



City of Fredericksburg
CITY COUNCIL REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 6, 2024 ~ 9:00 a.m.
LAW ENFORCEMENT CENTER
1601 E. MAIN STREET
FREDERICKSBURG, TEXAS 78624

Mayor Jeryl Hoover
Mayor Pro Tem Bobby Watson
Councilmember Emily Kirchner
Councilmember Tony Klein
Councilmember Randy Briley

Members Absent:

None

City Staff Present:

Clinton Bailey, City Manager
Mick McKamie, City Attorney
Garret Bonn, Assistant City Manager
Lynn Bizzell, Fire Chief
Brian Vorauer, Police Chief
Andrea Schmidt, Director of Parks and Recreation
Kris Kneese, Director of Public Works and Utilities
Anna Hudson, Director of Development Services
Justin Calhoun, Emergency Management Coordinator
Krista Wareham, Director of Finance
Aaron Anderegg, Assistant Director of Information Technology
Jennifer Krupa, Assistant Director of Parks and Recreation/Special Events Coordination
Leslie Embrey, Assistant to the City Secretary
Shelley Goodwin, City Secretary

1. CALL TO ORDER

Mayor Hoover called the February 6, 2024, Regular Meeting to order and announced that a quorum had been met.

2. INVOCATION

Mayor Hoover introduced Dave White, Fredericksburg resident who led the invocation.

3. PLEDGE OF ALLEGIANCE

Mayor Hoover led the Pledge of Allegiance.

4. CEREMONIAL MATTERS/PROCLAMATIONS/EMPLOYEE RECOGNITION

Kris Kneese, Director of Public Works and Utilities, introduced a new employee to the Department of Stormwater Vegetation Management, Christian Henkle.

5. COUNCIL COMMENTS

Councilmember Kirchner reported on the following:

- Sidewalk budget increase and current project at Old Fair Park to Ufer Street and how this improved walkability in this area. She also noted the addition of a Security Guard, which is beneficial to the park. She also thanked Andrea Schmidt, Director of Parks and Recreation, for helping make this area safer.
- She thanked the members of the Comprehensive Planning Advisory Committee-Brady Closson, Tim Crenwelge, Todd Eidson, Jacob Grant, Cindy Heifner, Jim Jarreau, Tony Klein, Keith Kramer, Richard Laughlin, Tim Lehmberg, Penny McBride, Jim Mikula, Polly Rickert, Joe Rodriguez, Mike Starks, Amanda Stevens, and Sarah Washburne.
- Lennar Development and Eagle Nest STRs, a lot of runoff into the low crossing, the process to ensure the Development are good neighbors.

Councilmember Briley stated he attended the first Fredericksburg Citizen University on January 23rd. He thanked all of those who participated and felt it is a great way to get others involved within our City and for the City to provide transparency.

Councilmember Klein stated he attended the Market Square Redevelopment Commission meeting on January 29th where the Fredericksburg Food and Wine Fest was discussed.

Mayor Pro Tem Watson provided the following report:

- January 17th Airport Advisory Board Strategic Planning Meeting and then the Regular Meeting
 - T- Hangers are 100% filled with 30 on the waiting
 - Fuel Sales were behind, but this last quarter had an increase
- January 19th Gillespie County Economic Development Commission Strategic Planning Meeting, where great things are going on within the City

6. CONSENT

A. Consider approval of City Council January 20, 2024 Regular Meeting Minutes.

Motion: Upon a motion made by Councilmember Kirchner and a second by Councilmember Watson to approve 6. A. of the Consent Agenda. The City Council voted five (5) for and none (0) against. The motion passed unanimously.

7. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

A. Consider the approval of Ordinance 2024-06, amending Section 24.500, "Fees For Use of Marktplatz," of Article 24.000, "Recreational Fees," of Appendix A, "Fee Schedule," of the Code of Ordinances, City of Fredericksburg, Texas, by providing for fees for the use of John Wm. Klein Meeting Room; providing that this Ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date

Andrea Schmidt, Director of Parks and Recreation, stated the project's construction has been completed. She feels the fees should be adopted so reservations may begin, and suggested fees should be based on a cost recovery and not for profit. The Market Square Redevelopment Commission approved the staff recommendations for the fees. The recommended fees for the new John Wm. Klein Room are as follows:

Daily rental fee for Monday through Friday from 8:00 a.m. until 10:00 p.m.

- Gillespie County residents and non-profit organizations is \$500.00
- Non-Gillespie County residents and for-profit organizations is \$650.00.

Weekend rental fee for Saturday and Sunday rental, Saturday 8:00 a.m. until 10:00 p.m.

- Gillespie County residents and non-profit organizations is \$1,000.00.
- Non-Gillespie County residents and for-profit organizations is \$1,300.00.

Security Deposit (all rentals): \$500.00 for events without alcohol;\$1,000.00 for events with alcohol.
Security Deposits are refundable if the facility is returned to the same or better condition than found.

The City Council discussed the following:

- A great addition to the community
- Rental fees
- Deposits
- Adding another employee to assist with bookings

Motion: A motion was made by Mayor Pro Tem Watson, seconded by Councilmember Kirchner, for the approval of Ordinance 2024-06, amending Section 24.500, "Fees For Use of Marktplatz," of Article 24.000, "Recreational Fees," of Appendix A, "Fee Schedule," of the Code of Ordinances, City of Fredericksburg, Texas, by providing for fees for the use of John Wm. Klein Meeting Room; providing that this Ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

B. Consider the approval of Ordinance 2024-07, amending Section 24.500, "Fees For Use of Marktplatz," of Article 24.000, "Recreational Fees," of Appendix A, "Fee Schedule," of the Code of Ordinances, City of Fredericksburg, Texas; providing that this Ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date

Andrea Schmidt, Director of Parks and Recreation, reviewed the history of the fee schedule and the directions she was given during the budget. She stated a fee increase for using Marktplatz is being proposed over three years to double the current reservation fees. In addition, staff would also like to charge a refundable security deposit for all events held at Marktplatz. Staff would also like to charge for races, runs, walks, and rides, an additional service fee, remove the option to rent Marktplatz for a week at a time, and only allow rentals on a daily basis.

The City Council discussed the following:

- Fees
- Deposits
- Documentation before and after each rental

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Briley, for the approval of Ordinance 2024-07, amending Section 24.500, "Fees For Use of Marktplatz" of Article 24.000, "Recreational Fees," of Appendix A, "Fee Schedule," of the Code of Ordinances, City of Fredericksburg, Texas; providing that this Ordinance shall be cumulative of all ordinances; providing a severability clause; and providing an effective date. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

C. Consider the approval of Ordinance 2024-08 calling a General Election on May 4, 2024, for the City of Fredericksburg for the purpose of electing a Mayor and two (2) City Councilmembers to the City Council, making provisions for conducting such an election and resolving other matters related to the conduct of such election

Shelley Goodwin, City Secretary, reviewed the Ordinance and stated the purpose of the General Election is to elect a Mayor and two (2) Councilmembers. She reviewed the hours of Early Voting and the hours of the Fredericksburg ISD Election.

The City Council discussed the voting hours for Early Voting.

Motion: A motion was made by Councilmember Klein, seconded by Councilmember Briley, to amend the Early Voting hours, with the last two days being 12-hour days. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Motion: A motion was made by Mayor Pro Tem Watson, seconded by Councilmember Klein, to approve Ordinance 2024-08, calling a General Election on May 4, 2024, for the City of Fredericksburg to elect a Mayor and two (2) City Councilmembers to the City Council, make provisions for conducting such an election and resolving other matters related to the conduct of such election. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

D. Consider the approval of Ordinance 2024-09 ordering a Special Election by the qualified voters of the City of Fredericksburg, Texas, on May 4, 2024, for the purpose of submitting to the qualified voters of said City, for adoption or rejection, twenty-three (23) proposed amendment to the existing Charter of the City of Fredericksburg and ordaining related matters

Shelley Goodwin, City Secretary, reviewed the Ordinance and the reason for the Special Election.

