



City of Fredericksburg

City Council Regular Meeting Agenda
Tuesday, June 2, 2026 ~ 9:00 AM
New City Hall at East Campus
2818 E. U.S. Hwy. 290
Fredericksburg, Texas 78624

Randy Briley, Mayor
Bobby Watson, Mayor Pro-Tem
Tony Klein, Councilmember

Todd Eidson, Councilmember
Gary Neffendorf, Councilmember
Clinton Bailey, City Manager

The City of Fredericksburg City Council will meet in a regular session on Tuesday, June 2, 2026, at 9:00 AM. The meeting will be live-streamed & available for re-watch on the City's website: fredericksburgtx.portal.civicclerk.com.

The City Council welcomes citizen participation and comments at all City Council Meetings on Agenda Items.

Comment Card for Written or Verbal Comments-submitted by 4 p.m. the day before the meeting.

- i. Complete the Comment Card online at FBGTX.org;
- ii. Make sure to check the appropriate box (verbal or written);
- iii. Only one agenda item per Comment Card.

Sign up in person between 8:30 a.m. and 9:00 a.m. at the meeting location.

- i. Only one agenda item per Comment Card;
- ii. Speakers will be limited to three minutes to speak. **Please Note:** The Mayor can reduce the number of minutes for any speaker during Public Comment on a single agenda item depending on the number of people who sign up for it.
- iii. Any citizen with handouts should provide them to the City Secretary before speaking. If you wish the City Council to receive your handouts for the meeting, please provide 10 copies; if not, the City Council will receive your handouts the following day.

NOTE: The City Council may recess into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for discussion. An announcement will be made on the basis of the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda during the Executive Session.

Attendance By Other Elected or Appointed Officials: It is anticipated that the Planning & Zoning Commission, Historic Review Board, and Zoning Board of Adjustment members may attend the City Council Meeting at the date and time above in numbers that may constitute a quorum. Notice is hereby given that at the City Council Meeting at the date and time above, no Board or Commission action will be taken by such in attendance unless such item and action are specifically provided on a separate agenda posted subject to the Texas Open Meeting Act.

1. **CALL TO ORDER - Mayor Randy Briley**
2. **INVOCATION - Jonathan Baethge, City Resident will lead the Invocation**
3. **PLEDGES OF ALLEGIANCE - Mayor Randy Briley**
4. **CEREMONIAL MATTERS/RECOGNITIONS**
 - A. PROCLAMATION - Celebrating the 250th Birthday and Anniversary of the United States of America (Jennifer Krupa, Assistant Director of Parks & Recreation/Special Events Coordinator)
 - B. STAFF INTRODUCTION - McKenzie Moellering as Public Works Community Outreach Specialist (Sean Doerre, Director of Communications)
5. **COUNCIL COMMENTS**
6. **CONSENT**

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF THE CITY COUNCIL.

 - A. Consider approval of City Council Meeting Minutes of May 19, 2026. (Leticia Vacek, City Secretary/RMO)
 - B. Consider approval for street closure request by the Fredericksburg Morning Rotary Club's 16th Annual Kraut Run to be held Saturday, October 3, 2026. (Jennifer Krupa, Assistant Director of Parks and Recreation/Special Events Coordinator)
 - C. Consider approval of Heavy-Duty Trailer Purchase for the Street Department. (Evan Williamson, Assistant Director of Public Works and Utilities).
 - D. Consider approval of landfill fiber construction to JC Communications. (Kris Kneese, Director of Public Works and Utilities).
7. **ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS**
 - A. Consider approval of Resolution 2026-03 Requesting Financial Assistance from the Texas Water Development Board. (Evan Williamson, Assistant Director of Public Works and Utilities)
8. **OTHER ACTION ITEMS AND UPDATES**
 - A. Consider and approve a Professional Services Contract for North Llano Waterline Rehabilitation Project. (Kris Kneese, Director of Public Works and Utilities)
 - B. Consider and approve street closures and parking lot usage for Oktoberfest 2026, taking place the first full weekend of October 2026 at Marktplatz. (Jennifer

Krupa, Assistant Director of Parks and Recreation/Special Events Coordinator)

- C. Consider and approve accepting a donation from the Nimitz Rotary Club for the purchase and installation of musical play equipment at Marktplatz, and authorize staff to coordinate installation and related site improvements. (Dabs Hollimon, Nimitz Rotary Club)

9. CITY MANAGER'S REPORT

- A. CVB Quarterly Update & Introduction of Lisa Oliveira, CVB CEO. (David Shields, CVB Chairman)
- B. Presentation on the 2026 City of Fredericksburg Water Supply and Future Weather Outlook. (Kris Kneese, Director of Public Works & Utilities)
- C. Report on First Annual Bulk Waste Pickup. (Kris Kneese, Director of Public Works and Utilities)

10. ITEMS FOR FUTURE AGENDA

- A. City Manager Bailey will review the Future Agenda Items and Upcoming Meetings List with the City Council. (Leticia Vacek, City Secretary)

11. EXECUTIVE SESSION

The City Council will recess its open meeting and convene in Executive Session pursuant to Texas Government Code Sections - 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters).

- A. Consideration of Board and Commission Applications and possible action of appointments to the following boards: Planning & Zoning Commission, Zoning Board of Adjustment, and Historic Review Board pursuant to Texas Government Code 551.074. (Leticia Vacek, City Secretary)
- B. Legal Matters Update - Texas Government Code Section 551.071. (Maria Garcia - TOASE)
- C. Conduct interviews and discuss appointment of applicants for the position of City Attorney pursuant to Texas Government Code Section 551.074.

12. ADJOURN

CERTIFICATION

This is to certify that I, Leticia Vacek, posted this agenda at 4:00 pm on May, 27, 2026, on the bulletin board of the City of Fredericksburg City Hall, 2818 E. U.S. Hwy. 290, Fredericksburg, Texas.

Leticia Vacek

Leticia Vacek, TRMC/CMC/MMC
City Secretary



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Parks and Recreation

TO: Mayor & City Council Members

FROM:

MEETING DATE: June 2, 2026

CATEGORY: CEREMONIAL
MATTERS/RECOGNITIONS

CAPTION: PROCLAMATION - Celebrating the 250th Birthday and Anniversary of the United States of America (Jennifer Krupa, Assistant Director of Parks & Recreation/Special Events Coordinator)

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

None

APPROVAL/REVIEW:

Andrea Schmidt

Andrea Schmidt, Parks and Recreation Director

Date: May 27, 2026



Date: May 27, 2026

Leticia Vacek, City Secretary



Date: May 27, 2026

Clinton Bailey, City Manager



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Communications
TO: Mayor & City Council Members
FROM:
MEETING DATE: June 2, 2026

CATEGORY: CEREMONIAL
MATTERS/RECOGNITIONS

CAUTION: STAFF INTRODUCTION - McKenzie Moellering as Public Works Community Outreach Specialist (Sean Doerre, Director of Communications)

SUMMARY:

McKenzie Moellering has been hired as the Public Works Community Outreach Specialist and will support citywide messaging, content development and digital communications with a focus in the Public Works Department. In her role, Moellering will assist with public information materials and coordination of information related to infrastructure projects, water conservation and new initiatives.

BACKGROUND:

This position was approved in the budget to bolster communication about Public Works initiatives, including water conservation, infrastructure projects and more.

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

None

APPROVAL/REVIEW:

Sean Doerre, Public Information Officer

Date: May 27, 2026



Leticia Vacek, City Secretary

Date: May 27, 2026



Clinton Bailey, City Manager

Date: May 27, 2026



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Secretary
TO: Mayor & City Council Members
FROM: Leticia Vacek, City Secretary
MEETING DATE: June 2, 2026

CATEGORY: CONSENT

CAPTION: Consider approval of City Council Meeting Minutes of May 19, 2026. (Leticia Vacek, City Secretary/RMO)

SUMMARY:

The Regular Meeting minutes are typically provided to the Council for approval at the following Regular Meeting per Robert's Rules of Order.

BACKGROUND:

The City Council Meeting Minutes are a permanent record of the City and shall be preserved for the indefinitely.

FUNDING SOURCE: n/a

FINANCIAL IMPACT:
n/a

STAFF RECOMMENDATION:

City Secretary Vacek recommends approval of the minutes as presented.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

1. City Council Regular Meeting 05-19-2026 MinutesFinal

APPROVAL/REVIEW:



Leticia Vacek, City Secretary

Date: May 27, 2026



William McKamie, City Attorney

Date: May 27, 2026



Clinton Bailey, City Manager

Date: May 27, 2026



City of Fredericksburg

City Council Regular Meeting Minutes
Tuesday, May 19, 2026 ~ 9:00 AM
New City Hall at East Campus
2818 E. U.S. Hwy. 290
Fredericksburg, Texas 78624

City Council:

Jeryl Hoover, Outgoing Mayor
Randy Briley Mayor-Elect
Bobby Watson, Councilmember
Tony Klein, Councilmember
Todd Eidson, Councilmember
Gary Neffendorf, Councilmember-Elect
Emily Kirchner, Outgoing Mayor Pro-Tem (Absent)

City Staff:

Clinton Bailey, City Manager
Garret Bonn, Asst. City Manager
Leticia Vacek, City Secretary
Maria Garcia, Asst. City Attorney
Cliff Cross, Director, Development Services
Kris Kneese, Director, Public Works/Utilities
Krista Wareham, Director, Finance
Brian Vorauer, Police Chief
Lynn Bizzell, Fire Chief
Andrea Schmidt, Director, Parks/Recreation
Sean Doerre, Director, Communications/PIO
Aaron Anderegg, Director, IT
Laurie Cassidy, Deputy City Secretary
Tyler Hooper, Asst. Director, Finance
Brandon Gold, Asst. Director, IT
Cody Oris, IT Specialist
Alyssa Rivera, PD Outreach Specialist
McKenzie Moellering, Comm. Outreach Liaison

1. CALL TO ORDER

Mayor Hoover called the meeting to order and noted a quorum was present.

2. INVOCATION

Jimmy Pruitt, Pastor of the Bridge Church delivered the invocation.

3. PLEDGES OF ALLEGIANCE

Mayor Hoover led the Pledges.

4. CEREMONIAL MATTERS/RECOGNITIONS

A. **RECOGNITION OF SERVICE TO THE CITY OF FREDERICKSBURG: Presentation to Mayor Pro-Tem Emily Kirchner.**

In the absence of Mayor Pro Tem Kirchner, Mayor Hoover presented her service award to Councilmember Watson who accepted it on her behalf.

Presentation to Mayor Jeryl Hoover.

