Commission checklist for Design Guidelines/Standards,

The City Council, Planning and Zoning Commission, and Historic Review Board discussed the Guidelines/Standards, history of the project, and the timeline.

Jerry McCorkle stated he supports the Historic District but has a concern with the expansion. He feels the City should maintain the current district and not expand.

B. Allowable Density in City including the Historic District

Brian Jordan, Development Services Director, stated Fredericksburg has been experiencing growth and development pressures in the Historic District. He reviewed the Historic District zonings and density allowed. He also reviewed the zoning regulations vs. Historic District Standards and potential changes in zoning to accommodate affordable housing.

The City Council and the Commissioners discussed the density in Historic District. They also discussed what other Cities are doing to address these issues and keeping our Historic integrity.

The consensus was to review a different City that is similar to Fredericksburg and how they handle density in the Historic Districts.

C. Discrepancies between Zoning Regulations and Historic District Regulations

Brian Jordan, Development Service Director, reviewed the benefits for having Design Guidelines. He also reviewed the Historic District Design Guidelines PowerPoint.

The City Council and the Commissioners discussed proposed projects and recommendations that were made to the projects.

D. Possible changes to Zoning and Development Regulations to accommodate affordable housing.

Kent Myers, City Manager, reviewed the Kerrville Housing Study and Strategic Plan 2019. He also read an email from Mimi Bartel regarding affordable housing.

The City Council and the Commissioners discussed ways to cut building and development costs and the possibility of modular homes.

Polly Rickert, Planning and Zoning Commissioner, reviewed the survey being conducted by Haus Vereins Housing Project.

5. STAFF REPORTS

A. Corridor Design Guidelines including recent changes in State Law Impacting Design Guidelines

Brian Jordan, Development Services Director, reported the Comprehensive Plan identifies the need for design guidelines outside of the Historic District that helps to ensure quality development along the City's entryways. He stated these guidelines have been effective over the years and he reviewed some of the successes of implementing.

Daniel Jones, City Attorney, reviewed the new laws regarding regulation of standards and how they will affect Fredericksburg's guidelines.

B. Status on City's STR Permitting, Inspection, and Enforcement Program

David Millegan, Building Official, reviewed the current STR Permitting, Inspection, and Enforcement Program. He also reviewed the newly approved Avenu Insight contract for STR Permitting. He stated currently there are 664 STR permits.

Kent Myers, City Manager, reviewed the weekend enforcement process and the changes coming to the STR Program. He also stated the Ordinance creating the STR process and guidelines needs to be updated.

Daniel Jones, City Attorney, reviewed the lawsuit against the City of Austin regarding STRs. He recommended amending our current Ordinance.

The City Council and the Commissioners discussed ways to identify STRs and possible amendments to the Ordinance.

The Historic Review Board and the Planning and Zoning Commission adjourned their meeting at 4:40 p.m.

6. CITY COUNCIL ACTION

A. Consider and take appropriate action to Institute Annexation Proceedings on the Voluntary Annexation of approximately 13.395 acres proposed as Stone Ridge Unit 10 located near the intersection of Lower Crabapple Road and Ellebracht Drive.

Motion: A motion was made by Councilmember Musselman seconded by Councilmember Watson, to approve to Institute Annexation Proceedings on the Voluntary Annexation of approximately 13.395 acres proposed as Stone Ridge Unit 10 located near the intersection of Lower Crabapple Road and Ellebracht Drive. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

7. Adjourn

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Kiehne, to adjourn the Tuesday, February 11, 2020, City Council Regular Meeting at 4:42

p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Linda Langerhans
Mayor

Sharon Gail Joseph
Historic Review Board Chairman

Janice Menking
Planning and Zoning Commission Chairman

ATTEST

Shelley Goodwin, TRMC
City Secretary



CITY OF FREDERICKSBURG
MINUTES OF CITY COUNCIL AND
COMMISSIONER'S COURT SPECIAL MEETING
FEBRUARY 28, 2020

City Council Present:

Mayor Linda Langerhans (left the meeting at 9:20 a.m.)
Councilmember Charlie Kiehne (arrived at 8:45 a.m.)
Councilmember Tom Musselman
Councilmember Bobby Watson

Gillespie County Commissioner's Court

County Judge, Mark Stroeher
Commissioner Pct. 1, Charles Olfers
Commissioner Pct. 2, Keith Kramer
Commissioner Pct. 3, Dennis Neffendorf
Commissioner Pct. 4, Donnie Schuch

City Council and Commissioner's Court Members Absent:

Mayor Pro Tem Gary Neffendorf

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Brian Jordan, Development Services Director
Steve Wetz, Police Chief
Lynn Bizzell, Fire Chief
Russell Immel, Information Technology Director
Laura Hollenbeak, Finance Director
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
David Jung, EMS Director
John Culpepper, Emergency Management Director
Steve Olfers, Fire Marshall
Evan Williamson, Staff Engineer
Anna Hudson, Historic Preservation Officer
Shelley Goodwin, City Secretary

1. CALL TO ORDER

With a quorum of the City Council present, Mayor Langerhans called the special meeting of the Fredericksburg City Council and Gillespie County Commissioner's Court to order at 8:31 a.m.

on Friday, February 28, 2020, in the City Hall Fire Training Room, 126 West Main Street, Fredericksburg, Texas 78624.

2. PUBLIC COMMENTS

Tom Hutton, Citizen Informed Relief Route (CIRR), expressed his concerns with citizens not being informed. He announced there is a petition in the process for “Stopping the Relief Route”.

Nicole Kroeger encouraged City Council and citizens to say no to the Relief Route and to actively fight the route.

Lisa Roach expressed her concerns with TxDOT and their lack of communication with the Relief Route.

Dave Campbell expressed his concerns with the Relief Route and feels a bond would never pass for the route. He also encouraged everyone to support the City’s routes and not the Relief Route.

Marc Williamson expressed his concerns with the Relief Route and encouraged everyone to support the local routes.

Bruce Staffel expressed his concerns with a lack of communication. He also expressed his concerns with the negotiation process being used by TxDOT.

Wayne Allision encouraged the City Council and Commissioner’s Court to place the Relief Route on the ballot for voters to decide. He also expressed his concerns with the eminent domain process.

Tim Lafferty stated residents do not want the By-Pass and they do not want trucks on Main Street. He also stated trucks will not be required to drive on the By-Pass Route instead of Main Street.

Mickey Poole stated all City residents live within the County. He expressed his concern with the direction of how the Relief Route is going.

3. Present and Discuss the Establishment of a City/County Airport Zoning Board.

Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities, introduced Tony Lombardi, Gillespie County Airport Manager.

Tony Lombardi, Gillespie County Airport Manager, reviewed the history of the airport and the need to update the Zoning Airport Ordinance. He reviewed TxDOT’s checklist for creating an Airport Zoning Board.

The City Council and Commissioner’s Court discussed the City/County Airport Zoning Board makeup, Zoning Airport Ordinance, and the appointing authority. They agreed by consensus to move forward with the appointments (City Council appoints two members).

4. Present and Discuss the Five-Year Fire/EMS Strategic Plan.

Kent Myers, City Manager, stated the Fire Chief and his staff have been working on a Five Year Strategic Plan.

Lynn Bizzell, Fire Chief, provided a PowerPoint presentation on Fredericksburg Fire EMS 5 Year Strategic Plan 2020-2024. He reviewed the following:

- Organizations
- Recent Accomplishment
- Mission Statement and Core Values
- Community Profile
- Future Economic Development
- SWOT Analysis
- Strategic Initiatives

He also discussed the incident maps and the future need for a Fire Station on the east side of town and the need for an additional ambulance.

The City Council and Commissioner's Court discussed the growth on Highway 290 and Highway 16 North, the National Standard response time, and the communication system.

5. Present and Discuss the Traffic Impact Study.

Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities, introduced Jake Gutekunst, Kimly-Horn.

Jake Gutekunst, Kimly-Horn, presented a PowerPoint presentation on the Transportation Projects Traffic Impact Study. He also reviewed the Draft TIS Report.

Cord Switzer expressed his concern with the proposed Relief Route. He also expressed his concerns with how Kimberly-Horn arrived at the alternative travel routes.

Sarah Clark expressed her concerns with the Mulberry Extension Project.

Lucky Lindy Segall expressed his concern with truck traffic on Main Street and not requiring them to use other streets. He also expressed his concerns with the proposed Relief Route.

Mickey Poole expressed his concern with the anticipated growth used in the Study. He also recommended getting TxDOT involved, since they will have to approve the Study and routes.

Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities, stated TxDOT has not provided input on the Study or routes, but they should be interested since these routes will assist with taking pressure off state roads.

Kent Myers, City Manager, stated TxDOT was invited, but they were unable to attend this meeting.

The City Council and Commissioner's Court discussed the Study and the Draft Report. They also discussed the next step.

6. ADJOURN

Motion: A motion was made by Councilmember Kiehne, seconded by Councilmember Watson, to adjourn the Friday, February 28, 2020, City Council Regular Meeting at 11:20 p.m. The City Council voted three (3) for and none (0) opposed. The motion carried unanimously.

Linda Langerhans
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL REGULAR MEETING

MARCH 2, 2020

Members Present:

Mayor Linda Langerhans
Mayor Pro Tem Gary Neffendorf
Councilmember Charlie Kiehne
Councilmember Tom Musselman
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Brian Jordan, Development Services Director
Steve Wetz, Police Chief
Russell Immel, Information Technology Director
Andrea Schmidt, Parks Department Director
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
Shelley Goodwin, City Secretary

1. PLEDGE OF ALLEGIANCE

Mayor Langerhans led the Pledge.

2. CALL TO ORDER

With a quorum of the City Council present, Mayor Langerhans called the regular meeting of the Fredericksburg City Council to order at 6:00 p.m. on Monday, March 2, 2020, in the Law Enforcement Center, 1601 East Main Street, Fredericksburg, Texas 78624.

3. PROCLAMATION

A. American Red Cross

Mayor Langerhans read the Proclamation and proclaimed March as American Red Cross Month. She then presented the Proclamation to Elizabeth and Al Bispo.

4. EMPLOYEE RECOGNITIONS

Kent Myers, City Manager, received recognition from a resident thanking Omar Revis for going above and beyond the call of duty.

5. PUBLIC COMMENTS

No one wished to speak during this Agenda Item.

6. CONSENT

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF CITY COUNCIL.

A. Consider approval of February 17, 2020, City Council Meeting Minutes

Motion: A motion was made by Councilmember Musselman seconded by Councilmember Neffendorf, to approve the Consent Agenda Items 6.A. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

7. PUBLIC HEARING

A. Annexation of approximately 91.24 acres of land situated in Gillespie County, Texas along the south side of W. Live Oak and extending from east of Post Oak Road to west of Smokehouse Road (1st of 2 hearings; 2nd public hearing is scheduled for March 16, 2020).

i. Hold a public hearing to receive comments for or against

ii. Discussion on the proposed annexation

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to go out of Regular Meeting into Public Hearing at 6:10 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Ed Rode stated he sent questions to the City Attorney, who is getting back with him.

Motion: A motion was made by Councilmember Musselman seconded by Councilmember Kiehne, to go out of Public Hearing into Regular Meeting at 6:11 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Brian Jordan, Development Services Director, provided the history of the annexation. He also reviewed the maps regarding current ETJ, proposed ETJ, and the Notice. He also reviewed the timeline.

Daniel Jones, City Attorney, stated he met with Mr. Rhode regarding legal procedural questions regarding the annexation.

B. Hold a public hearing to receive comments for or against the proposed development of affordable rental housing of 152 units that will be located at the corner of South Eagle Street and Friendship Lane (The Reserve at Vineyard Oaks).

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Neffendorf, to go out of Regular Meeting into Public Hearing at 6:15 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Todd Edison stated he is present tonight representing the Chamber of Commerce. He stated the Chambers supports the project.

Granger McDonald, MacDonald Companies, reviewed the project. He stated their proposed apartment project is for 152 units at the corner of S. Eagle Street and Friendship Lane. He stated they are planning on applying for housing tax credits from the Texas Department of Housing and Community Affairs to develop an affordable apartment complex.

Motion: A motion was made by Councilmember Musselman seconded by Councilmember Watson, to go out of Public Hearing into Regular Meeting at 6:25 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

8. ORDINANCES AND RESOLUTIONS

A. Stone Ridge Unit 10 approximately 13.395 acres of land located near the intersection of Lower Crabapple Road and Ellebracht Drive, Gillespie County, Texas

Councilmember Kiehne stated he represents Stone Ridge Unit 10, so he filed a Conflict of Affidavit and stepped down from the dais.

- i. Consider the approval of Ordinance 2020-07 annexing to the City; extending the Corporate Limits of the City, so as to include said territory; granting to all inhabitants and future inhabitants of said territory all the rights and privileges of other citizens of the City; binding the inhabitants and future inhabitants of said territory by any and all acts, Ordinance, Resolutions and regulations of said City. (first of two readings; City Council may waive second reading).**

Brian Jordan, Development Services Director, reviewed the project and the required steps that the City Council followed.

