



City of Fredericksburg

City Council Regular Meeting Agenda
Tuesday, January 20, 2026 ~ 9:00 AM
New City Hall at East Campus
2818 E. U.S. Hwy. 290
Fredericksburg, Texas 78624

Jeryl Hoover, Mayor
Emily Kirchner, Mayor Pro-Tem
Bobby Watson, Councilmember

Tony Klein, Councilmember
Todd Eidson, Councilmember
Clinton Bailey, City Manager

The City of Fredericksburg City Council will meet in a regular session on Tuesday, January 20, 2026, at 9:00 AM. The meeting will be live-streamed & available for re-watch on the City's website: fredericksburgtx.portal.civicclerk.com.

The City Council welcomes citizen participation and comments at all City Council Meetings on Agenda Items.

Comment Card for Written or Verbal Comments-submitted by 4 p.m. the day before the meeting.

- i. Complete the Comment Card online at FBGTX.org;
- ii. Make sure to check the appropriate box (verbal or written);
- iii. Only one agenda item per Comment Card.

Sign up in person between 8:30 a.m. and 9:00 a.m. at the meeting location.

- i. Only one agenda item per Comment Card;
- ii. Speakers will be limited to three minutes to speak. **Please Note:** The Mayor can reduce the number of minutes for any speaker during Public Comment on a single agenda item depending on the number of people who sign up for it.
- iii. Any citizen with handouts should provide them to the City Secretary before speaking. If you wish the City Council to receive your handouts for the meeting, please provide 10 copies; if not, the City Council will receive your handouts the following day.

NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for discussion. An announcement will be made on the basis of the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for the Executive Session.

Attendance By Other Elected or Appointed Officials: It is anticipated that the Planning & Zoning Commission, Historic Review Board, and Zoning Board of Adjustment members may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the City Council Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act.

1. **CALL TO ORDER - Mayor Jeryl Hoover.**
2. **INVOCATION - Ernesto Illingworth, Pastor at the Seventh Day Adventist Church will deliver the Invocation.**
3. **PLEDGES OF ALLEGIANCE - Mayor Jeryl Hoover will lead the Pledges.**
4. **COUNCIL COMMENTS**

5. **CONSENT**

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF THE CITY COUNCIL.

- A. Consider approval of City Council Minutes for the Regular City Council Meeting held January 6, 2026. (Leticia Vacek, City Secretary)
- B. Consider the approval of three parades held in 2026 within the City (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator)
 - i. Fourth of July Parade on Saturday, July 4, 2026, at 10:00 a.m. on Main Street
 - ii. Gillespie County Fair Parade on Friday, August 28, 2026, at 10:00 a.m. on Main Street, and;
 - iii. Light the Night Christmas Parade on Friday, December 4, 2026, at 6:30 p.m. on Main Street, with an inclement weather date of Friday, December 11, 2026
- C. Consider the approval of a street closure request for W. Austin Street, from N. Crockett to N. Adams from 7:00 a.m. until 7:00 p.m. for the 7th Annual City Hall Open House & Touch-A-Truck event scheduled for Thursday, March 26, 2026 (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator).
- D. Consider the approval of a street closure request for the Fredericksburg Jaycees Crawfish Festival scheduled for Memorial Day weekend beginning Friday, May 22, 2026, until Sunday, May 24, 2026, for the following closure dates, times and streets:
 - N. Adams Street - close the parking lane and one southbound lane adjacent to Marktplatz beginning at 7:00 a.m. on Friday, May 22, 2026, and reopen at 10:00 p.m. on Sunday, May 24, 2026; and
 - W. Austin Street - close the entire street from N. Crockett to N. Adams Street, beginning at 7:00 a.m. on Friday, May 22, 2026, and reopen at 10:00 p.m. on Sunday, May 24, 2026 (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator).

- E. Consider the approval of a street closure request for W. Austin Street, from N. Crockett to N. Adams from 6:00 a.m. until 11:00 a.m. for Fredericksburg's Wildflower 5K/10K Run & Walk scheduled for Saturday, April 25, 2026, (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator).
- F. Consider the approval of a street closure request for W. Austin Street, from N. Adams Street to N. Crockett Street from 7:00 a.m. to 10:00 p.m. for the Fredericksburg Volunteer Fire Department Fish Fry scheduled for Saturday, April 18, 2026, at Marktplatz (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator).

6. ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

- A. Consideration and adoption of Ordinance 2026-01 repealing Ordinance 5-018 (adopted on April 24, 1990) related to Horse Drawn Carriages. (Leticia Vacek, City Secretary)
- B. Consideration and adoption of Ordinance 2026-02 amending Article II. Peddlers, Solicitors, and Canvassers updating regulations required. (Brian Vorauer, Chief of Police)
- C. Consideration and adoption of Ordinance 2026-03 Establishing Fees for Use of The Community Room at City Hall (Garret Bonn, Assistant City Manager)
- D. Consideration and adoption of Ordinance 2026-04 amending the Animal Control Ordinance and Fee Schedule. (Braxton Roemer, Special Services Lieutenant)
- E. Consider the approval of Resolution 2026-01 for the purchase of Tasers through the Office of the Governor Criminal Justice Grant Program (Alyssa Rivera, Community Outreach Liaison).
- F. Consider the approval of Resolution 2026-02 Formally Opposing the Proposed Marshall Springs Solar Farm and Battery Energy Storage System Project in Gillespie County. (Mick McKamie, City Attorney)

7. OTHER ACTION ITEMS AND UPDATES

- A. Consideration and Possible Action Relating to a Request by Gillespie County 4-H for the Purple Martin Conservation Project (Emerson Kirchner - Gillespie County 4-H Youth Member)
- B. Consider approving the allocations of the 2026 Hotel Occupancy Tax (HOT) Funding. (Krista Wareham, Finance Director)
- C. Consideration and Possible Action Relating to a Request From the Convention & Visitor Bureau (CVB) for a Long-Term Funding Agreement (David Shields, CVB Board President)

8. CITY MANAGER'S REPORT

- A. Department Updates - Police Chief Vorauer, Fire Chief Bizzell, Municipal Court Judge Becker, City Secretary Vacek

9. ITEMS FOR FUTURE AGENDA

- A. City Manager Bailey will Review the Future Agenda Items and Upcoming Meetings with the Council.

10. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to the Texas Government Code Sections listed for each item.

- A. Legal Matters Update — Pursuant to Texas Government Code Section 551.071 (Attorney-Client Privilege).
- B. Consider and discuss Real Estate in the vicinity of US 290E and Heritage Hills Drive pursuant to Texas Government Code Section 551.072. (Real Estate)
- C. Consider and discuss the annual evaluation of the Municipal Judge pursuant to Texas Government Code Section 551.074 (Personnel)
- D. Consider and discuss the annual evaluation of the City Manager pursuant to Texas Government Code Section 551.074 (Personnel)

11. ADJOURN

CERTIFICATION

This is to certify that I, Leticia Vacek, posted this Agenda at 4:30 PM on January 13, 2026, on the bulletin board of the City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.

Leticia Vacek

Leticia Vacek, TRMC/CMC/MMC
City Secretary



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Secretary
TO: Mayor & City Council Members
FROM: Leticia Vacek, City Secretary
MEETING DATE: January 20, 2026

CATEGORY:
CONSENT

CAPTION: Consider approval of City Council Minutes for the Regular City Council Meeting held January 6, 2026. (Leticia Vacek, City Secretary)

SUMMARY:

The submittal and approval of the minutes of a prior meeting are an administrative function. The Council reviews and approves the minutes typically at each meeting as the first item per Robert's Rules of Order.

BACKGROUND:

The submittal and approval of the minutes of a prior meeting are an administrative function. The Council reviews and approves the minutes typically at each meeting as the first item per Robert's Rules of Order.

FUNDING SOURCE: N/A

FINANCIAL IMPACT:
N/A

STAFF RECOMMENDATION:

The City Secretary recommends Approval of the Minutes.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

1. City Council Reg Meeting Minutes Jan 6 2026

APPROVAL/REVIEW:



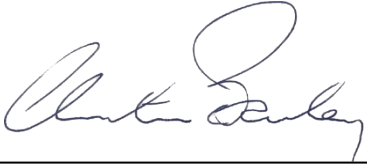
Leticia Vacek, City Secretary

Date: January 09, 2026



William McKamie, City Attorney

Date: January 09, 2026



Clinton Bailey, City Manager

Date: January 13, 2026



City of Fredericksburg

City Council Regular Meeting Minutes
Tuesday, January 6, 2026 ~ 9:00 AM
New City Hall at East Campus
2818 E. U.S. Hwy. 290
Fredericksburg, Texas 78624

City Council:

Jeryl Hoover, Mayor
Emily Kirchner, Mayor Pro-Tem
Tony Klein, Councilmember
Todd Eidson, Councilmember
Bobby Watson, Councilmember (Absent)

City Staff:

Clinton Bailey, City Manager
Garret Bonn, Asst. City Manager
Leticia Vacek, City Secretary
Mick McKamie, City Attorney
Cliff Cross, Director, Development Services
Kris Kneese, Public Works/Utilities Director
Krista Wareham, Finance Director
Brian Vorauer, Police Chief
Lynn Bizzell, Chief Fire/EMS
Andrea Schmidt, Parks/Recreation Director
Sean Doerre, Public Information Officer
Aaron Anderegg, IT Director
Tyler Hooper, Asst. Director of Finance
Brandon Gold, Assistant IT Director
Cody Oris, IT Specialist
Alyssa Rivera, PD Outreach Specialist

1. CALL TO ORDER

Mayor Hoover called the meeting to order and noted a quorum was present.

2. INVOCATION

Pastor Rob Holster of Hill Country Church delivered the invocation.

3. PLEDGES OF ALLEGIANCE

Mayor Hoover led the Pledges.

4. COUNCIL COMMENTS

Councilmember Eidson gave a shout out to Jennifer Krupa and her team for the wonderful New Year's Eve event at Marktplatz.

Councilmember Klein reported that he attended a Commissioners Court meeting and that the Commissioners upheld the judgement against the battery operation in Harper and shared that our legislators do not believe the Hill Country is the best location for these facilities.

Mayor Pro-Tem Kirchner reported that she attended a meeting on December 17th at Boot Ranch. She also mentioned, as did Tony, that Governor Abbott is of the opinion that the Hill Country is not the best location for Battery and Solar Facilities.

5. CONSENT

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF THE CITY COUNCIL.

- A. Consider approval of City Council Minutes for the following meetings: December 9, 2025 Special Joint Meeting with CVB Board, December 9, 2025 Special City Council Meeting, and December 16, 2025 Regular City Council Meeting. (Leticia Vacek, City Secretary)

Councilmember Eidson moved to approve Consent Agenda Item 5A as presented. Councilmember Klein seconded the motion. The motion carried unanimously.

6. OTHER ACTION ITEMS AND UPDATES

- A. Fredericksburg Convention & Visitor Bureau (CVB) Quarterly Update (David Shields, CVB Board President)

Board Members David Shields, Michael Pipkins, and staff members of the Convention & Visitor Bureau presented the quarterly report mentioning the 4th quarter was successful. They shared one huge need is for public restrooms and another is marketing small businesses downtown. The Bureau proposed a three-year contract with the city with the understanding that they will continue with a minimum of \$5 million per year. The Council discussed and questioned the \$5 million reserve funds and Mayor Pro-Tem Kirchner asked about the County's contribution.

Lastly, Mr. Shields updated the Council on the search for a new CEO. Candidates are going through a screening process. The first virtual interviews are planned for late January, and the hiring committee is on track to have someone hired by April 2026.

- B. Consider approving a Request for Funding for the 2026 Food & Wine Festival. (Jim Mikula, CEO, Fredericksburg Chamber of Commerce) Tabled 12/16/2025

Mayor Pro-Tem Kirchner moved to remove said item from the table. Councilmember Eidson seconded the motion. The motion carried unanimously.

Jim Mikula, Chamber CEO, presented their Hot Funds request which included last year's amount of \$185,000 plus an additional \$34,000 for the 2026 Culinary Week expenses for a total of \$219,000.

He stated that the additional money requested will be used to increase national exposure to the event through marketing.

After consideration, Mayor Pro-Tem Kirchner moved to approve the Chamber's request for \$219,000 in HOT Funds for the 2026 Food & Wine Festival. Councilmember Eidson seconded the motion. The motion carried as follows:

AYE: Mayor Hoover, Mayor Pro-Tem Kirchner, and Councilmember Eidson

NAY: Councilmember Klein

ABSENT: Councilmember Watson

- C. Accepting the Zoning Board of Adjustment (ZBA) Resignation(s) and Appointing their Replacements. (Leticia Vacek, City Secretary)

Mayor Pro-Tem Kirchner moved to accept the resignation of Taylor Williams from the Zoning Board of Adjustment. Councilmember Eidson seconded the motion. The motion carried unanimously.

7. CITY MANAGER'S REPORT

- A. Annual Department Updates. (Cross, Kneese, Schmidt, Olfers, Wareham)

City Manager Bailey reported that staff will report on a quarterly basis. He noted various departments will be sharing their year-end update.

Cliff Cross, Director of Development Services, provided an update on permits, Board of Adjustment cases and plan reviews from July to September 2025. He then discussed the Short-Term Rental activity. Lastly, he shared a recap on departmental operations, GIS mapping, current department positions, ordinance updates, and the status of the RFQ for the Unified Development Code (UDC).

At this time, Mayor Hoover called for a 7-minute recess. He reconvened and continued with the Department Updates.

Kris Kneese, Director of Public Works and Utilities, reported on completed and ongoing projects within the following departments Electric, Sanitation, Stormwater/Vegetation Management, Streets, Water and Wastewater.

Andrea Schmidt, Director of Parks & Recreation, presented their Capital Improvement Projects that have been implemented. She highlighted the facilities reservations and noted that they reached capacity at the pools during the Summer. She stated the RV Park occupancy numbers have dropped and added staff would provide marketing the park to increase reservations.

Kelli Olfers, Director of the Health Department presented the department's activity which included new permits issued and inspections completed. She reminded Council that next year the Health Department will no longer issue Mobile Food Truck Permits as the State has taken on that responsibility.

Krista Wareham, Director of Finance, reported that the 2026 budget book is now available on the website. She also gave a financial update on the revenues, sales tax, expenditures, fund balance, general fund forecasting, key trends of personnel costs, sales tax receipts, hot tax, electric and water revenues, and consumption thereof.

8. ITEMS FOR FUTURE AGENDA

- A. City Manager Bailey reviewed the Future Agenda Items and Meetings with the City Council.

9. EXECUTIVE SESSION

City Council will recess its open meeting and convene in Executive Session pursuant to Texas Government Code Sections listed.

- A. Consider and discuss the appointment, reappointment, or reassignment of City Board/Commission members to fill vacancies on the Zoning Board of Adjustment pursuant to Texas Government Code Section 551.074. (Personnel)
- B. Consider and discuss Real Estate in the vicinity of US 290E and Heritage Hills Drive pursuant to Texas Government Code Section 551.072. (Real Estate)
- C. Legal Matters Update — Pursuant to Texas Government Code Section 551.071 (Attorney-Client Privilege)

Mayor Hoover announced the Council would recess into Executive Session at 11:29 am to discuss Items 9A, 9B, and 9C.

Mayor Hoover reconvened from Executive Session at 12:00 pm and stated that Council action was required.

Mayor Pro-Tem Kirchner moved to appoint Adam Luton to the unexpired term that Taylor Williams vacated on the ZBA and appoint Jimmy Culp to the Alternate unexpired position vacated by Adam Luton. Councilmember Eidson seconded the motion. The motion carried unanimously.

10. ADJOURN

There being no further discussion, Mayor Hoover adjourned the meeting at 12:02 pm.

Jeryl Hoover, Mayor

Attest:

Leticia Vacek, TRMC, CMC, MMC
City Secretary/RMO



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Parks and Recreation
TO: Mayor & City Council Members
FROM: Jennifer Krupa, Asst. PARD Director/
Special Events
MEETING DATE: January 20, 2026

CATEGORY:
CONSENT

CAPTION: Consider the approval of three parades held in 2026 within the City (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator)

- i. Fourth of July Parade on Saturday, July 4, 2026, at 10:00 a.m. on Main Street
- ii. Gillespie County Fair Parade on Friday, August 28, 2026, at 10:00 a.m. on Main Street, and;
- iii. Light the Night Christmas Parade on Friday, December 4, 2026, at 6:30 p.m. on Main Street, with an inclement weather date of Friday, December 11, 2026

SUMMARY:

Three parades are held in the city each year. Since there is no fee schedule associated with hosting a parade within the city-limits, the City Council approves these parades on an annual basis. The three parades in 2026 are:

- Fourth of July Parade on Saturday, July 4, 2026, at 10:00 a.m. on Main Street (city-sponsored and produced with the assistance of volunteers);
- Gillespie County Fair Parade on Friday, August 28, 2026, at 10:00 a.m. on Main Street, and;
- Light the Night Christmas Parade on Friday, December 4, 2026, at 6:30 p.m. on Main Street, with an inclement weather date of Friday, December 11, 2026

BACKGROUND:

In 2023, the City worked with Kimley-Horn and TXDOT to develop an engineered traffic control plan to standardize each of the parades. The traffic control plan was approved by TXDOT for the three parades listed above. This plan is required by TXDOT for a parade on state-maintained roadways. In fiscal year 2025, Public Works contracted the traffic control portion to a vendor and has plans to continue to outsource traffic control operations in fiscal year 2026.

FUNDING SOURCE: Tourism

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

City council should consider adoption of a motion to approve the Fourth of July, Gillespie County Fair, and the Christmas "Light the Night" parades for 2026.

- Fourth of July Parade on Saturday, July 4, 2026, at 10:00 a.m. on Main Street;
- Gillespie County Fair Parade on Friday, August 28, 2026, at 10:00 a.m. on Main Street, and;

- Light the Night Christmas Parade on Friday, December 4, 2026, at 6:30 p.m. on Main Street with an inclement weather date of Friday, December 11, 2026.
-

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Quality of Life Vision

ATTACHMENTS:

None

APPROVAL/REVIEW:

Andrea Schmidt

Andrea Schmidt, Parks and Recreation Director

Date: December 17, 2025

William McKamie

William McKamie, City Attorney

Date: December 17, 2025

Leticia Vacek

Leticia Vacek, City Secretary

Date: January 09, 2026

Clinton Bailey

Clinton Bailey, City Manager

Date: January 09, 2026



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Parks and Recreation
TO: Mayor & City Council Members
FROM: Jennifer Krupa, Asst. PARD Director/
Special Events
MEETING DATE: January 20, 2026

CATEGORY:
CONSENT

CAPTION: Consider the approval of a street closure request for W. Austin Street, from N. Crockett to N. Adams from 7:00 a.m. until 7:00 p.m. for the 7th Annual City Hall Open House & Touch-A-Truck event scheduled for Thursday, March 26, 2026 (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator).

SUMMARY:

The 7th annual City Hall Open House & Touch-A-Truck is scheduled for Thursday, March 26, 2026, from 3:30 p.m. to 6:30 p.m. Employees will be on-site with table displays to disseminate information about the department services they offer, to mingle with residents and host fun activities for children. Departments with vehicles, equipment, and large trucks will display them in a way so residents and children can view and “touch-a-truck” all while meeting the heroes and amazing staff that operate them. The event is family-friendly, hands-on, and educational.

In order to fit the city’s fleet into the event footprint and for the safety of our residents, the event committee is asking for City Council to approve a street closure request from 7:00 a.m. until 7:00 p.m. on W. Austin Street, from N. Crockett to N. Adams. An emergency access lane will remain open on W. Austin Street during the closure. If we wait to close the street until later in the afternoon, we will have vehicles parked within the event footprint. An inclement weather date is set for Thursday, April 2, 2026.

