



City of Fredericksburg

Charter Review Committee Agenda
Friday, September 29, 2023 ~ 11:00 AM
City Hall - Conference Center
126 W. Main Street
Fredericksburg, Texas 78624

Bobby Watson, Mayor Pro-Tem, Chair
Allen Brecher, Committee Member
Randy Briley, Councilmember, Committee Member
Andrew Colwell, Committee Member
Tim Crenwelge, Committee Member
Cydney Donnell, Committee Member
Tim Dooley, Committee Member

Eric Hammersen, Committee Member
Tom Musselman, Committee Member
Gary Neffendorf, Committee Member
Griffin Kott, Committee Member
Taylor Williams, Committee Member
Clinton Bailey, City Manager
Mick McKamie, City Attorney
Shelley Goodwin, City Secretary

The City of Fredericksburg Charter Review Committee will meet in a regular session on Friday, September 29, 2023, at 11:00 AM.

The Charter Review Committee welcomes citizen participation and comments at all Charter Review Committee Meetings on Agenda Items.

Comment Card for Written or Verbal Comments-submitted by 4:00 p.m. the day before the meeting.

- i. Complete the Comment Card online at www.fbgtx.org;
- ii. Make sure to check the appropriate box (verbal or written);
- iii. Only one (1) agenda item per Comment Card.

Sign up in person at the meeting location between 10:30 a.m. and 11:00 a.m..

- i. Only one (1) agenda item per Comment Card;
- ii. Speakers will be limited to 3 minutes to speak. **Please Note:** The Chair can reduce the number of minutes for any speaker during Public Comment on a single agenda item depending on the number of people who sign up for it.
- iii. Any citizen with handouts should provide them to the City Secretary before speaking. If you wish the Charter Review Committee to receive your handouts for the meeting, please provide ten (10) copies; if not, the Charter Review Committee will receive your handouts the following day.

NOTE: The Charter Review Committee may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for discussion. An announcement will be made based on the Executive Session discussion. The Charter Review Committee may also publicly discuss any item listed on the agenda for the Executive Session.

Attendance By Other Elected or Appointed Officials: It is anticipated that the City Council, Planning & Zoning Commission, Historic Review Board, and Board of Adjustments members may attend the Charter Review Committee Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the Charter Review Committee

Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not an agenda of an official meeting of the City Council, City Boards, and Commissions, and minutes will not be taken.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A. Consider the approval of the September 1, 2023, Charter Review Committee Minutes

4. DISCUSSION ITEMS

- A. Possible action on outstanding wording for previously discussed Articles
- B. Discussion and possible action regarding Article VII. Recall of Officers
- C. Discussion and possible action regarding Article VIII. Legislation by the People, Initiative, and Referendum
- D. Discussion and possible action regarding Article IX. Municipal Planning and Zoning
- E. Discussion and possible action regarding Article X. Municipal Finance
- F. Discussion and possible action regarding Article XI. Franchises and Public Utilities
- G. Discussion and possible action regarding Article XII. General Provisions
- H. Set the next meeting date

5. ADJOURN

CERTIFICATION

This is to certify that I, Shelley Goodwin, City Secretary, posted this Agenda at 9:30 a.m. on September 25, 2023, on the bulletin board of the City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.

A handwritten signature in blue ink, appearing to read "Shelley Goodwin". The signature is fluid and cursive, with the first name "Shelley" being more prominent than the last name "Goodwin".

Shelley Goodwin, TRMC/CMC
City Secretary



City of Fredericksburg
CHARTER REVIEW COMMITTEE MINUTES
Friday, September 1, 2023 ~ 11:00 a.m.
City Hall - Conference Room
126 W. Main Street
Fredericksburg, Texas 78624

Charter Review Committee Members Present:

Mayor Pro-Tern Bobby Watson, Chair
Councilmember Randy Briley, Committee Member
Committee Member Allen Brecher
Committee Member, Andrew Colwell
Committee Member Timothy Crenwelge
Committee Member Cydney Donnell
Committee Member Timothy Dooley
Committee Member Eric Hammersen
Committee Member Griffin Kott
Committee Member Thomas Musselman
Committee Member Gary Neffendorf arrived at 11:50 a.m.
Committee Member Taylor Williams

Charter Review Committee Member Absent:

None

City Staff Present:

Mick McKamie, City Attorney/Committee Member
Clinton Bailey, City Manager/Committee Member
Shelley Goodwin, City Secretary/Committee Member
Garret Bonn, Assistant City Manager

City Staff Absent:

None

1. CALL TO ORDER

Bobby Watson, Chair, called the Charter Review Committee Meeting of the Fredericksburg to order at 11:14 a.m. on Friday, September 1, 2023.

2. ROLL CALL

Shelley Goodwin, City Secretary, called the roll and announced a quorum had been met.

3. APPROVAL OF MINUTES

A. Consider the approval of August 17, 2023, Charter Review Committee Minutes

Motion: A motion was made by Committee Member Crenwelge, seconded by Committee Member Dooley, to approve the July 28, 2023, Charter Review Committee Minutes. The

Charter Review Committee voted eleven (11) for and none (0) opposed (Committee Member Neffendorf was not present for this vote). The motion carried.