Motion: A motion was made by Councilmember Neffendorf seconded by Councilmember Watson, to approve Ordinance 2020-07 annexing to the City; extending the Corporate Limits of the City, so as to include said territory; granting to all inhabitants and future inhabitants of said territory all the rights and privileges of other citizens of the City; binding the inhabitants and future inhabitants of said territory by any and all acts, Ordinance, Resolutions and regulations of said City, and waived the second reading. The City Council voted four (4) for, none (0) opposed, and one (1) abstain (Councilmember Kiehne). The motion carried.

- ii. Consider the approval of Ordinance 2020-08 amending the Zoning Ordinance of the City and establishing the Zoning District, upon annexation into the City; establishing Residential Zoning for said property upon annexation; and providing for an effective date. (first of two readings; City Council may waive second reading)**

Motion: A motion was made by Councilmember Watson seconded by Councilmember Musselman, to approve Ordinance 2020-08 amending the Zoning Ordinance of the City and establishing the Zoning District, upon annexation into the City; establishing Residential Zoning for said property upon annexation; and providing for an effective date, and waived the second reading. The City Council voted four (4) for, none (0) opposed, and one (1) abstain (Councilmember Kiehne). The motion carried.

B. Consider the approval of Ordinance 2020-09 amending Division 3 - Parking of Trucks, Tractors, Trailers, and Recreational Vehicles, of Article VI - Stopping, Standing and Parking, of Chapter 44 - Traffic and Motor Vehicles, of the Code of Ordinances, to modify the restrictions related to the parking of certain vehicles on public streets in residential zoned areas of the City, and providing for an effective date (first of two readings; City Council may waive second reading).

Daniel Jones, City Attorney, reviewed the proposed changes to the Ordinance. He also stated he is looking for direction on how to proceed with the parking of RV/campers on a public street in residential areas. He also discussed how to regulate RVs either size, length, or type.

Steve Wetz, Police Chief, discussed issues with enforcement.

Sonya Rivera provided a handout regarding the proposed Ordinance. She feels that the size of the vehicle should be addressed and not the type of vehicle. She also offered her assistance to help with the Ordinance.

Brian Jordan, Development Services Director, reviewed the current Ordinance on RVs parking on the street.

Steve Wetz, Police Chief, reviewed the definitions of RVs.

The City Council discussed the Ordinance, RV size, and street size. They also discussed permitting RV parking on the street.

Claudia Washburn spoke regarding business trailers being parked on the streets.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Kiehne, to take no action and consider the amendments at a future meeting. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

C. Consider the approval of Resolution 2020-05R supporting the application to the Texas Department of Housing and Community Affairs for 2020 Housing Tax Credits for The Reserve at Vineyard Oaks.

Kent Myers, City Manager, reviewed the proposed project.

Motion: A motion was made by Councilmember Neffendorf seconded by Councilmember Watson, to approve Resolution 2020-05R supporting the application to the Texas Department of Housing and Community Affairs for 2020 Housing Tax Credits for The Reserve at Vineyard Oaks. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

9. OTHER ACTION ITEMS AND UPDATES

A. Consider awarding the Materials Bid for the Street Department for HFRS, Flexible Base Material, Paving Rock, Limestone Rock, Hot Mix Cold Laid Asphalt

Garret Bonn, Assistant Engineer, stated in 2016 the City advertised an invitation for bids to obtain quotes for construction materials used for the annual paving program and regular street repairs. Since then the City has negotiated one-year contract extensions and he reviewed the material pricing and recommended awarding a one-year renewal.

Motion: A motion was made by Councilmember Watson seconded by Councilmember Musselman, to award the Materials Bid for the Street Department for HFRS, Flexible Base Material, Paving Rock, Limestone Rock, Hot Mix Cold Laid Asphalt. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

10. CITY MANAGER'S REPORT

A. Marktplatz Improvements

Kent Myers, City Manager, reviewed the current improvements to Oktoberfest Halle and Kinder Halle. He also stated Oktoberfest Halle was not originally primed which has created some issues. He also briefed the City Council on the Market Square Redevelopment Commission's fundraising projects of \$1.4 million for restrooms, meeting room, landscaping, playground, and sidewalks. He

stated the Commission was awarded a grant for \$175,000, but \$125,000 will have to be raised to match the grant by October, 2020.

B. Traffic Impact Study

Kent Myers, City Manager, complimented Kimly Horn for their hard work and their presentation to the City Council and County Commissioners. He stated the presentation has been loaded to the City website and the next step is for the City Council to discuss the different projects

C. Open House and Touch a Truck Event

Kent Myers, City Manager, stated the Touch a Truck Event will be held on Thursday, March 19th, from 3:30 p.m. to 7 p.m. He stated this event attracts families and Staff is available to answer questions.

D. Update on Proposal to Create a Public Improvement District (PID) in the Friendship Oaks Subdivision

Kent Myers, City Manager, stated he has some concerns that have not been addressed by the developer and he is needing feedback on how to proceed.

11. ITEMS FOR FUTURE AGENDA

Kent Myers, City Manager, reviewed the Future Agenda Items.

12. COUNCIL COMMENTS

Councilmember Musselman encouraged everyone to get out and vote tomorrow in the primary election; polls are open from 7 a.m.-7 p.m.

13. ADJOURN

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Neffendorf, to adjourn the Monday, March 2, 2020, City Council Regular Meeting at 7:10 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Linda Langerhans
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



CITY COUNCIL MEMO

DATE: March 4, 2020

TO: Mayor and City Council

FROM: Jennifer Krupa, Special Events Coordinator

SUBJECT: Street Closure Request: 16th Annual Masonic Lodge Classic Car Show 2020

Summary:

The Masonic Car Show hosted by Fredericksburg Masonic Lodge #794 is an annual event held the first weekend in June at Marktplatz. Event organizers have requested to close W. Austin Street between N. Adams Street and N. Crockett Street for twelve hours during the 2020 event.

The event organizer has already submitted a special events application to the special events coordinator.

Recommendation:

Recommend Council consider the request to close W. Austin Street between N. Adams and N. Crockett Streets on Saturday, June 6, 2020 from 6:00 AM-6:00 PM.

Background / Analysis:

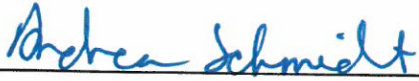
This is the first street closure request for this event. The event footprint has expanded as the number of cars participating in the car show have increased year after year. Therefore, some of the car show entries will need to be parked on Austin Street for judging. In addition, during the 2019 event, the event organizers invited local first responders to participate in a meet-and-greet and it was very well received by the event attendees. A few of the first responder vehicles and equipment have proven to be too large to place on Marktplatz during the car show (i.e. Fire Engine & Ambulance), therefore Austin Street would

be used instead. Closing Austin Street would also allow car show participants that use the grass parking lot at Bethany Lutheran Church to safely cross Austin Street to and from Marktplatz. Emergency vehicle access will be allowed throughout the closure.

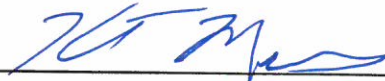
The event coordinator contacted Bethany Lutheran Church and alerted them of the closure request; no negative feedback was received. In addition, Lt. Brian Vorauer (Fredericksburg Police Department) and Glenn Koennecke (Streets Division) have reviewed and verbally approved the street closure request form.

Attachments:

Request Letter, Street Closure Request Form; Preliminary Event Layout; E-mail correspondence from Layne Petty, Bethany Lutheran Church



Department Approval



City Manager Approval



City Attorney Approval



Feb 28th, 2020

To the City council and Mayor of Fredericksburg, Texas

Subject: Street Closure for the 16th Annual Masonic Lodge Classic Car Show and our 2nd Meet-Greet-Learn-Honor our First Responders. June 6th 2020 MarktPlatz-our event is free to the public.

We are working to make the event safer- both for participants and the public. Per the site plan we will have cars to be judged parked on the street as well as Fire Engine and Ambulance. We are working to make the parking of participant cars safer and more orderly. Will also make safer for taking trailers in and out of Bethany Lutheran parking lot for loading and unloading cars. We will also have a new cars parked inside MarktPlatz for the public to see. Our First Responders and show cars will be parked inside MarktPlatz as shown on our site plan.



Walter Pletz, Car Show Chairman
Fredericksburg Masonic Lodge #794
214 587 2205

SPECIAL EVENTS STREET CLOSURE REQUEST



Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please also attach the notification letter you will send to abutting property owners (if applicable) with this request to the Special Events Coordinator.

Event Name:	Masonic lodge Annual Classic Car Show
Event Date(s):	June 6th
Contact Name:	Danny Poole
Contact Phone:	(210) 910 7862

Closure Area:

☒ Entire Street
 ☐ Parking Lane Only
 ☐ Partial Street
 ☐ Blocking City owned property

Side of street: _____ (N,S,E,W)
 Side of street: _____
 Location: _____

Additional details (attach additional pages as needed for more streets and describe details of use below):

Additional Masonic Car Show entrant parking, area for Fire Engine and Ambulance as part of First Responder program and to make

it safer for the public to walk around a look at cars, and make the parking of cars more orderly and safer

Street Closure Details:

Street Name	Between (cross street)	And (cross street)	Start Date	Start Time	End Date	End Time
Example	Crockett Street	Adams Street	Tuesday 4-2-18	6:00 PM	Sunday 4-4-18	12:00 PM
Austin	Crockett	Adams	Saturday 6/6/2020	6:00 AM	Saturday 6/6/2020	6 PM

If the event will impact surrounding property owners, a notification letter is required to be sent to property owners at least two weeks prior to the event date. Attach a copy of the notification letter and a list of addresses the letter will be sent to.

Date notice provided: 2-10-2020

Printed Name: Walter C. Pfeiffer

Date: 2-10-20

Signature: [Handwritten Signature]

Date: 2-10-20

Street Department: via email - A. Koennicke

Date: 2-25-2020

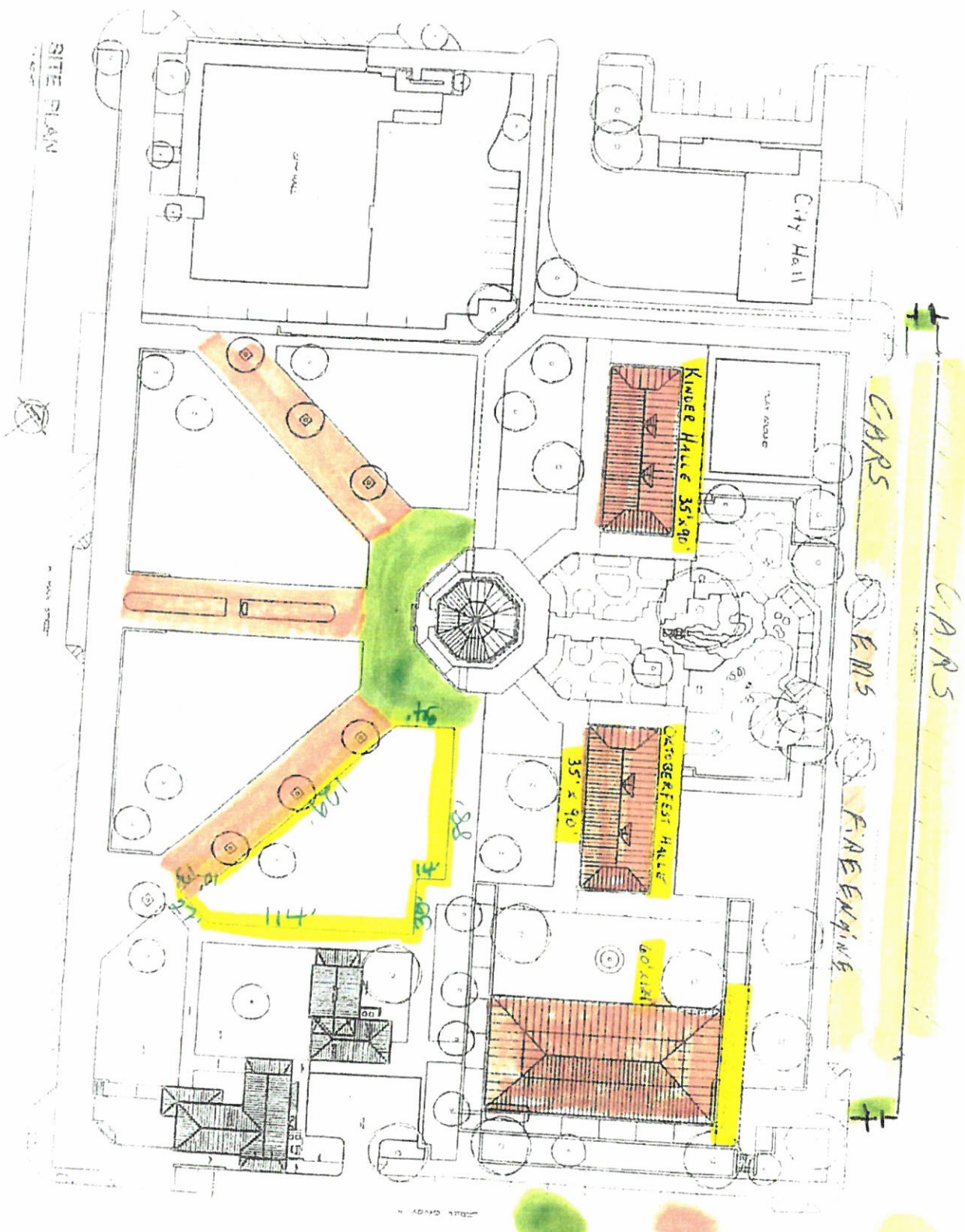
Police Department: via email - Lt. Lomauer

Date: 2-25-2020

Parks Department: [Handwritten Signature]

Date: 2-25-2020

SITE PLAN



CARS

EMT

FAE EXHIBITS

CARS

show
CARS

show
CARS

FIRST
RESPONDERS

Jennifer Krupa

From: Layne Petty <XXXXXXXXXXXX@bethanylutheran.com>
Sent: Tuesday, February 11, 2020 2:43 PM
To: Jennifer Krupa; Danny Poole
Subject: Masonic Lodge Car Show

Good afternoon Jennifer.