BACKGROUND:

A street closure on W. Austin Street between N. Crockett and N. Adams has been approved for previous Touch-A-Truck events. The planning committee determined that W. Austin Street should close for set-up to keep vehicles from parking within the event footprint prior to the event start time of 3:30 p.m.

The event will encompass City Hall Central Campus, existing City Hall parking lots, Kinder & Oktoberfest Halles, the grounds at Marktplatz, and Austin Street between Crockett and Adams. Please note that construction of the new preschool at Bethany Lutheran Church in the Hennig Lot (grass lot at the corner of Austin and Crockett) is anticipated to begin in early 2026. We do not know how and if this construction will cause any issues on Austin Street. However, the special events coordinator will work with the church on any anticipated issues. The Special Events Coordinator also notified San Saba Soap Company about the potential street closure in writing and no negative

feedback was received.

We estimate that more than 1,000 residents attended last year.

Chapter 44, Article II, Section 44-24, of the City's Code of Ordinances states:

Sec. 44-24. - Authority of chief of police to enforce traffic regulations.

(a) The chief of police is hereby empowered to take all actions as may be necessary or advisable to enforce traffic regulations to make effective the provisions of this chapter and other traffic laws or ordinances and to make and enforce temporary or experimental regulations to cover emergencies or special events or conditions. No such temporary or experimental regulation shall remain in effect for more than 90 days, nor shall it be effective until approved by the City Manager.

(b) The chief of police is hereby empowered, in addition to the traffic engineer, to close streets for emergencies, special events or other conditions. Street closures which are expected to be for periods in excess of two hours, except for emergencies, shall require approval by the City Council.

FUNDING SOURCE: General Fund - Parks & Recreation, Special Events: Touch-A-Truck

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

Recommend City Council consider a motion to approve closing W. Austin Street between N. Adams and N. Crockett Street beginning at 7:00 a.m. on Thursday, March 26, 2026, and ending at 7:00 p.m. that evening for the City Hall Open House and Touch-A-Truck event, with an inclement weather date of Thursday, April 2, 2026.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Quality of Life

ATTACHMENTS:

1. Street Closure Form_backup

APPROVAL/REVIEW:

Andrea Schmidt

Andrea Schmidt, Parks and Recreation Director

Date: December 17, 2025

William McKamie

William McKamie, City Attorney

Date: December 17, 2025

Leticia Vaca

Date: January 09, 2026

Leticia Vacek, City Secretary

A handwritten signature in blue ink, appearing to read "Clinton Bailey", is written over a horizontal line.

Date: January 09, 2026

Clinton Bailey, City Manager

Street Closure Request Form

Street Closures

Street closure requests must be made two (2) months in advance to City Council for any closure two (2) hours or more. Street closures less than two hours in length will need police department approval. Please consider this timeline when submitting your request. You must attach the dated notification letter or email you have sent to abutting property owners (if applicable) with any feedback received. Submit completed form and attachments to the Special Events Coordinator. Once received, your request will be routed to the appropriate departments for review and assigned to a meeting agenda for City Council consideration. The event organizer or representative should be present at the City Council meeting in case there are any questions.

Event Name: 7th Annual - City of Fredericksburg Open House and Touch-A-Truck

Event Date(s): Thursday, March 26, 2026

Contact Name: Jennifer Krupa, Special Events Coordinator

Contact Phone: 830-997-7521

Closure Area:

☒ Entire Street ☐ Parking Lane Only ☐ Partial Street ☐ Blocking or Using City-Owned Property

Side of Street (enter N,S,E,W): Side of Street (enter N,S,E,W): Location:

Additional details; describe details of use below:

Street Closure Details:

Street Name	Between (cross street)	And (cross street)	Start Date	Start Time	End Date	End Time
Example: W. Austin Street	N. Crockett	N. Adams	Saturday, April 22, 2023	6:00 A.M.	Saturday, April 22, 2023	12:00 P.M.
W. Austin Street	N. Crockett	N. Adams	Thursday, March 26, 2026	7:00 a.m.	Thursday, March 26, 2026	7:00 p.m.

CITY USE ONLY:

Police: Lt. Seelig via email

Date: 12-2-25

Streets: A. Durst via email

Date: 12-2-25

Parks:

Jennifer Krupa

Date: 12-2-25



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Parks and Recreation
TO: Mayor & City Council Members
FROM: Jennifer Krupa, Asst. PARD Director/
Special Events
MEETING DATE: January 20, 2026

CATEGORY:
CONSENT

CAPTION: Consider the approval of a street closure request for the Fredericksburg Jaycees Crawfish Festival scheduled for Memorial Day weekend beginning Friday, May 22, 2026, until Sunday, May 24, 2026, for the following closure dates, times and streets:

- N. Adams Street - close the parking lane and one southbound lane adjacent to Marktplatz beginning at 7:00 a.m. on Friday, May 22, 2026, and reopen at 10:00 p.m. on Sunday, May 24, 2026; and
 - W. Austin Street - close the entire street from N. Crockett to N. Adams Street, beginning at 7:00 a.m. on Friday, May 22, 2026, and reopen at 10:00 p.m. on Sunday, May 24, 2026 (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator).
-

SUMMARY: The Fredericksburg Jaycees' annual Crawfish Festival is taking place on Memorial Day weekend beginning Friday, May 22, 2026, until Sunday, May 24, 2026, at Marktplatz. The event organizers, in consultation with the police department and special events coordinator, are asking the City Council to approve the following street closures:

- N. Adams Street: Request to close the parking lane and one southbound lane adjacent to Marktplatz beginning at 7:00 a.m. on Friday, May 22, 2026, and reopen at 10:00 p.m. on Sunday, May 24, 2026; and
- W. Austin Street: Request to close the entire street from N. Crockett to N. Adams Street, beginning at 7:00 a.m. on Friday, May 22, 2026, and reopen at 10:00 p.m. on Sunday, May 24, 2026.
- An emergency access lane will remain open on W. Austin Street during the closure.

BACKGROUND:

The event organizers notified Bethany Lutheran Church and San Saba Soap Company via email and did not receive any negative feedback about the street closure request.

Please note that construction of the new preschool at Bethany Lutheran Church in the Hennig Lot (grass lot at the corner of Austin and Crockett) is anticipated to begin in early 2026. We do not know how and if this construction will cause any issues on Austin Street. However, the special events

coordinator will work with the church on any anticipated issues.

The streets division will close both W. Austin Street and the lanes on Adams Street on Friday morning. The event organizers will be responsible for removing the equipment at 10 p.m. Sunday and placing the equipment on the side of each street for pick-up by the streets division on Tuesday, May 26, 2026, due to Monday being a holiday.

Chapter 44, Article II, Section 44-24, of the City's Code of Ordinances states:

Sec. 44-24. - Authority of chief of police to enforce traffic regulations.

(a) The chief of police is hereby empowered to take all actions as may be necessary or advisable to enforce traffic regulations to make effective the provisions of this chapter and other traffic laws or ordinances and to make and enforce temporary or experimental regulations to cover emergencies or special events or conditions. No such temporary or experimental regulation shall remain in effect for more than 90 days, nor shall it be effective until approved by the City Manager.

(b) The chief of police is hereby empowered, in addition to the traffic engineer, to close streets for emergencies, special events or other conditions. Street closures which are expected to be for periods in excess of two hours, except for emergencies, shall require approval by the City Council.

FUNDING SOURCE: General Fund

FINANCIAL IMPACT:

STAFF RECOMMENDATION: Recommend City Council consider a motion to approve closing the following for the 2026 Fredericksburg Jaycees Crawfish Festival:

- N. Adams Street: the parking lane and one southbound lane adjacent to Marktplatz beginning at 7:00 a.m. on Friday, May 22, 2026, and reopen at 10:00 p.m. on Sunday, May 24, 2026.
- W. Austin Street: the entire street from N. Crockett to N. Adams Street, beginning at 7:00 a.m. on Friday, May 22, 2026, and reopen at 10:00 p.m. on Sunday, May 24, 2026.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Quality of Life Vision

ATTACHMENTS:

1. 2026 Crawfish Festival_Street Closure Request

APPROVAL/REVIEW:

Andrea Schmidt

Andrea Schmidt, Parks and Recreation Director

Date: January 06, 2026

William McKamie

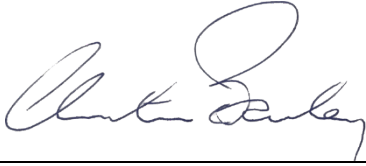
William McKamie, City Attorney

Date: January 08, 2026



Leticia Vacek, City Secretary

Date: January 09, 2026



Clinton Bailey, City Manager

Date: January 09, 2026

Street Closure Request Form

Street Closures

Street closure requests must be made two (2) months in advance to City Council for any closure two (2) hours or more. Street closures less than two hours in length will need police department approval. Please consider this timeline when submitting your request. You must attach the dated notification letter or email you have sent to abutting property owners (if applicable) with any feedback received. Submit completed form and attachments to the Special Events Coordinator. Once received, your request will be routed to the appropriate departments for review and assigned to a meeting agenda for City Council consideration. The event organizer or representative should be present at the City Council meeting in case there are any questions.

Event Name: Fredericksburg Jaycees Crawfish Festival

Event Date(s): May 22-24, 2026

Contact Name: Rebecca Hoffmann

Contact Phone: 830-456-2698

Closure Area:

☒ Entire Street

☒ Parking Lane Only

☒ Partial Street

☐ Blocking or Using City-Owned Property

Side of Street
(enter N,S,E,W):

Side of Street
(enter N,S,E,W):

Location:

Additional details; describe details of use below:

parking lane + one SB lane only on Adams

Street Closure Details:

Street Name	Between (cross street)	And (cross street)	Start Date	Start Time	End Date	End Time
Example: W. Austin Street	N. Crockett	N. Adams	Saturday, April 22, 2023	6:00 A.M.	Saturday, April 22, 2023	12:00 P.M.
W. Austin Street	N. Crockett	N. Adams	May 22, 2026	7:00 A.M.	May 24, 2026	10:00 P.M.
Adams Street	Main Street	Austin Street	May 22, 2026	7:00 A.M.	May 24, 2026	10:00 P.M.

CITY USE ONLY:

Police: Lt. Seelig via email

Date: 1-6-26

Streets: A. Dust via email

Date: 1-6-26

Parks: Jeffrey KP

Date: 1-6-26

2026 Jaycees Crawfish Festival

2 messages

Sherri Bumpas <sherrijbumpas@gmail.com>
To: "San Saba Soap Co." <sales@sansabasoap.com>

Tue, Dec 30, 2025 at 10:30 AM

Leanne,

Attached is our letter of street closure for our 2026 Jaycees Crawfish Festival. We appreciate your patience and support during our event.

 **San Saba Soap Street Closure Letter 2026.pdf**
164K

San Saba Soap Co. <sales@sansabasoap.com>
To: Sherri Bumpas <sherrijbumpas@gmail.com>

Tue, Dec 30, 2025 at 11:17 AM

Thank you! Happy new year!!

Leanne Holley
San Saba Soap Company
SAN SABA ALCHEMIC | CUSTOM
sales@sansabasoap.com
102 W Austin Street, Fredericksburg Texas 78624

We meet creatives at the intersection of needs, dreams, philosophy and science to craft a fragrant experience beyond the knowable.

From: Sherri Bumpas <sherrijbumpas@gmail.com>
Sent: Tuesday, December 30, 2025 10:30 AM
To: San Saba Soap Co. <sales@sansabasoap.com>
Subject: 2026 Jaycees Crawfish Festival

[Quoted text hidden]



Fredericksburg Jaycees Crawfish Festival

PO Box 694

Fredericksburg, Texas 78624

Austin Street Merchant,

The Fredericksburg Jaycees are in the process of planning our annual Crawfish Festival May 22nd to May the 24th 2026. As you may know, we must go to City Council to request either a Street Closure or a Lane Closure. This year we are seeking a parking lane closure and ONE south bound lane closure on the Adams Street side of Market Platz and the Parking Lanes, West and East bound lanes on the Austin Street side. The goal of the Fredericksburg Jaycees is to work with the merchants on both streets amicably.

Please feel free to contact me if there are any questions or concerns and I will be glad to work with you. Your signature below confirms that you have received a verbal and written notice, as well as a map showing the street closure intentions of the Fredericksburg Jaycees.

Thank You:

Sherri Bumpas
Jaycees Treasurer
830-998-9177

Signature : San Saba Soap Company

Print : San Saba Soap Company

2026 Jaycees Crawfish Festival

1 message

Sherri Bumpas <sherrijbumpas@gmail.com>
To: Layne Petty <layneblc@gmail.com>

Tue, Dec 30, 2025 at 10:28 AM

Layne,

Attached is the Street Closure information for our 2026 Jaycees Crawfish Festival. Thank you for always working with us!

I am guessing that the parking lot will not be available this year, correct?

 **Bethany Street Closure Letter 2026.pdf**
163K



Fredericksburg Jaycees Crawfish Festival

PO Box 694

Fredericksburg, Texas 78624

Austin Street Merchant,

The Fredericksburg Jaycees are in the process of planning our annual Crawfish Festival May 22nd to May the 24th 2026. As you may know, we must go to City Council to request either a Street Closure or a Lane Closure. This year we are seeking a parking lane closure and ONE south bound lane closure on the Adams Street side of Market Platz and the Parking Lanes, West and East bound lanes on the Austin Street side. The goal of the Fredericksburg Jaycees is to work with the merchants on both streets amicably.

Please feel free to contact me if there are any questions or concerns and I will be glad to work with you. Your signature below confirms that you have received a verbal and written notice, as well as a map showing the street closure intentions of the Fredericksburg Jaycees.

Thank You:

Sherri Bumpas
Jaycees Treasurer
830-998-9177


Signature : Bethany Lutheran Church


Print : Bethany Lutheran Church



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Parks and Recreation
TO: Mayor & City Council Members
FROM: Jennifer Krupa, Asst. PARD Director/
Special Events
MEETING DATE: January 20, 2026

CATEGORY:
CONSENT

CAPTION: Consider the approval of a street closure request for W. Austin Street, from N. Crockett to N. Adams from 6:00 a.m. until 11:00 a.m. for Fredericksburg's Wildflower 5K/10K Run & Walk scheduled for Saturday, April 25, 2026, (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator).

SUMMARY:

Create Healthy Wellness Center's Wildflower Run & Walk is taking place on Saturday, April 25, 2026, at Marktplatz. The event organizers, in consultation with the police department and special events coordinator, are asking for City Council to approve a street closure from 6:00 a.m. until 11:00 a.m., on W. Austin Street, from N. Crockett to N. Adams on the day of the race. Closing the street at 6 a.m. will help to eliminate participants in the race from parking on Austin Street and then trying to back out and leave while the participants are returning on Austin Street to the finish line.

An emergency access lane will remain open on W. Austin Street during the closure.

BACKGROUND:

The Wildflower Run & Walk has approximately 300 runners in both a 5K and 10K run and walk. City Council has approved similar street closure requests for the past six years to assist with participant safety. The event organizers notified Bethany Lutheran Church and San Saba Soap Company via email and did not receive any negative feedback about the street closure request. Please note that construction of the new preschool at Bethany Lutheran Church in the Hennig Lot (grass lot at the corner of Austin and Crockett) is anticipated to begin in early 2026. We do not know how and if this construction will cause any issues on Austin Street. However, the special events coordinator will work with the church on any anticipated issues.

The streets division will deliver the closure equipment on Friday, April 24, 2026, at the intersections and the and patrol will assist with the 6:00 a.m. closure on Saturday morning. Event organizers and the special events coordinator will ensure the street is reopened by 11:00 a.m.

Chapter 44, Article II, Section 44-24, of the City's Code of Ordinances states:
Sec. 44-24. - Authority of chief of police to enforce traffic regulations.

(a) The chief of police is hereby empowered to take all actions as may be necessary or advisable to enforce traffic regulations to make effective the provisions of this chapter and other traffic laws or

ordinances and to make and enforce temporary or experimental regulations to cover emergencies or special events or conditions. No such temporary or experimental regulation shall remain in effect for more than 90 days, nor shall it be effective until approved by the City Manager.

(b) The chief of police is hereby empowered, in addition to the traffic engineer, to close streets for emergencies, special events or other conditions. Street closures which are expected to be for periods in excess of two hours, except for emergencies, shall require approval by the City Council.

FUNDING SOURCE: General Fund

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

Recommend City Council consider a motion to approve closing W. Austin Street between N. Adams and N. Crockett Street beginning at 6:00 a.m. on Saturday, April 25, 2026, until 11:00 a.m. for the Fredericksburg Wildflower 5K/10K Run & Walk.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Quality of Life Vision

ATTACHMENTS:

1. Wildflower Run Street Closure Request Form 2026

APPROVAL/REVIEW:

Andrea Schmidt

Andrea Schmidt, Parks and Recreation Director

Date: January 07, 2026

William McKamie

William McKamie, City Attorney

Date: January 07, 2026

Leticia Vacek

Leticia Vacek, City Secretary

Date: January 09, 2026

Clinton Bailey

Clinton Bailey, City Manager

Date: January 09, 2026

Street Closure Request Form

Street Closures

Street closure requests must be made two (2) months in advance to City Council for any closure two (2) hours or more. Street closures less than two hours in length will need police department approval. Please consider this timeline when submitting your request. You must attach the dated notification letter or email you have sent to abutting property owners (if applicable) with any feedback received. Submit completed form and attachments to the Special Events Coordinator. Once received, your request will be routed to the appropriate departments for review and assigned to a meeting agenda for City Council consideration. The event organizer or representative should be present at the City Council meeting in case there are any questions.

Event Name: **Fredericksburg Wildflower 5K/10 Run & Walk**

Event Date(s): **April 25, 2026**

Contact Name: **Jessie Aleman**

Contact Phone: **830-456-0061**

Closure Area:

☐

Entire Street

☐

Parking Lane Only

☒

Partial Street

☐

Blocking or Using City-Owned Property

Side of Street
(enter N,S,E,W):

Side of Street **N**
(enter N,S,E,W):

Location: **Marktplatz- Adelsverein Halle**

Additional details; describe details of use below:

Requesting the street closure of W. Austin between N. Crockett St. and N. Adams St. for the start and finish line

Street Closure Details:

Street Name	Between (cross street)	And (cross street)	Start Date	Start Time	End Date	End Time
Example: W. Austin Street	N. Crockett	N. Adams	Saturday, April 22, 2023	6:00 A.M.	Saturday, April 22, 2023	12:00 P.M.
W Austin Street	N Crockett Street	N Adams Street	Saturday, April 25, 2026	6:00AM	Saturday, April 25, 2026	11:00am

CITY USE ONLY:

Police: **LT. Seelig via email**

Date: **1-7-26**

Streets: **a. Durs + via email**

Date: **1-7-26**

Parks: **Jenifer KD**

Date: **1-7-26**



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Parks and Recreation
TO: Mayor & City Council Members
FROM: Jennifer Krupa, Asst. PARD Director/
Special Events
MEETING DATE: January 20, 2026

CATEGORY:
CONSENT

CAPTION: Consider the approval of a street closure request for W. Austin Street, from N. Adams Street to N. Crockett Street from 7:00 a.m. to 10:00 p.m. for the Fredericksburg Volunteer Fire Department Fish Fry scheduled for Saturday, April 18, 2026, at Marktplatz (Jennifer Krupa, Assistant Parks and Recreation Director/Special Events Coordinator).

SUMMARY:

The 2026 Fredericksburg Volunteer Fire Department (FVFD) Fish Fry is taking place at Marktplatz on Saturday, April 18, 2026. In order to service the drive-thru lines for the Fish Fry, the FVFD is requesting that W. Austin Street between N. Adams and N. Crockett be closed beginning at 7:00 a.m. and reopened no later than 10:00 p.m. that same day.

