City of Fredericksburg

REGULAR CITY COUNCIL MEETING AGENDA
MONDAY, MARCH 18, 2019 ~ 6:00 P.M.
LAW ENFORCEMENT CENTER ~ 1601 EAST MAIN STREET

Linda Langerhans, Mayor	Gary Neffendorf, Councilmember
Jerry Luckenbach, Councilmember	Charlie Kiehne, Councilmember
Tom Musselman, Councilmember	Kent Myers, City Manager

The City of Fredericksburg City Council will meet in a regular session on Monday, March 18, 2019 at 6:00 p.m. in the Law Enforcement Center, 1601 East Main Street, Fredericksburg, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on March 15, 2019 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

(Please turn off all pagers and phones, except emergency on-call personnel.)

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. EMPLOYEE RECOGNITIONS

4. PUBLIC COMMENTS

This time is for citizens to address the City Council on issues and items of concern not on this agenda. There will be no City Council action at this time.

5. CONSENT

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF CITY COUNCIL.

- **A.** Consider approval of the February 18, 2019 City Council Regular Meeting Minutes. (Agenda Packet Pages 3-8)

- **B.** Consider approval of the March 4, 2019 City Council Regular Meeting Minutes. (Agenda Packet Pages 9-14)

- **C.** Consider approval of the March 11, 2019 City Council Special Meeting Minutes. (Agenda Packet Page 15-16)

6. RESOLUTIONS – OTHER ACTION ITEMS - DISCUSSION ITEMS

- **A.** Consider the approval of the Hotel/Motel Occupancy Tax contract template. (Agenda Packet Pages 17-24)

B. Presentation by the Morning Rotary Club on the Basketball Pavilion at Old Fair Park and the discussion of additional projects.
(Agenda Packet Page 25-36)

C. Presentation and project on the Electric Building; including site plan, building elevations, schedule, project and project construction cost estimate.
(Agenda Packet Pages 37-42)

D. Presentation and update on the implementation of the City Comprehensive Plan.
(Agenda Packet Pages 43-46)

7. CITY MANAGER'S REPORT

A. Touch a Truck Event

B. Relief Route Information

C. Legislative Update

D. Annexation Update

8. ITEMS FOR FUTURE AGENDA
(Agenda Packet Pages 47-48)

9. COUNCIL COMMENTS
Reports about items of community interest, which no action will be taken.

10. EXECUTIVE SESSION
The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Section 551.072 – Consider and discuss the purchase, exchange, lease, or value of real properties owned by the City:

A. located in the vicinity of Old San Antonio Road, and
B. located in the vicinity of N. Adams St. and Lower Crabapple

11. BUSINESS ITEMS
The City Council will reconvene into Regular Session upon conclusion of the Executive Session, the City Council may take action on any item posted in Executive Session, as necessary.

12. ADJOURN

This is to certify that I, Shelley Goodwin, posted this Agenda at 12:15 p.m. on March 13, 2019 at the entrance and on the bulletin board of the City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.

Shelley Goodwin

Shelley Goodwin, TRMC
City Secretary

CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL REGULAR MEETING
FEBRUARY 18, 2019

Members Present:
Mayor Linda Langerhans
Councilmember Charlie Kiehne
Councilmember Jerry Luckenbach
Councilmember Tom Musselman
Councilmember Gary Neffendorf

Members Absent:
None

City Staff Present:
Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director Public Works and Utilities
Daniel Jones, City Attorney
Brian Jordan, Development Services Director
Laura Hollenbeak, Director of Finance
Russell Immel, Information Technology Director
Lea Feuge, Public Information Officer
Andrea Schmidt, Parks Department Director
Garret Bonn, Assistant City Engineer Director
Braxton Roemer, Police Department Special Services Lieutenant
Shelley Goodwin, City Secretary

1. Pledge of Allegiance
Mayor Langerhans led the Pledge of Allegiance.

2. Call to Order
With all members of the City Council present, Mayor Langerhans called the regular meeting of the Fredericksburg City Council to order at 6:00 p.m. on Monday, February 18, 2019, in the Law Enforcement Center, 1601 East Main Street, Fredericksburg, Texas 78624.

3. Employee Recognitions
Kent Myers, City Manager, stated he received a letter from Mike Echk who commended Miguel Contreras for going above and beyond by assisting an elderly lady with her trash.

4. Public Comments
Jerry McCorkle spoke regarding the Ordinance prohibiting electric scooters and how that would affect ADA scooters.

Sally Tatsch spoke regarding Agenda Item 7. B. She requested the City to waive the fees for the National Day of Prayer at MarktPlaz.

5. CONSENT

A. Consider approval of the January 21, 2019 City Council Regular Meeting Minutes.

B. Consider approval of the January 30, 2019 City Council Workshop Meeting Minutes.

C. Consider the road closure request for 2019 Wildflower Run.

D. Consider the road closure request for 2019 Crawfish Festival.

E. Consider the approval of the Mad Science Summer Camp Lease Agreement for the use of the Tatsch House.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Neffendorf, to approve the Consent Agenda Items 5. A.-5. E. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. PUBLIC HEARING

A. Public hearing to receive comments on the voluntary annexation of approximately 94 acres of land extending from Friendship Lane to US Highway 87, otherwise known as the Dale Crenwelge property (2nd and final required hearing).

B. Public hearing to receive comments on various changes to the Land Use Plan on approximately 125 acres of land with frontage on US Highway 87 South and Friendship Lane and establishing zoning of C-2 Commercial, R-2 Mixed Residential, R-1A Single Family Residential-Small Lot and C-1 Neighborhood Commercial Zoning on said property (known as Heather Glen).

Both Public Hearings were held together since they are both regarding the same property.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to go out of Regular Session into a Public Hearing at 6:09 p.m.

Kevin Spraggins, HK Real Estate Development, reviewed the annexation project and the area map of the site. He stated the Planning and Zoning Commission reviewed the process used for the zoning of the property and they recommended holding off on the front zoning along Friendship Lane (C1).

Mayor Langerhans asked if anyone wished to speak. No one spoke during the hearing.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Musselman, to go out of the Public Hearing and back into Regular Session at 6:15 p.m.

Mayor then moved up Agenda Item 7. G.

7. G. Discussion on annexation and zoning request for the Heather Glen Project.

Brian Jordan, Development Services Director, stated the Planning and Zoning Commission approved all of the zoning request except the C-1 request, but they did recommend R-2 instead. He also stated that letters were sent to the neighbors within 200' and he received five letters from neighbors who supported the zoning request except the C-1 zoning request. He provided an update on the hearing; tonight, the City Council is only required to hold a public hearing, but a City Council Special Meeting will need to be held in March to institute annexation proceedings. He then provided an update on the project called Heather Glen.

Kent Myers, City Manager, stated the Heather Glen project will be done in phases and they are estimating one phase a year.

The City Council discussed the traffic impact of the project, sidewalks, and lot sizes.

7. RESOLUTIONS – OTHER ACTION ITEMS - DISCUSSION ITEMS

A. Consider the approval of the Hotel/Motel Occupancy Tax funding allocations.

Mayor Langerhans stated she would like to discuss the Fredericksburg Billie Booster, Inc. and Tennis Association request.

Daniel Jones, City Attorney, reviewed the Hotel/Motel Occupancy Tax State guidelines.

Motion: A motion was made by Councilmember Neffendorf, seconded by Councilmember Musselman, to approve funding request numbers 1-10, 12-13, and 15-33. The City Council voted five (5) for and none (0) opposed on request numbers1-5, 7-10, 12-13, and 15-33 and one (1) abstained (Neffendorf) on request number 6 (Nimitz Foundation). The motion carried. (See attached spreadsheet)

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Musselman, to approve funding request from Fredericksburg Billie Booster, Inc. (request #11) for $800. The City Council voted three (3) for and two (2) opposed (Langerhans and Kiehne). The motion carried.

Motion: A motion was made by Councilmember Kiehne, seconded by Councilmember Luckenbach, to approve funding request from Tennis Association (request #14) for $2,000. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

B. Consider the approval of waiving or discounting reservation fees for the use of Adelsverein Halle to be used for the National Day of Prayer annually on the first Thursday of May.

Jennifer Krupa, Special Events, provided a briefing on last year's National Day of Prayer and the history of the use of Adelsverein Halle at Marktplatz.

Daniel Jones, City Attorney, stated the organization will still need to file an application, rental agreement, and provide general liability insurance.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Musselman, to approve the waiving of the reservation fees for the use of Adelsverein Halle to be used for the National Day of Prayer annually on the first Thursday of May. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

C. Consider approval of a motion to initiate:

1. **Amending Section 7.825 Off-Street Parking Procedures of the Zoning Ordinance on West Main Street.**
2. **Amending the Zoning Ordinance restricting outdoor amplified sound adjacent to Single Family Residential Zoning.**
3. **Creating MU-1 and MU-2 Mixed Use Zoning Districts and C-1.5 Medium Commercial District.**

Brian Jordan, Director of Development Services, stated these three items are a follow up from the February 7, 2019 Joint Meeting with Planning and Zoning Commission. He stated a formal action from the City Council is needed for the Commission to begin the process and make a recommendation to the City Council.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Musselman, to initiate the Planning and Zoning Commission process to consider amending Section 7.825 Off-Street Parking Procedures of the Zoning Ordinance on West Main Street. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Neffendorf, to initiate the Planning and Zoning Commission process to consider amending the Zoning Ordinance restricting outdoor amplified sound adjacent to Single Family Residential Zoning. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Neffendorf, to initiate the Planning and Zoning Commission process to consider creating MU-1 and MU-2 Mixed Use Zoning Districts and C-1.5 Medium Commercial District. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

D. Presentation on the quarterly financial report for the Golf Course by Chris Meade.

Chris Meade, Lady Bird Johnson Golf Course, reviewed the quarterly financial report for the period of October-December of 2018. He also reviewed the Performance Analysis Report. He also reviewed the process used to reduce the expenses on bad weather days.

The City Council discussed the beverage and food cost. They also discussed the cost to play golf and the impact the weather has had on the financial report. They complimented Mr. Meade on how nice the Golf Course looks.

Kent Myers, City Manager, stated some of the capital projects at the golf course are on hold except the nursery green improvement.

E. Presentation by Riley Mountain Engineering, LLC on the preliminary findings from the West Windcrest Traffic Impact Study.

Garret Bonn, Assistant City Engineer, introduced Kent Fowler with Riley Mountain Engineering.

Kent Fowler, Riley Mountain Engineering, presented a PowerPoint presentation on his findings from the West Windcrest Traffic Impact Study, the growth rate in certain areas, and recommendations.

The City Council discussed the growth rate and trip rates provided in the PowerPoint presentation. They also discussed the impact on the traffic once the Heather Glen project is built out.

Clinton Baily, Assistant City Manager/Director Public Works and Utilities, stated the City could work with TxDOT to add an additional light in that area, which would warrant a traffic study.

Kent Myers, City Manager, stated the Table 3 New Trip Generation on page 4 of the Study did not include the medical office area information. Riley Mountain Engineering will make sure it is included in the final report.

F. Presentation by Doug Cochran, Superintendent of Enchanted Rock State Park, on current activities at the State Park.

Doug Cochran, Superintendent of Enchanted Rock State Park, provided a handout on the new Visitation Reservation System (see attached). He stated with the new Reservation System will allow visitors to be able to purchase their tickets 30 days in advance and campsites can be selected 5 months in advance. He asked the City Council for assistance with spreading the word about the new system and website.

Councilmember Musselman recommended Mr. Cochran consider signage that would allow them to post when the park is full.

Mr. Cochran stated he is looking at an electronic sign but will need to work with TxDOT regarding their guidelines.

8. CITY MANAGER'S REPORT

A. Annexation Update

Kent Myers, City Manager, stated there are currently two annexations in the process; Heather Glen which was discussed earlier and 290E area. He stated Daniel Jones, City Attorney and Brian Jordan, Director of Development Services, have been working on the 290E project for the last five months and still have not received a petition, so the City will be moving forward on our own.

B. Sports Park Update

Kent Myers, City Manager, stated a Fact Sheet has been created and the Bond Counsel reviewed the sheet. He stated the sheet will be distributed to the public in the utility bills. He also stated staff has started lining up presentations to groups as well as a public presentation. He stated information has been posted on social media and a meeting was held with sports associations, so they can start raising funds to offset items that were removed from the Bond.