The City Council discussed the italics and periods after the Section titles and the Early Voting hours.

Motion: A motion was made by Councilmember Klein, seconded by Councilmember Briley, to amend the Early Voting hours, with the last two days being 12-hour days. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Motion: A motion was made by Councilmember Kirchner, seconded by Mayor Pro Tem Watson, for the approval of Ordinance 2024-09 ordering a Special Election by the qualified voters of the City of Fredericksburg, Texas, on May 4, 2024, for the purpose of submitting to the qualified voters of said City, for adoption or rejection, twenty-three (23) proposed amendment to the existing Charter of the City of Fredericksburg and ordaining related matters with amendment to remove the italics. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

E. Consider the approval of Resolution 2024-01R related to City support of MAC-RE, LLC's proposed rehabilitation of the Fredericksburg Senior Apartments located at 591 E. Highway St.

Robbie Meyers, Mac-RE, LLC., provided a PowerPoint presentation. She stated they applied for housing credit on January 5th. She reviewed the USDA housing tax credit program and point system. She also reviewed the process and timeline that will be used to rehabilitate the senior apartments. She reviewed the need for the Resolution.

The City Council discussed the following:

- The need for the remodeling
- Low-income housing
- The year the complex was built

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Kirchner, for approval of Resolution 2024-01R related to City support of MAC-RE, LLC's proposed rehabilitation of the Fredericksburg Senior Apartments located at 591 E. Highway St. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

8. OTHER ACTION ITEMS AND UPDATES

A. Consider awarding the Pioneer Pavilion Roof replacement bid for \$86,850 to Diamond K Construction

Andrea Schmidt, Director of Parks and Recreation, reviewed the project and the bid process. She also noted the bids came in under budget. She recommended awarding the bid to Diamond K Construction.

Motion: A motion was made by Councilmember Briley, seconded by Mayor Hoover, to award the Pioneer Pavilion Roof replacement bid for \$86,850 to Diamond K Construction. The City Council voted four (4) for, none (0) opposed, and one (1) abstain (Councilmember Klein). The motion carried unanimously.

B. Discussion and the consideration of an Agreement with FBG Friends of the Fields, a Texas non-profit organization, relating to a soccer complex located at Oak Crest Park

Garret Bonn, Assistant City Manager, reviewed the Agreement and recent change to Article 6, Naming Rights. He stated FBG Friends of Fields would like to have the naming rights, which they believe will assist them with their fundraising efforts. He noted the differences between Phase 1 and 2 and the City's financial responsibilities.

The City Council discussed the following:

- The Phases
- Estimated budget for water, maintenance, and janitorial
- Thanked Dan Kemp and the soccer group for their hard work on the project

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Kirchner, for of an Agreement with FBG Friends of the Fields, a Texas non-profit organization, relating to a soccer complex located at Oak Crest Park. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

C. Consider the approval of a Right Of Way Joint Use Agreement with Samuel K. Weber and the City of Fredericksburg for the property located at 209 N. Crockett Street

Kris Kneese, Director of Public Works/Utilities, stated this Agreement is a clean-up item brought to City Staff. He reviewed the property and the need for the R-O-W Use Agreement and stated that the staff recommended approval.

The City Council discussed the Agreement and whether there is an impact on City services.

Motion: A motion was made by Councilmember Klein, seconded by Councilmember Kirchner, for the approval of a Right Of Way Joint Use Agreement with Samuel K. Weber and the City of Fredericksburg for the property located at 209 N. Crockett Street. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

D. Discussion and possible action regarding the Fredericksburg Food and Wine Fest

Mayor Pro Tem Watson stated that the City Council made the necessary changes to the Fredericksburg Food and Wine Fest and that the Chamber of Commerce has requested to take over the Festival.