The Masonic Lodge will be holding their annual car show on June 6th at the Marktplatz.

They are requesting the closure of Austin street from Adams to Crockett Street. We see no conflicts with a closure on this date, and wish the Lodge a great show. Please let me know if you need anything further from myself or the church. And thanks for all you do.

Many blessing!

Layne Petty

Bethany Lutheran Church



CITY COUNCIL MEMO

DATE: March 16, 2020

TO: Mayor and City Council

FROM: Brian Jordan, AICP

SUBJECT: Public Hearing to consider the Annexation of approximately 91.24 acres of land situated in Gillespie County, Texas and located along the south side of W. Live Oak Street, west of Post Oak Road and the current City Limits (2nd of two hearings)

Summary:

The annexation originally consisted of approximately 117.1 acres of land situated in Gillespie County, Texas along the south side of W. Live Oak Street, as shown on the accompanying map. Five property owners elected to sign the Pre-Annexation Development Agreement, resulting in the reduction of the area to 91.24 acres. The properties electing not to be annexed are reflected on the map attached to the Annexation Ordinance. The area consists primarily of properties located along the south side of W. Live Oak Street extending from east of Post Oak Road to west of Smokehouse Road. The property is characterized by primarily residences, vacant land and some commercial businesses.

Recommendation:

Conduct the public hearing and receive comments. No action is required.

Background / Analysis:

At the retreat in January, 2018, the City Council prioritized areas of the community for annexation. After the U.S. Highway 290 East corridor, the W. Live Oak Street area was determined as the next highest priority. On August 2, 2019, letters were sent to property owners who have a tax exemption for

agricultural, wildlife or timber purposes, offering them a pre-annexation development agreement. This agreement allowed these property owners the ability not to be annexed as long as their property remained undeveloped and met certain requirements. A total of 7 properties qualified for the pre-annexation development agreement. Five property owners have signed the agreement and the Pre-Annexation Development Agreements have been finalized and recorded on January 9, 2020 in the Gillespie County Deed Records.

Following the public hearings held at the Law Enforcement Center, 1601 E. Main Street, Fredericksburg, Texas on October 7, 2019 and October 21, 2019, it was determined that notice of these public hearings were not properly posted on the City's website. While all other notices were compliant with State Law, it was decided by the City Council that new notices and hearings would be scheduled. Updated letters were sent to the affected property owners on January 31, 2020. The public hearings are scheduled for March 2, 2020 and March 16, 2020, and the Institution of Annexation Proceedings is scheduled for April 6, 2020. Public Hearings on the Zoning and Land Use Plan were held October 8, 2019 (Planning and Zoning Commission) and October 21, 2019 (City Council). Favorable approval was given for both actions.

The City is required by statute to prepare a Service Plan for the areas being considered for annexation. The plan sets forth the timing and responsibilities for providing public services. Approval of the Service Plan is required. In addition to the Service Plan for the tracts being annexed, a separate Annexation Agreement was requested by Mr. Bobby Stewart who owns the property at 740 W. Live Oak Street. Mr. Stewart has been working with the City for a while to develop an apartment complex on his site. Because a portion of Mr. Stewart's property fronting on Post Oak Road was sold to LCRA, he has requested that his utilities be extended to the western edge of his property along Live Oak Street. We have revised the Utility extension plan to accommodate this request. The additional cost associated with the request is estimated to be approximately \$138,000.

Attachments:

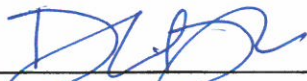
Service Plan, Map of the area, Map of updated ETJ, Website/Paper Advertisement



Department Approval



City Manager Approval



City Attorney Approval

The City of Fredericksburg



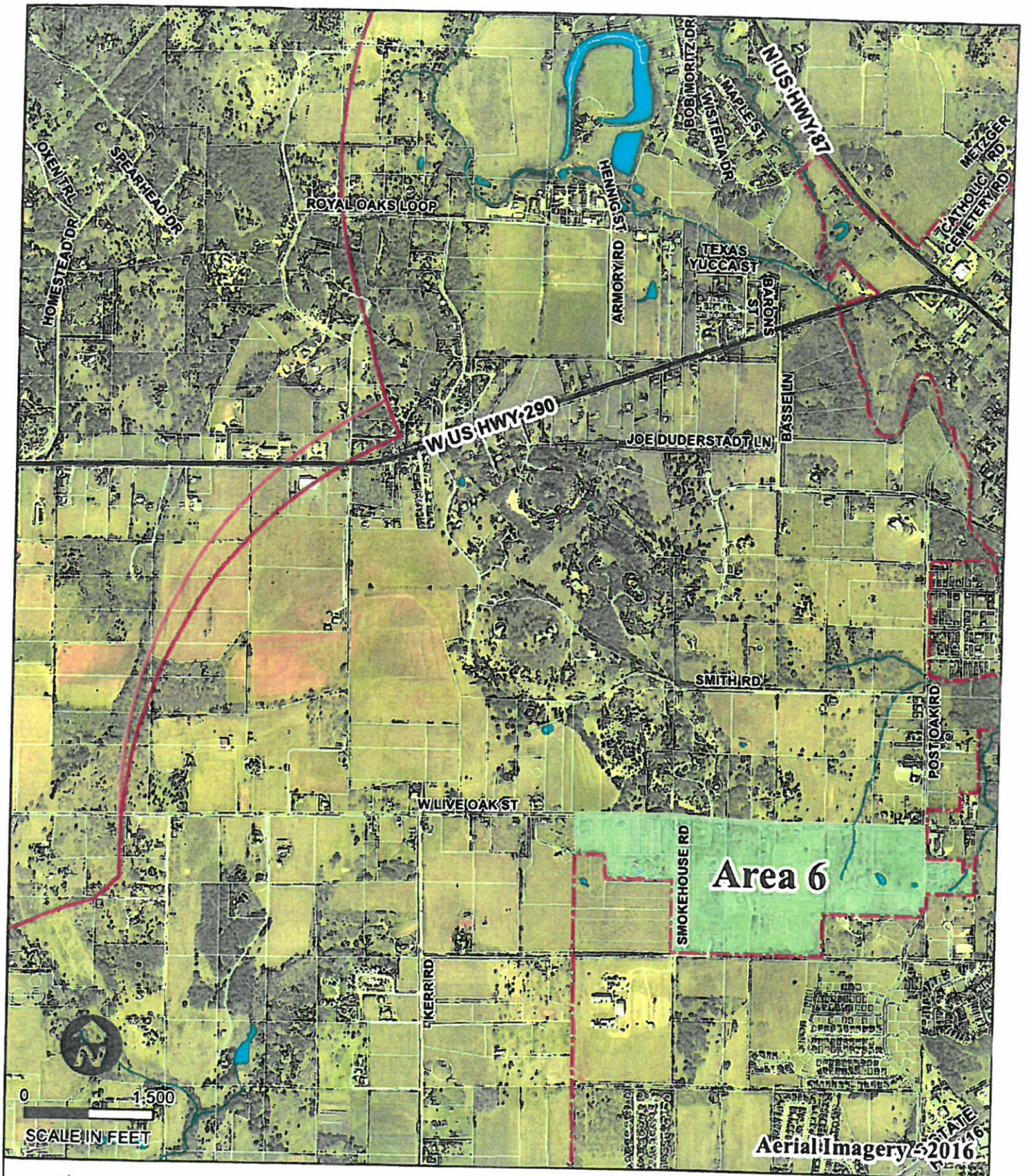


FIGURE 1
City of Fredericksburg
 New Area 6 Annexation ETJ

LEGEND

- Current City Limit Boundary
- Current 1-Mile ETJ Boundary
- New 1-Mile ETJ Boundary



City of Fredericksburg
Annexation Service Plan
For Annexation Parcel 2019-02

I. TERRITORY

This service plan is applicable to approximately 91.43 acres of land located along the south side of West Live Oak Street in Gillespie County, Texas (the "Annexation Parcel"), as additionally shown on a map of the area set forth in Exhibit B. The Annexation Parcel consists primarily of properties located along the south side of West Live Oak Street, extending from Post Oak Road to the west of Smokehouse Road.

II. GENERAL PROVISIONS

a. **Effective Term.** This service plan shall be in effect for a ten-year period commencing on the effective date of the annexation.

b. **Amendment or Renewal.** This service plan may be amended from time to time as provided by Local Government Code. Renewal of this service plan shall be at the sole option of the Fredericksburg City Council.

c. **Intent.** It is the intent of the City of Fredericksburg that this service plan shall provide for the delivery of full municipal services to the annexed area in accordance with State law. The failure of this plan to describe any particular service shall not be deemed to be an attempt to omit the provision of such services from the annexed area. The delivery of municipal services may be accomplished through any means permitted by law.

d. **Level of Services to be Provided.** It is the intent of the City of Fredericksburg to provide the level of services required by State law. The City Council finds and determines that the level of services, infrastructure and infrastructure maintenance provided within the area prior to annexation is not greater than is provided in the City. The City Council finds and determines that the services, infrastructure and infrastructure maintenance proposed by this plan are comparable to that provided to other parts of the City with reasonably similar topography, land use, and population density. The City Council finds and determines that implementation of this plan in the manner proposed will not reduce the level of fire, police, and emergency medical services available within the City.

III. SERVICES TO BE PROVIDED AT ANNEXATION

The following services will be provided within the annexed area immediately upon the effective date of the annexation. In the case of a gated subdivision, it will be the responsibility of the Property Owners Association (POA) of the gated subdivision to allow timely emergency service access and City staff access, particularly in cases where the access mechanism changes on or after annexation.

a. Police Protection. The City of Fredericksburg Police Department will provide police services, including criminal investigations, routine patrol, traffic enforcement, and dispatched response to both emergency and non-emergency service calls. It is anticipated that police services within the annexed area will be provided utilizing existing levels of personnel and equipment. Currently, the nearest police station is the City of Fredericksburg Police Department headquarters, located at 1601 E. Main Street.

b. Fire Protection and Emergency Medical Services. The City of Fredericksburg Fire Department will provide emergency fire suppression and routine fire prevention services within the annexed area. The City of Fredericksburg Emergency Medical Services (EMS) Department will provide primary EMS services within the annexed area. Firefighters may be dispatched to the scene of accidents or other medical emergencies to assist EMS personnel or to provide "first responder" services pending the arrival of EMS personnel.

c. Solid Waste Collection. The City provides fee based household garbage collection services to single family residences within the City. The City provides a single drop off location for recycling collection within the City. The City does not collect garbage from commercial establishments. Commercial garbage collection and disposal and/or recycling and is available from privately owned collection businesses.

The City currently provides residential garbage collection at the street curb using an automated collection system that requires use of specific collection containers. In accordance with the City's current policy, each residential garbage customer will be provided a collection container for waste disposal. The City does not currently provide recycling collection at the street curb.

Privately owned solid waste management service providers currently provide collection services within the annexed area and may continue to provide such services. Pursuant to Local Government Code, at any time before the second anniversary of the date an area is included within the corporate boundaries of a the City by annexation, the City may not (1) prohibit the collection of solid waste in the area by a privately owned solid waste management service provider; or (2) offer solid waste management services in the area unless a privately owned solid waste management service provider is unavailable. The City will commence residential collections services prior to the second anniversary of annexation if

requested to do so in writing by any property owner. Any such request must be made at least 90 days prior to the proposed effective date for initiation of City service.

d. Maintenance of Water and Wastewater Facilities. The annexation territory is not currently within the service area of the City of Fredericksburg. The extension of City utility services to areas not within the service area of another water or wastewater utility service provider will be provided in accordance with the City's capital improvement plan described in Article IV of this service plan, and the City's water and wastewater utility extension policies that are described in Article V of this service plan.

The City does not maintain privately owned water wells or septic or aerobic wastewater systems. Property owners who currently have water wells, septic or aerobic wastewater systems may keep them as long as they are maintained in proper working order. When City wastewater disposal facilities are available to serve existing development the City may require connection to the City system instead of permitting the installation of new septic or aerobic disposal systems. Mandatory connection to the City wastewater system will not be required where existing systems remain in good working order and do not present a threat to public health or safety.

e. Maintenance of Roads, Streets, Street Lighting, and Drainage Infrastructure. The City is currently not responsible for the maintenance of public roads, streets, street lighting, and drainage infrastructure in the annexed area.