C. Legislative Update

Kent Myers, City Manager, reviewed some of the Bills that have already been filed. He stated the Revenue Cap Bill was filed and originally Fredericksburg was exempted due to the amount of Sales Tax collected was under the threshold, but the Bill was amended to include smaller cities. He also provided information on other items within the Bill. He stated he read a good editorial in the San Antonio Express News regarding City Revenue Caps.

9. ITEMS FOR FUTURE AGENDA

Kent Myers, City Manager, reviewed the Future Agenda items and stated the update on the Electric Building and discussion on the alcohol establishments on Main Street will be pushed to the March 18, 2019 City Council Agenda.

10. COUNCIL COMMENTS

Councilmember Neffendorf stated he feels the water supply should be reviewed with the additional annexations and construction occurring within the City.

Councilmember Musselman reminded the public about the Kinder Morgan Pipeline Meetings on Tuesday, February 19 at the Farm Bureau at 5:30 p.m. and on Thursday, February 21st from 6:00 - 8:00 p.m. at the Gillespie County Fair Grounds.

11. ADJOURN

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Musselman to adjourn the Monday, February 18, 2019 City Council Regular Meeting at 7:50 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

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Linda Langerhans
Mayor

ATTEST

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Shelley Goodwin, TRMC
City Secretary

CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL REGULAR MEETING
MARCH 4, 2019

Members Present:
Mayor Linda Langerhans
Councilmember Charlie Kiehne
Councilmember Jerry Luckenbach
Councilmember Tom Musselman

Members Absent:
Councilmember Gary Neffendorf

City Staff Present:
Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director Public Works and Utilities
Daniel Jones, City Attorney
Brian Jordan, Development Services Director
Russell Immel, Information Technology Director
Steve Wetz, Police Chief
Lea Feuge, Public Information Officer
Kris Kneese, Assistant Director Public Works and Utilities
Garret Bonn, Assistant City Engineer
Shelley Goodwin, City Secretary

1. Pledge of Allegiance
Mayor Langerhans led the Pledge of Allegiance.

2. Call to Order
With a quorum of the City Council present, Mayor Langerhans called the regular meeting of the Fredericksburg City Council to order at 6:00 p.m. on Monday, March 4, 2019, in the Law Enforcement Center, 1601 East Main Street, Fredericksburg, Texas 78624.

3. Employee Recognitions
Kent Myers, City Manager, stated that a new resident attended the recent City Manager's Coffee and thanked Shelby Collier, Development Services Coordinator, for help during the construction of their home.

Mayor Langerhans read a note from Marilyn McNabb thanking Kent Myers, City Manager, for his leadership.

4. Public Comments
Russ Rose spoke regarding Agenda Item 7.D. Recycling Center. He stated he feels the City should close the Recycling Center or charge everyone a fee.

Randy Zgabay showed a PowerPoint regarding the impact of the pipeline and asked for assistance from the City Council in stopping the Kinder Morgan Pipeline.

Sylvia Hicks spoke in opposition of the Kinder Morgan Pipeline. She stated at the Kinder Morgan Pipeline meeting she was told to contact her Elected Officials, so she has put a list together of all the elected officials for this area and anyone who wants the list can contact her.

Henry Branson spoke in opposition of the Kinder Morgan Pipeline. He also provided his personal history with Kinder Morgan Pipeline. He provided copies of the information he obtained at the Kinder Morgan Pipeline Town Hall Meeting held on February 19th.

Heath Branson spoke in opposition of the Kinder Morgan Pipeline. He stated the City of Wimberley and Kyle approved Resolutions opposing the Kinder Morgan Pipeline. He encouraged the City Council to approve a similar Resolution.

Peggy Hedrick spoke in opposition of the Kinder Morgan Pipeline. She provided the history of Gillespie County and the affect the pipeline would have on the Hill Country.

Mayor Langerhans recessed the meeting at 7:06 p.m. She then reconvened the meeting at 7:12 p.m.

5. CONSENT

A. Consider approval of the February 4, 2019 City Council Regular Meeting Minutes.

B. Consider approval of the February 7, 2019 City Council and Planning and Zoning Commission Joint Meeting Minutes.

C. Consider approval of the February 11, 2019 City Council Special Meeting Minutes.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to approve the Consent Agenda 5. A.-5. C., with corrections. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

6. ORDINANCE

A. Consider the approval of Ordinance 2019-09 amending Section 24.100 of Appendix A - Fee Schedule, of the Code of Ordinances, to update and amend the fees for Use of Lady Bird Johnson Municipal Golf Course.

Clinton Bailey, Assistant City Manager/Director Public Works and Utilities, stated Touchstone Golf is proposing to provide an equipment update on the golf carts with a small video monitor that will provide the users of the cart additional amenities which would be a great addition and draw to the course.

Chris Mead, General Manager Lady Bird Golf Course, reviewed the project and the benefits of the additional equipment. He stated Touchstone is requesting a 48-month term lease and the installation will be at their expense. He also stated the cost is very affordable and is based on the usage.

Kent Myers, City Manager, stated the fee increase will be $1 per player.

Motion: A motion was made by Councilmember Kiehne, seconded by Councilmember Luckenbach, to approve Ordinance 2019-09 amending Section 24.100 of Appendix A - Fee Schedule, of the Code of Ordinances, to update and amend the fees for Use of Lady Bird

Johnson Municipal Golf Course. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

7. RESOLUTIONS - OTHER ACTION ITEMS - DISCUSSION ITEMS

A. Consider the approval of the Joint Election Agreement with Hill Country Underground Water Conservation District.

Kent Myers, City Manager, stated the Fredericksburg ISD will not be holding an election on May 4th but the Hill Country Underground Water Conservation District will be holding an election. He stated the Water District contacted the City regarding a Joint Election Agreement.

The City Council discussed the number of voters the Water District normally has and the positions that will be on the ballot.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Musselman, to approve the Joint Election Agreement with Hill Country Underground Water Conservation District. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

Mayor Langerhans then moved up Agenda Item **7. E.**

E. Discussion and possible direction on the May 4, 2019 General and Special (Bond) Election polling location.

Kent Myers, City Manager, stated the City Council needs to make a final decision on the polling location. He stated the Bond Counsel has informed us that there is still time to change the poll location, but a decision would need to be made tonight.

Shelley Goodwin, City Secretary, stated Fredericksburg ISD has informed her that they would not be holding a General Election this year. She stated Fredericksburg ISD has given us permission to use the Middle School for Election Day, but it would not be possible to hold early voting there since school will be in session.

The City Council discussed holding Early Voting at the Girl Scout Cabin and Election Day at the Middle School.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Musselman, to hold the May 4, 2019 General and Special Elections Early Voting at the Girl Scout Cabin and Election Day at the Middle School. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

B. Consider the appointment of Kelly Criddle to the Fredericksburg Convention & Visitor Bureau to fill an unexpired term ending September 30, 2019.

Ernie Loeffler, President/CEO of Fredericksburg Convention and Visitor Bureau, stated Terri Beulieu recently resigned and at the February 26, 2019 Board Meeting Kelly Criddle was nominated to fill the vacancy. He also stated the term on the position will expire September 30, 2019.

Councilmember Musselman stated he personally knows Kelly Criddle and she would be a great addition to the CVB board

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to appoint Kelly Criddle to the Fredericksburg Convention & Visitor Bureau to fill an unexpired term ending September 30, 2019. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

C. **Presentation by Gary Saucier on the proposed Relief Route.**

Gary Saucier, Citizen for an Informed Relief Route (CIRR), provided a PowerPoint presentation. He recommended that the City of Fredericksburg move forward on the Road Plan within the City's Transportation Master Plan. He also requested the City Council host a Town Hall Meeting, so the citizens can ask questions and receive answers.

Mayor Langerhans recommended a meeting should be held with City Staff and the CIRR on the Relief Route.

Kent Myers, City Manager, stated that CIRR is scheduled to be on the next Relief Route Agenda on Wednesday, March 6th to provide their comments. He also stated TxDOT does have a list of questions that will be addressed at that meeting.

Clinton Bailey, Assistant City Manager/Director Public Works and Utilities, stated the City has a Transportation Master Plan approved several years ago and recently projects were ranked. He stated the estimated cost for all the projects within the Transportation Master Plan is $100 million. He reviewed the top ranked projects and stated he is willing to meet with CIRR to review those projects.

D. **Presentation and possible action on the City of Fredericksburg Recycling Center Operations.**

Clinton Bailey, Assistant City Manager/Director Public Works and Utilities, recently received a resignation from an employee, This has made them look closer at the operations of the Recycling Center. He provided a PowerPoint presentation of the history of the Recycling Center operations.

The City Council discussed the market for recycled material and how is has an impact on the Center.

Clinton Bailey, Assistant City Manager/Director Public Works and Utilities, reviewed the Revenues/Expenses of the operations. He also provided options moving forward.

Councilmember Musselman read a statement about the importance and the history of the Recycling Center. He stated the purpose is to offer an environmentally friendly service to residents. He also stated "customer services" is one of the City's core values in the mission statement and he believes it should stay open with no changes to the hours.

Several residents spoke from the audience, one suggested a Green Buck system and the other suggested using a third party vendor for a weekly recycling pick up.

The City Council discussed the necessity of the services the Recycle Center offers and suggested meeting with the County to request them to participate since it is open to County residents.

8. **CITY MANAGER'S REPORT**

A. **Fluoride petition**

Kent Myers, City Manager, stated the City received a petition regarding Fluoride on February 8, 2019. The City Secretary has verified the petition to make sure that it meets the requirements. He stated the petition missed the February 15, 2019 deadline for the May 4th Election. A meeting is being scheduled with the petition coordinators to address the ballot wording for a November 5, 2019 Election.

B. Sports Park Update

Kent Myers, City Manager, stated City Staff has scheduled presentations on the proposed Sports Park to a few organizations and a fact sheet has been created to pass out. He also stated there will be a public meeting to provide residents with the presentation. If anyone is interested is having a presentation provided to an organization, please contact the Parks Department.

C. Kinder Morgan Pipeline

Kent Myers, City Manager, thanked the City Council for coming out to the Kinder Morgan Pipeline meetings. He also stated the meeting that was held at the Fair Grounds was at the request of the City.

D. Special City Council Meeting-March 11th

Kent Myers, City Manager, stated a Special City Council Meeting has been set for March 1 1, 2019 at 4p.m. in the City Hall Conference Room. He stated this meeting is required to initiate annexation proceedings for 94 acres extending from Friendship Lane to US Highway 87 (Heather Glen).

9. Future Agenda

Kent Myers, City Manager, reviewed the upcoming Future Agenda items for the March 18, 2019 City Council Regular Meeting.

10. COUNCIL COMMENTS

Councilmember Musselman reported on the Convention and Visitor Bureau and the Chamber of Commerce, which is going well.

Mayor Langerhans stated the City of Montivour, Germany is holding their 125th Anniversary on Saturday, September 25th, and felt it would be nice if someone could attend.

11. ADJOURN

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Musselman, to adjourn the Monday, March 4, 2019 City Council Regular Meeting at 8:34 p.m. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

Linda Langerhans
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary

City of Fredericksburg

MINUTES OF CITY COUNCIL SPECIAL MEETING
MARCH 11, 2019

Members Present:
Mayor Linda Langerhans
Councilmember Charlie Kiehne
Councilmember Jerry Luckenbach
Councilmember Tom Musselman

Members Absent:
Councilmember Gary Neffendorf

City Staff Present:
Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director Public Works and Utilities
Daniel Jones, City Attorney
Brian Jordan, Development Services Director
Shelley Goodwin, City Secretary

1. Call to Order

With a quorum of the City Council present, Mayor Langerhans called the special meeting of the Fredericksburg City Council to order at 4:00 p.m. on Monday, March 11, 2019, in the City Hall Conference Room, 126 W. Main Street, Fredericksburg, Texas 78624.

2. Consider approval of a motion to initiate the annexation proceedings of approximately 94 acres of land extending from Friendship Lane to US Highway 87, otherwise known as the Dale Crenwelge property (Heather Glen).

Kent Myers, City Manager, stated this meeting is to begin the annexation proceedings of approximately 94 acres of land extending from Friendship Lane to US Highway 87, otherwise known as the Dale Crenwelge property.

Brian Jordan, Development Services Director, stated this meeting is a required meeting and, because of the timetable, these types of meetings will always be a Special Meeting.