Councilmember Watson presented a service award to Mayor Hoover on behalf of the City Council. Mayor Hoover graciously accepted the award and thanked the Council and City Staff.

B. **Presentation of Certificate of Election to Newly Elected Mayor Randy Briley, Councilmember Tony Klein and Councilmember Gary Neffendorf. (Mayor Hoover)**

Mayor Hoover presented Certificates of Election to Mayor Randy Briley, Councilmember Tony Klein, and Councilmember Gary Neffendorf.

C. **Administration of Ceremonial Oath of Office to Mayor Randy Briley, Councilmember Tony Klein and Councilmember Gary Neffendorf. (Judge Shelley Becker)**

Judge Becker administered the Ceremonial Oath of Office to Mayor Randy Briley, Councilmember Tony Klein, and Councilmember Gary Neffendorf.

5. COUNCIL COMMENTS

Councilmember Neffendorf shared that he had the privilege of serving as the City Manager when Jeryl Hoover was elected Mayor in 2006. He thanked Mayor Hoover for his service and congratulated Mayor Briley and Councilmember Klein on their election while thanking the voters.

Councilmember Klein noted his admiration for Mayor Hoover and stated that he has worked alongside him for the past four years. He reported he attended the Market Square Redevelopment Committee Meeting where they discussed musical instruments to be provided by the Rotary Club for children to play. He added that they have started ordering the figurines for the Glockenspiel. He reported also attending the Commissioners Court Meeting where they discussed the airport development agreement to build another hanger. Lastly, he thanked everyone who voted.

Councilmember Eidson reported that he and Councilmember Watson were part of the panel who interviewed five candidates for the City Attorney position. On May 13th he attended the Chamber State of the Burg as well as the Community Foundation of the Texas Hill Country and was provided with an update on flood relief efforts. On May 15th he attended Career Day at the elementary school and on May 18th he attended the Chamber Board Meeting.

Councilmember Watson shared that the week of May 5-8 he attended the Chamber Restaurant Week. On May 9th he attended the Lincoln Street Makers Market. On May 11th the City began the Bulk Pick-up Program. On May 12th he participated in the Canvass of the General Election. He also attended the Fredericksburg ISD Incubator Pitch Event held at the Rockbox, which was an incredible event. On May 13th he attended the Chamber of Commerce Economic Summit which included great speakers on development. Lastly, on May 15th he attended the EDC Meeting.

Mayor Briley extended his appreciation to Mayor Hoover for his years of dedication and service. He also shared his appreciation of service for Councilmember Emily Kirchner. He thanked all the candidates who stepped forward to run and to serve the community and thanked all the voters who exercised their civic duty. Lastly, he shared that he has a fair amount of knowledge and professional experience but does not know everything. He added he has a great deal of confidence in the City Staff and Councilmembers. He shared his commitment to work collaboratively across the board to protect, preserve, and advance Fredericksburg responsibly.

Mayor Briley announced that for those that were in attendance for the ceremonial items, they were at liberty to leave the meeting at this time. He addressed Item 7A after the Ceremonials followed by Item 6.

7. **ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS**

- A. Adoption of Ordinance 2026-22 accepting the canvass and declaring the Official Results for the City's General Election of May 2, 2026. (Leticia Vacek, City Secretary)

City Secretary Vacek recommended approval of Ordinance 2026-22. Councilmember Klein moved to approve Ordinance 2026-22 for the Canvass of the City's General Election Official Results of May 2, 2026. Councilmember Watson seconded the motion. The motion carried unanimously.

6. **CONSENT**

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF THE CITY COUNCIL.

- A. Consider approval of City Council Minutes for the Joint Meeting with the Historic Review Board held April 21, 2026 and the Regular Meeting held May 5, 2026. (Leticia Vacek, City Secretary)
- B. Consider approval of the Fiscal Year 2027 Budget Calendar. (Krista Wareham, Finance Director)

Councilmember Klein moved to approve Consent Agenda Items 6A and 6B as presented. Councilmember Eidson seconded the motion. The motion carried unanimously.

7. **ORDINANCES, RESOLUTIONS AND PUBLIC HEARINGS**

- B. **Request Z-2608:** By Clayton Walvoord, Rebecca Rather & Brad Oehler to Consider the Following: (Cliff Cross, Director of Development Services)

A. A Zoning Change from Single-Family Residential (R1) to Neighborhood Commercial (C1) for Properties Located at 408, 412 & 414 East Austin Street. *The Planning & Zoning Commission recommended Denial with a unanimous vote of 8-0.*

i Presentation by the Applicant

ii Presentation by the Staff

iii Hold Public Hearing

iv Take Action - Approve Ordinance 2026-23 for the Zoning Change

Anna Hudson, owner of Landmark Consulting representing the three property owners, addressed the Council. She stated that their request is to rezone from R1 to Neighborhood Commercial (C1). She provided an overview of East Austin Street and a recap of the previous rezoning request which was denied in 2023. She mentioned the City's Comprehensive Plan which was approved in 2024 as well as the STR Ordinance. She added her concerns with the Planning & Zoning Commission. She also discussed the transition zone, traffic patterns, and spot zoning.

Cliff Cross presented the recommendation of denial received from the Planning and Zoning Commission (P&Z). He noted that the applicant made a request in 2023 and again a few months ago. He made the correction that zoning does not come first. Place types, land use, and the new comprehensive plan which was created in 2024 dictate the action. He added that P&Z recommended denial with a unanimous vote of 8-0. Lastly, he stated that the Council would need a super majority vote to overturn the P&Z recommendation.

Mayor Briley declared the Public Hearing open and called upon the individuals registered to speak.

Emails were received from the following individuals in opposition: Kathy O'Neill, Jay Brady, Elmeria Joann Madche, Jennifer Eggleston, Shelly Messer, Christina Harrison Pittman, Shelly Cole, Robert Brian Lawrence, and Mark Messer.

John Hever spoke regarding Rebecca Rather's property and shared he is in favor of that property being rezoned as requested.

Graham Person spoke against the zoning change.

Shelly Messer spoke in opposition and stated her husband Mark Messer also submitted an opposition letter.

Ron Woellhof spoke in opposition to the zoning change.

Mayor Briley declared the Public Hearing closed. He asked the Council for any additional comments and expressed concern about a domino effect.

Councilmember Klein moved to deny Request Z-2608. Councilmember Eidson seconded the motion. The motion carried unanimously.

8. OTHER ACTION ITEMS AND UPDATES

A. Elect Mayor Pro-Tem for the 2026-2027 Term. (Leticia Vacek, City Secretary)

Councilmember Klein moved to elect Bobby Watson as Mayor Pro-Tem for the 2026-2027 term. Councilmember Eidson seconded the motion. The motion carried unanimously.

9. CITY MANAGER'S REPORT

A. Fredericksburg Chamber of Commerce Quarterly Update. (Jim Mikula, Chamber President/CEO)

Jim Mikula presented the Chamber Quarterly Update.

B. Presentation by the Native Plant Society for Main Street. (Alan Kirchoff & Jonathan Watt) PULLED

Mayor Briley announced that said item was pulled and rescheduled.

10. ITEMS FOR FUTURE AGENDA

A. City Manager Bailey reviewed the Future Agenda Items and Upcoming Meetings List with the City Council focusing on the upcoming budget meetings.

11. EXECUTIVE SESSION

The City Council will recess its open meeting and convene in Executive Session pursuant to Texas Government Code Sections - 551.071 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), and 551.074 (Personnel Matters).

A. Legal Matters Update - Texas Government Code Section 551.071 (Maria Garcia - TOASE)

B. Discussion of City Attorney Applicants/Interviews - Texas Government Code Section 551.074.

C. Discussion of Water Supply Purchase/Lease pursuant to Texas Government Code Section 551.072.

D. Discussion and possible action regarding an amendment to the LCRA Wholesale Power Supply Agreement — Texas Government Code Section 551.071.

Mayor Briley announced the Council would recess into Executive Session at 10:20 am to discuss Items 11A through 11D.

Mayor Briley reconvened the meeting from Executive Session at 11:25 am and stated that no action was necessary.

12. ADJOURN

There being no further discussion, Mayor Briley adjourned the meeting at 11:25 am.

Randy Briley, Mayor

Attest:

Leticia Vacek, TRMC, CMC, MMC
City Secretary/RMO



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Parks and Recreation
TO: Mayor & City Council Members
FROM: Jennifer Krupa, Asst. PARD Director/
Special Events
MEETING DATE: June 2, 2026

CATEGORY: CONSENT

CAPTION: Consider approval for street closure request by the Fredericksburg Morning Rotary Club's 16th Annual Kraut Run to be held Saturday, October 3, 2026. (Jennifer Krupa, Assistant Director of Parks and Recreation/Special Events Coordinator)

SUMMARY:

The 16th annual Oktoberfest Kraut Run, which raises money for literacy and reading programs at Fredericksburg Independent School District (FISD) primary, elementary, and middle schools, will take place on Saturday, October 3, 2026. The start/finish area for the run is on and adjacent to the horseshoe entry drive of Fredericksburg Administration Building at 110 W. Travis Street. The event takes runners through the residential area northeast of downtown Fredericksburg, between SH 16 North and North Milam/965, returning to the start/finish area via North Adams and Travis St.

While the start/finish areas are on the FISD grounds on the NW side of Travis, the post-race celebration and awards ceremony are held on the SE side of Travis. In addition, event organizers rent the Town Pool bathhouse, which is also on the SE side of Travis. The bathhouse allows runners to prepare for the race and clean-up after the race, so that they have the option of enjoying Oktoberfest events. This arrangement, which is necessary because the post-race party is prohibited on FISD grounds, causes a large amount of pedestrian traffic back and forth across Travis St.

Run organizers requested to close one block of W. Travis St. from N. Crockett to N. Adams during the event from 6:00 a.m. until 12:00 p.m., as well as the intersection of W. Travis and N. Adams Street from 9:00 a.m. to 11:00 a.m.

BACKGROUND:

The street closure request has been approved by City Council for the past seven years and a completed special event application is on file. Lt. Seelig & Lt. Lovelady (Police Department), the Engineering Department, and Garrett Durst (Streets Division) have reviewed and approved the request. Emergency vehicle access will be allowed throughout the closures. There is an additional request to close the intersection of N. Adams Street at W. Travis to northbound traffic due to the narrow street where participants are traveling to the finish line. An off-duty police officer will be hired to close the intersection from 9:00 a.m. to 11:00 a.m., and stationed at this intersection to only allow residents and emergency vehicles through.

The Fredericksburg Morning Rotary will mail notification letters to those affected by the closure.

