



# City of Fredericksburg

Charter Review Committee Agenda  
Friday, October 13, 2023 ~ 11:00 AM  
City Hall - Conference Center  
126 W. Main Street  
Fredericksburg, Texas 78624

Bobby Watson, Mayor Pro-Tem, Chair  
Allen Brecher, Committee Member  
Randy Briley, Councilmember, Committee Member  
Andrew Colwell, Committee Member  
Tim Crenwelge, Committee Member  
Cydney Donnell, Committee Member  
Tim Dooley, Committee Member

Eric Hammersen, Committee Member  
Tom Musselman, Committee Member  
Gary Neffendorf, Committee Member  
Griffin Kott, Committee Member  
Taylor Williams, Committee Member  
Clinton Bailey, City Manager  
Mick McKamie, City Attorney  
Shelley Goodwin, City Secretary

The City of Fredericksburg Charter Review Committee will meet in a regular session on Friday, October 13, 2023, at 11:00 AM.

The Charter Review Committee welcomes citizen participation and comments at all Charter Review Committee Meetings on Agenda Items.

Comment Card for Written or Verbal Comments-submitted by 4:00 p.m. the day before the meeting.

- i. Complete the Comment Card online at [www.fbgtx.org](http://www.fbgtx.org);
- ii. Make sure to check the appropriate box (verbal or written);
- iii. Only one (1) agenda item per Comment Card.

Sign up in person at the meeting location between 11:30 a.m. and 12:00 p.m..

- i. Only one (1) agenda item per Comment Card;
- ii. Speakers will be limited to 3 minutes to speak. **Please Note:** The Chair can reduce the number of minutes for any speaker during Public Comment on a single agenda item depending on the number of people who sign up for it.
- iii. Any citizen with handouts should provide them to the City Secretary before speaking. If you wish the Charter Review Committee to receive your handouts for the meeting, please provide ten (10) copies; if not, the Charter Review Committee will receive your handouts the following day.

**NOTE:** The Charter Review Committee may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for discussion. An announcement will be made based on the Executive Session discussion. The Charter Review Committee may also publicly discuss any item listed on the agenda for the Executive Session.

**Attendance By Other Elected or Appointed Officials:** It is anticipated that the City Council, Planning & Zoning Commission, Historic Review Board, and Board of Adjustments members may attend the Charter Review Committee Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the Charter Review Committee

Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not an agenda of an official meeting of the City Council, City Boards, and Commissions, and minutes will not be taken.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

- A. Consider the approval of September 29, 2023, Charter Review Committee Minutes

**4. DISCUSSION ITEMS**

- A. Possible action on outstanding wording for previously discussed Articles
- B. Discussion and possible action regarding Article XI. Franchises and Public Utilities
- C. Discussion and possible action regarding Article XII. General Provisions
- D. Set the next meeting date

**5. ADJOURN**

**CERTIFICATION**

This is to certify that I, Shelley Goodwin, City Secretary, posted this Agenda at 6:35 p.m. on October 9, 2023, on the bulletin board of the City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.



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Shelley Goodwin, TRMC/CMC  
City Secretary



**CITY OF FREDERICKSBURG**  
**Charter Review Committee Minutes**  
Friday, September 29, 2023 ~ 11:00 AM  
City Hall - Conference Room  
126 W. Main Street  
Fredericksburg, Texas 78624

**Charter Review Committee Members Present:**

Mayor Pro-Tem Bobby Watson, Chair  
Councilmember Randy Briley, Committee Member (left the meeting at 12:45 p.m.)  
Committee Member Allen Brecher  
Committee Member, Andrew Colwell  
Committee Member Timothy Crenwelge (arrived at 11:20 a.m.)  
Committee Member Cydney Donnell  
Committee Member Timothy Dooley  
Committee Member Eric Hammersen  
Committee Member Thomas Musselman  
Committee Member Gary Neffendorf  
Committee Member Taylor Williams (left the meeting at 1:05 p.m.)