Kent Myers, City Manager, stated staff will be meeting with the developer to discuss the possibility of creating a park in leu of a paying a park fee. They also discussed other ways to handle the traffic and pedestrians in the area.

The City Council discussed the traffic on Friendship Lane, location of other parks in the area, and the history of the park fee collected by other developments.

Brian Jordan, Development Services Director, stated a traffic study of the area will be part of the Annexation Agreement.

Motion: A motion was made by Councilmember Kiehne, seconded by Councilmember Musselman, to initiate the annexation proceeding of approximately 94 acres of land extending from Friendship Lane to US Highway 87, otherwise known as the Dale Crenwelge property. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

3. Adjourn

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Kiehne, to adjourn the Special Meeting at 4:21 p.m. The City Council voted four (4) for and none (0) opposed. The motion carried unanimously.

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Linda Langerhans
Mayor

ATTEST

____

Shelley Goodwin, TRMC
City Secretary

CITY COUNCIL MEMO

DATE: March 13, 2018

TO: Mayor and City Council

FROM: Daniel Jones, City Attorney

SUBJECT: Approval of template for 2019/2010 HOT Grant Agreement

Summary: A proposed template for the City's 2019/2020 Hotel Occupancy Tax (HOT) grant agreements is presented, with revisions to the financial reporting requirements.

Recommendation: Approve and/or provide feedback related to the form of the Agreement as presented.

Background / Analysis: The City enters into an annual HOT Grant Agreement with each grantee, related to the grantee's use of City HOT funds for events or projects. The City imposes financial reporting requirements on all HOT grantees, to help the City ensure that the grantees are expending HOT funds in compliance with State law. The revised template attached to this memo provides the following changes to the financial reporting requirements for the upcoming year:

1. Requires an annual financial report from all grantees, due on April 30 of each year;
2. Requires an additional quarterly reporting requirement for any grantees receiving more than $10,000/year in HOT funds; and
3. Requires that all financial reports be submitted on standardized report forms, which are attached as exhibits to the HOT Grant Agreement.

Attachments: Proposed template for 2019/2010 HOT Grant Agreement

Daniel Jones
Department Approval

Kent Myers
City Manager Approval

The City of Fredericksburg

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861

HOTEL OCCUPANCY TAX GRANT AGREEMENT – 2019/2020

This Hotel Occupancy Tax Grant Agreement ("Agreement") is entered into by and between the City of Fredericksburg ("City"), a political subdivision of the State of Texas with an address of 126 W. Main Street, Fredericksburg, Texas, 78624, and ____________________ ("Grantee"), with an address of ____________________, Fredericksburg, Texas, 78624.

NOW, THEREFORE, the City and Grantee hereby agree as follows:

1. **Term.** Unless terminated earlier as provided herein, this Agreement shall commence on the date of execution by both Parties, and terminate on May 1, 2020.

2. **Grantee Activities.**

(a) Services. Grantee shall conduct activities or hold programs or events (to be known collectively as "Services") as follows: ____.

(b) Promotion of Tourism. The Services shall directly enhance and promote tourism and the convention and hotel industry within the City, and shall comply with the requirements set forth in Chapter 351 of the Texas Tax Code.

(c) Lodging Link requirement. During the term of this Agreement, the homepage of the primary website, if any, maintained by the Grantee and related to the Services, shall contain a conspicuous and accurately identified link to the Fredericksburg Convention & Visitor Bureau lodging webpage at the following web address:
www.visitfredericksburgtx.com/lodging/

3. **Grant of funds.** As consideration for Grantee's promise to perform the Services, City shall pay a disbursement of municipal Hotel Occupancy Tax revenue ("HOT Funds") to Grantee. The Grantee shall only expend the HOT Funds for expenses incurred by Grantee in the performance of the Services, and in compliance with Chapter 351 of the Texas Tax Code. The City shall pay HOT Funds to the Grantee in the amount of ____________________, to be paid as follows:

Date of payment	Amount of payment
On or before May 31, 2019	
August 31, 2019	
November 30, 2019	
February 28, 2020	

4. **Grantee Recordkeeping and Reporting.**

(a) Recordkeeping. Grantee shall maintain complete and accurate financial records ("HOT Records") of each expenditure of HOT Funds received by Grantee under this Agreement. Grantee shall retain copies of all supporting invoices, receipts, cancelled checks, and/or bank statements as part of the Grantee's HOT Records. Grantee shall retain HOT Records required under this Agreement for a period of two (2) years from the date of expenditure, and shall promptly make said HOT Records available for inspection and review by City upon request.

(b) Reports. Grantee shall submit an annual financial report ("HOT Report") to the City Secretary, related to any HOT Funds received by Grantee under this Agreement. The annual HOT Report shall be completed on the form attached hereto as Exhibit "A", and shall be submitted to the City Secretary on or before April 30th of each year.

If Grantee receives more than ten-thousand dollars ($10,000.00) in HOT Funds from the City under this Agreement, then Grantee shall additionally file quarterly financial reports related to any HOT Funds received by Grantee under this Agreement. For the purposes of this Agreement, the quarterly periods shall be defined as May 1 to July 31 (1st quarter), August 1 to October 31 (2nd quarter), November 1 to January 31 (3rd quarter), and February 1 to April 30 (4th quarter). The quarterly financial reports shall be completed on the form attached hereto as Exhibit "B", and shall be submitted to the City Secretary on or before July 31st, October 31st, January 31st, and April 30th of each year.

5. **Termination.**

(a) Breach. This Agreement may be terminated by the non-defaulting party upon a breach of a material term or condition of this Agreement, when said breach is not cured by defaulting party within fifteen (15) calendar days of receiving written notice of breach from the non-defaulting party.

(b) Non-appropriation. This Agreement is subject to the availability and appropriation of budgeted HOT Funds by City, and upon an occurrence of non-availability of HOT funds or non-appropriation by City, for any reason, this Agreement shall terminate immediately and the City shall not be obligated to pay any City funds to the Grantee.

6. **Survival upon Termination.** Upon termination of this Agreement, the provisions set forth in Section 4(a) and Section 10(f) of this Agreement shall survive termination of this Agreement.

7. **Relationship of Parties.** The Parties agree and acknowledge that Grantee is not an employee or agent of City. City shall not be liable for employment or withholding taxes

for Grantee. Grantee is solely liable for Grantee's expenses incurred in performing the Services. Grantee shall not, by reason of this Agreement, acquire any benefits, privileges or rights under any benefit offered by City or its subsidiaries or affiliates for the benefit of City employees or volunteers. Grantee agrees and acknowledges that Grantee is not authorized to enter into any contract or obligation on behalf of, or as an agent of, the City.

8. **Force Majeure.** A defaulting party shall not be liable for delays in the performance of its obligations hereunder when the default is caused by acts of God, inability to obtain labor or materials or reasonable substitutes therefor, governmental restrictions or regulations, acts of war, civil unrest, fire or other casualty, or any causes beyond the reasonable control of the defaulting party.

9. **Assignment.** This Agreement may not be assigned by Grantee without the prior written consent of City, which consent may be withheld in the sole discretion of City. This Agreement shall inure to the benefit of City and its successors or assigns.

10. **Miscellaneous.**

(a) This Agreement shall be governed by the laws of the State of Texas. Any litigation or other legal action under this Agreement shall be filed in a court of proper jurisdiction in Gillespie County, Texas.

(b) This Agreement may only be amended or modified by a written amendment executed by the Parties.

(c) All notices and other communications hereunder shall be in writing and shall be given by certified mail, return receipt requested, postage prepaid, addressed and sent to the party's address as set forth in the first paragraph of this Agreement, or to such other address as either party may have furnished to the other party. Notices and communications are deemed effective upon deposit with the U.S. Mail.

(d) The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement. This Agreement may be executed in counterparts that together shall constitute a single agreement.

(e) The failure of City at any time to enforce performance by Grantee of any provisions of this Agreement shall in no way affect City's rights thereafter to enforce the same, nor shall the waiver by City of any breach of any provision hereof be held to be a waiver of any other breach of the same or any other provision.

(f) **GRANTEE SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS CITY AND ITS OFFICERS, DIRECTORS, AGENTS, EMPLOYEES AND**

<u>VOLUNTEERS, FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, CAUSES OF ACTION, LOSSES, DAMAGES, COSTS AND EXPENSES INCLUDING REASONABLE ATTORNEYS' FEES, ARISING OUT OF OR RELATING TO GRANTEE'S PERFORMANCE OF ITS OBLIGATIONS HEREUNDER, INCLUDING BUT NOT LIMITED TO, ACTS OR OMISSIONS, INCLUDING NEGLIGENT OR WILLFUL ACTS OR OMISSIONS BY GRANTEE OR ANYONE GRANTEE HAS ENGAGED TO PERFORM ANY PORTION OF THE SERVICES, GRANTEE'S BREACH OF THIS AGREEMENT, OR ANY CLAIM FOR TAXES THAT MIGHT ARISE OR BE IMPOSED DUE TO THIS AGREEMENT OR THE GRANTEE'S PERFORMANCE OF SERVICES HEREUNDER.</u>

(g) This Agreement shall in all cases be construed simply, as a whole, and in accordance with its fair meaning. The captions of this Agreement are not part of the provisions hereof and shall have no force or effect. In the event of an ambiguity in or dispute regarding the interpretation of this Agreement, this Agreement shall not be interpreted or construed against the party preparing it.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the date set forth below.

City	**Grantee**
By:____________________	By: ____________________
Kent Myers, City Manager	Printed Name:________________
Date:____________________	Title: ____________________
	Date: ____________________

City of Fredericksburg Annual Financial Report for Hotel Occupancy Tax (HOT)

Reports are due by April 30 – Please submit completed form to Shelley Goodwin, City Secretary, at City Hall, 126 W. Main, Fredericksburg, TX 78624 or submit by email to sgoodwin@fbgtx.org

PROJECT OR EVENT INFORMATION

Name of Grantee Organization: ____________________

Name of Event or Project: ____________________

Date(s) of Event or Project: ____________________

Primary Location of Event or Project: ____________________

FUNDING USE INFORMATION

Total amount of City hotel occupancy tax (HOT) expended during year: ____________________

Actual percentage of total event costs funded by City hotel occupancy tax: ____________________

Actual percentage of facility costs funded by City hotel occupancy tax (if applicable): ____________________

Actual percentage of staff costs funded by City hotel occupancy tax (if applicable): ____________________

ATTENDANCE & LOCAL HOTEL/MOTEL OCCUPANCY INFORMATION

Estimate of the annual attendance at your event(s)? ____________________

Estimate of the annual tourist/visitor attendance at your event(s)? ____________________

If the attendance numbers differ greatly from the estimated numbers submitted with your application, please explain circumstances that you believe may have affected attendance:

____

____

____

How many room nights were occupied at local hotels, motels, short term rentals, or bed and breakfast inns by attendees of your event(s) or project? ____________________

Was a room block established for attendees of your event at an area hotel or motel?____Yes___No

Which hotel(s)/motel(s)? ____________________

How many rooms were blocked? _____

How many rooms were used? _____

MARKETING & PROMOTION ACTIVITY INFORMATION

Please check all efforts your organization used to promote your event and indicate how much was spent in each category:

_____ Newspaper - $_______________________ _____Press Releases - $ _________________________

_____ Radio - $___________________________ _____Direct Mail - $ ____________________________

_____ Internet ads - $_______________________ _____Social media ads - $ _______________________

_____ TV - $______________________________ _____Other ___________ - $ ____________________

SPORTING EVENT SECTION *(for use by sporting events only)*

How many individuals participated in the sporting event? ____

How many of the event participants were from another city or county? _____________________________________

Explain how the activity substantially increased economic activity at hotel and motels within the City or its vicinity?

____

EXHIBIT "A"

City of Fredericksburg Quarterly Hotel/Motel Occupancy Tax (HOT) Report

Grantee Name:

Date submitted:

Person submitting report:

Contact Phone:

Contact Email:

	✓
Quarter 1 (May 1st-July 31st)	
Quarter 2 (Aug. 1st-Oct. 31st)	
Quarter 3 (Nov. 1st-Jan. 31st)	
Quarter 4 (Feb. 1st - April 30th)	

HOT Funds	
Total HOT funds received from the City (fiscal year-to-date)	
Total HOT funds expended this quarter	
Remaining balance from previous quarter	
Remaining balance (fiscal year-to-date)	

HOT Fund expenditures this quarter	
Advertising and promotion to attract tourists	$
Promotion of the arts	$
Signage directing the public to sights and attractions	$
Historical restoration or preservation programs	$
Expenses related to convention center or visitor information center	$
Signage directing tourists to sights and attractions	$
Expenses directly related to sporting event	$
Other:	$

Signature:

EXHIBIT "B"

CITY COUNCIL MEMO

DATE: March 18, 2019

TO: Mayor and City Council

FROM: Andrea Schmidt, Director of Parks and Recreation

SUBJECT: Morning Rotary Club Presentation on Basketball Pavilion

Summary:

In February 2018, City Council approved a construction and license agreement for a basketball pavilion with the Morning Rotary Club at Old Fair Park. Representatives from the Rotary Club would like to make a presentation to Council on their progress on this project.

