



REGULAR CITY COUNCIL MEETING AGENDA
MONDAY, APRIL 5, 2021 ~ 6 P.M.
ROCK BOX THEATER
109 N. LLANO STREET
FREDERICKSBURG, TEXAS 78624

Charlie Kiehne, Mayor
Tom Musselman, Councilmember
Bobby Watson, Councilmember

Jerry M. Luckenbach, Councilmember
Polly Rickert, Councilmember
Kent Myers, City Manager

The City of Fredericksburg City Council will meet in a regular session on Monday, April 5, 2021 at 6 p.m. This meeting will be held in person and live stream on our YouTube Channel.

Link to City of Fredericksburg YouTube Channel [Fredericksburg, Texas USA - YouTube](https://www.youtube.com/channel/UCrhnIFjVfDS1SPBJD2pYKcQ/featured) (<https://www.youtube.com/channel/UCrhnIFjVfDS1SPBJD2pYKcQ/featured>)

Audio of this meeting will be recorded and uploaded to the City website following the conclusion of the meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATION

- A.** National Public Safety Telecommunicators Week
(Agenda Packet Pages 5)

4. EMPLOYEE RECOGNITIONS

5. PUBLIC COMMENTS

The City Council welcomes citizen participation and comments at all City Council Regular Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting and to limit comments to 3-minutes.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific information or recitation of existing policy. TEX. GOV'T CODE § 551.042.

Written Comments: to be submitted remotely:

1. Must be received by 3 p.m. on April 5, 2021.
2. Complete the Citizen Comment Form online at [Fredericksburg, TX - Official Website \(fbgtx.org\)](https://fbgtx.org); or
3. Email your comments to CitizenComments@fbgtx.org or
4. Complete a Citizen Comment Form located inside the Public Access entrance at 126 W. Main Street, Fredericksburg, Texas, and place in the box marked Citizen Comment Form.

Copies of the submitted comments will be provided to the City Council and made public on the City website under the "**April 5, 2021**, City Council Regular Meeting" tab.

Verbal Comments:

1. Sign up in-person between 5:30 p.m. and 6 p.m. at the Rock Box Theater in order to comment.
2. You will be limited to 3 minutes to speak.

6. CONSENT

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF CITY COUNCIL.

- A. Consider approval of City Council Minutes: (Shelley Goodwin, City Secretary)
 - i. February 22, 2021, Regular Meeting
(Agenda Packet Pages 7-16)
 - ii. March 1, 2021, Regular Meeting
(Agenda Packet Pages 17-22)
 - iii. March 3, 2021, Workshop
(Agenda Packet Pages 23-26)
 - iv. March 15, 2021 Regular Meeting
(Agenda Packet Pages 27-26)
- B. Consider the approval of Resolution 2021-03R amending the Order adopted on February 1, 2021, ordering a General Election to be held on May 1, 2021, for the purpose of electing two (2) City Councilmembers to City Council; adding the provisions for the conduct of such election and resolving other matters related to the conduct of such election (Shelley Goodwin, City Secretary).
(Agenda Packet Pages 37-40)
- C. Consider, discuss and take action regarding modifying the previously approved Wildflower Run Health & Safety Plan for the event on April 24, 2021 (Jennifer Krupa, Special Events Coordinator).
(Agenda Packet Pages 41-50)
- D. Consider, discuss and take action regarding approval of the street closures for the following events (Jennifer Krupa, Special Events Coordinator):
 - i. Fredericksburg Car Fest - closure of W. Austin Street between N. Adams and N. Crockett Streets on Saturday, June 5, 2021, from 6 a.m.to 4 p.m.
(Agenda Packet Pages 51-64)
 - ii. Crawfish Festival - closure of a parking lane adjacent to Marktplatz and one southbound lane on Adams Street beginning on Friday, May 28, 2021 at 8 a.m. until Monday, May 31, 2021 at 6 p.m. and W. Aust Street between N. Adams and N. Crockett Streets beginning Friday, May 28, 2021 at 8 a.m. until Monday, May 31, 2021 at 6 p.m.
(Agenda Packet Pages 65-78)

7. OTHER ACTION ITEMS AND UPDATES

- A. Consider the approval of an Annexation Agreement with SECO Ventures, related to the requested annexation of approximately 5.004 acres of land located on the west side of South Eagle Street, approximately 1,000 feet south of southwest corner of Friendship Lane and South Eagle Street (previously discussed on March 15, 2021 City Council Regular Meeting) (Jason Lutz, Director of Development Services)
(Agenda Packet Pages 79-100)
- B. Consider, discuss, and take appropriate action regarding Historic District Guidelines (Jason

Lutz, Director of Development Services)
(Agenda Packet Pages 101-142)

- C. Consider, discuss, and take action regarding an update on the Flood Early Warning System Project which was approved for Flood Infrastructure Fund Program funding in December 2020 (Clinton Bailey, Assistant City Manager and Director of Public Works and Utilities).
(Agenda Packet Pages 143-148)
- D. Consider and discuss the Hotel Occupancy Tax (HOT) applications (Shelley Goodwin, City Secretary)
(Agenda Packet Pages 149-150)

8. CITY MANAGER REPORT

- A. Annexation Schedule-Post Oak Road Area
- B. STR Ordinance Amendments-Public Input Process
- C. Mid-Year Budget Process
- D. Middle School Campus Reuse
- E. Legislative Update

9. ITEMS FOR FUTURE AGENDA

(Agenda Packet Pages 151-152)

10. COUNCIL COMMENTS

Reports about items of community interest, which no action will be taken.

11. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Section 551.071 (Pending Litigation/Consult with Attorney) and 551.072 (Deliberation Regarding Real Property):

- A. Consider and discuss Alpha Securities, LLC, Appellant, v. City of Fredericksburg, Appellee, pending in the Court of Appeals for the Fourth Appellate District of San Antonio, on appeal from Cause No. 15377 in the 216th Judicial District Court of Gillespie County (Sec. 551.071) and
- B. Consider and discuss the purchase, exchange, lease, or value of real property, located in the vicinity of US 290 E at the Pedernales River crossing, approximately two miles to the east of the City of Fredericksburg (Sec. 551.072).

12. BUSINESS ITEM

The City Council will reconvene into Regular Session upon the conclusion of the Executive Session; the City Council may take action on any item posted in Executive Session, as necessary.

13. ADJOURN

This is to certify that I, Shelley Goodwin, posted this Agenda at 3:20 p.m. on March 31, 2021, at the entrance and on the bulletin board of the City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.



Shelley Goodwin, TRMC
City Secretary

Proclamation

WHEREAS, Emergencies can occur at any time that require Police, Fire, or Emergency Medical Services; and

WHEREAS, When an emergency occurs, the prompt response of Police Officers, Fire Fighters, and Emergency Medical Services personnel is critical to the protection and preservation of life and property; and

WHEREAS, The safety of our Police Officers and Firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Gillespie County Communications Center; and

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Public Safety Telecommunicators are the single vital link for our Police Officers and Firefighters by monitoring their activities by radio, providing them information and insuring their safety; and

WHEREAS, Public Safety Telecommunicators of the Gillespie County Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

WHEREAS, Each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year making them *HEADSETHEROES*;

NOW, THEREFORE BE IT RESOLVED, that I, Charlie Kiehne, Mayor of the City of Fredericksburg, Texas, State of Texas, do hereby proclaim the week of April 11 through 17, 2021, as

NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK

in Fredericksburg, Texas, and ask that citizens honor the men and women whose diligence and professionalism help keep our City and citizens safe.

IN WITNESS WHEREOF, I hereunto set my hand and official seal of the City of Fredericksburg this 5th day of April, 2021.

Charlie Kiehne
Mayor



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL REGULAR MEETING FEBRUARY 22, 2021

The City of Fredericksburg City Council met in a regular session on Monday, February 22, 2021, at 6 p.m. This meeting was held remotely via Zoom Teleconferencing. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members Present:

Mayor Charlie Kiehne
Councilmember Jerry Luckenbach
Councilmember Tom Musselman
Councilmember Polly Rickert
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Lynn Bizzell, Fire Chief
Steve Wetz, Police Chief
Russell Immel, Director of Information Technology
Eric Whiting, Information Technology
Andrea Schmidt, Parks Department Director
Laura Hollenbeck, Finance Director
Lea Feuge, Public Information Officer
Justin Calhoun, Emergency Management Coordinator
Reagan Rabke, Fire Marshall
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
Jennifer Krupa, Special Events Coordinator
Shelley Goodwin, City Secretary

1. CALL TO ORDER

Mayor Kiehne called the regular meeting of the Fredericksburg City Council to order at 6:00 p.m. on Monday, February 22, 2021, via Zoom Teleconference. Mayor Kiehne announced a quorum of the City Council present.

2. PLEDGE OF ALLEGIANCE

Mayor Kiehne led the Pledge.

3. UPDATE ON CORONAVIRUS (COVID-19) PANDEMIC

Lynn Bizzell, Fire Chief, reported as of 2-22-2021:

Texas Counties	Texas Total Cases	Texas Deaths	Texas Daily New Deaths	Texas Active Cases	Texas Daily New Cases	Texas Recovered
254 out of 254	2,251,388 (& 343,078 probable)	41,407	64	202,748	2,355 (& 277 probable)	2,331,940

COVID-19 totals of the adjacent counties' information (DSHS as of 2-21-2021):

County	Cases	Active	Recovered	Fatalities
Gillespie County	1,617	18	2,233	46
Kerr County	2,130	34	3,858	80
Kendall County	1,526	32	2,598	60
Mason County	232	31	342	4
Llano County	1,050	199	1,222	45
Blanco County	566	90	571	17

FISD reporting 13 positive cases

Hill Country Memorial Hospital reporting 4 positive cases hospitalized.

Vaccines -Texas

Doses Allocated	Doses Shipped	People vaccinated – 1 dose	People fully vaccinated
7,109,875	5,638,865	3,118,003	1,367,026

County	One Dose	Both Doses
Gillespie County	4,253	1,309
Kerr County	4,718	1,578
Kendall County	5,833	2,055
Mason County	633	145
Llano County	2,521	542
Blanco County	1,435	331

4. EMPLOYEE RECOGNITIONS

Kent Myers, City Manager, provided the following recognitions:

- Thank you to Public Works for restoring water during the winter storm.
- Thank you for Public Works for restoring electricity during the winter storm.
- Thank you to the following for their assistance and teamwork during the winter storm:
Justin Calhoun and Lynn Bizzell for their leadership at the EOC
Senator Buckingham and Representative Roy for their support with City and County needs
Allen Keller Company for their help with additional equipment
The entire Public Works and Parks Department
EMS/Fire Department, Police Department, Dispatchers, other City Departments, and volunteer

The City Council for investing in 3 new water tanks and water infrastructure that was approved.

Lynn Bizzell, Fire Chief, and Justin Calhoun, Emergency Management Coordinator, provided a PowerPoint on the number of calls and different types of calls received.

Kent Myers, City Manager, provided a report on the City's process during the winter storm. He also noted that there would be an After-Action Meeting to learn the things that were done correctly and the areas that need improvement.

5. PUBLIC COMMENTS

Mayor Kiehne reviewed the different ways the public could provide comments. He stated the City received five (5) written citizen comments.

Kimberly Lams thanked everyone who worked during the winter storm and requested the Mask Mandate be rescinded.

Jeannette Hormuth spoke regarding the tattletale tool and the Mask Mandate.

Timothy Riley thanked all the First Responders and the City heroes who kept others safe during the winter storm. He encouraged the City to continue addressing communications needs.

Annette Bennett encouraged the City Council to represent all residents, especially regarding COVID-19 and the Mask Mandate.

Samantha Little spoke regarding her hospital bill and the different COVID charges she received.

Tom Marschall spoke regarding the Emergency Declaration and the supplies the City receives. He noted PPE and other supplies are necessary but not more than people's rights.

Matt Long spoke regarding the need for all meetings to be held in person. He reviewed different facilities in Fredericksburg that he feels could work for public meetings.

Robert Phoenix spoke regarding what he feels the public's opinion is regarding the City Council, doing away with the City Manager position and COVID-19.

Lisa Bellamy stated she moved here from California, where residents did not have rights. She noted she felt the same thing is occurring here regarding COVID-19 restrictions.

Jett Burns thanked the first responders and Public Works for all their hard work during the winter storm. He encourages the City Council to remove the Mask Mandate.

Angela Smith spoke regarding the Mask Mandate, and the rights of citizens through the Constitution.

6. CONSENT

A. Consider approval of Minutes

- i. **Consider approval of February 1, 2021, City Council Regular Meeting Minutes (Shelley Goodwin, City Secretary).**

B. Consider the approval of Resolution 2021-02R authorizing submission of the grant application for the Fredericksburg Police Department Response Equipment Grant (Brian Vorauer, Patrol Lieutenant).

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to approve the Consent Agenda.

On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

7. PUBLIC HEARING

A. Hold a public hearing to receive citizen comments for or against a request from Nick Taylor with simple as Dirt Engineering requesting a Conditional Use Permit per section 5.400 for the following uses: condominium residential and Townhouse Residential on a C1 Zoned property located at 1032 S. Milam (#Z-2019) (Jason Lutz, Director of Development Services).

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to open the Public Hearing at 7:36 p.m. On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

Mayor Kiehne asked if anyone wished to speak. No one did.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Watson, to go out of the Public Hearing and back into the regular session at 7:37 p.m. On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passed unanimously five (5) for, and none (0) opposed.

8. OTHER ACTION ITEMS AND UPDATES

A. Consider the approval of Conditional Use Permit per section 5.400 for the following uses: condominium residential and Townhouse Residential on a C1 Zoned property located at 1032 S. Milam (#Z-2019) (Jason Lutz, Director of Development Services).

Jason Lutz, Director of Development Services, reviewed the project and Phase I and Phase II. He noted currently, the zone Neighborhood Commercial (C-1) and medical offices are allowed. He noted Townhomes & Condominiums are also allowed with the approval of a Conditional Use Permit (CUP). The property is bounded to the north by the Windcrest residential development (PUD), Commercial (C-2) zoning to the south & west, and Public Facilities (PF) zoning districts to the south & east (Hospital). He reviewed the next steps this property will need to go through before any permits can be issued. He

stated the Planning and Zoning Commission voted 7-0 to approve the CUP for Townhomes & Condominiums with the condition that the project provides additional sidewalks in the development. Staff recommends approval of the Conditional Use Permit for Condominium Residential and Townhouse Residential, for Phase I & II, with the condition that additional sidewalks be constructed along with the residential areas to provide pedestrian access to other phases of the development.

Nicholas Taylor, Dirt Engineering, introduced P.V. McMinn, Jr., Project Manager. P. V. McMinn, Jr. reviewed the project and the different individuals he met with regarding the proposed development.

The City Council discussed the proposed development and the concerns that residents submitted.

P.V. McMinn, Jr., Project Manager, addressed several of the concerns that the neighborhood residents had expressed regarding the noise and businesses that could be located in the proposed development. He also reviewed his notes from the meetings he held with the HOA Presidents.

Motion: A motion was made by Councilmember Watson, seconded by Mayor Kiehne, to approve the Conditional Use Permit per Section 5.400 for the following uses: Condominium Residential and Townhouse Residential on a C1 Zoned property located at 1032 S. Milam (#Z-2019), with the stipulation to include sidewalks.

Councilmember Watson and Mayor Kiehne withdrew their motion and second after discussion.

Motion: A motion was made by Councilmember Watson, seconded by Mayor Kiehne, to take no action until the Project Manager can meet with all HOA Presidents on the Conditional Use Permit per Section 5.400 for the following uses: Condominium Residential and Townhouse Residential on a C1 Zoned property located at 1032 S. Milam (#Z-2019).

On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passed unanimously five (5) for, and none (0) opposed.

B. Consider the approval of extension to the Art Guild Lease Agreement (Kent Myers, City Manager).

Kent Myers, City Manager, stated the City currently has a lease with the Art Guild for the building located at 308 East Austin. The current lease is \$600 a month and expires at the end of February. He noted the lease in the packet calls for a one-year lease with a one-year extension and a new rate at \$700 a month and \$750 for the one-year extension.

The City Council discussed the proposed monthly rate for the lease.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to approve a one-year extension to the Art Guild Lease Agreement at a monthly rate of \$600.

On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye

Councilmember Rickert aye

Councilmember Watson aye

Motion passed unanimously five (5) for, and none (0) opposed.

C. Consider, discuss, and take action regarding locations, equipment, and format of future City Council and other Public Meetings (Kent Myers, City Manager)

Jeannette Hormuth stated she feels City business is essential, and the City Council should meet in-person.

Ken Olson stated he feels there are many locations in Fredericksburg where the City Council can meet in-person.

Jett Burns reviewed what he feels are the necessary equipment and the cost to hold an in-person meeting.

Kent Myers, City Manager, reviewed the process used to look for a facility that would be safe enough to hold all City meetings for the next three months. He noted that while several places would be large enough, they do not have the equipment or good internet services. He reviewed the four options for the upcoming meetings.

The City Council discussed the four options and the cost.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Musselman, to approve to hold the public meeting Option 4) holding in-person meetings with a hybrid approach involving the streaming of the meetings on YouTube and the cost affiliated with this streaming.

On roll call, the City Council voted:

Mayor Kiehne aye

Councilmember Luckenbach aye

Councilmember Musselman aye

Councilmember Rickert aye

Councilmember Watson aye

Motion passed unanimously five (5) for, and none (0) opposed.

D. Consider and discuss the 175th Anniversary Celebration presentation (Andrea Schmidt, Park & Recreation Director).

Tony Klein, Chair of the 175th Anniversary Celebration, provided a PowerPoint of the full year of celebration beginning May 6, 2021 – May 9, 2022. He noted the monthly celebratory themes, tentative schedule, commemorative merchandise, levels of sponsorships, and the different sponsors.

The City Council discussed the tentative schedule during the pandemic and thanked the Committee for their hard work.

E. Consider, discuss, and take appropriate action regarding the current Moratorium on Special Events and Outdoor Gatherings of 75 or more (Jennifer Krupa, Special Events Coordinator).

Jennifer Krupa, Special Events Coordinator, stated the current moratorium on special events and outdoor gatherings on City-owned property of 75 or more people is Sunday, February 28, 2021. She noted staff recommends the current moratorium on special events on City-owned property be extended until March

31, 2021 and allow rental of facilities for private outdoor gatherings for 10-299 people and requiring the renter to sign a COVID-10 health & safety protocol waiver.

The City Council discussed the Staff recommendation and the Health & Safety Plan.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Watson, to approve the extension of the current moratorium on special events on City-owned property March 31, 2021, and allow rental of facilities for private outdoor gatherings for 10-299 people, limited to posted occupancy or maximum occupancy allowed by State guidelines, and requiring the renter to sign a COVID-10 health & safety protocol waiver.

On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passed unanimously five (5) for, and none (0) opposed.

F. Consider, discuss and take action regarding approval of the Health and Safety Plan for the following events (Jennifer Krupa, Special Events Coordinator):

i. Fredericksburg Lions Club for pancake breakfast on April 3, 2021

Jennifer Krupa, Special Events Coordinator, reviewed the Health and Safety Plan for the Lions Club Pancake Breakfast. She also reviewed the proposed set up and all the precautions the Lions Club plans to implement.

The City Council discussed the plan and the event.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to approve the Health and Safety Plan for the Fredericksburg Lions Club for pancake breakfast on April 3, 2021.

On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passed unanimously five (5) for, and none (0) opposed.

ii. Die Kunstler von Fredericksburg Art Show on April 10, 2021

Jennifer Krupa, Special Events Coordinator, reviewed the Health and Safety Plan for the Die Kunstler von Fredericksburg Art Show. She also reviewed the proposed setup and all the organization's precautions for the Art Show.

The City Council discussed the plan and the event.

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Luckenbach, to approve the Health and Safety Plan for Die Kunstler von Fredericksburg Art Show scheduled for April 10, 2021.

On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passed unanimously five (5) for, and none (0) opposed.

G. Consider and discuss the adoption of Ordinance 2021-02 , to temporarily waive certain permit fees set forth in Article 5.000 - Construction Permits and Fees, of Appendix A of the Code of Ordinances, said waivers limited to permit fees directly related to repairs, reconstruction, and/or demolition necessary for purposes of winter storm disaster recovery from damages incurred during February 11-21, 2021 (1st of two readings; City Council may waive 2nd reading).

Kent Myers, City Manager, stated the proposed ordinance would waive all building, plumbing, and electrical permits for repairs associated with the recent winter storm event. He noted the waiver would waive fees but still require permits to be obtained and inspections performed to assure adherence to the City's adopted Building codes. The fee waiver would end May 1, 2021.

The City Council discussed the Ordinance and the deadline date of May 1, 2021.

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Luckenbach, to adopt Ordinance 2021-02 , to temporarily waive certain permit fees set forth in Article 5.000 - Construction Permits and Fees, of Appendix A of the Code of Ordinances, said waivers limited to permit fees directly related to repairs, reconstruction, and/or demolition necessary for purposes of winter storm disaster recovery from damages incurred during February 11-21, 2021 and waive 2nd reading.

On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passed unanimously five (5) for, and none (0) opposed.

H. Consider, discuss, and approve a Payment Assistance Plan for City Utility Bills.

Kent Myers, City Manager, stated with the extreme weather that took place may cause hardship to residential and commercial utility customers. He reviewed the different fees, including LCRA and AEP. He noted staff recommends the City Council approve a utility payment assistance program.

The City Council discussed the Payment Assistance Plan and how LCRA and AEP could be affected by ERCOT.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Rickert, to approve a Payment Assistance Plan for City Utility Bills.

On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passed unanimously five (5) for, and none (0) opposed

9. CITY MANAGER REPORT

A. Legislative Update

Kent Myers, City Manager, reported there were no Legislative activities due to the weather.

B. FISD Bond Plans

Kent Myers, City Manager, reported that FISD has formed two citizen committees, Reuse of the Middle School and Community Communication with a City employee serving on each Committee. He noted FISD is looking at holding a Bond Election in November 2021.

C. March 3, 2021 City Council Work Session

Kent Myers, City Manager, reviewed the four Work Sessions topics and stated this meeting will be held at 8:30 a.m. at the Rock Box Theater.

Councilmember Musselman asked that an update on the Historic District Guidelines be sent out.

10. ITEMS FOR FUTURE AGENDA

Kent Myers, City Manager, reviewed the upcoming meeting agenda items.

11. COUNCIL COMMENTS

Councilmember Rickert stated she felt the staff did a great job, and the communications were remarkable.

Councilmember Musselman thanked Keller Company and staff.

Councilmember Luckenbach thanked all the City employees and what they do for the City.

Councilmember Watson reported that 100% of the Airport Hangers are full and a waiting list. He also noted fuel sales are up 20%. He thanked the City employees and all the volunteers who assisted others during the winter storm.

Mayor Kiehne thanked everyone for their assistance during the winter storm. He noted he also visited the EOC during the storm and was amazed at how well organized they were. He reported he was on a call with US Representative Chip Roy, Senator Buckingham, and Representative Biedermann.

12. ADJOURN

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Musselman, to adjourn the Monday, February 22, 2021, City Council Regular Meeting at 9:47 p.m. On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

Charlie Kiehne
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL REGULAR MEETING

MARCH 1, 2021

The City of Fredericksburg City Council held their regular session on Monday, March 1, 2021 at 6 p.m. This meeting will be held in person at the Rock Box Theater and live stream on the Fredericksburg YouTube Channel.

Members Present:

Mayor Charlie Kiehne
Councilmember Jerry Luckenbach
Councilmember Tom Musselman
Councilmember Polly Rickert
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Lynn Bizzell, Fire Chief
Steve Wetz, Police Chief
Eric Whiting, Director of Information Technology
Andrea Schmidt, Parks Department Director
Lea Feuge, Public Information Officer
Justin Calhoun, Emergency Management Coordinator
Jennifer Krupa, Special Events Coordinator
Shelley Goodwin, City Secretary (via livestream)

1. CALL TO ORDER

Mayor Kiehne called the regular meeting of the Fredericksburg City Council to order at 6:00 p.m. on Monday, March 1, 2021. Mayor Kiehne announced a quorum of the City Council present.

2. PLEDGE OF ALLEGIANCE

Mayor Kiehne led the Pledge.

3. UPDATE ON CORONAVIRUS (COVID-19) PANDEMIC

Lynn Bizzell, Fire Chief, reported as of 2-28-2021:

Texas Counties	Texas Total Cases	Texas Deaths	Texas Daily New Deaths	Texas Active Cases	Texas Daily New Cases	Texas Recovered	Texas Probable
254 out of 254	2,287,135	42,936	197	160,268	2,921 715 probable	2,422,369	356,889

COVID-19 totals of the adjacent counties' information (DSHS as of 2-28-2021):

County	Cases	Active	Recovered	Fatalities	Probable
Gillespie County	1,643	39	2,340	48	783
Kerr County	2,161	64	4,039	82	2,038
Kendall County	1,590	59	2,841	61	1,375
Mason County	240	21	360	5	146
Llano County	1,070	171	1,290	46	437
Blanco County	568	75	588	18	113

FISD reporting 6 positive cases

Vaccines -Texas

Doses Allocated	Doses Shipped	People vaccinated – 1 dose	People fully vaccinated	Does Administered
7,109,875	6,914,705	3,493,411	1,803,840	5,297,251

County	1 Dose	Both Doses
Gillespie County	4,373	2,272
Kerr County	5,223	2,286
Kendall County	6,752	3,072
Mason County	891	212
Llano County	2,712	745
Blanco County	1,596	663

Hospital Data- Texas 11,967 and Hill Country Memorial 4

Lynn Bizzell, Fire Chief, reported on the following:

- CDC Guidelines
- Social distancing to eliminate community spread
- Good hygiene
- Cover your mouth when you cough
- Do not travel to hot spot areas, if possible
- Avoid crowds of 10 or more.
- The next COVID-19 testing will be March 15th – 19th, 2021, from 8 a.m. – 5 p.m. at the Pioneer Pavilion.

4. EMPLOYEE RECOGNITIONS

Kent Myers, City Manager, provided the following recognitions:

- IT Technology and KK Welch for their assistance with making tonight's meeting possible.
- All City Employees and businesses that helped during disaster.
- Received thank you from a resident for Clinton Bailey and all the City employees who assisted the public during the disaster.

5. PUBLIC COMMENTS

Mayor Kiehne reviewed the different ways the public could provide comments. He stated the City received twenty-five citizens who signed up for verbal comments and two written citizen comments.

Tom Marschall spoke regarding the mask mandate and people's rights.

Mary Lee Marschall spoke regarding how the Government is running and the need for having an Emergency Manager without an emergency.

Robert Phoenix spoke regarding Governor Abbott's timeline regarding his Executive Orders. He also spoke regarding the Mandates regarding masks and vaccinations.

Walt Remele spoke regarding Mask Mandates and which states are still under the mandates.

Bruce Tait spoke regarding the Mask Mandates, OSHA rules, and the N95 Mask.

Matt Long spoke regarding the US Constitution and the "Right of People to Assembly."

Rozanna Sasko encouraged the public to remove their mask and feels mask are child abuse.

Kimberly Lams spoke regarding the Mask Mandate and how a mask can change your DNA.

Brett Javie read a statement from his mother-in-law regarding the Mask Mandate.

Jennifer Javie spoke regarding the Mask Mandate.

Annette Bennett read a statement regarding COVID-19 and mask.

Angela Smith spoke against the Mask Mandate.

Kenneth R Selman spoke regarding mask-wearing and the finger-pointing that occurs when others choose not to wear a mask.

George Studor stated the City is doing a great job at cleaning up. He also encouraged the City to do an After-Action Plan to see what was done right and what can be improved; he also feels this should be done with the Mask Mandate.

Mary Studor spoke regarding the Oath of Offices the City Council took when they were elected and how to protect citizens.

Samantha Little spoke regarding COVID-19 and the effects that it has caused on the City and its residents.

Kathy Lux spoke regarding the Emergency Declaration and how Alaska canceled theirs. She stated she feels Texas is losing its independence.

Jeannette Hormuth spoke regarding COVID-19 and how people are living in a disaster due to the mask. She stated she also believes COVID-19 is a hoax.