The streets division will deliver the closure equipment on October 2, 2026, and the Morning Rotary Club will install the barricades on Saturday morning. The streets division will also place a portable message board at Llano and Travis, letting drivers know the road will be closed ahead. The event organizers will be responsible for removing the barricades and road closed signs at 12 p.m. on the event day and placing the equipment on the side of the street for pick-up by the streets division on Monday, October 5, 2026.

Chapter 44, Article II, Section 44-24, of the City's Code of Ordinances states:

Sec. 44-24. - Authority of chief of police to enforce traffic regulations.

(a) The chief of police is hereby empowered to take all actions as may be necessary or advisable to enforce traffic regulations to make effective the provisions of this chapter and other traffic laws or ordinances and to make and enforce temporary or experimental regulations to cover emergencies or special events or conditions. No such temporary or experimental regulation shall remain in effect for more than 90 days, nor shall it be effective until approved by the City Manager.

(b) The chief of police is hereby empowered, in addition to the traffic engineer, to close streets for emergencies, special events or other conditions. Street closures which are expected to be for periods in excess of two hours, except for emergencies, shall require approval by the City Council.

FUNDING SOURCE: General Fund

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

Recommend City Council consider adoption of a motion to allow the Fredericksburg Morning Rotary Club to close W. Travis St. from N. Crockett to N. Adams from 6:00 a.m. to 12:00 p.m., and the intersection of W. Travis and N. Adams from 9:00 a.m. to 11:00 a.m. on Saturday, October 3, 2026, for the Kraut Run.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Quality of Life Vision

ATTACHMENTS:

1. 2026 Kraut Run Street Closure Form_modified
2. Updated Barricade Request

APPROVAL/REVIEW:

Andrea Schmidt

Andrea Schmidt, Parks and Recreation Director

Date: May 22, 2026

William McKamie

William McKamie, City Attorney

Date: May 22, 2026



Date: May 27, 2026

Leticia Vacek, City Secretary



Date: May 27, 2026

Clinton Bailey, City Manager

Street Closure Request Form

Street Closures Modified 5/13/26 by J. Krupa

Street closure requests must be made two (2) months in advance to City Council for any closure two (2) hours or more. Street closures less than two hours in length will need police department approval. Please consider this timeline when submitting your request. You must attach the dated notification letter or email you have sent to abutting property owners (if applicable) with any feedback received. Submit completed form and attachments to the Special Events Coordinator. Once received, your request will be routed to the appropriate departments for review and assigned to a meeting agenda for City Council consideration. The event organizer or representative should be present at the City Council meeting in case there are any questions.

Event Name: Oktoberfest Kraut Run

Event Date(s): October 03, 2026

Contact Name: Hugh Reeves

Contact Phone: 832 971 4547

Closure Area:

Entire Street
 Parking Lane Only
 Partial Street
 Blocking or Using City-Owned Property
 Side of Street (enter N,S,E,W):
 Side of Street (enter N,S,E,W):
 Location:

Additional details; describe details of use below:

Total closure of the 100 block of West Travis for six hours from 6:00am to 12:00 noon

Intersection of W. Travis and N. Adams from 9 A.M. to 11 A.M. (will hire off-duty officer to use patrol vehicle to close)

Street Closure Details:

Street Name	Between (cross street)	And (cross street)	Start Date	Start Time	End Date	End Time
Example: W. Austin Street	N. Crockett	N. Adams	Saturday, April 22, 2023	6:00 A.M.	Saturday, April 22, 2023	12:00 P.M.
West Travis	North Adams	North Crockett	Saturday October 3, 2026	6:00 am	Saturday October 3, 2026	12:00 noon
N. Adams		W. Travis	10/3/26	9:00 a.m.	10/3/26	11:00 a.m.

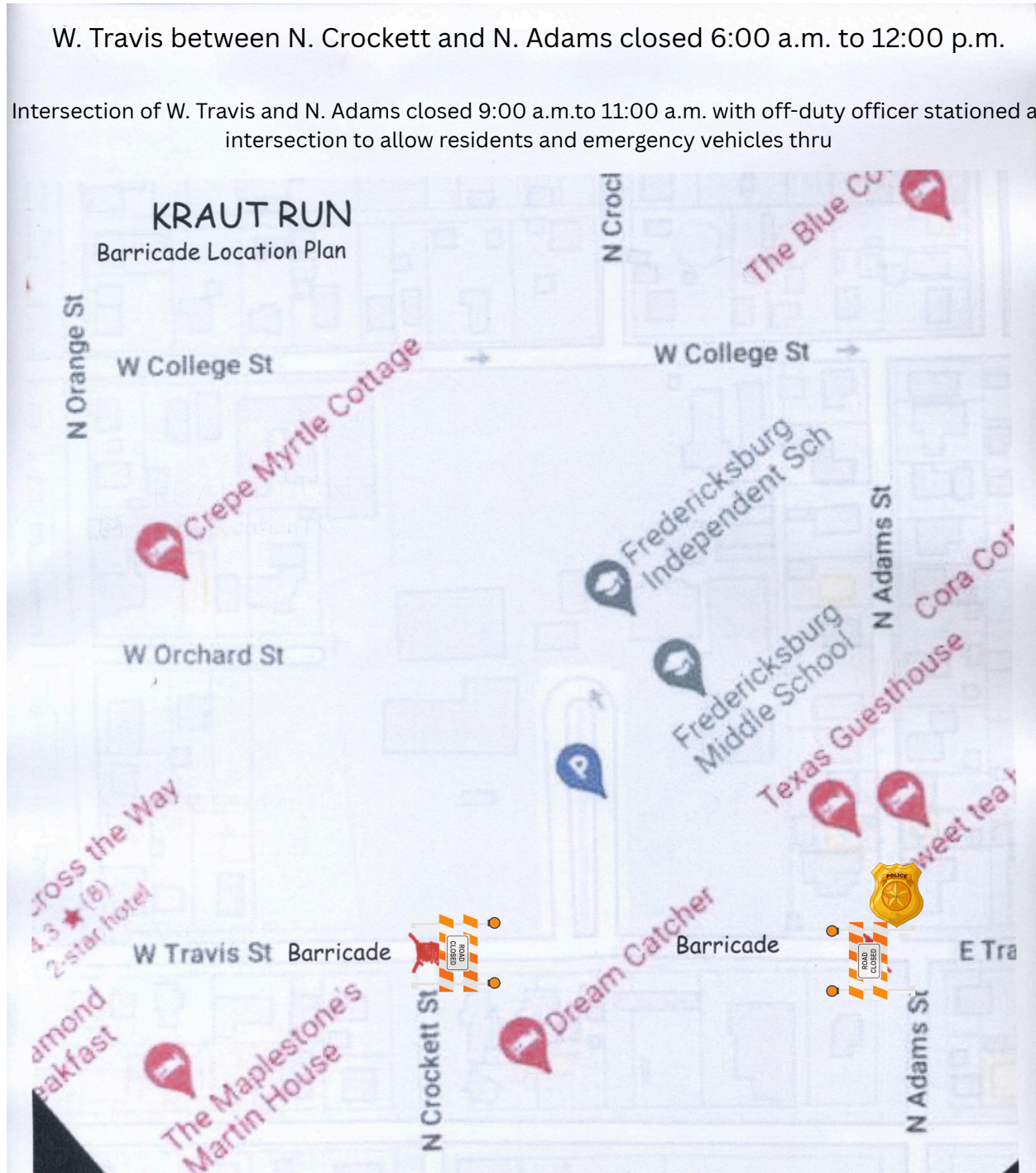
CITY USE ONLY:

Police: Lt. Seelig via email Date: 2-19-26 Modified approval in person 5/13/26
 Streets: A. Duvst via email Date: 2-18-26
 Parks: J. Krupa Date: 2-19-26

SATURDAY, OCTOBER 3, 2026

W. Travis between N. Crockett and N. Adams closed 6:00 a.m. to 12:00 p.m.

Intersection of W. Travis and N. Adams closed 9:00 a.m. to 11:00 a.m. with off-duty officer stationed at intersection to allow residents and emergency vehicles thru





CITY COUNCIL AGENDA MEMO

DEPARTMENT: Public Works and Utilities
TO: Mayor & City Council Members
FROM: Evan Williamson, Assistant Director of
Public Works & Utilities
MEETING DATE: June 2, 2026

CATEGORY: CONSENT

CAPTION: Consider approval of Heavy-Duty Trailer Purchase for the Street Department. (Evan Williamson, Assistant Director of Public Works and Utilities).

SUMMARY:

Staff respectfully requests City Council approval to purchase a heavy-duty trailer for the Street Department in accordance with the attached quotation from Central Texas Equipment. The proposed equipment is a Felling Model XF-80-2 HDG semi-detachable gooseneck trailer with an 80,000-pound load capacity. The total quoted cost, including delivery and handling, is \$107,653.35.

BACKGROUND:

This equipment is necessary to support ongoing Street Department operations, including the safe and efficient transport of heavy machinery, materials, and equipment. In addition, the trailer will be used to haul concrete barricades to enhance public safety during special events held at Market Square, including Oktoberfest and other high-attendance gatherings. This capability will improve traffic control, pedestrian protection, and overall event safety. The Fiscal Year 2026 approved budget included funding within the truck and trailer line item; however, due to updated pricing and equipment needs, this purchase will result in an approximate \$67,000 shortfall within that line item. Staff plans to offset this deficit using savings realized from other projects within the Fiscal Year 2026 budget, and no additional appropriation is being requested.