Recommendation:

Receive and consider Morning Rotary Club presentation on Basketball Pavilion at Old Fair Park.

Background / Analysis:

The City has provided the Morning Rotary Club with approximately 36,079 square feet to construct a basketball pavilion. They will fund the construction of the project and then turn it over to the City for operations. Attached is the Site Plan with details on the project. The Morning Rotary Club is also discussing upgrading the batting cages already located at Old Fair Park and the possibility of a Splash Pad sometime in the future. The Splash Pad is in the conceptual phase only at this point and a location has not yet been decided on.

Attachments:

Site Plans

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861

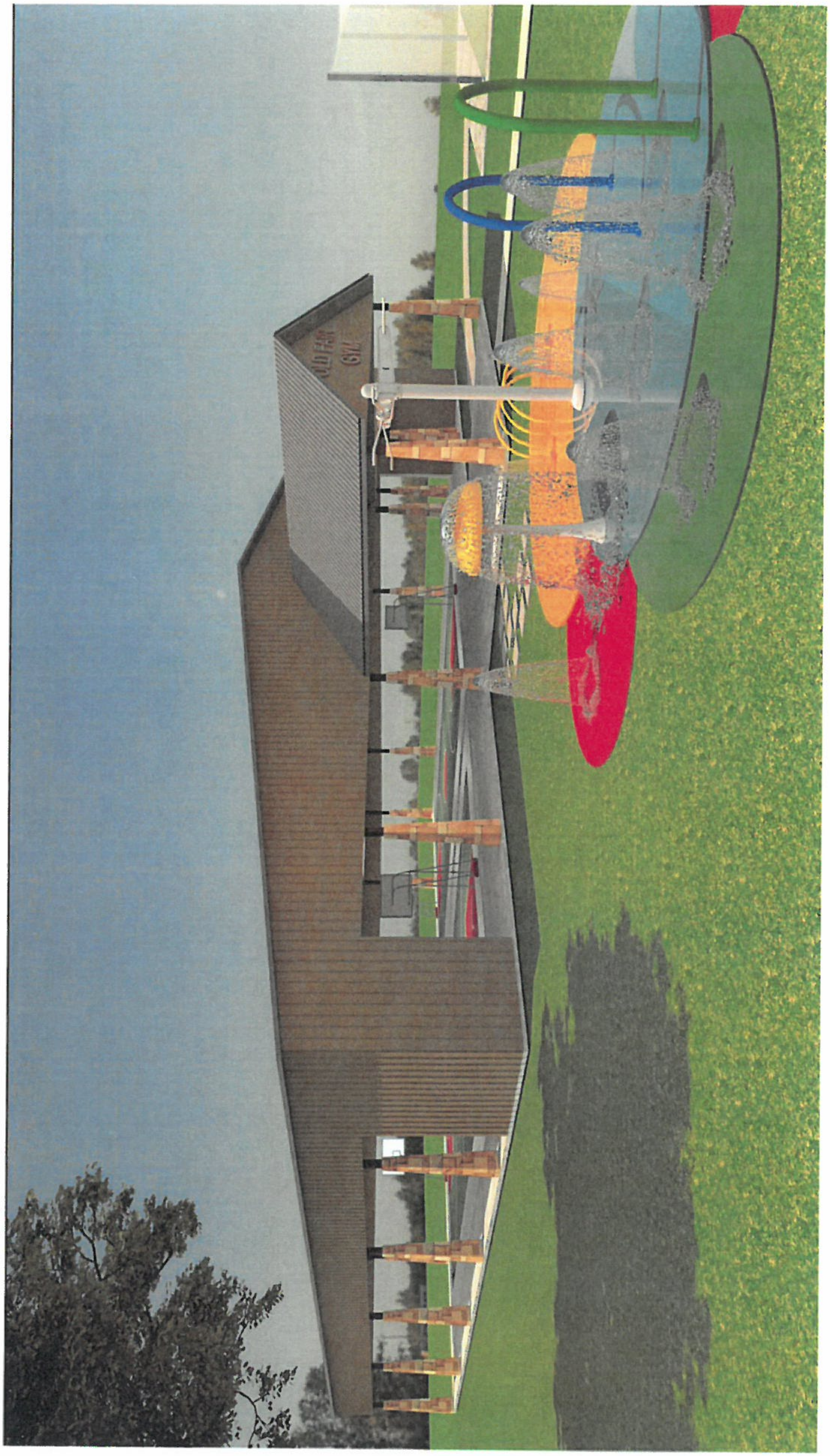
Andrea Schmidt

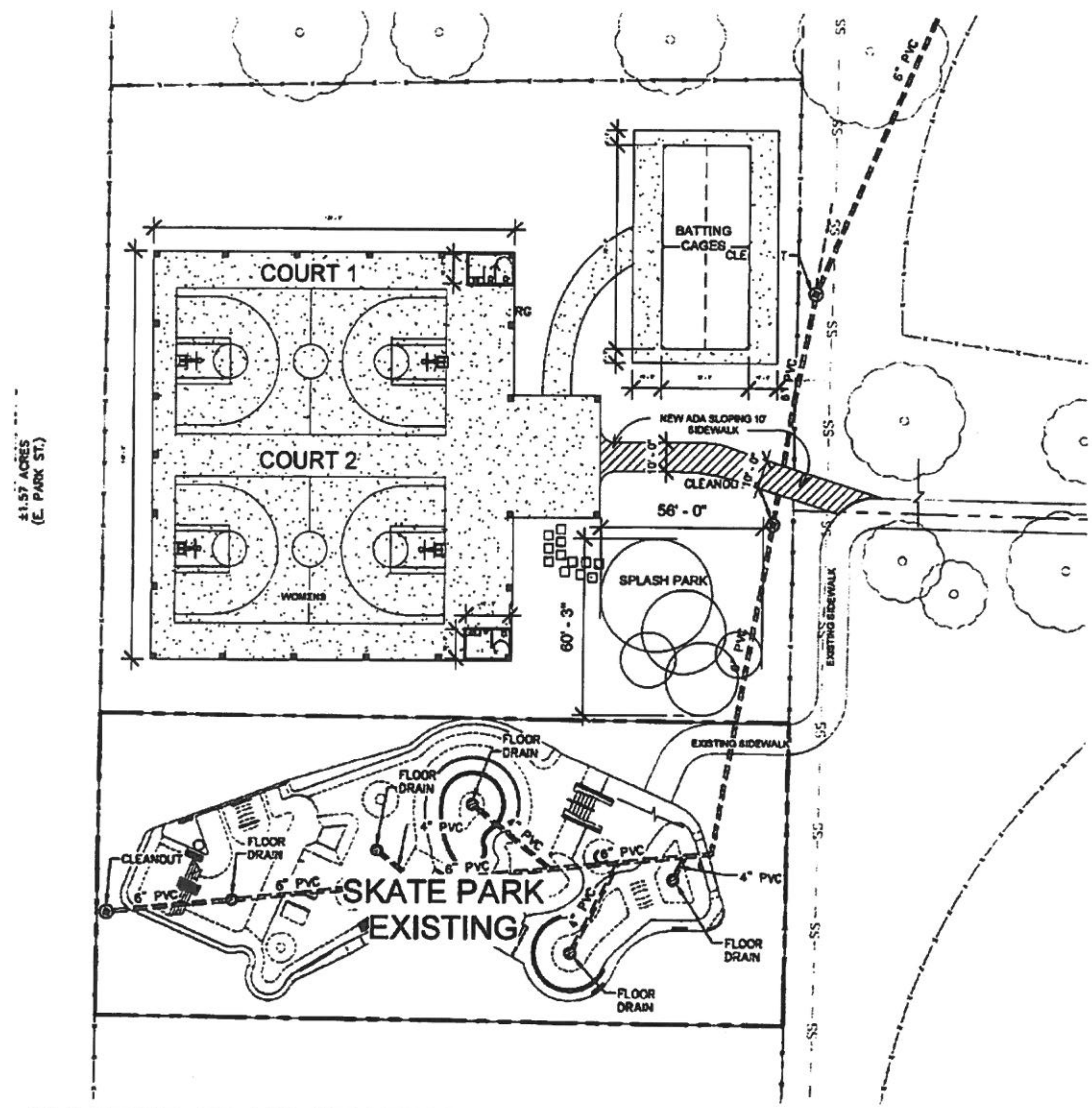
Department Approval

City Attorney Approval

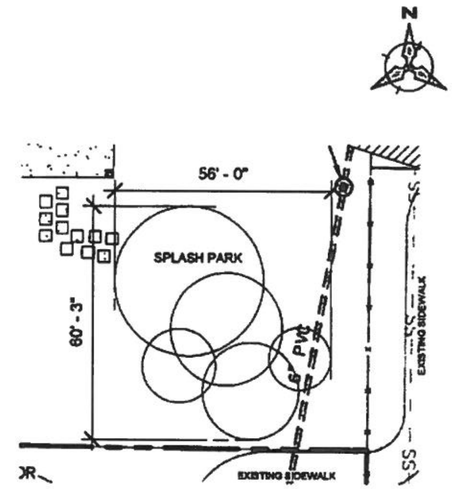
City Manager Approval

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861





1 MASTER PLAN SECTION
1" = 40'-0"



2 SPLASH PAD
1" = 30'-0"

CONSULTANTS:

PROFESSIONAL SEAL:

PROJECT NAME:
FREDERICKSBURG PAVILION

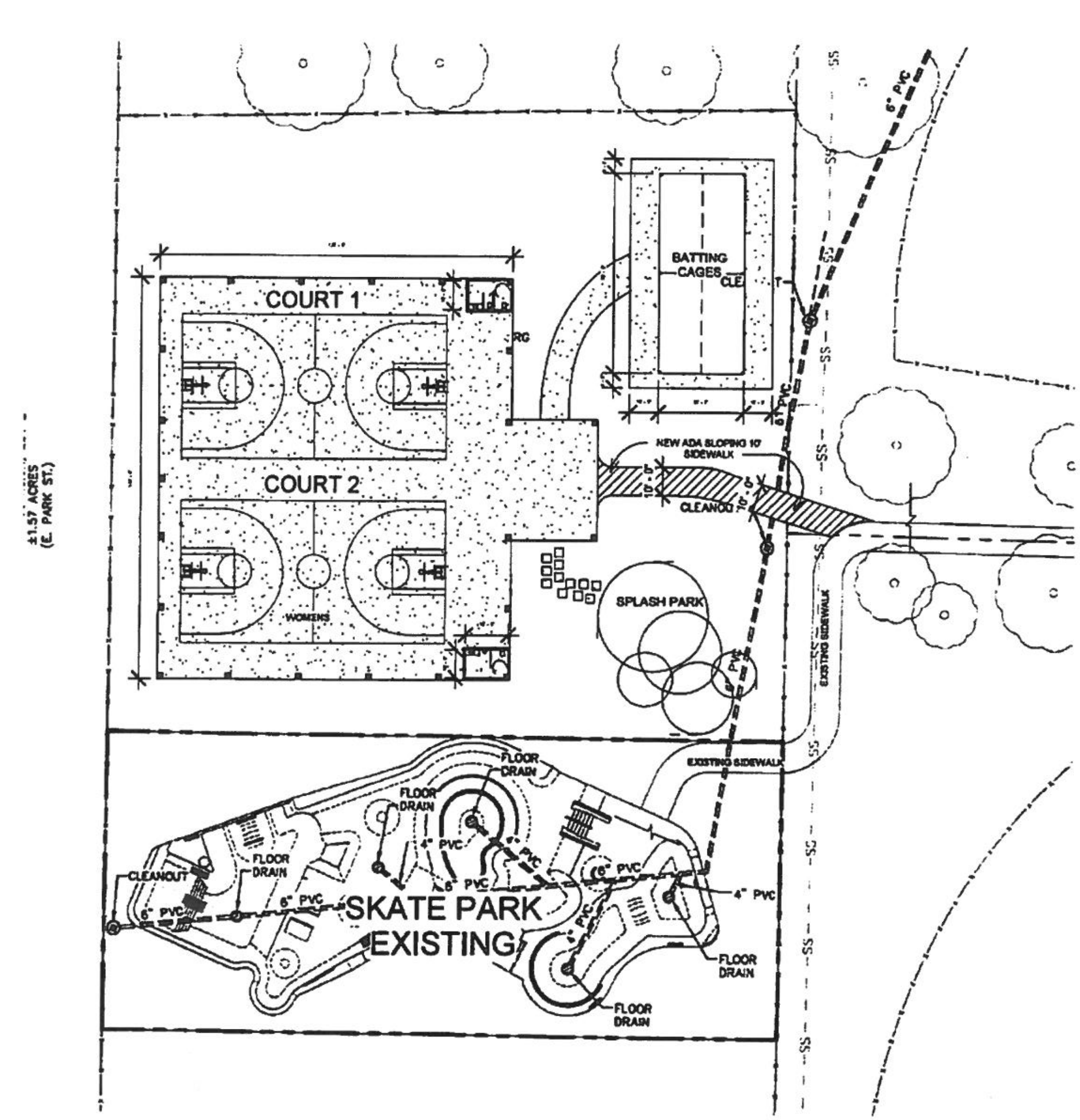
PROJECT ADDRESS:
205 EAST PARK STREET
FREDERICKSBURG,
GILLESPIE COUNTY,
TEXAS
78624