BACKGROUND:

The use of W. Austin Street will be for the drive-thru lines for the fish fry. The streets department would deliver the equipment needed to close the street on Friday, April 17, 2026, and patrol would close the street at 7:00 a.m. on Saturday, April 18, 2026. At 10 p.m., the FVFD would remove the barricades and street signs and set them on the side of W. Austin Street to wait for pick-up by the streets department on Monday, April 20, 2026.

The event organizer contacted both Bethany Lutheran Church and San Saba Soap Company about the requested closure and no negative feedback was received. Please note that construction of the new preschool at Bethany Lutheran Church in the Hennig Lot (grass lot at the corner of Austin and Crockett) is anticipated to begin in early 2026. We do not know how and if this construction will cause any issues on Austin Street. However, the special events coordinator will work with the church on any anticipated issues.

Chapter 44, Article II, Section 44-24, of the City's Code of Ordinances states:

Sec. 44-24. - Authority of chief of police to enforce traffic regulations.

(a) The chief of police is hereby empowered to take all actions as may be necessary or advisable to enforce traffic regulations to make effective the provisions of this chapter and other traffic laws or ordinances and to make and enforce temporary or experimental regulations to cover emergencies or special events or conditions. No such temporary or experimental regulation shall remain in effect for more than 90 days, nor shall it be effective until approved by the City Manager.

(b) The chief of police is hereby empowered, in addition to the traffic engineer, to close streets for emergencies, special events or other conditions. Street closures which are expected to be for periods in excess of two hours, except for emergencies, shall require approval by the City Council.

FUNDING SOURCE: General Fund

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

Recommend City Council consider a motion to approve closing W. Austin Street between N. Adams and N. Crockett Street beginning at 7:00 a.m., on Saturday, April 18, 2026, and ending no later than 10:00 p.m., for the Fredericksburg Volunteer Fire Department Fish Fry.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Quality of Life Vision

ATTACHMENTS:

1. 2026 Street Closure Request Form_FVFD Fish Fry

APPROVAL/REVIEW:

Andrea Schmidt

Andrea Schmidt, Parks and Recreation Director

Date: January 06, 2026

William McKamie

William McKamie, City Attorney

Date: January 09, 2026

Leticia Vacek

Leticia Vacek, City Secretary

Date: January 09, 2026

Clinton Bailey

Clinton Bailey, City Manager

Date: January 09, 2026

Street Closure Request Form

Street Closures

Street closure requests must be made two (2) months in advance to City Council for any closure two (2) hours or more. Closures less than two hours in length will need police department approval. Please consider this timeline when submitting your request. You must attach the **dated** notification letter or email you have sent to abutting property owners (if applicable) with any feedback received. Submit completed form and attachments to the Special Events Coordinator. Once received, your request will be routed to the appropriate departments for review and assigned to a meeting agenda for City Council consideration. The event organizer or representative should be present at the City Council meeting in case there are any questions.

Event Name: **Fredericksburg VFD Fish Fry**

Event Date(s): **Saturday April 18, 2026**

Contact Name: **Glenn Priess**

Contact Phone: **830-456-0484**

Closure Area:

☒ Entire Street
 ☐ Parking Lane Only
 ☐ Partial Street
 ☐ Blocking or Using City-Owned Property
 Side of Street (enter N,S,E,W):
 Side of Street (enter N,S,E,W):
 Location:

Additional details; describe details of use below:

The FVFD requests closing West Austin st. between Crockett and Adams st. starting at **7** a.m. to use for drive through food lines. *(Handwritten: 7, 7:00 am)*

Street Closure Details:

Street Name	Between (cross street)	And (cross street)	Start Date	Start Time	End Date	End Time
Example: W. Austin Street	N. Crockett	N. Adams	Saturday, April 22, 2023	6:00 A.M.	Saturday, April 22, 2023	12:00 P.M.
W. Austin St	N. Crockett St	N. Adams St.	Sat. April 18, 2026	7 am <i>(Handwritten: 7, 7:00 am)</i>	Sat., April 18, 2026	10 pm or earlier

CITY USE ONLY:

Police: **Lt. Seelig via email**

Date: **1-2-26**

Streets: **G. Dust via email**

Date: **1-2-26**

Parks: **Fredericksburg VFD**

Date: **1-2-26**

Page 7

(Handwritten: Bethany Lutheran Church, San Saba Soap Co.)

(Handwritten: > feed back?)



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Secretary
TO: Mayor & City Council Members
FROM: Leticia Vacek, City Secretary
MEETING DATE: January 20, 2026

CATEGORY:
ORDINANCES, RESOLUTIONS AND PUBLIC
HEARINGS

CAPTION: Consideration and adoption of Ordinance 2026-01 repealing Ordinance 5-018 (adopted on April 24, 1990) related to Horse Drawn Carriages. (Leticia Vacek, City Secretary)

SUMMARY:

The existing Horse Drawn Carriage Ordinance was adopted many years ago. The Ordinance prescribes that the application process and point of contact is the City Secretary. The City Secretary and Chief Vorauer met and both agreed that if it is the desire of the City Council to continue with a Horse Drawn Carriage Ordinance, the appropriate department be the Police Department to implement updated requirements with the initiation and processing of applications that can be incorporated into the Vehicles for Hire Transportation Ordinance. Should the Council decide not to allow Horse Drawn Carriages, adoption of Ordinance 2026-01 would be in order.

BACKGROUND:

FUNDING SOURCE: N/A

FINANCIAL IMPACT:
N/A

STAFF RECOMMENDATION:

City Secretary Vacek recommends adoption of Ordinance 2026-01.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

1. Ordinance 5-018 Horse Drawn Carriages
2. Ordinance 2026-01 Repeal_horse drawn carriages

APPROVAL/REVIEW:



Leticia Vacek, City Secretary

Date: January 09, 2026



William McKamie, City Attorney

Date: January 09, 2026



Clinton Bailey, City Manager

Date: January 13, 2026

ORDINANCE NO. 5-018

AN ORDINANCE REGULATING HORSE DRAWN CARRIAGES WITHIN THE CITY LIMITS OF THE CITY OF FREDERICKSBURG, PROVIDING FOR THE ANNUAL PERMITTING OF SAME, PROVIDING FOR A MEANS OF APPLYING FOR PERMIT AND RENEWALS AND REVOCATION OF SAME PROVIDING INSURANCE REQUIREMENTS ESTABLISHING FEES AND PROVISING FOR ENFORCEMENT AND AN EFFECTIVE DATE.

WHEREAS, the Board of Commissioners of the City of Fredericksburg have determined that passage of the following Ordinance is in the best interests of the citizens of the City of Fredericksburg.

NOW, THEREFORE, be it resolved that the Code of Ordinances, City of Fredericksburg, Texas, is hereby amended by adding Sections to Chapter 21, to be numbered Sections 21-30 et seq which Sections will read as follows:

ARTICLE III. HORSE-DRAWN CARRIAGES

Sec. 21-30. Definitions.

Whenever used in this article the following terms shall have the following meanings:

Annual permit: Permission granted by the city Board of Commissioners to operate a horse-drawn carriage service within the city for a period of one year from date of issuance and renewable under the provisions of this article; provided, however, that permission granted is neither expired nor revoked.

Carriage: A wheeled passenger vehicle pulled by a horse.

Carriage horse: Any horse which is used by its owner or other person to carry or pull any person or carriage, in exchange for a fee. A horse rented or leased by its owner to another for any of the foregoing purposes shall be deemed to be a carriage horse for the purposes of this title.

City Administrator: The person, his authorized representative or his designated representative.

Holder: A person who is granted an annual permit under this chapter.

Horse-drawn carriage driver: Any individual duly licensed as a driver by the state who has been duly employed to operate a horse-drawn carriage by the holder of a horse-drawn carriage permit.

Passenger: An individual, other than the driver, being transported by horse-drawn carriage.

Person: An individual, partnership, corporation, company, association, or a joint stock association owning, driving, controlling, or operating any horse-drawn carriage as defined and regulated herein.

Street: the terms "street" or "streets" shall mean and include any street, alley, avenue, boulevard, drive, public way or highway commonly used for the purpose of public travel within the incorporated limits of the city.

Sec. 21-31. Penalty.

It shall be unlawful for a person to knowingly do or perform any act prohibited hereby and it shall be unlawful for a person to knowingly fail to do or perform any act required hereby. Upon conviction of any violation hereof a person shall be subject to punishment as provided by section 1-5 of this Code.

Sec. 21-32. Permit Required.

A person shall not operate a horse-drawn carriage for hire nor hire any horse for transportation within the city without first securing operating authority granted under this article.

Sec. 21-33. Transferability.

A permit may not be transferred to another unless the holder files a written application as required for a permit for the transfer and the transfer is reviewed and approved by the city Board of Commissioners.

Sec. 21-34. Prerequisites to issuance.

Before a permit is granted under this article, the application for the permit must be approved by the city Board of Commissioners. The granting of the permit is at the discretion of the city Board of Commissioners upon a finding by the Board that issuance of such a permit is in the interest of public convenience and necessity, but will not be granted unless the applicant is fit, willing, and able to operate the horse-drawn carriage service in accordance with the requirements of this article, rules and regulations of the city administrator, provisions of the permit, or other applicable law.

Sec. 21-35. Grant or denial; scope.

The authority to grant or deny an annual permit, to renew or deny renewal of annual permit, or to revoke an annual permit shall be vested exclusively with the city Board of Commissioners.

Upon approval of an application for a permit by the city Board of Commissioners, the permit holder is authorized to operate horse-drawn carriages carrying passengers for hire on certain public streets of the city for a period of one (1) year beginning on the date as stated on the permit and upon the terms and conditions contained in this article, as may be amended or as contained in the annual permit.

Sec. 21-36. Application.

To obtain an annual permit, a person shall make application to the city Board of Commissioners in the manner prescribed by this section. The applicant must be the person who will own, control, or operate the proposed horse-drawn carriage service. An applicant shall file with the city clerk a written, sworn application containing the following:

- (1) The form of business of the applicant; if the business is a corporation or association, a copy of the documents establishing the business and the name, address, and citizenship of each person with a direct interest in the business;
- (2) Name, address, and verified signature of the applicant;
3. The driver's license numbers of all horse drawn carriage drivers to be employed;
- (4) An actual or pro forma income statement and balance sheet showing the asset, liabilities, and equity of the business;
- (5) Description of any past business experience of the applicant, particularly in providing passenger transportation services; identification and description of any revocation or suspension of a permit held by the applicant or business before the date of filing the application;
- (6) Number and description of the horses and carriages the applicant proposes to use in the operation of the horse-drawn carriage service; description of the operations of the proposed horse-drawn carriage service and location of the fixed facilities to be used in the operation.

Sec. 21-37. Renewal.

(a) An annual permit shall be automatically renewed unless the city administrator notifies the holder prior to the renewal date of his intention to recommend denial of the permit renewal.

based on his determination that:

(1) The holder has demonstrated a history of noncompliance with permit provisions, horse-drawn carriage regulations, or other law; or

(2) The holder has demonstrated it is not fit, willing, or able to continue to operate the horse-drawn carriage service in accordance with permit provisions, drivers license requirements, applicable provisions of this chapter, or other law; or

(3) Public convenience or necessity do not require the continued operation of the horse-drawn carriage.

(b) If the city administrator determines that a denial of a permit renewal or material change in the terms or conditions of the permit is required for the public convenience and necessity, or if a holder requests a material change in the terms or conditions of the permit, the city administrator shall submit a written report to the city Board of Commissioners for consideration. The city administrator shall notify the permit holder by certified mail, return receipt requested, of his intent to submit a written report, pursuant to this subsection, along with a summary of his recommendation. The written report shall contain his recommendations for denial of permit renewal or his recommendations on the proposed or requested change together with supporting findings of fact. Upon action taken by the city Board of Commissioners, the city administrator shall issue a denial of permit renewal or renew the permit, as directed by the city Board of Commissioners. In the event of renewal, the city administrator shall incorporate such changes in the annual permit as may be authorized by the city Board of Commissioners.

(c) If the permit holder receives notice of the city administrator's intent to recommend denial of renewal or request for material changes to an existing permit, the permit holder shall have ten (10) days after such receipt within which to request a formal hearing. Such request shall be made to the city administrator care of the city clerk who will set the same for hearing by the Board of Commissioners at the next regular meeting thereof.

(d) The holder shall cease operation of the horse-drawn carriage service immediately upon denial of the request for renewal by the city Board of Commissioners.

Sec. 21-38. Fees.

A holder of an annual permit shall pay the city, in advance, a permit fee of ~~ONE HUNDRED AND NO/100 (\$100.00) DOLLARS~~ a year for each carriage authorized by the permit. **\$ 25.00**

Sec. 21-39. Numbers of Carriages.

A permit holder shall operate not more than the approved

number of carriages authorized by the annual permit.

Sec. 21-40. Public Liability and Property Damage
Insurance-Required; qualification as
self-insurer in lieu of insurance.

(a) The permit holder shall provide and maintain, at its own expense, the following type and amount of insurance for the term of this permit:

Type	Amount
Comprehensive General (Public) Liability to include but not be limited to the following:	Combined single limit for bodily injury and property damage per occurrence: \$300,000.00
(1) Premises/operation	
(2) Independent contractors	
(3) Personal injury	
(4) Products/completed operations	
(5) Contractual liability	
(6) Operation of horse-drawn carriages	

(b) The permittee further agrees that with respect to the above required insurances, the city shall:

- (1) Be named as additional insured;
- (2) Be provided with a waiver of subrogation;
- (3) Be provided with thirty (30) days advance notice, in writing, of cancellation or material change;
- (4) Be provided with certificates of insurance evidencing the above required insurances, prior to the commencement of the permit.

SERVICE REGULATIONS

Sec. 21-41. Hours of operation.

(a) A person may operate a carriage every day only during the hours 8:00 a.m. to 9:00 p.m. and

(b) No horse being used for hire is permitted to be outside the stable grounds except during specified hours.

Sec. 21-42. Routes.

(a) A permit holder shall operate carriage tours only within the area as determined by the city Board of Commissioners which route(s) shall be uniform for all permit holders.

(b) Subject to city Board of Commissioners' approval, additional restrictions may be imposed to promote the public safety. Additionally, the director of public works and the police department may impose temporary restrictions during periods of heavy traffic congestion resulting from construction, holiday activities, or special events.

Sec. 21-43. Establishment of stand.

Passenger pick-up stands or horse feeding locations shall be at areas designated by the permit but shall not be within public property or rights-of-way. A permit holder shall provide adequate watering facilities at those locations and maintain them in a clean and sanitary manner.

Sec. 21-44. Maintenance of stands and routes.

A permit holder shall at his own expense keep routes and carriage stands clean and free of animal excrement. The carriages shall use an attached diaper device on carriage shafts, enclosed on three (3) sides to ensure compliance. Disposal of manure shall be the responsibility of the carriage company and must be removed from the city.

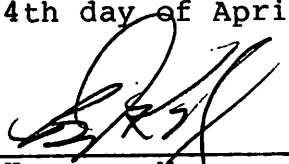
Sec. 21-45. Slow-moving vehicle emblem and lighting.

(a) Every animal-drawn vehicle shall display a "slow-moving vehicle emblem" as prescribed by state law on the rear and center of the vehicle.

(b) Every animal drawn vehicle shall be equipped with lamps and reflectors that are visible at night for a distance of not less than one thousand (1,000) feet, or shall not operate past dusk.

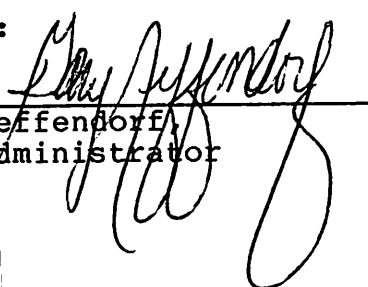
This ordinance shall be effective from and after the date of its publication as required by law.

PASSED AND APPROVED this the 24th day of April, 1990.



Boyd Harper, Mayor
City of Fredericksburg

ATTEST:



Gary Neffendorf,
City Administrator

ORDINANCE 2026-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, REPEALING ORDINANCE 5-018 AND ARTICLE III, "HORSE DRAWN CARRIAGES," OF CHAPTER 50, "VEHICLES FOR HIRE," AND ITS APPLICATION AND PERMIT FEE FOR HORSE DRAWN CARRIAGES," OF APPENDIX A, "FEE SCHEDULE," OF THE CITY OF FREDERICKSBURG CODE OF ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Fredericksburg, Texas ("City") is a home rule municipality acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Fredericksburg previously adopted a horse drawn carriage ordinance in the City, which is codified in Article III, "Horse Drawn Carriages," of Chapter 50, "Vehicles for Hire," of the Fredericksburg Code of Ordinances (the "Code"), establishing a permitting process and related regulations governing the operation of horse drawn carriages within the City, in addition to a related fee found under Article 11.000 ("Permit Fee Horse Drawn Carriage") of Appendix A ("Fee Schedule"); and

WHEREAS, the City Council now finds that the regulations for horse drawn carriages, as currently written, are no longer in the best interest of the health, safety, and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, THAT:

SECTION 1.

Article III, "Horse Drawn Carriages," of Chapter 50, "Vehicles for Hire" of the Code is hereby repealed in its entirety.

SECTION 2.

Article 11.000, "Permit Fee Horse Drawn Carriages," of Appendix A "Fee Schedule," of the Code is hereby repealed in its entirety.

SECTION 3.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4.

This Ordinance shall become effective immediately upon its passage as required by law, and it is so ordained.

PASSED AND APPROVED on the 20th day of January 2026.

Jeryl Hoover, Mayor

ATTEST:

Leticia Vacek, TRMC, CMC, MMC
City Secretary

APPROVED AS TO FORM:

William M. McKamie,
City Attorney



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Police Department
TO: Mayor & City Council Members
FROM: Brian Vorauer, Police Chief
MEETING DATE: January 20, 2026

CATEGORY:
ORDINANCES, RESOLUTIONS AND PUBLIC
HEARINGS

CAPTION: Consideration and adoption of Ordinance 2026-02 amending Article II. Peddlers, Solicitors, and Canvassers updating regulations required. (Brian Vorauer, Chief of Police)

SUMMARY:

Request adoption of the amended Peddlers, Solicitors and Canvassers Ordinance.

BACKGROUND:

The Fredericksburg Police Department found it necessary to amend the Peddlers, Solicitors and Canvassers ordinance in order to strengthen the ordinance in reference to public safety. Section 8-22(a)(2) clarifies "photo identification." Section 8-22(a)(7) and Section 8-25(b)(3) expands criminal history and criminal disqualification.

FUNDING SOURCE: N/A

FINANCIAL IMPACT:
N/A

STAFF RECOMMENDATION:

Staff recommends the adoption of Ordinance 2026-02 amending the regulations and requirements for Peddlers, Solicitors, and Canvassers as amended.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

1. PEDDLERS, SOLICITORS AND CANVASSERS 2026

APPROVAL/REVIEW:

Brian Vorauer, Police Chief

Date: January 12, 2026



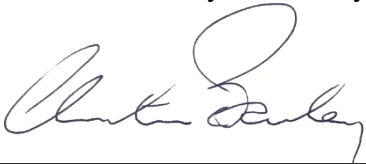
William McKamie, City Attorney

Date: January 12, 2026



Leticia Vacek, City Secretary

Date: January 13, 2026



Clinton Bailey, City Manager

Date: January 13, 2026

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, AMENDING ARTICLE II, "PEDDLERS, SOLICITORS AND CANVASSERS," OF CHAPTER 8, "BUSINESSES," OF THE CITY OF FREDERICKSBURG CODE OF ORDINANCES, BY REVISING LANGUAGE PERTAINING TO PERMITTING REQUIREMENTS, THE APPLICATION FOR A PERMIT, AND DISQUALIFYING FACTORS FOR APPROVAL OF SUCH PERMIT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Fredericksburg, Texas ("City") is a home rule municipality acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Fredericksburg previously adopted an ordinance regulating Peddlers, Solicitors and Canvassers, which is codified in Article II, "Peddlers, Solicitors and Canvassers," of Chapter 8, "Businesses," of the Fredericksburg Code of Ordinances (the "Code"), establishing a permitting process and related regulations; and

WHEREAS, the City Council now desires to amend certain provisions of Article II, Chapter 8, and finds that doing so is in the best interest of the health, safety, and welfare of the community.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, THAT:

SECTION 1.