FUNDING SOURCE: Street Department Budget **FINANCIAL IMPACT:**
\$107,653.35

STAFF RECOMMENDATION:

Staff recommends approval of this purchase as presented in the attached quote.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Workforce
Tourism
Mobility

ATTACHMENTS:

1. Trailer Quote 5-13-26

APPROVAL/REVIEW:



Kris Kneese, Director of Public Works, Utilities, and Engineer

Date: May 26, 2026



Garret Bonn, Assistant City Manager

Date: May 26, 2026



William McKamie, City Attorney

Date: May 26, 2026



Leticia Vacek, City Secretary

Date: May 27, 2026



Clinton Bailey, City Manager

Date: May 27, 2026



Central Texas Equipment

Construction Equipment * Sales * Rental * Parts * Service

Quotation

Date	QUOTE #
5/7/2026	18884

Customer			
CITY OF FREDERICKSBURG 126 W. MAIN STREET FREDERICKSBURG, TX 78624			
Web Site www.ctegroup.net		Phone # 512-442-2371	Fax # 512-442-3051

P.O. No.	Terms	Rep	FOB
	NET 30	TH	DELIVERED

Qty	Item	Description	Cost	Total
1	XF-80-2 HDG	FELLING MODEL XF-80-2 HDG SEMI DETACHABLE GOOSENECK TRAILER WITH * 80,000LB IN 16 FT LOAD CAPACITY * 11' HYDRAULIC DETACHABLE GOOSENECK * 26" FRONT FOLD OVER RAMPS * 26' DECK LENGTH * REMOVABLE SWING OUT OUTRIGGERS * KNUCKLE TROUGH IN REAR OF MAIN DECK * KNUCKLE TROUGH TRAY IN MAIN DECK * 2" APITONG DECKING (OUTER BAYS ONLY) * 16 EACH D-RINGS * TANDEM AXLES,25K OIL BATH W/AIR BRAKES * 255/70R 22.5H TIRES (8) * LED LIGHTS * AMBER LED STROBE LIGHTS IN CENTER TAIL LIGHTS * 8' TRUNNION LENGTH, 55" AXLE SPREAD * 45 DEGREE APPX, FULL HEIGT TRUNNION APPROACH * WHEEL COVERS, FULL LENGTH FLAT TOP MODULAR * BOOM WHEEL TRAY IN REAR TRUNNION * PLUMBED FOR WET KIT WITH HYD. COUPLER * SELF CONTAINED 20-24HP HYDRAULIC SYSTEM W/ELECTRIC START * FOUR FLAG HOLDERS * GVWR 95,500 LBS * TRAILER WEIGHT 19,350 LBS * ALL OTHER STANDARD EQUIPMENT	102,403.35	102,403.35
	Freight	SHIPPING & HANDLING	3,900.00	3,900.00
	Outside Hauling	DELIVERY TO CITY OF FREDERICKSBURG PRICING PER BUYBOARD CONTRACT 787-25 LEAD TIME IS 25 WEEKS AFTER RECEIPT OF ORDER	1,350.00	1,350.00

QUOTE IS VALID FOR 30 DAYS

By purchasing the equipment through a Cash Purchase, or Purchase by Security Agreement, or Charge to Open Account, the Customer hereby agrees that said purchase is being made by Customer according to the payment terms noted above.
This sales order when accepted in writing by Customer shall become a binding contract, and all payments due hereunder shall be payable to Company by Customer at Company's principal place of business in Pflugerville, Travis County, Texas. All payments due hereunder shall bear interest from the date of maturity until paid at the highest legal contract rate of interest (per annum) permissible in the State of Texas.

Subtotal	\$107,653.35
Sales Tax (0.0%)	\$0.00
Total	\$107,653.35

Accepted By Signature & Date:



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Public Works and Utilities
TO: Mayor & City Council Members
FROM: Kris Kneese, Director of Public Works,
Utilities, and Engineer
MEETING DATE: June 2, 2026

CATEGORY: CONSENT

CAPTION: Consider approval of landfill fiber construction to JC Communications. (Kris Kneese, Director of Public Works and Utilities).

SUMMARY:

Consider approval of construction contract to install fiber communication line to the City Sanitary Landfill to JC Communications.

BACKGROUND:

The FY 2026 Sanitation Department budget included \$105,000 to install fiber optics communication to the City Sanitary Landfill. This project will increase efficiency and communications for landfill operations, including the ability to accept credit card payments. Over the last several months, the project has seen some road blocks. However, recently JC Communication has developed a solution to complete the project. This solution includes installing fiber underground, in lieu of overhead via utility pole attachments. Since the project is proposed to be underground via directional bore, the project cost is higher than originally budgeted. The project is approximately \$55,000 over budgeted; however, a viable solution has been identified.

FUNDING SOURCE: Sanitation Department

FINANCIAL IMPACT:
\$159,450.15

STAFF RECOMMENDATION:

City staff recommends approving proposal from JC Communication to install fiber to City Sanitary Landfill.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

None

APPROVAL/REVIEW:



Kris Kneese, Director of Public Works, Utilities, and Engineer

Date: May 26, 2026



Garret Bonn, Assistant City Manager

Date: May 26, 2026



William McKamie, City Attorney

Date: May 26, 2026



Leticia Vacek, City Secretary

Date: May 27, 2026



Clinton Bailey, City Manager

Date: May 27, 2026



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Public Works and Utilities
TO: Mayor & City Council Members
FROM: Evan Williamson, Assistant Director of
Public Works & Utilities
MEETING DATE: June 2, 2026

CATEGORY: ORDINANCES, RESOLUTIONS
AND PUBLIC HEARINGS

CAPTION: Consider approval of Resolution 2026-03 Requesting Financial Assistance from the Texas Water Development Board. (Evan Williamson, Assistant Director of Public Works and Utilities)

SUMMARY:

Staff is requesting City Council approval of a resolution authorizing the City of Fredericksburg to submit an application for funding through the Texas Water Development Board's (TWDB) Water Supply and Infrastructure Grants (WSIG) program. This program provides a rare opportunity for 100 percent grant funding for eligible water infrastructure projects with no repayment obligation. Approval of the resolution will allow the City to pursue this competitive, one-time funding opportunity and does not obligate the City to accept funds or incur debt.

BACKGROUND:

Approval of this resolution will

- Authorize the City to submit an application to TWDB for WSIG funding
- Designate an authorized representative to act on behalf of the City
- Identify professional consultants assisting with the application
- Demonstrate City Council's formal support for the funding request

The proposed project for the application was recently identified the recent Water and Wastewater Utility Master Plan Update. The project includes construction of a water pump station and transmission main. The requested amount is \$29,394,680.

FUNDING SOURCE: Water Supply Infrastructure Grant administered by the Texas Water Development Board.

FINANCIAL IMPACT: 100% funding with no required local match or loan.

STAFF RECOMMENDATION:

Staff recommends approval of the resolution authorizing submission of an application to the Texas Water Development Board under the Water Supply and Infrastructure Grants (WSIG) program and designation of an authorized representative.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

1. TWDB-0201A - Complete

APPROVAL/REVIEW:



Date: May 27, 2026

Kris Kneese, Director of Public Works, Utilities, and Engineer



Date: May 27, 2026

Garret Bonn, Assistant City Manager



Date: May 27, 2026

William McKamie, City Attorney



Date: May 27, 2026

Leticia Vacek, City Secretary



Date: May 27, 2026

Clinton Bailey, City Manager

Application Filing and Authorized Representative Resolution

A RESOLUTION by the _____ of the _____ requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

BE IT RESOLVED BY THE _____ OF THE _____:

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$ _____ to provide for the costs of _____.

SECTION 2: That _____ be and is hereby designated the authorized representative of the _____ for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the _____ before any hearing held by the Texas Water Development Board on such application, to wit:

Financial Advisor: _____

Engineer: _____

Bond Counsel: _____

PASSED AND APPROVED, this the _____ day of _____, 20____.

ATTEST: _____

By: _____

(Seal)



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Public Works and Utilities
TO: Mayor & City Council Members
FROM: Kris Kneese, Director of Public Works,
Utilities, and Engineer
MEETING DATE: June 2, 2026

CATEGORY: OTHER ACTION ITEMS AND
UPDATES

CAPTION: Consider and approve a Professional Services Contract for North Llano Waterline Rehabilitation Project. (Kris Kneese, Director of Public Works and Utilities)

SUMMARY:

Consider approval of a professional services contract for construction plan design of the North Llano Waterline Rehabilitation Project to HDR Engineering.

BACKGROUND:

The North Llano Waterline is an aging waterline that has numerous water main failures throughout the year. A portion of the waterline was installed as part of the original water system in 1936. Much of the waterline is installed under pavement within TxDOT right-of-way.

Similar to the replacement of the waterline along East Main Street a couple of years ago, city staff recommends replacing the North Llano water prior to TxDOT's pavement rehabilitation project scheduled in 2028. The proposed professional services contract includes design, surveying and development of construction plans to replace approximately 4,400 feet of existing 6 and 8 inch waterline along North Llano, generally from East Main Street to Lower Crabapple Road, with a 12 inch waterline. Completing the design will prepare this project to be bid and constructed prior to TxDOT street paving project.

FUNDING SOURCE: Water Department - FY
2026 Budget

FINANCIAL IMPACT:
\$332,915.00

STAFF RECOMMENDATION:

City staff recommends approving the professional services contract for the construction plan design of North Llano Waterline Project to HDR Engineering.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism

ATTACHMENTS:

1. City of Fredericksburg Task Order No 13_Draft 5-21-2026

APPROVAL/REVIEW:



Date: May 26, 2026

Kris Kneese, Director of Public Works, Utilities, and Engineer



Date: May 26, 2026

Garret Bonn, Assistant City Manager



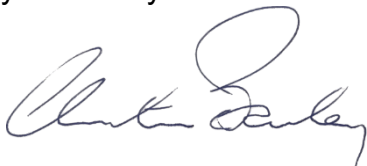
Date: May 26, 2026

William McKamie, City Attorney



Date: May 27, 2026

Leticia Vacek, City Secretary



Date: May 27, 2026

Clinton Bailey, City Manager

TASK ORDER No. 13

This Task Order pertains to an Agreement by and between the **City of Fredericksburg, Texas**, (“OWNER/CITY”), and **HDR Engineering, Inc.** (“ENGINEER/HDR”), dated September 6, 2013, (“the Agreement”). ENGINEER shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: **13**

PROJECT NAME: **North Llano Street Water Line Replacement**

PART 1.0 PROJECT DESCRIPTION:

The North Llano Street water line replacement project includes the replacement of approximately 4,400 linear feet (LF) of existing 6-inch and 8-inch water line along North Llano Street, generally from East Main Street to East Lower Crabapple Road, with a 12-inch water line. The exiting water line is located below the pavement along North Llano Street, and it is anticipated that the replacement water line will remain under the roadway. The existing water line crosses Town Creek and it is anticipated that the replacement water line will be installed by horizontal auger bore or other trenchless method below the creek.

This project will conclude at final 100% design, to be constructed at a later date. Bid documents, bid phase services, and construction phase services will be authorized in a future task order.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

Task 1 – Project Administration and Data Collection

ENGINEER Activities: ENGINEER will provide the following services:

1. Attend one Project Initiation Meeting/Site Visit with the CITY to review the project scope, determine available project data, identify project constraints, review the project schedule, and perform field investigation by visual observation.
2. Attend up to six progress phone calls with the CITY during the design phase.
3. Review data provided by CITY, and transfer coordination and review of pertinent background data, including but not limited to:
 - a. Existing utility locations
 - b. Existing service connection locations
 - c. Construction record documents
 - d. Existing or proposed easement or right-of-way (ROW) boundaries

4. Provide overall management of tasks including budget monitoring, scheduling, invoicing, internal project quality assurance reviews, correspondence and communication, and documentation of project assumptions and deliverables.

