



City of Fredericksburg

City Council Regular Meeting Agenda
Tuesday, June 4, 2024 ~ 9:00 AM
Law Enforcement Center
1601 E. Main Street
Fredericksburg, Texas 78624

Jeryl Hoover, Mayor
Tony Klein, Councilmember
Bobby Watson, Councilmember

Randy Briley, Councilmember
Emily Kirchner, Councilmember/Pro Tem
Clinton Bailey, City Manager

The City of Fredericksburg City Council will meet in a regular session on Tuesday, June 4, 2024, at 9:00 AM. The meeting will be live-streamed & available for re-watch on the City's website: fredericksburgtx.portal.civicclerk.com.

The City Council welcomes citizen participation and comments at all City Council Meetings on Agenda Items.

Comment Card for Written or Verbal Comments-submitted by 4 p.m. the day before meeting.

- i. Complete the Comment Card online at FBGTX.org;
- ii. Make sure to check the appropriate box (verbal or written);
- iii. Only one agenda item per Comment Card.

Sign up in person between 8:30 a.m. and 9 a.m. at the meeting location.

- i. Only one agenda item per Comment Card;
- ii. Speakers will be limited to three minutes to speak. **Please Note:** The Mayor can reduce the number of minutes for any speaker during Public Comment on a single agenda item depending on the number of people who sign up for it.
- iii. Any citizen with handouts should provide them to the City Secretary before speaking. If you wish the City Council to receive your handouts for the meeting, please provide 10 copies; if not, the City Council will receive your handouts the following day.

NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for discussion. An announcement will be made on the basis of the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for the Executive Session.

Attendance By Other Elected or Appointed Officials: It is anticipated that the Planning & Zoning Commission, Historic Review Board and Board of Adjustments members may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the City Council Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act. This is not an agenda of an official meeting of the City Boards and Commissions, and minutes will not be taken.

1. CALL TO ORDER

2. INVOCATION

Pastor Rob Holster from Hill Country Church will lead the Invocation

3. PLEDGE OF ALLEGIANCE

4. CEREMONIAL MATTERS/PROCLAMATIONS/EMPLOYEE RECOGNITION

5. COUNCIL COMMENTS

6. CONSENT

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF THE CITY COUNCIL.

A. Consider approval of the April 16, 2024 Regular City Council Meeting Minutes.

7. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

A. Consideration and Approval of a Resolution (2024-07R) by the City Council of the City of Fredericksburg, Texas Authorizing and Approving Publication of Notice of Intention to Issue Certificates of Obligation; Complying with the Requirements Contained in Securities and Exchange Commission Rule 15c2-12; and Providing an Effective Date (Dan Wegmiller - Specialized Public Finance, Inc., Financial Advisor)

B. Consideration and Approval of Resolution 2024-08R Officially Adopting the Approved Charter Amendments from the May 4, 2024 Special Election (Garret Bonn, Asst. City Manager)

C. Consideration and Possible Adoption of Ordinance No. 2024-17 Relating to Parking of Vehicles in the Downtown District (Councilmembers Klein & Kirchner)

i. Presentation

ii. Hold a Public Hearing

iii. Take Action to Adopt Ordinance No. 2024-17

8. OTHER ACTION ITEMS AND UPDATES

A. Review the applications requesting Hotel Occupancy Tax (HOT) funding and allocate funding for 2024 (Darren Eckhardt, HOT Collections Specialist)

B. Consider the approval of a Right Of Way Joint Use Agreement with Jordan Muraglia and Richard Beaupre and the City of Fredericksburg for the property

located at 110 N. Bowie Street (Kris Kneese, Director of Public Works/Utilities)

- C. Consideration and Action Relating to a Professional Services Contract with ATS for Third Party Plan Review & Inspection Services (Michael Erwin, Building Official)
- D. Presentation by City Attorney on current Annexation Options and Requirements (Mick McKamie, City Attorney)

9. CITY MANAGER'S REPORT

10. ITEMS FOR FUTURE AGENDA

- A. Future Agenda Spreadsheet

11. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Section 551.072:

- A. Consider and discuss the value and possible disposition of city-owned real properties located throughout the City (Section 551.072)

12. BUSINESS ITEM

The City Council will reconvene into Regular Session upon the conclusion of the Executive Session, the City Council may take action on any item posted in Executive Session, as necessary.

13. ADJOURN

CERTIFICATION

This is to certify that I, Melinda Uriegas, posted this Agenda at 11 a.m. on May 31, 2024, on the bulletin board of City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.



Interim City Secretary



City of Fredericksburg
CITY COUNCIL REGULAR MEETING MINUTES
TUESDAY, APRIL 16, 2024 ~ 9:00 a.m.
LAW ENFORCEMENT CENTER
1601 E. MAIN STREET
FREDERICKSBURG, TEXAS 78624

Members Present:

Mayor Jeryl Hoover
Mayor Pro Tern Bobby Watson
Councilmember Randy Briley
Councilmember Emily Kirchner
Councilmember Tony Klein

Members Absent:

None

City Staff Present:

Clinton Bailey, City Manager
Mick McKamie, City Attorney
Garret Bonn, Assistant City Manager
Lynn Bizzell, Fire Chief
Brian Vorauer, Police Chief
Andrea Schmidt, Director of Parks and Recreation
Kris Kneese, Director, Public Works and Utilities
Shelby Collier, Senior Planner, Development Services
Sean Doerre, Public Information Officer
Aaron Anderegg, Interim Director, Information Technology
Leslie Embrey, Assistant to the City Secretary
Melinda Uriegas, Interim City Secretary

1. CALL TO ORDER

Mayor Hoover called the April 16, 2024, Regular City Council Meeting to order at 9:00 a.m. and announced that a quorum had been met.

2. INVOCATION

Mayor Hoover introduced Kate Walker, who led the Invocation.

3. PLEDGE OF ALLEGIANCE

Mayor Hoover led the Pledge of Allegiance.

4. CEREMONIAL MATTERS/PROCLAMATIONS/EMPLOYEE RECOGNITION

City Manager Bailey introduced Melinda Uriegas, Interim City Secretary.

Mayor Hoover read and presented a Proclamation to Larry Jackson for 20 years of service on the Historic Review Board.

5. COUNCIL COMMENTS

Councilmember Briley:

- Stated that he attended a meeting held by the Fredericksburg ISD on April 1, 2024, which highlighted the District's 2025 Utilization Plan
- Thanked vendors that provided food to emergency personnel during the Eclipse event
- Reported that the Chamber of Commerce State of the Burg was scheduled for May 15, 2024

Mayor Pro Tem Watson:

- Reported on the impact of the Eclipse on air traffic and associated services at the Gillespie County Airport
- Highlighted local aeronautical events scheduled for 2024
- Stated that he would be attending the following events:
 - Fredericksburg Food and Wine Festival Meeting scheduled for April 17, 2024
 - Hill County Alliance Leadership Conference scheduled for April 18, 2024
 - Gillespie County EDC Meeting scheduled for April 19, 2024
 - Coffee with the City Manager on April 24, 2024
- Noted that the May 4, 2024, Election Ballot also included 23 Charter Amendments

Councilmember Kirchner:

- Thanked staff for coordinating Eclipse events and reported on the associated economic impact to the community
- Highlighted soccer field improvements made by Friends of the Field
- Thanked the community for re-electing her as she did not have an opponent in the May 4, 2024 Election and provided election information
- Reported that the Optimist T-Ball season was scheduled to start on May 4, 2024

Mayor Hoover provided an overview of Short Term Rental residential activity and cases before Municipal Court.

6. CONSENT

A. Approve a street closure request for the Fredericksburg Morning Rotary Club's 14th annual Kraut Run, taking place on Saturday, October 5, 2024 (Jennifer Krupa, Assistant Director, Parks and Recreation/Special Events Coordinator).

B. Approve a street and lane closure request for the Fredericksburg Craft Beer Festival scheduled for Saturday, June 8, 2024, at Marktplatz (Jennifer Krupa, Assistant Director, Parks and Recreation/Special Events Coordinator).

C. Approve street closures and parking lot usage for Oktoberfest 2024, taking place the first weekend of October 2024, at Marktplatz (Jennifer Krupa, Assistant Director, Parks and Recreation/Special Events Coordinator).

D. Approve a street closure request for the Gillespie County 4-H Adult Leaders BBQ, scheduled for Friday, August 23, 2024, at Marktplaz (Jennifer Krupa, Assistant Director, Parks and Recreation/Special Events Coordinator).

E. Approve a street closure request for the Fredericksburg Car Fest, scheduled for Saturday, June 1, 2024, at Marktplaz (Jennifer Krupa, Assistant Director, Parks and Recreation/Special Events Coordinator).

A motion was made by Mayor Pro Tem Watson and seconded by Councilmember Kirchner to approve the Consent Agenda. All five (5) voted in favor, motion passed unanimously.

7. ORDINANCES, RESOLUTIONS, AND PUBLIC HEARINGS

A. Request #Z-2403: by Charles and Janet Chenoweth to consider the following (Anna Hudson, Director, Development Services):

1. Land Use change from Low Density Residential (LOR) to Commercial (C1) for property located at 105 West Creek Street.
2. Zoning change from Single Family Residential (R1) to Neighborhood Commercial (C1) for property located at 105 West Creek Steet.

Charles Chenoweth, applicant, noted that the property was operating as a B&B when purchased and that current zoning regulations limited his ability to make home improvements for use as vacation home while current economic conditions prevented him from selling the property.

Shelby Collier, Senior Planner, reported that the property did not qualify to operate as a short term rental property as it did not meet any of the special exception requirements outlined in the Short Term Rental Ordinance; but the requested change in land use and zoning designation did conform with the zoning designations of neighboring properties as well as meet the requirements outlined in the Comprehensive Plan.

Ms. Collier noted that the property was located in an historic district and Historic Preservation guidelines limited the redevelopment of the home and also prevented the home from being demolished. She stated that parking would be an issue based on the lot size.

As it relates to community input, four letters of opposition were received while both the Planning and Zoning Commission and staff recommend approval of the land use and zoning requests.

A motion was made by Councilmember Kirchner and seconded by Mayor Pro Tem Watson to open the Public Hearing. All five (5) voted in favor, motion passed unanimously.

Mayor Hoover opened the Public Hearing at 9:24 a.m.

Mike Mahoney, resident, spoke against the requests submitted by Mr. and Mrs. Chenoweth. He stated that the proposed land use and zoning changes, if approved, would result in "spot zoning" as well as allows for the property to be used as a short term rental "into perpetuity."

A motion was made by Councilmember Klein and seconded by Councilmember Kirchner to close the Public Hearing. All five (5) voted in favor, motion passed unanimously.

Mayor Hoover closed the Public Hearing at 9:28 a.m.

Mick McKamie, City Attorney, clarified that the proposed land use and zoning changes did not meet the legal definition of spot zoning.

At the request of Councilmember Briley, Ms. Collier stated that the property could be used as a short term rental; but the applicant was still required to apply for a permit. She highlighted options available for use as a short term rental property and noted that parking would be a challenge regardless of the zoning designation.

Councilmember Briley addressed concerns with the requested zoning reclassification.

Councilmember Klein noted that the neighboring zoning designations had not changed and reported that he had received calls from residents in opposition to the proposed changes.

Councilmember Kirchner stated that she did not support staff's recommendation for approval as the Comprehensive Plan allowed for a range of mixed-use development in the area and that the change would benefit the seller.

Mayor Pro Tem Watson spoke in support of the land use and zoning change requests as the neighboring properties were already zoned as C-1. He stated that the reclassification would not result in spot zoning.

Mayor Hoover voiced his concern with the impact the changes would have on future short term rental properties and noted that the changes would not guarantee the sale of the property.

#Z-2403 - DENIED

A Ordinance amending the Comprehensive Land Use Plan relating to approximately 0.2008 acres of land located at 105 West Creek Street by changing the land use designation from Low Density Residential to Commercial; amending Appendix B, "Zoning Ordinance," of the Fredericksburg Municipal Code, as amended, by changing the zoning classification of said property from R1: Single Family Residential to C-1: Neighborhood Commercial; revising the official zoning map in accordance therewith; providing that this ordinance shall be cumulative of all ordinances; providing a penalty clause; providing a savings clause; providing a severability clause; providing for publication in the official newspaper; and providing an effective date.