The findings above are found to be true and correct and are incorporated herein.

SECTION 2.

Section 8-20, "Permit Required," of Article II, "Peddlers, Solicitors and Canvassers," of Chapter 8, "Businesses," of the Fredericksburg Code of Ordinance, is hereby amended to read as follows:

"Sec. 8-20. – Permit required.

It is unlawful for any Peddler or Solicitor to engage in business within the City without first obtaining a permit from the City of Fredericksburg Police Department. Permit applicants should contact the Fredericksburg Police Department to request an appointment in advance to ensure adequate time is available to process permit applications."

SECTION 3.

Section 8-22, "Written application required for permit," of Article II, "Peddlers, Solicitors and Canvassers," of Chapter 8, "Businesses," of the Fredericksburg Code of Ordinance, is hereby amended to read as follows:

"Sec. 8-22. Written application required for permit.

Any Peddler or Solicitor desiring to engage in activities as a peddler or solicitor within the City must, and any Canvasser or other person exempt from the Permit requirement may, file a written application for permit with the Fredericksburg Police Department, which application shall contain the following information:

- (a) For each individual who will be Peddling, Soliciting or Canvassing:
 - (1) Name of applicant and employer if applicable.
 - (2) The name and physical description of each applicant who will be engaged in the activity. In lieu of this information, a driver's license, state identification card, passport, or other government-issued photo identification card (issued by a government within the United States) containing this information may be provided, and a photocopy taken. A photograph will be taken of each person for which a permit is requested at the application site.
 - (3) The permanent and (if any) local address of the applicant.
 - (4) The permanent and (if any) local address of each applicant.
 - (5) A brief description of the proposed activity related to this peddler Permit. (Copies of literature to be distributed may be substituted for this description at the option of the applicant).
 - (6) Date and place of birth for each person who will be engaged in the activity. In lieu of this information, a driver's license, state identification card, passport, or other government-issued identification card (issued by a government within the United States) containing this information may be provided, and photocopy taken.
 - (7) A list of any felony convictions occurring within the seven (7) years immediately preceding the application date, and any infraction, offense misdemeanor convictions or felony conviction occurring within the ten (10) years immediately preceding the application date. ~~of each person who will be engaged in the activity covered by this Article for the seven years immediately prior to the application date.~~
 - (8) The motor vehicle make, model, year, color, and state license plate number of any vehicle which will be used by each person who will be engaged in the activity.
 - (9) If a license is requested for a Peddler:
 - a. The name and permanent address of the business offering the event, activity, good or service (i.e., the Peddler's principal).

- b. A copy of the principal's sales tax license as issued by the state of Texas, provided that no copy of a license shall be required of any business which appears on the city's annual report of Sales Tax payees as provided by the Texas Comptroller's office.
 - c. The location where books and records are kept of sales which occur within the city and which are available for city inspection to determine that all city sales taxes have been paid.
- (10) If a license is requested for a Solicitor:
- a. The name and permanent address of the organization, person, or group for whom donations (or proceeds) are accepted.
 - b. The web address for this organization, person, or group (or other address) where residents having subsequent questions can go for more information.
- (11) Any other information the applicant wishes to provide, perhaps including copies of literature to be distributed, references to other municipalities where similar activities have occurred, etc.”

SECTION 4.

Section 8-25, “Denial of permit,” of Article II, “Peddlers, Solicitors and Canvassers,” of Chapter 8, “Businesses,” of the Fredericksburg Code of Ordinance, is hereby amended to read as follows:

“Sec. 8-25. Denial of permit.

- (a) The Fredericksburg Police Department will secure a background check through the Texas Department of Public Safety website.
- (b) The Fredericksburg Police Department will issue permits for each individual conducting activities covered by this Article II. An application for permit under this chapter may be denied where:
 - (1) Required application information is incomplete or incorrect;
 - (2) Any applicant is currently wanted on warrant for arrest.
 - (3) Any applicant has been convicted (which shall include pleas of no contest) within ten years preceding the date of application of (i) any felony offense involving violence, theft, fraud, or dishonesty; (ii) any offense requiring registration as a sex offender under Texas Code of Criminal Procedure Article 62.001; or (iii) any misdemeanor offense involving theft, embezzlement, fraud, assault, criminal trespass to a habitation, or stalking within seven years preceding the date of application; provided that convictions that have been expunged, sealed, or for which the applicant has received a certificate of relief shall not be considered. ~~any felony offense involving theft, embezzlement, aggravated assault, burglary, forcible rape, larceny-theft, motor vehicle theft, murder, non-negligent manslaughter, robbery or any other offense which is deemed to be a sex offense, within the seven years preceding the date of application.~~

- (c) If the Fredericksburg Police Department denies a permit, any applicant may appeal this decision in writing to the City Manager of the City of Fredericksburg, who may affirm, modify or reverse the decision of the Police Department.
- (d) Permits will include a picture of the permittee, the date the permit was approved and contain the statement contain the warning: "The issuance of this permit is not an endorsement by the City of Fredericksburg or any of its officers or employees.

SECTION 5.

All prior versions of Article II, Chapter 8 and all ordinances, resolutions, or parts thereof relating to the regulation of solicitors, peddlers and canvassers that are in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict. Without limiting the generality of the foregoing, Sections 8-20, 8-22, and 8-25 of the prior Article II, Chapter 8 are hereby expressly repealed in their entirety and replaced by this ordinance.

SECTION 6.

This ordinance shall take effect immediately upon passage and publication as required by law.

SECTION 7.

The City Secretary is hereby directed to publish this ordinance, or the caption and penalty thereof, in accordance with the City Charter and applicable law. The City Secretary is authorized and directed to codify this ordinance in the City's Code of Ordinances and to correct any section numbers, cross-references, or other technical matters as may be necessary to effect proper codification.

SECTION 8.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

PASSED AND APPROVED on this the _____ day of _____, 2026.

Jeryl Hoover, Mayor
City of Fredericksburg, Texas

ATTEST:

Leticia Vacek, TRMC, CMC, MMC
City Secretary

APPROVED AS TO FORM:

William M. McKamie,
City Attorney



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager
TO: Mayor & City Council Members
FROM: Garret Bonn, Assistant City Manager
MEETING DATE: January 20, 2026

CATEGORY:
ORDINANCES, RESOLUTIONS AND PUBLIC
HEARINGS

CAPTION: Consideration and adoption of Ordinance 2026-03 Establishing Fees for Use of The Community Room at City Hall (Garret Bonn, Assistant City Manager)

SUMMARY:

Establishment of Fee Structure for Use of the Community Room at the new City Hall location at 2818 E. US HWY 290.

BACKGROUND:

Prior to the City's purchase of the facility, the Hill Country University Center offered a community meeting space available for rent, commonly referred to as the HEB Room. This room was made available for rental to organizations and civic groups to utilize for meetings and special events. As part of the City's plans to remodel the building, a similar type of meeting space was reserved to offer to these same groups.

The Community Meeting Room will be set up similar to the John William Klein Room and offer space for up to 80 attendees in a banquet-style setting (refer to attached floor plan). As currently drafted, the ordinance would make the room available during the normal business day to be able to provide reduced rates (\$100 for Gillespie Co. residents/non-profits and \$200 for non-residents/for-profit for meetings/events up to four hours) to various community groups. A facility fee table that compares rental rates for the HEB Room (2022), the Tatsch House, the John William Klein Room, and the proposed fee structure for the new Community Room is attached for reference.

FUNDING SOURCE: General and Enterprise
Funds

FINANCIAL IMPACT:
To Be Determined

STAFF RECOMMENDATION:

City staff recommends adoption of Ordinance 2026-03.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:
Governance

ATTACHMENTS:

1. 2026-03 Community Room Fees Ordinance
2. Floor Plan w/ Furnishings
3. Facility Fee Comparisons

APPROVAL/REVIEW:

Brian Vorauer, Police Chief

Date: January 13, 2026



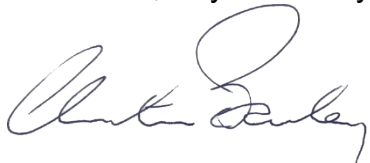
William McKamie, City Attorney

Date: January 13, 2026



Leticia Vacek, City Secretary

Date: January 13, 2026



Clinton Bailey, City Manager

Date: January 13, 2026

ORDINANCE NO. 2026-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, ADDING SECTION 24.900, "FEES FOR USE OF THE COMMUNITY ROOM AT CITY HALL," TO ARTICLE 24.000, "RECREATIONAL FEES," OF APPENDIX A, "FEE SCHEDULE," OF THE CODE OF ORDINANCES, CITY OF FREDERICKSBURG, TEXAS, BY AMENDING THE FEE SCHEDULE FOR THE USE OF THE COMMUNITY MEETING ROOM AT CITY HALL; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Fredericksburg, Texas ("City") is a home rule municipality acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council finds it necessary to add rental fees related to the use of the Community Meeting Room at City Hall; and

WHEREAS, the City Council has determined that the fees outlined herein are in the best interest of the health, safety, and general welfare of the citizens of the City of Fredericksburg and the public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, THAT:

SECTION 1.

The findings above are found to be true and correct and are incorporated herein.

SECTION 2.

Section 24.900, "Fees for Use of the Community Meeting Room at City Hall," of Article 24.000, "Recreational Fees," of Appendix A, "Fee Schedule," of the Code of Ordinances, City of Fredericksburg, Texas, is hereby enacted to read as follows:

"Sec. 24.900. - Fees for Use of the Community Meeting Room at City Hall.

The Community Meeting Room at City Hall shall be available for rent, subject to the provisions of this Section, on Monday through Friday of each week, from 8:00 a.m. until 4:00 p.m. each day, excluding City-recognized holidays or during times when the room is required for official City business. Rent of the Community Meeting Room at City Hall is subject to all other availability and the following fees:

- (a) A rental fee for events up to four (4) hours in length for Gillespie County residents and non-profit organizations is \$100.00, plus \$50.00 for each additional hour, or portion thereof. Such rental fee shall be paid at the time the reservation is made.
- (b) A rental fee for events up to four (4) hours in length for non-Gillespie County residents and for-profit organizations is \$200.00, plus \$50.00 for each additional hour, or portion thereof. Such rental fee shall be paid at the time the reservation is made.
- (c) A security deposit is required for all rentals, payable at the time the reservation is made, and is refundable if the Community Meeting Room is returned at the end of the allotted time to the same or better condition than when it was rented. The following security deposits are required:
 - (1) \$50.00 for events without food and beverage, and
 - (2) \$100.00 for events with food and beverage, except that alcohol shall be prohibited at all times for rentals under this Section.

Room reservation cancellations made less than thirty (30) days before a scheduled event may incur a cancellation fee. An applicant's failure to cancel a reservation at least thirty (30) days prior to the scheduled event on two (2) or more occasions may be considered by the City as part of its evaluation of the applicant's eligibility for future rentals of the Community Meeting Room.

- (d) A \$25 administration fee will apply for each change made to a reservation in writing within thirty (30) days of an event when, in the City's determination, the requested modification necessitates additional administrative coordination, including notification of multiple City departments or staff.

SECTION 3.

This Ordinance shall be cumulative of all provisions of ordinances of the Code of Ordinances, City of Fredericksburg, Texas, as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

SECTION 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance

of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 5.

This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND APPROVED on this the _____th day of _____, 2026.

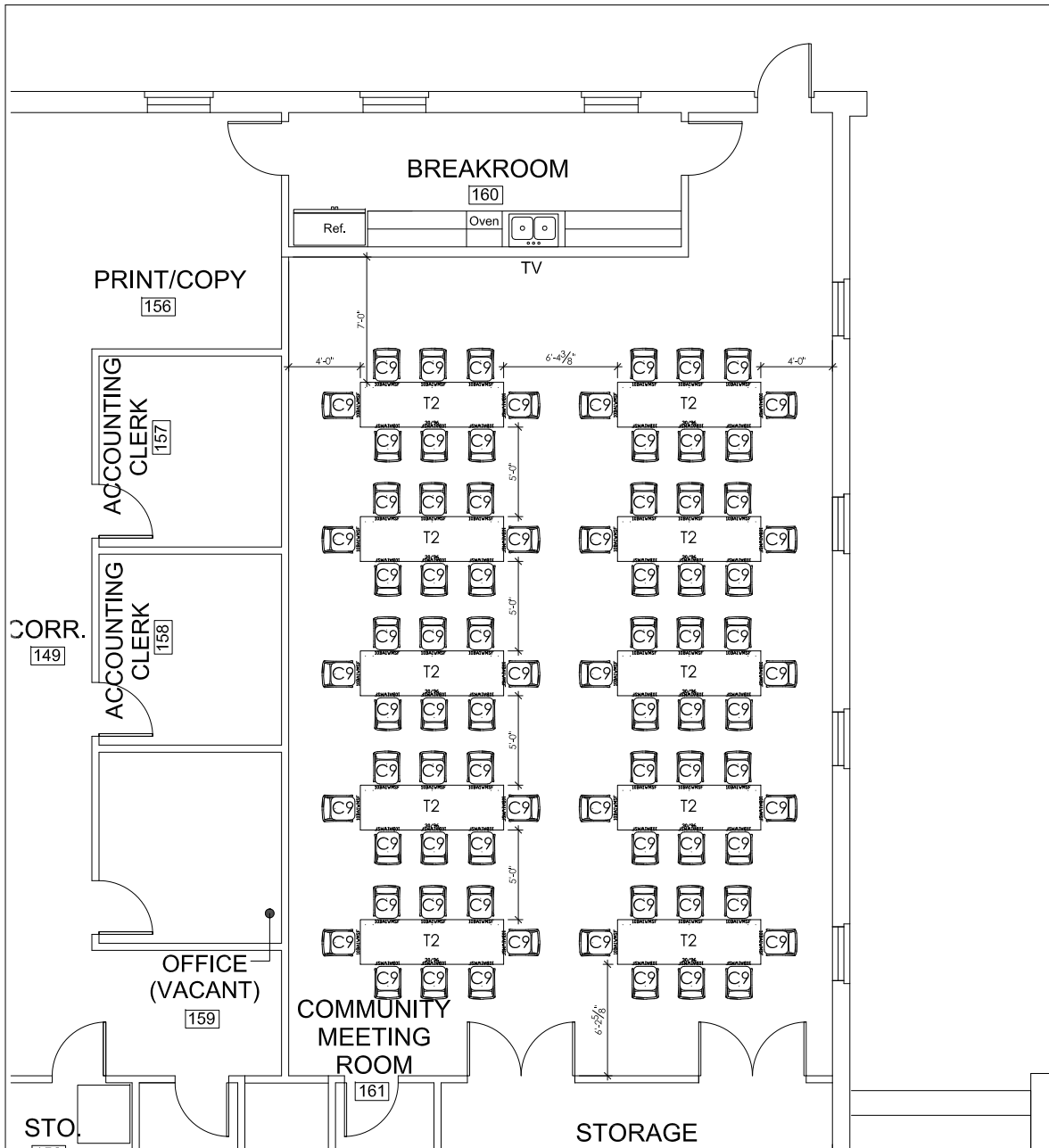
Jeryl Hoover, Mayor

ATTEST:

Leticia Vacek, TRMC/CMC/MMC, City Secretary

APPROVED AS TO FORM:

Mick McKamie, City Attorney



COMMUNITY MEETING ROOM

REVIEWED AND APPROVED BY: _____ DATE: _____

PROJECT NAME: City of Fredericksburg, New City Hall, Community Room

DATE: 5/19/25

REVISION #: _____ REVISION DATE: _____

DRAWN BY: jv

SCALE: Not to Scale

DCI Project #: TX25147

These plans are proprietary and may not be shared.

DC INTERIORS
6860 ALAMO DOWNS PARKWAY
SAN ANTONIO, TX 78238

Phone: 210-521-9900
www.dcioffice.com

DCInteriors
OFFICE FURNITURE

JESSICA CEVALLOS
Cell: 210-777-3904
jessica@dcioffice.com

Facility Amenity & Rate Comparison

Description	University Center HEB Full Room (2022 Pricing)	University Center HEB Half-Room (2022 Pricing)	Tatsch House	JWK Room		New City Hall Community Room - Proposed	
Amenities							
Occupancy	220 max - 96 classroom style	48 classroom style	60 banquet style	120 theater style/90 banquet style		80 banquet style	
Kitchen	Catering Kitchen	Catering Kitchen	Catering Kitchen	Catering Kitchen		Catering Kitchen	
AV	Overhead Projectors, Wall Screens, and Podium	Overhead Projectors, Wall Screens, and Podium	N/A	98" Display Screen and Mobile Podium		Wall Display (smart screen) and Mobile Podium	
Rate Information							
Structure				Gillespie County Residents and Non- Profit Rate	Non-Resident and For- Profit Rate	Gillespie County Residents and Non- Profit Rate	Non-Resident and For- Profit Rate
Weekday Rental - Daytime Events	\$125/event up to 4 hours between 8am and 4:30pm. \$50 for each additional hour.	\$75/event up to 4 hours between 8am and 4:30pm. \$50 for each additional hour.	\$150/event between 9am and 10pm	\$500/day between 8am and 10pm	\$650/day between 8am and 10pm	\$100/event up to 4 hours between 8am and 4:00pm. \$50 for each additional hour.	\$200/event up to 4 hours between 8am and 4:00pm. \$50 for each additional hour.
Weekday Rental - Evening Events	\$200/event up to 4 hours between 5pm and 10pm. \$50 for each additional hour.	\$125/event up to 4 hours between 5pm and 10pm. \$50 for each additional hour.	\$200/event between 9am and 10pm on Friday, Saturday, or Sunday.			Not available at this time. May be adjusted based on usage and community needs.	Not available at this time. May be adjusted based on usage and community needs.
Weekend Rental	\$300/event up to 4 hours on Friday, Saturday or Sunday. \$75 for each additional hour.	\$225/event up to 4 hours on Friday, Saturday or Sunday. \$75 for each additional hour.		\$1000 for 8:00 a.m. Saturday to 10:00 p.m. Sunday	\$1300 for 8:00 a.m. Saturday to 10:00 p.m. Sunday	Not available at this time. May be adjusted based on usage and community needs.	Not available at this time. May be adjusted based on usage and community needs.



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Police Department
TO: Mayor & City Council Members
FROM: Braxton Roemer, Lieutenant Special Services

MEETING DATE: January 20, 2026

CATEGORY:
ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS

CAPTION: Consideration and adoption of Ordinance 2026-04 amending the Animal Control Ordinance and Fee Schedule. (Braxton Roemer, Special Services Lieutenant)

SUMMARY:

The Animal Control Ordinance was updated and amended to comply with current Texas law and practices. Additionally, the Animal Control Fee Schedule was amended to increase the fees for adoption and other applicable fees to equal the current rates charged by Veterinary Clinics for sterilization and vaccination of animals adopted out by the City.

BACKGROUND:

Chapter 4 - Animal Control of the City of Fredericksburg Code of Ordinances was adopted in January of 2021, and Appendix A Article 4.000 - Animal Fees and Charges were last amended in October of 2021.