Task 1 Deliverables:

- Project initiation meeting agenda and meeting notes.
- A list of required background documents and information requested from the CITY.
- Monthly invoices.

Task 1 Assumptions:

- The CITY will provide available design or as-built documents for the existing water main.
- Visual observation will be defined as observations using only visual and tactile means without the benefit of materials testing and probing. A condition is hidden if concealed by existing finishes or is not capable of investigation by reasonable visual observation. If ENGINEER has reason to believe that such conditions may exist, the CITY may authorize in writing and will pay for the costs associated with the investigation.
- No real estate or right of way acquisition services are required.

Task 1 Meetings:

- One Project Initiation Meeting/Site Visit. The Project Initiation Meeting/Site Visit will be held in person, up to two hours in duration, and attended by the ENGINEER'S project manager and one design engineer.
- Up to six progress meetings during design. The progress meetings are assumed to be held virtually and attended by the ENGINEER'S project manager and lead design engineer.

Task 2 – Topographic Survey and Subsurface Utility Investigation

ENGINEER Activities: ENGINEER will provide the following services:

1. Contract the services of a sub-consultant to obtain topographical survey, from right of way (ROW) to ROW of North Llano Street along the project alignment, to support design of the water line replacement. The survey and utility investigation is anticipated to provide the following:
 - a. Control points, topographic data, Town Creek cross section and flowline elevation at either the North Llano Street bridge or the North Adams Street bridge, dependent on the preferred crossing location, manhole rim and invert elevations of storm and sanitary sewers.

- b. Surface observable features including, but not limited to: power poles, vaults, structures, risers, fire hydrants, manholes, storm sewer inlets, water valves, water meters, gas valves, overhead utility lines and guy wires.
 - c. Electronic data files including LiDAR accuracy reports, two and three dimensional topographic files, and descriptions of control points shall be obtained for design of the water line replacement.
 - d. The exact connection location to the existing water line along Main Street is unknown, including the Town Creek crossing, and will be determined during design. In addition to North Llano Street, the survey and SUE will also include the following additional locations:
 - a. North Adams Street, between Main Street and West Travis Street.
 - b. West Travis Street, between North Adams Street and North Llano Street.
 - c. West Schubert Street, between North Adams Street and North Llano Street.
 - d. West Austin Street, between North Adams Street and North Llano Street.
 - e. The Town Creek cross section and flowline elevation at the North Adams Street bridge.
2. Contract the services of a sub-consultant for an exploration of existing utilities in the project area through subsurface utility engineering (SUE). The SUE investigation will include:
- a. Quality Service Level D (QL-D) and Quality Service Level C (QL-C) within the project limits, in accordance with American Society of Civil Engineers (ASCE) C-1-38-22.
 - i. QL-D will include records research to obtain as-built location information from utility providers.
 - ii. QL-C will include field surveying to obtain horizontal position of visible utility surface features associated with underground utility systems.

Task 2 Deliverables:

- Topographic survey, in electronic CAD format.

Task 2 Assumptions:

- CITY will provide rights of entry as required for survey or utility investigation.
- CITY staff are available to assist with test holes and uncovering existing utilities to help locate existing utilities.
- Relocated water line is anticipated to generally remain under the North Llano Street roadway.

- Topographic data collected along North Llano Street will be obtained with mobile LiDAR equipment to minimize the need for traffic control measures.
- CITY will provide available information on existing utility information, such as location, size and depth.
- SUE work will not include Quality Service Level B (QL-B) effort, which includes electromagnetic, sonar and acoustical techniques to locate subsurface utilities, and would be additional services.
- SUE work will not include Quality Service Level A (QL-A) effort, which includes locating the horizontal and vertical position of subsurface utilities by excavating test holes using vacuum excavation techniques, and would be additional services.
- It is assumed that the proposed water line horizontal alignment and vertical profile will be designed to avoid conflicts with existing utilities with sufficient clearance, and that relocation of other utilities or coordination with utility providers is not required.
- ROW delineation is not included. The project will be constructed within the TxDOT ROW, based on ROW information obtained from TxDOT.
- A tree survey is not included. Trees in areas where the pipeline is outside the pavement in the ROW will be identified on the plans based on aerial photographs and/or site observation.

Task 3 – Geotechnical Investigation

ENGINEER Activities: ENGINEER will provide the following services:

1. Perform a geotechnical investigation consisting of two 40-foot deep geotechnical borings at the Town Creek crossing, with three additional 15-foot deep geotechnical borings along the alignment at approximately 1,500 linear foot intervals.
 - a. ENGINEER will subcontract the services of a geotechnical investigation firm to provide the field work and laboratory testing.
 - b. The laboratory testing program will include index properties and strength tests to characterize subsurface conditions for prospective bidders.
 - c. A geotechnical sub consultant will provide a geotechnical data report containing boring logs and test results. ENGINEER will perform engineering analyses of the field and laboratory data from sub-consultant to provide design and construction recommendations to the design team.

Task 3 Deliverables:

- Geotechnical data report and boring logs, in electronic PDF format.

Task 3 Assumptions:

- Prior to the geotechnical field investigation, the Town Creek crossing location will be identified, and the two 40-foot deep geotechnical bores will only be drilled on either side of the selected creek crossing location.
- The sub-consultant will be responsible for proper disposal of drill cuttings.
- The sub-consultant will be responsible for utility locate calls prior to drilling bores.
- The sub-consultant will obtain required TxDOT permits or approvals, and provide traffic control as required by TxDOT.
- CITY will provide rights of entry as required for geotechnical investigation.
- All five borings will be drilled in the TxDOT ROW, and not within the roadway, and will not include pavement cores.
- ENGINEER will not provide a geotechnical baseline report.

Task 4 – Basis of Design

ENGINEER Activities: ENGINEER will provide the following services:

1. Adjust proposed water line alignment to resolve potential utility conflicts.
2. Coordinate with TxDOT regional office regarding utility permitting and TxDOT plans for upcoming pavement replacement project along the project extents.
3. Evaluate findings of data collection, topographic survey, SUE investigation and geotechnical investigation to prepare preliminary engineering design recommendations.
4. Develop a draft Basis of Design Technical Memorandum (TM) to summarize the following:
 - a. Plan view exhibits of recommended water line alignment.
 - b. Pipe materials.
 - c. Maintenance of customer service connections during and after construction.
 - d. Construction methods.
 - e. Traffic control requirements.
 - f. Pavement repair.
 - g. Engineer’s opinion of probable construction cost (EOPCC).

Task 4 Deliverables:

- Two copies of the Draft Technical Memorandum and two copies of the Final Technical Memorandum, in electronic PDF format.

Task 4 Assumptions:

- The CITY will provide as-built information on any city utilities along the alignment.

- The CITY will provide staff knowledge on existing pipeline location and condition, as well as service connection size and locations to connect to replaced water line.
- The proposed water line will be 12-inches in diameter. No evaluation of pipe size is required.
- The proposed pipe materials will be C-900 PVC, and HDPE for the horizontal directional drill crossing of Town Creek.
- CITY will provide hydraulic model, or information from hydraulic model, on predicted peak flows and pressure. ENGINEER will not utilize the hydraulic model to perform any alternative or scenario analysis.
- The EOPCC will be a Class 5 estimate with the associated level of expected accuracy as defined by the AACE Recommended Practice No. 18R (2016). ENGINEER's OPCCs are to be made on the basis of ENGINEER's experience, qualifications, and general familiarity with the construction industry. However, because ENGINEER has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, ENGINEER cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from OPCCs prepared by ENGINEER. If the OWNER requires greater assurance as to OPCC, then the OWNER agrees to obtain an independent cost estimate.
- No environmental, historical or archeological investigations are required.
- The proposed water line will be located within existing ROW. No real estate or easement acquisition services are required, including temporary construction easements.
- No deed research on adjacent property owners is required.
- ENGINEER will not attend any public information meetings.
- Due to upcoming pavement replacement project by TxDOT, pavement cores will not be required or performed to match existing pavement.

Task 5 – Final Design Documents

ENGINEER will develop drawings and specifications indicating the scope, extent and character of the work to be performed and furnished by the Contractor.

ENGINEER Activities: ENGINEER will provide the following services:

1. Provide the CITY with an electronic PDF of the 60 percent design drawings, specifications, and EOPCC for review.
2. Attend one meeting with the CITY to review comments to the 60 percent design documents.
3. Respond to the CITY comments on the 60 percent design documents.

4. Provide the CITY with an electronic PDF of the 100 percent design drawings, specifications, and EOPCC for review.
5. Respond to the CITY comments on the 100 percent design documents.
6. Submittal of the plans and specifications for Texas Commission on Environmental Quality (TCEQ) plan review.
7. Provide the CITY with technical criteria, written descriptions, and design data as necessary for the CITY's future use in filing applications for permits or approvals of governmental authorities having jurisdiction to review and approve the project, including TxDOT.
 - a. Assist the CITY in consultation with authorities and revise the plans and specifications in response to comments or directives from such authorities.

Task 5 Deliverables:

- 60 percent and 100 percent design documents, in electronic PDF format.
 - Drawings are anticipated to be at a scale of 1 inch = 30 feet horizontal, and 1 inch = 4 feet vertical.
 - Drawings are anticipated to include approximately 40 sheets, including:
 - Cover sheet, notes, abbreviations, symbology and key map, erosion control details (7 sheets).
 - Water line plan and profile (9 sheets).
 - TxDOT traffic control plan sheets and details (16 sheets)
 - Standard details (5 sheets)
 - Special details, including TxDOT trench and pavement repair details (3 sheets)
- Final bid documents, in electronic format and three half-size copies of the Final Bid Documents.
- TCEQ plan and specification submittal, in electronic PDF format.

Task 5 Assumptions:

- The 60 percent level EOPCC will be a Class 3 estimate, and the 100 percent EOPCC will be a Class 1 estimate, each with the associated level of expected accuracy as defined by the AACE Recommended Practice No. 18R (2016). ENGINEER's OPCCs are to be made on the basis of ENGINEER's experience, qualifications, and general familiarity with the construction industry. However, because ENGINEER has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, ENGINEER cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from OPCCs prepared by ENGINEER. If the OWNER requires greater assurance as to OPCC, then the OWNER agrees to obtain an independent cost estimate.