Timothy Riley spoke regarding the need for adding ZOOM as an option for those who are still uncomfortable attending meetings in person and educating residents regarding City happenings. He also stated that for those who want to wear a mask, wear it, and those who don't want to wear a mask, don't wear one.

Lisa Bellamy spoke regarding the Mask Mandate. She stated she moved here to live the type of life she wants to, but now is still being controlled.

Jett Burns spoke regarding the Mask Mandate and encouraged the City Council to end it.

Allison Prehn Henson read a statement regarding the Mask Mandate. She also provided a copy of her statement to the Mayor.

Kim Krans stated she works in the health industry, and she feels the Mask Mandate is all about making money and not about safety.

Clay Roup stated he recently moved back from China and feels there is no need for a Mask Mandate.

6. OTHER ACTION ITEMS AND UPDATES

A. Consider the approval of Conditional Use Permit per section 5.400 for the following uses: condominium residential and Townhouse Residential on a C1 Zoned property located at 1032 S. Milam (#Z-2019) (previously discussed on February 22, 2021) (Jason Lutz, Director of Development Services).

Jason Lutz, Director of Development Services, stated after the discussions at the February 22, 2021, City Council meeting, the applicant met with the landowners. They also addressed some of the other concerns the City Council previously had.

The City Council discussed the HOAs and the Developer meetings, the additional sidewalks, trees, and parking.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to approve the Conditional Use Permit per section 5.400 for the following uses: condominium residential and Townhouse Residential on a C1 Zoned property located at 1032 S. Milam with the conditions of additional sidewalks, trees, and parking within the development. The City Council voted unanimously five (5) for, and none (0) opposed.

B. Consider the approval of the Health and Safety Plan approval for the Pedernales Creative Arts Alliance 2021 Summer Concert Series (Jennifer Krupa, Special Events Coordinator).

Jennifer Krupa, Special Events Coordinator, reviewed the health & safety plan submitted for the 2021 Pedernales Creative Arts Alliance Summer Concert Series at Marktplatz during May – September.

The City Council discussed the Health & Safety Plan.

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Musselman, to approve the Health and Safety Plan approval for the Pedernales Creative Arts Alliance 2021 Summer Concert Series. The City Council voted unanimously five (5) for, and none (0) opposed.

7. CITY MANAGER REPORT

A. Weather Emergency Update.

Kent Myers, City Manager, provided an update on the following weather emergency items:

- Public Works is about 1/3 way through the brush pick-up and will begin a second round soon.
- City Hall Annex flooded, and those offices have moved to the Fest Room.
- The Golf Course has reopened, and the sign-up has moved into the Red Bird Grill until the repairs are finished.
- Pioneer Pavilion repairs to the restrooms have been completed.
- Swimming Pools pumps are in need of repairs, and they are getting quotes.
- He also noted Staff has begun the process for creating an After-Action Report.
- All residents that were in the Emergency Shelter have been moved to hotels.
- The Finance Department is working on FEMA reimbursement.

B. Legislative Update.

Kent Myers, City Manager, stated the Legislative Session has focused on electric issues.

C. March 3, 2021, City Council Work Session

Kent Myers, City Manager, reviewed the four Work Session topics and reminded everyone the meeting would begin at 8:30 and would be held at the Rock Box Theater.

8. ITEMS FOR FUTURE AGENDA

Kent Myers, City Manager, reviewed the upcoming meeting agenda items.

9. COUNCIL COMMENTS

Councilmember Rickert reviewed the City Council's role and encouraged the residents to contact the Mayor or City Council.

Councilmember Musselman thanked everyone for speaking. He stated COVID-19 positive cases have gone up and feels this is not the time to relax with the precautions the City is taking.

Mayor Kiehne thanked everyone for attending and for those who spoke.

10. ADJOURN

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Musselman, to adjourn the Monday, March 1, 2021, City Council Regular Meeting at 8:02 p.m. The City Council voted unanimously five (5) for, and none (0) opposed.

Charlie Kiehne
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



City of Fredericksburg

MINUTES OF CITY COUNCIL WORK SESSION MEETING MARCH 3, 2021

The City of Fredericksburg City Council held their regular session on Wednesday, March 3, 2021 at 11:15 a.m. This meeting was held in person at the Rock Box Theater and live streamed on the Fredericksburg YouTube Channel.

Members Present:

Mayor Charlie Kiehne
Councilmember Jerry Luckenbach
Councilmember Tom Musselman
Councilmember Polly Rickert
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Lynn Bizzell, Fire Chief
Steve Wetz, Police Chief
Eric Whiting, Director of Information Technology
Andrea Schmidt, Parks Department Director
Laura Hollenbeck, Finance Director
Lea Feuge, Public Information Officer
Jason Lutz, Development Services Director
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
Shelley Goodwin, City Secretary (via livestream)

1. CALL TO ORDER

Mayor Kiehne called the meeting of the Fredericksburg City Council to order at 8:31 a.m. on Wednesday, March 3, 2021. Mayor Kiehne announced a quorum of the City Council present.

2. PLEDGE OF ALL3.IANCE

Mayor Kiehne led the Pledge.

3. PUBLIC COMMENTS

No one signed up to speak on this agenda item.

4. WORK SESSION ITEMS

Kent Myers, City Manager, reviewed the four Work Session Items and stated the purpose is to discuss the items and provide directions. No action will be taken at this meeting.

A. Report and discussion on possible changes to Hotel Occupancy Tax Application Process (Shelley Goodwin, City Secretary).

Kent Myers, City Manager, reviewed the State Comptroller Office process for City to use Hotel Occupancy Tax (HOT) Funds. He also noted that the clay pavers at MarktPltz need to be replaced with the recent winter storm due to rapid detrition. He stated that if the Bill for funding City Park maintenance is approved, then a portion of HOT funding might be used.

Laura Hollenbeck, Finance Director, reported that \$480,000 had been budgeted for HOT allocation to local organizations. She also reviewed a handout regarding HOT revenues and expenditures.

Shelley Goodwin, City Secretary, reviewed the HOT documents and process. In the past several years, she noted several changes had been made to the program to streamline the program. She stated that her City Council Memo noted two options regarding suggestions to some possible changes. 1. Leave the allocation process as it currently is, or 2. Allocate separately to the Nimitz Museum and the Pioneer Museum due to the guidelines.

Jeryl Hoover, Pioneer Museum, reviewed the history of their HOT Fund request. He noted several other municipalities have a set amount for allocating to museums.

General Mike Hagee, Nimitz Museum, reviewed the history of their HOT Fund request. He stated he likes being part of the process and prefers to compete for HOT funding.

The City Council discussed the HOT Fund allocation process and the guidelines. They also agreed to leave the process for applying as it is.

B. Report and discussion on the Comprehensive Plan (Jason Lutz, Development Service Director)

Kent Myers, City Manager, reviewed the Comprehensive Plan's history and the need to update the Plan. He stated this item is to discuss the possibility of moving forward with updating the Plan.

George Studor spoke regarding the Comprehensive Plan and how there should be a project plan that lays out the requirements, risk, and residents want Fredericksburg to look.

Jason Lutz, Development Service Director, reviewed the challenges that Development Services are facing due to the need for an updated Comprehensive Plan. He also reviewed a Comprehensive Plan Information Sheet, Comprehensive Planning Process, and the proposed Request for Proposal for the Comprehensive Plan Update.

The City Council discussed moving forward with updating the Comprehensive Plan. They also discussed the need to target the potential consultant to have experience with towns similar to Fredericksburg. Also, the Plan needs to be developed based upon a growing City that will attract middle-age adults, families, and a wide range of incomes.

C. Report and discussion on City of Fredericksburg Street Improvement Program (Clinton Bailey, Assistant City Manager/Director Public Works and Utilities and Garret Bonn, Assistant City Engineer).

Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities, reviewed the Street Program's history and stated that Transportation Programs had been discussed for years. He noted the Relief Route Project is long-term and could develop into a large road project, but the Fredericksburg Street Improvement Program addresses current needs.

Garret Bonn, Assistant City Engineer, reviewed the PowerPoint presentation regarding the Traffic Impact Study. He noted the City has been working with Kimley-Horn & Associates regarding the study. He also noted staff has continued to discuss a possible partnership proposal with TxDOT Area Office to complete 23 intersection-specific projects and two restriping projects with an estimated cost of \$810,000. He provided a list of the high point projects that appear in the 2017 Transportation Master Plan. He also provided an update on annexations and Post Oak right-of-way status.

George Studor spoke regarding the need for a traffic flow study for the entire City.

The City Council discussed the Traffic Impact Study, the 2017 Transportation Master Plan projects, and the different options for financing. It was agreed that the City would proposed on Advanced Funding Agreement (AFA) with TxDOT to share in the costs for the intersection projects.

D. Report and discussion on City Manager's 2021 Performance Goals (Kent Myers, City Manager).

Kent Myers, City Manager, reviewed the preliminary listing of the 2021 performance goals.

The City Council discussed the draft 2021 performance goals and provided the following directions:

- Remove item # 1.
- Reword and combined #3 and #5.
- Add Continue to work with local individuals and organizations to fund and develop recreational facilities at the Sports Park.

5. ADJOURN

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Rickert, to adjourn the Wednesday, March 3, 2021, City Council Work Session Meeting at 11:15 a.m. The City Council voted unanimously five (5) for, and none (0) opposed.

Charlie Kiehne
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL REGULAR MEETING

MARCH 15, 2021

The City of Fredericksburg City Council held their regular session on Monday, March 15, 2021 at 6 p.m. This meeting was held in person at the Rock Box Theater and live streamed on the Fredericksburg YouTube Channel.

Members Present:

Mayor Charlie Kiehne
Councilmember Jerry Luckenbach
Councilmember Tom Musselman
Councilmember Polly Rickert
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Lynn Bizzell, Fire Chief
Steve Wetz, Police Chief
Eric Whiting, Information Technology Director
Andrea Schmidt, Parks Department Director
Laura Hollenbeck, Finance Director
Lea Feuge, Public Information Officer
Justin Calhoun, Emergency Management Coordinator
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
Jennifer Krupa, Special Events Coordinator
Shelley Goodwin, City Secretary

1. CALL TO ORDER

Mayor Kiehne called the regular meeting of the Fredericksburg City Council to order at 6:00 p.m. on Monday, March 15, 2021. Mayor Kiehne announced a quorum of the City Council present.

2. PLEDGE OF ALLEGIANCE

Mayor Kiehne led the Pledge.

3. UPDATE ON CORONAVIRUS (COVID-19) PANDEMIC

Lynn Bizzell, Fire Chief, reported as of 3-15-2021:

Texas Counties	Texas Total Cases	Texas Deaths	Texas Daily New Deaths	Texas Active Cases	Texas Daily New Cases	Texas Recovered	Texas Probable
254 out of 254	2,346,924	45,570	27	111,498	1,437	2,560,773	374,202

COVID-19 totals of the adjacent counties' information (DSHS as of 2-1-2021):

County	Cases	Active	Recovered	Fatalities
Gillespie County	2,163	115	2,006	42
Kerr County	3,575	217	3,275	84
Kendall County	2,308	148	2,105	55
Mason County	338	14	320	4
Llano County	1,270	298	937	35
Blanco County	265	148	104	13

FISD reporting 6 positive cases.

Vaccines -Gillespie County

People vaccinated – 1 dose	People fully vaccinated
6,262	3,980

Hospital Data- As of March 14,2021 Texas 3,980 and Hill Country Memorial 2

Lynn Bizzell, Fire Chief, reported on the following:

- CDC Guidelines
- Social distancing to eliminate community spread
- Good hygiene
- Cover your mouth when you cough
- Do not travel to hot spot areas, if possible
- Avoid crowds of 10 or more.
- The next COVID-19 testing will be March 15th – 19th, 2021, from 8 a.m. – 5 p.m. at the Pioneer Pavilion.

He also reported that there is a risk of severe weather and large hail expected this week.

Kent Myers, City Manager, stated the hospital are still in need of volunteers at the vaccine site.

4. PROCLAMATION

A. Red Cross Month

Mayor Kiehne read the proclamation and proclaimed March as Red Cross Month.

Jacques DuBose, American Red Cross Hill Country Chapter Executive Director, reviewed the Red Cross' role in disaster and everyday life. He also reviewed the role they have played in COVID-19, vaccine sight, and recently during the winter storm.

5. EMPLOYEE RECOGNITIONS

Kent Myers, City Manager, stated he did not have any recognitions.

6. PUBLIC COMMENTS

Mayor Kiehne reviewed the different ways the public could provide comments. He stated the City received fifteen citizens who signed up for verbal comments and six written citizen comments.

Kenneth Olson (County resident) read a statement regarding Public Servants and stated the City Council works for their voters.

Ruben Aguilar (County resident) stated he is a reformed criminal and expressed how important it is to follow the laws. He also stated how important our borders are secured and entry into the US be legal.

Robert Phoenix (City resident) thanked the City Council for holding in-person meetings. He encouraged the City Council also to provide Zoom meetings so other residents can participate and be transparent.

Tom Marschall (City resident) spoke regarding the Mask Mandate and the need for an After Action Report on the effects that masks have on people.

Jett Burns (County resident) thanked the City Council for rescinding the Mask Mandate. He also reviewed the inaccuracy of the data from the CDC.

Jeannette Hormuth (City resident) stated residents voted for the City Council, making them their bosses. She also spoke regarding the concerns of the vaccine, which is an experiment.

Kimberly Lams (City resident) spoke and expressed that there is no emergency in Fredericksburg, which has affected businesses. She noted the hospital advises the City and the residents do as well, and she feels the residents' advice is more important.

7. PUBLIC HEARING

A. Hold a public hearing to receive citizen comments for or against a request from John Needham from SECO Enterprises (#Z-2101) (Jason Lutz, Director of Development Services).

- i. Regarding a request for a Future Land Use change from Medium Density Residential (MDR) to Mixed Use Corridor (MUC) for approximately 27.491 acres of land, and a Future Land Use change from Rural (R) to Mixed Use Corridor (MUC) for approximately 5.044 acres of land, all land located at the southwest corner of Friendship Lane and South Eagle Street.**
- ii. Regarding a request to change the zoning from Mixed Residential (R2) to a Planned Unit Development (PUD) for approximately 27.491 acres of land located at the southwest corner of Friendship Lane and South Eagle Street.**
- iii. Regarding a request by the property owner for annexation of approximately 5.044 acres of land located on the west side of South Eagle Street, approximately 1,000 feet south of the southwest corner of Friendship Lane and South Eagle Street.**

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Musselman, to open the public hearing at 6:38. The City Council voted unanimously five (5) for, and none (0) opposed.

Marilyn McNabb spoke regarding the need for affordable housing options. She stated that this project offers will serve the need for this type of housing.

James McDonald spoke regarding a Councilmember's wife verbally opposing this project and inquired whether Councilmember Musselman will abstain on voting on this project.

James Lodrias spoke in opposition to this project and felt this area should stay rural.

Kimberly Lam spoke regarding living in these types of places and the issues they can cause for those who live there. She stated she is opposed to this project.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to close the public hearing at 6:52 p.m. The City Council voted unanimously five (5) for, and none (0) opposed.

8. ORDINANCE AND RESOLUTION

- A. Consider the approval of Ordinance 2021-03 adopting a change in the Comprehensive Plan of the City of Fredericksburg; specifically in the Land Use Map and Comprehensive Plan as to portions of Outlots 1, 2, 3, 6, 7, 8, and 9, as recorded in the Deed Records of Gillespie County, Texas, situated in the City of Fredericksburg, Texas and the Extraterritorial Jurisdiction of the City; changing said property from Medium Density Residential and Rural to Mixed Use Corridor; providing that the change become a part of the Comprehensive Plan, and providing for an effective date. (1st of two readings; City Council may waive 2nd reading) (Jason Lutz, Director of Development Services).**

Jason Lutz, Director of Development Services, reviewed the items in the Agenda Packet. He also reviewed the modifications/conditions the Planning and Zoning Commission's modifications/conditions added to their 7-0 approval of the Future Land Use, PUD, and annexation agreement.

Joshua Needham with SECO Enterprises provided a PowerPoint of the property's history, terms of the partnership, and the proposed project. He also noted the project will be done in three phases and includes single-family units, multi-family units, retail facilities, and office facilities.

Councilmember Musselman stated he met with the City Attorney regarding the reasons why a Councilmember should abstain from voting. He noted he would not be abstaining from voting on this project.

Mayor Kiehne provided a disclosure that one of the realtors in the office is representing the landowner. However, this will not benefit him, so he will be voting on this project after a discussion with the City Attorney.

The City Council discussed the Zoning, changes to the Comprehensive Plan, parking, park dedication, sidewalks, and traffic study.

Motion: A motion was made by Councilmember Rickert, seconded by Councilmember Luckenbach, to approve Ordinance 2021-03 adopting a change in the Comprehensive Plan of the City of Fredericksburg; specifically in the Land Use Map and Comprehensive Plan as to portions of Outlots 1, 2, 3, 6, 7, 8, and 9, as recorded in the Deed Records of Gillespie County, Texas, situated in the City of Fredericksburg, Texas and the Extraterritorial Jurisdiction of the City; changing said property from Medium Density Residential and Rural to Mixed Use Corridor; providing that the change become a part of the Comprehensive Plan, with the recommendations that Planning and Zoning Commission

provided and to waive the 2nd reading. The City Council voted four (4) for, and one (1) opposed (Councilmember Musselman).

- B. Consider the approval of Ordinance 2021-04 amending the Zoning Ordinance of the City and changing the Zoning District for approximately 27.62 acres of land located at the southwest corner of Friendship Lane and South Eagle Street in Fredericksburg, Texas; changing said property from Mixed Residential (R-2) to Planned Unit Development (PUD) Zoning for said property; and providing for an effective date. (1st of two readings; City Council may waive 2nd reading) (Jason Lutz, Director of Development Services).**

Motion: A motion was made by Councilmember Rickert, seconded by Councilmember Luckenbach, to approve Ordinance 2021-04 amending the Zoning Ordinance of the City and changing the Zoning District for approximately 27.62 acres of land located at the southwest corner of Friendship Lane and South Eagle Street in Fredericksburg, Texas; changing said property from Mixed Residential (R-2) to Planned Unit Development (PUD) Zoning for said property; and waive 2nd reading. **Friendly**

Amendment Motion: A motion was made by Councilmember Musselman, seconded by Mayor Kiehne, to hold a 2nd reading to allow time for the developer to address the issues with height and commercial development within the project. On roll call, the City Council voted on the Friendly Amendment:

Mayor Kiehne	aye
Councilmember Luckenbach	nay
Councilmember Musselman	aye
Councilmember Rickert	nay
Councilmember Watson	nay

Motion failed two (2) for, and three (3) opposed.

On roll call, the City Council voted on the Main Motion:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	nay
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes four (4) for, and one (1) opposed.

9. OTHER ACTION ITEMS AND UPDATES

- A. Consider the approval of an Annexation Agreement with SECO Ventures, related to the requested annexation of approximately 5.004 acres of land located on the west side of South Eagle Street, approximately 1,000 feet south of southwest corner of Friendship Lane and South Eagle Street (Jason Lutz, Director of Development Services)**

Jason Lutz, Director of Development Services, reviewed the Annexation Agreement. He noted any park issues could be addressed during the final plat approval.

The City Council discussed the pond, amenities, and parkland. The City Council agreed by consensus to take no action on this Agenda Item and to bring it back at April 5, 2021, City Council Regular Meeting.

- B. Consider, discuss, and take action of the Golf Course Bunker Renovation Project Bid Award (Clinton Bailey, Assistant City Manager/Public Works and Utilities Director).**

Clinton Bailey, Assistant City Manager/Public Works and Utilities Director, stated this project would not be paid for out of the General Fund. This project will be paid for by Touchstone. He noted Chris Meade and his team has done a great job at LBJ Golf Course, and this project will benefit the course and the players.

Chris Meade, Touchstone, reviewed the project, the benefits, and the need for renovating the golf course bunkers.

Evan Williamson, Staff Engineer, reviewed the bid process and timeline. He noted the staff is recommending awarding the bid to Fusion Golf at \$227,285.

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Luckenbach, to award the bid to Fusion Golf for the amount of \$227,285. The City Council voted unanimously five (5) for, and none (0) opposed.

C. Consider, discuss, and take appropriate action regarding the current Moratorium on Special Events and Outdoor Gatherings of 75 or more (Jennifer Krupa, Special Events Coordinator).

Tracy Knudsen, spoke regarding people needing to attend events and encouraged the City Council to lift the Moratorium on Special Events.

Matt Long, County resident, spoke regarding how not holding events hurts the business and the City. He reviewed the US Constitution and the First Amendment Rights to assembly.

Kimberly Lams, City resident, spoke regarding lifting the moratorium because Fredericksburg needs tourism. She stated, if the City cares about people's health, then they need to lift the moratorium.

Annette Bennett, County resident, spoke regarding the Governor's Order and the need to lift the moratorium.

Jeannette Hormuth, City resident, spoke regarding the moratorium and the need to lift it. She also noted the events are the lifeblood of the community and hold everyone together.

Rosemary Estenson, County resident, spoke regarding even though some businesses did not follow the Governor's Order, her companies did, and now she feels it is time to lift the moratorium.

Angela Smith, County resident, spoke regarding the moratorium and how it goes against the Constitution. She noted the Oath that elected officials take is to uphold the Constitution and the City is no longer in a state of emergency.

Kenneth Koby stated he is a past elected official from Minnesota. He noted that you hurt businesses, City revenues, employees, and several others when you cut activities. He feels the City Council should remove the moratorium, and if people don't feel safe in going, then they shouldn't go.

Robert Phoenix, City resident, inquired if any Councilmembers were Urban Planners. He also reviewed medical data and encouraged the City Council to lift the moratorium.

James McDonald, City resident, encouraged the City Council to rescind the moratorium and the Health and Safety Plans.

Tom Marschall, City resident, spoke regarding the loss the Texas Mesquite Association had due to not holding their event in 2020. He encouraged the City Council to rescind the moratorium.

Scott Knudsen spoke regarding the need to rescind the moratorium. He stated businesses and events need to be open.

Jennifer Krupa, Special Events Coordinator, reviewed the moratorium and the Health & Safety Plan history. She reviewed how other Special Events Coordinators in Texas are handling events and Health & Safety Plans.

The City Council discussed options for handling events.

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Rickert, to have future Health & Safety Plans approved by the Special Event Committee instead of the City Council. The City Council voted unanimously five (5) for, and none (0) opposed.

Motion: A motion was made by Councilmember Rickert, seconded by Councilmember Watson, to rescind waiver requirements for outdoor events of 10-299 people. The City Council voted unanimously five (5) for, and none (0) opposed.

D. Consider, discuss and take action regarding approval of the Health and Safety Plan for the following events (Jennifer Krupa, Special Events Coordinator):

Jeannette Hormuth, City resident, spoke regarding several events that she has fond memories of Fredericksburg's events. She also encouraged the City Council to remove the Health and Safety Plan.

i. FBG Volunteer Fire Department Fish Fry's and street closure request of W. Austin Street between N. Adams and N. Crockett Streets on Saturday, April 17, 2021 from 12 p.m. until 9 p.m.

Paul Hannemann, President of the Volunteer Fire Department, reviewed the items the Fish Fry profits have purchased. He also reviewed the Health and Safety Plan and the need for street closure.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to approve the Health and Safety Plan for the FBG Volunteer Fire Department Fish Fry's and street closure request of W. Austin Street between N. Adams and N. Crockett Streets on Saturday, April 17, 2021 from 12 p.m. until 9 p.m. The City Council voted unanimously five (5) for, and none (0) opposed.

ii. Hill Country Indian Artifact Show on Saturday, April 3, 2021 at the Pioneer Pavilion.

Jennifer Krupa, Special Events Coordinator, stated the Hill Country Indian Artifact Show previously received approval for their January 23, 2021 event at their December 21, 2021 City Council Meeting. Unfortunately, their event was cancelled. The show organizer has asked to move the March event to the first weekend in April.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to approve the Health and Safety Plan for the Hill Country Indian Artifact Show on Saturday, April 3, 2021 at the Pioneer Pavilion. The City Council voted unanimously five (5) for, and none (0) opposed.

E. Consider, discuss and take action regarding approval of City Manager 2021 Performance Goals (Kent Myers, City Manager).

Kent Myers, City Manager, reviewed the City Manager Performance Goals.

Mayor Kiehne read the City Manager Performance Goals out loud.

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Musselman, to approve the City Manager 2021 Performance Goals. The City Council voted unanimously five (5) for, and none (0) opposed.

F. Consider, discuss, and take action regarding an update on the COVID-19 Metric (Justin Calhoun, Emergency Management Coordinator).

Kimberly Lams, City resident, stated she does not support adding a Metric to get funding. She also stated the COVID-19 Testing that is occurring is not for COVID-19, and the people are dying from the vaccines.

Annette Bennet, County resident, stated she read Justin Calhoun's report and inquired at what point the City will stop the emergency declaration.

Councilmember Musselman reviewed the process of Emergency Declarations beginning with Federal-through City.

Councilmember Luckenbach stated he feels the next three weeks would tell us more about the positivity rate after Spring Break. He also feels we should be watching the hospital rates.

Jeannette Hormuth, read the meaning of Emergency Disaster and demanded the City Council terminate immediately. She stated that if the City continues to receive funding, they are doing it fraudulently; she also stated she is putting the City on Notice.

Justin Calhoun, Emergency Management Coordinator, reviewed PowerPoint Presentation regarding the following:

- Hospitalizations for January-March
- Trauma Service Area O and P for January – March
- EMS COVID-19 Contacts by Age
- COVID-19 Vaccinations by Age

Kent Myers, City Manager, reviewed the emergency declaration and what it means to the City and County.

10. CITY MANAGER REPORT

A. March 3rd City Council Work Session Action Items

Kent Myers, City Manager, reviewed the four City Council Work Session Items. He stated Garret Bonn is working on the Advance Funding Agreement, and the Development Services has begun the process for the Comprehensive Plan.

B. Legislative Update

Kent Myers, City Manager, stated that he will provide the Legislative Update at the April 5, 2021, Regular Meeting in the interest of time.

C. Winter Weather Storm Update

Kent Myers, City Manager, stated the Public Works Department is continuing to pick up debris, and an After-Action Report is being finalized. He noted the City will be holding an Appreciation Luncheon for those that helped during the Winter Weather Storm.

The City Council discussed the shape of the pavers at Market Square and the pumps at the pool.

Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities, stated they are looking at options and getting cost estimates for replacement.

Kent Myers, City Manager, reported the pumps at the pool will be covered by insurance.

11. ITEMS FOR FUTURE AGENDA

Kent Myers, City Manager, reviewed the upcoming meeting agenda items.

12. COUNCIL COMMENTS

Councilmember Watson stated the fuel sales at the Airport were low in February. He also noted that he attended the After-Action Meeting and was impressed how everyone worked together and went above and beyond to keep people safe.

Councilmember Rickert stated she held a mini-Workshop with 20 to 30 people regarding basic information on the City. She noted a lot of people do not understand the role of City government.

Councilmember Musselman encouraged everyone to sign up to receive Agenda Packets.

Councilmember Luckenbach reported he attended the Market Square Redevelopment Commission meeting this morning. He noted the funds for Phase I have all been raised, and the Commission is currently working on Phase II. He also noted the Commission received a large donation towards Phase II.

Mayor Kiehne thanked everyone who stepped up to keep residents safe during the storm especially those who were facing their disasters at home.

13. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Section 551.086 (Certain Public Power Utilities: Competitive Matters):

A. Consider and discuss with consultant certain competitive matters related to energy supply (Section 551.086).

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Watson, to go out of Regular Session into Executive Session at 9:49 p.m. The City Council voted unanimously five (5) for, and none (0) opposed.

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Musselman, to go out of Executive Session into the Regular Session at 10:25 p.m. The City Council voted unanimously five (5) for, and none (0) opposed.

14. BUSINESS ITEM

Motion: A motion was made by Councilmember Rickert and seconded by Councilmember Watson, to approve a three-year payment plan to LCRA for additional ancillary and congestion charges due to the recent weather event. The City Council voted unanimously five (5) for and none (0) opposed.