The City will assume the responsibility for maintenance of public roads, streets, street lighting, and drainage infrastructure previously accepted for maintenance by official action of the Commissioners Court of Gillespie County. Any such roads, streets, street lighting, or drainage infrastructure formerly maintained by Gillespie County that become subject to City maintenance will be maintained in a condition which is at least equal to the Gillespie County maintenance standard, however, the City will not be required to reconstruct or upgrade such streets to a higher standard.

It is the responsibility of a developer to construct or provide new roads, streets, street lighting, and drainage infrastructure necessary to serve the demands of new development in the areas to be annexed. The City may accept the dedication of public streets and/or drainage infrastructure constructed in accordance with applicable development regulations of the City.

f. Maintenance of Parks, Playgrounds and Swimming Pools. There are no public parks, public playgrounds, or public swimming pools within the area to be annexed.

g. Maintenance of any other Public Building, Facility or Service. Annexation does not transfer ownership of public buildings, facilities or services.

all of which should continue to be maintained or provided by the public entity that currently owns or provides them. Privately owned facilities, including privately owned and operated storm water detention facilities, are not affected by the annexation.

An appropriate City Department will be assigned to assume responsibility for the maintenance or provision of any required facilities or services which become the responsibility of the City and are not expressly provided for by this service plan.

IV. CAPITAL IMPROVEMENTS PLAN

Construction of the following capital improvements related to the annexation will be substantially completed within 2½ years, except for certain services that the City cannot reasonably provide within that period, and for which the City proposes a schedule set forth below to provide for the provision of full municipal services no later than 4-1/2 years after the effective date of the annexation.

a. Police Protection. No additional capital improvements are needed at this time to provide police services.

b. Fire Protection. No capital improvements are needed at this time to provide fire protection services.

c. Solid Waste Collection. No capital improvements are needed at this time to provide solid waste collection services.

d. Water and Wastewater Facilities. The City cannot reasonably provide full water and wastewater services to the annexed area within 2½ years. To provide for the provision of full municipal water and wastewater services to the annexed area no later than 4 ½ years after the effective date of the annexation, the City proposes a schedule set forth below:

Water Service - Design and construction of water infrastructure including, but not limited to water lines, water valves, fire hydrants, and other appurtenances necessary.

Design of water line infrastructure to be complete by September 2022.

Construction of water line infrastructure to be complete by December 2023.

Wastewater Service - Design and construction of wastewater infrastructure including, but not limited to gravity sanitary sewer system, and other appurtenance necessary.

Design of wastewater infrastructure to be complete by September 2022.

Construction of wastewater infrastructure to be complete by December 2023.

e. Roads, Streets, Street Lighting, and Drainage Infrastructure. No new roads, streets, street lights, or drainage infrastructure is needed at this time. It will be the responsibility of a developer of any property to provide the new roads, streets, and drainage infrastructure necessary to serve new development within the annexed area.

f. Parks, Playgrounds and Swimming Pools. No capital improvements are needed at this time to provide recreational services.

g. Other Public Buildings, Facilities or Services. No capital improvements are needed at this time to provide other public services.

V. WATER AND WASTEWATER SERVICE EXTENSION POLICIES

The City provides fee based water and wastewater services to the portions of the City which are not within the service area of another water or wastewater utility provider. For lots that have water or wastewater lines in an abutting street or easement, the owner may receive water or wastewater service by applying for a City tap and paying any required fees.

The provision of water and wastewater facilities for new development within the City is primarily governed by the City's building code and subdivision ordinances that are found in Chapters 14 and 94 of the City Code of Ordinances. New development must be served by owner/developer provided public water and wastewater facilities that meet the City's standard requirements. Upon construction and dedication by the owner/developer the City agrees to provide services via the facilities and thereafter to maintain them.

Facilities necessary to serve any new development are generally provided at the sole cost of the developer. Such facilities include not only those which are located within the developer's property, but also any exterior mains which must be extended to connect the property under development to the point of connection with the City's existing facilities. The City need not compensate the developer for the ordinary costs of extending exterior mains.

The City may require that the developer provide oversized water or wastewater facilities. In such cases the City will pay the reasonable cost of such oversizing. Whether or not a particular line sizing constitutes "oversizing," is determined upon the basis of generally accepted sound engineering design practices.

In newly annexed areas the City examines the need for line extensions to

serve existing development that does not currently receive water or wastewater services. The City will determine the need for the construction of lines and facilities to serve existing development after giving due consideration to the topography, land use, population density, the adequacy of existing private water wells and septic tanks and anticipated levels of demand. The City will not undertake line extensions to serve such existing development unless the new lines will be logical, reasonable and prudent extensions of the City's existing facilities. From time to time, upon the request of an interested property owner the City will consider whether or not line extensions previously deemed unnecessary have become necessary as a result of changed conditions. The City may recover the capital costs of extending water or wastewater facilities to serve existing development through the use of impact fees, assessments or any other method authorized by law.



CITY COUNCIL MEMO

DATE: March 16, 2020

TO: Mayor and City Council

FROM: Brian Jordan, AICP

SUBJECT: : Consider an Ordinance amending Section 29-7 of the Code Of Ordinances to establish uniform sign standards for the C – 1.5 Medium Commercial District.

Summary:

The City Council adopted the new C-1.5 Medium Commercial District in April, 2019. Since this adoption, the Council has approved the rezoning of property along N. Milam Street (Madilyn's and old Super S) and property on Friendship Lane where the proposed Indoor Sports and Recreation facility is proposed by the Avery's. There is presently no regulations that address signage within this district..

Recommendation:

Approve the proposed ordinance establishing sign regulations for the C-1.5 Zoning District.

Background / Analysis:

The proposed ordinance simply adopts the same regulations that apply to the C-1, Neighborhood Commercial Zoning District.

Attachments:

Proposed Ordinance


Department Approval


City Manager Approval


City Attorney Approval

ORDINANCE NO. 2020-10

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, AMENDING SECTION 29-7 – PERMANENT SIGNS PERMITTED BY DISTRICT, OF CHAPTER 29 – SIGNS, OF THE CODE OF ORDINANCES, TO ESTABLISH UNIFORM SIGN STANDARDS AND REGULATIONS FOR SIGNS LOCATED IN MEDIUM COMMERCIAL (C-1.5) ZONING DISTRICTS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS:

Section 1. That, Section 29-7 entitled “Permanent signs permitted by district”, of Chapter 29 – “Signs”, of the Code of Ordinances, is hereby amended by addition and insertion of the following underlined text to Subsection (2) as follows:

- (2) The following signs shall be permitted in neighborhood commercial (C-1) and medium commercial (C-1.5) districts:

{End of code text amendment}

Section 2. That, Section 29-7 entitled “Permanent signs permitted by district”, of Chapter 29 – “Signs”, of the Code of Ordinances, is hereby amended by addition and insertion of the following underlined text to Subsection (6) as follows:

- (6) The following signs shall be permitted for integrated businesses in commercial (C-1, C-1.5 and C-2) districts and industrial (M-1, M-2 and M-3) districts:

{End of code text amendment}

Section 3. Severability or Invalidity. If any provision of this ordinance or the application hereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given effect without defeating the purpose or objective of the provisions, and to this end, the provisions of this ordinance are declared to be severable.

Section 4. Repealer. All ordinances and parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Effective Date. This ordinance shall be effective on and after the date of passage.

PASSED AND APPROVED on this the ____ day of _____, 20____.

Linda Langerhans, Mayor
City of Fredericksburg, Texas

ATTEST:

Shelley Goodwin, TRMC, City Secretary

APPROVED AS TO FORM:

Daniel D. Jones, City Attorney



CITY COUNCIL MEMO

DATE: March 16, 2020

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary-TRMC

SUBJECT: Creation of the Market Square Redevelopment Commission

Summary: While doing research on the Committee/Commission the City Council Minutes only reflect the appointment of several members in 1987 and early 90s, but there was not a formal creation of the Commission.

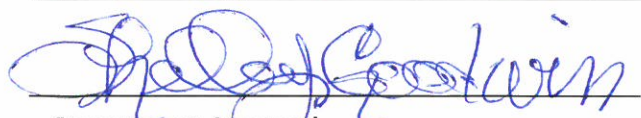
Recommendation City Staff is asking that Resolution 2020-06R be approved to formally create the Commission.

Background / Analysis:

In 1987 The City purchased the northern half of the Square and appointed a group of twelve people as the Market Square Steering Committee. The Committee's name changed to the Market Square Study Committee and in 1990 the Committee became known as the Market Square Redevelopment Commission. Staff has been unable to find minutes that reflect the formal name change or creation of Commission. The proposed Resolution (with an amendment to the terms) formally creating the Commission was unanimously approved by the Commission at their meeting on February 20, 2020. This Resolution also provides the Commission's functions, duties, and conduct.

Attachments:

Resolution 2020-06R


Department Approval


City Manager Approval


City Attorney Approval

RESOLUTION 2020-06R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, CREATING THE MARKET SQUARE REDEVELOPMENT COMMISSION, ESTABLISHING AND ADOPTING THE PROCEDURAL RULES FOR, AND THE DUTIES AND FUNCTIONS ASSOCIATED THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in 1987 the City of Fredericksburg appointed a group of twelve people as the Market Square Steering Committee (“Committee”), tasked with evaluating the community’s desires for re-development of the City’s Market Square (“Marktplatz”); and

WHEREAS, in 1989 the Committee was tasked with fundraising for the redevelopment of Marktplatz; and

WHEREAS, in 1990 the Committee established the Fredericksburg Food and Wine Fest to benefit and promote the redevelopment of Marktplatz; and

WHEREAS, between 1990 and 1991 the Committee became known as the Market Square Redevelopment Commission; and

WHEREAS, the City Council finds that the formal establishment of the Market Square Redevelopment Commission as an advisory body is necessary to assist the City Council in carrying out its duties to preserve the heritage of the City of Fredericksburg, and to protect and preserve Marktplatz as a valuable resource to be enjoyed by citizens and visitors of the City.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS:

Section 1. The findings and recitations set out in the recitals to this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

Section 2. The City Council hereby establishes the Market Square Redevelopment Commission as follows:

- a. *Establishment.* The City of Fredericksburg Market Square Redevelopment Commission (“Commission”) shall be created as an advisory body whose purpose shall be to advise and make

recommendations to the City Council regarding the preservation of the heritage of Marktplatz, policies for use of Marktplatz, plans for future development and planning of Marktplatz, and other matters related to Marktplatz as requested by the City Council. The Commission shall be composed of fifteen (15) voting members, with each member being a resident citizen of the City of Fredericksburg. Each voting member of the Commission shall be appointed by the City Council for a term of three (3) years, shall serve without compensation, shall hold their appointment at the pleasure of the City Council, and may be appointed to an unlimited number of terms. Additionally, one (1) member of the City Council shall be appointed by the City Council to serve as a non-voting, ex officio member of the Commission. Additional non-voting, ex officio members may be appointed to the Commission by the City Council, as determined to be necessary by the City Council.

b. Commission Functions and Duties.

- i. The Commission shall serve in an advisory capacity to the City Council.
- ii. The Commission may create subcommittees to assist in the performance of their functions and duties.
- iii. The Commission shall review all major infrastructure improvements or additions to Marktplatz, and provide a recommendation to the City Council regarding the approval or denial of said improvements or additions.
- iv. The Commission shall advise and provide recommendations to the City Council concerning the need to update or revise any land use plans for Marktplatz, capital improvement plans for Marktplatz, or any other long range development plans related to Marktplatz.
- v. The Commission shall advise and provide recommendations to the City Council on any other matters related to Marktplatz, as requested by the City Council.
- vi. The Commission may develop fundraising programs, subject to approval of the City Council or City Manager, for the

redevelopment of Marktplatz.

- vii. The Commission is not empowered to enter into any contracts, leases or other legal obligations binding upon the City.
- viii. The Commission members may be reimbursed for all reasonable expenses that are incurred by said members in the performance of their duties as members of such Commission, when authorized in advance by the City Council or City Manager.
- ix. The City Manager shall assign appropriate City staff to provide the Commission with information, support, and any other resources as directed by the City Council, or as determined to be necessary by the City Manager, for the performance of the Commission's functions and duties.

c. Commission Conduct.

- i. The Commission shall appoint one member as its Chairperson, and one member as its Vice-Chairperson, at its first meeting following the approval of this Resolution.
- ii. The Chairperson shall preside over all meetings of the Commission, and in the absence of the Chairperson, the Vice-Chairperson shall preside.
- iii. The City Secretary, or his/her appointee, shall be responsible for recording the minutes of all Commission meetings.
- iv. Although the City Council acknowledges that the Commission is created as an advisory body and may not be subject to provisions of the Texas Open Meetings Act, the City Council hereby requires that all meetings of the Commission be open to the public. The City Secretary, or his/her appointee, shall post notice of all Commission meetings in accordance with City ordinances and the Texas Open Meetings Act.
- v. The Commission shall conduct Commission business only when a quorum of members is present. A quorum is defined as a majority of the voting members of the Commission.