- Specifications will be based on ENGINEER’s master specifications and will conform to the 50-division format of the Construction Specifications Institute (CSI).
- Drawings will be created in AutoCAD using ENGINEER’s CADD standards.
- CITY comments will be received within one week of submission of the 60 percent design documents.
- CITY comments will be received within one week of submission of the 100 percent Design Documents.
- The CITY will apply for all required permit applications or approvals to required authorities as necessary, including TxDOT, with information provided by ENGINEER.
- The Town Creek crossing will be installed using trenchless construction methods to avoid disturbance or impacts to the Waters of the U.S. The project will not require any environmental permitting, including Clean Water Act Section 404 permitting.
- The contractor will furnish a storm water pollution prevention plan (SWPPP) and submit a Notice of Intent (NOI) to TCEQ for compliance with the Texas Pollutant Discharge Elimination System (TPDES) Stormwater General Permit TXR150000.
- Development of Issued for Bid Documents is not included in this scope of services.
- Bid Phase services and Construction Phase services are not included in this scope of services.
- ENGINEER will include TxDOT traffic control standard sheets in the documents. A specific traffic control plan will not be developed by ENGINEER but will be a requirement in the Specifications for the Contractor to prepare and submit for CITY and ENGINEER review.

Task 5 Meetings:

- One 60 percent Document Review Meeting. Meeting will be in person at CITY offices and will be attended by ENGINEER’s project manager and one project engineer.

PART 3.0 CITY’S RESPONSIBILITIES:

A. CITY shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CITY to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement. The CITY shall at its expense:

1. Provide ENGINEER with all criteria and full information as to CITY’s requirements for the Project, including objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary

limitations; and furnish copies of all design and construction standards which CITY will require to be included.

2. Furnish to ENGINEER any other available information pertinent to the Project including previous design plans, reports and data relative to previous designs, or investigation at or adjacent to the Site.
3. Following ENGINEER's assessment of initially available Project information and data and upon ENGINEER's request, furnish or otherwise make available such additional Project related information and data as is reasonably required to enable ENGINEER to complete its Basic and Additional Services. Such additional information or data would generally include the following:
 - i. Property descriptions.
 - ii. Zoning, deed, and other land use restrictions.
 - iii. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.
 - iv. Explorations and tests of subsurface conditions at or contiguous to the Site, drawings of physical conditions relating to existing surface or subsurface structures at the Site, or hydrographic surveys, with appropriate professional interpretation thereof.
 - v. Environmental assessments, audits, investigations, and impact statements, and other relevant environmental or cultural studies as to the Project, the Site, and adjacent areas.
 - vi. Data or consultations as required for the Project but not otherwise identified in the Agreement or the Exhibits thereto.
4. Give prompt written notice to ENGINEER whenever CITY observes or otherwise becomes aware of the presence at the Site of any Constituent of Concern, or of any other development that affects the scope or time of performance of ENGINEER's services, or any defect or nonconformance in ENGINEER's services.
5. Arrange for safe access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform services under the Agreement.
6. Examine all alternate solutions, studies, reports, sketches, proposals, and other documents presented by ENGINEER (including obtaining advice of an attorney, insurance counselor, and other advisors or consultants as CITY deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.

7. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by ENGINEER and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.
 8. Recognizing and acknowledging that ENGINEER's services and expertise do not include the following services, as required for the Project:
 - i. Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.
 - ii. Legal services with regard to issues pertaining to the Project as CITY requires, or ENGINEER reasonably requests, including but not limited to the review of Contract Documents supplied by ENGINEER.
 - iii. Such auditing services as CITY requires to ascertain how or for what purpose Contractor has used the moneys paid.
 9. Advise ENGINEER of the identity and scope of services of any independent consultants employed by CITY to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructability review.
 10. Furnish to ENGINEER data as to CITY's anticipated costs for services to be provided by others (including, but not limited to, accounting, bond and financial, independent cost estimating, insurance counseling, and legal advice) for CITY so that ENGINEER may assist CITY in collating the various cost categories which comprise Total Project Costs.
 11. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of samples, materials, and equipment required by the Contract Documents, or to evaluate the performance of materials, equipment, and facilities of CITY, prior to their incorporation into the Work with appropriate professional interpretation thereof.
 12. Provide ENGINEER with the findings and reports generated by the entities providing services to CITY pursuant to this paragraph.
 13. Inform ENGINEER in writing of any specific requirements of safety or security programs that are applicable to ENGINEER, as a visitor to the Site.
- B. CITY shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by CITY to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement.

PART 4.0 PERIODS OF SERVICE:

- A. ENGINEER is authorized to begin rendering services as of the date of Notice to Proceed (NTP).
- B. ENGINEER shall complete its obligations within a reasonable time per the following schedule:

Task 1. Project Administration and Data Collection	Ongoing throughout duration of project
Task 2. Topographic Survey and Subsurface Utility Investigation*	60 calendar days from NTP
Task 3. Geotechnical Investigation*	90 calendar days from NTP
Task 4. Basis of Design**	30 calendar days after receipt of requested data
Task 5. Final Design**	150 calendar days after completion of Task 4

*Tasks 2 and 3 durations assume no delays caused by weather or obtaining permits
 **Tasks 4 and 5 durations are dependent on completion of reviews by the CITY

- C. If, through no fault of ENGINEER, such periods of time or dates are changed, or the orderly and continuous progress of ENGINEER’s services is impaired, or ENGINEER’s services are delayed or suspended, then the time for completion of ENGINEER’s services, and the amounts of ENGINEER’s compensation, shall be adjusted equitably.
- D. If CITY authorizes changes in the scope, extent, or character of the Project, then the time for completion of ENGINEER’s services, and the amounts of ENGINEER’s compensation, shall be adjusted equitably.
- E. CITY shall make decisions and carry out its other responsibilities in a timely manner so as not to delay the ENGINEER’s performance of its services.
- F. If ENGINEER fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then CITY shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

PART 5.0 PAYMENTS TO ENGINEER:

A. CITY shall pay ENGINEER for Basic Services set forth in Part 2.0 as follows:

Compensation for tasks will be on a lump sum basis in the amounts as follows.

Task 1. Project Administration and Data Collection	\$29,560
Task 2. Topographic Survey and Subsurface Utility Investigation	\$80,285
Task 3. Geotechnical Investigation	\$39,550
Task 4. Basis of Design	\$24,710
Task 5. Final Design	\$158,810
Total Professional Services	\$332,915

1. The amounts above include compensation for ENGINEER’s services and services of ENGINEER’s Consultants. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses.
 2. The Lump Sum amount billed for ENGINEER’s services will be invoiced based upon ENGINEER’s estimate of the percentage of the total services completed during the billing period for each task.
- B. Period of Service: The compensation amount stipulated is conditioned on a period of service not exceeding eight calendar months. If such period of service is extended, the compensation amount for ENGINEER's services shall be appropriately adjusted.

PART 6.0 OTHER:

Additional Services: If it is determined that additional services are required, ENGINEER shall submit a proposal to the CITY and receive approval in writing from the CITY before proceeding with the work.

This Task Order is executed this _____ day of _____, 2026.

THE CITY OF FREDERICKSBURG
“OWNER”

HDR ENGINEERING, INC.
“ENGINEER”

BY: _____

BY: _____

NAME: Clinton Bailey, PE

NAME: Cory Shockley, PE

TITLE: City Manager

TITLE: Vice President

ADDRESS: 2818 US Highway 290
Fredericksburg, TX 78624

ADDRESS: 4401 West Gate Blvd., Suite
400
Austin, TX 78745



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Parks and Recreation
TO: Mayor & City Council Members
FROM: Jennifer Krupa, Asst. PARD Director/
Special Events
MEETING DATE: June 2, 2026

CATEGORY: OTHER ACTION ITEMS AND
UPDATES

CAPTION: Consider and approve street closures and parking lot usage for Oktoberfest 2026, taking place the first full weekend of October 2026 at Marktplatz. (Jennifer Krupa, Assistant Director of Parks and Recreation/Special Events Coordinator)

SUMMARY:

Debbie Reeh, Oktoberfest manager and event producer, will present this item for consideration. Pedernales Creative Arts Alliance/Oktoberfest (PCAA) is requesting the complete closure of the following streets: Adams Street between Main and Austin, Austin Street between Crockett and Adams, and Schubert Street between Crockett and Adams for the 2026 Oktoberfest event. The Schubert Street closure is a new request as the Hennig Lot at Bethany Lutheran Church (corner of Crockett and Austin) is no longer available for use for events due to the anticipated preschool construction.

Debbie has communicated and coordinated with the Adams Street merchants, Schubert Street property owners, Morning Rotary's Kraut Run, Bethany Lutheran Church, and San Saba Soap Company on the closures. The PCAA has made allowances for Sunday church services and emergency access lanes on both Adams and Austin will be maintained throughout the closure. A completed special event application is on file. In addition, Oktoberfest is asking for permission to use the parking lot on Crockett Street across from the old City Hall, move shuttle pick up and drop off to Crockett Street, and use some parking spaces in front of City Hall Annex #1.

The requests include:

- 1) N. Adams Street between Main Street and Austin Street beginning on Wednesday, September 30, 2026, at 7:00 a.m., through Monday, October 5, 2026, at 3:00 p.m.
- 2) W. Austin Street between N. Crockett and N. Adams beginning Thursday, October 1, 2026, at 7:00 a.m., until Wednesday, October 7, 2026, at 3:00 p.m.;
- 3) W. Schubert Street between N. Crockett and N. Adams beginning Friday, October 2, 2026, at 7:00 a.m., until Sunday, October 4, 2026, at 8:00 p.m.; and
- 4) Use of the parking lot on Crockett Street across from Central Campus at 126 W. Main Street, and next to Broadway Bank beginning on Friday, October 2, 2026, at 5:00 p.m., until Sunday, October 4, 2026, at 8:00 p.m.

The Police Department will work with Oktoberfest on the transition of shuttle pick-up and drop-off on

Crockett Street (versus Main Street) and Jennifer Krupa will coordinate parking spaces at City Hall Annex #1.

BACKGROUND:

Oktoberfest is the premier special event for the City of Fredericksburg. Oktoberfest has coordinated extensively with City staff and has adopted all recommendations. Lt. Derek Seelig & Lt. Chad Lovelady (Fredericksburg Police Department), Evan Williamson (Assistant Director of Public Works and Utilities), and Garrett Durst (Streets Division) have reviewed and approved the street closure requests.