15. ADJOURN

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to adjourn the Monday, March 15, 2021, City Council Regular Meeting at 10:33 p.m. The City Council voted unanimously five (5) for, and none (0) opposed.

Charlie Kiehne
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



CITY COUNCIL MEMO

DATE: March 30, 2021

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

SUBJECT: Election Resolution

Summary:

This Resolution is to appoint Judges, Alternate Judges, Early Voting Clerk, Deputy Early Voting Clerks and provide additional provisions for the May 1, 2021 City General Election.

Recommendation:

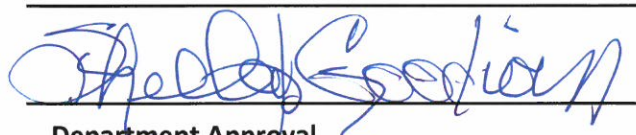
Staff recommends the approval of the Resolution.

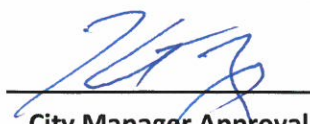
Background / Analysis:

This Resolution includes the additional provisions and the appointments of Judges and Alternate Judges. Before the meeting on Monday, you will receive an updated Resolutions that includes the missing names of Judge and Alternate Judges, so the Resolution will need to be amended to include these names.

Attachments:

Resolution


Department Approval


City Manager Approval

The City of Fredericksburg

RESOLUTION 2021-03R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, AMENDING THE ORDER ADOPTED ON FEBRUARY 1, 2021, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 1, 2021, FOR THE PURPOSE OF ELECTING TWO (2) CITY COUNCILMEMBERS TO CITY COUNCIL; ADDING THE PROVISIONS FOR THE CONDUCT OF SUCH ELECTION AND RESOLVING OTHER MATTERS RELATED TO THE CONDUCT OF SUCH ELECTION.

WHEREAS, State Law has established the first Saturday in May as a uniform election day for municipal elections; and

WHEREAS, on February 1, 2021, the City Council previously ordered a General Election for May 1, 2021, for the purpose of electing two (2) Councilmembers; and

WHEREAS, by this Resolution, it is the intention of the City Council to designate Presiding Judges and Alternate Judges for Election Date, Early Ballot Board, and Signature Verification Committee, and to establish and set procedures for conducting the election.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS;

Section One - Order of Election. The May 1, 2021, General Election was previously Ordered on February 1, 2021 in order to meet the deadlines set out in the Election Code.

Section Two - Judge Appointments, Notice and Training. The City of Fredericksburg Charter Section 6.08 requires that the City Council appoint all Election Judges, as follows:

Early Voting	Early Voting Clerk Deputy Early Voting Clerks	Shelley Goodwin Leslie Ball Margie Rivera Rebekka Goff
Election Day	Presiding Judge Alternate Presiding Judge	James Gordan Browning Jr.
Early Ballot Board	Presiding Judge Alternate Presiding Judge	Lorrie Hess Melynn Williams

Signature Verification Committee Presiding Judge
Alternate Presiding Judge

The Presiding Judge and Alternate Presiding Judge shall be qualified voters of the City. The City Secretary shall, in accordance with Section 32.009 of the Election Code, deliver to the Judges and Alternate Judges notice of their appointments. The City Secretary, in accordance with the Election Code, shall provide training for Election Workers before April 12, 2021.

Section Three – Governing Law and Qualified Voters. The election shall be held in accordance with the Constitution of the State of Texas and the Election Code, and all resident qualified voters of the City shall be eligible to vote at the election.

Section Four – Publication and Posting of Election. Notice of the election shall be given as required by Chapter 4 of the Election Code and the City Secretary is hereby directed and instructed to post an executed copy of this Notice at City Hall and on the City website before April 23, 2021. The City Secretary must publish the Notice of Election at least once, not earlier than April 9, 2021 day or later than April 20, 2021 in said newspaper of general circulation in the City of Fredericksburg. All said notices shall be published in both English and Spanish. The City Secretary is also instructed to place an Election Notice at the poll sites and at the closest four Countywide Polling Place locations.

Section Five – Additional Required Notices. The City Secretary shall deliver notice of its election to Voter Registrar, County Clerk and Elections Administrator not later than March 3, 2021. The City Secretary is required to provide the Election Administrator with the City website link to the City Election page and the City Secretary must meet the requirement of posting daily early voting roster as required in HB 1850 (2019).

Section Six - Delivery of Returns. In accordance with the Election Code, immediately after the closing of the polls and counting on the day of the election, the City Secretary shall deliver the unofficial tabulations to the Mayor, City Council and City Manager of the City of Fredericksburg.

Section Seven – Finalizing the Election. The Early Ballot Board will convene no later than May 10, 2021, to count any provisional ballots or any by mail ballots timely and properly received after election day. The City Secretary shall post a notice 72 hours before the canvass; the official canvass period is May 4 through May 12, 2021.

Effective Date. This resolution shall be effective upon its adoption.

PASSED AND APPROVED this _____ day of _____ 20__.

Charlie Kiehne
Mayor

ATTEST:

Shelley Goodwin, TRMC
City Secretary



CITY COUNCIL MEMO

DATE: March 29, 2021
TO: Mayor and City Council
FROM: Jennifer Krupa, Special Events Coordinator
SUBJECT: Modified Health & Safety Plan Approval Request for Wildflower Run

Summary:

Hill Country Memorial Wellness Center submitted a health & safety plan for review and approval to host the Wildflower Run at Marktplatz on April 24, 2021, at the City Council meeting on February 1, 2021. The plan was approved unanimously.

The event organizer would like to modify the approved health & safety plan prior to the event date. The modifications include changes to the following:

- Temperature checks will now be conducted as the runners line up in the staging corrals on Austin Street vs. the event having a designated entrance where temperature checks would be conducted.
- A post-race awards ceremony will be held under Adelsverein Halle (large pavilion) for those that have earned a medal. The ceremony will take place at 10:30 a.m. Once the runners name has been announced and medal received, they will be asked to exit the event area and go home.

Recommendation:

City council should consider adoption of a motion to approve the modified health & safety plan for the Wildflower Run taking place at Marktplatz on Saturday, April 24, 2021.

The City of Fredericksburg

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861

Background / Analysis:

The Fredericksburg Wildflower Run & Walk (10K & 5K) is an annual event held in the spring sponsored by Hill Country Memorial Wellness Center benefitting the Fredericksburg Academic Boosters. The course begins and ends at Marktplatz.

Health & safety plan background: On July 20, 2020, city council approved a moratorium for special events on City-owned property effective August 1, 2020 through November 1, 2020, to slow the spread of the novel coronavirus (COVID-19) in the community. The moratorium was extended numerous times and most recently was extended through March 31, 2021.

On March 10th, Governor Abbott's new executive order GA-34 went into effect. The new order states all businesses of any type may open to 100% capacity. Additionally, the order ends the statewide mask mandate in Texas. Businesses may still limit capacity or implement additional safety protocols at their own discretion.

City Council approved the ending of the moratorium at the meeting on March 15, 2021, effective immediately, however, still require health & safety plans for all special events through the special event application process. It was also decided at the City Council meeting on March 15, 2021, that any special event health & safety plan that was previously approved by City Council would have to come back to council to modify the plan.

Attachments:

Wildflower Run Health & Safety Plan Modification, Original approved Health & Safety Plan from February 1, 2021



Department Approval



City Attorney Approval



City Manager Approval

The City of Fredericksburg

Wildflower Run
April 24, 2021
Marktplatz
Health & Safety Plan Modifications

The Wildflower Run would like to make the following modifications to the health & safety plan that was approved by Fredericksburg City Council on February 1, 2021:

1. Would like to change the 3 a. II

3. Temperature Checks

- a. Describe your plan for temperature checks at the event (who, when, where). Describe the threshold for temperature and what will happen if someone exceeds that threshold. If no temperature checks, please indicate that in your plan.
 - i. Volunteers will be temperature checked before going to their perspective areas.
 - ii. *Runners will have a designated entrance with barricades where the runner's temperatures will be checked. Runners with temperatures exceeding 100.4 will not be allowed to enter. If a runner exits the staging area, he/she must follow the process again.*

Change to:

- iii. *Runners will be temperature checked as they line up in corrals and marked with a stamp indicating he/she has completed the temperature check. Runners with temperatures exceeding 100.4 will not be allowed to enter.*

2. Would like to change the 8 VII 9

- 8. **Event components: all items beginning with #8 below should be addressed in your plan with health & safety protocols if they are included in your event scope. Please note that this list is not all-inclusive and you should add additional components as required.**

Vii. Races, Walks & Runs

- 9. Pre or Post Race Party or Awards Celebration: will you have a pre or post-race party or awards ceremony or celebration? If yes, address health & safety protocols. **NO**

Change to:

- 9. Post-race we will have the awards ceremony under the big pavilion.
 - a. As runners cross the finish line we will receive immediate feedback if the runner metaled in his/her category. The team will hand a ticket stating he/she has metaled. On the ticket will be information with awards ceremony time of 10:30am and location.
 - b. We will have volunteers walking around to ensure we maintain safe distancing of 6 feet or more for individuals / groups. A groups will consist of family members within the same household. Once the runners name has been announced he/she must exit the staging area and go home.

City of Fredericksburg: Health & Safety Plan for Special Events

Health & Safety Plans are submitted to City Council for review and approval before a special event permit is issued. Plans should include the entire nature and scope of your event. ***Items #1-7 below are required to be included or addressed in every health & safety plan submitted.*** The Open Texas Checklist for Event Organizers provided by the Governor's Strike Force to Open Texas is included on page 5-9 and can be found using this link: [Governor's Strike Force to Open Texas | Office of the Texas Governor | Greg Abbott](#)

You can also review recommendations from the Center for Disease Control (CDC) here: [Considerations for Events and Gatherings | CDC](#)

1. Event Details

- a. Are you a not-for-profit or for-profit event? **Not-for-profit**
- b. Event Name: **HCM Wellness Center presents the 2021 Fredericksburg Wildflower 5K/10K Run & 5K Walk**
- c. What type of event? **The event will be a fun run. 322 runners participated in 2019. Out of the 322 runners, 215 were locals and 107 runners were from outside of Gillespie County.**
- d. Date & time of event (if a race, please list each race and the start times for each)
 - i. **April 24, 2021**
 - ii. **Beginning at 8am, there will be a staggered start time with 10 people starting every minute until all participants are on the course. This will allow the participants to spread out on the course and avoid any crowding at the starting line. The staging corrals will be marked at 20 feet intervals and wide enough to accommodate 10 people with 6 feet of separation. Runners will be given a start signal to proceed through the start line, and then the next corral of 10 runners will be allowed in the start chute. This will continue until all runners are on the course. Prior to the start of the race, runners will be staged into 35 corrals of 10 people.**
- a. 6. When Location of event – **Adelsverein Halle and West Austin St blocked from N Crocket St and N Adams St to start/finish the event**
- b. Estimated attendance including all staff, employees, volunteers, and participants **We estimate 100 volunteers (40 running the start/finish and 60 on the course) to run the event. Volunteers will be masked and socially distanced out on the course. We will have 30 locations on the course map for directional support. Each location will have two volunteers.**
- c. Is this event fenced or gated? **The event is not fenced or gated.**
- d. Name of event organizer and contact information (address, phone, and email)
 - iii. **Jessie Aleman**
 - iv. **830-997-1355 (Work Phone) or 830-456-0061(Cell Phone)**
 - v. **jaelman@hillcountrymemorial.org**

2. Face Coverings/Masks

- a. Describe your plan for face coverings/masks at the event (who must wear a mask, when must they wear a mask, where must they wear a mask)
 - i. **All volunteers and race staff are required to wear masks at all times.**
 - ii. **All participants are required to wear masks in staging area before and after race.**

3. Temperature Checks

City of Fredericksburg: Health & Safety Plan for Special Events

- a. Describe your plan for temperature checks at the event (who, when, where). Describe the threshold for temperature and what will happen if someone exceeds that threshold. If no temperature checks, please indicate that in your plan.
 - i. Volunteers will be temperature checked before going to their perspective areas.
 - ii. Runners will have a designated entrance with barricades where the runner's temperatures will be checked. Runners with temperatures exceeding 100.4 will not be allowed to enter. If a runner exits the staging area, he/she must follow the process again.
4. **Personal Protective Equipment (PPE)**
 - a. Describe what PPE will be available at the event for staff, employees, volunteers and participants, etc. and where it will be located.
 - i. We will have masks available. Hand sanitizer stations will be located throughout the Adelsverein Halle and at the entrance of the runner staging area.
5. **Signage & Announcements**
 - a. Describe what signage will be posted at the event regarding health & safety protocols.
 - i. Runner Entrance to staging sign:

In an abundance of caution

HCM Wellness Center Wildflower run has implemented a control access plan in order to protect our participants, staff and volunteers.

You will be asked a series of questions prior to entering the staging areas.

 1. Are you experiencing symptoms of Covid-19 (shortness of breath, taste, cough)
 2. Have you been in contact with someone who is Covid-19 positive or showing symptoms of Covid-19?
 3. Have you travelled out of the country in the last 14 days?

If the participant answers yes to one of the above, we will recommend they self-isolate for 14 days and will not be able to participate in the race.
 - ii. Signs throughout Adelsverein Halle:
 1. Do not participate if you are feeling sick or ill, have a fever, or if you have been in contact with someone unrecovered from Covid-19.
 2. All participants are required to wear masks in staging area before and after race.
 3. Maintain your safe distancing of 6 feet or more.
 4. Avoid touching your eyes, nose and mouth.
 5. Avoid contact with someone not in your household.
 6. Cover your cough or sneeze.
 7. Hand sanitizer is available on site.
 - b. Describe what announcements will be made at the event regarding health & safety protocols.
 1. Do not participate if you are feeling sick or ill, have a fever, or if you have been in contact with someone unrecovered from Covid-19.
 2. Runners must have temperature checked as you enter the staging area.
 3. All participants are required to wear masks in staging area before and after race.
 4. Maintain your safe distancing of 6 feet or more. Spectators, please stay grouped with members of your household.

City of Fredericksburg: Health & Safety Plan for Special Events

5. Hand sanitizer is available on site.

6. Event Promotion/Event Information

- a. Provide your website & social media site addresses. Have you posted your health & safety protocols on your website and social media sites? How will you disseminate information to all attendees regarding the event health & safety protocols?

At this time, we have not advertised for 2021 Wildflower Run. We are waiting for approval from the City of Fredericksburg Council. Once we have the approval, we use a run platform called Active works to register for event. We will have the Health and Safety Plan & Safety Protocols posted at registration. During the registration process, a mandatory acknowledgment is required. A printed copy of the Health and Safety Plan & Safety Protocols will be inside each runner's packet at pick up.

Pricing: if the event requires registration or a ticket purchase, are you already allowing participants to register or purchase tickets? Please include a listing of the pricing for the event.

At this time, we do not have our race active for registration. Once approved, the race will have on-line registration at \$35 per participant.

- b. Do you have a refund policy? If so, please include a copy of the policy.

Active works run platform takes care of the cancellation policy. It allows the runner to purchase insurance for the race in the event of medical or personal concerns.

HCM Wellness Center will refund participant's money if the event is canceled, if the participant must be in isolation (with a doctor's note) or if the participant is turned away during race day.

Will you limit capacity/registration for the event?

We plan to have a limit of 350 participants.

7. Event Layout/Map and Street Closures

- a. Provide a layout or event map/aerial and mark the locations of each event component

Attached to the paperwork submitted

- b. Is there a street closure associated with this event? If so, please include the official street closure form found on page 9 of the special event application

West Austin St blocked from N Crocket St and N Adams St

8. Event Components: all items beginning with #8 below should be addressed in your plan with health & safety protocols if they are included in your event scope. Please note that this list is not all-inclusive and you should add additional components as required.

- a. List out each event component and provide a description as to the health & safety protocols your event will follow. Below is a listing of event components that you should consider including, based on the scope of your event. This list is not all-inclusive:

- i. Food & Beverage – **Outside of 3 water stations on the course, no food or beverage will be provided.**

1. Describe the types of food & beverage vendors (i.e. food or beverage trucks/trailers, booths, cook-off tents, food plate fundraiser or serving lines, etc.) **N/A**

City of Fredericksburg: Health & Safety Plan for Special Events

2. Will food be prepared and cooked on-site? **N/A**
3. Pre-packaged items only? **200 jellies donated by Fisher & Wieser will be handed out during pre-race packet pick-up located at the Wellness Center.**
4. Are you allowing food or beverage samples? **N/A**
5. Is food being given away for free or must individuals purchase on their own? **N/A**
6. How will lines be spaced to allow for social distancing? **N/A**
- ii. **Booths & Displays: how will booths be spaced; how will lines for the booths be queued, how will equipment be cleaned & sanitized; will hand sanitizer be made available?**
 1. **First Aid Station / EMS will be located on Austin street in the runners designated area only with social distancing**
 2. Merchandise/Souvenir Sales **N/A**
 3. Specialty/Retail Booths **N/A**
 4. **Sponsors Signs will be located throughout Adelsverein Halle.**
 5. Do you have a booth or area for: sick person isolation **Yes. It will be managed by our First Aid Tent away from the runners but still located on Austin Street in our designated area**
- iii. **Entertainment & Activities: are you able to make announcements and reminders using the sound system? What types of entertainment or activities does your event offer? Remember to include any health & safety protocols the entertainment and activities will be required to follow.**
 1. DJ – **We will have Big Mouth announcing the event to keep our run structured.**
 2. Children's Fun Run – **N/A**
 3. Other:
- iv. **Amusements/Carnival/Kid Zone: Include any health & safety protocols the that will be required of the items below.**
 1. Caricature Artist or Face Painter **N/A**
 2. Crafts **N/A**
 3. Games **N/A**
 4. Moonwalks/Inflatables: **N/A**
 5. Other:
- v. **Equipment: Cleaning and Sanitation, how often will items be cleaned and sanitized?**
 1. ATMs **N/A**
 2. Chairs **N/A**
 3. **Trash Receptacles and Recycling Bins Normally cleaned by the City of Fredericksburg Trash department**
 4. Tables/Table covers **N/A**
 5. Other:
- vi. **Restrooms & Hand-Wash Stations/Hand Sanitizer**
 1. Use of on-site restrooms at your event location; will you allow participants to use the on-site restrooms at your event location? **YES**
Will you limit occupancy inside the restrooms? **Yes, based on the City of Fredericksburg recommendations.** Will you clean the restrooms during

City of Fredericksburg: Health & Safety Plan for Special Events

the event? We will have hand sanitizing stations located right outside the restroom doors.

2. Portable Restrooms: How many? 4 Location? On route corner of Nimitz and Orange
3. Hand Wash Stations: How many? Location?
4. Other: Hand Sanitizer Stations; YES How many? 6 Location? Runners staging area and under Adelsverein Halle

vii. Races, Walks & Runs

1. Registration area or booth; will registration be on-site or online only? On-line only {to reduce the amount of contact}. If on-site, what health & safety protocols will be followed? N/A
2. Packet Pick-Up: will packets be mailed in advance of the event or available in advance or the day of the event? Available for pre-race packet pick-up at the Wellness Center.
3. Starting line; how will you ensure social distancing? Beginning at 8am, there will be a staggered start time with 10 people starting every minute until all participants are on the course. This will allow the participants to spread out on the course and avoid any crowding at the starting line. The staging corrals will be marked at 20 feet intervals and wide enough to accommodate 10 people with 6 feet of separation. Runners will be given a start signal to proceed through the start line, and then the next corral of 10 runners will be allowed in the start chute. This will continue until all runners are on the course. Prior to the start of the race, runners will be staged into 35 corrals of 10 people.
4. Staggered starting times: describe the start times of each race, the intervals at which participants will be allowed to leave the start line, (i.e. every one minutes) and how many people will be allowed at the starting line at a time. We will have 35 staging group with social distancing First group of 10 runners will be given a start signal at 8am and then proceed through start line and then the next group of 10 runners will be allowed in chute to take off at 8:01am. This will continue until all runners are on the course.
5. Water/Rest Stations on route; will you have water or rest stations along the route? Will they be manned or unmanned to limit contact? We will have 3 water stations manned with 2 masked/gloved volunteers.
6. Finish Line: include the finish line location on your event layout/map. If the finish line is also the start line, how do you keep distance between the starters and finishers? Once the runner has completed the race, we will ask the participant to exit the area. Runners will check his/her email for race results. If a runner medals we will have a drive-through location offsite to pick up the medal after the race.
7. Route(s): Your plan should include copies of all routes. Attached in paperwork
8. Spectator viewing area: describe how you will encourage social distancing from spectators.

City of Fredericksburg: Health & Safety Plan for Special Events

We will have signs posted, and our announcer will be announcing the rules as the race is going.

9. Pre or Post Race Party or Awards Celebration: will you have a pre or post-race party or awards ceremony or celebration? If yes, address health & safety protocols. **NO**
- viii. Other items not included: describe any event components that are not included in items i. – xi. Above

For Questions, please contact Jennifer Krupa, Special Events Coordinator
(830) 990-2044 direct
jkrupa@fbgtx.org or speialevents@fbgtx.org





CITY COUNCIL MEMO

DATE: March 29, 2021

TO: Mayor and City Council

FROM: Jennifer Krupa, Special Events Coordinator

SUBJECT: Street Closure Request: 16th Annual Fredericksburg Car Fest 2021

Summary:

The Fredericksburg Car Fest, formerly known as the Masonic Car Show hosted by Fredericksburg Masonic Lodge #794, is an annual event held the first weekend in June at Marktplatz. Event organizers have requested to close W. Austin Street between N. Adams Street and N. Crockett Street for ten hours during the 2021 event.

The event organizer has submitted a special events application to the special events coordinator.

Recommendation:

Recommend council consider a motion to approve the closure of W. Austin Street between N. Adams and N. Crockett Streets on Saturday, June 5, 2021, from 6:00 a.m. to 4:00 p.m.

Background / Analysis:

The request to close Austin Street was approved by City Council for the 2020 event however, the event was canceled due to the coronavirus. The event footprint has expanded as the number of cars participating in the car show have increased year after year. Therefore, some of the car show entries will need to be parked on Austin Street for judging. In addition, during the 2019 event, the event organizers invited local first responders to participate in a meet-and-greet and it was very well received by the event attendees. A few of the first responder vehicles and equipment have proven to be too large to place on

The City of Fredericksburg

Marktplatz during the car show (i.e. Fire Engine & Ambulance), therefore Austin Street would be used instead. For 2021, a new car expo has been added to allow attendees to get up close and personal to new vehicles from leading manufacturers.

Closing Austin Street will allow car show participants that use the grass parking lot at Bethany Lutheran Church to safely cross Austin Street to and from Marktplatz. Emergency vehicle access will be allowed throughout the closure.

The event coordinator contacted Bethany Lutheran Church and San Saba Soap Company and alerted them of the closure request; no negative feedback was received. In addition, Lt. Brian Vorauer (Fredericksburg Police Department) and Glenn Koennecke (Streets Division) have reviewed and verbally approved the street closure request form.

Attachments:

Request Letter, Street Closure Request Form; Preliminary Event Layout; E-mail correspondence from Layne Petty, Bethany Lutheran Church and San Saba Soap Company; 2021 Special Event Application



Department Approval



City Attorney Approval



City Manager Approval

The City of Fredericksburg

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861



September 24, 2020

To: The City Council and Mayor of Fredericksburg, Texas

Subject: Street Closure for the 16th Annual Masonic Lodge Classic Car Show
and First Responders Meet-Greet-Learn-Honor
June 5, 2021, Marketplatz

We are working to make the Annual Car Show safer for both participants and the public. To that end, we are requesting that Austin Street be closed between Crocket and Adams during the hours of our event.

Per the site plan, we will have classic cars to be judged parked on Austin Street, as well as a Fire Engine and Ambulance. The Bethany Lutheran Parking Lot is used for unloading/loading classic cars from trailers. Inside Marketplatz we will also have classic cars to be judged, plus a New Car Expo for the public to see. Our First Responder vehicles will be parked inside MarktPlatz as shown on our site plan.

Closing Austin Street between Crockett and Adams will allow us to get cars in and out more quickly and safely, with better traffic control.



Walter Pletz, Car Show Chairman
Fredericksburg Masonic Lodge #794
214 587 2205

SPECIAL EVENTS STREET CLOSURE REQUEST FORM; PAGE 9



Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please also attach the notification letter you will send to abutting property owners (if applicable) with this request to the Special Events Coordinator.

Event Name:	Annual Car Show / First Responder / New Car Expo
Event Date(s):	6/5/2021
Contact Name:	Walter Pletz
Contact Phone:	(214) 587-2205

Closure Area:

☒ Entire Street
 ☐ Parking Lane Only
 ☐ Partial Street
 ☐ Blocking City owned property

Side of street: _____ (N,S,E,W)
 Side of street: _____
 Location: _____

Additional details (attach additional pages as needed for more streets and describe details of use below):

Car show entrant parking, area for fire engines and ambulance as part of our First Responder program, and to make it safe for the public to

make it more orderly for parking cars.

Street Closure Details:

Street Name	Between (cross street)	And (cross street)	Start Date	Start Time	End Date	End Time
Example: Austin Street	Crockett Street	Adams Street	Friday, 4/2/18	6:00 PM	Sunday, 4/4/18	12:00 PM
Austin	Crockett	Adams	Sat June 5 2021	6:00AM	Sat Jun 5 2021	4PM

If the event will impact surrounding property owners, a notification letter is required to be sent to property owners at least two weeks prior to the event date. Attach a copy of the notification letter and a list of addresses the letter will be sent to.

Date notice provided: 9/25/2020

Printed Name: Walter Pletz

Signature:

Date: 9/24/2020

Street Department: A. Koenneke via email

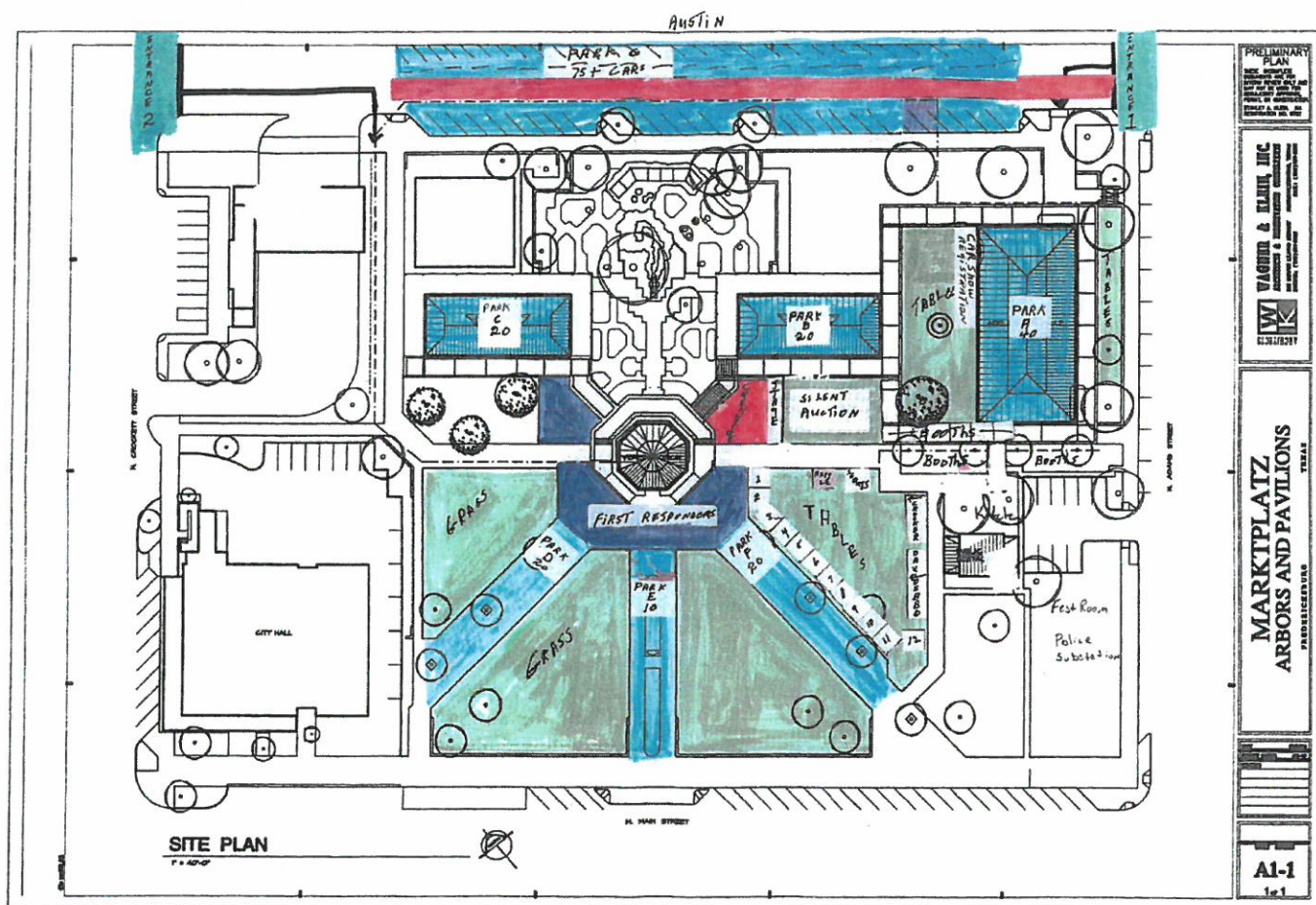
Date: 3-26-21

Police Department: Lt. Vorauer via email

Date: 3-26-21

Parks Department: Zeifer Kuyk

Date: 3-26-21



From: [Rod Travers](#)
To: [Jennifer Krupa](#)
Cc: [Walter Pletz](#)
Subject: FW: Fredericksburg Annual Car Show - Street Closure and Lot Rental
Date: Monday, September 28, 2020 11:33:12 AM

Jennifer, here is the email response from Layne Petty at Bethany Lutheran confirming they have no objection to the street closure request.