- vi. The Commission shall meet at sufficient intervals, or as directed by the City Council, so as to fulfill its functions and duties in a reasonably timely manner.
- vii. The Chairperson, or any three (3) Commission members, may call a meeting as necessary to conduct business.
- viii. The Commission may adopt its own rules of procedure for conducting business.
- ix. The Commission shall provide Commission reports to the City Council that include comments and recommendations regarding the Commission's Functions and Duties, as set forth in Section 2(b) of this Resolution.

Section 3. *Severability.* In the event any clause, phrase, provision, sentence or part of this Resolution or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional

Section 4. *Effective Date.* This Resolution shall be effective upon its passage and approval by City Council.

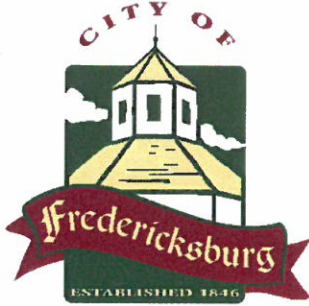
PASSED AND APPROVED on this the ____ day of _____,

20_____.

Linda Langerhans, Mayor
City of Fredericksburg, Texas

ATTEST:

Shelley Goodwin, TRMC, City Secretary



CITY COUNCIL MEMO

DATE: March 16, 2020

TO: Mayor and City Council

FROM: Clinton Bailey, P.E., Assistant City Manager/Director of Public Works and Utilities

SUBJECT: Appointments to Joint Airport Zoning Board

Summary:

This item is for discussion and appointment of 2 member of the City Council to the Joint Airport Zoning Board for the purpose of updating the airport zoning ordinance.

Recommendation:

City and County staff recommends the appointment of 2 council members to the Joint Airport Zoning Board.

Background / Analysis:

During their regular meeting on Nov 25th, 2019 the Gillespie County Commissioners approved the process of updating the airport zoning ordinance via a Joint Airport Zoning Board. Additionally, during the joint meeting of the City Council and County Commissioners on February 28, 2020 both the Council and Commissioners were agreeable to moving forward to the establishment of the Joint Airport Zoning Board.

The Airport Zoning Ordinance is established to regulate and restrict the heights of structures and objects of natural growth around the airport to enhance safety of aircraft in flight and objects on the ground.

The following are reasons the Airport Zoning Ordinance should be updated:

- The current Zoning ordinance was adopted in 1978 and is based on a 3800 foot long runway; the runway has since been extended to its current length of 5002 feet
- Recommendation of the 2005 Airport Master Plan
- To meet current TXDOT Aviation Requirements
- Required by specific Grant Assurances - "20) Hazard Removal and Mitigation: It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards."

Composition of the Airport Zoning Board:

The Gillespie County-Fredericksburg joint **airport zoning board** shall be composed of five members, two to be appointed by the commissioners' court of Gillespie County, Texas, and two to be appointed by the city council of the City of Fredericksburg, Texas. The fifth member shall be elected by a majority of the members so appointed and said fifth member shall serve as chairman of the Gillespie County-Fredericksburg joint **airport zoning board**. It is recommended that there also be two ex-officio members of the Board, one County and one City official consisting of the Gillespie County Airport Manager and the City of Fredericksburg Director of Development Services.


Department Approval
City Manager Approval



CITY COUNCIL MEMO

DATE: March 16, 2020

TO: Mayor and City Council

FROM: Anna Hudson, Historic Preservation Officer

SUBJECT: Landmark Designation of "Old High School Building" on Fisd Middle School Campus
at 110 W Travis (Building 400)

Summary:

The 1922 school building at the center of the Middle School Campus is eligible for landmark designation.

Recommendation:

The Historic Review Board voted unanimously to designate the "old high school building" at 110 W Travis (building 400) and the parcel. The Fisd Board is in support of designation, but not the entire parcel. Staff recommends a compromise as shown on the attached map that includes the sides and rear of the structure and the front yard of the building to W. Travis Street so as to ensure the Historic Review Board has purview over any additions to the building and any new construction in the viewshed from Travis Street. The attached the map showing staff's recommendation (yellow line) for the boundary around the old high school building for landmark designation. This represents a compromise between the HRB's recommendation for the entire lot (orange line) and Fisd Board's request for a 5' boundary (red line). This boundary is only an area of purview. The HRB will review the design of new construction in this area. It is *not* a no build zone. The HRB does not have any purview over interior changes and supports upgrades such as ADA improvements to the building that will extend the usefulness of the building ensuring that future generations can appreciate the soon- to- be- 100 year old building.

Background / Analysis:

The Fisd Middle School Campus currently has one landmarked property, the Old College Building (Building 300). The Old High School Building was identified as being eligible for the National Register and local landmark designation as part of the 2018 Historic Resources Survey. City Council expanded the historic district in June of 2019 in a way that surrounds the campus and decided not to include the entire Middle School Campus with the understanding that the Old High School would be protected by designating it as a local historic landmark.

Attachments:

Landmark designation application by Fisd

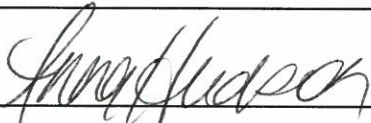
2018 Historic Resource Survey sheets

Drawing of the building by HF Kuehne, architect

Aerial map showing Staff's proposed boundary/review area

Historic Review Board Action – history and significance of the old high school building

Map of 2019 expansion of historic district



Department Approval



City Manager Approval



City Attorney Approval



Historic Landmark Designation Application

For creation of HL overlay and designation as local historic landmark

City of Fredericksburg

126 W Main St. Fredericksburg, TX 78264

Subject Property Address 110 West Travis Street (400 building on the MS Campus)

Date Submitted August 12th, 2019

Legal Description: 400 Building or the Old Fredericksburg High School at the MS with a 5 foot buffer

Proposed landmark/common name: 400 Building or the Old Fredericksburg High School

Owner name: Fredericksburg ISD

Phone # (830) 997-9551

Owner Address: 234 Friendship Lane, Fredericksburg, Texas 78624

Applicant Name (if different than owner) : Jeffrey L. Brasher

Phone # (830) 997-9551

Applicant E-mail: Jeffb@fisd.org

Provide a description of the architecture of the structure/building, property history, including any people or events associated with the property if applicable, references/sources for your research. The Historic Review Board recommends landmark status to City Council on the basis of historical, architectural, and cultural significance as described in Sec. 23-58. - Designation of historic districts, historic landmarks, and preservation priority rating. Please provide a Statement of Significance for why the property meets the criteria as outlined in the Historic Preservation Ordinance, as indicated above.

The Fisd 400 Building was added after a \$75,000 bond was passed 347 to 245 in 1921 for a "modern up-to-date" school building and was erected in 1922 at the FMS current site.

Describe any appurtenances on the property and their age/significance (such as windmill or tank house)

(attach another sheet if necessary)

Attach supporting documentation including: ☒ color photographs ☐ architectural drawings
☒ newspaper articles ☒ other relevant research

Staff to complete

Application # 19-101

Owner in support of designation Yes ☒ No ☐

Historic Review Board Meeting Date September 10, 2019

City Council Meeting Date March 16, 2020

Year Built: 1922

Zoning: public facility

HRB Action unanimous approval

City Council Action _____

LOCATION AND GEOGRAPHIC INFORMATION

ADDRESS 110 W TRAVIS ST

LAT/LONG 30.279472 -98.869559

ALTERNATE ADDRESS N/A

PARCEL # 2574

LEGAL DESCRIPTION G E CO #282 5.12, -MIDDLE SCHOOL-

OWNER NAME FREDBG IND SCHOOL DIST

2017 GCAD VALUATION \$443,820

PROPERTY INFORMATION AND SIGNIFICANCE

PREVIOUS DOCUMENTATION / DETERMINATION None

2018 RECOMMENDATION ☒ Local landmark ☒ NRHP indiv. eligible ☒ High Medium Low ☒ within rec. district expansion

If recommended eligible: CRITERIA (local) A, C, D, E, F CRITERIA (NRHP) A, C

HISTORICAL INFORMATION

Fredericksburg High School, constructed in 1922. An architect's rendering (reproduced below) is signed H. F. Kuehne. Kuehne was a prominent Austin-based architect who established the University of Texas at Austin's architecture program in 1910. He primarily practiced in the Beaux Arts style. Today this building is in use as the science building on the Fredericksburg Middle School campus.

PHYSICAL DESCRIPTION

YR. BUILT 1922 YR. SOURCE Date on building

TYPE Building

FORM Rectangular

PRIMARY STYLE Beaux Arts

CURRENT FUNCTION Education: School

SECONDARY STYLE No secondary style

HISTORIC FUNCTION Education: School



VISIBLE ANCILLARY RESOURCES

1. other	2. stone fence
not hist.-age ('69 or later)	hist.-age ('68 or earlier)

ALTERATIONS

- Covered walkway added to side elevation
- Windows replaced – all
- Windows partially boarded/enclosed
- Doors replaced

GENERAL NOTES

The property includes a stone wall (pictured below) along Travis Street built in 1938.

SOURCES "School Buildings Erected and Planned in the Last Twelve Months in Fredericksburg," Fredericksburg Standard, February 17, 1923; Handbook of Texas Online, Roxanne Williamson, "Kuehne, Hugo Franz"; Hugo Franz Kuehne Records and Drawings (<https://legacy.lib.utexas.edu/taro/aushc/00109/ahc-00109.html>)





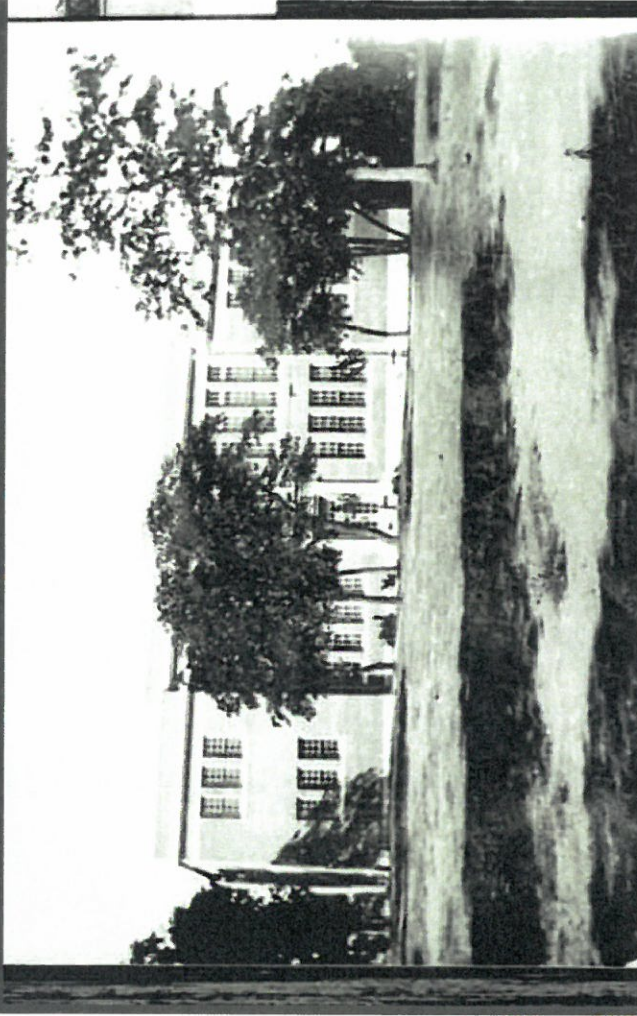
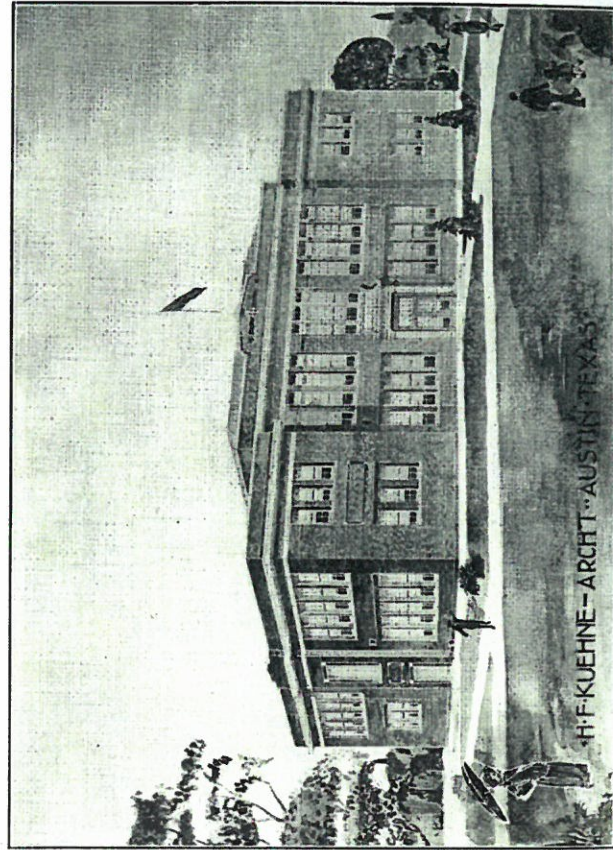
Architect's drawing of the building; reproduced from the Fredericksburg Standard, February 17, 1923



Stone wall on the Travis Street perimeter of the campus.