The Schubert Street closure request is a long-term solution to replace the loss of the vendor parking area in the Hennig Lot at Bethany Lutheran Church. Each end of the street will be staffed with a security guard to allow access by property owners, Absolute Charm's Downtown Retreat guests, and Oktoberfest vendors. Debbie has also visited with members of the Morning Rotary Club to discuss logistics for the Kraut Run on Saturday morning (October 3, 2026).

Chapter 44, Article II, Section 44-24, of the City's Code of Ordinances states:

Sec. 44-24. - Authority of chief of police to enforce traffic regulations.

(a) The chief of police is hereby empowered to take all actions as may be necessary or advisable to enforce traffic regulations to make effective the provisions of this chapter and other traffic laws or ordinances and to make and enforce temporary or experimental regulations to cover emergencies or special events or conditions. No such temporary or experimental regulation shall remain in effect for more than 90 days, nor shall it be effective until approved by the City Manager.

(b) The chief of police is hereby empowered, in addition to the traffic engineer, to close streets for emergencies, special events or other conditions. Street closures which are expected to be for periods in excess of two hours, except for emergencies, shall require approval by the City Council.

FUNDING SOURCE: General Fund

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

Recommend City Council consider a motion to approve the use of the parking lot across from City Hall (beginning Friday, October 2, 2026, at 5 p.m. and ending on Sunday, October 4, 2026, at 8:00 p.m.), and the following three street closure requests for Oktoberfest 2026:

- 1) N. Adams Street between Main Street and Austin Street beginning on Wednesday, September 30, 2026, at 7:00 a.m., through Monday, October 5, 2026, at 3:00 p.m.,
- 2) W. Austin Street between N. Crockett and N. Adams beginning Thursday, October 1, 2026, at 7:00 a.m., until Wednesday, October 7, 2026, at 3:00 p.m., and,
- 3) W. Schubert Street between N. Crockett and N. Adams beginning Friday, October 2, 2026, at 7:00 a.m. until Sunday, October 4, 2026, at 8:00 p.m.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Mobility

ATTACHMENTS:

1. Request Letter to City Council
2. Adams Street letter

- 3. Austin Street Letter
- 4. SchubertClosure

APPROVAL/REVIEW:

Andrea Schmidt

Andrea Schmidt, Parks and Recreation Director

Date: May 22, 2026

William M. McKamie

William McKamie, City Attorney

Date: May 22, 2026

Leticia Vacek

Leticia Vacek, City Secretary

Date: May 27, 2026

Clinton Bailey

Clinton Bailey, City Manager

Date: May 27, 2026

Festival Office:
703 N Llano
Fredericksburg TX 78624
830-997-4810
www.oktoberfestinfbg.com

First Weekend in October
October 2 - 4, 2026
Downtown on Marktplatz



To: Mayor Jeryl Hoover
Council Members: Todd Eidson, Emily Kirchner, Tony Klein, and Bobby Watson
Clinton Bailey, Garret Bonn, and Jennifer Krupa
From: Debbie Reeh
RE: 2026 Street Closures
Date: March 26, 2026

Dear Mayor Hoover, Council members, and City staff;

Thank you for your support of our previous street closure requests.

We greatly value our partnership with the City and appreciate your ongoing support of Oktoberfest.

Our 2026 Special Event Application has been submitted.

We respectfully request approval for the following street closures and parking areas for Oktoberfest:

STREET CLOSURES:

Adams Street: Wednesday, September 30 at 7:00 a.m. through Monday, October 5 at 3:00 p.m.

Austin Street: Thursday, October 1 at 7:00 a.m. through Wednesday, October 7 at noon.

Schubert Street: Friday, October 2 at 7:00 a.m. through Sunday, October 4 at 8:00 p.m.

PARKING REQUESTS:

Lot across from City Hall next to Broadway Bank: Friday, October 2nd at 5:00pm - Sunday, October 4th at 8:00pm

In front of City Hall on Crockett Street: Shuttle drop off during Oktoberfest: Friday, October 2nd at 5:00pm through Sunday, October 4th at 8:00pm

In front of Parks and Recreation office on Crockett Street - Coordinated with Jennifer

Pedernales Creative Arts Alliance presenters of Oktoberfest continues to enrich our community by supporting free MarktPlatz PCAA Musical Evenings, providing scholarships to local students, awarding grants to local arts programs, enhancing Marktplatz, and most recently Fredericksburg's Glockenspiel Bell Tower. Oktoberfest also has a significant economic impact on our local economy.

The requested street closures allow for safe and efficient event setup, staging, and coordination.

Thank you for your consideration. We look forward to working together to make this year's Oktoberfest another successful event for our community.

Festively, 
Debbie Reeh - Oktoberfest Manager

Festival Office:
703 N Llano
Fredericksburg TX 78624
830-997-4810
www.oktoberfestinfbg.com



First Weekend in October
October 2 - 4, 2026
Downtown on Marktplatz
March 23, 2026

Cross Cultures
Wally Overfelt
105 North Adams Street
Fredericksburg, Texas 78624

Dear Wally,

We are grateful for your continued support of our past street closure requests. The working relationship we have with you and the community certainly helps Oktoberfest.

Oktoberfest is requesting the Adams Street closure (same logistical plan):
Adams Street – Wednesday, September 30th at 7:00am – Monday, October 5th at 3:00pm.

Pedernales Creative Arts Alliance, sponsors of Oktoberfest, is a non-profit, 501(c)3 organization. Through Oktoberfest's success, PCAA gives back to the community.

How the community benefits from Oktoberfest:

- Up to twelve students will receive scholarships this year.
- Over 25 grants for local art programs were awarded this year. Some of the recipients include the local art guilds, school programs, concerts, theater, band instruments, and more.
- Along with many enhancements to Marktplatz over the years: Oktoberfest Halle, Maibaum, new picnic tables, new tables/chairs for the new John Wm Klein room, landscape/hardscape, Fest Zimmer and public restroom remodels, Die Küche and continued improvements to Marktplatz - most recently Fredericksburg's Glockenspiel Bell Tower.
- MarktPlatz PCAA Musical Evenings are scheduled for six Sundays and are free. This is our way to thank the community for their support and volunteerism.

When Oktoberfest opened its gate in 1981, there was one stage, a handful of artisans and three food concessionaires. Today we have grown the family friendly festival where Oktoberfest now features five entertainment stages (Oompah at its Best!), fun and festive kid's area, hi-strikers, polka and waltz contests, local artisans tent, arts and crafts, German, Texas Craft and domestic beer selections, wine, food concessionaires, a 42 tournament, OKTUBAFest, stein hoist contests, a family Lederhosen and Dirndl contest, Hauptstrasse Chicken Dance and thousands of happy fest-goers, many who return annually.

Debbie Farquhar Reeh
Oktoberfest Manager and Event Producer

Festival Office:
703 N Llano
Fredericksburg TX 78624
830-997-4810
www.oktoberfestinfbg.com

First Weekend in October
October 2 - 4, 2026
Downtown on Marktplatz



March 23, 2026

Bethany Lutheran Church
Layne Petty
110 West Austin Street
Fredericksburg, Texas 78624

Dear Layne,

We are grateful for your continued support of the street closure request. The working relationship we have with you and the community certainly helps Oktoberfest.

Oktoberfest is requesting the Austin Street closure (same logistical plan):
Austin Street – Thursday, October 1st at 7:00am – Monday, October 7th at noon.

Pedernales Creative Arts Alliance, sponsors of Oktoberfest, is a non-profit, 501(c)3 organization. Through Oktoberfest's success, PCAA gives back to the community.

How the community benefits from Oktoberfest:

- Up to eleven students will receive scholarships this year.
- Over 25 grants for local art programs were awarded this year. Some of the recipients include the local art guilds, school programs, concerts, theater, band instruments, and more.
- Along with many enhancements to Marktplatz over the years: Oktoberfest Halle, Maibaum, new picnic tables, new tables/chairs for the new John Wm Klein room, landscape/hardscape, Fest Zimmer and public restroom remodels and Die Küche.
- MarktPlatz PCAA Musical Evenings are scheduled for six Sundays and are free. This is our way to thank the community for their support and volunteerism.

When Oktoberfest opened its gate in 1981, there was one stage, a handful of artisans and three food concessionaires. Today we have grown the Festival where Oktoberfest now features five entertainment stages (Oompah at its Best!), fun and festive kid's area, hi-strikers, polka and waltz contests, local artisans tent, arts and crafts, German, Texas Craft and domestic beer selections, wine, food concessionaires, a 42 tournament, OkTUBAFest, stein hoist contests, a family Lederhosen and Dirndl contest, Hauptstrasse Chicken Dance and thousands of happy fest-goers, many who return annually.

Debbie Farquhar Reeh
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First Weekend in October
October 2 - 4, 2026
Downtown on Marktplatz



To: Hills of Texas Homes, Todd Stephens, 304 N Adams
Sandra Barr, 301 N Crockett
Fredericksburg Retreat, Bernabe Castor, 110 E Schubert (and Absolute Charm)
Robert Sagebiel

From: Debbie Reeh - Oktoberfest Manager

RE: 2026 Schubert Street Closure

Date: March 24, 2026

Dear Bernabe, Sandra, Bob and Todd,

Oktoberfest will be requesting a Schubert Street closure, October 2-4.

For 30+ years Oktoberfest has utilized and parked our artisans and food concessionaires on the corner of Austin and Crockett Streets. However, Bethany Lutheran Church plans to start construction on their new pre-school at that location.

Todd Eidson and myself have had several meetings with the Oktoberfest head of security, Lieutenant Seelig, City Engineers and Parks & Recreation/Special Event staff to share our plan, which we worked on together.

STREET CLOSURE DETAILS:

Schubert Street: Friday, October 2 at 7:00 a.m. through Sunday, October 4 at 8:00 p.m.

Security: Oktoberfest will have a security guard posted on Crockett and Adams street during these hours

Parking: You, your guests, and employees, during this time-frame, will have access in and out of Schubert Street for their convenience

Safety: Oktoberfest has made arrangements for a light tower to be placed in the middle of the block to ensure pedestrian safety

We greatly value our partnership with the City and each of you.

Pedernales Creative Arts Alliance, presenters of Oktoberfest, continues to enrich our community by supporting free MarktPlatz PCAA Musical Evenings, providing scholarships to local students, awarding grants to local arts programs, enhancing Marktplatz, and most recently Fredericksburg's Glockenspiel Bell Tower. Oktoberfest also has a significant economic impact on our local economy.

The requested street closure will allow for safe and efficient event setup, staging, and coordination for our artisans and food concessionaires.

We look forward to working together to make this year's Oktoberfest another successful event for our community.