ISSUED FOR:
PRELIMINARY

ISSUE LOG

NO.	DATE	DESCRIPTION
1	08/07/18	PRELIMINARY
2	10/28/18	PRELIMINARY
3	12/31/18	ADD BTCG/FOUN

PROJECT NO:
DRAWN BY: RAGM
CHK'D BY:
SHEET TITLE:
SITE PLAN VIEW
SHEET NO.:
A 0.1



MASTER PLAN SECTION

1

1" = 40'-0"

CONSULTANTS:

PROFESSIONAL SEAL:

PROJECT NAME:

FREDERICKSBURG PAVILION

PROJECT ADDRESS:

205 EAST PARK STREET
FREDERICKSBURG,
GILLESPIE COUNTY,
TEXAS
78624

ISSUED FOR:

PRELIMINARY

ISSUE LOG

NO.	DATE	DESCRIPTION
1	08/07/18	PRELIMINARY
2	10/28/18	PRELIMINARY
3	12/31/18	ADD BTCG/FOUN

PROJECT NO:

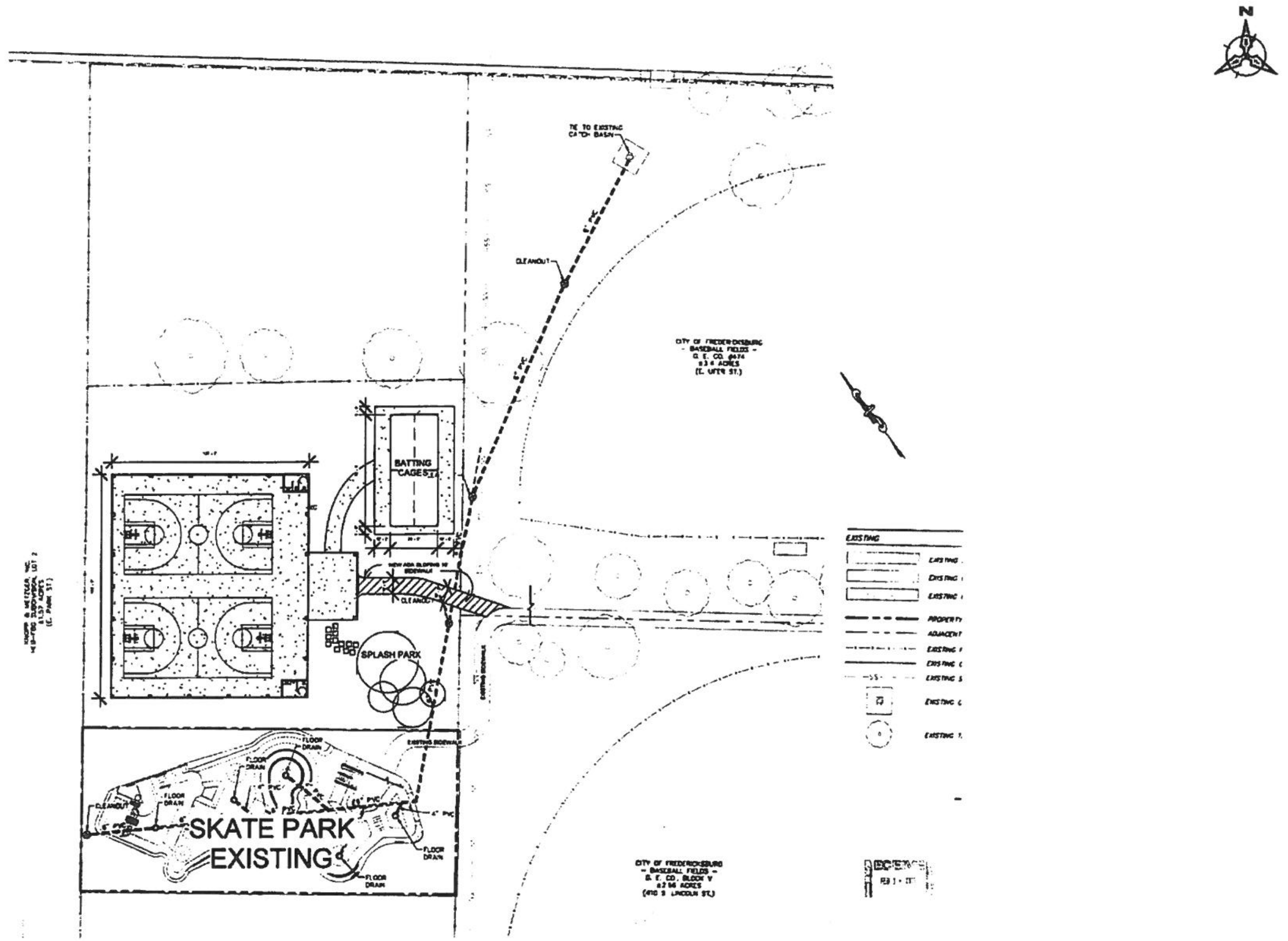
DRAWN BY: RAGM

CHK'D BY:

SHEET TITLE:

SITE PLAN VIEW

SHEET NO.: A 0.1



1 MASTER PLAN

1" = 60'-0"

CONSULTANTS:

PROFESSIONAL SEAL:

PROJECT NAME:

FREDERICKSBURG PAVILION

PROJECT ADDRESS:

ISSUED FOR:

PRELIMINARY

ISSUE LOG		
NO.	DATE	DESCRIPTION
1	08/07/18	PRELIMINARY
2	10/26/18	PRELIMINARY
3	12/31/18	ADD BTCG/FOUN

PROJECT NO:

DRAWN BY: RAGM

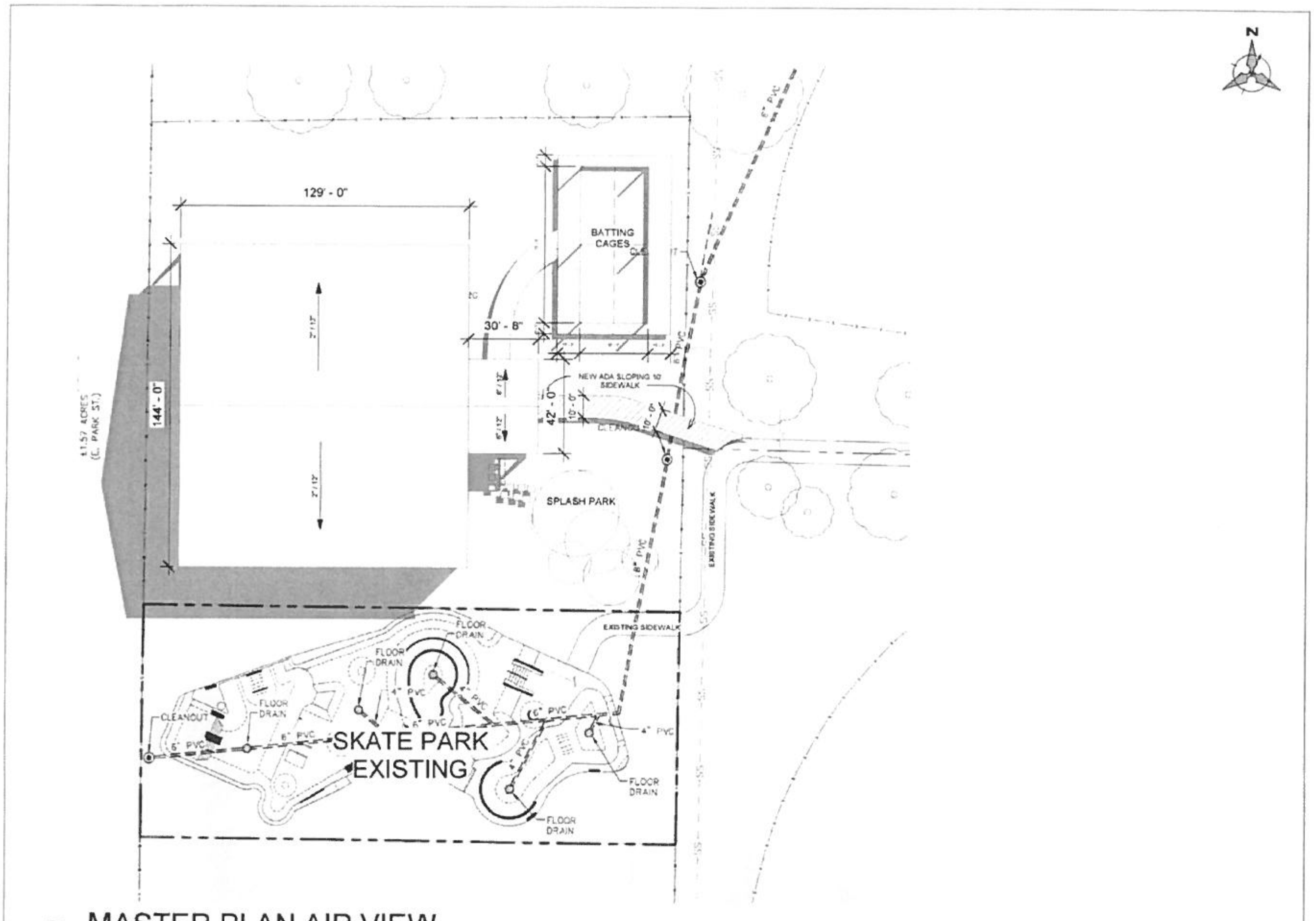
CHK'D BY:

SHEET TITLE:

MASTER PLAN

SHEET NO.:

A 0.2



1 MASTER PLAN AIR VIEW
1" = 40'-0"

CONSULTANTS

PROFESSIONAL SEAL

PROJECT NAME
FREDERICKSBURG PAVILION

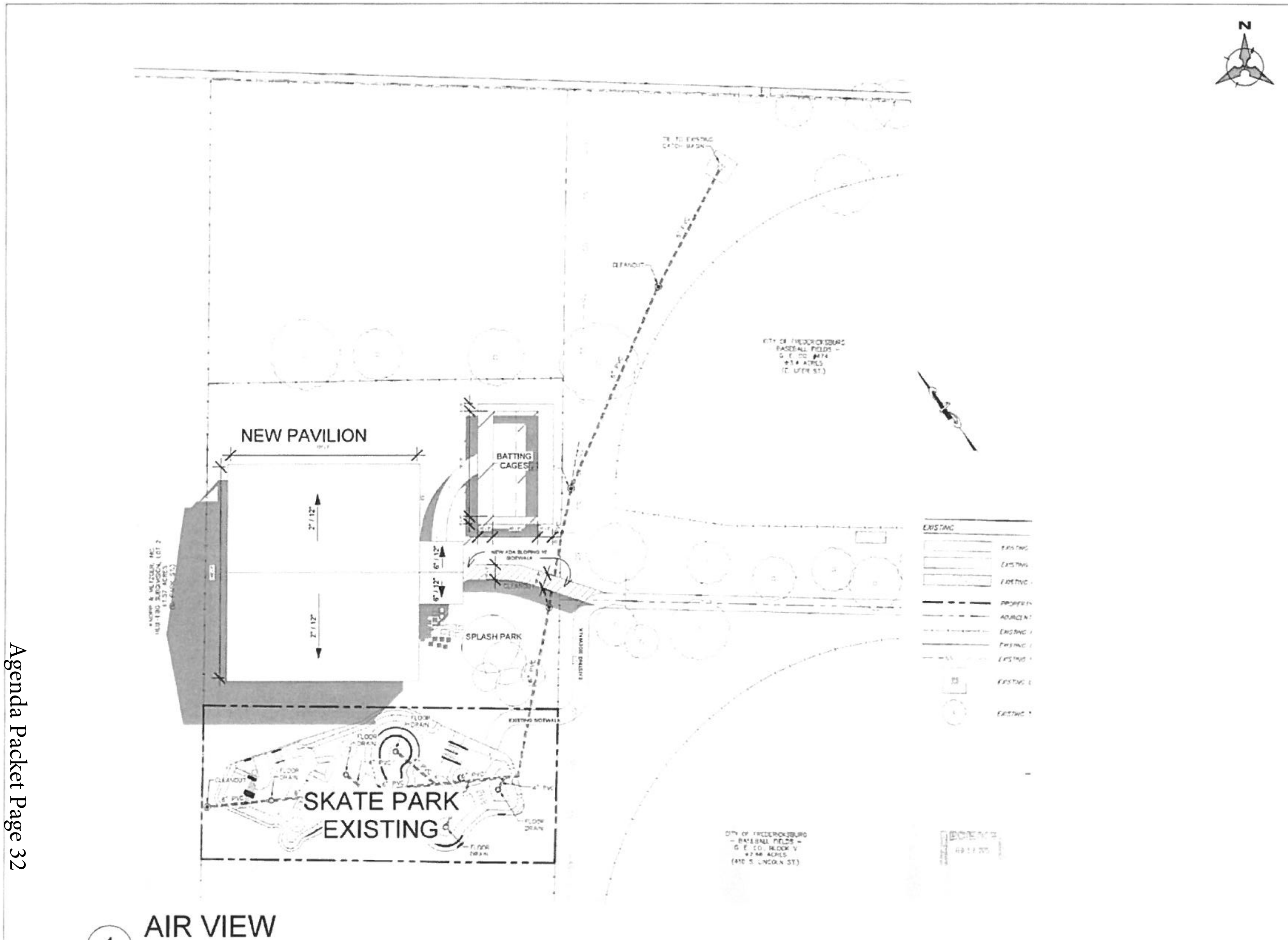
PROJECT ADDRESS
205 EAST PARK STREET
FREDERICKSBURG,
GILLESPIE COUNTY,
TEXAS
78624

ISSUED FOR:
PRELIMINARY

ISSUE LOG

NO.	DATE	DESCRIPTION
1	08/07/18	PRELIMINARY
2	10/28/18	PRELIMINARY
3	12/31/18	ADD BTCG/FOUN

PROJECT NO
DRAWN BY: RAGM
CHK'D BY:
SHEET TITLE
AIR VIEW SECTION
SHEET NO.
A 0.3



1 AIR VIEW

1" = 60'-0"

CONSULTANTS:

PROFESSIONAL SEAL:

PROJECT NAME: FREDERICKSBURG PAVILION

PROJECT ADDRESS:
205 EAST PARK STREET
FREDERICKSBURG,
GILLESPIE COUNTY,
TEXAS
78624

ISSUED FOR: PRELIMINARY

ISSUE LOG

NO.	DATE	DESCRIPTION
1	08/07/18	PRELIMINARY
2	10/28/18	PRELIMINARY
3	12/31/18	ADD BTCG/FOUN

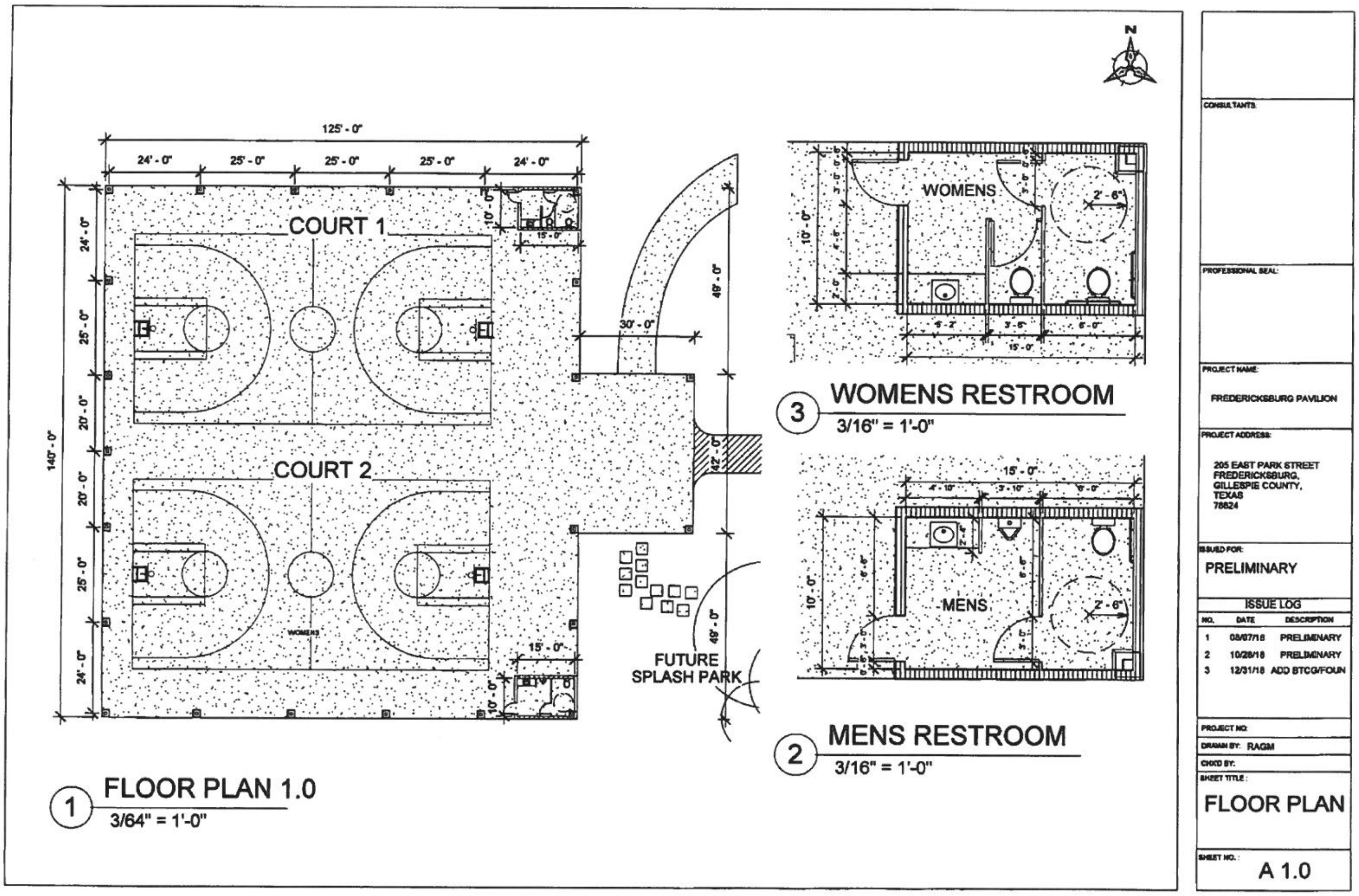
PROJECT NO:

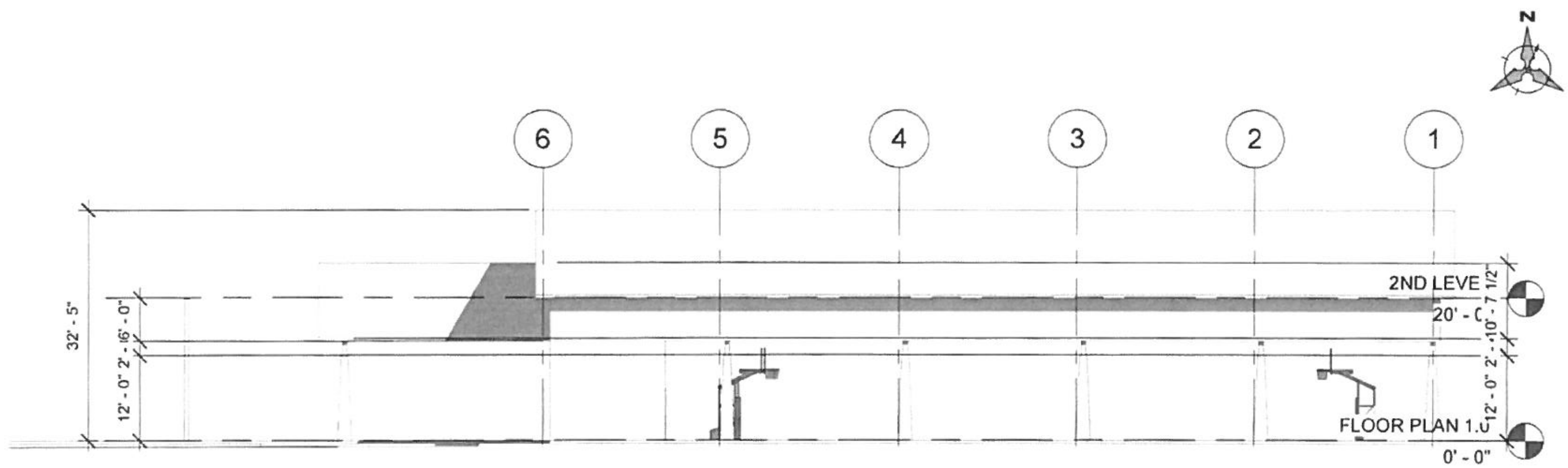
DRAWN BY: RAGM

CHK'D BY:

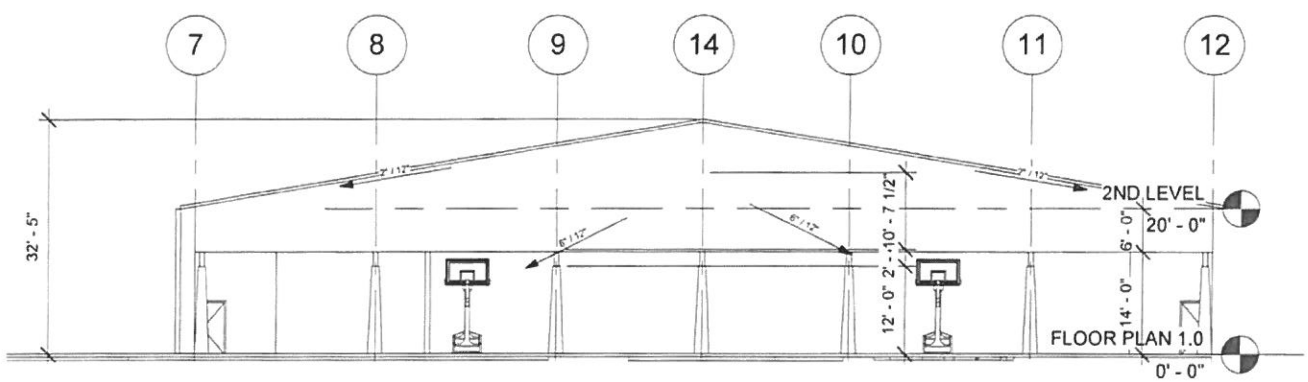
SHEET TITLE: AIR VIEW

SHEET NO: A 0.4


N
125' - 0"
24' - 0"
25' - 0"
25' - 0"
25' - 0"
24' - 0"
COURT 1
COURT 2
140' - 0"
30' - 0"
49' - 0"
42' - 0"
15' - 0"
10' - 0"
FUTURE
SPLASH PARK
FLOOR PLAN 1.0
3/64" = 1'-0"
WOMENS
WOMENS RESTROOM
3/16" = 1'-0"
MENS
MENS RESTROOM
3/16" = 1'-0"
2' - 6"
CONSULTANTS:
PROFESSIONAL SEAL:
PROJECT NAME:
FREDERICKSBURG PAVILION
PROJECT ADDRESS:
205 EAST PARK STREET
FREDERICKSBURG,
GILLESPIE COUNTY,
TEXAS
78624
ISSUED FOR:
PRELIMINARY
ISSUE LOG
NO. DATE DESCRIPTION
1 08/07/18 PRELIMINARY
2 10/26/18 PRELIMINARY
3 12/31/18 ADD BTCG/FOUN
PROJECT NO:
DRAWN BY: RAGM
CHKD BY:
SHEET TITLE:
FLOOR PLAN
SHEET NO.:
A 1.0