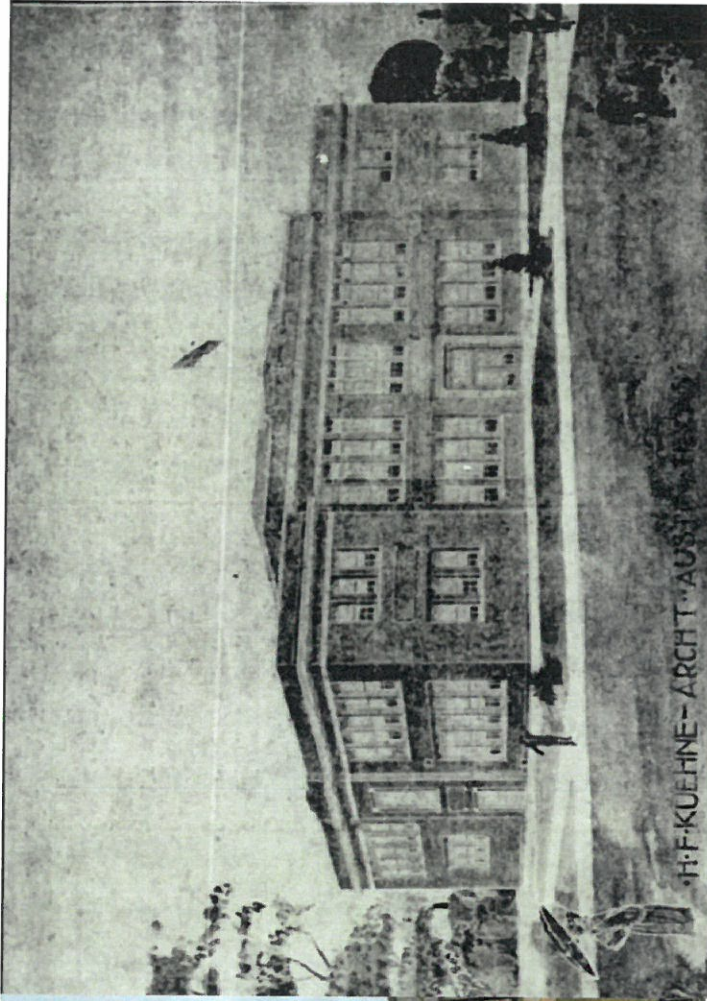


"Class of 1938" marker on the wall



The Old High School Building

Designed by HF Kuehne (UT Austin's School of Arch 1st Dean)
Built in 1922



The Old High School Building

Designed by HF Kuehne (UT Austin's School of Arch 1st Dean)

Built in 1922

Only property in 2018 survey identified as National Register Eligible





FREDERICKSBURG MIDDLE SCHOOL

BOUNDARY EXHIBIT

NOTE: THIS DIAGRAM IS INTENDED TO REFLECT BOUNDARY INFORMATION DERIVED FROM GILLESPIE CENTRAL APPRAISAL DISTRICT AND IS NOT INTENDED TO BE USED AS IN LIEU OF A SURVEY INSTRUMENT.

LEGEND

- City Staff recommended landmark boundary
- HRB recommended landmark boundary
- 5' BOUNDARY
- 100' BOUNDARY
- PROPERTY LINE
- CURRENT HISTORIC LANDMARK
- HIGH PRIORITY / HISTORIC
- MEDIUM PRIORITY / HISTORIC
- LOW PRIORITY / HISTORIC
- NOT HISTORIC AGE
- RECORDED TEXAS HISTORIC LANDMARK



0 100' 200'

Huckabee

NOT FOR CONSTRUCTION, PERMITTING, OR REGULATORY APPROVAL. JASON K. SCOTT TX18922, 2/14/2020

Fredericksburg Historic Review Board

Board Action

Application Number: 19-101
Date: September 10, 2019
Address: 110 W Travis Bldg. 400
Zoning: Public Facility
Owner: Fredericksburg ISD
Applicant: Fredericksburg ISD
Rating: High (2018 survey)
Proposed Modifications: Recommendation for historic landmark designation

Request:

The applicant is requesting a recommendation to City Council to designate the property as an individual landmark with a “high” rating to include only a five foot area of land around the building, not the entire 110 W Travis lot.

Staff Recommendation/Findings:

In 1921 Superintendent C.W. Feuge was able to raise funds to remodel the old college building and construct a state of the art high school. The 1922 High School building was designed by Austin architect, Hugo Franz Kuehne. Kuehne was an engineer and architect who helped to establish the school of architecture at the University of Texas.

He designed the Fredericksburg school while in private practice. The style of architecture can be described as Beaux Art, for which Kuehne was well known.

The school building was officially dedicated on April 16, 1923. It was technologically advanced with telephone systems and an electric wound master clock connected to all the buildings. The seating capacity of the auditorium lend itself as the community gathering space with acoustics pronounced as “the very best”, by Governor Pat Neff.

As the high school building from 1922 until the mid-1960’s thousands of Fredericksburg pupils have roamed the halls creating memories of the campus anchored by the buildings.

(1) High rating. The most significant Resources identified in the 2002 Fredericksburg Historic Resource Survey. These properties are considered to be outstanding, unique, or good examples of architecture, engineering, or design. Some are unique to the Fredericksburg area and are indicative of German-Texan vernacular forms and/or building techniques. Others are noteworthy examples of 19th and early 20th century architectural types, styles, and forms, erected using local building materials and construction technologies. Properties designated with a high rating are to be the most protected from alteration and demolition.

Staff recommends approval of the landmark designation. The old high school was the only building in the 2018 survey identified as potentially eligible for the National Register of Historic Places. Historically, when landmarks are created the entire parcel is designated. In this case the ISD is asking for five feet around the perimeter of the building so as not to hinder future campus planning. Staff recommends a 25 foot boundary around the building to be included in the landmark designation so as to prevent inappropriate additions or new construction that could have a negative impact on the structure.

Staff finds the property meets 7 of the 8 criteria used to evaluate historic significance:

- a. **Character, interest, or value as a part of the development, heritage, or cultural characteristics of the city;** the 1920s were prosperous for the country and Fredericksburg. Local citizens raised funds to build a new school building and completely renovate the old college building at the same time. Public education has been a cornerstone of the Fredericksburg community since its founding. The number of country schools are still a testament to the importance of public education. The construction of the Fredericksburg High School was this generations' dedication to continuing the legacy of providing good schools.
- c. **Embodiment of distinctive characteristics of an architectural type or specimen;** The Beaux Art Style features are still found, some features have been altered such as windows and doors, but the main form is intact.
- d. **Relationship to other distinctive buildings, sites, districts, or structures which are historically significant;** the style and materials are common for schools built during the time period across the country. The school campus is and has been surrounded by residences and located close to Main Street. Red brick was not a common building material in Fredericksburg until the arrival of the railroad
- e. **Unique location of singular physical characteristics representing an established and familiar visual feature of a neighborhood, community or the city;** orientation on a high point overlooking downtown on a large campus with open yard in front
- f. **Value as an aspect of community sentiment or public pride;** the school building is just shy of 100 years in operation, while it needs maintenance and updates, generations of Gillespie County students have a common bond in shared memories of the school high on the hill overlooking a beautiful Hill Country town. The Fredericksburg Parent-Teacher Associated Home Kitchen Cook Book was a large fund raiser for the new school building. The first edition of the cookbook came out in 1916.
- g. **Identification with a person or persons who significantly contributed to the development or culture of the city, the state or the nation;** architect Hugo Kuehne designed the building and was instrumental in starting the University of Texas' school of architecture.
- h. **Value as protective of a historical resource.** generations of Fredericksburg students have used the building as a place of education and extracurricular activities.

Board Action:

Accept FISD request for historic landmark designation of the Old High School Building at 110 W. Travis to include the entire parcel.

(Unanimous vote)

151 Methodist College / Public School / Old Grammar School
 152 Old High School (Fredericksburg Middle School)
 110 West Travis Street
 1876, 1922, and later

The campus of the Fredericksburg Middle School includes two earlier educational structures. In the center of the campus is the building erected for a college sponsored by the Southern Methodist Church; the college opened in 1876 and lasted until 1884. The building was sold and became the Fredericksburg public school. Though duration of the college was short, it gave its name to College Street, which survives to this day.

The college building was constructed of load-bearing stone walls. One of the stonemasons was John Ruegner [see 5, 8]; John Durst was perhaps another. It originally had a hipped roof that was later removed in favor of a flat one. The first principal was W.J.R. Thoenssen, the second Charles F. Tansill. In 1880 Thoenssen and two assistant teachers were in charge of four students between the ages of eighteen and twelve, all born in Texas but two with German parents and two with a father from Switzerland and mother from Prussia. In spite of the ambition that this institution should serve as a college, most of the students were of school age, and in 1885 all schools in Fredericksburg, except for the Catholic school, were merged into this location. Up until



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this location. Up until



this point, the principal school building in the town was the Vereins-Kirche, then situated in the middle of Main Street. When this building became the Fredericksburg public school, it held all grade levels. It did not take long until the building was crowded with students; a lime-stone annex to the building was added in 1905.

It was not long before another building was needed, and in 1921 it was decided to build a separate high school. This was completed in 1922. The earlier building thus became the grammar school. Whereas the grammar school was built with traditional materials and techniques, the high school was quite modern, with a concrete frame and curtain walls of brick. The style was Tudor Gothic, which became a popular style for the nation's school buildings in the 1920s. In Fredericksburg it was also used on the Methodist Episcopal Church on South Bowie Street [97]. However, the horizontal bands of windows gave the high school an unmistakably twentieth-century feel. When a new high school was opened for the 1964-65 school year, the old high school became the junior high school, now Fredericksburg Middle School.

HISTORIC DISTRICT EXPANSION ADOPTED JUNE 17, 2019

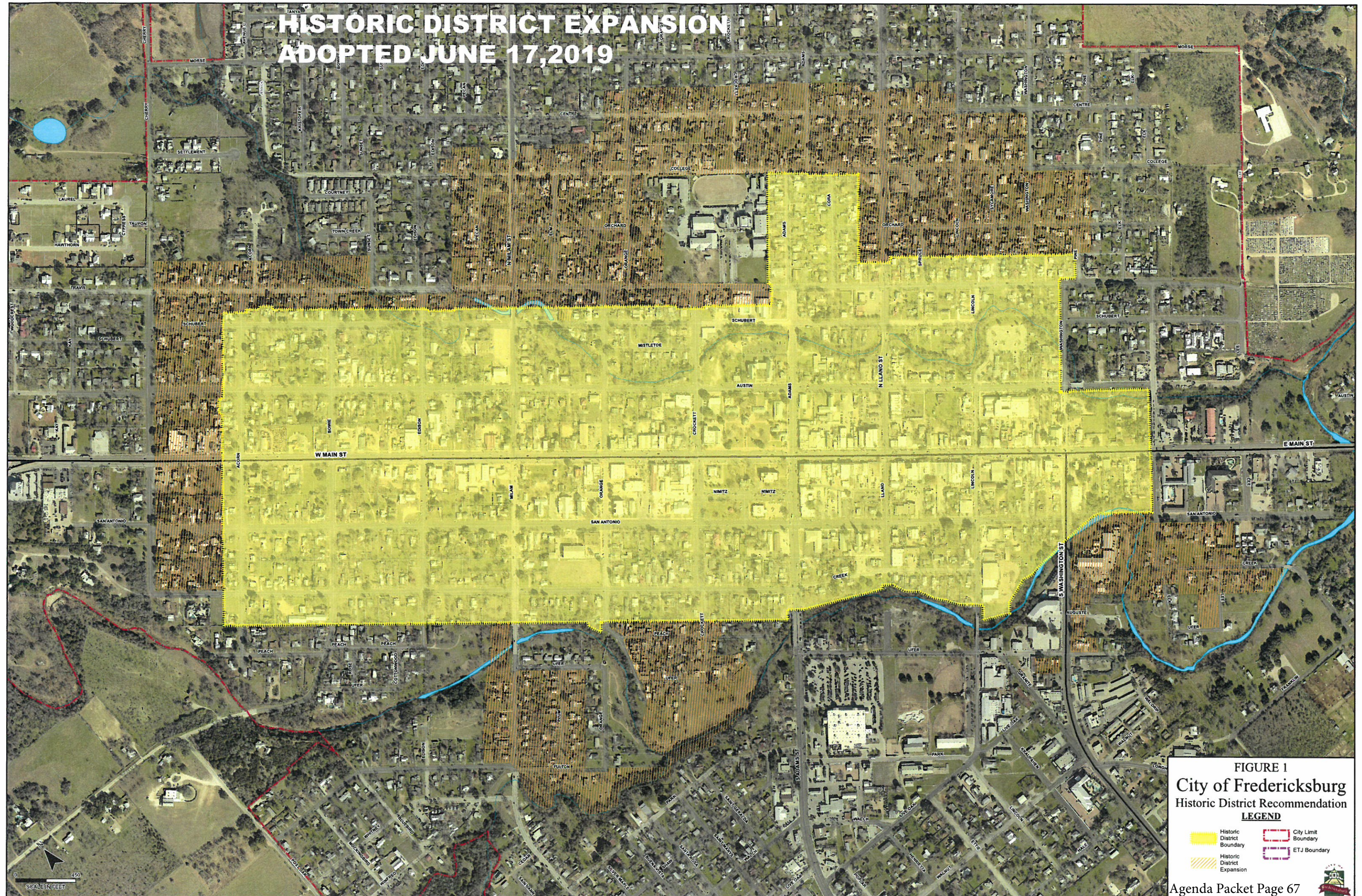
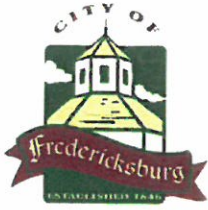


FIGURE 1

City of Fredericksburg
Historic District Recommendation

LEGEND





CITY COUNCIL MEMO

DATE: March 10, 2020
TO: City Council
FROM: Kelli Olfers
SUBJECT: Gillespie County Health Board Presentation

Summary:

Each year the Gillespie County Health Board produces an annual report that is submitted to City Council and Commissioners Court for their review. This report contains recommendations to be considered by both City of Fredericksburg City Council and Gillespie County Commissioners Court.