A motion was made by Councilmember Kirchner and seconded by Councilmember Klein to deny Z-1. A roll call vote was taken with the following: Mayor Pro Tem Watson and Councilmember Briley voting against the Motion to Deny. Councilmember Kirchner, Councilmember Klein, and Mayor Hoover voting for the Motion to Deny. The motion to Deny Z-1 was approved by a 3-2 vote.

A motion was made by Councilmember Kirchner and seconded by Councilmember Klein to deny Z-2. A roll call vote was taken with the following: Mayor Pro Tem Watson and Councilmember Briley voting against the Motion to Deny. Councilmember Kirchner, Councilmember Klein, and Mayor

Hoover voting for the Motion to Deny. The motion to Deny Z-2 was approved by a 3-2 vote.

B. Consider the approval of Resolution 2024-06R suspending for 45 days the effective date proposed by Atmos Energy-Mid-Texas Division (Atmos-MidTex) in its application filed on or about February 23, 2024, pursuant to Section 104.301 of the Gas Utility Regulatory Act (Mick McKamie, City Attorney)

Mr. McKamie stated that the request was to suspend the imposition of the new gas rates.

Councilmember Kirchner requested clarification on when customers would see the rate change. Mr. McKamie reported that the State determined imposition time lines and that rates were imposed after the completion of rate studies.

A motion was made by Mayor Pro Tem Watson and seconded by Councilmember Kirchner to approve Item 7B. All five (5) voted in favor, motion passed unanimously.

8. OTHER ACTION ITEMS AND UPDATES

A. Consider accepting the Phase 2 - Boot Ranch Water Tank Site Property (Kris Kneese, Director, Public Works and Utilities).

Kris Kneese, Director of Public Works and Utilities, reported that in 2005, the City and developer entered into an agreement which stipulated that the City would provide water and sewer utilities to the Boot Ranch development. He noted that the property was initially divided into two phases and that a Phase I improvement was the installation of a one-million-gallon water storage tank.

A timeline of Phase 2 water and sewer infrastructure improvements was provided and it was reported that one improvement made by the developer on the identified track of land was the installation of a half-million-gallon water storage tank. Mr. Kneese stated that the conveyance of the water storage tank to the city was consistent with current guidelines which stipulate ownership by the city of all water storage tanks operated by the city and constructed on city owned property. It was noted that the City would be responsible for Operation and Maintenance expenses for the storage tank. He recommended that the property conveyance agreement include a provision reflecting ownership of the tank by the City.

Councilmember Klein asked about the possibility of the developer needing to purchase additional property for expansion purposes. Mr. Kneese responded that at this time the developer did not have an expansion plan in place, but the property size did allow for some additional development. He clarified that staff was not proposing on expanding utility services.

At the request of Mayor Hoover, Mr. Kneese stated that if the City did not accept the conveyance of the land, a separate access easement agreement would need to be approved as staff still needs to access the property.

A motion was made by Councilmember Kirchner and seconded by Mayor Pro Tem Watson to accept the property identified in Item 8A. All five (5) voted in favor, motion passed unanimously.

B. Consider the approval of an agreement with the Fredericksburg Chamber of Commerce relating to the Fredericksburg Food and Wine Fest (Garret Bonn, Assistant City Manager)

Garret Bonn, Assistant City Manager, reported that the agreement being presented addressed council concerns to include contract terms, performance and termination provisions, and intellectual property rights. He noted that staff recommended approval of the revised agreement.

Mayor Hoover requested that the revised agreement include a provision stipulating that the City would not incur any costs associated with the conveyance of intellectual rights.

A motion was made by Councilmember Klein and seconded by Councilmember Briley to approve Item 8B with corrections. All five (5) voted in favor, motion passed unanimously.

C. Consider a petition for release from the City of Fredericksburg's Extraterritorial Jurisdiction (Mick McKamie, City Attorney)

- i. Property located at 1076 Boerner-Weirich Rd (+/- 107 acres)

Mr. McKamie noted that the petition was submitted, and signatures verified in accordance with a statute that went into effect September 1, 2023 which allows residents of a municipality's ETJ to petition for release from the ETJ. He stated that the City Council did not have an option to deny the petition.

A motion was made by Councilmember Klein and seconded by Councilmember Briley to approve Item 8C. All five (5) voted in favor, motion passed unanimously.

9. CITY MANAGER'S REPORT

A. City Manager's Monthly Update

Clinton Bailey, City Manager, provided an update on the following:
Single-Family and Multi-Family Development
Financial Forecast to include revenue
Police and Fire/EMS service calls

10. ITEMS FOR FUTURE AGENDA

A. Review the Future Agenda spreadsheet

Mr. Bailey provided an overview of items to be discussed at the May 4, 2024 Regular City Council meeting and highlighted items to be discussed until June 2024.

Garret Bonn reported that the City Council was scheduled to have a Special Meeting on May 30, 2024, at 5:30 p.m. to review HOT applications and clarified that the City modified the submittal deadline in order to allocate additional funding. He stated that the funding period was for calendar year 2025.

11. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Sections (551.072 & 551.074):

- A. Consider and discuss Real Estate in the vicinity of US 290E and Old San Antonio Rd. (Section 551.072)
- B. Consider and discuss Real Estate in the vicinity of US 290E and Industrial Loop (Section 551.072)
- C. Consider and discuss the value and possible disposition of city-owned real properties located throughout the City (Section 551.072)
- D. Consider and discuss the appointment, evaluation, reassignment, duties, or dismissal of a public officer, specifically the appointment of new member a new member to fill a vacancy on the City's Historic Review Board (Section 551.074)

A motion to go into Executive Session was made at 10:42 a.m. by Councilmember Kirchner and seconded by Councilmember Klein. All five (5) voted in favor, motion passed unanimously.

12. BUSINESS ITEM

City Council returned from Executive Session at 11:16 a.m. and took action to fill the vacancy on the Historic Review Board.

A motion was made by Mayor Pro Tem Watson and seconded by Councilmember Kirchner to appoint Cydney Donnell to the Historic Review Board. All five (5) voted in favor, motion passed unanimously.

13. ADJOURN

A motion to adjourn was made by Mayor Pro Tem Watson and seconded by Councilmember Klein. All five (5) voted in favor, motion passed unanimously.

Mayor Hoover adjourned the April 16, 2024 Regular City Council Meeting at 11:17 a.m.

Jeryl Hoover
Mayor

Melinda Uriegas
Interim City Secretary



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager
TO: Mayor & City Council Members
FROM: Garret Bonn, Assistant City Manager
MEETING DATE: June 4, 2024

CATEGORY: ORDINANCES, RESOLUTIONS
AND PUBLIC HEARINGS

CAPTION: Consideration and Approval of a Resolution (2024-07R) by the City Council of the City of Fredericksburg, Texas Authorizing and Approving Publication of Notice of Intention to Issue Certificates of Obligation; Complying with the Requirements Contained in Securities and Exchange Commission Rule 15c2-12; and Providing an Effective Date (Dan Wegmiller - Specialized Public Finance, Inc., Financial Advisor)

PRESENTATION:

SUMMARY:

As part of the process for the City's acquisition of the Hill Country University Center facility, which is located on City-owned property, the City intends to utilize a combination of funding sources.

BACKGROUND:

Certificates of Obligation are to be issued under and pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code Section 271.041 through Section 271.064, Chapter 1502, as amended, Texas Government Code, and the City's Home Rule Charter.

FUNDING SOURCE: Various Funds

FINANCIAL IMPACT:

Not to Exceed \$9,500,000 in the Principal Amount

STAFF RECOMMENDATION:

City staff recommends the City Council adopt the notice of intention resolution.

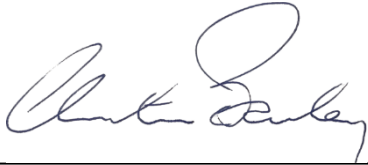
COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Government Vision

ATTACHMENTS:

1. Resolution

APPROVAL/REVIEW:



Clinton Bailey, City Manager

Date: May 28, 2024



Garret Bonn, Assistant City Manager

Date: May 28, 2024



Krista Wareham, Director of Finance

Date: May 29, 2024



William McKamie, City Attorney

Date: May 29, 2024



Clinton Bailey, City Manager

Date: May 31, 2024

RESOLUTION

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS AUTHORIZING AND APPROVING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; COMPLYING WITH THE REQUIREMENTS CONTAINED IN SECURITIES AND EXCHANGE COMMISSION RULE 15c2-12; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council (the *City Council*) of the City of Fredericksburg, Texas (the *City*) has determined that it is advisable and necessary to issue and sell one or more series of certificates of obligation (the *Certificates*) in an amount not to exceed \$9,500,000 as provided pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code, Section 271.041 through Section 271.064, for the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) designing, acquiring, purchasing, renovating, equipping, and improving a new municipal facility for the City's Public Works and Utilities department, City's Parks department, and other administrative offices of the City, and existing municipal facilities for police, fire, and emergency services, and (2) the payment of professional services related to the design, construction, project management, and financing of the aforementioned capital improvements. The Certificates will be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and from a lien on and pledge of certain of the revenues derived from the City's combined water and wastewater system. The Certificates are to be issued, and this notice is given, under and pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code Section 271.041 through Section 271.064, Chapter 1502, as amended, Texas Government Code, and the City's Home Rule Charter; and

WHEREAS, prior to the offering, sale, and issuance of the Certificates, the appropriate officials of the City must review and approve the distribution of a "deemed final" preliminary official statement (the *Official Statement*) in order to comply with the requirements contained in 17 C.F.R. §240.15c2-12 (the *Securities and Exchange Commission Rule*); and

WHEREAS, based upon their review of the Official Statement, the appropriate officials of the City must find to the best of their knowledge and belief, after reasonable investigation, that the representations of facts pertaining to the City contained in the Official Statement are true and correct and that, except as disclosed in the Official Statement, there are no facts pertaining to the City that would adversely affect the issuance of the Certificates or the City's ability to pay the debt service requirements on the Certificates when due; and

WHEREAS, the City Council will comply with the requirements contained in the Securities and Exchange Commission Rule concerning the creation of a contractual obligation between the City and the proposed purchaser(s) of the Certificates (the *Purchasers*) to provide the Purchasers with an Official Statement in a time and manner that will enable the Purchasers to comply with the distribution requirements and continuing disclosure requirements contained in the Securities and Exchange Commission Rule; and

WHEREAS, the City Council authorizes the Mayor, City Manager, Director of Finance, City Secretary, and the City Attorney, as appropriate, or their designees, to review, approve, and execute any document or certificate in order to allow the City to comply with the requirements contained in the Securities and Exchange Commission Rule; and

WHEREAS, prior to the issuance of the Certificates, the City Council is required to publish notice of its intention to issue the Certificates in a newspaper of general circulation in the City and if the City maintains an internet website, publish such notice of intent on the City's internet website, such notice stating (i) the time and place the City Council tentatively proposes to pass the ordinance authorizing the issuance of the Certificates, (ii) the purposes for which the Certificates are to be issued, (iii) the manner in which the City Council proposes to pay the Certificates; (iv) the then-current principal amount of all outstanding ad valorem debt obligations of the City; (v) the then-current combined principal and interest required to pay all outstanding ad valorem debt obligations of the City on time and in full, which may be based on the City's expectations relative to the interest due on any variable rate ad valorem debt obligations; (vi) the maximum principal amount of the Certificates to be authorized; (vii) the estimated interest rate for the Certificates to be authorized or that the maximum interest rate for the Certificates may not exceed the maximum legal interest rate; and (viii) the maximum maturity date of the Certificates to be authorized; and

WHEREAS, the City Council hereby finds and determines that such documents pertaining to the sale of the Certificates should be approved, and the City should proceed with the giving of notice of intention to issue the Certificates in the time, form, and manner provided by law; and

WHEREAS, the City Council hereby finds and determines that the adoption of this Resolution is in the best interests of the residents of the City; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS THAT:

SECTION 1. The City Secretary is hereby authorized and directed to cause notice to be published of the City Council's intention to issue the Certificates in an amount not to exceed \$9,500,000 for the purpose of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) designing, acquiring, purchasing, renovating, equipping, and improving a new municipal facility for the City's Public Works and Utilities department, City's Parks department, and other administrative offices of the City, and existing municipal facilities for police, fire, and emergency services, and (2) the payment of professional services related to the design, construction, project management, and financing of the aforementioned capital improvements. The Certificates will be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and additionally from a pledge of and lien on certain revenues derived from the operation of the City's combined water and wastewater system. The notice hereby approved and authorized to be published shall read substantially in the form and content of Exhibit A attached hereto, which notice is incorporated herein by reference as a part of this Resolution for all purposes.