Chapter 4 - Sec. 4-5 Dog and cat permits and tags was amended to microchipping. Microchipping is the standard practice for pet and owner identification, and the amended ordinance will require all dogs and cats housed in the City to be microchipped in lieu of a permit and tag. Microchipping is also a routine practice for local veterinarians, which city registration of pets was not. Microchipping is also performed in the shelter by Animal Control. The current practice of permits and tags has been difficult to receive compliance and could only be enforced when animals were brought to the shelter. Permitting and tags for dangerous animals was not amended and is still required for anyone who possesses animal deemed dangerous by the City.

Chapter 4 - Sec. 4-10 was amended to include scratches that break the skin in addition to animal bites that require quarantine.

Chapter 4 - Sec. 4-11 Dangerous Animal was completely amended by TOASE to comply with State law.

Chapter 4 - Sec. 4-13 Impoundment of Animals was amended to remove a reputable boarding kennel as a suitable location to quarantine an animal and will only allow the City Shelter or a veterinary clinic.

Chapter 4 Sec. 4-15 Wild/prohibited animals was amended to only permit a person to keep wild animals in the City at a veterinarian clinic or by a licensed rehabber. The authority of animal control to grant temporary keeping of an injured or newborn wild animal was removed from the ordinance.

Chapter 4 Sec. 4-16 Livestock was amended to include miniature pigs to the definition of potbellied pigs. The current restrictions on number of potbellied pigs and requirements are unchanged. The requirement for registration was removed from the ordinance.

Chapter 4 Sec. 4-17 An outside temperature above 80 degrees and below 35 degrees for 5 minutes was established as a violation for leaving an animal in a vehicle unattended.

Appendix A Article 4.000 - Animal Fees and Charges. The City of Fredericksburg collects adoption, boarding and other animal-related fees. The adoption fees largely cover the cost of sterilization and vaccination of adopted animals as required by law. Local veterinary clinics provide their services at a reduced rate in comparison to the general public. Periodically, the clinics request to increase the fees charged to the City for sterilization and vaccinations to account for inflation. The recommendation to increase the fee schedules is to offset these costs. Additionally, Sec. 4.200 was removed because it was addressed in the body of the ordinance and 4.300 Annual Registration Fees was removed per the recommendation to microchip rather than register animals in the city.

FUNDING SOURCE: General Fund and Special Revenue Account **FINANCIAL IMPACT:**

STAFF RECOMMENDATION:

Staff recommends adoption of Ordinance 2025-36 amending Part II Chapter 4 Animal Control Ordinance and Part II Appendix A Article 4.000 Animal Fees and Charges as presented.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

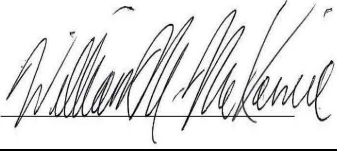
ATTACHMENTS:

1. Animal Control Ordinance.clean

APPROVAL/REVIEW:

Brian Vorauer, Police Chief

Date: January 12, 2026



William McKamie, City Attorney

Date: January 13, 2026



Leticia Vacek, City Secretary

Date: January 13, 2026



Clinton Bailey, City Manager

Date: January 13, 2026

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF FREDERICKSBURG, TEXAS, AMENDING CHAPTER 4, “ANIMAL CONTROL,” IN ITS ENTIRETY, AND APPENDIX A, ARTICLE 4.000, “ANIMAL FEES AND CHARGES;” PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Fredericksburg, Texas (“City”) is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City has previously adopted regulations regarding animals within the City; and

WHEREAS, the City Council has determined that the animal regulations within the City should be updated to be brought into conformance with the requirements of State law and to be consistent with current operating procedures; and

WHEREAS, the City Council finds that the revisions to the animal regulations in this Ordinance are in the best interest of the citizens and will serve the public health and safety of the City of Fredericksburg.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, THAT:

SECTION 1.

The findings above are found to be true and correct and are incorporated herein.

SECTION 2.

Chapter 4, “Animal Control,” of the City’s Code of Ordinances (the “Code”) is amended in its entirety to read as follows:

“Chapter 4 - ANIMAL CONTROL

Sec. 4-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this Section, exception where the context indicates a different meaning:

Abandoned animal means any animal that has not been provided with one or more of the necessities of life including air, food, water or protection from the sun and other elements of nature, or has been left in the custody of another person without that person's consent.

Adult animal means an animal that is six months of age or older.

Animal means any live, vertebrate creature, domestic or wild.

Animal Control Authority means the office and person designated by the City as the animal control authority, whether one or more, or his or her designee.

Shelter means a facility operated by the City for the purpose of impounding or caring for animals held under the authority of this chapter or state law.

At-large. The term “at-large” means:

- (1) *Off premises*. Any animal which is not restrained by means of a leash of sufficient strength and not more than six feet in length to control the actions of such animal while off the owner's property.
- (2) *On premises*. Any animal not confined on the premises of the owner by a substantial fence of sufficient strength and height to prevent the animal from escaping therefrom.

Cat means a domesticated animal that is a member of the feline family (*Felis domesticus*).

City means the City of Fredericksburg, Texas.

Commercial animal establishment means any pet shop, auction, riding school or stable, zoological park, circus, recurring animal exhibition, or kennel.

Commercial breeder means any person who:

- (1) Breeds dogs or cats;
- (2) Sells or otherwise transfers possession of the offspring of a breeding dog or cat to another person for the purpose of breeding, show, personal pet or resale to a third person; and
- (3) Sells or otherwise transfers possession of more than 12 dogs or 12 cats, or any combination that exceeds 12, or two litters, whichever is greater, within any 12-month period, for the purpose as described in subsection (1) of this definition.

Currently vaccinated means vaccinated against rabies and satisfying the following criteria:

- (1) The animal must have been at least three months of age at the time of vaccination;
- (2) At least 30 days have elapsed since the animal was vaccinated; and
- (3) Not more than 12 months have elapsed since the date of the most recent vaccination of the animal.

Dangerous animal means any animal that:

- (1) makes an unprovoked attack on a person or another animal that causes bodily injury and occurs in a place other than an enclosure in which the animal was being kept, and that was reasonably certain to prevent the animal from leaving the enclosure on its own; or
- (2) commits unprovoked acts in a place other than an enclosure in which the animal was being kept and that was reasonably certain to prevent the animal from leaving the

enclosure on its own, and those acts cause a person to reasonably believe that the dog will attack and cause bodily injury to that person.

Dog means a domesticated animal that is a member of the canine family (*Canis familiaris*).

Kennel means:

- (1) Any lot, building, structure, enclosure or premises where five or more adult animals are kept; and
- (2) Any premises wherein any person engages in the business of boarding, breeding, buying, letting for hire, training for a fee, or selling dogs, cats, or other animals.

Livestock means all domesticated animals including, but not limited to, horses, cows, mules, goats, sheep, pigs, hogs, rabbits, and pigeons, and does not include dogs and cats.

Microchip means a computer chip, preprogrammed with a unique alphanumeric combination code, which is inserted into the animal.

Notice, whenever notice is required to be given by the Animal Control Authority or a police officer, means notice by personal service, certified mail return receipt requested, or written notice left at the entrance to the premises where the animal is harbored.

Owner means any person, trust, partnership, corporation, or any other entity owning, keeping, or harboring one or more animals. An animal shall be deemed to be harbored if it is fed or sheltered for three consecutive days or more. Persons feeding feral cat colonies shall not be construed as owning, harboring, or keeping those cats.

Pet means any animal kept for pleasure rather than utility.

Restraint means secured by a leash, lead, cord, chain, or rope six feet or less in length, or secured within a kennel or pen, or secured within the fenced real property limits of its owner.

Secure enclosure means a fenced pen, kennel, or structure that is locked and capable of preventing the entry of the general public, including children; capable of preventing the escape or release of an animal; clearly marked as containing a quarantined or dangerous animal; and in conformance with any additional requirements for enclosures, as established and provided in writing to the owner by the Animal Control Authority. Enclosures described in Section 4-20 are not secure enclosures for animals determined to be a dangerous animal.

Tract means a contiguous parcel of land under common use or ownership.

Undeveloped property means any land that is not improved or actually in the process of being improved with residential, commercial, industrial, church, park, school, or governmental facilities or other structures or improvement intended for human use occupancy and the grounds maintained in association therewith. The term “undeveloped property” shall be deemed to include property developed exclusively as a street or highway or property used for commercial agricultural purposes.

Vaccination means an injection of United States Department of Agriculture approved rabies vaccine administered every 12 months or as prescribed by the Texas Board of Health by a licensed veterinarian.

Veterinary hospital/clinic means any establishment maintained and operated by a licensed veterinarian for surgery, diagnosis, and treatment of diseases and injuries of animals.

Wild/prohibited animal means any live animal, other than a common domestic species, regardless of the state or duration of captivity, which can be normally found in the wild state, or may pose a potential physical or disease threat to the public or that is protected by international, federal, or state regulations, including those listed in V.T.C.A., Health and Safety Code § 822.101 of the State of Texas, per Section 4-11(a), and the following if not so listed:

- (1) *Class reptillia*. Family helermatidea (venomous lizards); Family viperidae (rattlesnakes, copperheads, cottonmouths, other pit vipers and true vipers); Family elapidae (coral snakes, cobras, mambas, and other elapids); the following listed species of Family colubridae dispholidus typus (boomslang), Hydrodynastes gigas (watercobra), Bioga (mangrove snake), and Thelotornis (African twig snake) only; Order phidia, Family boidae (racers, boas, water snakes, and pythons); and Order crocadilla (crocodiles, alligators, caimans, and gavials);
- (2) *Class aves*. Order falconiforms (hawks, eagles, and vultures); Subdivision ratitae (ostriches, rheas, cassowaries, and emus); and Order strigiforms (owls);
- (3) *Class mammalia*. Order carnivora, Family felidae (ocelots, margays, tigers, jaguars, leopards, and cougars), except commonly accepted domesticated cats; Family canidae (wolves, wolf-dogs, hybrids, dingos, coyotes, and jackals), except domesticated dogs; Family mustelidae (weasels, skunks, martins, mink, and badgers), except domestic ferrets (*Mustela putorius furo*); Family procyonidae (raccoons); Family ursidae (bears); Order marsupialia (kangaroos, wallabies and common opossums); Order edentata (sloths, anteaters, and armadillos); Order proboscidea (elephants); Order primata (monkeys, chimpanzees, and gorillas); Order rodentia (porcupines); and Order ungulata (antelope, deer, bison, and camels), unless the Order ungulata are located on premises which meet the definition of the farm/ranch;
- (4) *Animals not listed*. The Animal Control Authority may declare any species of animal not listed in this definition as prohibited if the confinement of the animal within the City can be shown to constitute a threat to public health and safety, and does not mean any bird kept in a cage of aviary that is not regulated by international, federal, or state law, or a gerbil, hamster, guinea pig, or laboratory mouse or rat.

Zoological park means any facility, other than a pet shop or kennel, displaying or exhibiting one or more species of nondomesticated animals, operated by a person, partnership, corporation, or governmental agency.

Sec. 4-2. - Penalties.

- (a) Any person violating any provision of this Chapter shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished as provided in Section 1-6. Each day that a violation of a provision of this Chapter is committed or continues shall be a separate offense. Any punishment provided for in the state statutes, such as cruelty to animals under V.T.C.A., Penal Code § 42.09 of the State of Texas or civil penalties permitted to be assessed, may be applied whenever a violation of this Chapter is also a violation of state law.
- (b) In addition to the penalties provided in subsection (a) of this Section, procedures and penalties, both civil and penal, set forth in the state laws with regard to the treatment, registration, keeping, or use of animals that are permitted to be adopted by municipalities are

specifically adopted hereby by the City. Each day a violation is committed or continues shall be deemed a separate offense.

- (c) The City shall be entitled to pursue all other criminal and civil remedies to which it is entitled under the authority of other ordinances or state law.

Sec. 4-3. - Enforcement.

- (a) The provisions of this Chapter shall be enforced by any Animal Control Authority or police officer, and such person shall have the authority to issue citations to persons violating the provisions of this Chapter.
- (b) It shall be unlawful for any owner or persons to interfere with an Animal Control Authority or police officer in the performance of his or her duties as prescribed by this Chapter.
- (c) Those enforcing the provisions of this Chapter, pursuant to subsection (a) or (b) of this Section, shall have the right to pursue and apprehend animals running at-large onto private property, while enforcing the provisions of this Chapter, to the extent that such private property is not enclosed. Entry shall not be made into any enclosed private property without first obtaining the consent of the owner of the property, or upon the issuance of a warrant in the manner authorized by law. For purposes of this Section, property is enclosed if it is wholly or partially surrounded by a fence, wall, gate or other barrier, in a manner that a reasonable person would understand to restrict entry. Open lots, driveways, front doors, or front yards that are not secured or restricted from public approach shall not be considered enclosed.

Sec. 4-4. - Payment of fees.

- (a) All fees applicable to this chapter shall be established by ordinance of the City Council, and are set forth in appendix A of this Code.
- (b) Fees imposed by subsection (a) of this section shall not be required for service animals trained to assist auditory or visually impaired persons or for government police dogs.

Sec. 4-5. - Dog and cat microchipping required.

- (a) Any owner of a dog or cat, four months of age and older, shall ensure that such animal is implanted with a microchip that is registered with the owner's current information.
- (b) Any owner of newly acquired dog(s) and/or cat(s) shall ensure they are implanted with a microchip within 30 days of ownership, and registered with the owner's current information.
- (c) Owners who are new residents of the City shall ensure their dog(s) and cat(s) are implanted with a microchip within 30 days of moving to the City and registered with the owner's current information.
- (d) The Animal Control Authority is authorized to exempt an animal's owner from the requirements of subsection (a) if the animal is determined to be medically unsuitable for microchipping by a licensed veterinarian, in writing, provided that:

(1) The animal determined to be medically unsuitable for microchipping shall wear at all times a vet tag provided by a licensed veterinarian identifying the animal (*i.e.*, a rabies tag);

(2) Proof of medical unsuitability for microchipping along with the vet tag number and owner's or keeper's name, address, and telephone number is provided to the Animal Control Authority within 30 days of receipt;

(3) If there is a change in contact information, the owner or keeper of an animal exempted from microchipping shall update the contact information with the Animal Control Authority within 30 days.

(e) It is a defense to prosecution under this Section that:

(1) At the time of the offense the dog or cat was being fostered by the resident, and has a microchip that is registered to the organization responsible for the animal;

(2) The dog or cat owner is a nonresident of this City and is keeping the animal in the City for fewer than 30 days;

(3) The dog or cat owner has been a resident of this City for fewer than 30 days; or

(4) The dog or cat had been abandoned or lost, and the temporary custodian has had the animal for fewer than 30 days.

(f) Nothing in this Section shall be construed as permitting microchipped dogs or cats to run at large.

Sec. 4-6. - Exemptions from microchip requirements.

The following are exempt from microchip requirements:

(1) Veterinary hospitals/clinics and government operated control facilities or shelters;

(2) A circus, carnival, or zoo that is licensed under the federal Animal Welfare Act (7 USC 2131, *et seq.*) and that furnishes proof to the Animal Control Authority or police officer that an inspection by the federal agency administering that Act has been performed within the previous calendar year; and

(3) A zoo that is operated by a political subdivision of the state or that is accredited by the American Association of Zoological Parks and Aquariums, provided that its accreditation is current.

Sec. 4-7. - Vaccination of animals capable of transmitting rabies.

The owners of all animals capable of transmitting rabies, except goats, sheep, horses, and cows, shall have such animals vaccinated against rabies, before such animals reach the age of four months and every 12 months thereafter, or as prescribed by the Texas Board of Health, with a vaccine approved by the United States Department of Agriculture and administered by a licensed veterinarian who shall issue to the owner of the animal a vaccination certificate. The owner shall

retain such certificate until the vaccination is renewed. At the time of vaccination, a metal tag shall be issued by the veterinarian showing the name of the veterinary clinic, tag number, and year of issuance. Such vaccination tag shall be worn by the animal for which it was issued.

Sec. 4-8. - Rabies control.

- (a) It shall be the duty of the owner or harbinger of any animal or practicing veterinarian to report to the Animal Control Authority all suspected cases of rabies. The report shall be made immediately upon diagnosis or suspicion of rabies in animals.
- (b) Should a potential outbreak of rabies within the City be suspected and the danger to the public safety from rabid animals be urgently imminent, the Animal Control Authority, Health Officer, or City Manager may issue a quarantine order covering a period of 240 hours ordering persons owning, keeping, or harboring dogs, cats, or other animals to muzzle the same or confine them for such time as may be specified in such quarantine proclamation. Upon the issuance of such order and posting of such notice in the same location where City Council meeting notices are posted, persons owning or harboring such animals shall confine them to their premises unless they are effectively muzzled and under the control of an adult person by leash, cord, chain, or rope. Animals found at large in violation of this subsection may be destroyed by the Animal Control Authority or a police officer if unable, with reasonable effort, to apprehend such animals for impoundment. The City Council may extend, revise, or revoke such order, as it determines.

Sec. 4-10. - Bites and scratches by animals.

- (a) The Animal Control Authority or a police officer may investigate reports in which animals have bitten or scratched persons or animals. It shall be the responsibility of such officer, or other officer if he or she is not the investigating officer, to obtain details on the bite or scratch cases and to conduct such follow-up investigations of the offending animal as necessary to determine if it is suffering from rabies.
- (b) If the Animal Control Authority or a police officer determines that the animal has bitten or scratched a person or animal that has broken the skin, the animal shall be placed under quarantine and watched to determine if the animal is capable of transmitting or exposing humans or other animals to rabies. The quarantine for all animals shall be for a period not less than 240 hours.
- (c) The owner of the animal required to be quarantined under subsection (b) hereof shall surrender the animal to the Animal Control Authority or police officer immediately, or otherwise arrange for pick up of the animal and retain such animal in a separate kennel, at the Shelter or in quarters supervised by a veterinarian for the period of the quarantine. After the animal has been released from quarantine, the owner may redeem the animal from the Shelter or other quarters upon payment of the applicable fees, and verification by the Animal Control Authority that the animal's vaccinations and microchip are current.
- (d) In lieu of animal quarantine at the Shelter or other quarters, the Animal Control Authority may authorize the animal to be kept on the owner's premises, known as "residence quarantine," upon the following conditions, to be determined in the Animal Control Authority's sole discretion:

- (1) The animal was currently vaccinated at the time of the bite;
 - (2) The animal was not at-large at the time of the bite;
 - (3) When in residence quarantine, the animal must be restrained in an area where it will not come in contact with any persons or animals;
 - (4) The animal must be made available to the Animal Control Authority for periodic inspections at his or her discretion;
 - (5) The owner agrees to observe the animal for any signs of illness or a personality change, and report such signs or change immediately to the Animal Control Authority;
 - (6) The animal may not be moved from the quarantine location without prior notification and approval of the Animal Control Authority;
 - (7) The animal will remain under quarantine until the owner is notified that the final health inspection has been made, and will be released when all outstanding fees are paid, and the animal has been cleared by the Animal Control Authority. The Animal Control Authority may require a veterinarian's certificate, stating that, in his or her opinion, such animal is not rabid and exhibits no symptoms of rabies, prior to release of the animal from quarantine. Contact may be made by telephone, personal service, or certified mail;
 - (8) The animal may not receive a vaccination for rabies during the quarantine period; and
 - (9) Failure to comply with all of the conditions of residence quarantine listed in subsections (d)(1) through (8) of this Section, or as directed by the Animal Control Authority, is a violation of this Chapter and will result in the animal being impounded at the Shelter for the duration of the quarantine period.
- (e) It shall be unlawful for any person to interfere with the enforcement of this Section or to fail or refuse to surrender to the Animal Control Authority or police officer any animal involved or suspected of being involved in a bite or scratch case, or to otherwise fail or refuse to provide for the quarantine of animals as may be authorized by this Chapter.
- (f) If an owner fails or refuses to surrender an animal to the Animal Control Authority or police officer for quarantine under this Chapter, the Animal Control Authority or police officer may apply to any judge of the City's municipal court for a warrant to seize the animal. The Animal Control Authority or police officer executing the warrant shall cause the animal to be impounded at the Shelter or other facility as the Animal Control Authority or police officer shall determine.