Thanks,

Rod

From: Layne Petty <layneblc@gmail.com>
Sent: Friday, September 25, 2020 8:45 AM
To: Rod Travers
Subject: Re: Fredericksburg Annual Car Show - Street Closure and Lot Rental

I don't see any issues with any of this.

Date is open on our calendar, so I'll pencil y'all in for that day.

Once the city gives you the "all Clear", please fill out the parking agreement form & mail it in.

On Thu, Sep 24, 2020 at 4:51 PM Rod Travers

Hello Layne,

I was given your name by Walter Pletz from the Masonic Lodge. Walter and I are working together on the 2021 Fredericksburg Car Show.

We will be requesting the city to close Austin Street between Crockett and Adams on the day of the show, which is Saturday June 5, 2021. If you are OK with this, could you reply your OK to all on this note? Thank you.

Also could you confirm that we can once again rent the lot beside the Church for trailer parking on the day of the event, for \$100?

Thanks,

Rod Travers
Walter Pletz

Rod Travers
972-567-0071

Jennifer Krupa

From: Rod Travers [REDACTED]
Sent: Tuesday, December 22, 2020 8:29 AM
To: Jennifer Krupa
Cc: Walter Pletz [REDACTED]
Subject: FW: Fredericksburg Car Fest - Austin Street

Hi Jennifer,

We have approval from the other business on Austin St. regarding the planned street closure for the Car Fest on June 5, 2021.

Happy holidays!

Best,

Rod

Rod Travers
Director, Fredericksburg Car Show
972-567-0071
[REDACTED]

www.linkedin.com/in/rodtravers

From: San Saba Soap Co. <sales@sansabasoap.com>
Sent: Thursday, December 17, 2020 3:52 PM
To: Rod Travers <rntrovers@outlook.com>
Subject: Re: Fredericksburg Car Fest - Austin Street

We're OK with this and look forward to the event! Thanks

All the best,
San Saba Soap Company
sales@sansabasoap.com
<http://www.sansabasoap.com>
P.O. Box 546, San Saba TX 76877

SAN SABA
SMALL - BATCH
SOAP COMPANY
ALL NATURAL • OLIVE OIL • GOAT'S MILK

From: Rod Travers [REDACTED]
Sent: Thursday, December 17, 2020 2:41 PM
To: San Saba Soap Co. <sales@sansabasoap.com>
Cc: Walter Pletz (walterpletz20@gmail.com) <walterpletz20@gmail.com>
Subject: Fredericksburg Car Fest - Austin Street

Hello,

I'm following up regarding the closure of Austin Street for the 16th Annual Fredericksburg Car Fest. The event will take place on Saturday June 5, 2021 at Marketplatz. We have requested that the city close Austin Street between Crockett and Adams on the day of the show. If you are OK with this, could you reply your OK? Thanks!

Best,

Rod

Rod Travers
Director, Fredericksburg Car Show
972-567-0071
[REDACTED]

www.linkedin.com/in/rodtravers



City of Fredericksburg Parks & Recreation Department Special Event Application

Mail completed application to: Special Events, 126 W. Main Street, Fredericksburg, TX 78624;
or scan and email to: specialevents@fbgtx.org

Use N/A for "not applicable" or leave blank questions or sections that do not apply to your event.

APPLICANT INFORMATION

Name of Organization/Business: Fredericksburg Masonic Lodge #794

Applicant Name/Event Organizer: Walter Pletz

Address: 809 S. Adams Street

City: Fredericksburg

State: TX

Zip: 786724

Primary phone: (214) 587-2205

Secondary phone: (972) 567-0071

Email address: walterpletz20@gmail.com

Event Promoter Name: Walter Pletz

Primary phone: (214) 587-2205

Organization/Business Type: ☐ FOR-PROFIT; Event proceeds go to:

☒ *NON-PROFIT *attach proof

☐ INDIVIDUAL

EVENT INFORMATION & LOCATION

Official Event Name: Annual Car Show / First Responders / New Car Expo

Event date(s): 6/5/2021

Event History: Is this a first-time event? ☐ YES ☒ NO

Estimated attendance: 1,000

Is the event open to the general public? ☒ YES ☐ NO

Date application submitted: 9/24/2020

Reservation fees are listed per day unless noted; deposit pricing is not included. Non-profits receive 50% discount on reservation fees; banner hanging fee excluded.

*MARKTPLATZ Please check all that apply:		*Excludes City Hall/Fire Station, Annex, Police Substation & Vereins Kirche	Address: 100 West Main Street, Fredericksburg, TX 78624
☐ Entire Square: \$2,400/week	☒ Kinder Halle: \$150	☒ Oktoberfest Halle: \$150	
☒ Adelsverein Halle: \$250	☐ Fest Room: \$50	☒ Kitchen: \$50	
☒ Entire Square additional day: \$650 each; <u>1</u> # of days	☐ Banner Hanging Fee: \$25 (optional; at front of Marktplatz for 24 hours)	WP <u> </u> INITIAL (required): I have read Marktplatz Use Regulations on pages 16-18 of the Special Events Planning Guide.	

*LADY BIRD JOHNSON MUNICIPAL PARK (LBJMP) Please check all that apply:		<i>*Excludes Park Headquarters Building, swimming pools, RV Park, campsites, dog park, nature trail, tennis court and golf course. Access to such areas may be closed or restricted for events and in the discretion of the PARD.</i>	
☐ **Pioneer Pavilion; \$625 for 4 days (Thursday-Sunday only)	☐ Tatsch House: Fri/Sat/Sun, December & holidays: \$200		
☐ Entire Park: \$1,600 per week; <u> </u> # of add-on days: \$650/day	☐ Tatsch House: weekday (Monday-Thursday): \$150		
☐ Cooler inside Pioneer Pavilion: no fee; non-perishable items only	<u> </u> INITIAL (required): I have read LBJMP Use Regulations on pages 19 & 20 of the Special Events Planning Guide.		
Outdoor Pavilions: ☐ Pav. #1: \$40 ☐ Pav. #2: \$40 ☐ Pav. #3: \$45 ☐ Pav. #4: \$45 ☐ Pav. #5: \$60			

***Pioneer Pavilion is available for additional add-on days for \$125/day but must be pre-approved by Park Recreation Superintendent.*

EVENT INFORMATION CONTINUED

OTHER PROPERTY

Please check all that apply:

☐ Fort Martin Scott: \$500/day; ___ # of days ___ INITIAL (required): I have read Fort Martin Scott Use Regulations on page 21 of the Special Events Planning Guide.	☐ Town Pool: \$200; restroom access only	☐ Parade/*Other/*Private Property, list location and address: _____ _____ <i>*Applicant shall submit copy of a letter from property owner giving written permission for event use.</i>
--	---	---

Attach more sheets if needed for information below:

Move-in & Set-up (first day of move-in):

Move-in/Set-up Date: 6/4/2021 Times: Start: 8:00AM End: 7PM

Indicate dates/times OPEN to attendees:

Event Date: 6/5/2021 Times: Start: 7:30AM End: 4:00PM
 Event Date #2: _____ Times: Start: _____ End: _____
 Event Date #3: _____ Times: Start: _____ End: _____

Move-Out & Strike (final day):

Move-Out/Strike Date: 6/5/2021 Times: Start: 4PM End: 8PM

Event day "on-site" Contact Name: Walter Pletz Phone: (214) 587-2205

Event website: http://www.fredericksburgmasons.com/carshow.html

Event information hotline: (214) 587-2205

Is the event free and open to the general public (not including vendors/sponsors, etc.?)



YES



NO

Admission will be made by: ☐ Pre-sold ticket ☒ Free ☐ Pre-registration

☐ On-site sale/registration

Other (please specify): _____

EVENT COMPONENTS

Please check all that apply:

☐ Animals	☐ Aircraft Flyover	☐ Bike Race	☒ Car Show	☐ Carnival
☐ Concert	☐ Cook-Off	☐ Company Picnic	☐ Demonstration or Rally	☐ Fair/Festival
☐ Family Reunion	☐ Fireworks	☒ Fundraiser	☐ Fun Run/Race	☐ Historical Re-Enactment
☐ Motorcycle Run	☐ Parade	☐ Sporting Event/Tournament	☐ Trade, Vendor, or Art Show	☐ Wedding

☐ Other (please list): _____

Event Size: 1000 Estimated max. attendance at one time 3 # of Art/Craft Vendors
18 # of Staff/Volunteers expected 3 # of Food/Beverage Vendors

Are you requesting any street closures or to block any city-owned property? ☐ *YES ☒ NO

**Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please use the official Street Closure Request Form found on page 9.*

Pavement Markings: Will your event be requesting to mark any pavement?

☒ YES*

☒ NO

*If yes, please describe the materials & supplies you are requesting to mark the pavement: Chalk line

When & how will the markings be removed? Brushed off or as directed by City

EVENT COMMUNICATION & SECURITY

During the event what form of communication systems will be used for the following:

Event Management (internal): Cell phones

Public Address (external): Yes-provided by Hill Country Ears

Events with 1,000 attendees or more; events lasting past 10 PM; or events which provide alcohol require the provision of licensed, bonded and commissioned private security at the applicant's expense. The number of guards and their hours of duty will be determined by the PARD and the security company based on the type of event and number of attendees.

What security/law enforcement agency have you hired for your event? Unlimited Security

Contact name: Fernando Munoz Phone: (214) 587-2205

Have you contacted Fredericksburg Police Department in relation to your event? ☐ *Yes or ☒ No

*If yes, who did you speak with?

EQUIPMENT, ACTIVITIES & AMUSEMENTS

The following equipment, activities, and/or amusements will be at the event:

- ☐ Generators; list quantity: _____ and size(s): _____
- ☐ Canopies/Tents larger than 200 sq. ft.; quantity: 3 and size(s): (2) 12x12, (1) 12x27
- Sides? ☐ Yes ☒ No; if yes, how many sides will be closed? _____
- How will tents/canopies be secured? ☐ Water barrels (preferred) ☒ Stakes ☐ Sandbags ☐ Weights
- Other (describe): _____
- ☒ Stage; quantity: 1

Please check all that apply:

☒ Amplified Sound	☐ *Amusement ride; quantity: _____	☐ Barricades	☐ Bleachers	☒ Chairs	☐ Dance Floor
☒ DJ/Live Music	☐ Drone	☐ Fencing	☐ Fryer	☐ **Inflatable and/or Moonwalks; quantity: _____	☐ Light Towers
☒ Tables	☒ Parked cars for display	☒ Sale of merchandise	☐ Wi-Fi access needed	☐ Other: _____	☐ Other: _____

*Name of company providing amusement rides: _____ Phone () _____

General liability insurance is required naming the City of Fredericksburg as the certificate holder and additional insured.

**Name of company providing inflatables/moonwalks: _____ Phone () _____

General liability insurance is required naming the City of Fredericksburg as the certificate holder and additional insured.

UTILITIES, RESTROOMS & HAND WASHING STATIONS

Will you need use of electricity? ☒ *YES; ☒ 220V ☒ 110V; ☐ NO ELECTRICITY NEEDED

*If yes, what will electricity be used for?

**Any electrical work must be made by a licensed electrician. If a licensed electrician is not available, additional power needs must be met by the use of generators and are the responsibility of the event organizer.*

Will you need access to water? ☒ *YES ☐ NO WATER NEEDED

*If yes, what will water be used for? TBD

**Event organizers must bring their own food grade hose(s). Non-potable water sources at Marktplatz are marked in purple and cannot be used.*

Please indicate the number of portable restrooms & handwashing stations you will have at your event, along with delivery date, pick-up date, and contact information below.

6 # of regular portable restrooms # of ADA portable restrooms 3 # of hand-washing stations

*Equipment will be delivered on: 6/4/2021 at TBD (enter time)

Equipment will be picked up on: 6/6/2021 at TBD (enter time)

Sanitation company name: Hill Country Pump Phone: (830) 889-9143

When will items be serviced and how often? As Needed

**Event organizer or representative must be present for delivery of equipment to ensure proper placement.*

CLEAN UP/TRASH COLLECTING & RECYCLING

Contact name responsible for event clean-up: Walter Pletz Phone: (214) 587-2205
 Will a dumpster(s) be delivered? ☐ *YES; when? _____ ☒ NO
 What size dumpster(s)? _____
 What provisions will be made for recycling? _____
**Event organizer or representative must be present for delivery of equipment to ensure proper placement.*

FIRST AID & EMERGENCY VEHICLE ACCESS

Will your event have a first aid station on-site? ☒ *YES ☐ NO *Company/Org. Name: <u>HCM and FBG Fire EMS</u> Contact Name: _____ Phone: () _____	Events will not be permitted without emergency vehicle access. This access must be available always and events are subject to permit revocation if emergency access lanes are not provided for. Have you reviewed your layout to verify emergency vehicle access? ☒ YES; ☐ NO
--	--

FOOD & BEVERAGE:

Please check all that apply:	☐ No food or beverage at event (skip to Signage section)	☒ *Sale of food/beverages	☐ *Distribution of food/beverages
<i>*A list of approved food & beverage vendors including their name, address and contact number is required at least 10-days prior to your event date; please use the Special Event Food & Beverage Vendor List form on page 8.</i>	☐ Event will sell alcohol (including tips/donations). Indicate type: ☐ Beer ☐ Wine/Champagne ☐ Liquor Who will provide the alcohol? _____ ☐ I need a landlord permission letter in order to obtain a TABC permit for alcohol sales.	☐ Event will distribute alcohol at no charge. Indicate type: ☐ Beer ☐ Wine/Champagne ☐ Liquor Who will provide the alcohol? _____	☒ Event will not have alcohol.

Marktplatz events only: will your event need grey water disposal containers? ☐ *YES ☒ NO; Enter Qty. (1 or 2): 0
**The City owns two (2), 270-gallon containers. Placement of the grey water disposal containers is at the discretion of the Parks Department. Servicing of the grey water containers are the event organizer's responsibility. Containers must be emptied no later than two (2) days after the final event day.*

RACES, RUNS, & WALKS ONLY

Complete this section if your event includes a race, run or walk.

Are you requesting any street closures for some or all of your route? ☐ *YES ☐ NO

Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please use the **Street Closure Request form found on page 9.*

On-site registration will begin at: _____ am/pm @ _____ (location)

Starting time (if staggered, please enter all and explain): _____

Describe your route, including starting point and disbanding area:

Start: _____ (location)

Route: _____ (describe distances)

Disband: _____ (location)

PARADES ONLY

Complete this section if your event includes a parade.

Are you requesting any street closures for some or all of your route? ☐ *YES ☐ NO

Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please use the **Street Closure Request form found on page 9.*

Parade staging will begin at: _____ ☐ am / ☐ pm @ _____ (location)

Start: _____ (location)

Route: _____ (describe distances)

Disband: _____ (location)

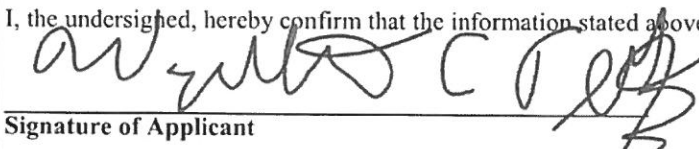
Estimated number of entries/floats: ____ Will your parade allow animals? ☐ *YES ☐ NO; if yes, what type? _____

*How will you clean-up animal waste? _____

____ Initial; I agree to follow the City's adopted Parade Safety Rules found on pages 22 & 23 of the Special Events Planning Guide.

SIGNATURE & INDEMNITY AGREEMENT

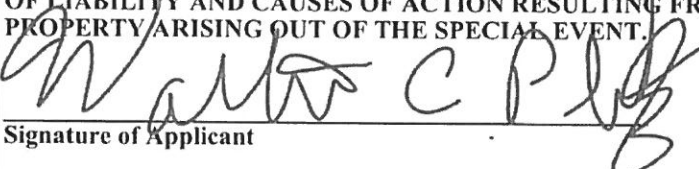
I, the undersigned, hereby confirm that the information stated above is true and correct to the best of my knowledge.


Signature of Applicant

9/24/2020

Date

I, THE UNDERSIGNED APPLICANT, AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF FREDERICKSBURG, ITS OFFICERS, EMPLOYEES, AGENTS, AND REPRESENTATIVES AGAINST ALL CLAIMS OF LIABILITY AND CAUSES OF ACTION RESULTING FROM INJURY OR DAMAGE TO PERSONS OR PROPERTY ARISING OUT OF THE SPECIAL EVENT.


Signature of Applicant

9/24/2020

Date

ADDITIONAL NOTES ABOUT YOUR EVENT (type below):

NOTE: BOTH of the above signatures are ON BEHALF of Fredericksburg Masonic Lodge #794

----- END OF APPLICATION -----

For City of Fredericksburg Use Only:

By signature, the City approves this Event, subject to all requirements:

Signature of City Manager or Designated Representative

Date

Additional comments: _____

FOOD & BEVERAGE FORM; PAGE 8



SPECIAL EVENT FOOD & BEVERAGE VENDOR LIST

Complete this form if there will be food and/or beverage vendors at your event, whether they are selling, distributing or giving food and beverages away.

Event organizers must check the requirements for sale/distribution of food & beverages with the Gillespie County Health Division and organizers or their vendors are required to obtain any necessary permits. Each vendor must be in compliance with current City health & fire regulations and have a GCHD permit displayed.

Return form to: specialevents@fbgtx.org

Please add additional sheets if necessary.

Event Name:	Annual Car Show / First Responder / New Car Expo
Event Date:	6/5/2021

Business Name	Contact Name	Email	Phone	Current Gillespie County Health Division Permit on file (Y/N)?
David's Old Fashioned Pit BBQ	David Herrera	pitbbq@bccreek.net	830-456-2980	Yes
Cartwheel Coffee Kona Snow Cones	Drew Crocker	dcrock1@gmail.com	830-889-8733	Yes
				Yes
				Yes
				Yes
				Yes
				Yes



CITY COUNCIL MEMO

DATE: March 29, 2021
TO: Mayor and City Council
FROM: Jennifer Krupa, Special Events Coordinator
SUBJECT: Street Closure Request for 2021 Fredericksburg Crawfish Festival

Summary:

The Fredericksburg Jaycees have submitted a street closure request for review and approval to host the annual Fredericksburg Crawfish Festival on Friday, Saturday, and Sunday, May 28, 29, & 30, 2021, at Marktplatz.

Event organizers have requested to close the parking lane adjacent to Marktplatz on Adams Street and to close one southbound lane on Adams Street adjacent to Marktplatz beginning Friday, May 28th at 8:00 a.m. until Sunday, May 30th at 6:00 p.m., and close W. Austin Street between N. Adams and N. Crockett Streets beginning Friday, May 28th at 8:00 a.m. until Monday, May 31st at 6:00 p.m.

Recommendation:

City council should consider adoption of a motion to close:

- The parking lane adjacent to Marktplatz and one southbound lane on Adams Street beginning on Friday, May 28, 2021, at 8:00 a.m. until Monday, May 31, 2021, at 6:00 p.m., and;
- W. Austin Street between N. Adams and N. Crockett Streets beginning Friday, May 28, 2021, at 8:00 a.m. until Monday, May 31, 2021, at 6:00 p.m.

Background / Analysis:

The City of Fredericksburg

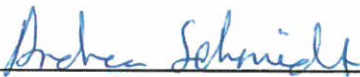
Street closure request background: The Crawfish Festival is an annual event sponsored by the Fredericksburg Jaycees and is held on Memorial Day weekend each May. Festival organizers requested to close the parking lane and one southbound lane of Adams Street adjacent to Marktplatz from Austin Street to Main Street and both lanes of Austin Street between Adams Street and Crockett Street for the 2018 & 2019 events and the closure was approved. Bethany Lutheran Church attendees are allowed parking access on Sunday, May 30, 2021 for church services.

The Jaycees also contacted Bethany Lutheran Church & San Saba Soap Company and alerted them of the closure request; no negative feedback was received. In addition, Lt. Brian Vorauer (Fredericksburg Police Department) and Glenn Koennecke (Streets Division) have reviewed and verbally approved the street closure request form.

The Jaycees have agreed to also notify the businesses located on N. Adams Street between Main & Austin of the one southbound lane closure, however the lane closure will not block any business on Adams Street.

Attachments:

Fredericksburg Crawfish Festival Street Closure Request Form & correspondence from Bethany Lutheran Church and San Saba Soap Company, Merchant Letter, event layout/map, and 2021 Special Event Application



Department Approval



City Attorney Approval



City Manager Approval

The City of Fredericksburg

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861

Agenda Packet Page 66



Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please also attach the notification letter you will send to abutting property owners (if applicable) with this request to the Special Events Coordinator.

Event Name:	Fredericksburg Crawfish Festival
Event Date(s):	May 28, 29, 30, 2021
Contact Name:	Sloan McBride
Contact Phone:	830-998-5220

Closure Area:

X Entire Street Parking Lane Only X Partial Street Blocking City owned property Side of street: (N,S,E,W) Side of street:
 Location: 100 Block W. Austin St. and 100 Block N. Adams Street
 (partial)

Additional details (attach additional pages as needed for more streets and describe details of use below):

Emergency vehicle access will be maintained throughout the closure. Jaycee members have visited with San Saba Soap Company on W. Austin as well as Bethany Church and alerted them to the request. Bethany Church is also aware that they will have parking along Austin street for Sunday service.

Street Name	Between (cross street)	And (cross street)	Start Date	Start Time	End Date	End Time
Example: Austin Street	Crockett Street	Adams Street	Friday, 4/2/18	6:00 PM	Sunday, 4/4/18	12:00 PM
N. Adams St. Southbound Parking Lane	Main Street	Austin Street	Friday 5/28/21	8:00 AM	Monday 5/31/21	6:00 PM
N. Adams Street Outside Southbound Lane	Main Street	Austin Street	Friday 5/28/21	8:00 AM	Monday 5/31/21 <i>OK</i>	6:00 PM
W. Austin Street	North Crockett Street	North Adams Street	Friday 5/28/21	8:00 AM	Monday 5/31/21	6:00 PM

If the event will impact surrounding property owners, a notification letter is required to be sent to property owners at least two weeks prior to the event date. Attach a copy of the notification letter and a list of addresses the letter will be sent to.

Date notice provided: see attachment

Printed Name: Sloan McBride

Signature: Sloan McBride

Date: 3/21/2021

Street Department: A. Bonn-Verbeet

Date: 3-25-21

Police Department: Lt. Vorauer via email Date: 3-26-21 Parks

Department: Jeffer Koz Date: 3-26-21

9

Event Name: _____ Date Application

Received: _____ Application Complete:

___ YES

___ NO; If no, application return date: _____

First time event app. fee: ___ \$100; Payment type: _____; date: _____
Not required

Expedited application fee ___ \$150; Payment type: _____; date: _____
Not required

Non-profit proof of status: ___ YES

Added to S.E. calendar ___ YES

Added to website calendar: ___ YES

Added to Reservation Software ___ YES

Deposit: ___ INCLUDED; AMOUNT \$ _____; Type/CK#: _____ INVOICED;

AMOUNT \$ _____; Type/CK#: _____

___ NOT REQUIRED

Reservation Fee: ___ INCLUDED; AMOUNT \$ _____; Type/CK#: _____ INVOICED;

AMOUNT \$ _____; Type/CK#: _____

___ NOT REQUIRED

Site plan/layout/route: ___ YES; notes: _____ TABC

letter needed: ___ YES; sent on: _____ Street closure/notifications: ___

YES; Street closure request form attached?

Notes: _____

List of food/beverage vendors: ___ YES; notes: _____

Key needed (E1): ___ YES; given to: _____ on: _____ Returned
on: _____

Pavilion lights: Date: _____ Time: _____

Electric Pedestals: Grey Water Containers:

Banner Hanging:

MP Vehicle Permits: Cord Covers:

___ YES; Quantity: _____;

location(s): _____

YES; Quantity: _____;

location(s): _____

YES; banner to be delivered

on: _____ YES;

Quantity: _____; delivered



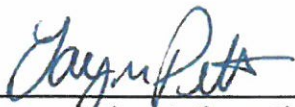
To the Merchants on Adams Street and Austin Street,

The Fredericksburg Jaycees are in the process of planning our annual Crawfish Festival May 28th to May the 30th 2021. As you may know, we must go to City Council to request either a Street Closure or a Lane Closure. This year we are seeking a parking lane closure and ONE south bound lane closure on the Adams Street side of Market Platz and the Parking Lanes, West and East bound lanes on the Austin Street side. The goal of the Fredericksburg Jaycees is to work with the merchants on both streets amicably.

Please feel free to contact me if there are any questions or concerns and I will be glad to work with you. Your signature below confirms that you have received a verbal and written notice, as well as a map showing the street closure intentions of the Fredericksburg Jaycees.

Thank You:

Sherri Bumpas
Jaycees Treasurer
830-998-9177



Signature : Bethany Lutheran Church



Print : Bethany Lutheran Church



To the Merchants on Adams & Austin St.

The Fredericksburg Jaycees are in the process of planning our annual Crawfish Festival May 28th to May the 30th 2021. As you may know, we must go to City Council to request either a Street Closure or a Lane Closure. This year we are seeking a parking lane closure and ONE south bound lane closure on the Adams Street side of Market Platz and the Parking Lanes, West and East bound lanes on the Austin St. side beginning Friday morning, May 28th at 8am through Monday afternoon, May 31st at 6pm. The goal of the Fredericksburg Jaycees is to work with the merchants on both streets amicably.

As a courtesy, you are receiving this letter and map showing the street closure intentions of the Fredericksburg Jaycees.

Thank You:

Sherri Bumpas
Jaycees Treasurer
830-998-9177



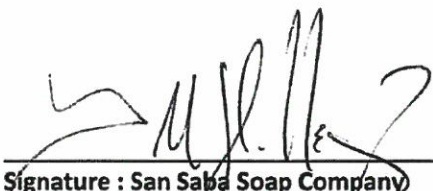
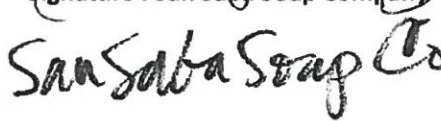
To the Merchants on Adams Street and Austin Street,

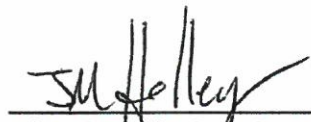
The Fredericksburg Jaycees are in the process of planning our annual Crawfish Festival May 28th to May the 30th 2021. As you may know, we must go to City Council to request either a Street Closure or a Lane Closure. This year we are seeking a parking lane closure and ONE south bound lane closure on the Adams Street side of Market Platz and the Parking Lanes, West and East bound lanes on the Austin Street side. The goal of the Fredericksburg Jaycees is to work with the merchants on both streets amicably.