SECTION 2. The City Secretary shall cause the notice described in Section 1 to be published in a newspaper of general circulation in the City, once a week for two consecutive weeks, the date of the first publication shall be at least thirty (30) days prior to the date stated therein for

passage of the ordinance authorizing the issuance of the Certificates. Additionally, the City Secretary shall cause the notice described in Section 1 to be posted continuously on the City's website for at least forty-five (45) days prior to the date stated therein for passage of the ordinance authorizing the issuance of the Certificates.

SECTION 3. The Mayor, City Manager, Director of Finance, City Secretary, and the City Attorney, as appropriate, or their designees, are authorized to review and approve the Official Statement pertaining to the offering, sale, and issuance of the Certificates and to execute any document or certificate in order to comply with the requirements contained in the Securities and Exchange Commission Rule.

SECTION 4. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

SECTION 5. All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 6. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 7. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council hereby declares that this Resolution would have been enacted without such invalid provision.

SECTION 8. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 9. This Resolution shall be in force and effect from and after the date of its adoption, and it is so resolved.

[The remainder of this page intentionally left blank.]

PASSED AND APPROVED, this the 4th day of June, 2024.

CITY OF FREDERICKSBURG, TEXAS

Mayor

ATTEST:

City Secretary

(CITY SEAL)

Exhibit A

NOTICE OF INTENTION TO ISSUE
CITY OF FREDERICKSBURG, TEXAS
CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Fredericksburg, Texas will convene at its regular meeting place in the Law Enforcement Center in Fredericksburg, Texas, at 9:00 o'clock A.M., Fredericksburg, Texas time on August 6, 2024, and, during such meeting, the City Council will consider the passage of an ordinance or ordinances and take such other actions as may be deemed necessary to authorize the issuance of one or more series of certificates of obligation in an aggregate principal amount not to exceed \$9,500,000 for the purpose or purposes of paying contractual obligations of the City to be incurred for making permanent public improvements and for other public purposes, to-wit: (1) designing, acquiring, purchasing, renovating, equipping, and improving a new municipal facility for the City's Public Works and Utilities department, City's Parks department, and other administrative offices of the City, and existing municipal facilities for police, fire, and emergency services, and (2) the payment of professional services related to the design, construction, project management, and financing of the aforementioned capital improvements. The certificates of obligation (the *Certificates*) will be payable from the levy of an annual ad valorem tax, within the limitations prescribed by law, upon all taxable property within the City and from a lien on and pledge of certain revenues derived by the City from the operation of the City's combined water and wastewater system. The municipal facility will be jointly financed with the proceeds of the certificates of obligation and proceeds from the City's Waterworks and Sewer System Revenue Improvement Bonds, Series 2024, which will be issued in close proximity to the certificates. In accordance with Section 271.049, as amended, Texas Local Government Code, (i) the current principal amount of all of the City's outstanding public securities secured by and payable from ad valorem taxes is \$4,160,000.00; (ii) the current combined principal and interest required to pay all of the City's outstanding public securities secured by and payable from ad valorem taxes on time and in full is \$5,007,272.02; (iii) the estimated combined principal and interest required to pay the Certificates to be authorized on time and in full is \$15,011,263.89; (iv) the maximum interest rate for the Certificates may not exceed the maximum legal interest rate; and (v) the maximum maturity date of the Certificates to be authorized is February 15, 2044. The Certificates are to be issued, and this notice is given, under and pursuant to the provisions of the Certificate of Obligation Act of 1971, as amended, Texas Local Government Code Section 271.041 through Section 271.064, Chapter 1502, as amended, Texas Government Code, and the City's Home Rule Charter.

/s/ Melinda Uriegas
City Secretary,
City of Fredericksburg, Texas



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager
TO: Mayor & City Council Members
FROM: Garret Bonn, Assistant City Manager
MEETING DATE: June 4, 2024

CATEGORY: ORDINANCES, RESOLUTIONS
AND PUBLIC HEARINGS

CAPTION: Consideration and Approval of Resolution 2024-08R Officially Adopting the Approved Charter Amendments from the May 4, 2024 Special Election (Garret Bonn, Asst. City Manager)

PRESENTATION:

SUMMARY:

Consideration of a Resolution officially adopting the twenty-three (23) charter amendments that were approved as part of the May 4, 2024 Special Election.

BACKGROUND:

The Texas Local Government Code requires the governing body of the municipality to enter an order in the records of the municipality declaring that the charter amendments are adopted.

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

City staff recommends the approval of the resolution officially adopting the charter amendments.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Government Vision

ATTACHMENTS:

1. Resolution 2024-08R

APPROVAL/REVIEW:

Date: May 30, 2024

Clinton Bailey, City Manager



Date: May 30, 2024

Garret Bonn, Assistant City Manager



Date: May 30, 2024

William McKamie, City Attorney



Date: May 31, 2024

Clinton Bailey, City Manager

RESOLUTION NO. 2024-08R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, DECLARING THAT THE AMENDMENTS TO THE CHARTER THAT WERE APPROVED BY THE VOTERS AT THE SPECIAL ELECTION HELD ON MAY 4, 2024 ARE ADOPTED; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Fredericksburg, Texas (“City”), is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, on February 6, 2024, the City Council of the City of Fredericksburg, Texas, (the “City Council”), duly called a special election to be held on May 4, 2024, for the purpose of amending the City Charter; and,

WHEREAS, after duly canvassing said returns on May 13, 2024, the City Council found that each proposition submitted to the voters was approved; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS:

SECTION 1. All the above premises are true and correct of the City Council, and they are hereby approved, ratified, and incorporated into the body of this Resolution as if copied in their entirety.

SECTION 2. The City Council hereby declares that the amendments to the Home Rule Charter as set out in **Exhibit A** are adopted.

SECTION 3. The City Council hereby specifically acknowledges that Proposition F, related to the amendment of compensation to be paid to each Councilmember, shall be effective as of June 1, 2024 and approves the compensation amounts to be paid to each Councilmember as of that date.

SECTION 4. The City Secretary is hereby ordered to place a copy of this resolution in the records of the City, as and soon as practicable thereafter, the Mayor or the City Manager shall certify to the Secretary of State an authenticated copy of the charter or amendments under the City’s seal showing the approval of the voters.

SECTION 5. This Resolution shall be in full force and effect from and after its passage as required by law, and it is so Resolved.

PASSED AND APPROVED on this the 4th day of June, 2024.

Jeryl Hoover, Mayor
City of Fredericksburg, Texas

ATTEST:

_____, City Secretary

APPROVED AS TO FORM:

Mick McKamie, City Attorney

EXHIBIT A

PROPOSITION A

Section 1.02. Boundaries, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 1.02. BOUNDARIES.

The boundaries of the City of Fredericksburg may be enlarged or extended by the annexation of additional territory by any methods described in the State of Texas Local Government Code and boundaries in the official city map of the City of Fredericksburg, as now or hereafter amended.

PROPOSITION B

Section 1.04. Contraction of Boundaries, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 1.04. CONTRACTION OF BOUNDARIES.

Territory within the corporate limits of the City of Fredericksburg may be disannexed by any methods described in the Texas Local Government Code, as now or hereafter amended.

PROPOSITION C

Section 2.02. Eminent Domain, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 2.02. EMINENT DOMAIN.

The City shall have the full power and right to exercise the power of eminent domain where necessary or desirable to carry out any of the powers conferred upon it by this Charter or by the Constitution and Laws of the State of Texas. The power of eminent domain hereby conferred shall include the right of the City to take the fee in land so condemned and such power and authority shall include the right to condemn public property for such purposes. The City shall have and possess the power of condemnation for any municipal or public purposes even though not specifically enumerated in this Charter.

PROPOSITION D

Section 3.01. Number, Selection and Term, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 3.01. NUMBER, SELECTION AND TERM.

The Mayor and Councilmembers shall be known as the "City Council of the City of Fredericksburg." The Mayor and Councilmembers shall be elected from the City at Large. The term for the Mayor and Councilmembers shall be two years. Each member of the City Council shall serve until his or her successor

is elected and qualified. The Mayor or Councilmembers may be elected to an unlimited number of terms, but to no more than four consecutive terms, in the same office.

The terms of the Councilmembers shall be staggered so that two (2) members will be elected to a regular term each year. All elections shall be held in the manner provided in Article VI of this Charter. Regular terms of office shall commence in accordance with the Election Code.

PROPOSITION E

Section 3.02(a). Qualifications, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 3.02. QUALIFICATIONS.

Each member of the City Council shall be eligible to be a candidate for public elective office in the State of Texas, a qualified voter of the State of Texas, a resident citizen of the City of Fredericksburg and shall have been such resident citizen of the City of Fredericksburg for a period of not less than twelve months immediately preceding his or her election, and shall not be indebted to the City of Fredericksburg provided, however, that any person with the above qualifications, except as the residence, who shall have been a resident for a period of not less than twelve months immediately preceding his or her election of any of the territory not formerly within the corporate limits of said City, but which is annexed under the provisions of this Charter, shall be eligible for said office. If any Councilmember fails to maintain the foregoing qualifications, the City Council must at its next regular meeting declare a vacancy to exist and shall fill said vacancy as set forth in Section 3.07 of this Charter.

a) If any Councilmember shall be absent from three consecutive regular meetings without valid excuse, the City Council may declare a vacancy to exist, and fill said vacancy as set forth in Section 3.07 of the Charter.

PROPOSITION F

Section 3.04. Compensation, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 3.04. COMPENSATION.

Compensation shall be set by municipal ordinance. Commencing June 1, 2024, the city council shall receive the following compensation: mayor, \$1,000.00 per month and each City Councilmember, \$700.00 per month. In addition, each shall be paid for any actual and necessary expenses incurred while in the discharge of the duties of the office, upon presentation of an itemized statement of such expense to the city council and approved by the City Council. Any adjustments to salary compensation shall be by municipal ordinance. Any increase in salary compensation by ordinance shall not become effective until the date of commencement of terms of office of the councilmembers or mayor elected at the next scheduled regular election.

PROPOSITION G

Section 3.06. Emergency Power of Mayor, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SECTION 3.06 EMERGENCY POWER OF MAYOR.

In time of danger or emergency, the Mayor may, with the consent of the City Council, take command of the Police Department, Fire Department, and Emergency Management and govern the City by proclamation and maintain order and enforce all laws.

PROPOSITION H

Section 4.04. City Secretary, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 4.04. CITY SECRETARY

The City Manager shall employ a City Secretary who shall report to the City Manager. The City Manager shall establish his or her compensation and duties. The City Secretary shall:

- (1) Unless excused by the City Manager for good cause, attend all meetings of the City Council and keep accurate minutes of its proceedings;
- (2) Preserve and keep in order all books, papers, documents, records and files of the City;
- (3) Authenticate by signing and recording all ordinances and resolutions;
- (4) Serve as Chief Election Officer for the City and be responsible for the conduct of elections in accordance with this Charter and applicable State of Texas Laws; and
- (5) Perform such other duties as the Charter, Ordinances, or the City Manager may provide. When authorized by the City Manager and City Council, the City Secretary may appoint assistants, subject to the approval of the City Manager, who may assist in performing any of these functions.

PROPOSITION I

Section 6.05. Candidates Elected, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 6.05. CANDIDATES ELECTED.

(a) The candidate in the regular City election who receives the greatest number of votes cast for the office of Mayor shall be declared elected. In the event of a tie vote between the candidates receiving the highest number of votes cast for the office of Mayor, the City Council and the City Secretary shall follow the laws and procedures provided in the State of Texas Election Code.

(b) The candidates in the regular City election who receive the greatest and second greatest number of votes cast for the office of Councilmember shall be declared elected. In the event there is a tie vote between candidates so that two candidates for council member do not receive the greatest and second greatest number of votes, the City Secretary shall follow the laws and procedures provided in the State of Texas Election Code.

PROPOSITION J

Section 7.02. Petitions for Recall, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 7.02. PETITIONS FOR RECALL.