Councilmember Klein stated the Market Square Redevelopment Commission recently met to discuss the Fredericksburg Food and Wine Fest.

Jim Mikula, Director of the Chamber of Commerce, provided the attached PowerPoint.

Tim Crenwelge, Chair of the Market Square Redevelopment Commission, stated he is glad to see an organization taking the Festival over and hopes the profits will continue to fund the improvement of Market Square.

The City Council discussed the following:

- The history of the Festival
- Keeping the event in October and focusing on holding events throughout the week
- The Chambers of Commerce's vision of the Festival
- Honoring the previous committee and their hard work
- Adding Tim Crenwelge to the Festival Steering Committee

Motion: A motion was made by Councilmember Briley, seconded by Mayor Pro Tem Watson, to approve the Chamber of Commerce to host the Fredericksburg Food and Wine Fest and include past Steering Committee members. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

E. Discussion and the consideration of an update to the City of Fredericksburg and Gillespie County Hazard Mitigation Plan

Justin Calhoun, Emergency Management Coordinator, reviewed the City of Fredericksburg and Gillespie County Hazard Mitigation Plan. He noted the need for the Plan and once approved, then he will send to FEMA. Once the FEMA approves, they will be eligible for FEMA funds if an emergency occurs.

Motion: A motion was made by Mayor Pro Tem Watson, seconded by Councilmember Kirchner, to approve the update to the City of Fredericksburg and Gillespie County Hazard Mitigation Plan. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

9. CITY MANAGER'S REPORT

A. Update on Comprehensive Plan and Parks Master Plan

Anna Hudson, Director of Development Services, stated the draft of the Comprehensive and Parks Master Plan is available on the City website. She stated a City Council and Planning and Zoning Commission Joint Meeting will be held on February 20th at 5:30 p.m. at the University Center. She also reviewed the adoption process and timeline.

10. ITEMS FOR FUTURE AGENDA

A. Review the Future Agenda spreadsheet

Eric Hammersen, City resident, spoke regarding the Fort Martin Scott and the Texas Historical Commission listed on the Future Agenda spreadsheet.

Clinton Bailey, City Manager, reviewed the Future Agenda Spreadsheet.

Councilmember Briley asked that the Hotel Occupancy Tax Receipt process be added to the February 20, 2024 Regular Meeting.

11. EXECUTIVE SESSION

- Consider and discuss the State of Texas, ex rel. Association Against Fredericksburg Annexations vs. City of Fredericksburg, Texas, pending in 216th District Court (551.071)**
- Consider and discuss Real Estate in the vicinity of Old San Antonio Rd. and Gravel Lane (Section 551.072)**
- Consider and discuss Real Estate in the vicinity of US 290E and Industrial Loop (Section 551.072)**
- Consider and discuss the value and possible disposition of city-owned real properties located throughout the City (Section 551.072)**

Motion: A motion was made by Councilmember Kirchner and a second by Councilmember Klein to go

out of Regular Session into Executive Session at 11:30 a.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

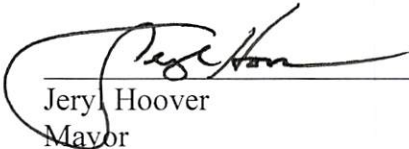
Motion: A motion was made by Mayor Pro Tem Watson, seconded by Councilmember Klein, to go out of the Executive Session and into the Regular Meeting at 11:30 a.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

12. BUSINESS ITEM

No action was taken.

13. ADJOURN

With no other business, Mayor Hoover adjourned the Tuesday, February 6, 2024, City Council Regular Meeting at 11:32 a.m.



Jerry Hoover
Mayor

Shelley Goodwin, TRMC/CMC
City Secretary

UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

MEMORANDUM FOR THE DIRECTOR, FBI
SUBJECT: [Illegible]

DATE: [Illegible]
TO: [Illegible]

FROM: [Illegible]
SUBJECT: [Illegible]

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