



City of Fredericksburg

City Council Regular Meeting Agenda
Tuesday, January 16, 2024 ~ 9:00 AM
Law Enforcement Center
1601 E. Main Street
Fredericksburg, Texas 78624

Jeryl Hoover, Mayor
Tony Klein, Councilmember
Bobby Watson, Councilmember/Pro Tem

Randy Briley, Councilmember
Emily Kirchner, Councilmember
Clinton Bailey, City Manager

The City of Fredericksburg City Council will meet in a regular session on Tuesday, January 16, 2024, at 9:00 AM. Link to City of Fredericksburg YouTube Channel (Fredericksburg, Texas USA - YouTube <https://www.youtube.com/c/FredericksburgTexasUSA>).

The City Council welcomes citizen participation and comments at all City Council Meetings on Agenda Items.

Comment Card for Written or Verbal Comments-submitted by 4:00 p.m. the day before the meeting.

- i. Complete the Comment Card online at www.fbgtx.org;
- ii. Make sure to check the appropriate box (verbal or written);
- iii. Only one (1) agenda item per Comment Card.

Sign up in person between 8:30 a.m. and 9:00 a.m. at the meeting location.

- i. Only one (1) agenda item per Comment Card;
- ii. Speakers will be limited to 3 minutes to speak. **Please Note:** The Mayor can reduce the number of minutes for any speaker during Public Comment on a single agenda item depending on the number of people who sign up for it.
- iii. Any citizen with handouts should provide them to the City Secretary before speaking. If you wish the City Council to receive your handouts for the meeting, please provide ten (10) copies; if not, the City Council will receive your handouts the following day.

NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for discussion. An announcement will be made based on the Executive Session discussion. The Charter Review Committee may also publicly discuss any item listed on the agenda for the Executive Session.

Attendance By Other Elected or Appointed Officials: It is anticipated that the Planning & Zoning Commission, Historic Review Board, Charter Review Committee, and Board of Adjustments members may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the City Council Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not the agenda of an official meeting of the City Boards and Commissions, and minutes will not be taken.

1. CALL TO ORDER

2. INVOCATION

Esther Schneider, Gillespie County resident, will lead the Invocation

3. PLEDGE OF ALLEGIANCE

4. CEREMONIAL MATTERS/PROCLAMATIONS/EMPLOYEE RECOGNITION

5. COUNCIL COMMENTS

6. CONSENT

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF THE CITY COUNCIL.

- A. Consider approval of City Council Minutes for the following:
 - i. December 18, 2023, Special Meeting
 - ii. December 19, 2023, Regular Meeting

- B. Consider the approval of a Street Closure Request for W. Austin Street, from N. Crockett to N. Adams from 7:00 a.m. until 7:00 p.m. for the City Hall Open House & Touch-A-Truck event scheduled for Thursday, March 21, 2024 (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator).

- C. Consider the approval of a Street Closure Request for W. Austin Street, from N. Crockett Street to N. Adams Street from 3 p.m. to 10 p.m. for the Fredericksburg Volunteer Fire Department Fish Fry scheduled for Saturday, April 20, 2024, at Marktplatz (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator).

- D. Consider the approval of a street closure request for W. Austin Street, from N. Crockett to N. Adams from 6:00 a.m. until 11:00 a.m. for the Wildflower Run scheduled for Saturday, April 27, 2024, (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator).

- E. Consider the approval of a street closure request for the Crawfish Festival scheduled for Memorial Day weekend beginning Friday, May 24, 2024, until Sunday, May 26, 2024, for the following closure dates, times, and streets:
 - * N. Adams Street - close the parking lane and one southbound lane adjacent to Marktplatz beginning at 7:00 a.m. on Friday, May 24, 2024, and reopen at 10:00 p.m. on Sunday, May 26, 2024; and
 - * W. Austin Street - close the entire street from N. Crockett to N. Adams Street, beginning at 7:00 a.m. on Friday, May 24, 2024, and reopen at 10:00 p.m. on Sunday, May 26, 2024 (Jennifer Krupa, Assistant Parks and Recreation

Director/Special Events Coordinator)

- F. Consider the approval of the three 2024 Parade held within the City (Jennifer Krupa, Special Event Coordinator/Assistant Parks Director)
 - i. Fourth of July Parade on Thursday, July 4, 2024, at 10:00 a.m. on Main Street
 - ii. Gillespie County Fair Parade on Friday, August 23, 2024, at 10:00 a.m. on Main Street, and;
 - iii. Light the Night Christmas Parade on Friday, December 6, 2024, at 6:30 p.m. on Main Street, with an inclement weather date of Friday, December 13, 2024

7. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

- A. Consider the approval of Ordinance 2024-01, amending the Code of Ordinances to provide a process for petitions for release from the City's Extraterritorial Jurisdiction; providing a savings clause; providing that this Ordinance is cumulative of all Ordinances; amending Appendix A, "Fee Schedule." Article 5.500, "Application Fees, "To Add a Fee to Process a Petition for Release of Extraterritorial Jurisdiction and Public Works Fee"; and amending Article a severability clause; providing for publication; and providing an effective date (Shelley Goodwin, City Secretary)
- B. Consider a request by Juan Rodriguez with Lique Engineers, LLC. for the property located at 620 East San Antonio for a Land Use Change from Parks Open Space (POS) to Downtown Central Business District (DCBD) and a Zoning Change From Open Space (OS) to Commercial (C2) for(#Z-2328) (Anna Hudson, Director of Development Services)
 - i. Presentation by the applicant
 - ii. Staff Report
 - iii. Hold a Public Hearing to receive comments for or against the requests
 - iv. Take Action on Ordinance 2024-02 amending the Comprehensive Land Use Plan relating to approximately 2.52 acres of land located at 620 E. San Antonio Street by changing the Land Use designation from Parks & Open Spaces to Downtown Central Business District; Amending Appendix B, "Zoning Ordinance," of the Fredericksburg Municipal Code, as amended, by changing the zoning classification of said property from OS: Open Space to C-2: Commercial; revising the Official Zoning Map in accordance therewith; providing that this Ordinance shall be cumulative of all ordinances; providing a penalty clause; providing a savings clause; providing a severability clause; providing for publication in the official newspaper; and providing an effective date.
- C. Consider a request by Morgan De Sanchez for a Conditional Use Permit per Sec. 3.110 of the Zoning Ordinance to Operate a STR-Unoccupied in an R2 Zoned Area Located in the Historic Overlay District on Property Located at 110 East Orchard (#Z-2326) (Anna Hudson, Director of Development Services)
 - i. Presentation by the applicant
 - ii. Staff Report
 - iii. Hold a Public Hearing to receive comments for or against the request
 - iv. Take Action on Ordinance 2024-03 amending Appendix B, "Zoning

- Ordinance,” of the Fredericksburg Municipal Code, as amended, by granting a Conditional Use Permit Permitting a Short-Term Rental, Unoccupied Use on certain property located at 110 E. Orchard Street, Fredericksburg, Texas; providing that this Ordinance shall be cumulative of all ordinances; providing a penalty clause; providing a savings clause; providing a severability clause; providing for publication in the official newspaper; and providing an effective date.
- D. Consider a request by Adam Montgomery for a Conditional Use Permit per Sec. 3.110 of the Zoning Ordinance to Operate a STR-Unoccupied in an R2 Zoned Area Located in the Historic Overlay District on property located at 205 West Travis Street (# Z-2329) (Anna Hudson, Director of Development Services).
- i. Presentation by the applicant
 - ii. Staff Report
 - iii. Hold a Public Hearing to receive comments for or against the request
 - iv. Take Action on Ordinance 2024-04 amending Appendix B, “Zoning Ordinance,” of the Fredericksburg Municipal Code, as amended, by granting a Conditional Use Permit Permitting a Short-Term Rental, Unoccupied Use on certain property located at 205 W. Travis Street, Fredericksburg, Texas; providing that this Ordinance shall be cumulative of all ordinances; providing a penalty clause; providing a savings clause; providing a severability clause; providing for publication in the official newspaper; and providing an effective date.
- E. Consider a request by John Scribner for a Conditional Use Permit per Sec. 3.210 of the Zoning Ordinance to Operate a Drive Through in a C2 Zoned area located at the southeast corner of Friendship Lane and Highway 87 South (#Z-2324)) (Anna Hudson, Director of Development Services)
- i. Presentation by the applicant
 - ii. Staff Report
 - iii. Hold a Public Hearing to receive comments for or against the request
 - iv. Take Action on the adoption of Ordinance 2024-05 amending Appendix B, “Zoning Ordinance,” of the Fredericksburg Municipal Code, as amended, by granting a Conditional Use Permit permitting a Drive Through Facilities Use associated with a Restaurant – Drive-In/Fast Food Use on certain property located at 501 Friendship Lane, Fredericksburg, Texas; providing that this Ordinance shall be cumulative of all ordinances; providing a penalty clause; providing a savings clause; providing a severability clause; providing for publication in the official newspaper; and providing an effective date.

8. OTHER ACTION ITEMS AND UPDATES

- A. Consider the reappointment of Judge Heupel as backup Municipal Court Judge (Mick McKamie, City Attorney)
- B. Consider the approval of the Charter Review Committee Report, providing the proposed amendments to the City Charter (Bobby Watson, Mayor Pro Tem/Charter Review Committee Chair)

- C. Consider an Agreement with Gillespie County Historical Society Relating to Public Restrooms at the Pioneer Museum and Operations and Maintenance of the Vereins Kirche (Garret Bonn, Asst. City Manager)

9. CITY MANAGER'S REPORT

- A. City Manager Update

10. ITEMS FOR FUTURE AGENDA

- A. Review the Future Agenda spreadsheet

11. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Sections - 551.074 (Personnel Matters):

- A. Consider and discuss Real Estate in the vicinity of US 290 East and Old San Antonio Rd. (Section 551.072) and
- B. Consider and discuss Real Estate in the vicinity of Friendship Lane and S. Creek St. (Section 551.072).

12. BUSINESS ITEM

The City Council will reconvene into Regular Session upon the conclusion of the Executive Session, the City Council may take action on any item posted in Executive Session, as necessary.

13. ADJOURN

CERTIFICATION

This is to certify that I, Shelley Goodwin, posted this Agenda at 7:45 a.m. on January 12, 2024, on the bulletin board of the City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.



Shelley Goodwin, TRMC/CMC
City Secretary