Before the question of recall of such Elected Official shall be submitted to the qualified voters of the City,

a petition demanding such question to be so submitted shall first be filed with the person performing the duties of the City Secretary, which petition shall be signed by qualified voters of the City equal in number to at least ten percent (10%) of the total number of registered voters as of the preceding January 1. Each such recall petition and each signature thereon shall comply fully with the requirements of the Texas Election Code, as now or hereafter amended.

PROPOSITION K

Section 7.03. Form of Recall Petition, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 7.03. FORM OF RECALL PETITION.

Notary Public, State of Texas

PROPOSITION L

Section 7.05. Presentation of Petition to City Council, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 7.05. PRESENTATION OF PETITION TO CITY COUNCIL.

Within sixty (60) days after the date of filing of the recall petition, the person performing the duties of the City Secretary shall verify that the petition is in correct form and is signed by the required number of registered voters. The City Secretary will present the petition, along with his or her findings, to the City Council. The City Council will determine the validity of the petition, and act thereon accordingly.

PROPOSITION M

Section 7.06. Public Hearing to be Held, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 7.06. PUBLIC HEARING TO BE HELD.

The Elected Official-whose removal is sought may, within five (5) days after such recall petition has been presented to the City Council, request that a public hearing be held to permit him or her to present facts pertinent to the charges specified in the recall petition. In this event, the City Council shall order such public hearing to be held, not less than five (5) days nor more than fifteen (15) days after receiving such request for a public hearing.

PROPOSITION N

Section 7.07. Election to be Called, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 7.07. ELECTION TO BE CALLED.

If an Elected Official whose removal is sought does not resign, then it shall become the duty of the City Council to order an election and to fix a date for holding such recall election, the date of which election shall be the next uniform election date following the date of the public hearing provided that the timing permits compliance with applicable State of Texas Election Laws, otherwise, the date of the election shall be the following uniform election date.

PROPOSITION O

Section 7.09. Result of Recall Election, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 7.09. RESULT OF RECALL ELECTION.

If a majority of votes cast at a recall election be “Yes” for the recall of the person named in the ballot, he or she shall be deemed removed from office, and the vacancy filled as provided in Section 3.07 of this Charter.

PROPOSITION P

Section 8.02. Initiative, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 8.02. INITIATIVE.

Registered voters of the City of Fredericksburg may initiate legislation by submitting a petition addressed to the City Council which request the submission of a proposed ordinance or resolution to a vote of the registered voters of the City. Said petition must be signed by registered voters of the City equal in number to ten percent (10%) of the number of registered voters as of the preceding January 1, and each copy of the petition shall have attached to it a copy of the proposed ordinance or resolution. The petition shall be signed within the same time as recall petitions are signed, in the same manner as recall petitions are signed, and shall be verified by oath and filed with the City Secretary in the manner and form as recall petitions are presented as provided in this Charter. The petition may consist of one or more copies as permitted for recall petitions. Within sixty (60) days after the date of filing of the recall petition, the person performing the duties of the City Secretary shall verify that the petition is in correct form and is signed by the required number of registered voters. The City Secretary will present the petition, along with his or her findings, to the City Council. The City Council will determine the validity of the petition, and act thereon accordingly. If the City Council determines that the petition is valid, it shall become the duty of the City Council at the next Regular City Council Meeting for which public notice can be posted in accordance with the law, to pass and adopt such ordinance or resolution without alteration as to meaning or effect, or to call a special election to be held on the next uniform election date for which full compliance with applicable State of Texas Election Laws is possible.

PROPOSITION Q

Section 8.03. Referendum, of the Home Rule Charter of the City of Fredericksburg is amended to read as

follows:

SEC. 8.03. REFERENDUM.

Registered voters of the City of Fredericksburg may initiate legislation by submitting a petition addressed to the City Council which request the submission of a proposed ordinance or resolution to a vote of the registered voters of the City. Said petition must be signed by registered voters of the City equal in number to ten percent (10%) of the number of registered voters as of the preceding January 1, and each copy of the petition shall have attached to it a copy of the proposed ordinance or resolution.⁵ The petition shall be signed within the same time as recall petitions are signed, in the same manner as recall petitions are signed, and shall be verified by oath and filed with the City Secretary in the manner and form as recall petitions are presented as provided in this Charter. The petition may consist of one or more copies as permitted for recall petitions. Within sixty (60) days after the date of filing of the recall petition, the person performing the duties of the City Secretary shall verify that the petition is in correct form and is signed by the required number of registered voters. The City Secretary will present the petition, along with his or her findings, to the City Council. The City Council will determine the validity of the petition, and act thereon accordingly. If the City Council determines that the petition is valid, it shall become the duty of the City Council at the next Regular City Council Meeting for which public notice can be posted in accordance with the law, to pass and adopt such ordinance or resolution without alteration as to meaning or effect, or to call a special election to be held on the next uniform election date for which full compliance with applicable State of Texas Election Laws is possible.

PROPOSITION R

Section 8.05. Form of Ballots, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

Sec. 8.05. Form of Ballots.

The ballots used when voting upon such proposed and referred ordinances, resolutions, or measures, shall set forth their nature sufficiently to identify them and shall set forth upon separate lines the words:

FOR

AGAINST

Or languages provided in the State of Texas Election Code

PROPOSITION S

Section 10.05. Public Hearing on Budget, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 10.05. PUBLIC HEARING ON BUDGET.

The City Council shall fix the time and place for a public hearing on the budget and shall cause to be published in a newspaper of general circulation of the City of Fredericksburg a notice of the hearing in compliance with Chapter 102 of the Texas Local Government Code, as now or hereafter amended. All interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

PROPOSITION T

Section 10.18. Enterprise Fund Usage, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 10.18. ENTERPRISE FUND USAGE.

The City of Fredericksburg shall not use proceeds or reserves from an Enterprise Fund (including but not limited to the Electric, Water and Sewer, Solid Waste and Drainage Funds) except for expenditures within the purpose of the fund, unless approved by the voters in elections that specify the amount and the money from which Enterprise Funds will be withdrawn.

PROPOSITION U

Section 11.06. Consent of Property Owners, of the Home Rule Charter of the City of Fredericksburg is hereby deleted.

PROPOSITION V

Section 12.02. Conflict of Interest, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 12.02. CONFLICT OF INTEREST.

Any City Officer, appointee, or employee who has a conflict of interest as defined by Chapter 176, Texas Local Government Code, as now or hereafter amended or by the City Ethics Ordinance then in effect shall disclose that interest as required by law and refrain from voting upon or otherwise deliberating upon or participating in his or her capacity as a City Officer, appointee, or employee in such matter that is the subject of conflict of interest. Any City Officer, appointee, or employee who conceals such a substantial financial interest or violates the requirements of this Section shall be guilty of malfeasance in office or position and shall forfeit his or her office or position.

PROPOSITION W

Section 12.17. Grammatical Construction, of the Home Rule Charter of the City of Fredericksburg is amended to read as follows:

SEC. 12.17. GRAMMATICAL CONSTRUCTION.

(a) Whenever in this Charter the singular is used, the plural shall be included; whenever the masculine gender is used the feminine shall be included.



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Attorney

TO: Mayor & City Council Members

FROM: Mick McKamie - City Attorney

MEETING DATE: June 4, 2024

CATEGORY: ORDINANCES, RESOLUTIONS
AND PUBLIC HEARINGS

CAPTION: Consideration and Possible Adoption of Ordinance No. 2024-17 Relating to Parking of Vehicles in the Downtown District (Councilmembers Klein & Kirchner)

- i. Presentation
 - ii. Hold a Public Hearing
 - iii. Take Action to Adopt Ordinance No. 2024-17
-

PRESENTATION:

SUMMARY:

The proposed ordinance would limit the leaving, parking, or standing of any such vehicle in the Downtown District for a period of seventy-two (72) hours.

BACKGROUND:

Chapter 44 - Traffic and Motor Vehicles and other adopted ordinances address junk, inoperable, and expired vehicles on public roadways. However, they do not currently address parking of vehicles in the downtown district for extended periods of time, including oversize vehicles and those used for advertising purposes. Ordinance No. 2024-17 would make it unlawful to leave, park, or stand a vehicle in the Downtown District for a period of time longer than seventy-two (72) hours. For purposes of this ordinance, the Downtown District includes all of Main Street within the city limits and portions of Austin Street and San Antonio Street located between Elk and Cherry Streets.

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

City staff recommends approval of the ordinance.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Government Vision

ATTACHMENTS:

1. ORDINANCE 2024-17

APPROVAL/REVIEW:



Clinton Bailey, City Manager

Date: May 28, 2024



Garret Bonn, Assistant City Manager

Date: May 28, 2024



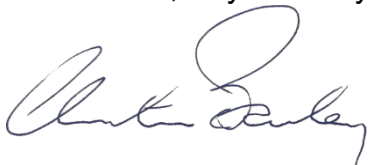
Krista Wareham, Director of Finance

Date: May 29, 2024



William McKamie, City Attorney

Date: May 29, 2024



Clinton Bailey, City Manager

Date: May 31, 2024

ORDINANCE NO. 2024-17

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, AMENDING DIVISION 3 “PARKING OF TRUCKS, TRACTORS, TRAILERS AND RECREATIONAL VEHICLES” OF ARTICLE VI “STOPPING, STANDING AND PARKING” OF CHAPTER 44 “TRAFFIC AND MOTOR VEHICLES” OF THE FREDERICKSBURG MUNICIPAL CODE BY PROVIDING A DEFINITION OF DOWNTOWN DISTRICT AND PROVIDING PARKING REGULATIONS APPLIED TO VEHICLES IN THE DOWNTOWN DISTRICT; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVING CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Fredericksburg, Texas (“City”), is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, parking vehicles in the downtown district for extended periods of time is detrimental to the downtown district and the health and welfare of the public; and

WHEREAS, the City Council finds and determines that it is in the best interest of the public to prohibit vehicles from parking in the downtown district of the City for extended periods of time.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, THAT:

SECTION 1

All of the declarations and findings contained in the preambles of this Ordinance are made a part hereof and shall be fully effective as a part of the ordained subject matter of this Ordinance.

SECTION 2

Section 44-224 “Definitions” of Division 3 “Parking of Trucks, Tractors, Trailers and Recreational Vehicles” of Article VI “Stopping, Standing and Parking” of Chapter 44 “Traffic and Motor Vehicles” of the Fredericksburg Municipal Code, is hereby amended to add a definition for “Downtown District” read as follows:

“Sec. 44-224. Definitions.

The following definitions shall apply to the provisions of Sections 44-224 through 44-229 and to Section 14-19 below:

Downtown District: Includes all of Main Street located in the city limits and the portions of Austin Street and San Antonio Street located between Elk Street and Cherry Street.”

SECTION 3

Division 3 “Parking of Trucks, Tractors, Trailers and Recreational Vehicles” of Article VI “Stopping, Standing and Parking” of Chapter 44 “Traffic and Motor Vehicles” of the Fredericksburg Municipal Code is hereby amended by adding Section 44-228 to read as follows:

“Sec. 44-228. - Parking in downtown district.

It shall be unlawful for any owner or person in control of a vehicle to leave, park, or stand, or permit the leaving, parking, or standing of any such vehicle in the Downtown District for a period of time longer than seventy-two (72) hours.”

SECTION 4

This Ordinance shall be cumulative of all provisions of ordinances of the City, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 5

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared void, ineffective, or unconstitutional by the valid judgment or final decree of a court of competent jurisdiction, such voiding, ineffectiveness, or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections hereof, since the same would have been enacted by the City Council without the incorporation of any such void, ineffective or unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 6

Any person, firm, corporation, agent, or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined an amount not to exceed Five Hundred and No/100 Dollars (\$500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 7

All rights and remedies of the City are expressly saved as to any and all violations of the provisions of the Fredericksburg Municipal Code, as amended, or any other ordinances affecting this subject matter herein which have accrued at the time of the effective date of this Ordinance;

and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 8

The City Secretary of the City is hereby directed to publish in the official newspaper of the City the caption and penalty clause of this Ordinance as required by law.

SECTION 9

This Ordinance shall be in full force and effect from and after its date of passage and publication as required by law and it is so ordained.

PASSED AND APPROVED on this the ____ day of June 2024, at a Regular Meeting of the City Council of the City of Fredericksburg, Texas.