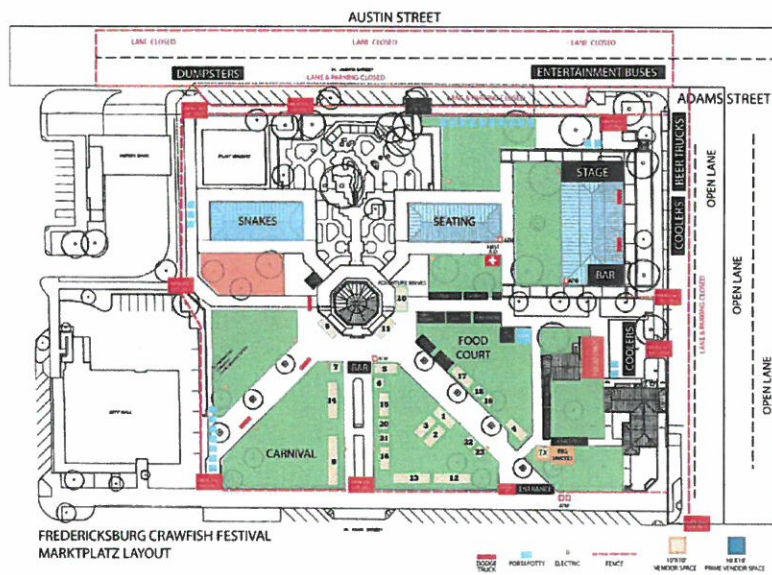
Please feel free to contact me if there are any questions or concerns and I will be glad to work with you. Your signature below confirms that you have received a verbal and written notice, as well as a map showing the street closure intentions of the Fredericksburg Jaycees.

Thank You:

Sherri Bumpas
Jaycees Treasurer
830-998-9177


Signature : San Saba Soap Company



Print : San Saba Soap Company



City of Fredericksburg Parks & Recreation Department Special Event Application

Mail completed application to: Special Events, 126 W. Main Street, Fredericksburg, TX 78624;
or scan and email to: specialevents@fbgtx.org

Use N/A for "not applicable" or leave blank questions or sections that do not apply to your event.

APPLICANT INFORMATION

Name of Organization/Business: Fredericksburg Jaycees
 Applicant Name/Event Organizer: Sloan McBride
 Address: Po Box 694
 City: Fredericksburg State: TX Zip: 78624
 Primary phone: (830) 998-5210 Secondary phone: (830) 456-3604
 Email address: _____
 Event Promoter Name: Rebecca Clark Primary phone: (830) 456-2698
 Organization/Business Type: ☐ FOR-PROFIT; Event proceeds go to: _____
☒ *NON-PROFIT *attach proof ☐ INDIVIDUAL

EVENT INFORMATION & LOCATION

Official Event Name: Fredericksburg Crawfish Fest Event date(s): May 28-30, 2021
 Event History: Is this a first-time event? ☐ YES ☒ NO Estimated attendance: 10,000 3 day total
 Is the event open to the general public? ☒ YES ☐ NO Date application submitted: 3/4/21

Reservation fees are listed per day unless noted; deposit pricing is not included. Non-profits receive 50% discount on reservation fees; banner hanging fee excluded.

*MARKTPLATZ Please check all that apply:		*Excludes City Hall/Fire Station, Annex, Police Substation & Vereins Kirche	Address: 100 West Main Street, Fredericksburg, TX 78624
☒ Entire Square: \$2,400/week	☐ Kinder Halle: \$150	☐ Oktoberfest Halle: \$150	
☐ Adelsverein Halle: \$250	☐ Fest Room: \$50	☐ Kitchen: \$50	
☐ Entire Square additional day: \$650 each; ___ # of days	☐ Banner Hanging Fee: \$25 (optional; at front of Marktplatz for 24 hours)	☒ INITIAL (required): I have read Marktplatz Use Regulations on pages 16-18 of the Special Events Planning Guide.	

*LADY BIRD JOHNSON MUNICIPAL PARK (LBJMP) Please check all that apply:		*Excludes Park Headquarters Building, swimming pools, RV Park, campsites, dog park, nature trail, tennis court and golf course. Access to such areas may be closed or restricted for events and in the discretion of the PARD.
☐ **Pioneer Pavilion; \$625 for 4 days (Thursday-Sunday only)	☐ Tatsch House: Fri/Sat/Sun, December & holidays: \$200	
☐ Entire Park: \$1,600 per week; ___ # of add-on days: \$650/day	☐ Tatsch House: weekday (Monday-Thursday): \$150	
☐ Cooler inside Pioneer Pavilion: no fee; non-perishable items only	____ INITIAL (required): I have read LBJMP Use Regulations on pages 19 & 20 of the Special Events Planning Guide.	
Outdoor Pavilions: ☐ Pav. #1: \$40 ☐ Pav. #2: \$40 ☐ Pav. #3: \$45 ☐ Pav. #4: \$45 ☐ Pav. #5: \$60		

**Pioneer Pavilion is available for additional add-on days for \$125/day but must be pre-approved by Park Recreation Superintendent.

EVENT INFORMATION CONTINUED

OTHER PROPERTY

Please check all that apply:

☐ Fort Martin Scott: \$500/day; ___ # of days ___ INITIAL (required): I have read Fort Martin Scott Use Regulations on page 21 of the Special Events Planning Guide.	☐ Town Pool: \$200; restroom access only	☐ Parade/*Other/*Private Property, list location and address: _____ <i>*Applicant shall submit copy of a letter from property owner giving written permission for event use.</i>
--	---	--

Attach more sheets if needed for information below:

Move-in & Set-up (first day of move-in):

Move-in/Set-up Date: May 16 Times: Start: 10 AM End: 6 pm
Forcing only

Indicate dates/times OPEN to attendees:

Event Date: <u>5-28-2021</u>	Times: Start: <u>6 pm</u>	End: <u>12 AM</u>
Event Date #2: <u>5-29-2021</u>	Times: Start: <u>11 AM</u>	End: <u>12 AM</u>
Event Date #3: <u>5-30-2021</u>	Times: Start: <u>12 Noon</u>	End: <u>6 pm</u>

Move-Out & Strike (final day):

Move-Out/Strike Date: 5-31-2021 Times: Start: 9 AM End: 6 pm

Event day "on-site" Contact Name: Sloan McBride Phone: (830) 992-5220

Event website: _____

Event information hotline: () _____

Is the event free and open to the general public (not including vendors/sponsors, etc.?)

Admission will be made by: ☒ Pre-sold ticket ☐ Free ☐ Pre-registration ☐ YES ☒ NO

Other (please specify): _____

EVENT COMPONENTS

Please check all that apply:

☒ Animals	☐ Aircraft Flyover	☐ Bike Race	☐ Car Show	☒ Carnival
☒ Concert	☐ Cook-Off	☐ Company Picnic	☐ Demonstration or Rally	☒ Fair/Festival
☐ Family Reunion	☐ Fireworks	☒ Fundraiser	☐ Fun Run/Race	☐ Historical Re-Enactment
☐ Motorcycle Run	☐ Parade	☐ Sporting Event/Tournament	☒ Trade, Vendor, or Art Show	☐ Wedding

☐ Other (please list): _____

Event Size: 3000 Estimated max. attendance at one time 40 # of Art/Craft Vendors
50 # of Staff/Volunteers expected 10 # of Food/Beverage Vendors

Are you requesting any street closures or to block any city-owned property? ☒ YES ☐ NO

**Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please use the official Street Closure Request Form found on page 9.*

Pavement Markings: Will your event be requesting to mark any pavement? ☐ YES* ☒ NO

*If yes, please describe the materials & supplies you are requesting to mark the pavement: _____

When & how will the markings be removed? _____

EVENT COMMUNICATION & SECURITY

During the event what form of communication systems will be used for the following:

Event Management (internal): cell phones

Public Address (external): band - PA system

Events with 1,000 attendees or more; events lasting past 10 PM; or events which provide alcohol require the provision of licensed, bonded and commissioned private security at the applicant's expense. The number of guards and their hours of duty will be determined by the PARD and the security company based on the type of event and number of attendees.

What security/law enforcement agency have you hired for your event? Unlimited Security

Contact name: Fernando Munoz Phone: (830) 998-2220

Have you contacted Fredericksburg Police Department in relation to your event? ☒ Yes or ☐ No

*If yes, who did you speak with? _____

EQUIPMENT, ACTIVITIES & AMUSEMENTS

The following equipment, activities, and/or amusements will be at the event:

☒ Generators; list quantity: _____ and size(s): TBD

☒ Canopies/Tents larger than 200 sq. ft.; quantity: _____ and size(s): TBD

Sides? ☐ Yes ☒ No; if yes, how many sides will be closed? _____

How will tents/canopies be secured? ☐ Water barrels (preferred) ☒ Stakes ☒ Sandbags ☐ Weights

Other (describe): _____

☒ Stage; quantity: 1

Please check all that apply:

☒ Amplified Sound	☒ Amusement ride; quantity: _____	☐ Barricades	☐ Bleachers	☒ Chairs	☐ Dance Floor
☒ DJ/Live Music	☐ Drone	☒ Fencing	☐ Fryer	☒ Inflatables and/or Moonwalks; quantity: _____	☒ Light Towers
☒ Tables	☒ Parked cars for display	☒ Sale of merchandise	☐ Wi-Fi access needed	Other: _____	Other: _____

*Name of company providing amusement rides: TBD Phone () _____

General liability insurance is required naming the City of Fredericksburg as the certificate holder and additional insured.

**Name of company providing inflatables/moonwalks: TBD Phone () _____

General liability insurance is required naming the City of Fredericksburg as the certificate holder and additional insured.

UTILITIES, RESTROOMS & HAND WASHING STATIONS

Will you need use of electricity? ☒ YES; ☒ 220V ☒ 110V; ☐ NO ELECTRICITY NEEDED

*If yes, what will electricity be used for? _____

*Any electrical work must be made by a licensed electrician. If a licensed electrician is not available, additional power needs must be met by the use of generators and are the responsibility of the event organizer.

Will you need access to water? ☒ YES ☐ NO WATER NEEDED

*If yes, what will water be used for? _____

*Event organizers must bring their own food grade hose(s). Non-potable water sources at Marktplatz are marked in purple and cannot be used.

Please indicate the number of portable restrooms & handwashing stations you will have at your event, along with delivery date, pick-up date, and contact information below. 30 to 41 / 120 MP

20 # of regular portable restrooms 4 # of ADA portable restrooms 37 # of hand-washing stations

*Equipment will be delivered on: week of May 24th at _____ (enter time)

Equipment will be picked up on: week of May 31st at _____ (enter time)

Sanitation company name: Hill Country Pump Phone: () _____

When will items be serviced and how often? see H+S plan

*Event organizer or representative must be present for delivery of equipment to ensure proper placement.

CLEAN UP/TRASH COLLECTING & RECYCLING

Contact name responsible for event clean-up: Stephen I + B Phone: () _____
 Will a dumpster(s) be delivered? ☒ *YES; when? Friday, May 28 ☐ NO
 What size dumpster(s)? roll-off
 What provisions will be made for recycling? N/A
**Event organizer or representative must be present for delivery of equipment to ensure proper placement.*

FIRST AID & EMERGENCY VEHICLE ACCESS

Will your event have a first aid station on-site?

☒ YES ☐ NO

*Company/Org. Name: HCMH

Contact Name: _____

Phone: () _____

Events will not be permitted without emergency vehicle access. This access must be available always and events are subject to permit revocation if emergency access lanes are not provided for.

Have you reviewed your layout to verify emergency vehicle access?

☒ YES; ☐ NO

FOOD & BEVERAGE:

Please check all that apply:

☐ No food or beverage at event (skip to Signage section)

☒ *Sale of food/beverages

☒ *Distribution of food/beverages

**A list of approved food & beverage vendors including their name, address and contact number is required at least 10-days prior to your event date; please use the Special Event Food & Beverage Vendor List form on page 8.*

☒ Event will sell alcohol (including tips/donations).

Indicate type:

☒ Beer

☒ Wine/Champagne

☐ Liquor

Who will provide the alcohol?

☒ I need a landlord permission letter in order to obtain a TABC permit for alcohol sales.

☐ Event will distribute alcohol at no charge.

Indicate type:

☐ Beer

☐ Wine/Champagne

☐ Liquor

Who will provide the alcohol?

☐ Event will not have alcohol.

Marktplatz events only: will your event need grey water disposal containers? ☒ *YES ☐ NO; Enter Qty. (1 or 2): 2

**The City owns two (2), 270-gallon containers. Placement of the grey water disposal containers is at the discretion of the Parks Department. Servicing of the grey water containers are the event organizer's responsibility. Containers must be emptied no later than two (2) days after the final event day.*

RACES, RUNS, & WALKS ONLY

Complete this section if your event includes a race, run or walk.

Are you requesting any street closures for some or all of your route? ☐ *YES ☐ NO

**Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please use the Street Closure Request form found on page 9.*

On-site registration will begin at: _____ am/pm @ _____ (location)

Starting time (if staggered, please enter all and explain): _____

Describe your route, including starting point and disbanding area:

Start: _____ (location)

Route: _____ (describe distances)

Disband: _____ (location)

PARADES ONLY

Complete this section if your event includes a parade.

Are you requesting any street closures for some or all of your route? ☐ *YES ☐ NO

Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please use the **Street Closure Request form found on page 9.*

Parade staging will begin at: _____ ☐ am / ☐ pm @ _____ (location)

Start: _____ (location)

Route: _____ (describe distances)

Disband: _____ (location)

Estimated number of entries/floats: ____ Will your parade allow animals? ☐ *YES ☐ NO; if yes, what type? _____

*How will you clean-up animal waste? _____

____ Initial; I agree to follow the City's adopted Parade Safety Rules found on pages 22 & 23 of the Special Events Planning Guide.

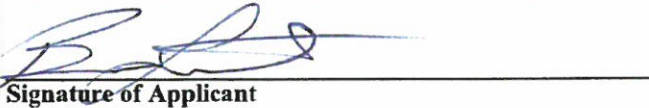
SIGNATURE & INDEMNITY AGREEMENT

I, the undersigned, hereby confirm that the information stated above is true and correct to the best of my knowledge.


Signature of Applicant

3-23-21
Date

I, THE UNDERSIGNED APPLICANT, AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF FREDERICKSBURG, ITS OFFICERS, EMPLOYEES, AGENTS, AND REPRESENTATIVES AGAINST ALL CLAIMS OF LIABILITY AND CAUSES OF ACTION RESULTING FROM INJURY OR DAMAGE TO PERSONS OR PROPERTY ARISING OUT OF THE SPECIAL EVENT.


Signature of Applicant

3-23-21
Date

ADDITIONAL NOTES ABOUT YOUR EVENT (type below):

----- END OF APPLICATION -----

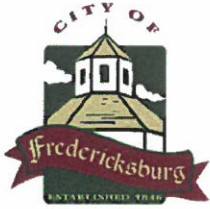
For City of Fredericksburg Use Only:

By signature, the City approves this Event, subject to all requirements:


Signature of City Manager or Designated Representative

3-29-2021
Date

Additional comments: subject to H+S plan approval



CITY COUNCIL MEMO

DATE: April 5, 2021

TO: Mayor and City Council

FROM: Jason Lutz

SUBJECT: Z-2101 – Annexation Agreement.

Summary:

The applicant is proposing a mixed-use development that will contain multi-family structures, single-family type structures, commercial facilities, and office/live work facilities (see attached "Proposed Site Plan"). The project area consists of approximately 32 acres of land located at the southwest corner of friendship lane and south eagle street. Approximately 27 acres are in the City limit and an additional 5 acres of land located in the ETJ. The applicant is seeking Council approval regarding an annexation agreement for a voluntary annexation of this area.

The annexation agreement outlines the process for annexation and development of the property. This agreement will require the applicant to adhere to existing City regulations regarding platting, traffic impact studies, impact fees, access, drainage, water quality, detention, parkland dedication and infrastructure.

While this agreement outlines the project processes, there are a few modifications to City processes & regulations that are included in the agreement. Since the applicant will have a master meter installed for service, the actual impact will not be finalized until closer to construction. The City will allow the master meter to be installed, but the actual impact fees shall be paid at the time of building permits and will be based on the individual building demands.

Council has previously considered the annexation agreement and requested staff to work with the applicant to modify the parkland dedication section of the ordinance. The two issues were regarding the amount of "fees in lieu" of parkland dedication and defining "nuisance" to ensure the developer could keep citizens out of the public park.

The City of Fredericksburg

City code requires parkland dedication and park development fees in conjunction with the platting process. "Fees in lieu" of dedication are provided when an applicant does not wish to dedicate land to the City, or the City does not wish to accept the land. Currently the developer does not wish to dedicate the land to the City but is willing to allow the park to be open to the public via a public access easement.

In addition to the parkland dedication, the City code also requires the developer to provide a "Park Development Fee" or build the park & amenities and dedicate those to the City. If the developer does not wish to build and dedicate the park to the City, they may pay a fee to the City for the City to improve existing parks. Currently the developer is willing to build the park and amenities, but the developer will not be dedicating the park and amenities to the City.

Given the fact that the developer is willing to keep the park open to the public, build the park & amenities, the City will not have long term maintenance requirements, and that the City will not own or control the parks, this agreement will require that the developer pay ½ of the "Parkland Dedication Fees" (\$119,500) & ½ of the "Park Development Fee" (\$71,700). **It should be noted that the fees for parkland are at the discretion of City Council and these fees could be modified should Council see the need.**

The applicant is proposing parking for the Parkland Area shall be 5 non-exclusive parking spaces provided adjacent to the park. However, given that the applicant shall be given credit for parkland and 5 spaces are inadequate to suffice for public access to the park, staff recommends that parking be provided as required by code. The code allows the Director of Development Services to determine the number of spaces.

The Parkland Area will be privately maintained, and the Developer will possess the right to manage the park for security/nuisance purposes. Due to concerns that the management for security/nuisance purposes may result in citizens being prohibited from utilizing the public park. Staff amended the language so that the owner ensures all public has access to the park and cannot prohibit access to citizens arbitrarily.

In reviewing the annexation agreement, staff has determined that the property dedicated as a Parkland/access easement is not part of the required impervious cover for project but is part of its drainage area.

Recommendation:

Staff recommends approval of the proposed annexation agreement, with any modifications regarding parkland development fees Council wishes to make.

Background / Analysis:

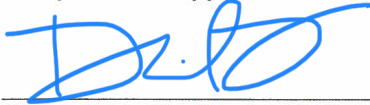
See the attached Planning & Zoning Brief for a summary of the existing and proposed land uses and zoning.

Attachments:

Draft annexation agreement and Location Map



Department Approval



City Attorney Approval



City Manager Approval

The City of Fredericksburg

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861

ANNEXATION AGREEMENT
FOR THE FRIENDSHIP MIXED-USE SUBDIVISION

This Annexation Agreement ("Agreement"), made and entered into this day of , 2021, by and between the City of Fredericksburg ("City"), with an address of 126 W. Main Street, Fredericksburg, Texas, 78624, and SECO Ventures ("Developer"), with an address of 2204 Lake Austin Blvd., Austin, Texas, 78703.

RECITALS

WHEREAS, the Developer is the owner of record or under contract to purchase certain real estate being 32.535 acres ("Subdivision Tract"), legally described as follows:

BEING all of that certain 27.62 acre tract of land out of the J. Bargas Survey No. 115, Abstract No. 53, Gillespie County, Texas, being portions of Outlots, 1, 2, 3, 6, 7, 8, 9 being out of the remaining portion of a called 44.435 acre tract, recorded in Volume 555, Page 187, Official Public Records of Gillespie County, Texas; and

BEING all of that certain 4.915 acre tract of land, such being the 5.001 Tract, being part of Outlot 9 as said Outlot is shown on the map of Fredericksburg, recorded in Volume 555, Page 206, Official Public Records of Gillespie County, Texas save and except that 3,735 square feet of land described in a conveyance to the City of Fredericksburg by Robert L. Eckhardt, et ux, dated September 11, 2006 recorded in Document No. 20065959, Official Public Records of Gillespie County, Texas;

With said 32.535 acres being more particularly described in the Land Plan map in Exhibit "A", and by metes and bounds description in Exhibit "B", copies of which are attached hereto and made a part hereof; and

WHEREAS, the Developer desires to have 5.04 acres of said Subdivision Tract annexed into the City, and the agreements contained herein are made in anticipation of the annexation of said 5.04 acres; and

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WHEREAS, the City Council, after due and careful consideration, finds that the annexation of said 5.04 acres into the City will promote economic development and further the growth of the City, promote affordable and attainable housing in the City, enable the City to control the development of the area, and serves the best interests of the City.

AGREEMENT

NOW THEREFORE, for and in consideration of the mutual covenants contained herein, the Parties agree as follows:

1. The Parties acknowledge and agree that 5.04 acres of the Subdivision Tract is presently

located outside the city limits of the City (the "Annexation Tract"), but is located within the extra territorial jurisdiction of the City. The Annexation Tract is more particularly described by metes and bounds description in Exhibit "C", a copy of which is attached hereto and made a part hereof. At a public City Council meeting, the City Council shall duly consider enacting an ordinance annexing the Annexation Tract, pursuant to a Petition for Annexation filed by Developer and all owners of the Annexation Tract.

2. Contemporaneously with the annexation of the Annexation Tract under Paragraph 1 of this Agreement, the City Council shall also duly consider enacting an ordinance amending the Zoning Ordinance of the City, to designate the zoning districts of the Subdivision Tract as set forth on the Zoning Map in Exhibit "D", a copy of which is attached hereto and made a part hereof. The designation of the Subdivision Tract shall be carried out in accordance with the provisions and proceedings of the City of Fredericksburg Zoning Ordinance and City of Fredericksburg Comprehensive Plan. Any subsequent zoning amendments related to the Subdivision Tract and requested by the Developer shall be subject to the rules, regulations, and procedures set forth in the City of Fredericksburg Zoning Ordinance, and the same must be in conformity with the Comprehensive Plan for the City in effect at the time of the request.

3. Subsequent to the execution of this Agreement, the Developer may submit to the City a preliminary plat for the Subdivision Tract. Any preliminary plat submitted by Developer under this Agreement shall be processed by the City under the applicable City procedures and Ordinances existing at the time of submission of the plat to the City. The Parties acknowledge and agree that the Subdivision Tract shall be developed in accordance with said preliminary plat, and the dedications and easements shown thereon. The Developer shall be permitted a reasonable degree of flexibility with respect to changes or modifications of said preliminary plat due to engineering considerations, as is permitted by the City's Code of Ordinances. Excepting the Access Exhibit, Exhibit "H", the Parties acknowledge and agree that all Exhibits attached to this Agreement are attached hereto solely for the purposes of clarification of the provisions of this Agreement, and the attachment of said Exhibits shall not be considered as an approval by the City of the plat or design of the Subdivision Tract. The Annexation Tract will be annexed as a whole and the Subdivision Tract may be constructed and developed in Phases, as designated by Developer, and this Agreement is made to set forth the terms and conditions of annexation and agreements and obligations of the Developer and the City with regarding each Phase of development. The phases of the Subdivision Tract ("Phase", or collectively as "Phases") are depicted on the Phasing Plan map in Exhibit "E", a copy of which is attached hereto and made a part hereof.

4. Parkland.

(a). ~~In consideration of the open space and internal parkland to be provided to the residents and guests of~~ within the Subdivision Tract, the Developer shall pay to the City a reduced fee in lieu of park land dedication, and a reduced park development fee, at the rate of fifty (50%) percent of the fees set forth in Section 6.15 (*Park Land Dedication*) of Chapter 38 (*Subdivisions*) of the City Code of Ordinances. The open space and park area to be

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constructed to qualify for the fifty (50%) percent credit shall include, at a minimum, an approximately 5.5 acre ~~private~~ park/recreational facility ("Parkland Area"), to be ~~designated~~ designated by a public access easement over the proposed site, and to be located approximately as shown on the Land Plan map in Exhibit "A". ~~Developer shall pay to the City a fee in lieu of~~ dedicate ~5.5 acres of park land dedication and a park development fee, via public access easement over the proposed site as the fees are set forth in Section 6.15 (*Park Land Dedication*) of Chapter 38 (*Subdivisions*) of the City Code of Ordinances ["Parkland Area"]. The City acknowledges this dedication shall suffice for up to 478 residential units across the Subdivision Tract. Developer shall be allowed to make park improvements within the Parkland Area as a direct credit, up to the full amount, of Park Land Improvement Fee required by code. Construction of the Parkland Area park improvements shall be phased in proportion to the proposed number of dwelling units in each such phase.

— Parking for the Parkland Area shall be provided in accordance with all parking requirements set forth in the City Code of Ordinances ~~5 non-exclusive parking spaces provided adjacent to the park~~.

(b).

(c). The Parkland Area is proposed for public use under a public access easement. The Parkland Area, ~~to including but not limited to e any~~ the park trails, amenities, and right-of-way ROW access sidewalks, shall be ~~maintained by~~ privately maintained by the property owners' association, or Developer, or its assigns. ~~the Developer. -Developer~~ may establish and enforce reasonable rules for public use of the Parkland Area, including but not limited to reasonable hours of operation and prohibition of certain dangerous activities, provided said Parkland Area rules ~~are~~ shall be consistent with the general park user rules adopted by the City for City owned parks, and provided said Parkland Area rules are non-discriminatory and comply with all applicable federal, state, and local laws, rules or regulations. ~~Since the Parkland Area will be privately maintained, the Developer will possess the right to manage the park for security/nuisance purposes.~~

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5. Utility Improvements.

(a). Utility plan. Developer shall, at Developer's expense, have a utility infrastructure master plan for streets, electric, gas, water, sewer and drainage prepared by a Texas registered professional engineer and approved by the City, Atmos Energy, Central Texas Electric Cooperative, or other utility service provider as applicable for the entire Subdivision Tract. A preliminary Utility Plan for the Subdivision Tract is set forth in Exhibit "F", a copy of which is attached hereto and made a part hereof. Such Utility Plan shall be based on fully developed conditions, shall incorporate the City's available engineering data and comply with the City of Fredericksburg Construction Standards and Specifications. Developer will incorporate such plan and improvements in each Phase as it is approved. All utilities within the Subdivision Tract that are privately owned will be maintained by Developer or its assigns. All utilities within the Subdivision Tract that are publicly owned shall be extended

to the boundary of the Subdivision Tract, to accommodate potential future extensions at locations shown on the approved utility infrastructure master plan. Primary facilities, necessary for the development of Phase I, will be required to be constructed prior to the recording of the final plat for Phase I. Notwithstanding the foregoing sentence, the construction of private or public improvements may occur after final plat approval and recordation, conditioned upon the execution of a performance agreement and provision of security, in accordance with Chapter 38 (*Subdivisions*) of the City Code of Ordinances. The size and specifications of the utility improvements shall be based on fully developed conditions of the entire Subdivision Tract. If Developer changes the layout of subsequent Phases which necessitate relocation of such mains or other utilities, the same, including the cost of replacing any City upsizing paid for by the City, shall be at Developer's expense, and will require subsequent City approval in accordance with the City's usual development regulations notwithstanding any agreements herein. Any easements which are not dedicated by subdivision plat, but which must be extended to any portion of the Subdivision Tract under construction, will be dedicated by separate instrument at Developer's expense.