Recommendation:

Please allow presentation of the 2019 Gillespie County Health Board annual report to be presented by Brett Beyer, Chairman of the Gillespie County Health Board.

Background / Analysis:

The Gillespie County Health Board is an advisory board to city council and commissioners court. This board was formed by the cooperative agreement by the two contributing members.

Attachments:

Please see attached.



Department Approval



City Manager Approval

GILLESPIE COUNTY HEALTH BOARD

2019 Annual Report



1

PURPOSE OF GILLESPIE COUNTY HEALTH BOARD

- Per the Gillespie County Public Health Division Cooperative Agreement Article II (A) states "...the Gillespie County Health Board, which shall recommend to the operating members both substantive and procedural rules necessary and appropriate to protect the health and safety of the citizens of Gillespie County, Texas".
- "Operating Members" and/or "Government Entity" refers to the City of Fredericksburg, and/or Gillespie County.

2

2019 GILLESPIE COUNTY HEALTH BOARD REPORT

- Introduction of Gillespie County Health Board Members and Ex-officio Members
- Sanitarian's Report
- Reportable Conditions
- Domestic / Family Violence
- Recommendations
- 2020 Health Topics

3

2019 GILLESPIE COUNTY HEALTH BOARD MEMBERS

- Brett Beyer – **Chairman**
- Brenda Matysiak – **Vice Chairman**
- Amy Montgomery - **Secretary**
- Cynthia England
- Ruthann Hoover
- David Jung
- Jesse Barter
- Jodi Johnson
- John Dubea

Ex-Officio Members:

- Kelli Offers (GCHD)
- Norma Cardona Price (DSHS Kerrville)
- Brenda Hulteen (DSHS Kerrville)
- Nehilot Dipiazza (DSHS Kerrville)

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SANITARIAN'S REPORT

2019 Gillespie County Statistics

- 35 new or change of ownership in retail and/or institutional facilities
- 6% increase in number of retail food establishments from previous year
- 431 retail food inspections performed (doesn't include plan review or courtesy inspections)
- 41 mobile units were inspected and issued a health permit
- 330 temporary health permits issued for special events

5

TEXAS DEPT OF STATE HEALTH SERVICES KERRVILLE	Reported Communicable Diseases			
		2016	2017	2018
DSHS staff officing in Kerrville covers Gillespie County. Services offered include: - Educate the community about child safety, nutrition, physical activity, and Zika - Serve on the FSD School Health Advisory Council (SHAC) - Participate in county emergency preparedness activities - Assess community health needs - Recruit and educate Texas Vaccines for Children providers - Audit local schools and child care providers for compliance with immunization requirements - Educate healthcare providers about notifiable conditions and reporting requirements	Campylobacteriosis	16	9	7
	Carbapenem-resistant Enterobacteriaceae	1	0	1
	Chagas, chronic symptomatic	0	0	1
	Cryptosporidiosis	4	1	0
	Cyclosporiasis	0	1	2
	Haemophilus influenzae, invasive	0	1	2
	Hepatitis B, acute	0	0	1
	Malaria	0	0	1
	Pertussis	0	1	0
	Q fever, Chronic	0	1	0
	Salmonellosis	8	5	7
	Shiga toxin-producing Escherichia coli	0	3	3
	Shigellosis	5	1	0
	Streptococcus pneumoniae, invasive	1	2	6
	Streptococcus, invasive Group A	2	1	2
	Streptococcus, invasive Group B	2	2	1
	Tuberculosis	0	0	0
	Typhus fever-fleaborne, murine	0	0	2
	Varicella (Chickenpox)	1	0	0
	Vibrio vulnificus infection	0	1	0
	Vibriosis, other or unspecified	0	1	3
	Zika virus infection, non-congenital	1	0	0

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PROPOSED COMMUNITY ISSUES OF CONCERN

- Domestic / Family Violence
- Pedestrian Safety
- Gun Safety / Preparedness
- Vaccination / Immunization rates

7

DOMESTIC VIOLENCE FAMILY VIOLENCE

According to the United States Department of Justice Office on Violence Against Women, the definition of domestic violence is a pattern of abusive behavior in any relationship that is used by one partner to gain or maintain control over another intimate partner. Many types of abuse are included in the definition of domestic violence:

PHYSICAL
SEXUAL
EMOTIONAL
ECONOMIC
PSYCHOLOGICAL
THREATS
STALKING
CYBERSTALKING

8

DOMESTIC VIOLENCE VICTIMS

- Definitions of domestic violence recognize that victims can include anyone, regardless of socioeconomic background, education level, race, age, sexual orientation, religion, or gender.
- Spouses
- Sexual/Dating/Intimate partners
- Family members
- Children
- Cohabitants

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EFFECTS ON AN INDIVIDUAL

- Long after domestic trauma, the nervous system may continue to respond to perceived danger and trauma. It can keep the individual stuck feeling hypervigilant, dissociative, or numb for years to come.
- Individuals who are brought up in an environment of domestic violence are much more likely to perpetuate the cycle by becoming either a victim or perpetrator of domestic violence.
- Impact on child's global development is markedly detrimental – studies show that observing domestic violence is as harmful as actually experiencing it.

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EFFECTS ON A COMMUNITY

- Domestic violence is not a “personal” problem that stays at home
- Approximately 60% of adults in the U.S. work, so chances are that in a given workplace, many employees are victims, perpetrators, or have a friend or family member who is a victim
- More than 44% of working U.S. adults say they have experienced the effects of domestic violence in the workplace
- Impacts on children are extremely detrimental in physical, emotional and neurological developmental

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FACTS OF DOMESTIC VIOLENCE

- Domestic violence is one of the most chronically underreported crimes
- Of the reported cases, on average, a woman will be assaulted by her partner 35 times before reporting
- Not reported because of fear, embarrassment, wanting privacy of family, financial dependency etc.
- Domestic violence is very much a public health problem
- Child abuse is reported by teachers/counselors but often times they do not report domestic violence
- Some reported domestic violence does involve drug use

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LOCAL PARTNERS CONTRIBUTING TO RESEARCH

- Law Enforcement
- The Grace Center Board Members
- Director of Kendall County Women's Shelter
- The Hill Country Needs Council – Licensed Psychologist
- Hill Country Chapter of Guardians of the Children
- Legal Council Professionals

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LOCAL STATISTICS

Gillespie County Sherriff's Office &
City of Fredericksburg Police
Department



2018 Domestic Violence Incidents

- 29 incidents involving family violence
- 2 murders – one in the county and one in the city. These two incidents were classified as homicides.

2016-2018 Sexual Assaults

- 27 – in the city of Fredericksburg
- 19 – in the county of Gillespie

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WHAT CAN WE DO TO HELP?

- Acknowledge that they are in a very difficult and scary situation, be supportive and listen
- Let them know that the abuse is not their fault
- Be non-judgmental
- Respect the individual's decision and be supportive
- Encourage the abused to talk to people who can provide help and guidance
- Refer to local resources and remember that you cannot "rescue"
- Provide support in ongoing domestic violence counseling and support services at the Hill Country Community Needs Council and participate in the development of a local family violence shelter, The Grace Center

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GILLESPIE COUNTY HEALTH BOARD RECOMMENDATIONS

- Provide support for the development of The Grace Center. This project will be a shelter where those who have been impacted by domestic violence can seek shelter from their abuser. This can be in the form of a supportive resolution by City Council and Commissioners Court.
- Discuss the opportunity for city and county to share a child protective officer in order to address the number of cases dealing with children in our community.
- Secure a place for supervised visitation. This could be monitored by the child protective officer position mentioned above.
- Provide more parenting classes.
- Provide more education on behavioral health and domestic violence.

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GILLESPIE COUNTY HEALTH BOARD
2020

- New Members – Cathy Lindig & Wanda Detmar
- DSHS – organizing Child Fatality Review Team
- Development of Community Resource List
- Suggestions from Commissioners Court and or City Council on local health concerns???

2019 Annual Report of the Gillespie County Health Board

I. INTRODUCTION

The Gillespie County Public Health Division Cooperative Agreement provides for the creation of an Advisory Public Health Board, known as the Gillespie County Public Health Board, which shall recommend to the operating members (City of Fredericksburg and County of Gillespie) both substantive and procedural rules necessary and appropriate to protect the health and safety of the citizens of Gillespie County, Texas.

The *Gillespie County Health Board* respectfully submits this report for its 2019 activities, findings, and recommendations.

Members of the Health Board:

Brett Beyer – **Chairman**
Brenda Matysiak – **Vice Chairman**
Amy Montgomery - **Secretary**
Cynthia England
Ruthann Hoover
David Jung
Jesse Barter
Jodi Johnson
John Dubea

Ex-Officio Members:

Kelli Olfers
Norma Cardona Price
Brenda Hulteen
Nehilot Dipiazza

Note: Department of State Health Services has an office in Kerrville that serves both Kerr and Gillespie counties. Nehilot Dipiazza, Norma Cardona Price and Brenda Hulteen are the contacts for that office and they serve on several community organizations such as the Local Emergency Planning Committee.

II. SANITARIAN'S REPORT

The Gillespie County Health Division (GCHD) is staffed with a Registered Sanitarian who serves as the Director and an additional Registered Sanitarian with her Masters, who is the department's Food Safety Inspector. The GCHD strives to ensure residents receive the maximum protection in food sanitation and environmental health. The duties of this

department include, but are not limited to: retail and institutional food inspections, environmental health inspections on daycares, public schools, foster homes and swimming pool inspections. Additionally, our office handles day to day calls, reports, accounting, plan reviews and environmental complaints and investigations.

The following new retail establishments received permits and opened or changed ownership in 2019: Fritztown Cinema, Church's #3601, Mac's BBQ Partners, St. Joseph Halle, McDonald's, Pioneer, AANI Diamond 002, Los Pinos Ranch Vineyards, Wedding Oak Winery, Los Tres Potrillos, Safari Winery, Kaffee Haus, The Rock House Hideaway, Lock Stock & Barrel, Fredericksburg Fudge, Heath Sparkling Wines, Slate Mill Wine Collective, Albert Ice House & Dance Hall, Bejas, Woerner Catering, Metzger Market, Bankersmith, Squeeze In, Pritzer Sweet Shop, McCurdy Creek Ranch – The Wine Barn, Chicken Express, Augusta Vin, James Brothers on Main, Frisch, Vista Oaks Ventures, Wild Hare Bistro, Primat Catering, Nina's Popcorn Emporium, Lone Star Bar & Grill, Fancy Goat Boutique, and Laina's. **(35 Total)**

As of December 31, 2019, 431 retail food inspections had been performed in 2019. This number does not include courtesy inspections, i.e. inspection approvals upon opening, during construction or follow up visits. There were 41 mobile permits issued this year as opposed to 33 the previous year.

With it being mandatory for all food and beverage employees to be certified food handlers, training for food handlers continues on an as needed basis. Many food service workers obtain their certification online. The Agri-Life Extension office has held 3 food manager certification classes this past year.

There were 330 temporary health permits issued this year as opposed to 338 permits issued last year. There were 270 retail health permits compared to 255 the previous year which was an increase of 6%. The following is a list of some of the functions with temporary health permits inspected in Gillespie County:

- Fredericksburg Trade Days
- Bankersmith Events
- Stonewall Peach Jamboree
- Lavender Festival
- Peddler Show
- Gillespie County Fair
- Fredericksburg Farmers Market
- Lutheran Fall Festival
- Mesquite Art Festival
- Gillespie County Horse Races
- Crawfish Festival
- Walt Stock & Barrel
- Oktoberfest
- Food & Wine Fest
- Fredericksburg Vintage Car Swap
- Food Truck & Wine Festival
- Hill Country Fall Classic
- Best Fest

- The Victory Cup / Hot Air Balloon Festival

The GCHD (Gillespie County Health Division) inspected 6 daycare centers and there were no foster home inspections conducted this past year. Fredericksburg ISD, Harper ISD, & Doss Consolidated have been inspected for health and safety with reports submitted to those school district superintendents.