Jeryl Hoover, Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

William M. McKamie
City Attorney



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor & City Council Members

FROM: Garret Bonn, Assistant City Manager

MEETING DATE: June 4, 2024

CATEGORY: OTHER ACTION ITEMS AND
UPDATES

CAPTION: Review the applications requesting Hotel Occupancy Tax (HOT) funding and allocate funding for 2024 (Darren Eckhardt, HOT Collections Specialist)

PRESENTATION:

SUMMARY:

The City of Fredericksburg has received 26 applications requesting HOT funding. The total amount requested for all applications is \$573,178.

BACKGROUND:

The approved City Budget for FY 2024 included \$500,000 in HOT funding. The attached spreadsheet details event information, funding requests, past funding allocations, and funding information from Gillespie County. To allow for future HOT funding award amounts to be based on actual revenues and not estimates, events held during the current application period, which includes events held before the end of the calendar year (2024), will be funded using the HOT fund balance of \$2.1M. The next application period, which will cover events held between Jan 1, 2025 and December 31, 2025, will be based on actual HOT collections during FY 2024 so proposed funding allocations will be discussed during the upcoming budget process for FY 2025.

A special called Council meeting was held on May 30th to allow the Council to review the applications and interview applicants. After discussion at the meeting, there are now 25 applications being considered with a total requested amount of \$558,178.

FUNDING SOURCE: Hotel Occupancy Tax
(HOT) Funds

FINANCIAL IMPACT:
To Be Determined

STAFF RECOMMENDATION:

City staff recommends allocations be approved.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Business Visioning
Government Vision

ATTACHMENTS:

1. FY 2024 HOT Funding Spreadsheet for 06042024 Meeting

APPROVAL/REVIEW:



Krista Wareham, Director of Finance

Date: May 30, 2024



William McKamie, City Attorney

Date: May 30, 2024



Clinton Bailey, City Manager

Date: May 31, 2024

APPLICATION #	ORGANIZATION	EVENT NAME	2024 Requested Category	2024 Event Date	City 2021 awarded	City 2022 awarded	City 2023 awarded	City 2024 requested	City 2024 award	County amount awarded 2021	County amount award 2022	County amount awarded 2023	County amount awarded 2024
1	Admiral Nimitz Foundation	Historic Nimitz Hotel	advertising, historical preservation	Year Round	\$130,000	\$140,000	\$140,000	\$80,000		\$10,000	\$10,000	\$10,000	\$10,000
2	Christian Methodist Episcopal Church *	Historic Preservation	historical preservation	Summer & Fall 2024			\$65,000	\$25,000				\$45,000	\$0
3	Die Kunstler Von Fredericksburg A.K.A DK	November Art Show	advertising, promotion of the arts, historic preservation	November 8-10, 2024	\$4,200	\$4,500	\$3,000	\$3,000		\$1,500	\$1,500		\$2,000
4	Fredericksburg Art Guild	Operational and advertising	advertising, promotion of the arts	Year Round	\$6,100	\$6,065	\$4,000	\$2,900					\$0
5	Fredericksburg Chamber of Commerce	Light The Night Christmas Parade & AfterGlow	advertising	12/6/2024	\$12,000	\$12,000	\$12,000	\$15,000		\$9,000	\$9,000	\$9,000	\$9,000
6	Fredericksburg Farmers Market	Fredericksburg's Farmer Market	advertising, promotion of the arts, historic preservation	April - August 2024, Oct - Nov 2024	\$4,000	\$6,000	\$5,000	\$5,000					\$2,000
7	Fredericksburg Junior Chamber of Commerce	Fredericksburg Jaycees Crawfish Festival	advertising	May 24-26, 2024	\$25,000	\$20,000	\$20,000	\$25,000					\$0
8	Fredericksburg Music Club	Artist Fees and marketing	advertising, promotion of the arts	Sept 15, Oct 20, Nov 17	\$2,000	\$2,000	\$5,000	\$3,500			\$1,955	\$2,000	\$2,000
9	Fredericksburg Rotary Club Foundation,Inc	Fredericksburg Craft Beer Festival	advertising	Jun-24	\$5,000	\$10,000	\$10,000	\$10,000				\$6,000	\$6,000
10	Fredericksburg Theater Company	Season 27: Front & Center	advertising, promotion of the arts	July 1 - December 31, 2024	\$40,000	\$50,000	\$30,000	\$20,000		\$5,000	\$10,000	\$10,000	\$10,000
11	Friends of Gillespie County Country Schools	Restoration/Preservation of Historic Schools	advertising and historic preservation	Year Round	\$16,311	\$29,970	\$40,000	\$1,196		\$17,711	\$25,000	\$20,800	\$28,643
12	German Choirs of Fredericksburg	Annual Concerts	promotion of the arts	Sep-24		\$2,500	\$1,500	\$5,000					\$0
13	Gillespie County Fair & Festival Associations	Horse Racing & 135th Gillespie County Fair	advertising, historical preservation, sporting events	July 6 & 7, July 20 & 21, August 10 & 11, August 22-24	\$65,000	\$65,000	\$45,000	\$65,000		\$30,000	\$18,750		\$20,000
14	Gillespie County Historical Society	Jenschke House Renovation - Phase II	historical preservation	July 1 - December 31, 2024	\$90,500	\$300,000	\$100,000	\$71,324		\$25,000	\$23,557	\$32,000	\$40,000
15	Gillespie County Historical Society	65th Historic Home Tour and Holiday Market	advertising, historical preservation	November 22-23, 2024				\$9,858					\$0
16	Mom Center DBA Heart of the Hills Resources	Turkey Trot	advertising, sporting event	11/30/2024		\$2,000	\$3,000	\$3,000			\$5,000		\$5,000
17	Oktoberfest/PCAA	Oktoberfest in Fredericksburg	advertising; promotion of the arts	Oct-24	\$10,000	\$10,000	\$10,000	\$10,000				\$6,000	\$6,000
18	Stonewall Chamber of Commerce	Stonewall Peach JAMBoree & Rodeo	advertising; sporting event	Jun-24			\$10,000	\$15,000				\$20,000	\$20,000
19	Texas Center for Wine and Culinary Arts DBA Flavors TX	Holiday Prelude	advertising	11/19/2024			\$3,000	\$7,500					\$0
20	Frontier History Company	Living History Presentation and Theatrical Services		1st Saturday of each month			\$5,000	\$5,900					\$6,000
21	Heritage School	EISBAHN	advertising, sporting event	11/8/2024 - 1/7/2025	\$10,000		\$10,000	\$10,000					\$2,500
22	Vereins Quilt Guild of Fredericksburg	Vereins Quilt Guild Quilt Show	advertising, promotion of the arts	8/30/2024 - 8/31/2024		\$5,000		\$5,000					\$3,000
23	Pedemales Valley Heritage Foundation	Pedemales Valley Trail	advertising, promotion of the arts, historic preservation	7/1/2024 - 12/31/2024				\$70,000					\$15,750
24	Texas Wine Revolution dba Texas Wine Auction	Texas Barrel Auction	advertising	October 25 & 26, 2024				\$15,000					\$5,000
25	Der Stadische Friedhof Fredericksburg, Inc. dba Der Stadt Friedhof Cemetery		historic preservation	June 2024 - December 2024	\$5,000	\$10,000		\$75,000					\$55,000
TOTALS					\$425,111	\$675,035	\$521,500	\$558,178		\$98,211	\$104,762	\$160,800	\$247,893



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Public Works and Utilities

TO: Mayor & City Council Members

FROM: Anna Hudson, Director of Development Services

MEETING DATE: June 4, 2024

CATEGORY: OTHER ACTION ITEMS AND UPDATES

CAPTION: Consider the approval of a Right Of Way Joint Use Agreement with Jordan Muraglia and Richard Beaupre and the City of Fredericksburg for the property located at 110 N. Bowie Street (Kris Kneese, Director of Public Works/Utilities)

PRESENTATION:

SUMMARY:

The historic Biershwale house at 110 N. Bowie (corner of Bowie and Austin) currently has a fence in the city's right-of-way. The owner has received approval to replace the fence with a new fence and stone wall from the Historic Review Board. Since the right-of-way encroachment has been identified, City Council needs to approve the Joint Use Agreement to allow the owners to replace the fence at the proposed location.

BACKGROUND:

Several other properties have received similar joint use agreement approvals for encroachments in the right-of-way. The street is curbed on both sides and there are no plans to widen the pavement or make street improvements within this section of right-of-way. The survey below shows the proposed rock wall/fence, which will replace the existing iron fence on the property.

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

Engineering and Development Services staff have no objections to the joint use agreement and request from the property owner.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Business Visioning
Government Vision
Family Life Vision
Quality of Life Vision

ATTACHMENTS:

1. ROW 110 N. Bowie (1)
2. 110 n bowie survey with proposed fence (visibility corner)

APPROVAL/REVIEW:



Kris Kneese, Director of Public Works, Utilities, and Engineer

Date: May 29, 2024



Garret Bonn, Assistant City Manager

Date: May 29, 2024



William McKamie, City Attorney

Date: May 29, 2024



Clinton Bailey, City Manager

Date: May 31, 2024

RIGHT-OF-WAY JOINT USE AGREEMENT

THE STATE OF TEXAS §

COUNTY OF GILLESPIE §

Be it known, that the City of Fredericksburg, Texas, hereinafter referred to as “City,” does consent and agree to permit the building encroachment illustrated in the attached Exhibit A which consists of a rock wall that transitions into a combination rock and metal fence, encroaching the right-of-way abutting the property located at the northwest corner of the intersection of N. Bowie St. and W. Austin St., also known as 110 N. Bowie St., as more fully described in the attached Exhibit B, and does further agree and permit Richard Beaupre and Jordan Muraglia, hereinafter referred to as “Owner(s),” to construct, maintain, and repair said encroachment to the extent necessary to preserve the wall and fence structure; and being subject to the following conditions:

I.

That Owner(s), and their successors or assigns, shall maintain in good condition all of the encroachment area and the improvements situated thereon; that Owner(s), and their successors or assigns, shall not expand the building encroachment beyond the encroachment as graphically depicted in the attached Exhibit A; and that City shall not become responsible for maintenance of such encroachment at any time in the future.

II.

That Owner(s) shall and does hereby agree to indemnify and hold harmless City from any and all damages, loss, or liability of any kind whatsoever by reason of (1) injury to property or third person occasioned by City’s use of the right of way or (2) any act, omission, neglect, or wrongdoing of Owner(s), and their officers, successors, assigns, agents, employees, invitees, or other persons, with regard to the improvements and maintenance of such improvements; and Owner(s) shall, at their own cost and expense, defend and protect City against any and all such claims and demands.

III.

That Owner(s), and their successors or assigns, shall not seek compensation from City for loss of the value of the improvements made hereunder when such improvements are required to be removed by Owner(s).

IV.

This Agreement shall be filed of record in the Deed Records of Gillespie County, Texas; shall bind all future owners of this lot; and shall for all purposes be considered a covenant running with the land.

IN TESTIMONY WHEREOF, this Right-of-Way Use Agreement is entered into on this _____ day of _____, 2024.

Owner(s):

City of Fredericksburg:

Richard Beaupre

By: Jeryl Hoover, Mayor

Jordan Muraglia

APPROVED AS TO FORM:

City Attorney

STATE OF TEXAS §

§

COUNTY OF _____ §

This instrument was acknowledged before me on this the ____ day of _____, 2024,
by Jeryl Hoover, Mayor of the City of Fredericksburg, on behalf of the City.

Notary Public, State of Texas

STATE OF TEXAS §

§

COUNTY OF _____ §

This instrument was acknowledged before me on this the ____ day of _____, 2024,
by Richard Beaupre.

Notary Public, State of Texas

STATE OF TEXAS §

§

COUNTY OF _____ §

This instrument was acknowledged before me on this the ____ day of _____, 2024,
by Jordan Muraglia.