NORTH ELEVATION
1/8" = 1'-0"



WEST ELEVATION
1/8" = 1'-0"

CONSULTANTS:

PROFESSIONAL SEAL:

PROJECT NAME: FREDERICKSBURG PAVILION

PROJECT ADDRESS:

ISSUED FOR: PRELIMINARY

ISSUE LOG

NO.	DATE	DESCRIPTION
1	08/07/18	PRELIMINARY
2	10/28/18	PRELIMINARY
3	12/31/18	ADD BTCG/FOUN

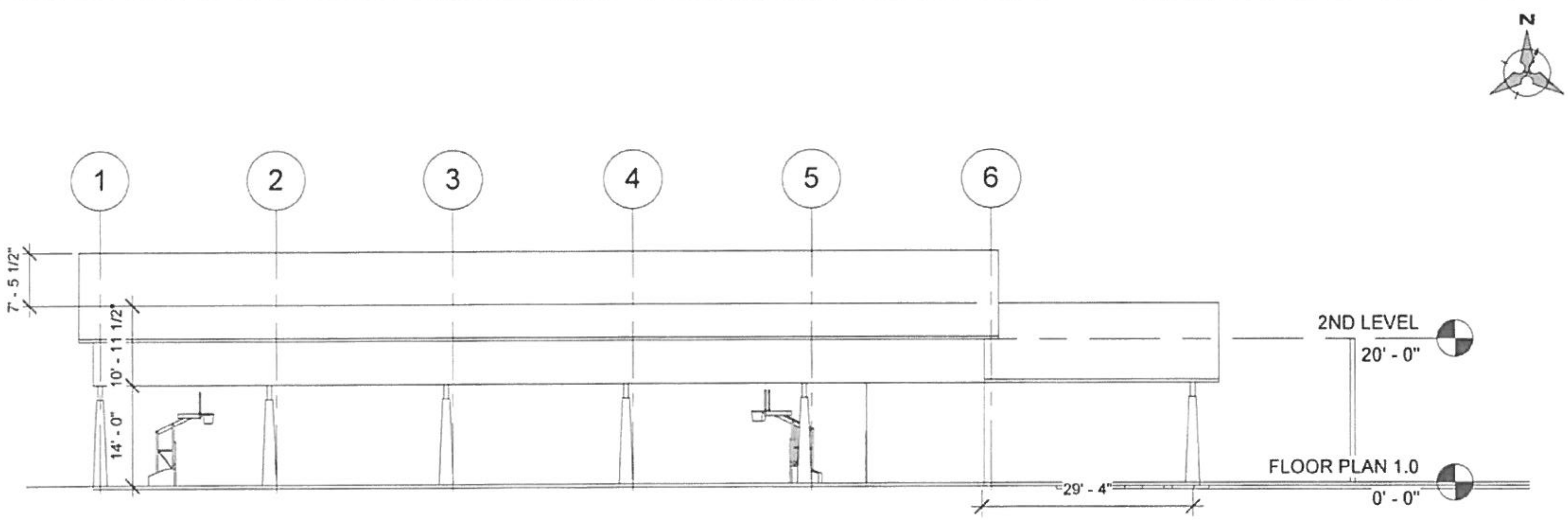
PROJECT NO:

DRAWN BY: RAGM

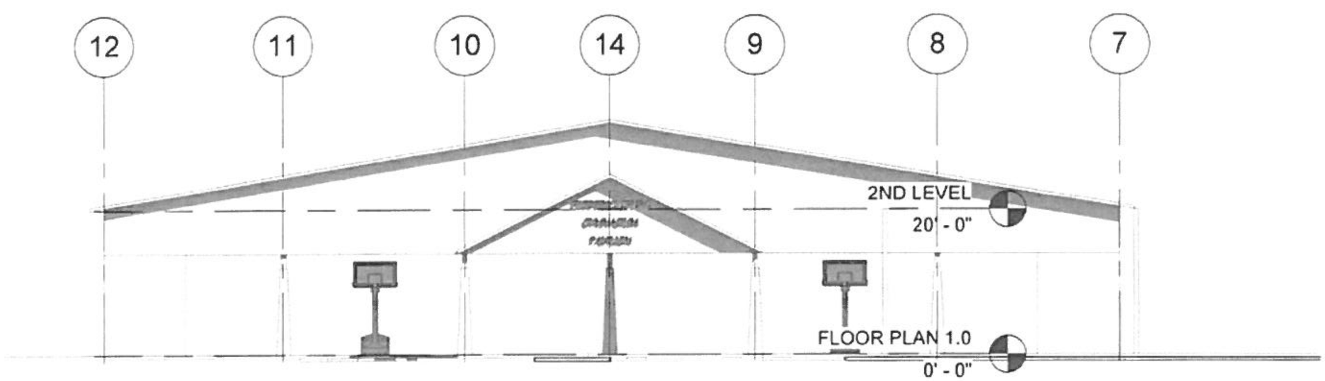
CHK'D BY:

SHEET TITLE: ELEVATIONS

SHEET NO: A 2.0



SOUTH ELEVATION
1/8" = 1'-0"



EAST ELEVATION
1/8" = 1'-0"

CONSULTANTS

PROFESSIONAL SEAL

PROJECT NAME
FREDERICKSBURG PAVILION

PROJECT ADDRESS

ISSUED FOR
PRELIMINARY

ISSUE LOG

NO.	DATE	DESCRIPTION
1	08/07/18	PRELIMINARY
2	10/28/18	PRELIMINARY
3	12/31/18	ADD BTCG/FOUN

PROJECT NO

DRAWN BY RAGM

CHK'D BY

SHEET TITLE
ELEVATIONS

SHEET NO.
A 2.1

CITY COUNCIL MEMO

DATE: March 18, 2019

TO: Mayor and City Council

FROM: Kris Kneese, P.E. – Assistant Director of Public Works and Utilities

SUBJECT: Electric Department Building Project Update

Summary:

Receive project update on the Electric Department Building design and site layout.

Recommendation:

Consider receiving project update on the Electric Department Building; including site plan, building elevations, schedule, and project construction cost estimate.

Background / Analysis:

On December 17, 2018, City Council approved a professional service contract with SKT Architects to begin designing a new Electric Department Building. Over the last couple of months, Steve Thomas with SKT Architects has worked with City Staff on site plan options for the proposed building. Mr. Thomas will present to City Council the preliminary site plan layout, floor plan, building elevations, estimated construction schedule, and project construction cost estimates.

Attachments:

- Preliminary Site Plan, Floor Plan and Building Elevations from SKT Architects

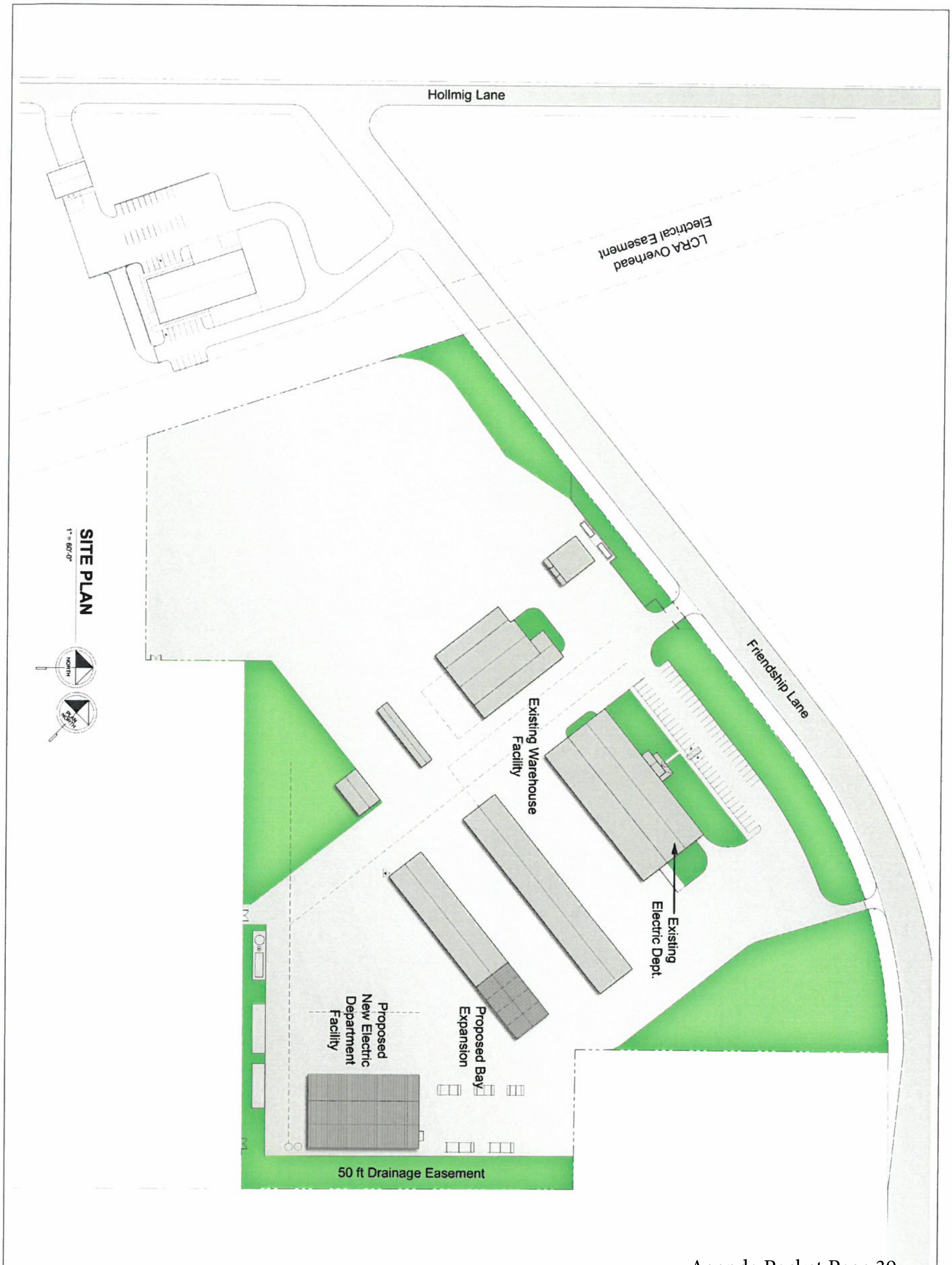
126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861

Department Approval

City Manager Approval

City Attorney Approval

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861



A-1

SITE PLAN

PROJECT # 18-03
DATE 03-11-19
REVISION

NEW ELECTRIC DEPARTMENT FACILITY FOR

THE CITY OF FREDERICKSBURG

221 FRIENDSHIP LANE FREDERICKSBURG, TEXAS 78624

PRELIMINARY

THESE DOCUMENTS ARE FOR INTERIM REVIEW AND ARE NOT INTENDED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES
STEVEN N. THOMAS, AIA
PROJECT ARCHITECT
NUMBER 13710