(b). Drainage. It is anticipated that the development plan for the Subdivision Tract provides for privately maintained on-site lakes and ponds and other drainage systems as amenities which will also partially serve as the drainage system to comply with applicable drainage requirements. It is anticipated that the commercial Phases shall have conventional drainage systems with the requisite easements and/or structures. Any lakes, ponds and other drainage system facilities serving solely the Subdivision Tract's ~~residential phases~~ shall not be dedicated to the City, and shall be privately maintained by the property owners' association or Developer or its assigns, ~~and any drainage structures solely for the commercial Phases will be privately maintained by Developer or its assigns.~~ Prior to the Annexation, Developer will perform a drainage study and master plan for the entire Subdivision Tract. A preliminary Drainage Plan for the Subdivision Tract is set forth in Exhibit "G", a copy of which is attached hereto and made a part hereof. All lakes, ponds, in-line detention with wet ponds, and other drainage system improvements shall be designed, approved and constructed to comply with all applicable local, state and federal regulations, including but not limited to, City, State of Texas Commission on Environmental Quality (TCEQ), including its stormwater permitting, dam safety, and water rights permitting regulations, Federal Emergency Management Association (FEMA), Corps of Engineers, US Fish and Wildlife and Texas Parks and Wildlife. The Developer acknowledges and agrees that Developer is prohibited from using potable water from the City's water utility to increase or maintain water levels of any in-line detention with wet pond or similar drainage system improvements. The City will require that the said structures within all Phases be designed and maintained to accept and convey public waters from off the streets and off the Subdivision Tract. If Developer significantly changes its development plan, the City may require subsequent studies and the attendant approvals, improvements and alterations. For clarity, the Parties agree that the Developer shall only be required to convey the existing flows from off-site. The Developer shall not be responsible for off-site improvements or detention of existing drainage conditions.

(c). Sewer. In order to minimize ongoing maintenance costs to the City, whenever possible the Subdivision Tract will be served through a sanitary sewer gravity flow collection system as described in the development plans submitted to the City by the Developer's engineer. Installation and maintenance of a Subdivision Tract sanitary sewer grinder lift station serving lots will be the responsibility of the Developer or its assigns, not the City, and shall be shown in the City-approved construction plans. However, should the City up-size ~~of~~ the lift stations and/or require the connection ~~of-to sewer utility~~ services beyond the Subdivision Tract, the City shall take responsibility for the maintenance and repair of the up-sized lift station. Offsite and/or public sewer improvements will not be required.

(d). Oversizing. Subject to the terms hereof, the City may elect to oversize any or all of the public infrastructure to be constructed. For purposes hereof, oversize means that the City may require an increase in the size of any public utility infrastructure beyond what is required to serve the Subdivision Tract pursuant to the applicable codes. The City, if it desires, may require oversizing in connection with the various phases. In order to make an election to oversize any or all of the public utility infrastructure, the City must send written notice to Developer on or before the date that is thirty (30) days after the date the relevant utility construction plans are submitted to the City for review prior to approval of the preliminary plat for the applicable Phase or section being platted. If the City makes an oversizing request, then Developer shall obtain bids for the construction of the applicable oversizing as an alternate bid based on construction plans approved by the City. It is understood that the Developer's responsibility for obtaining bids at its expense is for add alternates for upsizing, and not for major re-engineering expense. Developer will send written notice to City setting forth both the base bid Developer has received for its infrastructure and for the alternate bid. No more than thirty (30) days after receipt of this notice, the City shall provide written notice to Developer of its intention to pursue and pay all costs associated with the oversizing. Upon making such election, the Developer shall construct the improvements set out in the alternate bid, and City shall be obligated to reimburse Developer for 100% of the difference between the base bid and the alternate bid. For clarity, the City cannot elect to oversize any private infrastructure intended solely for the use of the Subdivision Tract.

(e). The Developer agrees to design and construct, at Developer's sole expense, all remaining external and internal lines and taps to connect the Subdivision Tract to City's water and sewer system, constructed in conformance with the utility infrastructure master plan, all City ordinances, and the Minimum Standards for street and utility design and the materials and specifications on file with the City Engineer. The Parties acknowledge and agree that the City will not construct or assume maintenance for any lift pumps, sewer pumps, pressure boosters, or any other item needed for adequate water or sewer service to the Subdivision Tract, excepting any costs the City is specifically obligated to provide under this Agreement. It is further understood and agreed by the Parties that the Subdivision Tract shall be subject to any impact fees in effect at the time of required payment with regard to water and sewer, ~~unless exempt from payment of impact fees pursuant to a City ordinance in effect at the time of required payment, related to affordable~~

~~or attainable housing. Impact fee amounts shall be agreed to and fixed at the time of the execution of this Agreement.~~ Impact fees shall become due and payable to the City for each structure constructed on the Subdivision Tract, at the time of issuance of a building permit for said structure. It is the intent of the Parties for the entire Subdivision Tract to be served by a single master meter, sized to accommodate fully developed conditions. Impact fees will be calculated and assessed based on the Living Unit Equivalent ("LUE") demand of each structure constructed upon the Subdivision Tract that is served by the City's water and wastewater system. The standard meter size for a single family residential house in the City is a 5/8" water meter, which is considered to be one LUE. The LUE demand of each structure constructed upon the Subdivision Tract will be scaled up or down per the American Water Works Association (AWWA) scaling factors, based on the volume of water demand for said structure.

6. Roadways and easements.

(a). It is agreed and understood that all roadway easements, utility easements, drainage easements, and any other public or private dedications or easements shown on the Subdivision Tract plat shall be acquired and constructed by Developer at Developer's sole cost, and in conformance with all City ordinances and the Minimum Standards for street and utility design and the materials and specifications on file with the City Engineer. Following construction, dedication, completion of the maintenance assurance period, and acceptance by the City, the public roadways shall be conveyed to the City and shall be maintained by the City as public roadways. All easements other than public roadways shall be maintained by the Parties in accordance with the City Subdivision Ordinance and City Storm Water Control and Detention Ordinance, and as set forth in Paragraph 9 of this Agreement.

(b). All roadways will be designed and constructed as set out in a geotechnical report/study, to be conducted by a Texas Registered Professional Engineer, provided by Developer approved by the City, but shall be constructed at least to minimum City standards for street and utility design and the materials and specifications on file with the City Engineering Department for the type of street being constructed. The Parties acknowledge and agree that roadways constructed within the Subdivision Tract shall be allowed to design and construct integral parking, subject to requirements in the International Fire Code as adopted by the City.

(c). Developer shall provide a Traffic Impact Study ("TIS") which includes the impact of the Subdivision Tract on S. Eagle Street, Friendship Lane, and the City's public roadway system, based on fully developed conditions. Developer, at Developer's expense, will make such improvements or alterations to Friendship Lane, and any other improvements as described in said TIS, as is finally approved by TxDOT (when applicable) and the City, including, if applicable, any required traffic control signals. Such improvements or alterations shall be constructed with each Phase at such time as outlined in the approved TIS. If Developer significantly changes the development plan, including the phasing for the various Phases, at any time during the development process for the entire Subdivision Tract, the City may require subsequent studies and the attendant improvements or alterations.-

(d). Roadway phasing. The roadways within the Subdivision Tract shall be constructed by Developer contemporaneously with the construction of each Phase, as needed to serve the particular Phase as shown on the Phasing Plan map in Exhibit "E", and in accordance with the approved TIS. Notwithstanding the foregoing sentence, the City may, at any time, require the complete construction of any public streets to be constructed by Developer, prior to the phased construction as shown on the Phasing Plan map in Exhibit "E", when determined by the City or TxDOT to be necessary in the interest of safety. Notwithstanding the TIS, the City agrees that the Subdivision Tract shall have at least as many points of fully communicating ingress and egress and in such general proximity as detailed on the Access Exhibit in Exhibit "H", ~~with access to the Leasing Center limited to single right in and a single right out.~~

(e). Developer shall be solely responsible for coordinating with the United States Postal Service concerning the establishment and provision of U.S. Mail delivery to the Subdivision Tract.

7. Private drives and sidewalks.

(a). Any private drives, sidewalks, or other private utilities incorporated in developing the Subdivision Tract shall be constructed in conformance with all City ordinances and the Minimum Standards for private street and utility design and the materials and specifications on file with the City Engineer. Developer shall not permit occupancy and the City shall not issue occupancy permits for any buildings or portions thereof located on the Subdivision Tract until such improvements are fully completed to serve the developed area, and unless provision is made by Developer to assure the maintenance of the same.

(b). Developer shall construct, at Developer's sole cost, private sidewalks along at least one side of private drives through the entirety of the Subdivision Tract. Developer shall construct, at Developer's sole cost, a public sidewalk along the south side Friendship Lane adjacent to the entirety of the Subdivision Tract. All public sidewalks shall be constructed in conformance with all City ordinances, the Americans with Disabilities Act (ADA), and the Minimum Standards for public sidewalk design and the materials and specifications on file with the City Engineer.

8. Intentionally deleted.

9. The City agrees to provide for the maintenance of all public streets, storm water and drainage system (excluding retention ponds and detention areas), sanitary sewer and water main, and public rights-of-way in the development, following conveyance to the City and acceptance by City, as shown on the approved final plat of the Subdivision Tract and in accordance with the City Subdivision Ordinance and City Storm Water Control and Detention Ordinance.

10. The Parties acknowledge and agree that this Agreement shall not bind either party hereto until an annexation ordinance has been duly enacted and adopted by the City, as set forth in Paragraph 1 of this Agreement. The Parties acknowledge and agree that this Agreement shall not bind or hinder the independent or legislative powers of any City boards or commissions, and this Agreement shall be effective only if and upon adoption of the ordinance contemplated and as set forth in Paragraph 1 of this Agreement, the same to be completed on or before 90 days from the date of institution of Annexation proceedings by the City.

11. It is hereby agreed that if the Annexation Tract is annexed into the City under Paragraph 1 of this Agreement, and if any of the terms of this Agreement are not met by the Developer within five years from the date of said annexation, then any commitments on the part of the City for construction of infrastructure or for development approvals shall be automatically terminated, and the Subdivision Tract shall then be subject to the development ordinances then in effect.

12. The effective date of this Agreement shall be the date of annexation of the Subdivision Tract to the City, as set forth in Paragraph 1 of this Agreement. This Agreement shall be binding upon the parties to it, their respective grantees, successors, assigns or lessees for a full term of thirty (30) years, commencing as of the effective date of this Agreement, subject to limitations provided by law and to the extent permitted thereby, and for such further term as may subsequently be agreed to by the parties. It is hereby agreed that if the Subdivision Tract (or any portion of the Subdivision Tract) is annexed to the City of Fredericksburg, and if any the City does not grant the requested zoning set forth in this Agreement, or if the City does not perform its obligations hereunder, then Developer may petition for disannexation and/or the City may disannex.

13. It is understood and agreed by the Parties hereto that time is of the essence of this Agreement, and that all of the parties will make every reasonable effort to expedite the subject matters hereof.

14. The Parties mutually represent that they have taken and will take action as may be required to bring about the annexation of Annexation Tract and the amendments, exceptions, and variances, as may be necessary or proper in order to zone and classify the Subdivision Tract so as to enable the same to be developed and used in the manner anticipated in this Agreement, and such other action as to enable the parties to execute this Agreement and to fully carry out all other covenants, agreements, duties and other obligations created and imposed by the terms and conditions of this Agreement.

15. This Agreement shall be binding upon the parties to it, their respective grantees, successors, assigns or lessees, subject to limitations provided by law.

16. The Parties agree that this Agreement and any exhibits attached to it may be amended only by the mutual written consent of all parties.

17. The Developer covenants and agrees to fully indemnify, hold harmless and defend the City, its officers, agents, servants, and employees, from all claims, suits or causes of action of any nature whatsoever, whether real or asserted, brought for or on account of any injuries or damages to persons or property including death, resulting from or in any way connected with this Agreement or the construction of the improvements or facilities described herein; and in addition, the Developer covenants to indemnify, hold harmless and defend the City, its officers, agents, servants and employees, from and against any and all claims, suits or cause of action of any nature whatsoever, brought for or on account of any injuries or damages to persons or property, including death, resulting from any failure to properly safeguard the work, or on account of any act, intentional or otherwise, neglect or misconduct of the Developer, its contractors, agents, servants or employees.

18. Approval by the City of any plans, designs, or specifications submitted by the Developer pursuant to this Agreement shall not constitute or be deemed to be release of the responsibility and liability of the Developer or its engineers, employees, officers or agents for the accuracy and competency of their design and specifications. The Parties acknowledge and agree that the approval of any plans, designs, or specifications by the City signifies the City's approval on only the general design concept of the improvements to be constructed as the same relates to conformance with City ordinances.

IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement, or caused the same to be executed by its duly authorized representative.

SECO VENTURES ("DEVELOPER")

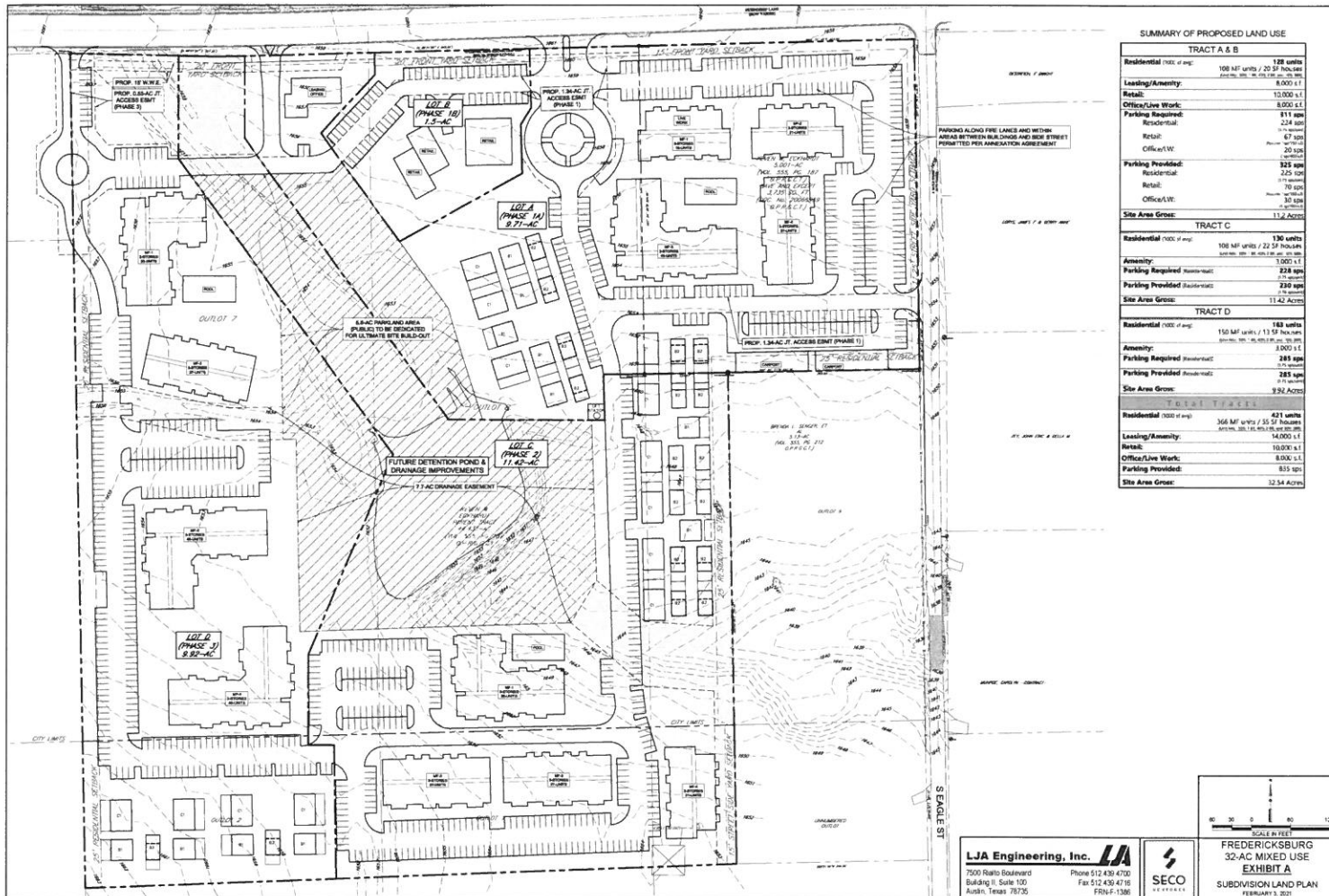
By: _____ Date: _____

Printed Name: _____ Title: _____

CITY OF FREDERICKSBURG, TEXAS ("CITY")

By: _____ Date: _____

Kent Myers, City Manager



County: Gillespie
Description: Annexation Tract of Land
Acreage: 5.044

January 20, 2021
Job No. LJAS001-A443-0401
Page 1 of 3

EXHIBIT "C"

BEING A 5.044 ACRE TRACT OF LAND IN GILLESPIE COUNTY, TEXAS, BEING COMPRISED OF PORTIONS OF OUTLOTS 1, 2 AND AN UNNUMBERED OUTLOT EAST OF AND ADJOINING OUTLOT NO. 1, AS SHOWN ON THE MAP OF FREDERICKSBURG, TEXAS, AND ENVIRONS, BY THE GERMAN EMIGRATION COMPANY, SAME BEING A PORTION OF A TRACT OF LAND, DESCRIBED IN A GIFT DEED TO KEVEN ECKHARDT, AND RECORDED IN VOLUME 555, PAGE 187, OFFICIAL PUBLIC RECORDS, GILLESPIE COUNTY, TEXAS (O.P.R.G.C.TX.); SAID 5.044 ACRE TRACT OF LAND BEING DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT A 1/2-INCH IRON ROD WITH CAP STAMPED "BONN 4447" ON THE SOUTH LINE OF A CALLED 5.001 ACRE TRACT AS DESCRIBED IN GIFT DEED TO KEVEN ECKHARDT, VOLUME 555, PAGE 187, O.P.R.G.C.TX., AND THE NORTH LINE OF OUTLOT NO. 9 OF SAID GERMAN EMIGRATION COMPANY, SAME BEING THE NORTHWEST CORNER OF A CALLED 5.13 ACRE TRACT DESCRIBED IN DEED TO BRENDA L. SENER, ET AL, AND RECORDED IN VOLUME 555, PAGE 212, O.P.R.G.C.TX., FROM WHICH A 1/2-INCH IRON ROD WITH CAP STAMPED "BONN 4447" FOR THE SOUTHWEST CORNER OF SAID 5.001 ACRE TRACT BEARS, SOUTH 88 DEGREES 55 MINUTES 52 SECONDS WEST, 127.73 FEET;

THENCE SOUTH 01 DEGREES 04 MINUTES 08 SECONDS EAST, OVER AND ACROSS SAID OUTLOT NO. 9 AND WITH THE WEST LINE OF SAID 5.13 ACRE TRACT, A DISTANCE OF 542.34 FEET TO A POINT ON THE COMMON LINE OF SAID OUTLOT NO. 9 AND SAID UNNUMBERED OUTLOT, SAME BEING THE SOUTH LINE OF A CALLED 62 ACRE TRACT DESCRIBED AS EXHIBIT "D" TRACT "4" IN AN ORDINANCE FOR ANNEXATION TO THE CITY OF FREDERICKSBURG, RECORDED IN ORDINANCE NO. 12-021, FOR THE NORTHEAST CORNER AND POINT OF BEGINNING OF THIS TRACT;

THENCE SOUTH 01 DEGREES 04 MINUTES 08 SECONDS EAST, OVER AND ACROSS SAID UNNUMBERED OUTLOT AND CONTINUING WITH THE WEST LINE OF SAID 5.13 ACRE TRACT, A DISTANCE OF 213.90 FEET TO A POINT AT FENCE CORNER POST FOR THE SOUTHWEST CORNER OF SAID 5.13 ACRE TRACT AND THE SOUTHEAST CORNER OF THIS TRACT;

THENCE SOUTH 87 DEGREES 50 MINUTES 25 SECONDS WEST, OVER AND ACROSS SAID UNNUMBERED OUTLOT AND SAID OUTLOTS NO. 1 AND 2, A DISTANCE OF 999.36 FEET TO A POINT ON THE COMMON LINE OF OUTLOT NO. 3, OF SAID GERMAN EMIGRATION COMPANY AND SAID OUTLOT NO. 2, SAME BEING THE WEST LINE OF SAID ECKHARDT TRACT, FOR THE SOUTHWEST CORNER OF THIS TRACT;

County: Gillespie
Description: Annexation Tract of Land
Acreage: 5.044

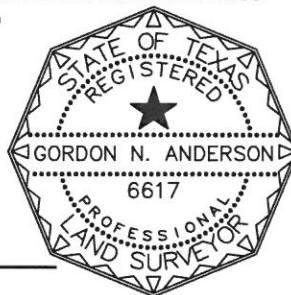
January 20, 2021
Job No. LJAS001-A443-0401
Page 2 of 3

THENCE NORTH 01 DEGREES 06 MINUTES 11 SECONDS WEST, WITH THE COMMON LINE OF SAID OUTLOT NO. 2 AND OUTLOT NO. 3, SAME BEING THE WEST LINE OF SAID ECKHARDT TRACT, A DISTANCE OF 225.90 FEET TO A POINT ON THE SOUTH LINE OF SAID 62 ACRE TRACT, FOR A COMMON CORNER OF SAID OUTLOT NO. 2 AND 3 AND OUTLOT NO. 6 AND 7, GERMAN EMIGRATION COMPANY, FOR THE NORTHWEST CORNER OF THIS TRACT, FROM WHICH A 1/2-INCH IRON ROD WITH CAP STAMPED "MDS" FOUND FOR THE NORTHWEST CORNER OF SAID ECKHARDT TRACT AND THE COMMON CORNER OF SAID OUTLOT NO. 6 AND 7 BEARS, NORTH 01 DEGREES 06 MINUTES 11 SECONDS WEST, 1,057.69 FEET;

THENCE NORTH 88 DEGREES 31 MINUTES 42 SECONDS EAST, WITH THE SOUTH LINE OF SAID 62 ACRE TRACT, THE COMMON LINES OF SAID OUTLOT NO. 2 AND 7, AND THE COMMON LINE OF SAID OUTLOT NO. 1 AND 8, A DISTANCE OF 999.34 FEET TO THE PLACE OF BEGINNING, CONTAINING 5.044 ACRES, MORE OR LESS.

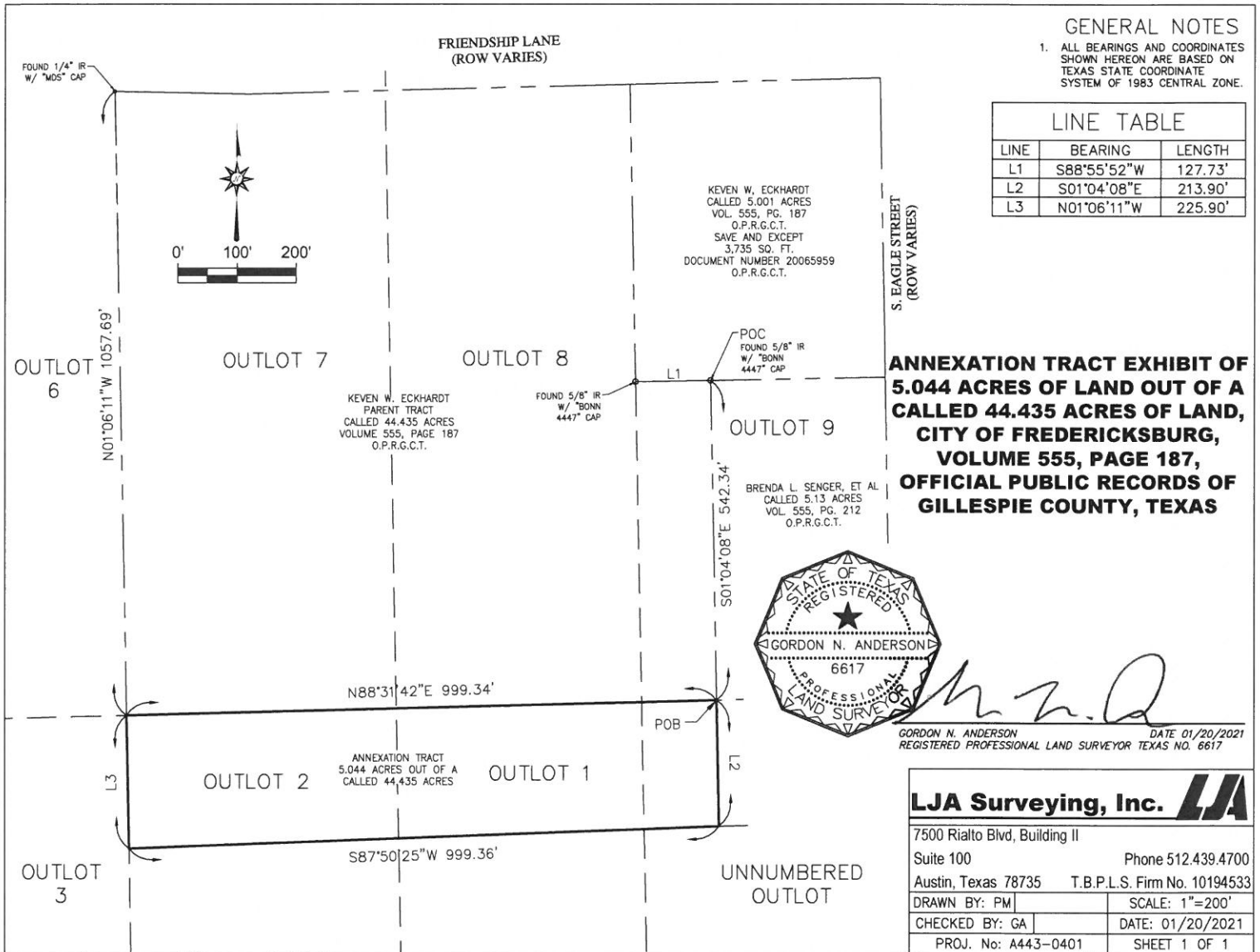
ALL BEARINGS AND COORDINATES ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, GRID NORTH, CENTRAL ZONE (4203), NORTH AMERICAN DATUM OF 1983. ALL DISTANCES WERE ADJUSTED TO SURFACE USING A COMBINED SCALE FACTOR OF 1.00012.

LJA SURVEYING, INC.
TEXAS SURVEYING FIRM BRANCH REGISTRATION NO. 10194533
7500 RIALTO BLVD, BUILDING II, SUITE 100
AUSTIN, TEXAS 78735
PHONE NO. 512.439.4700



A handwritten signature in black ink, appearing to read "G. N. Anderson", written over a horizontal line.