Notary Public, State of Texas

EXHIBIT A
[SURVEY]

EXHIBIT B
[LEGAL DESCRIPTION]

BEING A 0.47 ACRE TRACT OF LAND, BEING ALL OF TOWNLOT 122 AS SHOWN ON THE MAP OF FREDERICKSBURG, TEXAS BY THE GERMAN EMIGRATION COMPANY AND ALSO BEING ALL OF THAT CERTAIN TRACT RECORDED IN VOLUME 438, PAGE 771, OFFICIAL PUBLIC RECORDS, GILLESPIE COUNTY, TEXAS, SAID 0.47 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

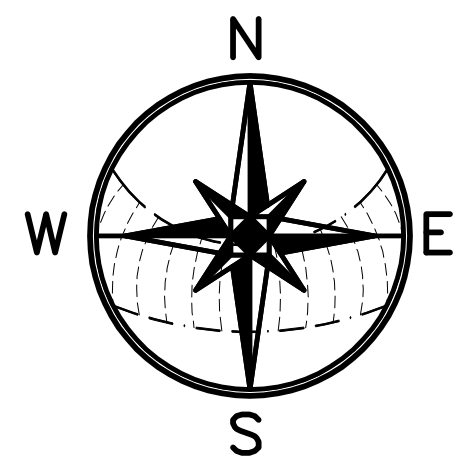
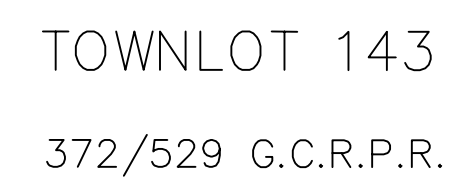
BEGINNING at a 1/2" iron rod found with a plastic "Ashley" cap in the southwest right-of-way line of West Austin Street for the east corner of the above referenced Townlot 122, the north corner of Townlot 121, the north corner of a called 0.47 acre tract of land recorded in Doc. #20111808, Official Public Records, Gillespie County, Texas and the east corner of the herein described tract;

THENCE departing the southwest right-of-way line of West Austin Street, with the southeast line of Townlot 122, the northwest line of Townlot 121 and the northwest line of said 0.47 acre tract, South 39° 52' 15" West a distance of 205.28 feet to a 1/2" iron rod found for the south corner of Townlot 122, the west corner of Townlot 121, the west corner of said 0.47 acre tract, the north corner of Townlot 144, the north corner of a called 0.501 acre tract of land recorded in Doc. #20105292, Official Public Records, Gillespie County, Texas and the south corner of the herein described tract, from which a 1/2" iron rod found bears North 56° 24' 46" West, a distance of 3.09 feet;

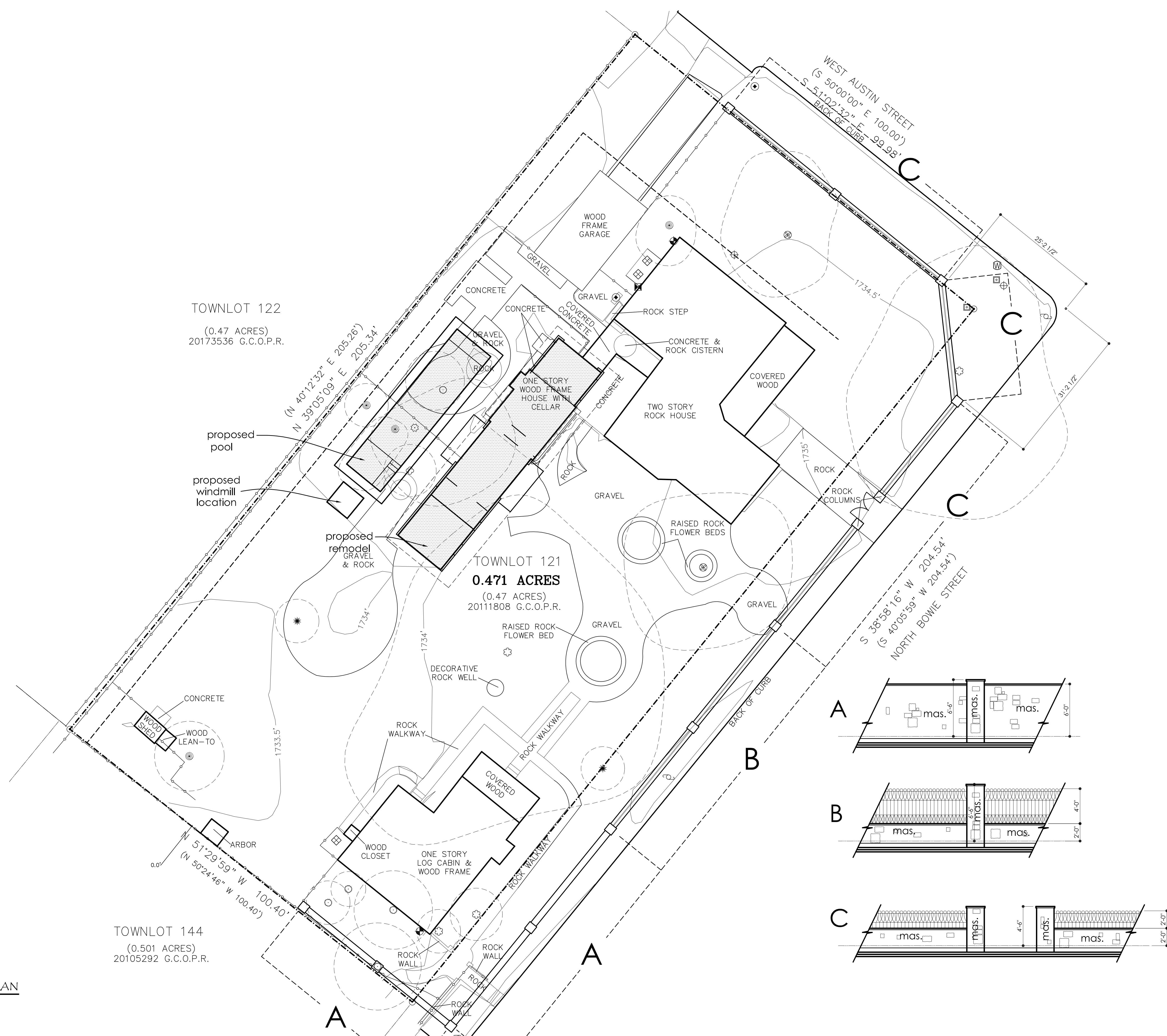
THENCE with the southwest line of Townlot 122, North 50° 07' 45" West, a distance of 100.00 feet to a point in a 4" wood fence post found for the west corner of Townlot 122, the south corner of Townlot 123 and the west corner of the herein described tract;

THENCE with the northwest line of Townlot 122 and the southeast line of Townlot 123, North 39° 52' 16" East, a distance of 204.90 feet to a 1/2" iron rod set with an orange "MDS SURVEY" plastic cap in the southwest right-of-way line of West Austin Street for the north corner of Townlot 122, the east corner of Townlot 123 and the north corner of the herein described tract;

THENCE with the southwest right-of-way line of West Austin Street, South 50° 21' 01" East, a distance of 100.00 feet to the **POINT OF BEGINNING** containing 0.47 acres of land.

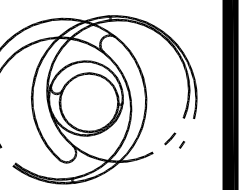


PROPOSED SITE PLAN
SCALE: 1" = 10'-0"



110 N. Bowie St.
fredericksburg , texas
gillespie county

design visions
unique residential design
830.992.3640 o. 512.565.4981 c.
www.designvisionsfx.com



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previous written permission.

PROJECT:
110 n bowie

A-1
1 of x

date: 5.20.24
project # 23072



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Development Services

TO: Mayor & City Council Members

FROM: Michael Erwin, Building Official

MEETING DATE: June 4, 2024

CATEGORY: OTHER ACTION ITEMS AND
UPDATES

CAPTION: Consideration and Action Relating to a Professional Services Contract with ATS for Third Party Plan Review & Inspection Services (Michael Erwin, Building Official)

PRESENTATION:

SUMMARY:

The City of Fredericksburg completed an RFQ process for a third party Building Plan Review and Inspection Services and has selected ATS Services. They will use the new permitting software, MGO Connect, to seamlessly work with City staff and applicants.

The City has identified the need to outsource plan review and inspection services. The City has sought non-residential plan review services as well as residential plan review and inspection services on an as-needed basis. The Development Services Department aims to provide timely and thorough building services in order to keep up with the growth, development and demands placed upon the department.

The Building Official and Building Inspector currently conduct plan reviews and inspections. In FY 2024, DSD staff requested a full-time plan review position. However, given the difficulty and expense of hiring a FTE, it was determined that using a 3rd party review would be more cost-effective and efficient for both city staff and the customer. ATS has provided plan review services before on an ad-hoc basis.

BACKGROUND:

In accordance with Article III, Section 5-49 of the City ordinance, (a) When the valuation of a proposed construction exceeds \$250,000.00 and a construction plan is required to be submitted by this Code, the Building Official shall determine whether or not such plans will be reviewed by himself/herself or their department, or by an independent service for code compliance. The Building Official's determination shall be based upon the size of the project, or the complexity of the project or time in which the applicant wishes to complete the project. The Building Official's determination as to whether or not to have plans reviewed by an independent service, as well as what service will be used, shall be conclusive. (b) Upon the Building Official's determination that the plans will be reviewed by an independent service, the fees charged by such service shall be passed through to the applicant, and shall be paid by the applicant to the city prior to the city incurring the same. The Building Official shall not issue a building permit until all fees are paid. (c) The fees permitted by this section shall be paid by an applicant in addition to any other fee or assessment provided for by any

other section of this Code. (Code 1992, § 3.202)

Scope

The Building Official or their designee coordinates all plan review and building permit and inspection functions.

The Building Official or their designee will perform the zoning and subdivision code reviews where applicable, as required.

The consultant will provide:

Plan Review Services:

1. Review of non-residential building plans for compliance with all applicable building code provisions in addition to compliance with applicable state and federal laws. These services primarily include an initial review and up to two (2) subsequent reviews of building construction plans.
2. Review residential (on an as needed basis) building plans for compliance with all applicable building code provisions in addition to compliance with applicable state and federal laws. These services primarily include an initial review and up to two (2) subsequent reviews of building construction plans.
3. Plan review services shall consist of the review of plans, calculations, reports and specifications for compliance with applicable codes including current Federal, State and local adopted standards (see below a list of local adopted codes).
4. Perform all necessary communications with the applicant and applicant's architect/engineer including preparation of detailed correction lists referencing sheet or page number and applicable code reference. A standardized correction list template shall be established to promote consistency in tracking and reporting of corrections.
5. Conduct all necessary plan submittal checks and re-checks to achieve conformance to applicable codes and regulations.
6. Coordinate plan review and reporting activities with the Building Official or their designee.
7. Once a plan review has been completed and approved, an approval letter will be prepared and transmitted to the applicant and the City of Fredericksburg. Transmittal can be done via email.
8. Additionally, there may be times when the selected individual or firm is asked to meet at City Hall for development review meetings to discuss the plan review with the applicant and/or City staff. The City has capabilities to conduct remote meetings using various software but, the preference will be for meetings in person.

Inspection Services:

1. Residential Inspection Services on an as needed basis. The as needed basis is to cover periods of high volume or staff shortages
 - a. Residential Inspections will include at minimum the following:
 - i. Slab
 - ii. Footer
 - iii. Plumbing Slab
 - iv. Plumbing rough in
2. Non-Residential Inspection Services on an as needed basis. The "as needed basis" is to cover the periods of high volume or staff shortages
 - a. Non-residential Inspections shall include the following:
 - i. Footing
 - ii. Slab
 - iii. Plumbing Slab
 - iv. Foundation
 - v. Plumbing Rough In
 - vi. Framing
 - vii. Insulation
 - viii. Sewer Connection
 - ix. Water Connection

- All inspections will be required to have Inspection Reports documenting approval and failures of inspections.
- All inspection must be conducted by an ICC certified inspector.
- All inspections reports at minimum shall provide the name of the project, builder/project contact information, date of the inspection, inspection type being performed, name of the inspector, certification information of the inspector, and professional documentation to support the approval or failure of an inspection, and inspection notes

The City has adopted the following codes with some local amendments as noted in the City's Code of Ordinances:

- ☐ 2015 International Building Code
- ☐ 2015 International Residential Code – One and Two-Family
- ☐ 2015 International Fire Code
- ☐ 2015 International Plumbing Code
- ☐ 2015 International Mechanical Code
- ☐ 2015 International Gas Code
- ☐ 2015 International Energy Conservation Code. amendment Table 402.1.2 replaced with 2009 Table 402.1.1
- ☐ 2014 National Electrical Code

During the term of the agreement between the individual or firm and the City, the individual or firm will be required to keep informed of applicable local, state and federal laws and regulations.

FUNDING SOURCE: The previously requested Plan Reviewer FTE funding will provide "seed" money for the initial plan reviews, but customers will pay for the plan review directly through the permitting software.