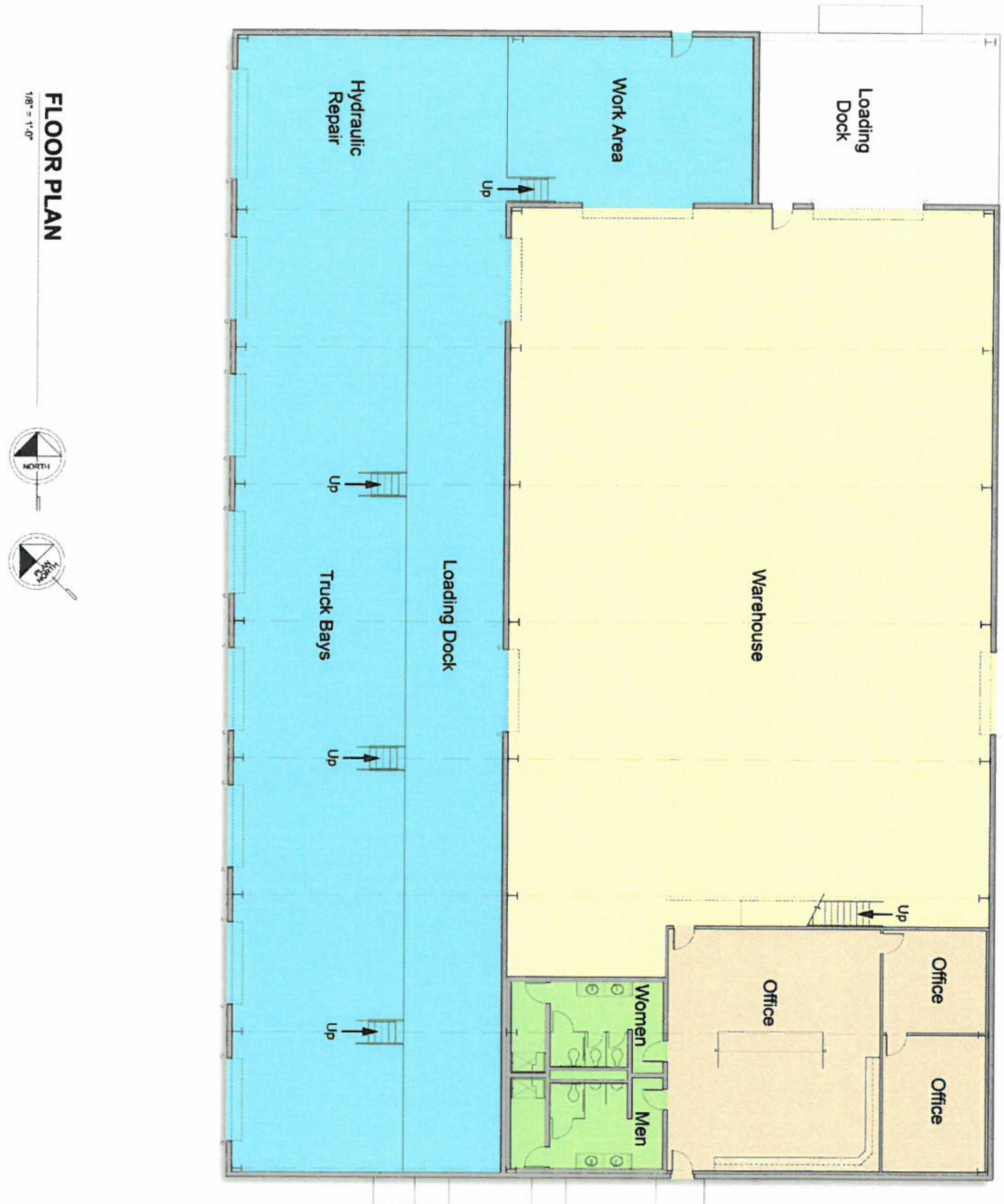
SKT ARCHITECTS

Steve N. Thomas, AIA - Project Architect

STEHLING KLEIN THOMAS ARCHITECTS, PLLC
300 C West Main St. Fredericksburg, Texas 78624 | 830 997 0383

FLOOR PLAN

1/8" = 1'-0"



A-2

FLOOR PLAN

PROJECT # 18-03
DATE 03-11-19
REVISION

NEW ELECTRIC DEPARTMENT FACILITY FOR

THE CITY OF FREDERICKSBURG

221 FRIENDSHIP LANE FREDERICKSBURG, TEXAS 78624

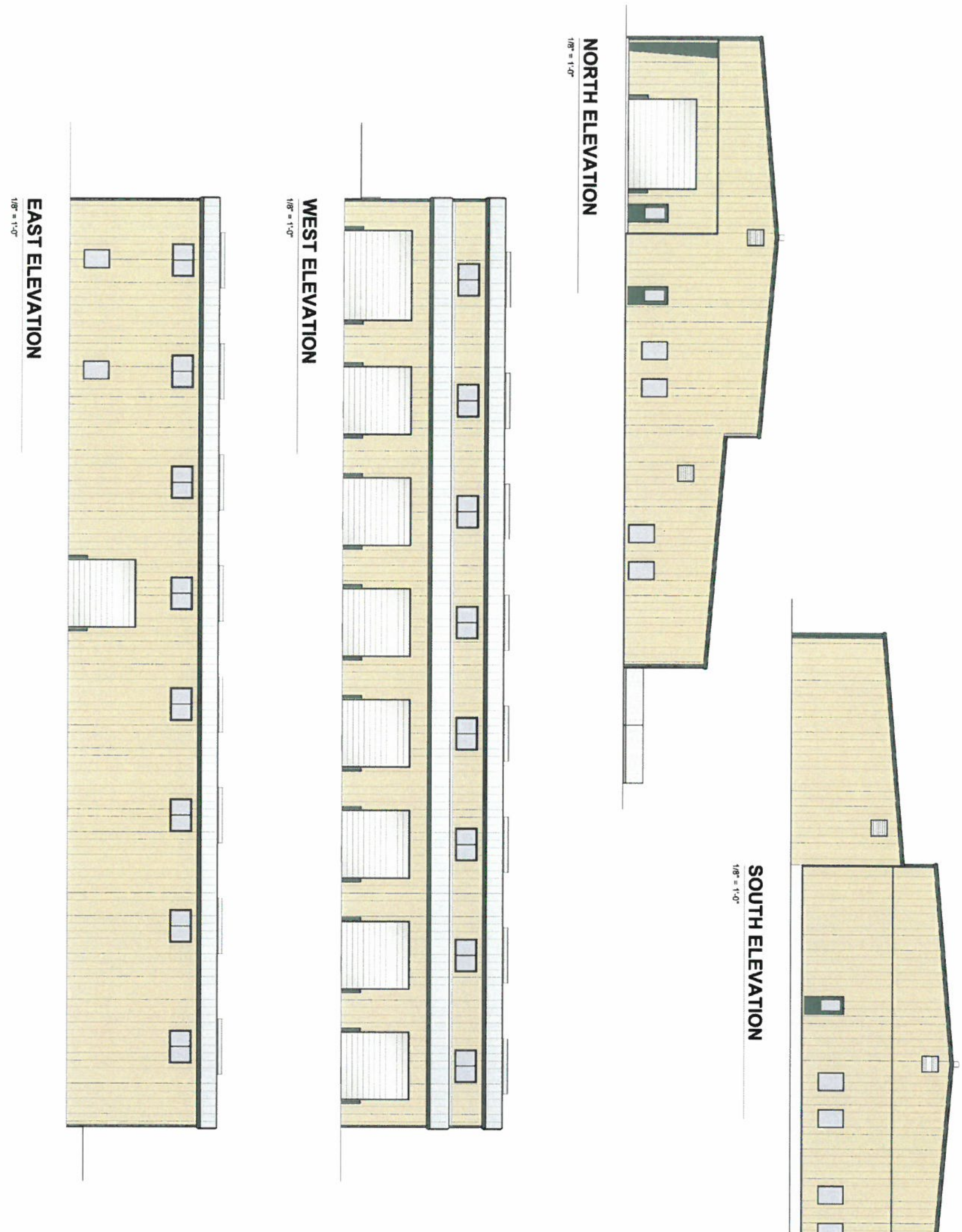
PRELIMINARY

THESE DOCUMENTS ARE FOR INTERIM REVIEW AND ARE NOT INTENDED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES STEVEN N. THOMAS, AIA PROJECT ARCHITECT NUMBER 13710

SKT ARCHITECTS

Steve N. Thomas, AIA - Project Architect

STEHLING KLEIN THOMAS ARCHITECTS, PLLC
300 C West Main St. Fredericksburg, Texas 78624 | 830-997-0383



A-3

ELEVATIONS

PROJECT # 18-03
DATE 03-11-19
REVISION

NEW ELECTRIC DEPARTMENT FACILITY FOR

THE CITY OF FREDERICKSBURG

221 FRIENDSHIP LANE FREDERICKSBURG, TEXAS 78624

PRELIMINARY

THESE DOCUMENTS ARE FOR INTERIM REVIEW AND ARE NOT INTENDED FOR CONSTRUCTION, BIDDING, OR PERMIT PURPOSES STEVEN N. THOMAS, AIA PROJECT ARCHITECT NUMBER 13710

SKT ARCHITECTS

Steve N. Thomas AIA - Project Architect

STEHLING KLEIN THOMAS ARCHITECTS, PLLC
300 C West Main St. Fredericksburg, Texas 78624 | 830-997-0383

CITY COUNCIL MEMO

DATE: March 12, 2019

TO: Mayor and City Council

FROM: Brian Jordan, AICP

SUBJECT: Report on action items related to the Comprehensive Plan

Summary:

The current Comprehensive Plan was adopted in 2006, and was updated in 2015. As defined, this plan serves as a long-range planning tool that is intended to be used by staff, decision makers and citizens to guide the growth and physical development of a community for the future. The plan has been created as a guide toward a vision of what the community should retain and what the community can ultimately become. And, once adopted, the plan should be regarded as a long-range statement of public policy.

Recommendation:

Receive report.

Background / Analysis:

It should always be important to evaluate whether the plan is still serving it's intended purpose, and to evaluate the action items that take place to assure they are tied back to the Comprehensive Plan. The attached list touches on various implementation items that have taken place recently.

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861

Attachments:

List of Accomplishments

Department Approval

City Manager Approval

City Attorney Approval

The City of Fredericksburg

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861

Comprehensive Plan Accomplishments:

Zoning Ordinance:

MU-1, Mixed Use District – Corridor

MU-2, Mixed Use District – Infill

C-1.5, Commercial District

Expansion of the Historic Preservation District

R-1A Zoning – The Beginning, Crabapple Grove, Heather Glen

Subdivision Ordinance:

Adoption and Implementation of the Sidewalk Plan

Collection of Park Dedication Fees

Park Acquisition

Other Development Regulations:

Implemented Design Standards and Guidelines on Entry Corridors

Natural Grocers, Starbucks, First United Bank, Chicken Express, Century 21

Annexation:

Established a Priority Plan

US 290 East, W. Live Oak and W. Windcrest, US 290 West and 87 North, US 87 South, Highway 16 North.

Capital Improvement Plan (CIP):

Water/ Wastewater Master Plan

Major Transportation Plan

Annual Sidewalk Improvements

Fort Martin Scott Trail Plan

Drainage Master Plan

Impact Fee Ordinance Update

Other City Programs:

STR Registration and Inspections

Code Enforcement

Water Conservation Program

Historic Preservation Officer Position

Incentives & Financing Programs:

City provided off-site utilities for The Beginning

Adoption of Ordinance waiving fees for Affordable housing

HOT rebate for Conference Center

Public-Private Partnerships:

Housing Needs Study

University Center Master Plan

Start-up Funding for Trolley Operation

Future Agenda Items
City Council

April 1, 2019
Regular Meeting

City Council = Red
Planning & Zoning = Green
Historic Review Board = Purple
Board of Adjustment = Blue
City Events=
Mon.-Fri., April 22nd-26th and April 29th-30th Early Voting for General and Special (Bond) Election.

Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Recognitions:
Proclamation-Public Safety Telecommunications Week

Consent
1. 3-18-19 City Council Regular Meeting Minutes.

Public Hearing
1. 1st Public Hearing on 290 E. Annexation
2. Public Hearing on Impact Fees

Ordinances

Resolutions:
1. Opposing Kinder Morgan Pipeline

Approvals-Misc.
1. Consider approval of awarding an extended period of December 2020 for the Pioneer Museum HOT contract

Presentations, Discussions and Updates:
1. Vegetation Management Program Update

April 15, 2019
Regular Meeting

Recognitions:

Consent
1. 4-1-19 City Council Regular Meeting Minutes.
2. Road closures for Oktoberfest, Kraut Run, and Food &Wine Fest

Public Hearing
1. 2nd Public Hearing on 290 E. Annexation
2. Public Hearing on Impact Fees

Ordinances
1. Amplified sound adjacent to Single Family Zoning
2. Parking on W. Main Street
3. Zoning along 290 E.
4. 290 E. Annexation

Resolutions:
1. Fort Martin Scott Friends Lease Agreement

Approvals-Misc.
1. Camp Template

Presentations, Discussions and Updates:
1. Water Well Update
2. Audit presentation