Sec. 4-11. - Dangerous animals.

(a) Dangerous animal incident report.

- (1) A person may report a dangerous incident involving a dangerous animal to the Animal Control Authority. The report must be in writing and made under oath, and the report must include the following:
 - a. Name, address, and telephone number of complainant and any other witness(es);
 - b. Date, time, and location of the incident forming the basis of the report;
 - c. Description of the animal(s) involved in the incident;

- d. Name, address, and telephone number of the animal owner, if known;
 - e. A statement of facts upon which such report or application is based;
 - f. A statement addressing whether the animal has exhibited dangerous propensities in past conduct, if known;
 - g. Any other relevant facts or circumstances; and
 - h. A Texas state notary stamp and signature.
- (2) The Animal Control Authority, upon receipt of a report filed under this Section or upon learning of a dangerous animal incident, shall investigate the dangerous animal incident and may issue sworn reports based on the Animal Control Authority's investigation or observation.

(b) Filing of report of dangerous animal incident with court.

- (1) The City of Fredericksburg hereby elects to be governed by Section 822.0422, Texas Health and Safety Code.
- (2) A person, including the Animal Control Authority, may file a dangerous incident report involving an animal to the municipal court of the City. A report filed with the municipal court under this Section must comply with the requirements of Section 4-11(a)(1).
- (3) Upon the filing of a dangerous animal incident report under subsection (b)(2), the owner of the animal that is the subject of the report shall deliver the animal to the Animal Control Authority not later than the fifth (5th) day after the date on which the owner receives notice that the report has been filed with the municipal court. The Animal Control Authority shall provide for the impoundment of the animal in secure and humane conditions until the court enters an order concerning the animal.
- (4) If the owner fails to deliver the animal as required by subsection (b)(3), the municipal court shall order the Animal Control Authority to seize the animal and shall issue a warrant authorizing the seizure. The Animal Control Authority shall seize the animal or order its seizure and shall provide for the impoundment of the animal in secure and humane conditions until the court orders the disposition of the animal. The owner shall pay any costs incurred in seizing the animal.
- (5) The municipal court shall determine, after notice and hearing as provided in Section 4-11(f), whether the animal is a dangerous animal.
- (6) The court, after determining that the animal is a dangerous animal, may order the Animal Control Authority to continue to impound the dangerous animal in secure and humane conditions until the animal is released to the owner upon compliance with Section 4-11(d), or the court orders a disposition of the animal under Section 4-11(e).
- (7) The owner of the animal shall pay any cost or fee assessed by the city related to the seizure, acceptance, impoundment, or destruction of the animal. The governing body of the city may prescribe the amount of the fees.

(c) Knowledge of a dangerous animal.

For purposes of this Chapter, a person learns he or she is the owner of a dangerous animal and is subject to the requirements in Section 4-11(d) upon the occurrence of any of the following:

- (1) The owner knows of a dangerous incident involving the animal; or
- (2) The owner is notified by the municipal court that the court has determined that the animal is a dangerous animal.

(d) Requirements of a dangerous animal.

- (1) Not later than the 30th day after a person learns that the person is the owner of a dangerous animal:
 - a The person shall:
 - i. Register the animal as a dangerous animal with the Animal Control Authority for the City and maintain current registration at all times;
 - ii. Restrain the animal in a secure enclosure inspected and approved by the Animal Control Authority;
 - iii. Not permit the animal to be outside the secure enclosure unless the animal is muzzled, in a manner that will not cause injury to the animal or interfere with its vision or respiration, but shall prevent it from biting or scratching any person or animal, and restrained by a substantial chain or leash, no longer than six feet in length, and a capable person is in immediate physical control of the leash;
 - iv. Obtain and maintain liability insurance coverage that includes coverage for animal attacks in an amount of at least \$500,000.00 to cover damages resulting from an attack by the animal and provide proof of the required liability insurance coverage Animal Control Authority;
 - v. Present proof to the Animal Control Authority that the animal has been sterilized so as to prevent reproduction;
 - vi. Pay any cost or fee assessed by the City in the amount established in the Master Fee Schedule adopted by the City Council, as amended from time to time, that is related to the seizure, acceptance, impoundment, compliance inspection or re-inspection, or destruction of the animal;
 - vii. Microchip the animal and register the animal for its life with a national registry, and present proof to the Animal Control Authority;
 - viii. Provide the animal with a fluorescent yellow collar visible at 50 feet in normal daylight; and
 - ix. Comply with all applicable regulations, requirements, and restrictions on dangerous animals; or
 - b. The person shall deliver the animal to the Animal Control Authority and the City shall provide for the impoundment of the animal in humane and secure conditions.
- (2) Once in compliance with subsection (d)(1), the owner of a dangerous animal shall maintain compliance with subsection (d)(1) at all times thereafter.

(e) Failure to comply.

- (1) Any person may make a sworn application to the municipal court of the City that the owner of a dangerous animal has failed to comply with Section 4-11(d) or that a dangerous animal has attacked a person or another animal. Upon the filing of a sworn application under this Section, the municipal court of the City shall schedule a hearing on the application in accordance with Section 4-11(f).
- (2) A sworn application under this section must include:
 - a. Name, address, and telephone number of complainant and other witnesses;
 - b. Date, time, and location of the incident forming the basis of the report;
 - c. Description of the animal(s) involved in the incident;
 - d. Name, address, and telephone number of the animal owner, if known;
 - e. A statement of facts upon which the application is based;
 - f. A statement addressing whether the animal has exhibited dangerous propensities in past conduct, if known;
 - g. Any other relevant facts or circumstances; and
 - h. A Texas state notary stamp and signature.
- (3) Upon the filing of a sworn application under this Section, the municipal court of the City shall order the Animal Control Authority to seize the dangerous animal and shall issue a warrant authorizing the seizure. The Animal Control Authority shall seize the dangerous animal or order its seizure and shall provide for the impoundment of the dangerous animal in secure and humane conditions. The owner may be ordered to pay any cost or fee assessed by the City related to the seizure, acceptance, impoundment, or destruction of the dangerous animal. The governing body of the City may prescribe the amount of the fees. The dangerous animal shall remain impounded pending an order of disposition from the municipal court of the City.
- (4) If, after a hearing on an application filed under this Section, the municipal court of the City finds that the owner of the dangerous animal has failed to comply with Section 4-11(d), or that the dangerous animal has attacked a person or another animal, the municipal court of the City shall either order the Animal Control Authority to humanely destroy the dangerous animal, order that the dangerous animal be permanently removed from the City, or that the dangerous animal be returned to the owner upon proof of compliance with all of the requirements of Section 4-11(d). No dangerous animal shall be ordered returned to its owner under this subsection more than one time. The court may also order the owner of the dangerous animal to pay all costs or fees assessed by the City related to the seizure, acceptance, impoundment and/or destruction of the dangerous animal due to the sworn application filed under this Section.
- (5) If, after a hearing on an application filed under this Section, the municipal court finds that the owner of the dangerous animal has not failed to comply with Section 4-11(d) and that the dangerous animal has not attacked a person or another animal, the municipal court shall order that the Animal Control Authority immediately release the dangerous animal to the owner, and the owner shall not be responsible for the costs of seizure or

impoundment of the dangerous animal due to the sworn application filed under this section.

- (6) A dangerous animal ordered to be humanely destroyed or permanently removed from the City shall remain impounded until the dangerous animal is humanely destroyed or until the owner reclaims the dangerous animal under Section 4-11(j).
- (7) If the owner of a dangerous animal seized due to a sworn application filed under this Section cannot be located within fifteen (15) days after the seizure and impoundment of the dangerous animal, the dangerous animal shall be considered abandoned and the City shall be deemed the owner of the dangerous animal. The court shall order the humane destruction of a dangerous animal abandoned under this Section, upon application of the Animal Control Authority, without a hearing.

(f) Hearing.

- (1) The municipal court of the City, on the filing of a dangerous animal incident report under Section 4-11(b)(2), or receiving a sworn application under Section 4-11(e)(1), shall set a time for a hearing to determine whether the animal is a dangerous animal or whether the owner of the animal has complied with Section 4-11(d) or the dangerous animal has attacked a person or another animal. A hearing under this Section must be held not later than the tenth day after the date on which the animal is seized or delivered.
- (2) The court shall give written notice of the time and place of the hearing to:
 - a. The owner of the animal or the person from whom the animal was seized or who delivered the animal;
 - b. The person who made the report or filed the application; and
 - c. The Animal Control Authority.
- (3) Any interested party, including the city attorney, is entitled to present evidence at the hearing.
- (4) At a hearing under this Section, the court shall determine the estimated costs to house and care for the impounded animal during the hearing process, and shall order the owner of the animal pay those estimated costs.
- (5) An animal that is the subject of a proceeding under this Chapter shall remain impounded until other disposition or release of the animal.
- (6) Any order to destroy an animal shall provide that the destruction shall not occur for a period of 10 calendar days from the date the order is issued.

(g) Appeal of dangerous animal order generally.

A party to a hearing under Section 4-11(f) may not appeal a decision that an animal is a dangerous animal or other order concerning a dangerous animal, except as provided by subsection (h). The decision of the municipal court is final.

(h) Appeal of dangerous animal order involving dangerous dog.

- (1) A party to a hearing under Section 4-11(f) may appeal a decision finding that a dog is a dangerous animal or other order concerning a dog, if the alleged violative conduct of the dog meets the definition of a dangerous dog pursuant to Chapter 822, Texas Health and Safety Code, to a county court or county court at law in the county in which the municipal court is located, and is entitled to a jury trial upon request.
- (2) As a condition of perfecting an appeal under subsection (h)(1), not later than the tenth calendar day after the date the decision is issued by the municipal court, the appellant must file a notice of appeal and, if applicable, an appeal bond in the amount determined by the municipal court from which the appeal is taken.
- (3) Notwithstanding V.T.C.A., Government Code § 30.00014, or any other law, a person filing an appeal from a municipal court under subsection (h)(1) is not required to file a motion for a new trial to perfect an appeal.
- (4) A decision of a county court or county court at law under this Section may be appealed in the same manner as an appeal for any other case in a county court or county court at law.

(i) Notices.

All required notices under this Chapter shall be personally delivered or deposited with the United States Postal Service, sent certified mail, return receipt requested. When the City mails a notice in accordance with this Section, and the United States Postal Service returns the notice as “refused” or “unclaimed,” the validity of the notice is not affected, and the notice is considered delivered.

(j) Registration.

- (1) The Animal Control Authority shall annually register a dangerous animal if the owner:
 - a. Presents proof satisfactory to Animal Control Authority showing compliance with all the requirements contained in Section 4-11(d);
 - b. Presents proof of current rabies vaccination of the dangerous animal, if required by this Chapter; and
 - c. Pays the annual registration fee of \$100.00.
- (2) The Animal Control Authority shall provide to the owner registering a dangerous animal a registration tag. The owner of the dangerous animal shall attach the current registration tag to the yellow fluorescent collar that is worn by the dangerous animal. The current registration tag shall be displayed on the dangerous animal in this manner at all times. The registration of a dangerous animal shall be valid for one year from the date of issuance.
- (3) If an owner of a dangerous animal sells or moves the dangerous animal to a new address, whether in the City or not, the owner, not later than the tenth day after the date of the sale or move, shall notify the Animal Control Authority of the new address.

- (4) If the owner of a dangerous animal sells or gives a dangerous animal to another person, the owner shall notify the other person at the time of the sale or gift that the animal has been determined to be a dangerous animal.
- (5) A person who buys or receives a dangerous animal and continues to keep the animal in the City must register the animal within ten days after receiving the animal. The new owner shall be issued a registration tag upon compliance with the requirements of subsection (j)(1)
- (6) An owner of a dangerous animal shall notify the Animal Control Authority of any attack the dangerous animal makes on a person or another animal within five (5) days of the attack.
- (7) An animal, which has been deemed dangerous in another jurisdiction, shall not be maintained, kept, or harbored in the City.
- (8) In the event a dangerous animal dies, the owner of the animal shall provide proof to the Animal Control Authority or present written verification by a licensed veterinarian sufficient to verify the identity of the deceased animal as a dangerous animal.

(k) Dangerous animal ordered removed from the city.

- (1) The owner of a dangerous animal that is ordered to be permanently removed from the City must provide to the Animal Control Authority the plan for removal of the dangerous animal from the City and the name, address, and phone number for the place where the dangerous animal will be relocated outside of the City before the dangerous animal will be released to the owner. Upon receipt of the required information, the Animal Control Authority shall release the dangerous animal to the owner to be removed from the City. A dangerous animal ordered to be permanently removed from the City must be removed from the City within ten days of the date of the order.
- (2) If the owner does not provide the information required by subsection (k)(1) to the Animal Control Authority and does not reclaim the dangerous animal within ten days of the order of the municipal court of the city, the dangerous animal shall be deemed abandoned by the owner and the City shall be deemed the owner of the dangerous animal. A dangerous animal ordered to be removed from the City under this Chapter must be removed from the City within ten days of the date of the order. Upon application by the Animal Control Authority, without a hearing, the court shall order that a dangerous animal deemed to be abandoned under this subsection be humanely destroyed.
- (3) It shall be unlawful for a person to harbor, keep, or have possession of a dangerous animal previously ordered to be removed from the City under this Chapter within the corporate limits of the City.
- (4) The Animal Control Authority enforcing this Chapter shall seize any dangerous animal that has been previously ordered to be removed from the City that is found to be at any location within the corporate limits of the City. Upon seizure, the City shall provide for the impoundment of the dangerous animal in humane and sanitary conditions.
- (5) Upon application by the Animal Control Authority, without a hearing, the court shall order that a dangerous animal that was previously ordered to be removed from the City and later found to be in the City, be humanely destroyed.

(l) Nuisance declared.

It is hereby declared to be a nuisance that an owner or other person harbors, keeps, or maintains a dangerous animal in the City unless the owner complies with the requirements of this Chapter and, with respect to animals, all state statutes regulating dangerous animals.

(m) Offenses.

(1) A person commits an offense under this Section if:

(A) The person is the owner of a dangerous animal, and the dangerous animal makes an unprovoked attack on another person outside the animal's enclosure and causes bodily injury to the other person;

(B) The person is the owner of a dangerous animal, and the dangerous animal makes an unprovoked attack on another animal while the dangerous animal is at large and the attack causes bodily injury or death to the other animal;

(C) The person is the owner of a dangerous animal and performs an act prohibited or fails to perform an act required by this division; and

(D) The person is the owner or new owner of a dangerous animal and the animal attacks a person or another animal and the owner fails to notify the Animal Control Authority within five (5) days of the attack.

(2) An offense under subsection (m)(1), (m)(2), (m)(3), or (m)(4) is a class C misdemeanor punishable by a fine up to but not more than \$2,000.00. Each day that a violation is committed or continues is a separate offense.

(3) If a person is found guilty of an offense under this Section, the court may order that the animal be humanely destroyed immediately, that the animal be permanently removed from the City, or that the animal be returned to its owner upon proof of compliance with all of the requirements of Section 4-11(d). If a person is found guilty of an offense under this Section for a second time, the court may only order that the animal be humanely destroyed immediately, or that the animal be permanently removed from the City.

(n) Defenses.

It is an affirmative defense to prosecution under Section 4-11(m) that:

(1) The person is a veterinarian, a peace officer, a person employed by a recognized animal shelter, or a person employed by the state or a political subdivision of the state to deal with stray animals and has temporary ownership, custody, or control of the animal in connection with that position.

(2) The person is an employee of the institutional division of the Texas Department of Criminal Justice or a law enforcement agency and trains or uses the animal for law enforcement or corrections purposes.

(3) The person is an animal trainer or an employee of a guard dog company under V.T.C.A., Occupations Code ch. 1702.

(4) The person injured was teasing, tormenting, abusing, or assaulting the animal.

- (5) The person injured was committing or attempting to commit a crime.
- (6) The animal was protecting or defending a person, while in the person's control, from an unjustified attack or assault.

Sec. 4-12. - Restraint.

It shall be unlawful for any owner or person to allow an animal to be at-large. All animals shall be kept under restraint. It shall be a defense to the six-foot leash length restriction under subsection (1) of the definition of at-large in Section 4-1 if the animal is participating in an organized training or demonstration event, in which case the animal must be restrained by a leash or chain of sufficient strength and length to control the animal's actions, and it shall also be a defense to the six-foot limitation of the length of the leash when the animal and the person accompanying it are not in reasonable proximity to any other person or animal, or when such other person in the vicinity consents to the use of a longer leash, and it shall be a defense to the six-foot limitation of the length of the leash if an animal which is not confined or restrained is in a public area designated and posted for the free run or play of animals.

Sec. 4-13. - Impoundment of animals.

- (a) The Animal Control Authority or a police officer may take up and impound any animal found at-large or otherwise in violation of this Chapter. If the owner, keeper, or harbinger of such animal is known or can be readily ascertained, the Animal Control Authority shall notify the owner by telephone, personal service, certified mail, or door tag not later than 24 hours following the beginning of the next business day after such impoundment or after obtaining the owner's information.
- (b) If impoundment of a dangerous animal is being attempted and the impoundment cannot be made with safety, the animal may be destroyed without notice to the owner or harbinger. In lieu of surrendering the animal to animal control, an owner may permanently remove such animal from the City if written proof of destination is provided to the Animal Control Authority.
- (c) The owner, keeper, or harbinger of any animal impounded under this Section may redeem the animal within 96 hours following notification of the owner or within 96 hours following impoundment if no owner is known, by payment of applicable impounding fees and boarding fees as established by the City Council, and by providing proof, as may be required by the Animal Control Authority of the ownership or right to possession of the animal. If an animal is not redeemed within 96 hours following notification of the owner, or 96 hours from impound if no owner is known, the animal shall be deemed abandoned, the City shall be deemed the owner of the animal, and the animal may be placed for adoption, transferred, or destroyed in a humane manner by the Animal Control Authority, at the sole discretion of the Animal Control Authority.
- (d) Any person desiring to adopt an impounded cat or dog or other animal identified as adoptable by the Animal Control Authority may do so upon payment of the applicable fee as established by City Council. The decision as to whether or not an animal may be adopted by any particular person or entity is exclusively within the discretion of the Animal Control Authority.