**Charter Review Committee Member Absent:**

Committee Member Griffin Kott

**City Staff Present:**

Clinton Bailey, City Manager/Committee Member  
Mick McKamie, City Attorney/Committee Member  
Garret Bonn, Assistant City Manager  
Anna Hudson, Director of Development Services  
Krista Wareham, Director of Finance  
Shelley Goodwin, City Secretary/Committee Member

**City Staff Absent:**

**1. CALL TO ORDER**

Bobby Watson, Chair, called the Charter Review Committee Meeting of the Fredericksburg to order at 11:05 a.m. on Thursday, August 17, 2023.

**2. ROLL CALL**

Shelley Goodwin, City Secretary, called the roll and announced a quorum had been met.

**3. APPROVAL OF MINUTES**

**A. Consider the approval of the September 1, 2023, Charter Review Committee Minutes**

**Motion:** A motion was made by Committee Member Donnell, seconded by Committee Member Dooley, to approve the September 1, 2023, Charter Review Committee Minutes with amendments. The Charter Review Committee voted thirteen (13) for and none (0) opposed. The motion carried.

#### **4. DISCUSSION ITEMS**

##### **A. Possible action on outstanding wording for previously discussed Articles**

The Committee Members discussed Article I. Form of Government and Boundaries, Section 1.03 Extension of Boundaries. They discussed removing “with or without” in the first sentence.

Mick McKamie, City Attorney, will bring back updated language.

**Motion:** A motion was made by Committee Member Donnell, seconded by Committee Member Dooley, to amend the City Charter to be gender neutral. The Charter Review Committee voted thirteen (13) for and none (0) opposed. The motion carried.

##### **B. Discussion and possible action regarding Article VII. Recall of Officers**

The Committee Members discussed and requested the following:

- Section 7.01 Scope of Recall – change to 10% of registered voters of each effective year
- Section 7.02 Petitions for Recall – add date of birth to the requirements
- Section 7.05 Presentation of Petition to City Council – Mick McKamie, City Attorney, will bring back updated language
- Section 7.09 Results of Recall Election – remove first sentence

##### **C. Discussion and possible action regarding Article VIII. Legislation by the People, Initiative, and Referendum**

The Committee Members discussed and requested the following:

- Section 8.02 Initiative – match the language in the changes to Article VII. Recall of Officers, Sections 7.02 and 7.05
- Section 8.03 Referendum - match the language in the changes to Article VII. Recall of Officers, Sections 7.02 and 7.05

##### **D. Discussion and possible action regarding Article IX. Municipal Planning and Zoning**

The Committee Members discussed whether this Article should mention the Comprehensive Plan.

Mick McKamie, City Attorney, stated he will do some research and see if the Article should include the Comprehensive Plan. He also stated he will bring back language if it is necessary.

##### **E. Discussion and possible action regarding Article X. Municipal Finance**

Mick McKamie, City Attorney, stated he provided language for changes to Section 10.05 – Public Hearing on Budget and Section 10.06 – Proceedings on Budget After Public Hearing.

The Committee Members discussed and requested the following:

- Section 10.03 Anticipated Revenues and Expenditure With Other Years – leave as is
- Section 10.04 Budget-A Public Record – Change to “the City shall make copies available for all interested persons”
- Section 10.05 Public Hearing on Budget – use the language provided
- Section 10.06 Proceedings on Budget After Public Hearing – use the language provided
- Section 10.09 Effective Date of Budget, Certification, Copies Made Available – update

by removing mimeographs

- Section 10.13 Other Necessary Appropriations – leave as is
- Section 10.18 Enterprise Fund Usage – Clean up and add the missing funds to this Section. Leave the sentence regarding transfers as it is, but feels the City should develop an internal policy relating to transfers

**F. Discussion and possible action regarding Article XI. Franchises and Public Utilities**

This Agenda Item will be discussed at the next Charter Review Committee.

**G. Discussion and possible action regarding Article XII. General Provisions**

This Agenda Item will be discussed at the next Charter Review Committee.

