



City of Fredericksburg

Charter Review Committee Agenda
Friday, December 8, 2023 ~ 11:00 AM
City Hall - Conference Center
126 W. Main Street
Fredericksburg, Texas 78624

Bobby Watson, Mayor Pro-Tem, Chair
Allen Brecher, Committee Member
Randy Briley, Councilmember, Committee Member
Andrew Colwell, Committee Member
Tim Crenwelge, Committee Member
Cydney Donnell, Committee Member
Tim Dooley, Committee Member

Eric Hammersen, Committee Member
Tom Musselman, Committee Member
Gary Neffendorf, Committee Member
Griffin Kott, Committee Member
Taylor Williams, Committee Member
Clinton Bailey, City Manager
Mick McKamie, City Attorney
Shelley Goodwin, City Secretary

The City of Fredericksburg Charter Review Committee will meet in a regular session on Friday, December 8, 2023, at 11:00 AM.

The Charter Review Committee welcomes citizen participation and comments at all Charter Review Committee Meetings on Agenda Items.

Comment Card for Written or Verbal Comments-submitted by 4:00 p.m. the day before the meeting.

- i. Complete the Comment Card online at www.fbgtx.org;
- ii. Make sure to check the appropriate box (verbal or written);
- iii. Only one (1) agenda item per Comment Card.

Sign up in person at the meeting location between 11:30 a.m. and 12:00 p.m..

- i. Only one (1) agenda item per Comment Card;
- ii. Speakers will be limited to 3 minutes to speak. **Please Note:** The Chair can reduce the number of minutes for any speaker during Public Comment on a single agenda item depending on the number of people who sign up for it.
- iii. Any citizen with handouts should provide them to the City Secretary before speaking. If you wish the Charter Review Committee to receive your handouts for the meeting, please provide ten (10) copies; if not, the Charter Review Committee will receive your handouts the following day.

NOTE: The Charter Review Committee may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for discussion. An announcement will be made based on the Executive Session discussion. The Charter Review Committee may also publicly discuss any item listed on the agenda for the Executive Session.

Attendance By Other Elected or Appointed Officials: It is anticipated that the City Council, Planning & Zoning Commission, Historic Review Board, and Board of Adjustments members may attend the Charter Review Committee Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the Charter Review Committee

Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not an agenda of an official meeting of the City Council, City Boards, and Commissions, and minutes will not be taken.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- A. Consider the approval of the November 21, 2023, Charter Review Committee Minutes.

4. DISCUSSION ITEMS

- A. Possible action on outstanding wording for previously discussed Articles
- B. Discussion and possible action regarding Article I. - Article XII. of the City Charter
- C. Discussion and possible action regarding next steps in the Charter Review Process
- D. Consider setting the date for the next meeting.

5. ADJOURN

CERTIFICATION

This is to certify that I, Shelley Goodwin, City Secretary, posted this Agenda at 5:00 p.m. on December 4, 2023, on the bulletin board of the City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.



Shelley Goodwin, TRMC/CMC
City Secretary



CITY OF FREDERICKSBURG
Charter Review Committee Minutes
Monday, November 20, 2023 ~ 11:00 a.m.
City Hall - Conference Room
126 W. Main Street
Fredericksburg, Texas 78624

Charter Review Committee Members Present:

Mayor Pro-Tem Bobby Watson, Chair
Councilmember Randy Briley, Committee Member
Committee Member, Allen Brecher
Committee Member, Andrew Colwell
Committee Member, Timothy Crenwelge
Committee Member, Cydney Donnell
Committee Member, Timothy Dooley
Committee Member, Eric Hammersen
Committee Member, Thomas Musselman
Committee Member, Taylor Williams

Charter Review Committee Member Absent:

Committee Member, Griffin Kott
Committee Member, Gary Neffendorf

City Staff Present:

Clinton Bailey, City Manager/Committee Member
Mick McKamie, City Attorney/Committee Member (virtual)
Shelley Goodwin, City Secretary/Committee Member

City Staff Absent:

None

1. CALL TO ORDER

Bobby Watson, Chair, called the Charter Review Committee Meeting to order at 11:05 a.m. on Monday, November 20, 2023.

2. ROLL CALL

Chair Watson called out the names of those members absent and announced a quorum had been met.

3. APPROVAL OF MINUTES

A. Consider the approval of the November 6, 2023, Charter Review Committee Minutes

Motion: A motion was made by Committee Member Crenwelge, seconded by Committee Member Musselman, to approve the November 6 2023, Charter Review Committee Minutes with correction to Section 12.02. The Charter Review Committee voted ten (10) for and none (0) opposed. The motion carried.

4. DISCUSSION ITEMS

A. Possible action on outstanding wording for previously discussed Articles

The Charter Review Committee stated they would take up 4. A. and B. together

B. Discussion and possible action regarding Article I. – Article XII. Of the City Charter

The Charter Review Committee discussed and provided directions on the following Sections:

Capitalize “City”, “City Council”, “titles”, and “Charter” throughout the Charter.

Section 2.02 Eminent Domain.

Add State of Texas before Constitution

Section 3.06. Emergency Power to Mayor.

Include Police Department, Fire Department, and Emergency Management in this section.

Section 4.04. City Secretary.

Change first sentence to read The City Manager shall employ a city secretary who shall report to the city manager. The City Manager shall establish their compensation and duties.

Section 6.05. Candidates Elected.

Discussed the sentence that City Council order a special election within five (5) days when there is a tie. The Election Code and Secretary of State provides process and deadlines for ties and calling elections. No directions were provided.

Section 7.03. Form of Recall Petition.

Change the Notary Public, Gillespie County, Texas to Notary Public, State of Texas

Section 10.09. Effective Date of Budget, Certification, Copies Made Available

Add a space in the last sentence between “and for”.

Section 12.03. Prohibitions.

The Charter Review Committee discussed following State Law and leaving it as is, if it does.

The Charter Review Committee also discussed the following:

- Adding a Table of Contents
- The meaning of officer. They requested Mick McKamie, City Attorney, to review the different uses of officer and add footnote of the interpretation of the uses of officer.

C. Discussion and possible action regarding next steps in the Charter Review Process

The Committee stated they would need to review again, hold a public hearing, write a report, and present the changes to the City Council. The Committee asked the City Secretary to bring back dates in January to hold a public hearing at the Law Enforcement Center at 6:00 p.m. They also asked that the City Secretary to clean up the Charter identifying the major changes in blue ink and items that still need to be discussed.

D. Set the next meeting date

The Committee agreed by consensus to hold the next meeting on Friday, December 8, 2023, at 11:00 a.m.

5. ADJOURN

With no other business Bobby Watson, Chair, adjourned the November 20, 2023, Committee Meeting at 12:35 p.m.

Bobby Watson, Chair
Mayor Pro Tem

Shelley Goodwin, TRMC/CMC
City Secretary