- (e) Any owner or person redeeming an animal from the Animal Control Authority must have the animal vaccinated and microchipped within 120 hours of the release of the animal, unless registration and vaccination are then effective and valid.
- (f) Any owner or person adopting an animal from the Animal Control Authority must have the animal vaccinated and microchipped within 120 hours of the release of the animal.
- (g) The City shall comply with all sterilization laws as set forth in V.T.C.A., Health and Safety Code ch. 828. Any impounded animal adopted from the Shelter, if not sterilized and vaccinated, must be sterilized and vaccinated. The adoption fee shall include the cost of sterilization to reimburse the City.
- (h) All impounded animals not redeemed within 96 hours as described in subsection (c) of this Section shall be deemed abandoned, the City shall be deemed the owner of the animal, and the animal may be placed for adoption, transferred, or destroyed in a humane manner by the Animal Control Authority, at the sole discretion of the Animal Control Authority. No animal may be adopted or sold for purposes of research.
- (i) Any owner or person redeeming an unsterilized animal from the Animal Control Authority, for the third time within any consecutive 12-month period, or for the first time for any animal which has been determined to be a dangerous animal, must have the animal sterilized. The cost of the sterilization shall be included in the fee required to redeem the animal from the Shelter, and the owner will pick up animals from a city-designated veterinarian's office following sterilization.
- (j) Impoundment, confinement and disposition of dogs or cats which have bitten or scratched people.
 - (1) *240 hours of quarantine required.* Upon written complaint or reasonable proof to the Animal Control Authority or any police officer, by any person who has been bitten or otherwise scratched by a dog or cat, it shall be the duty of such Animal Control Authority or police officer to immediately impound such dog or cat in the Shelter. The person shown to be the owner or keeper of such dog or cat by records on file in the City shall be immediately notified of the impounding of such dog or cat. If the owner or keeper of a dog or cat impounded for biting or scratching a person shall direct, said dog or cat may be removed to a veterinary clinic, provided the owner or keeper makes advance cash deposit with the veterinary clinic operator for the entire period of confinement, and shall pay to the City the impound fee, as set out in the fee schedule, per day for each day the dog remained at the Shelter. Wherever confined, such dog or cat shall be kept for a period of 240 hours for observation for rabies.
 - (2) *Redemption by owner after confined quarantine period.* If the dog or cat so confined shall not become rabid or exhibit symptoms of rabies, then upon termination of said 240-hour observation period, such dog or cat shall be immediately released to the owner or keeper of such dog or cat, provided a licensed veterinarian has made and delivered to the Animal Control Authority his/her certificate stating that, in his/her opinion, such dog or cat is not rabid and exhibits no symptoms of rabies, and provided the owner or keeper first pays the veterinary fees and other incidental expenses. When confinement has continued in the Shelter, the incidental expenses shall include an impoundment fee per day as set out in the fee schedule, after the first twenty-four-hour period, for each day

the dog or cat shall have been impounded, plus any applicable fees permitted under the fee schedule. If, upon termination of the period of impoundment here provided for, such dog or cat shall not be redeemed by the owner or keeper within 96 hours of the expiration of the quarantine, then such dog or cat shall be deemed abandoned, the City shall be deemed the owner of the animal, and the animal may be placed for adoption, transferred, or destroyed in a humane manner by the Animal Control Authority, at the sole discretion of the Animal Control Authority.

- (k) *Redemption of impounded dogs or cats not suspected of rabies.* Any person whose dog or cat shall have been impounded for reasons other than biting or scratching a person shall have the right to redeem his/her dog or cat from the Shelter on the date of its impoundment or within 96 hours, making proof to the Animal Control Authority of his/her ownership or right to possession of the dog or cat and by payment to the Animal Control Authority of a flat fee as set out in the fee schedule, plus the sum per day after the first twenty-four-hour period as set out in the fee schedule, for each day or part thereof that such dog or cat shall have been confined, for the food and care of such dog or cat. If a dog or cat is not redeemed by the owner or keeper within 96 hours of notification of the owner if an owner is known, or 96 hours of impoundment if the owner is not known, the dog or cat shall be deemed abandoned, the City shall be deemed the owner of the dog or cat, and the dog or cat may be placed for adoption, transferred, or destroyed in a humane manner by the Animal Control Authority, at the sole discretion of the Animal Control Authority.

Sec. 4-14. - Animal control records.

- (a) It shall be the duty of the Animal Control Authority to keep the records of the animal control department of the City, which records shall consist of records concerning impoundment and disposition of animals coming into custody, bite and scratch cases, and adoption, vaccination, and sterilization records for all animals adopted or released from the Shelter.
- (b) To the extent permitted by law, it is expressly provided that the personal information about any individual who sterilizes or vaccinates an animal through or by agreement with the City, or adopts an animal from the City, shall remain confidential and shall not be subject to public disclosure. This personal information shall include the identity of the person sterilizing, vaccinating or adopting an animal, the name of the new owner of an animal adopted, those persons' addresses, telephone numbers, drivers' license numbers or other personal identifying information. Further, such other information may be declared confidential by state or federal law, including the provisions of V.T.C.A., Health and Safety Code ch. 826, as may be amended from time to time, and shall not be subject to public disclosure unless otherwise required by the Texas Public Information Act (Texas Government Code, Chapter 552)).

Sec. 4-15. - Wild/prohibited animals.

- (a) No owner shall keep or permit to be kept on his or her premises, or premises under his or her control, any wild/prohibited animal as defined in Section 4-1, or dangerous animal, for sale, display, or exhibition purposes, whether gratuitously or for a fee. This Section shall not be construed to apply to any persons or entities as defined by V.T.C.A., Health and Safety Code § 822.102(a)(1) through (11).

- (b) No person shall keep or permit to be kept any wild or prohibited animal, as defined in Section 4-1, as a pet in the City, except a veterinary clinic or a by a person licensed in the rehabilitation of animals.

Sec. 4-16. - Livestock.

- (a) No person shall keep livestock, as defined in Section 4-1, within the corporate limits of the City, except in conformance with and in districts, where permitted by the City zoning ordinance, as agriculture, open space or the like, or if the animals are kept as part of a sanctioned FFA or 4H project, are a City-approved horse and carriage operation or the like, or are horses, cows or cattle kept on tracts of land one acre in size or larger. Notwithstanding this prohibition, this subsection shall not apply to rabbits, goats, chickens, roosters, guineas, turkeys, ducks or sheep, provided that the owners or harborers of the same comply with the provisions of Sections 4-17, 4-18 and 4-20.
- (b) It is an affirmative defense to subsection (a) of this Section that the animal is a potbellied pig, which meets with the requirements set forth in subsection (c) of this Section.
- (c) Requirements for keeping potbellied pigs:
 - (1) It shall be unlawful for any person to keep, harbor, or raise more than two adult potbellied pigs in any one location within the City. In order for a potbellied pig to be considered an adult potbellied pig, it must be at least six months of age. No adult potbellied pigs from more than one litter shall be kept at any one time.
 - (2) All such potbellied pigs shall be kept indoors at all times, other than times for evacuation of waste material or during exercise periods.
 - (3) All such potbellied pigs shall receive annual vaccinations for erysipelas. It shall be the responsibility of the owner or harborer of the pig to obtain an annual erysipelas vaccination certificate, from a licensed veterinarian, which shall include the following information:
 - a. Name and address of the owner;
 - b. Description of the animal;
 - c. Date of vaccination; and
 - d. Other appropriate information.
 - (4) All male potbellied pigs over the age of four weeks that are kept within the City shall be neutered.
 - (5) For purposes of this Section, the term “potbellied pig” shall mean a variety of swine no more than 18 inches in height at shoulder level when full grown and meeting the standards of the North American Potbellied Pig Association. Under no circumstance shall any swine be considered a potbellied pig if its weight exceeds 95 pounds. The term “potbellied pig” includes miniature pigs provided the pig does not exceed the size and weight requirements above.

Sec. 4-17. - Protection of animals.

- (a) Chickens or ducklings younger than eight weeks of age may not be sold in quantities of more than ten to a single purchaser except if the animals are sold as part of a sanctioned FFA or 4H project.
- (b) No person shall knowingly expose any known poisonous substance, whether mixed with food or not, so that the same may be eaten by any pet or domestic animal; provided, however, that the application of pesticides which are commercially available and which are properly applied to control pests shall not constitute a violation of this subsection.
- (c) No owner or person shall:
 - (1) Deprive an animal of sufficient good and wholesome food or water, adequate shelter and protection from weather, veterinary care (when needed to prevent suffering), and humane care and treatment;
 - (2) Beat, cruelly or ill treat, torment, mentally abuse, overload, overwork or otherwise abuse an animal, or cause, instigate or permit any dog fight, cockfight, bull fight, or other combat between animals or between animals and humans; or
 - (3) Abandon any animal in his/her custody.
- (d) No person shall transport or carry on any public roadway any animal in a motor vehicle unless the animal is safely enclosed within the vehicle, and if traveling in an unenclosed vehicle the animal shall be confined by a vented container or cage, or by chain, rope or other device cross-tied to prevent the animal from falling or jumping from the motor vehicle or from strangling on a single leash.
- (e) No owner or person shall leave any animal in any standing or parked vehicle or trailer in such a way as to endanger the animal's health, safety or welfare due to heat, lack of food or water, or such other circumstances as may cause injury or death to the animal. It is presumed that an animal's health, safety, or welfare is endangered when the animal is confined in a parked or standing vehicle, without the engine running or climate control system engaged, or in a trailer for a period of five minutes or more when the ambient outside air temperature measures above 80 degrees Fahrenheit or below 35 degrees Fahrenheit. It shall be deemed *prima facie* evidence of a violation of this Ordinance when the ambient outside air temperature is verified through the Fredericksburg Fire Department. If the Animal Control Authority or a police officer determines an animal must be removed from a vehicle or trailer immediately or risk damage or injury to the health, safety, or welfare of the animal, the Animal Control Authority or a police officer may use reasonable force, including the breaking of a side window, to remove the animal from the vehicle or trailer. Appropriate intervention shall be administered to the animal immediately, with all associated costs being the responsibility of the person having care or custody of the animal or who is responsible for the confinement of the animal in the vehicle or trailer. If the life of the animal is in immediate danger, said animal may be impounded at the discretion of the Animal Control Authority or police officer.
- (f) The Animal Control Authority may liberally utilize the authority granted by V.T.C.A., Health and Safety Code § 821.022 to seize any animal, if the Animal Control Authority has reason to believe that an animal has been or is being cruelly treated. Seizure of the subject animal

prior to receiving a warrant is hereby authorized if such a delay endangers the life or if it would unreasonably prolong the suffering of the animal requiring veterinary care.

- (g) No owner or person shall sell, trade, barter, lease, rent, give away, or display for a commercial purpose, any live animal, on any roadside, public right-of-way, commercial parking lot, or any flea market.

Sec. 4-18. - Public nuisances.

- (a) It shall be unlawful and constitute a public nuisance for any person to maintain any animal or fowl in such a manner or allow any pen, enclosure, yard or similar place used for the keeping of animals or fowl to become unsanitary, offensive by reason of odor, or create a condition that is a breeding place for fleas or other vector and which is offensive to persons of ordinary sensibilities residing in the vicinity thereof, or is determined to be a public nuisance by the Animal Control Authority or a police officer.
- (b) It shall be unlawful and constitute a public nuisance for any person to maintain any animal or fowl that repeatedly roams at large in violation of this Chapter on public or private property, attacks another animal, or damages public or private property.
- (c) It shall be unlawful and constitute a public nuisance for the owner of any animal to allow any excreta deposited by his/her animal to remain on public or private property. The creation of any condition injurious to public health caused by the lack of or improper disposal of animal waste will also be considered a violation of this Section.
- (d) Subject to Chapter 20, article VI, it shall be unlawful and constitute a public nuisance to keep any animal which, by causing frequent or long-continued barking, howling, crowing, meowing, or other noise, shall disturb any person of ordinary sensibilities residing in the vicinity of the premises where the animal is kept, housed or harbored.
- (e) It shall be unlawful for any owner or person to allow any animal to remain a public nuisance as defined in subsection (d) of this Section.

Sec. 4-19. - Traps.

- (a) Only humane live-animal traps may be used for capturing animals roaming unrestrained in the City. The use of steel jaw traps to apprehend animals is prohibited. As an exception to this subsection, governmental agencies and entities shall be permitted to use such traps and equipment as necessary and permitted by state law or regulation.
- (b) No person shall remove, alter, damage, or otherwise tamper with a trap or equipment set out by the Animal Control Authority.

Sec. 4-20. - Humane care.

Any person, owner, handler, or keeper of a cat or dog must provide humane conditions for such animals as follows:

- (1) Enclosure. Any dogs confined within a fenced yard must have at least 100 square feet for two dogs maximum for the animals' use and exercise. Where dogs are kept or housed on property without a fenced yard, the owner of such dogs, or persons having custody of such dogs, shall provide an enclosure containing not less than 100 square feet for two dogs maximum for the animals' use and exercise. Such enclosure shall be constructed

of chainlink fencing or similar type materials with all four sides enclosed. The enclosure shall be of sufficient height to prevent the dog from escaping from such enclosure. The top of the enclosure shall be covered with materials to provide the dog with shade and protection from the elements.

- (2) Shelter. The owner or other person having custody of an animal must provide a shelter for the animal. The shelter must be constructed and maintained in such a manner to allow the animal to remain dry and protected from the elements, including sun. Such shelter shall be fully enclosed on three sides, roofed and have a solid floor with bedding appropriate to the season. The entrance to the shelter shall be flexible to allow the animal's entry and exit, and sturdy enough to block entry of wind and rain. The shelter shall be small enough to retain the animal's body heat and large enough to allow the animal to stand and turn comfortably. The enclosure shall be structurally sound and maintained in good repair.
- (3) Food/water. The owner or other person having custody of an animal must provide wholesome and nutritious food appropriate for the age and size of the animal. Fresh clean water must be available at all times. The water container must be of adequate size and affixed in a manner such that it cannot easily be accidentally emptied.
- (4) No person shall, at any time fasten, chain, or tie any cat or dog, or cause such cat or dog to be fastened, chained, or tied, while such animal is on the property where it is normally kept or resides, except that a cat or dog may be tethered to allow for the cleaning of its enclosure or while the owner is outside with the animal and is in visual contact with it at all times.
- (5) If the Animal Control Authority or a police officer determines that any owner, harborer, or keeper of an animal is in violation of subsections (a) through (d) of this Section relating to the humane care of animals, he or she will notify the owner, harborer, or keeper of the animal of the violation by door tag, personal service, or certified mail, and to immediately remedy the violation, specifying a time for compliance, not to exceed five days, excluding weekends, following which, if the person has not complied with the requirements of the Animal Control Authority or police officer, the person may be found guilty of a violation of this Section. After the second conviction within any six-month period, the Animal Control Authority or police officer may apply to the Municipal Judge for a warrant to seize such animal. The animal will be impounded at the Shelter. The Municipal Judge will hold a hearing and determine the disposition of the impounded animal, which shall be in the judge's determination to the owner of the animal, a humane organization designated by the Animal Control Authority, or the Shelter for humane destruction, which destruction shall occur following the expiration of any required appeal period."

SECTION 3.

Appendix A, "Fee Schedule," Article 4.000, "Animal Fees and Charges" of the Fredericksburg Municipal Code is amended to read as follows:

“ARTICLE 4.000. ANIMAL FEES AND CHARGES

Sec. 4.100. - Fees for Impoundment.

- (a) Quarantine at City owned facilities: \$10.00 per day. Owners who do not submit an animal for a required quarantine shall be charged an additional \$30.00 if the Animal Control Authority or police officer is required to retrieve the animal.
- (b) Impoundment for any reason other than quarantine: \$5.00 per day after the first twenty-four-hour period, plus a flat fee of \$25.00.

Sec. 4.150. - Adoption Fees.

The following fees shall be paid for adoption of animals from a City-operated animal shelter facility:

Female dog 0—60 lbs.	\$100.00
Female dog greater than 60 lbs.	\$155.00
Male dog 0—60 lbs.	\$ 75.00
Male dog greater than 60 lbs.	\$ 87.00
Female cat	\$ 75.00
Male Cat	\$ 58.00

SECTION 4.

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances, as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such Code are hereby repealed.

SECTION 5.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 6.

That all rights and remedies of the City are expressly saved as to any and all violations of the provisions of the City's Code of Ordinances, as amended, or any other ordinances affecting animal control which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance, but may be prosecuted until final disposition by the courts.

SECTION 7.

Any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense.

SECTION 8.

The City Secretary of the City is hereby directed to publish in the official newspaper of the City the caption and penalty clause of this Ordinance as required by law.

SECTION 9.

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED on this the __ day of _____, 2026.

Jeryl Hoover, Mayor

ATTEST:

Leticia Vacek, TRMC/CMC/MMC, City Secretary

APPROVED AS TO FORM:

Mick McKamie, City Attorney



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Police Department

TO: Mayor & City Council Members

FROM:

MEETING DATE: January 20, 2026

CATEGORY:

ORDINANCES, RESOLUTIONS AND PUBLIC
HEARINGS

CAPTION: Consider the approval of Resolution 2026-01 for the purchase of Tasers through the Office of the Governor Criminal Justice Grant Program (Alyssa Rivera, Community Outreach Liaison).

SUMMARY:

The Fredericksburg Police Department is seeking an opportunity to purchase updated tasers through the Office of the Governor, Criminal Justice Grant Program, FY2027.

BACKGROUND:

FUNDING SOURCE: Office of the Governor,

FINANCIAL IMPACT:

Criminal Justice Grant Program, FY2027. There is The City of Fredericksburg will not experience a minimum of \$10,000 and a maximum of \$75,000 financial impact due to this grant opportunity. No cash match is required for this grant.

STAFF RECOMMENDATION:

It is recommended that the Mayor and City Council approve the Resolution as written to pursue the taser grant opportunity.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality

Workforce

Tourism

City Center

Mobility

Governance

ATTACHMENTS:

1. Resolution 2026-01R

APPROVAL/REVIEW:

Brian Vorauer, Police Chief

Date: January 12, 2026



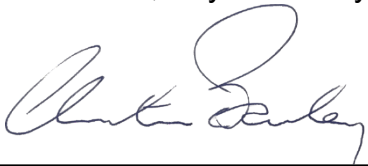
William McKamie, City Attorney

Date: January 12, 2026



Leticia Vacek, City Secretary

Date: January 13, 2026



Clinton Bailey, City Manager

Date: January 13, 2026

Resolution 2026-01R

WHEREAS, The City of Fredericksburg finds it in the best interest of the citizens of Fredericksburg, Texas, that the Taser Replacement for Operational Readiness be operated for the 2027 fiscal year; and

WHEREAS, the City of Fredericksburg, Texas agrees to provide applicable matching funds for the said project as required by the Office of the Governor, Criminal Justice Grant Program grant application; and

WHEREAS, the City of Fredericksburg, Texas agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Fredericksburg, Texas assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the City of Fredericksburg, Texas designates the City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, the City of Fredericksburg, Texas designates the City Director of Finance as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of Fredericksburg, Texas approves submission of the grant application for the Taser Replacement for Operational Readiness to the Office of the Governor.

PASSED AND APPROVED on this the 20th day of January, 2026.

Jeryl Hoover, Mayor

ATTEST:

Leticia Vacek, City Secretary

Grant Number: 5712001



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor & City Council Members

FROM:

MEETING DATE: January 20, 2026

CATEGORY:

ORDINANCES, RESOLUTIONS AND PUBLIC
HEARINGS

CAPTION: Consider the approval of Resolution 2026-02 Formally Opposing the Proposed Marshall Springs Solar Farm and Battery Energy Storage System Project in Gillespie County. (Mick McKamie, City Attorney)

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality

Workforce

Tourism

City Center

Mobility

Small Town Sensitive Growth

Governance

ATTACHMENTS:

1. Resolution 2026-02 Opposing Marshall Springs Solar Farm-Battery

APPROVAL/REVIEW:



Leticia Vacek, City Secretary

Date: January 09, 2026



William McKamie, City Attorney

Date: January 09, 2026



Clinton Bailey, City Manager

Date: January 13, 2026

RESOLUTION 2026-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, FORMALLY OPPOSING THE PROPOSED MARSHALL SPRINGS SOLAR FARM AND BATTERY ENERGY STORAGE SYSTEM PROJECT IN GILLESPIE COUNTY AND AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTIONS IN SUPPORT OF THIS OPPOSITION, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Fredericksburg, Texas (the “City”) is a historic Texas city with a unique cultural, scenic, and economic character that contributes significantly to the quality of life of its residents, and the attraction of millions of visitors annually; and

WHEREAS, the proposed Marshall Springs Solar Farm and Battery Energy Storage System (the “Project”) is a large-scale industrial energy development—approximately 1,000 acres in size—located in unincorporated Gillespie County near the City; and

WHEREAS, the City Council has determined that the Project lies near residential neighborhoods and is visible from key scenic roadways and tourist corridors; and

WHEREAS, large-scale lithium-ion battery energy storage systems present inherent public safety risks, including thermal runaway, fire, explosion, and the release of toxic gases; and

WHEREAS, the Fredericksburg Fire Department, staffed predominantly by volunteers, is not adequately equipped, trained, nor funded to respond to such emergencies, and the nearest specialized hazardous materials response teams are located more than ninety (90) minutes away; and

WHEREAS, the Project site is located within the footprint of the Crabapple Fire of March 2025, reflecting the region’s heightened wildfire risk due to prevailing drought conditions; and

WHEREAS, the Project site impacts significant water resources, including Marshall Spring and Creek, which are vital to the health and welfare of local communities and depend on stable watershed conditions; and

WHEREAS, the City Council finds that the industrialization of a large portion of the scenic and rural landscape will have a detrimental impact on property values, community character, and the tourism economy upon which the City and region depend; and

WHEREAS, the City Council further finds that the developer, AMPYR Energy USA, LLC, lacks a record of accomplishment of constructing and safely operating comparable facilities in Texas or elsewhere in the United States, raising concerns about accountability and long-term safety; and

WHEREAS, the City Council has received significant public input from residents, landowners, and stakeholders expressing concern and opposition to the Project; and

WHEREAS, the City Council believes it is necessary and appropriate to formally oppose the Project and to request that AMPYR Energy USA, LLC and its affiliated entities abandon all plans for development of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, THAT:

**SECTION 1.
FINDINGS ADOPTED**

The City Council hereby adopts the foregoing recitals and findings as the factual basis for this Resolution.