FINANCIAL IMPACT:
The City will act as a pass-through for payments. New General Ledger codes have been created to receive and pay for the 3rd party plan review.

STAFF RECOMMENDATION:

Staff recommends approval and anticipates using the service immediately.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Business Visioning
Government Vision

ATTACHMENTS:

1. ATS City of Fbg Services Agreement 5-30-2024_ATS signed

APPROVAL/REVIEW:



Anna Hudson, Director of Development Services

Date: May 30, 2024



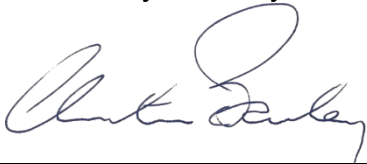
Garret Bonn, Assistant City Manager

Date: May 30, 2024



William McKamie, City Attorney

Date: May 30, 2024



Clinton Bailey, City Manager

Date: May 31, 2024

PLAN REVIEW, INSPECTION SERVICE and CITY OF FREDERICKSBURG SERVICE AGREEMENT

This Service Agreement (the "Agreement"), made and entered into this 30th day of May, 2024, by and between the City of Fredericksburg, Texas, hereinafter referred to as the "City" and Arch Technical Services, LLC, (dba ATS Engineers, Inspectors, & Surveyors), a Texas Limited Liability Company, having its principal place of business in Travis County, Texas, hereinafter referred to as the "Firm." The City and the Firm may be referred to as a "Party," or collectively as the "Parties." This Agreement supersedes all other agreements and addendums between the Parties, and is understood and agreed to be as set forth herein:

1. Term. This Agreement remains in effect from the effective date of the Agreement unless terminated by written notice by either Party, at least thirty (30) days prior to termination. Fees may be negotiated annually between the Parties and may be adjusted only by written agreement.
2. Description of Services. The City, in connection with carrying out the duties of its various ordinances and permitting processes regulating the design, construction, materials, use, occupancy, location, and maintenance of all buildings and structures within the City, as well as ensuring conformance with state laws, requires the services of a building inspector and plan review services.
 - a. The Firm, while performing the Services on behalf of the City, as described in this Agreement, shall operate under the designation of "Building Official designee" and shall be subject to limitations and description of duties and powers as assigned to the Building Official or their designee within the code and ordinances adopted by the City or state law. Nothing within this provision shall affect the duties or obligations of the City's official Building Official.
 - b. The Firm agrees to assist the City in enforcement of its ordinances as follows:
 - i. The Firm agrees to make all inspections requested by the City under appropriate ordinances of the City or state law. See Attachment "A" "Inspection Scheduling Procedures," attached hereto and incorporated herein.
 - ii. The Firm shall help assure (upon request) compliance with the adopted International Energy Conservation Code ("IECC").
 - iii. Upon request, the Firm will provide written reports noting state law or ordinance compliance or any deviations from all inspections and deliver a copy of such reports to the City office via mail, in person, facsimile, or other electronic means within two (2) business days of the request.
 - iv. The Firm may from time to time be called upon to perform the following services:

- Attend meetings of the City Council, when requested by a Council Member or other City Official; and/or

- Attend other public or private meetings involving plan review or inspection matters related to the duties performed under this Agreement.

- v. The Firm shall conduct itself as an agent of the City in good faith displaying professionalism and a courteous manner in dealings with the citizens of the City. The Firm agrees to abide by the Building Official Code of Ethics as established by the International Code Council ("ICC"). The Firm will report to the City, verbally or in writing, any conflicts between the Firm and any citizen while performing said duties.
- vi. The City may conduct customer satisfaction surveys from time to time without notice to the Firm. The City will incur cost of materials to perform such surveys.
- vii. The Firm shall maintain complete and accurate records of work performed for the City. The Firm shall manage both public and confidential records that the Firm obtains pursuant to this Agreement with the understanding that City records are subject to the Public Information Act ("Act").
- viii. The Firm understands that payments made to the Firm are only for services performed. The City, at its sole discretion, may engage other third-parties to perform some or all services described herein.

c) Payment for Services. The City will employ the Company for the following fee structure:

Inspections:

Residential:	See Attachment B
Commercial:	See Attachment B

Plan Reviews:

Residential: new construction or additions	See Attachment B
Commercial: new construction or additions	See Attachment B
Multi-family: new construction or additions	See Attachment B

Attachment B is attached hereto and incorporated herein for all purposes.

Consulting Fees: \$125/hr. to include meetings, special projects, and requests.

Texas Accessibility Standards inspections: fees based on current state fees.

Reimbursable Expenses: Fees related to transmittal of plan reviews and other requested documents:

- 1.) Courier, Postage, Overnight Delivery, Etc.: Pass-thru costs
- 2.) Printing: As required for electronic transfer of plans or plan reproduction:
\$25.00 up to first 10 pages. \$3.00 per page thereafter.

The City may request for the inspection by telephone or email. Upon notification, the Firm will typically honor the request within one (1) business day. The City may request for plan review services by telephone or email. Upon notification, arrangements will be made to have plans mailed or e-mailed to the Firm. Upon review, the Firm shall return all reviewed plans and construction documents for residential construction projects to the City no later than five (5) business days from receipt. For all commercial or multi-family construction projections, all reviewed plans and construction documents shall be returned to the City and no later than ten (10) business days from the date of receipt.

The Firm shall invoice the City bi-weekly for each residential and commercial inspection and re-inspection performed. Invoices shall include a description of the project, including the address and type of inspection performed. Re-inspection fees will be assessed as described in Attachment A.

3. Termination. Either Party may terminate this Agreement by giving thirty (30) days written notice. Upon such notice, the Firm shall, unless otherwise mutually agreed upon in writing, cease all work on the effective date of termination. The Firm shall submit a statement to the City detailing the work performed to the date of termination. The City agrees to compensate the Firm for that portion of the work performed, accepted, and invoiced under this Agreement.
4. Under this Agreement, the Firm shall utilize the City's MyGov (MGO) system to facilitate, coordinate and communicate for plan review and inspection services as directed by the City. The Firm has extensive experience utilizing My Government Online (MGO) and My Government Now (MGN), or similar software solutions, to facilitate, coordinate and communicate for plan review and inspection services. Many of our municipal clients utilize such systems. Because each jurisdiction requires unique protocols and procedures suited to their specific needs and configures MGN or MGO to address these needs, the Firm adjusts and adapts to their unique configuration, protocols, and procedures to better facilitate a successful partnership. We also offer feedback for optimization as needed or required by municipalities.
5. Relationship of Parties. It is understood by the Parties that the Firm is an independent contractor with respect to the City and not an employee of the City. The City will not provide fringe benefits, including health insurance benefits, paid vacation, or any employee benefit, for the benefit of the Firm.
6. Employees. The Firm's employees, if any, who perform services for the City under this Agreement shall also be bound by the provisions of this Agreement. At the request of the City, the Firm shall provide adequate evidence that such persons are the Firm's employees. The City agrees not to separately contract with employees of the Firm or otherwise separately employ members of the Firm's staff without written approval of the Firm during the period of the Agreement and for a period of two (2) years after the termination of this Agreement.
7. Insurance. The Firm shall purchase and maintain general liability, auto liability, professional errors and omission, and any other applicable insurance, at its expense, as is appropriate or required by state law for the work being performed and as will provide protection for the Firm and the City



Engineers | Inspectors | Surveyors

from claims that may arise out of or result from the Firm's performance and furnishing of services under this Agreement, whether such services are provided by the Firm, or any subcontractor, supplier, or anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable. Any Firm subcontractor must furnish a current Certificate of Insurance prior to performance under this Agreement and at least ten (10) days prior to the end of any existing coverage period.

8. **Indemnification. The Firm agrees to indemnify and hold the City harmless from all claims, losses, expenses, and fees, including attorney's fees, costs, and judgments that may be asserted against the City that result from acts or omissions of the Firm; the Firm's employees or subcontractors, if any; and the Firm's agents. The Firm waives the rights to recovery from the City for any injuries that the Firm and/or the Firm's employees, subcontractors, or agents may sustain while performing services under this Agreement.**
9. **Assignment.** The Firm's obligation under this Agreement may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of the City.
10. **Notice.** All notice required or permitted under this Agreement shall be in writing and shall be delivered either in person or mailed via certified mail in the United States mail, postage prepaid, addressed as follows:

If for the City:

City of Fredericksburg, Texas
c/o Garret Bonn
126 W. Main Street
Fredericksburg, Texas 78624
Tel: (830) 997-7521

If for the Firm:

ATS Engineers, Inspectors, & Surveyors
4910 West Hwy 290
Austin, Texas 78735
Tel: (512) 328-6995
Fax: (512) 328-6996

Either Party may change such address from time to time by providing written notice to the other in the manner set forth above. Notice is deemed to have been received three (3) days after deposit in U.S. mail.

11. **Entire Agreement.** This Agreement contains the entire Agreement of the Parties and there are no other promises or conditions in any other Agreement whether oral or written. This Agreement supersedes any prior written agreements between the Parties.
12. **Amendment.** This Agreement may be modified or amended if the amendment is made in writing and is signed by both Parties.
13. **Severability.** If any provision of this Agreement shall be held to be invalid or unenforceable, then such provision shall be deemed to be written, construed, and enforced as so limited; the remainder of this Agreement shall be considered valid and enforceable.
14. **Waiver of Contractual Right.** The failure of either Party to enforce any provision of this Agreement shall not be construed as a waiver of limitation to that Party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.



Engineers | Inspectors | Surveyors

15. Applicable Law. The laws of the State of Texas shall govern this Agreement.
16. Venue: The obligations of the Parties to this Agreement shall be performable in Gillespie County, Texas, and if any legal action is necessary in connection with or to enforce rights under this Agreement, exclusive venue shall lie in Gillespie County.

Parties to the Agreement:

City Representative
City of Fredericksburg, Texas

By: _____

Printed Name: Clinton Bailey

Title: City Manager

Date: _____

The Firm Service Provider
Arch Technical Services LLC, dba, ATS Engineers, Inspectors & Surveyors

By: 

Printed Name: Brad Schubert

Title: Chief Operating Officer

Date: 05/30/2024

Attachment A

BUILDING INSPECTION SCHEDULING PROCEDURES

Code inspections conducted by ATS Engineers, Inspectors & Surveyors can be called in or received via email to ATS prior to 4:00 p.m. on the business day before the inspection is needed. Our office number is 512-328-6995. Email address for inspection request is inspections@ats-engineers.com. If an inspector must meet with a contractor/owner on the job site, it must be notated by the person requesting the inspection.

It is the responsibility of the permit holder to call in or email inspection requests for each phase of construction prior to proceeding with construction and/or covering work. This must include the name and phone number of the permit holder, the physical address of the permitted project, and the type of inspection(s) requested. Passed inspections allow construction to proceed to the next stage. Failed inspections shall be corrected and re-inspected for compliance prior to proceeding with construction.

Inspections will be combined at stages where combining is appropriate and the completion of one stage does not interfere with the inspection at another stage. Inspections performed individually other than those listed in stages at the convenience of the permit holder or necessary due to site conditions or other unforeseeable situations will be billed separately. The following are minimum required inspections for new construction. Please see the Plan Review documents for required inspections list. Reviewed, stamped Job Copy plans, Construction Documents, Energy reports, Plan Review documents, Manufacturer's installation instructions, test reports and test certificates, and other documentation pertinent to the permitted project must be on-site and available to the Firm upon request. **The following is a list of common inspection types but is not all-inclusive** and may change. It is important to check with the City prior to construction on the required inspections.

Pre-Construction Site Evaluation (if required):

- ☐ Prior to construction, ATS will conduct a site review to help identify building locations, erosion control measures, water quality protection issues, and other pre-construction requirements. ATS will utilize the approved site plan as the basis for the inspection and will rely on surveying services provided by the applicant or others.
- ☐ Portable toilet facility and trash receptacle on site.

Temporary Construction Power

- ☐ Meter base and panel set per NEC with regard to under-ground or over-head electrical connection. T-pole braced on at least two (2) sides.
- ☐ Ground-fault circuit protection on all 110/ 220-volt receptacles and proper grounding means must be in place.
- ☐ Job-site address must be visible from street.