GORDON N. ANDERSON
REGISTERED PROFESSIONAL LAND SURVEYOR, TEXAS NO. 6617
Registered Professional Land Surveyor, Texas No. 6617
DATE: JANUARY 20, 2021

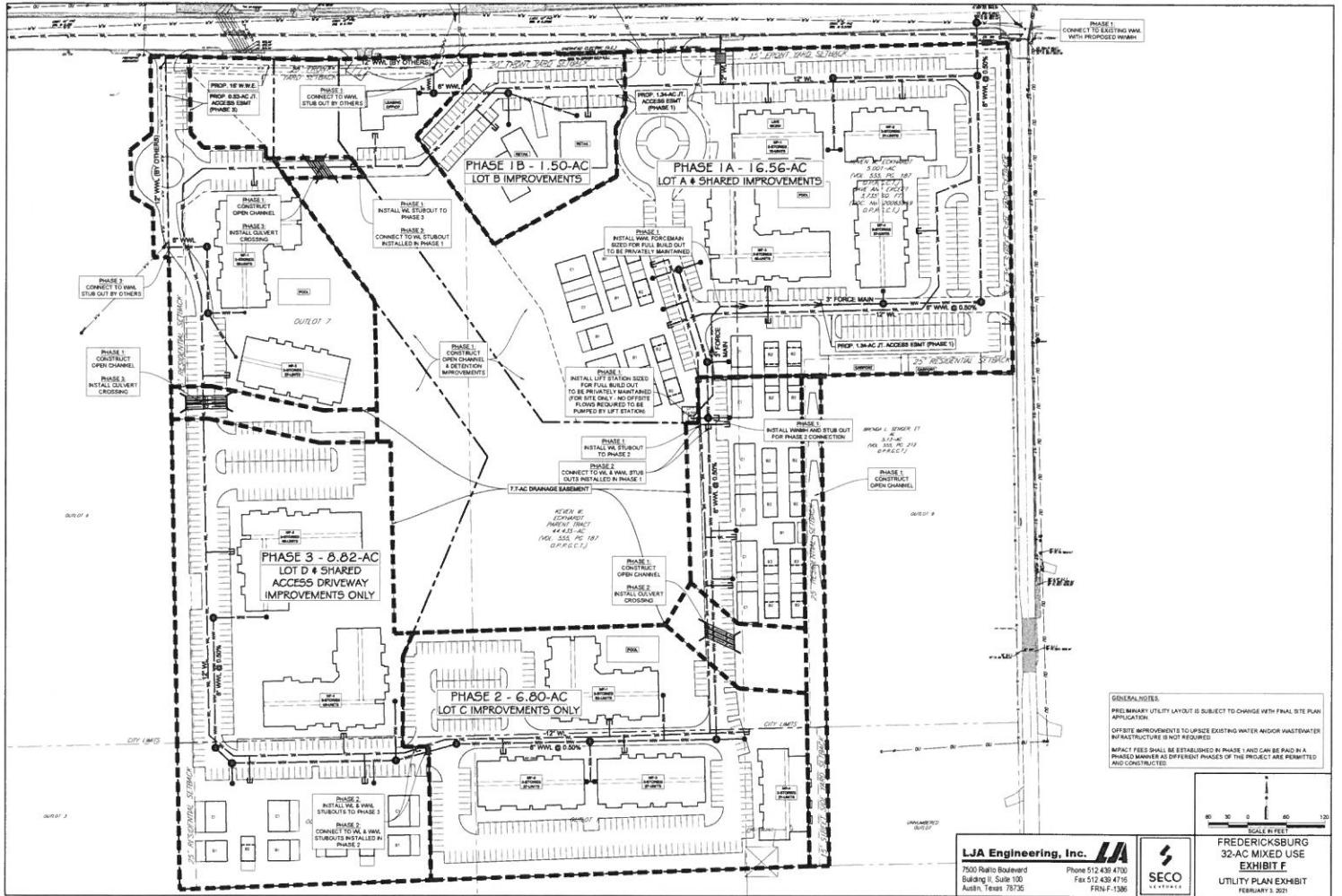


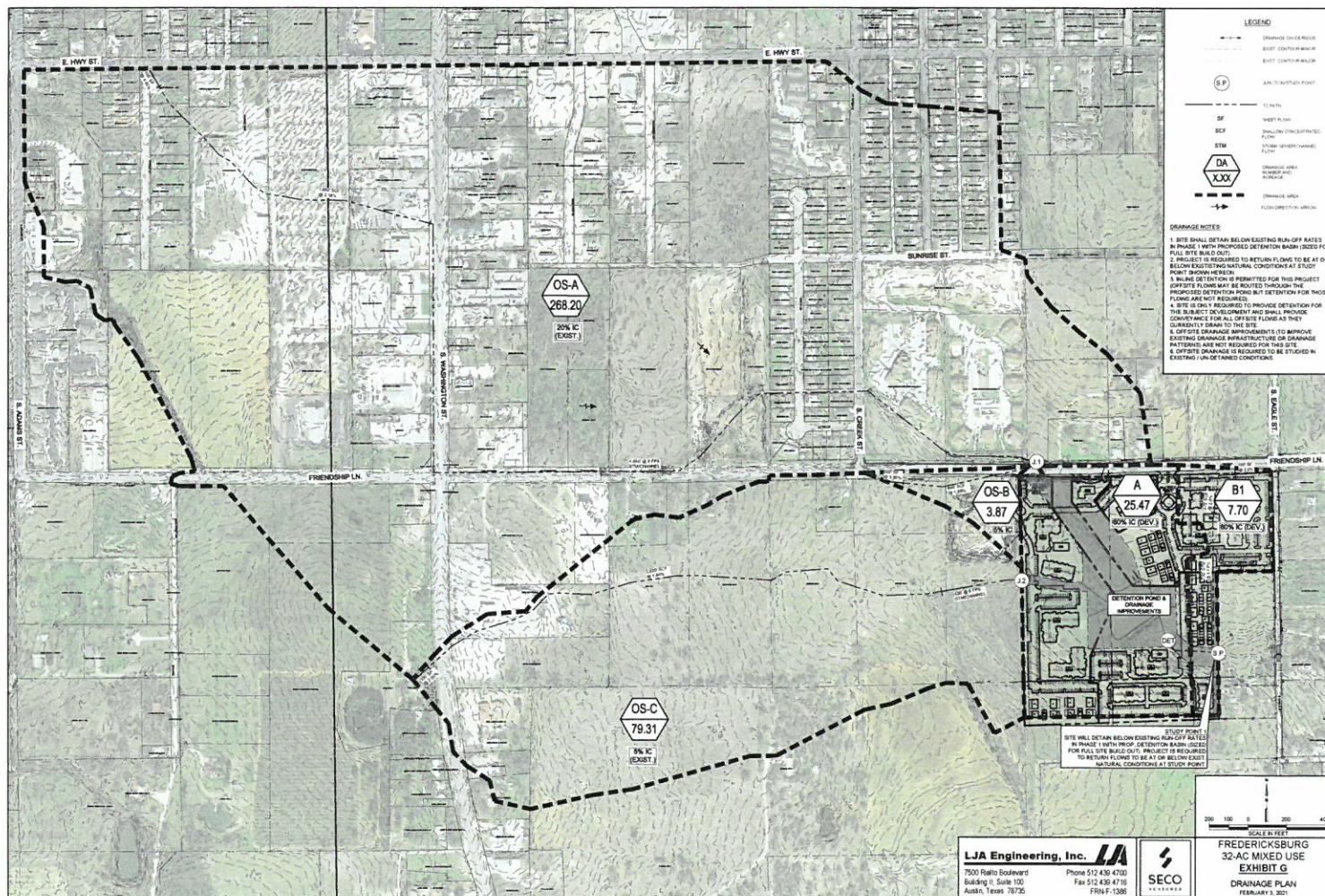


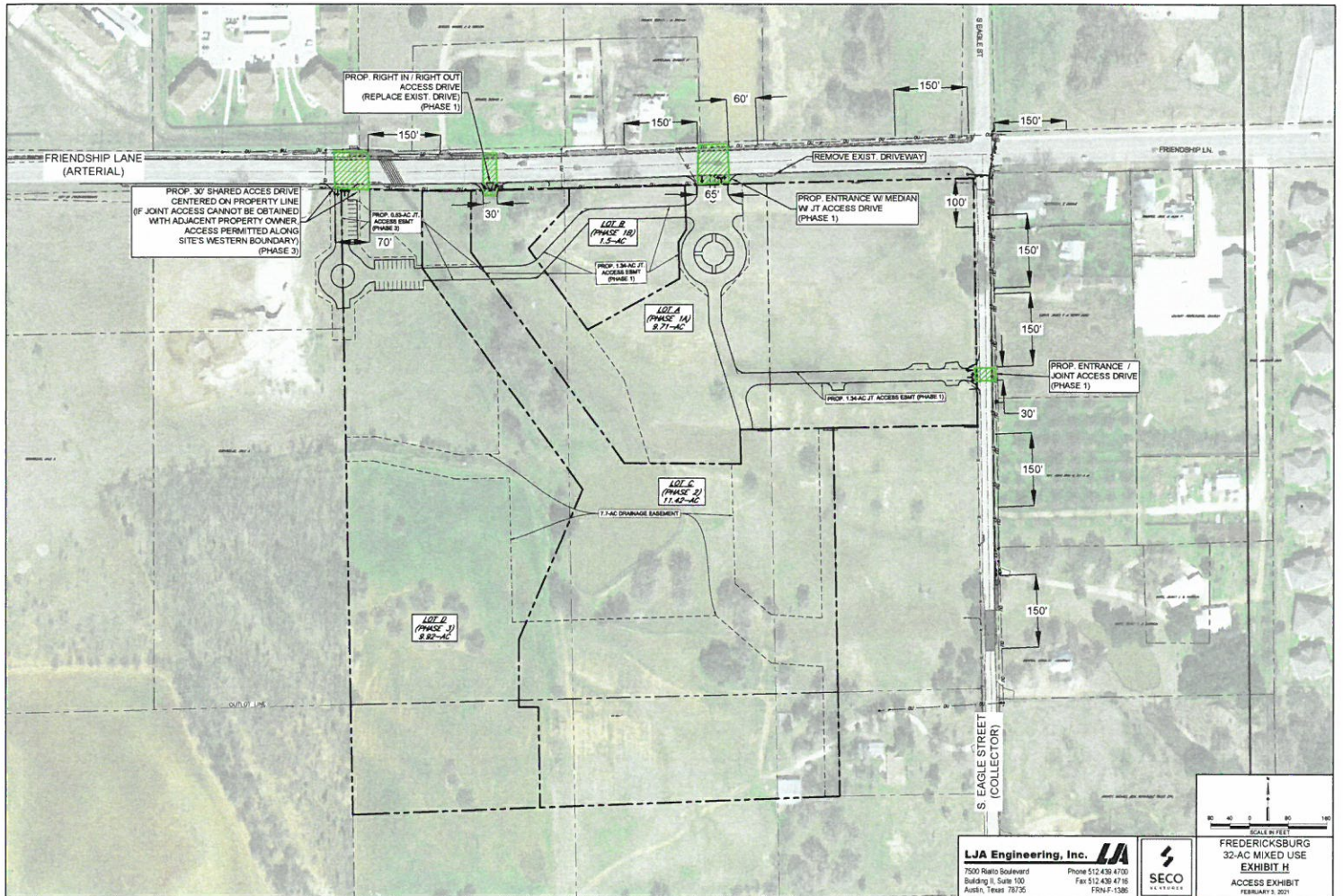
LJA Engineering, Inc.
 7500 Metro Boulevard
 Building II, Suite 100
 Austin, Texas 78735
 Phone 512 436 4700
 Fax 512 436 4710
 FRNLF-1386

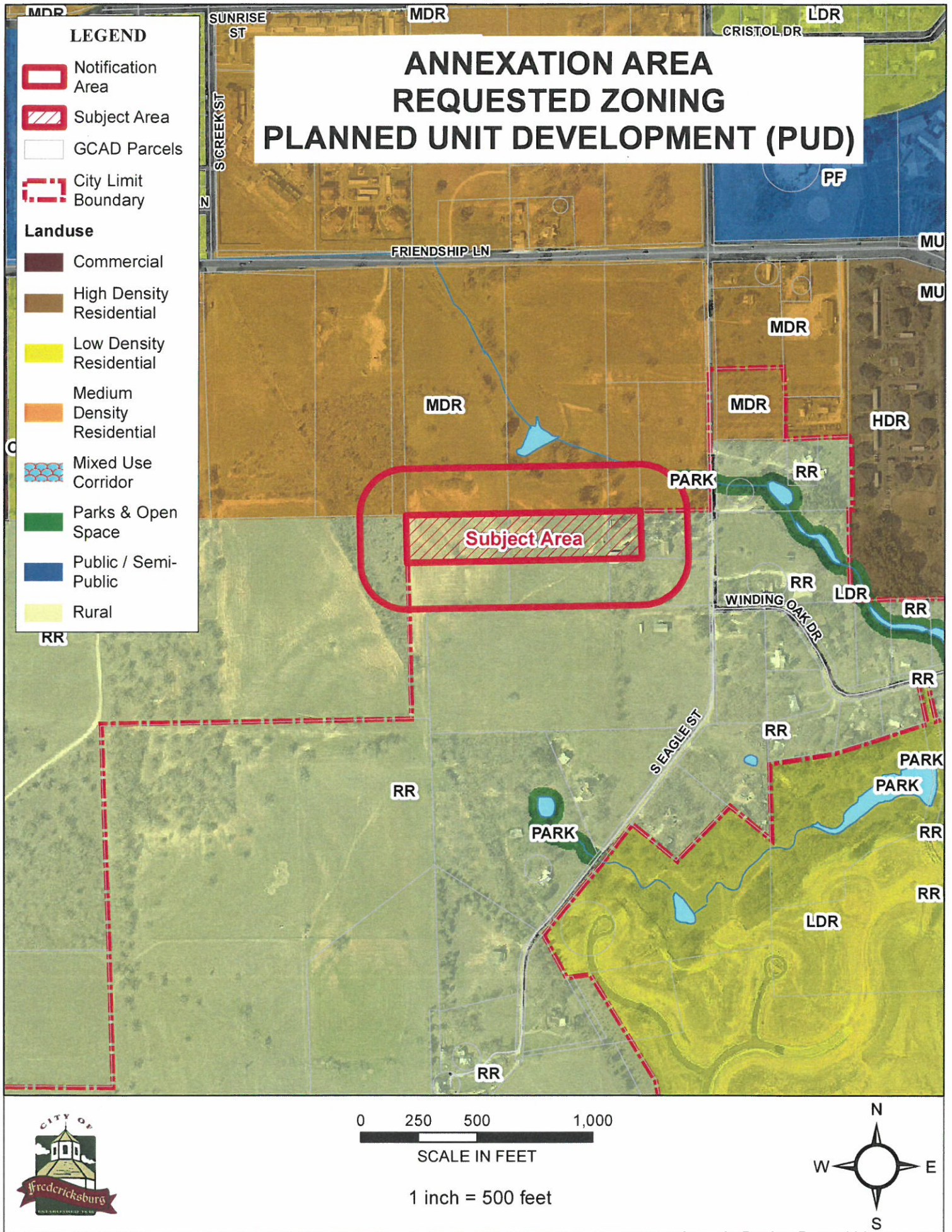


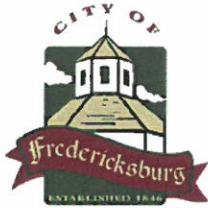
FREDERICKSBURG
32-AC MIXED USE
EXHIBIT D
ZONING EXHIBIT
 FEBRUARY 3, 2021











CITY COUNCIL MEMO

DATE: April 5, 2021

TO: Mayor and City Council

FROM: Anna Hudson, Historic Preservation Officer

SUBJECT: Historic District Design Guidelines/Standards 2nd Draft

Summary:

The Historic District Guidelines/Standards are a tool for property owners, builders, architects, City Staff, and the Fredericksburg Historic Review Board (HRB) to use when evaluating the appropriateness of exterior changes to buildings and new construction proposed within the local historic district and local landmarks. The HRB currently uses the 1997 Design Guidelines.

The 2nd draft of the Historic District Design Guidelines & Standards is now available for review and comment at <https://www.fbgtx.org/999/Design-Guidelines>. This document includes both *Guidelines* and *Standards*. Properties are treated different based on the rating – *high, medium, low*. This document also recognizes that some changes are acceptable if “not visible from the rights-of-way”, thus allowing many changes to the back of properties and prioritizing visible sides of buildings.

The Historic Review Board has noticed a trend in applications over the last few years, large additions to small homes or multiple small units/cottages added to create a compound. New construction on empty residential lots tends to be large homes which can have a negative impact on the small neighboring properties. One of the biggest concerns raised by the public at the onset of this process was the concern for “McMansions” that loom over small historic homes. The historic district includes Central Business District, R2, R1, C1, and C2 zoning districts. The HRB needs direction from City Council as to how “strict” they can be in the historic district. Part of this document explains the common lot development pattern; that pattern is being changed with the STR development pattern. The HRB has required parking to be inside or rear of properties which limits some space that would otherwise be used for STR units. As Council deals with the STR issues the Historic District Design Guidelines could be used as a tool, if that direction is given.

The City of Fredericksburg

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Recommendation

The Historic Review Board, Steering Committee and Staff would like City Council input on the following items:

1. The document provides both guidelines (recommendations) and standards (requirements).
2. The Historic District is a very desirable investment location for short term rentals, as such the HRB is seeing more and more requests for STR "compounds". The document attempts to place spacing requirements that are in keeping with historical lot development patterns which may be more restrictive than the base zoning.
3. The Historic Preservation Ordinance be amended with the adoption of the guidelines/standards document to include a way for the HRB to give an exception to standards when projects warrant such action; make the design guidelines/standards an appendix to the ordinance; and to change to the Historic Review Board membership from 7 regular members with 3 alternates to just 9 regular members.
4. Public input prior to adoption: workshop, open house, online survey.

Background / Analysis:

The document is broken into sections: 1 – Purpose and Scope, 2- Architectural Character, 3- Standards & Guidelines, 4- Bibliography.

The contract with HHM Inc is complete. Any changes to the document will be done by staff.

Staff and the Steering Committee met on March 25th to work through the document and plan for a public input campaign including a public open house. Staff is open to suggestions on how to improve public engagement.

Timeline:

The process to update the design guidelines started with selecting a consultant in 2019.

- Kick off public meeting with consultants *January 2020 (67 written comments)*
- Draft released *May 2020 – published on website.*
- Two Public Presentations via two Zoom *June 2nd (evening) and June 3rd (lunch)*
- Public meeting at HRB *October 13*
- 3-hour in-depth workshop with HRB, *Steering Committee October 30*
- Deadline for public comments – *Nov 20th*
- HRB voted on Comments/Changes to the draft to send to consultants - *December 15th*
- HHM submitted their final draft to staff Jan 29, 2021

The City of Fredericksburg

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- HRB comments on 2nd draft *Feb 2021*
- Steering Committee Meeting *March 25, 2021*
- City Council Update *April 5, 2021*
- Public Open House(s) *late April (Pioneer Museum Sanctuary on W. San Antonio)*
- Staff to make recommended changes.
- HRB recommendation for adoption *July 13, 2021*
- City Council adoption *July 19, 2021*
- Public Meetings on how to use the Design Standards: presentations to interested groups such as Hill Country Builders Association, Central Hill Country Board of Realtors, Chamber of Commerce, etc.

Attachments:

1. Historic District Design Guidelines 2nd Draft Presentation



Department Approval



City Attorney Approval

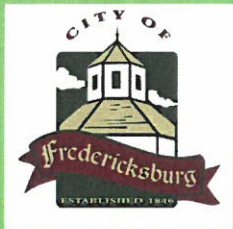


City Manager Approval

The City of Fredericksburg

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Agenda Packet Page 103



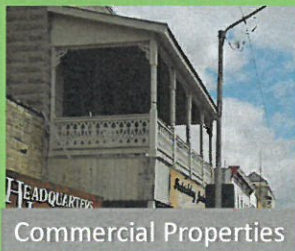
Mid Century Homes



New Construction



Rehab and Additions



Commercial Properties

2nd Draft Historic District Design Guidelines & Standards City Council Update APRIL 5, 2021

Comments only – not for adoption



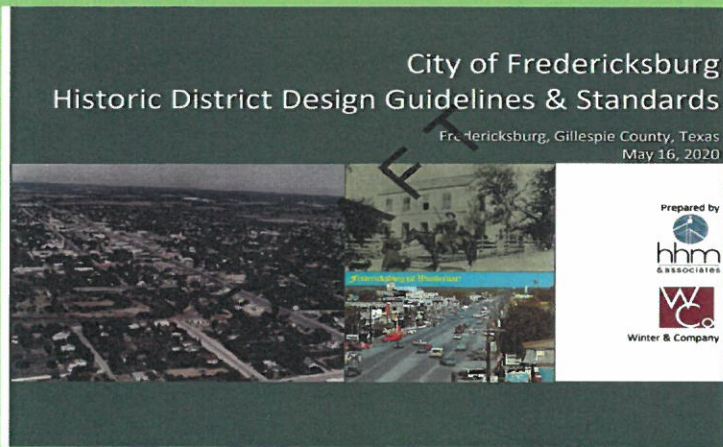
HISTORIC PRESERVATION

What is important? Survey

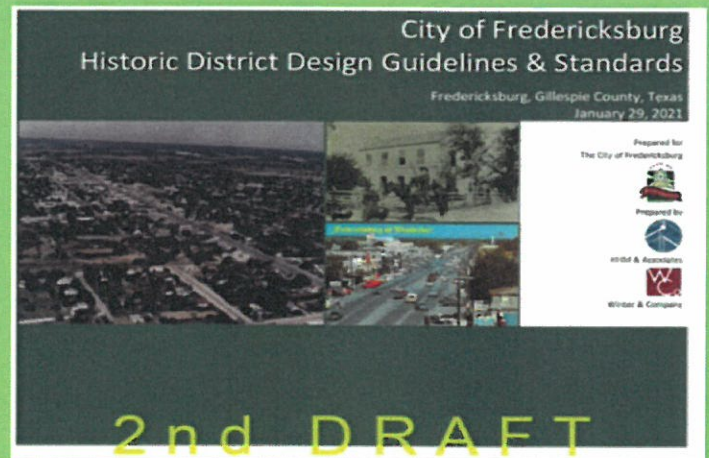
How to protect it?

Design guidelines/ordinance

Pass on an appreciation for it to the next generation: Education/outreach



1st Draft released
May 2020



2nd Draft released
February 2021



Historic Review Board

Sharon Joseph, Chair

Larry Jackson, Vice Chair

Richard Laughlin

David Bullion

Eric Parker

Jessica Mittel

Mike Penick

Brad Bertrand

Barry Kaiser

Joe Salinas



Steering Committee

Sharon Joseph, HRB

Richard Laughlin, HRB

Brad Bertrand, HRB

Mike Starks, Realtor

Stan Klein, Architect

Todd Eidson, Chamber/Builder

Ben Fuller, Builder

Jeryl Hoover, GC Historic Society

Jason Lutz, City of Fredericksburg

Public Process



- **January 2019** Kick off Public meeting with consultants (*67 written comments*)
- **May 2020** Draft released – *published on website*
- **June 2nd (evening) and June 3rd (day)** Public Presentations via Zoom
- **October 13** Public meeting at HRB
- **October 30** 3-hour in-depth workshop with HRB, Steering Committee
- **Nov 20th** Deadline for public comments
- **December 15th** HRB to Vote on Comments/Changes to the draft to send to consultants
- **Jan 29th** HHM submitted *their* final draft to staff

Public Process



- *Feb 2021* HRB comments on 2nd draft
- *March 25, 2021* Steering Committee Meeting
- *April 5, 2021 City Council Presentation*
- *late April/May 2021* Public Meeting(s)/Online Survey open
- *May/June* Staff to make changes/edits
- *Early Summer 2021* HRB Recommendation for Adoption
- *Summer 2021* City Council Adoption
- *Summer/Fall 2021* Public Presentations to groups such as Board of Realtors, Chamber, HC Builders Association, etc.

**The Historic Review Board, Steering Committee and Staff
would like City Council direction on the following items:**

- Guidelines (Recommendations) and Standards (Requirements)
- Development Pattern/Lot Coverage requirements separating historic structures from new structures, require parking in rear
- Ordinance amendments in conjunction with adoption of Design Standards
- Public input prior to adoption: workshop, open house, online survey

The Historic Review Board, Steering Committee and Staff would like City Council direction on the following items:

1. The document provides both guidelines (recommendations) and standards (requirements).

Standards versus Guidelines: Interpreting "Required" versus "Recommended" and "Appropriate" versus "Inappropriate"

The word "Required" means that this is a regulatory **standard** for High and Medium priority resources

The word "Recommended" means that this is an advisory **guideline** for Low priority resources

(a) Sample item a

High Priority	Medium Priority	Low Priority
Required	Required	Recommended

(b) Sample item b

High Priority	Medium Priority	Low Priority
Inappropriate	Inappropriate	Appropriate

The word "Inappropriate" means that this is a regulatory **standard** for High and Medium priority resources.

The word "Appropriate" means that this is an advisory **guideline** for Low priority resources

Design Guidelines & Standards

- Rating System
- treats **High** rated differently than **Low**
- Visibility from Public Right-of-Way

Visibility from the Public Right-of-Way

Visibility from the public right-of-way is used to gauge the appropriateness of design. For corner lots, this includes both the front façade and the street-facing side façade.

Preservation

- (a) Avoid damaging or obstructing historic character-defining building features and/or site features when constructing additions.

High Priority	Medium Priority	Low Priority
Required	Required if visible from the public ROW	Recommended



Secretary of the Interior's Standards for Rehabilitation

1. A property shall be used for its historic purpose or be placed in a new use that requires **minimal change to the defining characteristics** of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The **removal of historic materials or alteration** of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a **physical record of its time, place, and use**. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Most properties **change over time**; those changes that have acquired historic significance in their own right shall be retained and preserved.
5. **Distinctive features, finishes**, and construction techniques or examples of craftsmanship that characterize a property **shall be preserved**.

.....continued....



Secretary of the Interior's Standards for Rehabilitation

.....continued.....

6. Deteriorated historic features shall be **repaired rather than replaced**. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. **Chemical or physical treatments**, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant **archeological** resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
9. **New additions**, exterior alterations, or related **new construction** shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. **New additions** and adjacent or related **new construction** shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.



Certified Local Government

Local, state, and federal government partnership to empower local communities to better protect historic resources:

- Technical assistance from CLG Program Staff
- Network of local preservation professionals from around the state
- Workshops and other trainings
- CLG Grant Program.

FORMATTING CHANGES MADE:

SOI Standards Cited and relevant Appendices noted

Maintenance

- (a) Preserve and maintain historic fences and walls (SOI Standards 2, 5, 6).

High Priority	Medium Priority	Low Priority
Required	Required if visible from the ROW	Recommended

- (b) Treat historic fence and wall materials according to accepted preservation standards (Appendix G, SOI Standards 6, 7).

High Priority	Medium Priority	Low Priority
Required	Required if visible from the ROW	Recommended

- (h) Do not construct front-yard fences where they were not present historically, unless necessitated by a safety issue or an adjacent noxious use (SOI Standard 3).

High Priority	Medium Priority	Low Priority
Required	Required if visible from the ROW	Recommended

**The Historic Review Board, Steering Committee and Staff
would like City Council direction on the following items:**

The Historic Preservation Ordinance will need to be amended with the adoption of the guidelines/standards document to:

- include a way for the HRB to give an exception to standards when projects warrant such action;
- make the design guidelines/standards an appendix to the ordinance;
- and to change to the Historic Review Board membership from 7 regular members with 3 alternates to just 9 regular members.

1.4.2.4. Exceptions

In a limited number of circumstances, the Historic Review Board may vote to approve a COA application that meets the spirit of the Secretary's Standards but does not precisely meet the letter of these standards. These exceptional circumstances include:

- ☐ Life safety issues per current building codes (2015 International Building Code)
- ☐ Basic health and sanitation codes and requirements,
- ☐ Energy efficiency,
- ☐ Watershed protection,
- ☐ Tree protection,
- ☐ Accessibility for persons with disabilities,
- ☐ Small lot size,
- ☐ Exceptional design,
- ☐ Exceptional public purpose or function



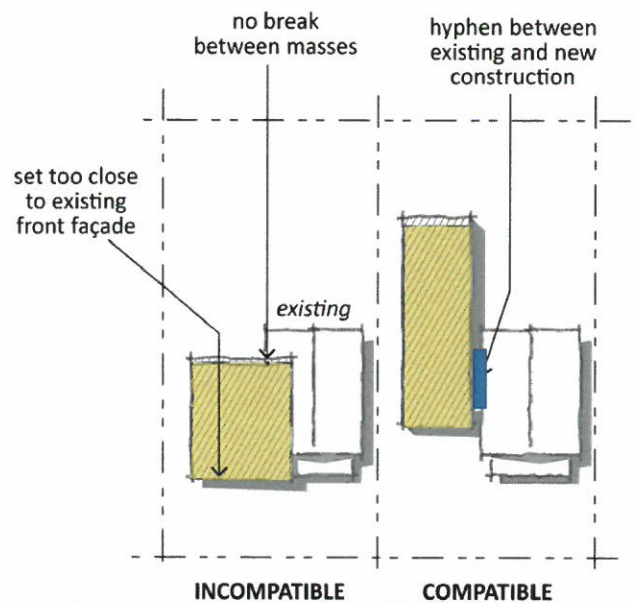
ADDITIONS 3.3

- (c) For side additions, use hyphens to connect the addition to the historic building while minimizing the impact on adjoining historic building fabric, as well as setbacks behind the original front wall. (See fig. 3-47.)

High Priority	Medium Priority	Low Priority
Required	Required	Recommended

- (e) Set back new additions from the historic building so that the historic building retains visual emphasis.

High Priority	Medium Priority	Low Priority
Required set back behind historic rear wall	Required setback a minimum of 15 feet measured from the front (street-facing) wall of the historic building (excluding the porch)	Recommended



ADDITIONS 3.3



**The Historic Review Board, Steering Committee and Staff
would like City Council direction on the following items:**

The Historic District is a very desirable investment location for short term rentals, as such the HRB is seeing more and more requests for STR “compounds”.