4. DISCUSSION AND ACTION ITEMS

A. Continued discussion and possible action regarding conflicts with State Law and Fredericksburg City Charter.

Mick McKamie, City Attorney, reviewed the “Death Star” Bill and its effects on Municipal Government.

The Charter Review Committee discussed the following wording that Mick McKamie, City Attorney, provided and agreed by consensus to the changes:

- Article I Form of Government and Boundaries, Section 1.03 Extension of Boundaries
In accordance with procedures prescribed by state law as now or hereafter amended, the City Council shall have the power, by ordinance, to fix the boundary limits of the City of Fredericksburg and to provide for the alteration and the extension of said boundary limits, and the annexation of additional territory lying adjacent to the City, with or without the consent of the territory and inhabitants annexed for full or limited purposes. Upon the final passage of any such ordinance, the boundary limits of the City shall thereafter be fixed in such ordinance; and when any additional territory has been so annexed, the same shall be a part of the City of Fredericksburg, and the property situated therein shall bear its pro rata part of the taxes levied by the City, and the inhabitants thereof shall be entitled to all the rights and privileges of all the citizens, and shall be bound by the acts, ordinances, resolutions and regulations of the City. The extraterritorial jurisdiction boundaries shall be extended as provided by state law.
- Article I Form and Government and Boundaries, Section 1.04 Contraction of Boundaries
Whenever there exists within the corporate limits of the City of Fredericksburg adjoining the other boundaries thereof any territory not suitable or necessary to remain within the boundaries of the City, the City council may by ordinance duly passed in compliance with the Texas Local Government Code, as now or hereafter amended, disannex such property as a part of the City; and from and after the entry of such ordinance said territory shall cease to be a part of the City.
- Article X. Municipal Finance, Section 10.05 Public Hearing on Budget
The City Council shall fix the time and place for a public hearing on the budget and shall cause to be published in a newspaper of general circulation of the City of Fredericksburg a notice of the hearing in compliance with Chapter 102 of the Texas Local Government Code, as now or hereafter amended. All interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.
- Article X. Municipal Finance, Section 10.06 Proceedings on Budget After Public Hearing
After the conclusion of such public hearing, the City Council may increase or decrease the items of the budget, except items in proposed expenditures fixed by law. If the city council increases the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such proposed expenditures.

The Committee revisited and discussed Article III. The City Council, Section 3.04 Compensation.

Motion: A motion was made by Committee Member Dooley, seconded by Committee Member Musselman, to change the Mayor compensation to \$1,000 per month and each Councilmember \$700 per month and add as a proposition. The Charter Review Committee voted nine (9) for, none (0) opposed, and two (2) abstain (Chair Watson and Committee Member Briley) (Committee Member Neffendorf was not present for this vote). The motion carried.

B. Discussion and possible action regarding Article IV. Administrative Services

The Committee Members discussed the following:

- Section 4.01 City Manager and contract approval amount
- Adding a Section for the City Secretary
- City Secretary title and who should appoint the City Secretary

Mick McKamie, City Attorney, reviewed the State Law related to approval amount for City Managers.

The Committee Members agreed by consensus to the following:

- Section 4.01 City Manager and contract approval amount-leave as State Law
- Leave the title and the appointment of the City Secretary as they are now
- Mick McKamie, City Attorney, provided wording to add the City Secretary to the charter.

C. Discussion and possible action regarding Article V. Municipal Court

The Committee Members discussed the following:

- Section 5.03 – Clerk of Municipal Court – appointment by City Council
- Add a Section regarding the Court of Record

The Committee Members agreed by consensus to the following:

- To leave the appointment in Section 5.03 – Clerk of Municipal Court as it is
- Not to add a Section regarding the Court of Record

D. Discussion and possible action regarding Article VI. Elections

The Committee Members discussed the following:

- Section 6.01 – Elections – propose changing City elections to November
- Section 6.01 – Elections – voting for City and County in one location
- Section 6.05 – Candidates elected – a mechanism for run-off if the winner barely wins
- Section 6.05 – Candidates elected (b) run-offs

Mick McKamie, City Attorney, reviewed the pros and cons of changing a City election to November. He also reviewed the Election Code rules regarding electing by majority or plurality.

Shelley Goodwin, City Secretary, reviewed the different options for holding City and County elections in May at one location. She also reviewed a Legislative change related to election run-offs.

The Committee Members agreed by consensus to the following:

- Section 6.01 – Elections – propose changing City elections to November – leave City elections in May
- Section 6.01 – Elections – voting for City and County in one location – work to try and hold Early Voting in one location
- Section 6.05 – Candidates elected – a mechanism for run-off if winner barely wins – leave as is
- Section 6.05 – Candidates elected (b) run-offs – Mick McKamie, City Manager, to bring back wording for Election Run-off timeframes

E. Discussion and possible action regarding Article VII. Recall of Officers

The Committee Members provided directions to bring this item back to the next election.