**H. Set the next meeting date**

The Charter Review Committee agreed by consensus to hold the next meeting on Friday, October 13, 2023, at 11:00 a.m. in the City Hall Conference Room.

**5. ADJOURN**

With no other business Mayor Pro Tem/Chair Watson adjourned the September 29, 2023, Charter Review Committee Member at 1:10 p.m.

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Bobby Watson, Chair

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Shelley Goodwin, TRMC/CMC  
City Secretary



## CHARTER REVIEW COMMITTEE AGENDA MEMO

**DEPARTMENT:** City Secretary

**TO:** Historic Review Board

**FROM:**

**MEETING DATE:** October 13, 2023

**CATEGORY:** DISCUSSION ITEMS

**CAPTION:** Possible action on outstanding wording for previously discussed Articles

**PRESENTATION:**

**SUMMARY:**

**BACKGROUND:**

**FUNDING SOURCE:**

**FINANCIAL IMPACT:**

**STAFF RECOMMENDATION:**

**COMMUNITY VISIONING/STRATEGIC INITIATIVES:**

Business Visioning

Government Vision

Family Life Vision

Quality of Life Vision

**ATTACHMENTS:**

None

**APPROVAL/REVIEW:**

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Date: October 03, 2023

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Date: October 03, 2023

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Date: October 09, 2023

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## CHARTER REVIEW COMMITTEE AGENDA MEMO

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**DEPARTMENT:** City Secretary

**TO:** Historic Review Board

**FROM:**

**MEETING DATE:** October 13, 2023

**CATEGORY:** DISCUSSION ITEMS

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**CAPTION:** Discussion and possible action regarding Article XI. Franchises and Public Utilities

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**PRESENTATION:**

**SUMMARY:**

**BACKGROUND:**

**FUNDING SOURCE:**

**FINANCIAL IMPACT:**

**STAFF RECOMMENDATION:**

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**COMMUNITY VISIONING/STRATEGIC INITIATIVES:**

Business Visioning

Government Vision

Family Life Vision

Quality of Life Vision

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**ATTACHMENTS:**

None

**APPROVAL/REVIEW:**

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Date: October 03, 2023

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Date: October 03, 2023

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Date: October 09, 2023

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**CHARTER REVIEW COMMITTEE AGENDA MEMO**

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**DEPARTMENT:** City Secretary

**TO:** Historic Review Board

**FROM:**

**MEETING DATE:** October 13, 2023

**CATEGORY:** DISCUSSION ITEMS

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**CAPTION:** Discussion and possible action regarding Article XII. General Provisions

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**PRESENTATION:**

**SUMMARY:**

**BACKGROUND:**

**FUNDING SOURCE:**

**FINANCIAL IMPACT:**

**STAFF RECOMMENDATION:**

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**COMMUNITY VISIONING/STRATEGIC INITIATIVES:**

- Business Visioning
  - Government Vision
  - Family Life Vision
  - Quality of Life Vision
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**ATTACHMENTS:**

None

**APPROVAL/REVIEW:**

\_\_\_\_\_ Date: October 03, 2023

\_\_\_\_\_ Date: October 03, 2023

 \_\_\_\_\_ Date: October 09, 2023

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## CHARTER REVIEW COMMITTEE AGENDA MEMO

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**DEPARTMENT:** City Secretary

**TO:** Historic Review Board

**FROM:**

**MEETING DATE:** October 13, 2023

**CATEGORY:** DISCUSSION ITEMS

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**CAPTION:** Set the next meeting date

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**PRESENTATION:**

**SUMMARY:**

**BACKGROUND:**

**FUNDING SOURCE:**

**FINANCIAL IMPACT:**

**STAFF RECOMMENDATION:**

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**COMMUNITY VISIONING/STRATEGIC INITIATIVES:**

Business Visioning

Government Vision

Family Life Vision

Quality of Life Vision

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**ATTACHMENTS:**

None

**APPROVAL/REVIEW:**

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Date: October 03, 2023

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Date: October 03, 2023

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Date: October 09, 2023

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