The document attempts to place requirements that are in keeping with historical lot development patterns which may be more restrictive than the base zoning such as:

- Requiring parking in the rear
- Spacing new construction a minimum of 15' behind existing buildings
- Limiting the size of new auxiliary structures in R1 to the footprint size of existing



2.3.1. Residential Lots

Residential lots are defined by a main house, the relationship of the main house to the land and street, and the relationship of the main house to accessory buildings. Each element serves a functional purpose, and their spatial relationships help express their function.

Character-defining features:

- Original house often not the largest house on the lot
- Inconsistent setbacks due to extended period of development
- Prior to the 1920s, main houses set relatively close to the street, setbacks 20 feet or less
- By the 1930s, setbacks at 30 feet or more
- Rear yards generally not fenced
- Prior to the 1920s, front yards sometimes fenced
- Windmills, tank houses, and well houses usually directly behind main house to allow water use in kitchen
- Garages generally diagonally behind main house to allow driveway to run beside
- Scale of garage related to size of vehicles during era of construction
- Auxiliary dwellings often located close to street to keep core of rear yard open for gardening and kitchen work
- Seldom more than two auxiliary dwellings per lot
- Auxiliary dwellings always detached from one another
- Scale of auxiliary dwellings clearly deferential to main house (generally less than 600 square feet, and often less than 400 square feet)

3.4.1. Lot Coverage

Zoning as the Baseline for *Maximum* Lot Coverage

Fredericksburg's zoning ordinance sets the baseline for the *maximum* allowable lot coverage. These standards require contextual assessment of lot coverage based on the surrounding historic properties. In many instances, the lot coverage permitted by these standards will be **less than the maximum permitted by the zoning ordinance**. The current zoning ordinance is

- (e) Maintain appropriate setbacks between new auxiliary buildings and historic primary buildings on the property, reflecting historic patterns within the district, unless granted an exception due to small lot size. (See fig. 3-57.)

High Priority	Medium Priority	Low Priority
Required if visible from the public ROW; maintain at least a 20-foot setback	Required if visible from the public ROW; maintain at least a 15-foot setback	Required if visible from the public ROW; maintain at least a 15-foot setback

1997 Design Guidelines

NEW CONSTRUCTION

New Construction, if done correctly, can make a positive impact in a historic district, whether the district is commercial or residential. As with all changes that must be made to or around historic district, it is essential to preserve the integrity and character of the area. New construction should always respect the scale of its surroundings while maintaining its own individuality. However, it should not be obtrusive to the original structures in the district. All new construction should reinforce the visual character of the historic neighborhood.

Recommended

1. Designing new construction within the same scale, size, and massing of its surroundings.
2. Using materials, colors, and finishes compatible to the surrounding historic structures.
3. Maintaining the same roof lines, setbacks, and street and porch orientations and as its neighbors.
4. Minimizing the visual and physical impact of parking.

3.4.2. Auxiliary Buildings

- (a) Avoid impacting significant historic site features when constructing new auxiliary buildings.
- (b) Maintain historic site development patterns for the relevant complex type discussed in *Section 2.3*; for example, residential rear yards should maintain a central open space for domestic use, and industrial complexes should maintain wide circulation paths historically needed for machinery.
- (c) Appropriate setbacks must be consistent with surrounding context: rear and side yard setbacks must be within [five] feet of the average setbacks of contributing buildings on the block; this may allow setbacks that are deeper or shallower than base zoning.
- (d) No more than two non-historic auxiliary buildings may be constructed on a historically designated parcel of land.
- (e) The maximum appropriate footprint for auxiliary buildings on historically designated parcels of land is [600] square feet.
- (f) The maximum height for an auxiliary building on a historically designated parcel is [25] feet.
- (g) Design new buildings to be subordinate and not visually overpower the surrounding historic buildings; architectural ornament or stylistic detailing of any kind is not appropriate for new auxiliary buildings.
- (h) Modern materials, such as fiber-cement siding and corrugated metal, are appropriate for new auxiliary buildings.

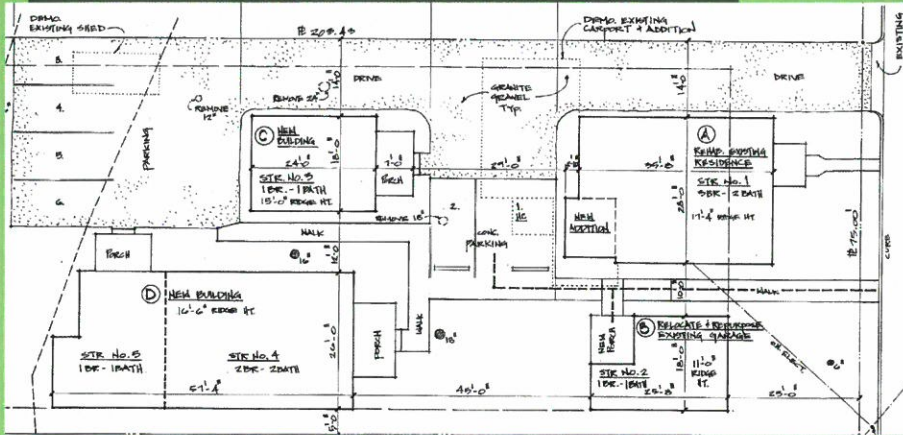
1st Draft

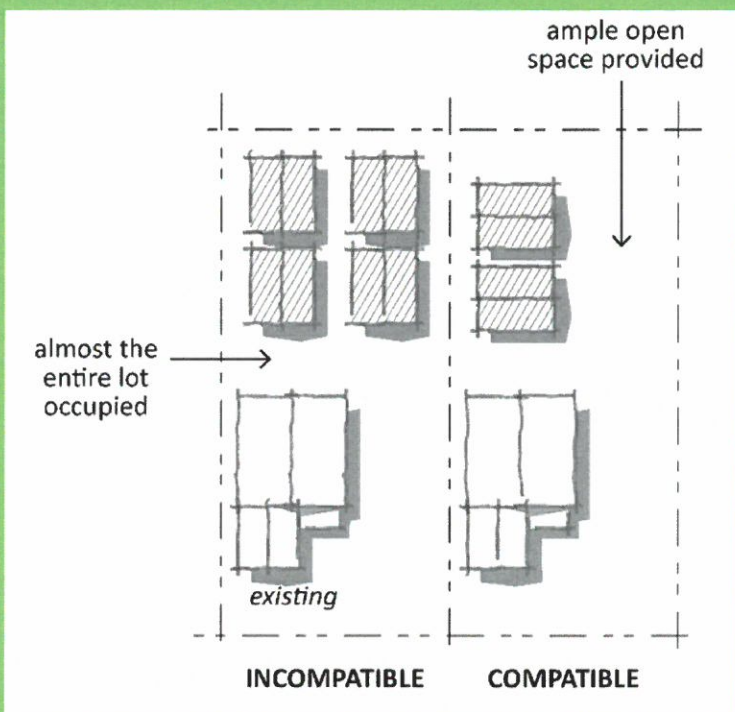
Height and Massing

- (c) The maximum height for an auxiliary building on a historically designated parcel relates to the preservation priority assigned to the primary building on the parcel. (Note that previously empty lots are considered Low-Priority properties.) Heights are measured from the grade plane to the highest point on the roof.

High Priority	Medium Priority	Low Priority
Required; maximum of one story, 18 feet in height	Required; maximum of two stories, 28 feet in height	Required; maximum of two stories, 28 feet in height

**STR Compound
historic house + 3
structures = 5 units**





NEW to this DRAFT:

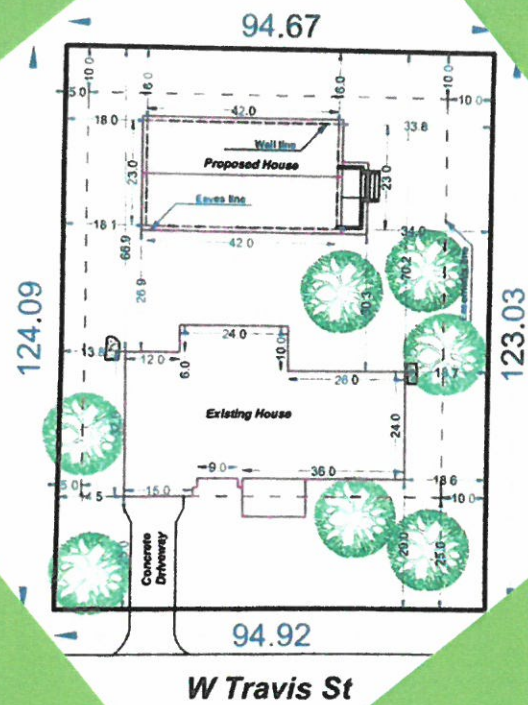
(g) R1 zoned – footprint of any single auxiliary building may not cover more square footage than primary building

R1

New living area: 966 sf

Required 15' setback
between structures

Main house: 1284 sf



3.4 NEW INFILL CONSTRUCTION

New Infill Construction: A Different Set of Priorities

New infill construction is evaluated according to its potential impact on the historic character of Fredericksburg as a whole. This perspective differs from evaluation of an alteration or addition, which focuses primarily on impact to a single property. As a result, the high, medium, and low priorities assigned for historic resources in Fredericksburg are not relevant to the standards and guidelines for new construction. Each new construction project carries a high degree of responsibility for maintaining Fredericksburg's overall historic character. At the same time, each new construction project holds a high degree of potential to become a high-priority landmark valued by future generations.

- (e) Appropriate heights for new infill construction depend on the surrounding context at the front but gain height as set back: for the front **[15]** feet of the new building, the maximum height must be within **[five]** feet of the average height of contributing buildings on the block; for the rear portions of the building, the maximum height must be within **[10]** feet of the average height of contributing buildings on the block.
- (f) New construction must have floor-to-floor heights similar to those on contributing buildings on the block.
- (g) Design new buildings to be subordinate and not visually overpower the surrounding historic buildings.
- (h) Design new buildings to be compatible **with the historic building** but differentiated enough so that they communicate their actual date of construction and do not create a false sense of history.
- (i) Balance compatibility with differentiation among the following aspects of the new building's design: roof form, footprint shape, fenestration pattern (wall versus window, solid versus void), materials, stylistic elements, and color palette.



3.4 NEW INFILL CONSTRUCTION

When is 2 story allowed?

Height and Massing

- (g) Appropriate heights for new infill construction depend on the surrounding context at the front of the new building; however, new buildings may gain height toward the back: if more than 50 percent of the contributing resources on the block are two-stories, then the front portion of the new construction may rise to two stories; if less than 50 percent, then front must be one story and any two-story portion must be set back 15 feet behind the front wall (excluding the porch). Heights are measured from the grade plane to the highest point on the roof.

When is 2 story allowed?

- If 50% of Contributing structures are two stories



210 BOWIE ST.
LOCATED ON SAME BLOCK



510 W. SCHUBERT ST.
LOCATED ON SAME BLOCK



505 W. SCHUBERT ST.
LOCATED ON SAME BLOCK

3.4 NEW INFILL CONSTRUCTION

When is 2 story allowed?

- House can become 2 story past a 15 step-back

front portion of the new construction may rise to two stories; if less than 50 percent, then front must be one story and any two-story portion must be set back 15 feet behind the front wall (excluding the porch). Heights are measured from the grade plane to the highest point on the roof.

Types of changes made between drafts

1st Draft

3.2.3. Chimneys and Stove Pipes

- (a) Preserve and maintain historic chimneys and stove pipes unless they are deteriorated beyond repair.

High Priority	Medium Priority	Low Priority
Required for the entire roof	Required forward from the ridgeline for the front 15 feet	Recommended

- (b) Do not add new chimneys and stove pipes where not historically present.

High Priority	Medium Priority	Low Priority
Required for the entire roof	Required forward from the ridgeline for the front 15 feet	Recommended

- (c) Do not add detail or ornamentation that was not historically present.

High Priority	Medium Priority	Low Priority
Required for the entire roof	Required forward from the ridgeline for the front 15 feet	Recommended

2nd Draft

3.2.4. Chimneys and Stove Pipes

Chimney Examples

Refer to *Section 2* for examples of chimneys characteristic to different architectural styles.

Maintenance

- (a) Preserve and maintain historic chimneys and stove pipes unless they are deteriorated beyond repair (SOI Standards 5, 6).

High Priority	Medium Priority	Low Priority
Required if visible from the ROW	Recommended	Recommended

- (b) Maintain and repair the materials of historic chimneys and stove pipes according to accepted preservation techniques (*Appendix G*, SOI Standards 5, 7).

High Priority	Medium Priority	Low Priority
Required for the entire roof	Required forward from the ridgeline for the front 15 feet	Recommended

Alterations

- (c) Do not add new chimneys and stove pipes where not historically present (SOI Standards 3, 9).

High Priority	Medium Priority	Low Priority
Required for the entire roof	Required forward from the ridgeline for the front 15 feet	Recommended

FORMATTING CHANGES MADE:

Each topic broken down into sections: maintenance, alteration, etc.

Maintenance

- (a) Preserve and maintain historic fences and walls (SOI Standards 2, 5, 6).

High Priority	Medium Priority	Low Priority
Required	Required if visible from the ROW	Recommended

Historic Front Yards: Open versus Fenced

While there are some historic front-yard fences and walls, they are the exception rather than the norm. For most of Fredericksburg's historic district, continuous, open front yards are a character-defining landscape feature.

- (b) Treat historic fence and wall materials according to preservation standards (Appendix G, SOI Standards 4, 5, 6).

High Priority	Medium Priority	Low Priority
Required	Required if visible from the ROW	Recommended

Alterations

- (i) If a safety issue or adjacent noxious use necessitates adding a new front-yard fence, it must be period-appropriate, minimize

- (h) Do not construct front-yard fences where they were not historically, unless necessitated by a safety issue or an adjacent noxious use (SOI Standard 3).

High Priority	Medium Priority	Low Priority
Required	Required if visible from the ROW	Recommended

FORMATTING CHANGES:

2.1.12. Tudor Revival (ca. 1910–1940)

The 1910s and 1940s saw renewed popularity of historical revival styles, like the Tudor Revival.

Associated Building Forms

Many Tudor Revival buildings used a bungalow form (see Section 2.2.3.1, page 2-34), or a larger L-plan variant (Section 2.2.2.1, page 2-31).

Character-defining features:

- Exterior walls usually brick or stone masonry; sometimes veneered with stucco; masonry sometimes includes varying colors, patterns, and textures, with exaggerated mortar joints, sometimes seeping
- Faux half-timbering sometimes adorns gable-ends
- Eaves sometimes swept
- Wing walls or buttresses sometimes accent the front façade
- Porches not always present, but sometimes include low-sloped



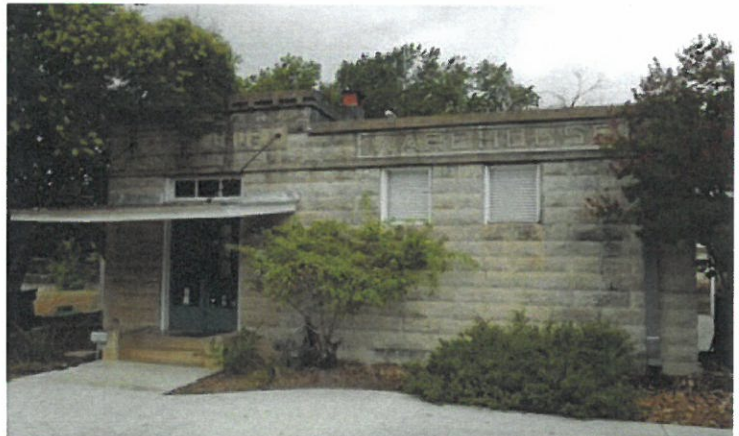
Figure 2-35. Tudor Revival house at 401 W. San Antonio Street. Note the round-arched door opening and heavy wrought-iron lighting and hardware. Source: HHM 2003 Historic Resources Survey.

Keeping it Local

Basse and Roos Block

Basse Block and Roos Block (1912–1940)

In the early twentieth century, the trend toward mechanization began to encompass all types of building materials. Cast-concrete blocks were one example of this trend, created using a heavy metal machine that cast uniform blocks and stamped them with textures resembling stone. This allowed builders to replicate the look of traditional stone masonry at a much more affordable price. Two concrete companies in Fredericksburg both produced cast-concrete blocks intended to look like stone: Basse Brothers and the Roos Cement Yard. The Basse Brothers began manufacturing "Basse Blocks" with a Portland cement mixture around 1912. The Roos Cement Yard began manufacturing similar blocks around 1921. Although Basse and Roos blocks are nearly indistinguishable, the Roos Blocks can be identified by a small mark that looks like an "L" or a "7."² Examples of cast-concrete blocks are shown in figs. 2-12, 2-13, and 2-14.



Hill Country Modern

One currently popular style that blends compatibly with Fredericksburg's historic context is known as "Hill Country Modern." Character-defining features of the style include:

- Combination of locally available materials, traditional passive climate-control features, and modern structural systems using steel, glass, and reinforced concrete
- Limestone masonry as primary material, sometimes with unpainted wood siding as secondary material
- Large windows and wide roof spans that clearly reveal the structural system
- Roofs using a low-sloped gable or shed form
- Standing-seam metal used as roof material
- Minimal applied ornament



House in Horseshoe Bay, Texas designed by J. Christopher Architecture.



Goat Mountain Ranch House in Central Texas designed by Lake Flato Architects.



Dogrun Ranch house in Spicewood, Texas designed by Furman + Kiel Architects (front).



Ranch house in Spicewood, Texas designed by Furman + Kiel Architects (back).

Public Process



- *Feb 2021* HRB comments on 2nd draft
- *March 25, 2021* Steering Committee Meeting
- ***April 5, 2021 City Council Presentation***
- *late April/May 2021* Public Meeting(s)/Online Survey open
- *May/June* Staff to make changes/edits
- *Early Summer 2021* HRB Recommendation for Adoption
- *Summer 2021* City Council Adoption
- *Summer/Fall 2021* Public Presentations to groups such as Board of Realtors, Chamber, HC Builders Association, etc.



CITY COUNCIL MEMO

DATE: April 5, 2021

TO: Mayor and City Council

FROM: Garret Bonn, P.E., CFM - Assistant City Engineer

SUBJECT: Flood Early Warning System Project Update

Summary:

Update and discussion relating to the Flood Early Warning System Project which was approved for Flood Infrastructure Fund program funding in December 2020.

Recommendation:

N/A

Background / Analysis:

On March 16, 2020, the Texas Water Development Board (TWDB) published the Flood Intended Use Plan for State Fiscal Year 2020 and invited eligible applicants to submit abridged applications relating certain types of eligible projects. In response, the City of Fredericksburg submitted two applications for the following projects:

- Flood Early Warning System (FEWS) Improvements – Total Estimated Project Cost => \$745,000
 - E. Creek St. at Barons Creek crossing
 - W. Travis St. at Town Creek crossing
 - N. Edison St./W. Schubert St. at Town Creek crossings
 - W. Schubert St. at Town Creek (east of Milam)
- N. Llano (SH 16N) Storm Sewer System – Total Estimated Project Cost => \$2,602,930

The City of Fredericksburg

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861

As presented, the FEWS project would include the installation of automatic flood gates and warning flashers at each low water crossing that would communicate with the City's SCADA system to improve response time during flooding events. The N. Llano Storm Sewer System project is a phased approach to address stormwater issues in the College St./N. Llano/Sycamore/Travis area. Phase I of the project would include inlets in and around the intersection of N. Llano and E. College St. that would capture stormwater and convey it to Town Creek via a storm sewer main along N. Llano.

In September, TWDB approved the prioritization for the 2020 Flood Infrastructure Fund cycle and established the amount of funds available for grants and zero-interest loans. The City's FEWS project was approved for funding under the program but the N. Llano Storm Sewer project was not. Although the City's original application for the FEWS project proposed an 80% grant /20% local match for the project, the approved eligible funding for the project is 15% in the form of grant funds and the City would be responsible for the remaining 85% via a loan through the FIF.

Over the past few months, City staff, project consultants, and the City's Bond Counsel have been working with TWDB to finalize plans and contracts for the projects. Unfortunately, since this is a new funding program for the State, during these discussions, there have been a lot of additional requirements placed on the project if it is to receive funding. There are several major concerns/issues that have arisen including:

- TWDB is requiring a debt instrument for the loan portion of the project which could impact the City's ability to fund other drainage projects in the future, including the N. Llano Storm Sewer project. Additionally, there are numerous additional requirements placed on the project that will add time and cost to the project.
- Flood Early Warning System traffic control devices are limited on coverage width and the wider City streets mean equipment is required on both sides of the street in most cases.
- The Historic Review Board (HRB) and adjacent property owners have voiced concerns over how the FEWS equipment impacts the historic district.

Although the low water crossings associated with the FEWS project remain a high priority, City staff is requesting direction from the Council as to whether to continue negotiations with TWDB or withdrawing the City's application and utilizing other design options that may be available for the project.

Attachments:

FEWS Location Map with Historic District Boundaries
Examples of Similar Flood Gate Installations

The City of Fredericksburg

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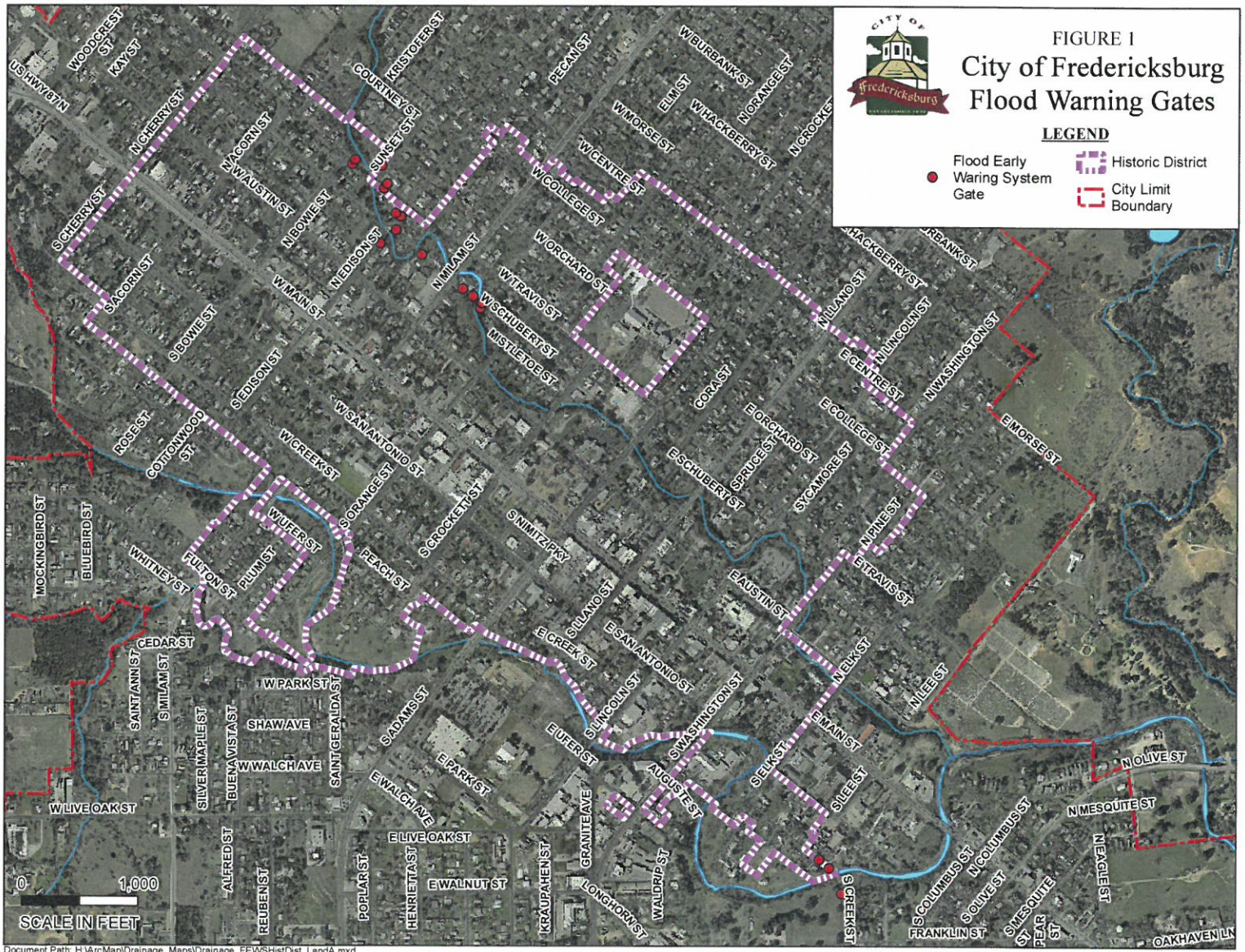
Department Approval



City Manager Approval

The City of Fredericksburg

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CITY COUNCIL MEMO

DATE: March 31, 2021

TO: Mayor and City Council

FROM: Shelley Goodwin, City Secretary

SUBJECT: HOT Application Discussion

Summary:

The City Council received the HOT application binder earlier this week. The first meeting after receiving the packets, the City Council takes the time to address any questions regarding the applications.

Recommendation:

Discuss the application and provide direction to possible funding.

Background / Analysis:

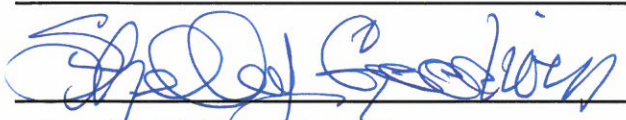
The HOT process began with a discussion at the March 3, 2021 City Council Workshop. There were two emails sent to past recipients, two ads were run in the Fredericksburg Standard, as well as all information was added to the City website.

The City received 23 applications requesting funding. The amount budgeted is \$480,000 for awarding HOT funds, the total amount requested is \$500,457.

All applicants were asked to be present at the meeting to address any questions you might have.

Attachments:

The City of Fredericksburg


Department Approval


City Manager Approval

Future Agenda Items

City Council

April 19, 2021

Regular Meeting

City Council = Red

5th and 19th Regular Meetings @ 6p.m.

Planning & Zoning = Green 4-7-2021 @ 5:30 p.m.

Historic Review Board = Purple 4-9-2021 @ 5:30 p.m.

Board of Adjustment = Blue 4-15-2021 @ 5:30 p.m.

City Events

Good Friday 4-2nd

Early Voting 4-19th – 24th, 26th and 27th

Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Proclamation

1. Proclamation/presentation of the 175th Anniversary Quilt.

Consent

1. 4-5-2021 City Council Regular Meeting Minutes
2. Okotber Fest street closure
3. Food & Wine Fest street closure
4. Kraut Run street closure

Ordinances

1. Atmos Grip approval or suspension
2. Annexation & Zoning – SECO Friendship Lane Development

Resolutions

- 1.

Public Hearing

1. Annexation & Zoning – SECO Friendship Lane Development

Approvals-Misc.

1. Swimming Pool punch pass
2. Girl Scout Cabin lease renewal
3. Audit Report presentation and approval
4. Approval of allocation of HOT recipients
5. Request for Proposal (RFP) Hotel/Conference Center
6. Klaerner Property (West Live Oak) - annexation agreement for services
7. S. Hwy 16 (Across from Airport) – annexation agreement for services
8. Partial release of water line easement

Presentations, Discussions and Updates:

1. COVID-19 Update
2. S. Llano Shared-Use Bridge and E. Ufer St. Sidewalk Improvements Project Update

Executive Session

1. Municipal Judge Retirement

May 3, 2021

Regular Meeting

City Council = Red

3rd and 17th Regular Meetings @ 6p.m.

Planning & Zoning = Green 5-5-2021 @ 5:30 p.m.

Historic Review Board = Purple 5-11-2021 @ 5:30 p.m.

Board of Adjustment = Blue 5-13-2021 @ 5:30 p.m.

City Events

Election Day – May 1, 2021

175th Anniversary Events Begin – May 7, 2021

Memorial Day Holiday – May 31, 2021

Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Proclamation

1.

Consent

1. 4-19-2021 City Council Regular Meeting Minutes

Ordinances

1.

Resolutions

1.

Public Hearing

1.

Approvals-Misc.

1.

Presentations, Discussions and Updates:

Executive Session