F. Discussion and possible action regarding Article VIII. Legislation by the People, Initiative, and Referendum

The Committee Members provided directions to bring this item back to the next election.

G. Set the next meeting date

The Committee Members agreed by consensus to hold the next meeting on Friday, September 29, 2023.

4. ADJOURN

With no other business Mayor Pro Tem/Chair Watson adjourned the September 1, 2023, Charter Review Committee Member at 12:35 p.m.

Bobby Watson, Chair

Shelley Goodwin, TRMC/CMC
City Secretary



CHARTER REVIEW COMMITTEE AGENDA MEMO

DEPARTMENT: City Secretary

TO: Historic Review Board

FROM:

MEETING DATE: September 29, 2023

CATEGORY: DISCUSSION ITEMS

CAPTION: Possible action on outstanding wording for previously discussed Articles

PRESENTATION:

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMMUNITY VISIONING/STRATEGIC INITIATIVES:

Business Visioning

Government Vision

Family Life Vision

Quality of Life Vision

ATTACHMENTS:

None

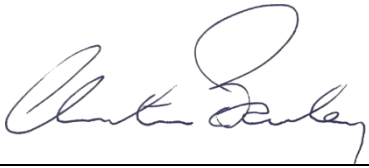
APPROVAL/REVIEW:

Shelley Goodwin, City Secretary

Date: September 19, 2023

William McKamie, City Attorney

Date: September 19, 2023



Clinton Bailey, City Manager

Date: September 25, 2023



CHARTER REVIEW COMMITTEE AGENDA MEMO

DEPARTMENT: City Secretary

TO: Historic Review Board

FROM:

MEETING DATE: September 29, 2023

CATEGORY: DISCUSSION ITEMS

CAPTION: Discussion and possible action regarding Article IX. Municipal Planning and Zoning

PRESENTATION:

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMMUNITY VISIONING/STRATEGIC INITIATIVES:

Business Visioning

Government Vision

Family Life Vision

Quality of Life Vision

ATTACHMENTS:

None

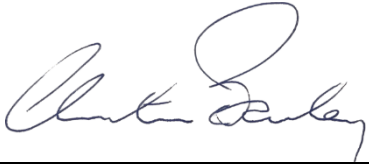
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Clinton Bailey, City Manager

Date: September 25, 2023



CHARTER REVIEW COMMITTEE AGENDA MEMO

DEPARTMENT: City Secretary

TO: Historic Review Board

FROM:

MEETING DATE: September 29, 2023

CATEGORY: DISCUSSION ITEMS

CAPTION: Discussion and possible action regarding Article X. Municipal Finance

PRESENTATION:

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMMUNITY VISIONING/STRATEGIC INITIATIVES:

Business Visioning

Government Vision

Family Life Vision

Quality of Life Vision

ATTACHMENTS:

None

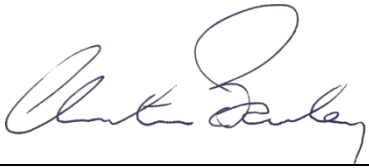
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CHARTER REVIEW COMMITTEE AGENDA MEMO

DEPARTMENT: City Secretary

TO: Historic Review Board

FROM:

MEETING DATE: September 29, 2023

CATEGORY: DISCUSSION ITEMS

CAPTION: Discussion and possible action regarding Article XI. Franchises and Public Utilities

PRESENTATION:

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMMUNITY VISIONING/STRATEGIC INITIATIVES:

Business Visioning

Government Vision

Family Life Vision

Quality of Life Vision

ATTACHMENTS:

None

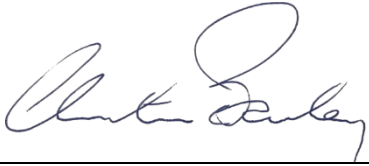
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DEPARTMENT: City Secretary

TO: Historic Review Board

FROM:

MEETING DATE: September 29, 2023

CATEGORY: DISCUSSION ITEMS

CAPTION: Discussion and possible action regarding Article XII. General Provisions

PRESENTATION:

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMMUNITY VISIONING/STRATEGIC INITIATIVES:

Business Visioning

Government Vision

Family Life Vision

Quality of Life Vision

ATTACHMENTS:

None

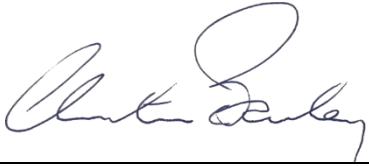
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Date: September 25, 2023



CHARTER REVIEW COMMITTEE AGENDA MEMO

DEPARTMENT: City Secretary

TO: Historic Review Board

FROM:

MEETING DATE: September 29, 2023

CATEGORY: DISCUSSION ITEMS

CAPTION: Set the next meeting date

PRESENTATION:

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMMUNITY VISIONING/STRATEGIC INITIATIVES:

Business Visioning
Government Vision
Family Life Vision
Quality of Life Vision

ATTACHMENTS:

None

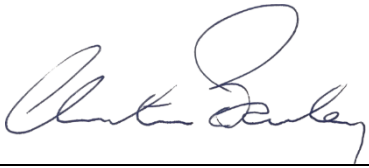
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