Plumbing Rough-In and Layout Inspection

- ☐ To be made after the soil, drain, and waste piping is installed within the confines of a slab form and prior to any backfill or placement of concrete.
- ☐ A water test with a 10-foot head pressure or 5-PSI air test shall be performed on the entire system to verify tightness of the system.
- ☐ Building drain must be sleeved where passing through exterior beam. Sleeve shall be sealed tight around the building drain to prevent insect intrusion.
- ☐ All drain and waste piping installed with slope required for pipe size.



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- Finished floor elevation allowing proper drainage around structure.
- Proper bedding must be placed under all pipes and compacted as necessary to support the pipes.

Sewer/Water Yard Line Inspection

- To be made after trenches are excavated, piping installed and tested, and before any backfill is placed.
- All necessary main supply shut-off valve(s) and/or back flow prevention devices installed on water supply and, where necessary, any backwater prevention valve(s) installed on building sewer piping.
- Minimum buried depth of twelve inches (12"). Trench is void of rocks, debris, and bedded with sand. Sewer piping has slope required for pipe size.
- Clean out(s) installed and tap connection complete at main.

In-Slab Water Distribution Piping (Plumbing)

- A pre-pour inspection is required by the design engineer or architect. Forms erected and floated, reinforcement steel and/or post-tension cables in place, grade beams cleaned and have been properly cut, vapor barrier installed and intact. Plans must be on-site.
- All rough-in plumbing, in-slab electrical, or other conduit in place.
- All in-slab water distribution piping is installed within the confines of slab form and prior to any backfill or placement of concrete.
- Copper water lines shall be sleeved and protected from dissimilar metals.
- In-slab water distribution piping is insulated within twelve inches (12") from slab exterior and pressure tested to a minimum 50 PSI.

Foundation Pre-pour Inspection

- Foundation design engineer/architect to inspect and certify that the foundation has been installed per their design.
- Forms erected and floated, reinforcement steel and/or post-tension cables in place, grade beams cleaned and have been properly cut, vapor barrier installed and intact.
- A copy of the approved foundation plans and a form survey must be on site in a weatherproof container.
- A vapor barrier must be in place with no penetrations.
- Plumbing pipes going through beams must be sleeved.
- Tub buckets and vent pipes must be properly installed and supported.
- The plumbing DWV system shall maintain a hydrostatic test to verify that there are no leaks. Any damage to pipes must be properly repaired and tested.
- All rough-in plumbing, in-slab electrical, or other conduit in place.
- "UFER" ground wire bonded to reinforcing steel or alternate means of ground protection installed.

Frame Inspection

- Frame Inspection
To be made after the roof, all framing, fire blocking, and bracing are in place. All concealing wiring, all pipes, chimneys, ducts, and vents are complete Construction plans, documents, and engineered product specifications are on-site.
- Electrical Rough-In Inspection – to be made after the roof, framing, fire blocking, and bracing is in place and prior to the installation of batt insulation and/or sheetrock. All branch circuit and dedicated wiring, boxes, conduit, panel(s) in place and properly secured. Cold-water ground wire is installed to copper water distribution piping.



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- Plumbing Top-Out Inspection – to be made after the roof, framing, fire blocking, and bracing is in place and all water distribution, soil, waste, vent piping, and gas piping is complete and tested, and prior to the installation of insulation and/or sheetrock. A full system water pressure test or 50-PSI air test is required for inspection of the water-distribution piping. For structures two (2) stories or more, tub(s) and/or shower pan(s), and drain, waste, and vent piping shall have a water test performed to verify tightness of the system. Gas piping shall have a minimum 10-PSI air test performed to verify tightness.
- Mechanical Rough-In Inspection – to be made after the roof, framing, fire blocking, and bracing is in place and all ducting, and all HVAC rough-in equipment and components are complete, and prior to the installation of batt insulation and/or sheetrock.

Sheathing Inspection

- To be completed prior to the application of air barrier wrap, masonry ties, and/ or lath. This inspection is intended to evaluate the wall bracing elements required by the adopted code.

Insulation (Energy 1) Inspection

- Correction items from previous Frame and MEP rough-in inspection(s) are complete.
- To be made after all batt insulation is in place and all exterior and plate penetrations have been sealed. Requirements of the International Energy Conservation Code are enforced.

Lath and Masonry Tie Inspection

- Lath inspections are to be completed when the lath is completed and prior to stucco application. Brick tie inspections are to be called prior to the masonry veneer installation.

Wallboard

- To be made after all wallboard is installed and fastened and prior to taping/float skim coats.

Final Gas and/or Electrical Service Inspection

- Gas piping is complete with all gas stop valves installed and all gas flex piping connected to appliance(s). Gas stop valves are readily accessible. A minimum 10-PSI air test is performed on gas piping to verify tightness of system.
- Electrical service wiring and main disconnect is installed and ready to be energized. Address is posted and visible from street for all inspections.

Final Inspections

- Building Final – to be made after the building is complete and ready for occupancy. All prior inspections have passed and re-inspection fees paid.
- Electrical Final Inspection – to be made after the building is complete, all required electrical fixtures are in place and properly secured, connected or protected all panel(s) are labeled, and system is energized.
- Plumbing Final Inspection – to be made after the building is complete, all plumbing fixtures are in place and properly connected, gas meter is set, and the structure is ready for occupancy. To include required TCEQ Customer Service Inspection.
- Mechanical Final Inspection – to be made after the building is complete, the mechanical system is in place, properly connected and operating, and the structure is ready for occupancy.

Attachment B

Residential Inspections

Temporary electrical service	\$65.00
Layout Inspection	\$65.00
Plumbing rough-in/foundation layout combo	\$65.00
Water/sewer yard-lines	\$65.00
In Slab Water Distribution (Copper/PEX)	\$65.00
Combination inspections (frame & MEP rough in	\$65.00
Insulation (energy 1) inspections	\$65.00
Wallboard inspections	\$65.00
Sheathing inspections	\$65.00
Final inspections (combination)/ Certificate of Occupancy	\$65.00
Customer Service Inspection	\$65.00
Gas inspection	\$65.00
Electrical Meter Inspection	\$65.00
Single Trade Inspections	\$65.00
Additional inspections to include but is not limited to driveway, fence, pool, demolition	\$65.00
Re-inspections	\$65.00

Commercial and Multi Family Inspections: *

Plumbing Rough	\$85.00
Foundation Pre-pour	\$85.00
Water/Sewer Line	\$85.00
In Slab Water Distribution (Copper/PEX)	\$85.00
Sheathing	\$85.00
Framing	\$85.00
Mechanical Rough	\$85.00
Electrical Rough	\$85.00
Plumbing Top Out	\$85.00
Shear Wall	\$85.00
Insulation	\$85.00
Wallboard	\$85.00
Single Trade Inspections	\$85.00
Final Building, MEP Combo	\$85.00
Customer Service Inspection	\$85.00
Med-Gas	\$250.00
Re-inspections	\$85.00

*Inspections may be combined where appropriate without additional fee.

Plan Review Fees:

Residential Code Plan Review: \$100.00 each. *

Residential Revision Review: \$20.00 each **

*New submittals – five (5) business day turn around

**Revision re-submittals three (3) business day turn around

Commercial plan review fees will be determined based on building valuation as per International Code Council's most recent valuation chart.

Commercial and Multi Family Construction plan review

Valuation	Fee
\$1.00 to \$50,000	\$100.00
\$50,001 to \$100,000	\$100.00 for the first \$50,000 plus \$3.50 for each additional \$1,000
\$100,001 to \$500,000	\$275 for the first \$100,000 plus \$2.25 for each additional \$1,000
\$500,001 to \$1,000,000	\$1,175 for the first \$500,000 plus \$1.50 for each additional \$1,000
\$1,000,001 and up	\$1,925 plus 0.95 for each additional \$1,000

Commercial plan review resubmittals: \$95.00/hour

Consultation Services: \$125.00/Hour, one (1) hour minimum. *

*includes but not limited to, meetings and conferences.



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Development Services

TO: Mayor & City Council Members

FROM: Anna Hudson, Director of Development Services

MEETING DATE: June 4, 2024

CATEGORY: OTHER ACTION ITEMS AND UPDATES

CAPTION: Presentation by City Attorney on current Annexation Options and Requirements (Mick McKamie, City Attorney)

PRESENTATION:

SUMMARY:

Texas Local Government Code, Title 2. Organization Of Municipal Government Title C. Municipal Boundaries and Annexation Chapter 43. Municipal Annexation

BACKGROUND:

Several property owners have expressed interest in being annexed into the City Limits of Fredericksburg. City Attorney Mick McKamie will explain some of the different ways property owners can petition the City Council for annexation and enter in development agreements if the council finds annexation desirable.

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Government Vision

ATTACHMENTS:

None

APPROVAL/REVIEW:

Anna Hudson, Director of Development Services

Date: May 29, 2024



Garret Bonn, Assistant City Manager

Date: May 30, 2024



William McKamie, City Attorney

Date: May 30, 2024



Clinton Bailey, City Manager

Date: May 31, 2024



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager
TO: Mayor & City Council Members
FROM: Garret Bonn, Assistant City Manager
MEETING DATE: June 4, 2024

CATEGORY: ITEMS FOR FUTURE AGENDA

CAPTION: Future Agenda Spreadsheet

PRESENTATION:

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:
Government Vision

ATTACHMENTS:

1. Latest Future Agenda Spreadsheet 2024

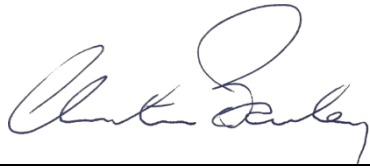
APPROVAL/REVIEW:

Clinton Bailey, City Manager

Date: May 29, 2024

Garret Bonn, Assistant City Manager

Date: May 29, 2024



Clinton Bailey, City Manager

Date: May 31, 2024

City Council Regular Meeting June 18, 2024

2024-91	Sidewalk Plan Update	Approve	Anna Hudson/Evan Williamson	Development Services/Engineering
2023-206	FY 2023 Audit Report	Approve	Krista Wareham	Finance
2024-788	Monthly City Manager Update	Information	Clinton Bailey	City Manager
2023-240	City Board & Commission Appointments	Approve	Garret Bonn	Asst. City Manager
2024-____	Construction Contract Award for Connection of Generators at Well Sites and Lift Stations	Approve	Kris Kneese	Public Works
2024-089	Consideration of Creation of An Annexation Development Agreement for 9.37ac on Mariposa Dr	Consideration	Anna Hudson	Development Services
2024-____	Consideration of a HOT Fund Request from Chamber of Commerce for the Fredericksburg Food & Wine Fest	Approve	Garret Bonn	Asst. City Manager
2023-275	Review and Provide Possible Amendments to the Council Rules of Procedure	Consideration	Garret Bonn	Asst. City Manager

Future Agenda Items

2024-____	Consider Modifications to Make Municipal Court a Court of Record (July 2 nd)	Ordinance	Shelley Becker	Mun. Court
2023-635	Consider Professional Design & Engineering Service Contract for Sanitary Sewer Lift Station Projects	Approve	Kris Kneese	Public Works
2023-487	Consider a Request from the Fredericksburg Independent School District (FISD) For Vacation and Abandonment of Public Right of Way in the Vicinity of the New Middle School Campus	Approve	Evan Williamson	Asst. City Engineer

Upcoming City Council Meetings

June 18, 2024 - City Council Regular Meeting at 9:00 a.m. at the Law Enforcement Center

July 2, 2024 - City Council Regular Meeting at 9:00 a.m. at the Law Enforcement Center

July 16, 2024 - City Council Regular Meeting at 9:00 a.m. at the Law Enforcement Center

July 23, 2024 – Budget Workshop – Time/Place TBD



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor & City Council Members

FROM: Garret Bonn, Assistant City Manager

MEETING DATE: June 4, 2024

CATEGORY: EXECUTIVE SESSION

CAPTION: Consider and discuss the value and possible disposition of city-owned real properties located throughout the City (Section 551.072)

PRESENTATION:

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Business Visioning

Government Vision

Family Life Vision

Quality of Life Vision

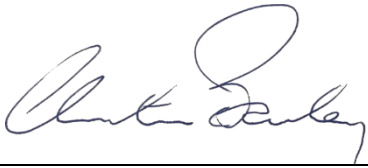
ATTACHMENTS:

None

APPROVAL/REVIEW:

William McKamie, City Attorney

Date: May 28, 2024



Clinton Bailey, City Manager

Date: May 31, 2024