**SECTION 2.
FORMAL OPPOSITION**

The City Council hereby expresses its formal and unanimous opposition to the proposed Marshall Springs Solar Farm and Battery Energy Storage System project in Gillespie County, Texas.

**SECTION 3.
DIRECTION TO STAFF AND AUTHORIZED ACTIONS**

The City Council directs the City Manager and City Attorney to take all lawful and appropriate actions to support this opposition, including but not limited to:

- a. Providing this Resolution and related correspondence to AMPYR Energy USA, LLC, Marshall Springs Storage, LLC, and Marshall Springs Solar, LLC;
- b. Providing this Resolution to the Gillespie County Commissioners Court, state and federal representatives, and relevant state agencies;
- c. Participating in all lawful processes—including administrative hearings, permitting reviews, and litigation—necessary to prevent the siting and construction of the Project; and
- d. Supporting legislative efforts at the state level to ensure adequate local input and protection for rural Texas communities regarding industrial siting decisions.

SECTION 4.
WRITTEN RESPONSE REQUESTED

The City Council requests that AMPYR Energy USA, LLC provide a written response within thirty (30) days of receipt, acknowledging receipt of this Resolution and confirming its intentions regarding the Project.

SECTION 5.
EFFECTIVE DATE

This Resolution shall take effect immediately upon adoption by the City Council.

PASSED AND APPROVED this 20th day of January, 2026.

Jeryl Hoover, Mayor

ATTEST:

Leticia Vacek, TRMC, CMC, MMC
City Secretary

APPROVED AS TO FORM:

William M. McKamie, City Attorney



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager

TO: Mayor & City Council Members

FROM: Garret Bonn, Assistant City Manager

MEETING DATE: January 20, 2026

CATEGORY:

OTHER ACTION ITEMS AND UPDATES

CAPTION: Consideration and Possible Action Relating to a Request by Gillespie County 4-H for the Purple Martin Conservation Project (Emerson Kirchner - Gillespie County 4-H Youth Member)

SUMMARY:

Gillespie County 4-H is requesting authorization from the City Council to place a purple martin nesting structure on the grounds of the new City Hall.

BACKGROUND:

As part of a wildlife conservation project, Gillespie County 4-H is in the process of acquiring funding and grants to purchase purple martin nesting structures. 4-H representatives recently met with Danny Sinclair, owner of Purple Martin Propogators, and have determined that the new City Hall campus would provide an excellent location for one of the structures. Gillespie County 4-H is seeking permission from the City of Fredericksburg to install the purple martin nesting structure at one of three locations noted on the attached aerial exhibit.

If approved, 4-H youth members will monitor the nests weekly from February through June. They will be collecting data such as the number of nests, eggs laid, hatchling and fledgling information etc. This data will then be sent to the Purple Martin Conservation Association to help evaluate trends in the population of the purple martins and the site will be an official purple martin monitoring station.

Gillespie County 4-H Youth Member Emerson Kirchner and Emily Grant, County Extension Agent, will be in attendance to provide a presentation to the Council regarding the project and to answer any questions the Council may have. If a location is approved, City staff will coordinate with the City Attorney to develop the necessary agreement to allow for the installation and monitoring.

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Family Life Vision

ATTACHMENTS:

1. Purple Martin Project Location Map
2. Example of Purple Martin Nesting Structure

APPROVAL/REVIEW:



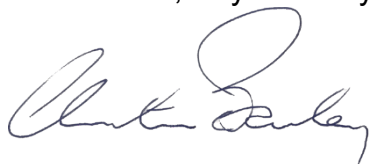
Krista Wareham, Director of Finance

Date: January 13, 2026



William McKamie, City Attorney

Date: January 13, 2026



Clinton Bailey, City Manager

Date: January 13, 2026

Purple Martin Project Location Map



Proposed Locations

1st Choice 30.244394 -98.842662

2nd Choice 30.245389 -98.842752

3rd Choice 30.245102 -98.842659





CITY COUNCIL AGENDA MEMO

DEPARTMENT: Finance Department
TO: Mayor & City Council Members
FROM: Krista Wareham, Director of Finance
MEETING DATE: January 20, 2026

CATEGORY:
OTHER ACTION ITEMS AND UPDATES

CAPTION: Consider approving the allocations of the 2026 Hotel Occupancy Tax (HOT) Funding.
(Krista Wareham, Finance Director)

SUMMARY:

The City of Fredericksburg received twenty-nine applications for Hotel Occupancy Tax funding. The awards should support tourism-related events, programs, marketing efforts, the arts, and historic preservation activities. Action will be taken at this meeting to award funding. The applications totaled \$651,854.00 in requests. The total budget for Hotel Occupancy Tax distribution awards is \$700,000, to be paid from the Tourism fund.

BACKGROUND:

On November 5, 2025, an orientation meeting was held for the 2026 Hotel Occupancy Tax Grant Funding. The deadline to apply was November 21, 2025. Financial reports were also due on November 21, 2025, for the prior year. A packet containing all applications was shared with the City Council on December 31, 2025. A Special Council meeting was held on Tuesday, January 13, 2026, to allow applicants to speak to the Council and for the Council to ask questions.

FUNDING SOURCE: Tourism Fund (Hotel Occupancy Tax)

FINANCIAL IMPACT:
Applications total \$651,854.00

STAFF RECOMMENDATION:

Staff recommends approval of the selected organizations for allocations determined by Council. City Staff will disperse the funds accordingly.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Business Visioning

ATTACHMENTS:

1. Applicant Information-2026 Hotel Occupancy Tax

APPROVAL/REVIEW:



Krista Wareham, Director of Finance

Date: January 13, 2026



William McKemie, City Attorney

Date: January 13, 2026



Leticia Vacek, City Secretary

Date: January 13, 2026



Clinton Bailey, City Manager

Date: January 13, 2026

Applicant Master List

Applicant	Event / Program	Category	Amount Requested	New / Returning
Admiral Nimitz Foundation	National Museum of the Pacific War	Historic Preservation	\$160,000	Returning
Church of the Colored People of Gillespie County, Inc.	African American Museum	Arts	\$45,000	Returning
Die Kunstler von Fredericksburg	DK Fall Show and Sale	Marketing / Promotion	\$4,000	Returning
Fredericksburg Art Guild	Events at the Guild Location	Arts	\$5,155	Returning
Fredericksburg Chamber of Commerce, Inc	LTN Christmas Parade & Afterglow	Marketing / Promotion	\$18,000	Returning
Fredericksburg Community Orchestras	Fredericksburg MusikFest 2026	Arts	\$4,000	New
Fredericksburg Education Initiative, Inc. DBA SystemsGo	Rockets 2026 Central Texas	Marketing / Promotion	\$5,000	Returning
Fredericksburg Farmers Market	Fredericksburg Farmers Market	Marketing / Promotion	\$6,000	Returning
Fredericksburg Junior Chamber of Commerce "Jaycees"	Crawfish Festival	Marketing / Promotion	\$25,000	Returning
Fredericksburg Music Club	2026 Concert Series	Arts	\$10,000	Returning
Fredericksburg Music Festival and School presented by Texas Cellos	Fredericksburg Music Festival and School 2026	Marketing / Promotion	\$50,000	Returning
Fredericksburg Rotary Club Foundation, Inc	Craft Beer Festival, 5 th Anniversary	Marketing / Promotion	\$10,000	Returning
Friends of the Written Word	Fredericksburg Book Festival	Arts	\$5,000	New
Frontier History Company Foundation	First Saturday Living History Day	Marketing / Promotion	\$6,700	Returning
German Choirs of Fredericksburg	Maifest and Herbstfest Concerts	Arts	\$2,500	Returning
Gillespie County Fair & Festivals Association Inc.	2026 Summer Horse Racing & 138 th Gillespie County Fair	Sporting Event	\$75,000	Returning
Gillespie County Historical Society	GCHS Fassel Roeder	Historic Preservation	\$80,000	New

Gillespie County Historical Society / Pioneer Museum	Annual Marketing Budget Support 67 th Historic Home Tour	Marketing / Promotion	\$20,000	Returning
Heritage School	Eisbahn	Sporting Event	\$10,000	Returning
Jack & Adams Bicycles	Doss Gravel	Sporting Event	\$12,500	New
LoneStar Heritage Foundation	2026 Historic Story/Site Signs	Historic Preservation	\$7,400	New
Meals for Vets	Hill Country Vet-Fest	Marketing / Promotion	\$5,000	New
Pedernales Creative Arts Alliance	Oktoberfest	Marketing / Promotion	\$20,000	Returning
Rotary Club of Fredericksburg Morning	CarFest	Marketing / Promotion	\$2,500	New
Rotary Club of Fredericksburg Morning	Kraut Run	Sporting Event	\$2,500	New
Stonewall Chamber of Commerce	Stonewall Peach JAMboree & Rodeo	Sporting Event	\$30,000	Returning
St. Mary's Catholic School	Beautification and Spirit	Historic Preservation	\$15,599	New
Texas Hill Country Higher Education Development Foundation Fund	8 th Annual Forging Futures Classic	Marketing / Promotion	\$10,000	New
Vereins Quilt Guild of Fredericksburg	Vereins Quilt Guild Quilt Show	Arts	\$5,000	New

Total amount requested: \$651,854



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager
TO: Mayor & City Council Members
FROM: Garret Bonn, Assistant City Manager
MEETING DATE: January 20, 2026

CATEGORY:
OTHER ACTION ITEMS AND UPDATES

CAPTION: Consideration and Possible Action Relating to a Request From the Convention & Visitor Bureau (CVB) for a Long-Term Funding Agreement (David Shields, CVB Board President)

SUMMARY:

The Fredericksburg Convention and Visitor Bureau (CVB) has requested a three-year funding agreement with the City of Fredericksburg.

BACKGROUND:

As discussed at the December 9th Joint Meeting and during their quarterly report to the Council on January 6th, the CVB is requesting a three-year funding agreement with the City of Fredericksburg (refer to attached request letter). David Shields, CVB Board President, along with other Board members and CVB staff will be in attendance to discuss their request and answer any questions the Council may have.

FUNDING SOURCE: Tourism (HOT Funding)

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

The City Council will determine the funding and consider a 3-year funding agreement with the CVB.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Tourism

ATTACHMENTS:

1. CVB Funding Request

APPROVAL/REVIEW:



Leticia Vacek, City Secretary

Date: January 13, 2026



William McKamie, City Attorney

Date: January 13, 2026



Leticia Vacek, City Secretary

Date: January 13, 2026



Clinton Bailey, City Manager

Date: January 13, 2026

Dear Mayor and City Council Members,

On behalf of the Fredericksburg Convention and Visitor Bureau (FCVB), this document serves as a formal request for a three-year contractual agreement between the City of Fredericksburg and the FCVB for the allocation of Hotel Occupancy Tax (HOT) revenues for Fiscal Years 2027, 2028, and 2029.

The FCVB respectfully requests approval of a funding agreement allocating five-sevenths (5/7) of the City's collected Hotel Occupancy Tax revenues to the FCVB for each of the following fiscal years:

- Fiscal Year 2027
- Fiscal Year 2028
- Fiscal Year 2029

The Fredericksburg Convention and Visitor Bureau serves as the City's designated destination marketing organization, charged with promoting Fredericksburg as a premier leisure, group, and meetings destination. HOT funding is the primary mechanism through which the FCVB fulfills its statutory purpose under Texas Tax Code Chapter 351 by generating overnight visitation, increasing hotel occupancy, and driving economic impact for the City of Fredericksburg.

A multi-year funding agreement will provide stability and predictability, allowing the FCVB to:

- Execute long-term destination marketing and advertising strategies
- Enter into multi-year media, promotional, and partnership agreements at more favorable rates
- Plan and invest in sustainable tourism growth initiatives
- Respond strategically to market conditions and competitive pressures
- Maximize return on investment of HOT funds for the City and local hospitality partners

Regarding Fiscal Year 25 FCVB will adjust its operating budget by reallocating \$1,000,000 from existing reserves into its operating budget. This strategic use of reserves will allow the FCVB to maintain core marketing, sales, and destination promotion efforts while reducing immediate funding pressures and ensuring continuity of services that directly support hotel occupancy and tourism-related revenues.

The Fredericksburg Convention and Visitor Bureau respectfully requests that the City of Fredericksburg approve a three-year contract allocating 5/7 of collected Hotel Occupancy Tax revenues to the FCVB for FY27, FY28, and FY29, subject to standard contractual terms, annual budget approval processes, and compliance with all applicable laws.

We appreciate the City's continued partnership and support of tourism as a vital economic driver for Fredericksburg. The FCVB looks forward to working collaboratively with City Council to ensure continued success and long-term benefit for our community.

Jenny Staudt

VP Finance, HR & Administration

Fredericksburg Convention & Visitor Bureau

302 East Austin St. | Fredericksburg, TX 78624

830.307.3422 direct | VisitFredericksburgTX.com



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Secretary
TO: Mayor & City Council Members
FROM:
MEETING DATE: January 20, 2026

CATEGORY:
CITY MANAGER'S REPORT

CAPTION: Department Updates - Police Chief Vorauer, Fire Chief Bizzell, Municipal Court Judge Becker, City Secretary Vacek

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

None

APPROVAL/REVIEW:

William McKamie, City Attorney

Date: January 13, 2026



Leticia Vacek, City Secretary

Date: January 13, 2026



Clinton Bailey, City Manager

Date: January 13, 2026



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Secretary

TO: Mayor & City Council Members

FROM:

MEETING DATE: January 20, 2026

CATEGORY:

ITEMS FOR FUTURE AGENDA

CAPTION: City Manager Bailey will Review the Future Agenda Items and Upcoming Meetings with the Council.

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality

Workforce

Tourism

City Center

Mobility

Small Town Sensitive Growth

Governance

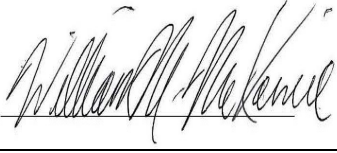
ATTACHMENTS:

1. Future Agenda Items List 01-20-26

APPROVAL/REVIEW:

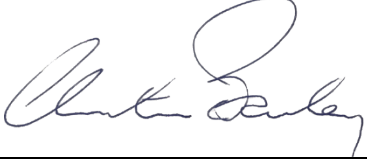
Leticia Vacek, City Secretary

Date: January 13, 2026



William McKamie, City Attorney

Date: January 13, 2026



Clinton Bailey, City Manager

Date: January 13, 2026

City Council Future Agenda Items/Meetings

February 3, 2026 Regular Council Meeting

Feb. 3rd	Ordinance 2026-03 Calling the City's General Election on May 2, 2026	Leticia Vacek, City Secretary
Feb. 3 rd	Executive Session Item – Water Rights	Kris Kneese, PU/Utilities Dir

February 17, 2026 Regular Council Meeting and Beyond

Feb. 17th Director	Ordinances (location for SOB, Vape, & Tattoo Shops, Resubmittal Timeframe)	Cliff Cross, DSD
Feb. 17th	Amend Current SOB Ordinance	Mick McKamie, City Atty
Feb. 17 th	Award of Contract for a Unified Development Code	Cliff Cross, DSD Director

Upcoming Meetings/Events

Jan. 20th	Regular City Council Meeting – 9am @ City Hall East Campus
Jan. 27th Govt)	Citizen University – 6pm @ Fire Training Room (Mayor, Council & City Mgr; Get to Know Your City
Feb. 3rd	First Regular City Council Meeting - 9am @ New City Hall Chambers
Feb. 11th	Coffee with the City Manager – 8am @ Cardinal Room



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager
TO: Mayor & City Council Members
FROM:
MEETING DATE: January 20, 2026

CATEGORY:
EXECUTIVE SESSION

CAPTION: Legal Matters Update — Pursuant to Texas Government Code Section 551.071 (Attorney-Client Privilege).

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Overall Governance of the City Manager.

ATTACHMENTS:

None

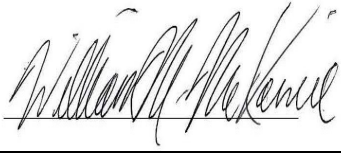
APPROVAL/REVIEW:

Clinton Bailey, City Manager

Date: January 12, 2026

Garret Bonn, Assistant City Manager

Date: January 12, 2026



William McKamie, City Attorney

Date: January 12, 2026



Leticia Vacek, City Secretary

Date: January 13, 2026



Clinton Bailey, City Manager

Date: January 13, 2026



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager
TO: Mayor & City Council Members
FROM:
MEETING DATE: January 20, 2026

CATEGORY:
EXECUTIVE SESSION

CAPTION: Consider and discuss Real Estate in the vicinity of US 290E and Heritage Hills Drive pursuant to Texas Government Code Section 551.072. (Real Estate)

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

ATTACHMENTS:

None

APPROVAL/REVIEW:

Clinton Bailey, City Manager

Date: January 12, 2026

Garret Bonn, Assistant City Manager

Date: January 12, 2026



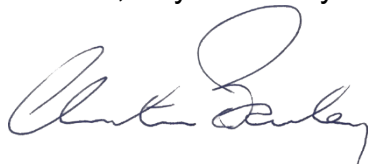
William McKamie, City Attorney

Date: January 12, 2026



Leticia Vacek, City Secretary

Date: January 13, 2026



Clinton Bailey, City Manager

Date: January 13, 2026



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Secretary
TO: Mayor & City Council Members
FROM:
MEETING DATE: January 20, 2026

CATEGORY:
EXECUTIVE SESSION

CAPTION: Consider and discuss the annual evaluation of the Municipal Judge pursuant to Texas Government Code Section 551.074 (Personnel)

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Business Visioning
Government Vision
Family Life Vision
Quality of Life Vision

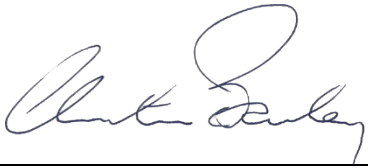
ATTACHMENTS:

None

APPROVAL/REVIEW:

Date: January 13, 2026

William McKamie, City Attorney



Clinton Bailey, City Manager

Date: January 13, 2026



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Secretary
TO: Mayor & City Council Members
FROM: Clinton Bailey, City Manager
MEETING DATE: January 20, 2026

CATEGORY:
EXECUTIVE SESSION

CAPTION: Consider and discuss the annual evaluation of the City Manager pursuant to Texas Government Code Section 551.074 (Personnel)

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Business Visioning
Government Vision

ATTACHMENTS:

None

APPROVAL/REVIEW:

William McKamie, City Attorney

Date: January 13, 2026