The Director of GCHD participates on several boards that meet on a regular basis.

- Local Emergency Planning Committee
- Create Healthy Community Council
- Child Care Task Force

III. REPORTABLE CONDITIONS

Texas Department of State Health Services Region 8 Reportables 2019

Statewide reporting database has been experiencing technical issues and this information is unavailable at this time. This information will be updated when the data is available.

Note: DSHS staff officing in Kerrville does cover Gillespie County. Some of the services include but are not limited to immunizations and STD screenings, health talks and education on a variety of different topics, child safety seat inspections/education, and participation with emergency planning.

IV. DOMESTIC / FAMILY VIOLENCE

The Gillespie County Health Board started 2019 with discussions on multiple topics of concern in our community. Some of those items are listed below:

- Domestic Violence
- Pedestrian Safety
- Gun Safety / Preparedness
- Vaccination / Immunization rates

After much discussion, the board decided that domestic violence in Gillespie County would be the priority for discussion this year. The natural place to start with information on this topic was a meeting with four board members from The Grace Center.

The Grace Center is an established non-profit organization with a goal of building a shelter where those who have been impacted by domestic violence can seek shelter from their abuser. Their vision is to provide services that break the cycle of domestic violence, giving individuals hope and healing. Their mission is to provide support and services for individuals impacted by domestic violence.

The Grace Center has a board of directors with bylaws and has been approved with their 501-C3 nonprofit status. This project is very much in the beginning stages and their

board wants to make sure their project is done correctly and timely. Their plan is for a 32 bed facility, similar to Kendall County Women's Shelter and complete with security to create a safe environment. Currently, the Kendall County Women's Shelter and the shelter in Kerrville are normally at capacity. The services The Grace Center will provide will be free and confidential. The shelter will be available not only to the victim but to children effected as well.

Some of the local statistics that were pulled from the Gillespie County Sheriff's Office and the Fredericksburg Police Department were as follows:

- 2018 Domestic Violence Incidents
 - 29 incidents involving family violence
 - 2 murders – 1 in the county and 1 in the city. These two incidents were classified as homicides.
- 2016-2018 Sexual Assaults Reported in Gillespie County
 - 27 – in the city of Fredericksburg
 - 19 – in the county

Hattie Allen is the CEO of the Kendall County Women's Shelter and serves on the board for The Grace Center. Hattie explained to the board the three types of domestic violence: emotional, physical, and sexual. This type of violence can happen to anyone. Most of the time the perpetrator wants to control their partner. Many times the victim relies on the perpetrator for many reasons – financial or whatever, but it normally takes a victim 5 – 7 times before they leave their abuser for good. She further explained that The Grace Center's purpose is to provide support and services for individuals impacted by domestic violence. The shelter would provide housing, food, and resources to those impacted by domestic violence as well as educate and aid those on how they can receive additional help to remove themselves from violent domestic environments. Life skills programs will be a part of these services

The next area of expertise that the health board sought was law enforcement. Sergeant Vorauer with the City of Fredericksburg and Detective Sergeant James Ahrens with Gillespie County Sherriff's office met with the board. The following were interesting facts that were presented at our meeting:

- Domestic violence is one of the most chronically underreported crimes
- Of the reported cases, on average, a woman will be assaulted by her partner 35 times before reporting
- Not reported because of fear, embarrassment, wanting privacy of family, financial dependency etc.
- Domestic violence is very much a public health problem
- Child abuse is reported by teachers/counselors but they do not report domestic violence
- Some reported domestic violence does involve drug use
- 2018 reported 2 murders; 29 incidents involving family violence
- 2016-2018 reported 27 sexual assaults in the city of Fredericksburg and 19 in Gillespie County.

Other agencies that may be involved in domestic violence cases are CPS (Child Protective Services) and APS (Adult Protective Services) and Narcotics Division. The

Kid's Advocacy Place located in Kerrville is a resource that is used when children are involved. This facility is grant funded and is a safe, child-friendly place where abused children can tell their stories during the initial stages of a child abuse investigation. They also receive guidance for specialized medical and therapeutic services that begin their recovery process from the physical, emotional, and psychological trauma that can sometimes be caused by abuse.

Both officers mentioned the greatest need for law enforcement is man power in dealing with investigations. It was suggested as a recommendation that the city and county share a child protective officer in an effort to better address the needs locally. Another need is having a facility to send an abused person to, as many times the closest facilities are full. Another need is education for the general public on domestic violence and how to look for the signs and what to do and who to report it to.

The next area the board explored was the Hill Country Community Needs Council. Rhonda Gross who is a licensed psychologist at the Needs Council, spoke to the health board about the increase in clients. Rhonda spoke about domestic violence in Gillespie County and showed us statistics on counseling appointments at the Hill Country Needs Council from 2018 Jan – March (56 appointments) as opposed to 2019 Jan- March (171 appointments). This equates to over a 200% increase in domestic violence counseling sessions. The Needs Council has added two additional counselors to their staff. The wait time for appointments is normally not more than a couple of days.

Rhonda also went into detail to explain the different types of domestic abuse – emotional, physical, and sexual. Rhonda then discussed the power and control wheel which is a visual aid that explains: using intimidation; using emotional abuse; using isolation; minimizing, denying and blaming; using children; using male privilege; using economic abuse; and using coercion and threats. She further spoke about why people abuse and it is simply the desire to gain and maintain power and control over an intimate partner. She also spoke of children and how many times they can be caught in the middle during a domestic abuse situation. It was mentioned that the closest place for supervised parental visits is in San Antonio. A recommendation for the annual report was to propose to have a secure place for supervised visits here in Gillespie County.

Some of the effects on a community:

- Domestic violence is not a "personal" problem that stays at home
- Approximately 60% of adults in the U.S. work, so chances are that in a given workplace, many employees are victims, perpetrators, or have a friend or family member who is a victim
- More than 44% of working U.S. adults say they have experienced the effects of domestic violence in the workplace
- Impacts on children are extremely detrimental in physical, emotional and neurological developmental

Some of the effects on an individual:

- Long after domestic trauma, the nervous system may continue to respond to perceived danger and trauma. It can keep the individual stuck feeling hypervigilant, dissociative, or numb for years to come.

- Individuals who are brought up in environment of domestic violence are much more likely to perpetuate the cycle by becoming either a victim or perpetrator of domestic violence
- Impact on child's global development is markedly detrimental – studies show that observing domestic violence is as harmful as actually experiencing it

Finally Rhonda offered information on what we can do to help if we know someone who is in a domestic violence situation:

- Acknowledge that they are in a very difficult and scary situation, be supportive and listen
- Let them know that the abuse is not their fault
- Be non-judgmental
- Respect the individual's decision and be supportive
- Encourage the abused to talk to people who can provide help and guidance
- Refer to local resources and remember that you cannot "rescue"
- Provide support in ongoing domestic violence counseling and support services at the Needs Council and participate in the development of a local family violence shelter, The Grace Center

Concern for children and services for children became a resounding theme in much of the health board's discussion so we then met with Randy Paul who is the president of the Hill Country Chapter of Guardians of the Children (GOC). This group is based out of New Braunfels and serves 18 counties. He explained the main mission of Guardians of the Children organization is "See Something Do Something". The GOC is a 501c3 non-profit public benefit organization to educate the public about child abuse prevention and create a safer environment for abused children. The GOC provides education on anti-bullying and child abuse prevention. GOC serves as advocates and empowering agents to children who are victims of abuse, and neglect. GOC has a Lil' Guardian program that "adopts" victims of abuse into the program. The Lil' Guardian is assigned two Points of Contact (POC), who they can contact for support if they feel unsafe. Lil' Guardians who have to attend court are accompanied by the GOC to provide support during trying times. Each Guardian member has their personal story that motivates them to serve their community, but all the Guardians share the passion to protect those who most need it. The GOC operates on funding provided through donations, fundraising events and grants. The Hill Country Chapter has an annual fundraising event in the spring. Thirty percent of the funds raised go to advertising of educational material and the other 70% goes to the children. For example, they provide school supplies for the children they help. All Guardians have to undergo a background check and become volunteers with Child Protective Services in the Hill Country. The process begins with a referral and then an intake interview will occur and they meet the family and the child. The organization will continue to have a relationship with the child as long as the child would like.

The GOC list 8 items that you can do if you see or suspect child abuse:

- Call 911
- Say something
- Stop the abuse
- Take photos, videos & notes
- Report the abuse with detail

- TX Abuse Hotline: 800-252-5400
- www.TXABUSEHOTLINE.org
- Children's Advocacy Center 830-626-2543

The board then requested to meet with legal council professionals that deal with family/ domestic violence. Cheryl Sione, local attorney who specializes in family law and John Hoover, Assistant District Attorney for 216th Judicial District met with the health board.

Mr. Hoover has been a prosecutor for 6 years and he prosecutes felonies in Gillespie and Kerr counties. He explained from January 2018 to present (September), there were 65 cases of family violence. Of those, 61 were convicted. This equates to a very high conviction rate with most found guilty or end up pleading guilty. 21 of those 65 cases were sexual abuse cases. In that same time frame, two were family violence murders. Once a person has been indicted for a family violence crime, there are certain bond restrictions that often include no contact with the victim. Sometimes the victim ends up making up with their abuser. When a child (16 yrs. or younger) is involved, a forensic interview takes place. John indicated that there has been an uptick in the number of these in Gillespie County compared to Kerr County. He mentioned that these cases are across all socioeconomic backgrounds. Sometimes indictments involve someone from another country and the process of international extradition has to go through Washington which makes it difficult at best. The Hill Country Crisis Council is a resource for families or individuals who have suffered family violence or sexual assault and need help but often the facility is full.

From the civil side of this topic we had local attorney Cheryl Sione speak. She agreed with statements Mr. Hoover made about domestic violence that are listed above. She mentioned that CPS (Child Protective Services) doesn't get too involved as long as the child is safe and protected. There has to be proof of abuse or neglect in order to remove a child from their home. She also mentioned that drugs are a key factor in many of the family violence situations. The hardest to prove is the emotional abuse. CASA (Court Appointed Special Advocates) is only involved in CPS cases. The nearest CASA office is Hill Country CASA in Kerrville. This office serves Bandera, Gillespie, Kendall and Kerr counties. Cheryl mentioned that there are many emotional abuse cases and much of this is due to bad parenting. She feels the need for more opportunities for parenting classes but unsure how to get parents to participate. Other recommendations are better relations as to services that are offered such as the Hill Country Crisis Council. Offering education and community outreach with schools was also suggested. Another recommendation was having EMS/ Law Enforcement give pamphlets on available services when domestic violence is suspected. It was also mentioned that the proposed domestic violence shelter, The Grace Center, is needed and will have much to offer victims of family violence.

V. RECOMMENDATIONS

- Provide support for the development of The Grace Center. This project will be a shelter where those who have been impacted by domestic violence can seek shelter from their abuser. This can be in the form of a supportive resolution by City Council and Commissioners Court.
- Discuss the opportunity for city and county to share a child protective officer in order to address the number of cases dealing with children in our community.
- Secure a place for supervised visitation. This could be monitored by the child protective officer position mentioned above.
- Provide more parenting classes.
- Provide more education on behavioral health and domestic violence.

VI. BOARD COMMENTS

This report is respectively submitted to the City of Fredericksburg City Council and to the Gillespie County Commissioners Court. Please let us know if additional information is desired or if you would wish this report to be given orally at the Council Meeting or Commissioner's Court.

Future Agenda Items

City Council

April 6, 2020 Regular Meeting

City Council = Red

2nd and 16th Regular Meetings @ 6p.m.

Planning & Zoning = Green 4-8-2020 @ 5:30 p.m.

Historic Review Board = Purple 4-14-2020 @ 5:30 p.m.

Board of Adjustment = Blue 4-16-2020 @ 5:30 p.m.

City Events = Yellow

Early Voting April 20th-April 24th and April 27th & 28th
Extended voting hours (7am-7pm April 24th and April 28th;
all other days are 7:30 am-4:30 pm)

Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Proclamation

Consent

1. 3-16-2020 City Council Regular Meeting Minutes

Ordinances

1. Amendment the Sign Ordinance (possible 2nd reading)
2. Amendment to the Parking Ordinance (possible 2nd reading)
3. Institute Annexation Proceedings W. Live Oaks

Resolutions

1. Atmos-GRIP-MidTex ATM Suspension Resolution

Public Hearing

Approvals-Misc.

1. Historic Guidelines
2. Amendments to the City Council Procedures

Presentations, Discussions and Updates:

Executive Session

April 20, 2020 Regular Meeting

Proclamation

Consent

1. 4-6-2020 City Council Regular Meeting Minutes

Ordinances

Resolutions

Public Hearing

Approvals-Misc.

1. Audit presentation

Presentations, Discussions and Updates:

Executive Session