Festively,

Debbie Reeh - Oktoberfest Manager



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Parks and Recreation
TO: Mayor & City Council Members
FROM: Andrea Schmidt, Parks and Recreation
Director

MEETING DATE: June 2, 2026

CATEGORY: OTHER ACTION ITEMS AND
UPDATES

CAPTION: Consider and approve accepting a donation from the Nimitz Rotary Club for the purchase and installation of musical play equipment at Marktplatz, and authorize staff to coordinate installation and related site improvements. (Dabs Hollimon, Nimitz Rotary Club)

SUMMARY:

The Market Square Redevelopment Commission (MSRC) met with the Nimitz Rotary Club on March 18, 2026, regarding the proposed Harmony Park musical equipment project at Marktplatz. A MSRC subcommittee later visited the Harmony Park installation in Marble Falls, and City staff also visited the musical garden at the Riverside Nature Center in Kerrville. Both locations incorporated the equipment along pedestrian walkways and in areas with regular public movement, which was recommended as part of the proposed layout considerations for Marktplatz.

BACKGROUND:

The Market Square Redevelopment Commission recently discussed the addition of interactive musical play equipment at Marktplatz with the Nimitz Rotary Club. Following discussion, the Commission recommended installation of two musical play features, identified as the “Merry” and “Manta Ray,” near the grass area adjacent to the John Wm. Klein Room.

The Nimitz Rotary Club has offered to donate the equipment and utilize members of their organization to complete the installation. Additional site improvements, including minor paver work around the equipment area, will also be required as part of the project and may be completed through a paver contractor by the Nimitz Rotary Club.

In addition to the two primary musical pieces, the project may also include one or two smaller butterfly or flower-themed play features to provide additional color within the area. These smaller features would have a significantly smaller footprint than the primary musical equipment. Staff is requesting authorization to coordinate the final equipment selection and layout with the Market Square Redevelopment Commission following City Council approval.

The proposal also includes funding assistance in the amount of \$2,500 for at least the first year of maintenance costs associated with the equipment. Staff discussed maintenance considerations with the City of Marble Falls, which currently operates similar equipment. Based on their experience,

routine maintenance includes replacement of mallets several times per year, reinforcement of attachment points, and twice-weekly inspections to ensure equipment remains operational and safe for public use.

Staff supports proceeding with the donation and installation as a pilot project. If successful, additional musical equipment could be considered in the future.

FUNDING SOURCE: The musical equipment and installation will be funded through a donation by the Nimitz Rotary Club.

FINANCIAL IMPACT: The City may incur future operational and maintenance costs associated with ongoing upkeep of the equipment and surrounding area. After the first year, annual costs are anticipated to be approximately \$2,500.

STAFF RECOMMENDATION:

Approve accepting the donation from the Nimitz Rotary Club for musical play equipment at Marktplatz and authorize staff to coordinate final equipment selection, placement, installation details, and associated site improvements with approval from the Market Square Redevelopment Commission.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

1. Harmony Park equipment May 2026

APPROVAL/REVIEW:

Andrea Schmidt

Andrea Schmidt, Parks and Recreation Director

Date: May 22, 2026

William McKamie

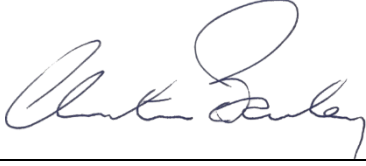
William McKamie, City Attorney

Date: May 27, 2026



Date: May 27, 2026

Leticia Vacek, City Secretary



Date: May 27, 2026

Clinton Bailey, City Manager

Freenotes Harmony Park Musical Play

Nimitz Rotary Club Donation

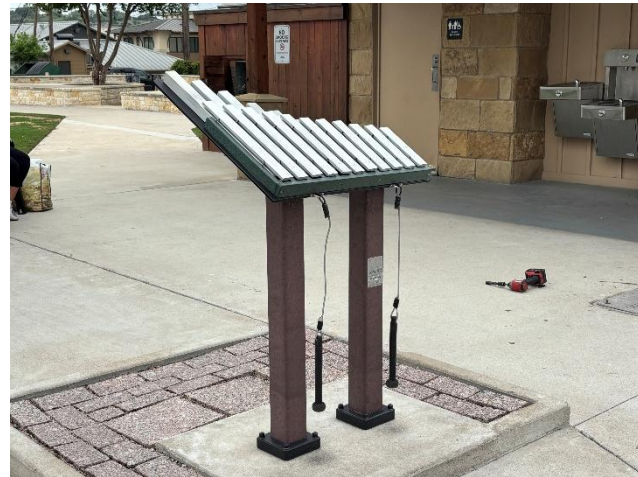


June 2, 2026

Proposed Location



Musical Instruments



Optional Instruments



Conceptual Rendering



Conceptual Rendering



Musical Instrument Links



[Manta Ray Aluminum Park Metallophone | Freenotes Harmony Park](#)

[Merry Outdoor Metallophone | Freenotes Harmony Park](#)

[Musical Butterflies for Parks | Freenotes Harmony Park](#)

[Musical Flowers for Parks | Freenotes Harmony Park](#)



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager
TO: Mayor & City Council Members
FROM: Garret Bonn, Assistant City Manager
MEETING DATE: June 2, 2026

CATEGORY: CITY MANAGER'S REPORT

CAPTION: CVB Quarterly Update & Introduction of Lisa Oliveira, CVB CEO. (David Shields, CVB Chairman)

SUMMARY:
Introduction of Lisa Oliveria, the new CVB CEO, and presentation of the CVB's quarterly update.

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Tourism

ATTACHMENTS:

None

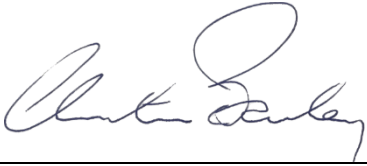
APPROVAL/REVIEW:

Leticia Vacek, City Secretary

Date: May 27, 2026

William McKamie, City Attorney

Date: May 27, 2026



Clinton Bailey, City Manager

Date: May 27, 2026



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Public Works and Utilities
TO: Mayor & City Council Members
FROM: Kris Kneese, Director of Public Works,
Utilities, and Engineer
MEETING DATE: June 2, 2026

CATEGORY: CITY MANAGER'S REPORT

CAPTION:

Presentation on the 2026 City of Fredericksburg Water Supply and Future Weather Outlook. (Kris Kneese, Director of Public Works & Utilities)

SUMMARY:

This agenda item will include a presentation and discussion by City Staff regarding the City of Fredericksburg Water Supply and Future Weather Outlook.

BACKGROUND:

City Staff will give a presentation on the status of the City of Fredericksburg water supply, groundwater aquifer monitoring, water conservation measures, water master plan and future project update. Additionally, the presentation will look at short and long-term weather outlooks for the Gillespie County area.

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

Consider the presentation and have a discussion regarding the City of Fredericksburg water supply.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility

ATTACHMENTS:

None

APPROVAL/REVIEW:



Kris Kneese, Director of Public Works, Utilities, and Engineer

Date: May 11, 2026



Garret Bonn, Assistant City Manager

Date: May 11, 2026



William McKamie, City Attorney

Date: May 11, 2026



Leticia Vacek, City Secretary

Date: May 27, 2026



Clinton Bailey, City Manager

Date: May 27, 2026



CITY COUNCIL AGENDA MEMO

DEPARTMENT: Public Works and Utilities
TO: Mayor & City Council Members
FROM: Kris Kneese, Director of Public Works,
Utilities, and Engineer
MEETING DATE: June 2, 2026

CATEGORY: CITY MANAGER'S REPORT

CAPTION: Report on First Annual Bulk Waste Pickup. (Kris Kneese, Director of Public Works and Utilities)

SUMMARY:
Provide report on 2026 Bulk Waste Pickup Program

BACKGROUND:
The Public Works Department completed the first annual bulk waste pickup May 11 through May 22. The program collected approximately 100 tons of bulk waste material.

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

1. Bulk Trash 2026-2

APPROVAL/REVIEW:



Kris Kneese, Director of Public Works, Utilities, and Engineer

Date: May 26, 2026



Garret Bonn, Assistant City Manager

Date: May 26, 2026



William McKamie, City Attorney

Date: May 26, 2026



Leticia Vacek, City Secretary

Date: May 27, 2026



Clinton Bailey, City Manager

Date: May 27, 2026



THE CITY OF
Fredericksburg, Texas

BULK TRASH PICK UP



THANK YOU FOR PARTICIPATING!

We collected 98.7 tons!

77.82 tons of solid waste

20.88 tons of metal

Find more information at: fbgtx.org

Call: (830) 997-7521



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager
TO: Mayor & City Council Members
FROM: Clinton Bailey, City Manager
MEETING DATE: June 2, 2026

CATEGORY: ITEMS FOR FUTURE AGENDA

CAPTION: City Manager Bailey will review the Future Agenda Items and Upcoming Meetings List with the City Council. (Leticia Vacek, City Secretary)

SUMMARY:

Said item allows the City Council to discuss the rescheduling and/or adding future agenda items and meetings to the list providing staff with direction.

BACKGROUND:

Said item allows the City Council to discuss the rescheduling and/or adding future agenda items and meetings to the list providing staff with direction.

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

No action necessary.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

1. Future Agenda Items List 06022026Final

APPROVAL/REVIEW:



Leticia Vacek, City Secretary

Date: May 22, 2026



William McKamie, City Attorney

Date: May 22, 2026



Clinton Bailey, City Manager

Date: May 27, 2026

City Council Future Agenda Items/Meetings

June 2026 Special Budget Meetings @ Council Chambers

- June 15th Special Mtg. @ 9:30am - Orientation & High-level Overview of 2026 Budget (Krista Wareham, Finance Director)
- June 23rd Tentative Special Mtg. @ 9:30am – 2026 Budget & Spring Leaf Pick-up Item (Krista Wareham, Finance Director)

June 16, 2026 Regular Meeting/Future Meetings

- June 16th Presentation by the Native Plant Society for Main Street. (Alan Kirchoff & Jonathan Watt)
- June 16th Oktoberfest 2026 request for street closure. (Andrea Schmidt, Parks Director)
- June 16th PUD – Walmart Fuel Pumps. (Cliff Cross, Director of Dvlpmt Services)
- June 16th 2 CUPs for add'l sq ft @ 816 Milam and @ Edward Jones Office on Main Street. (Cliff Cross, Director of Dvlpmt Services)
- July 21st Quarterly EDC Update. (Tim Lehmborg, EDC CEO)

Other Meetings/Events

- June 3rd Chamber Leader's Breakfast – 8 am @ Inn on Baron's Creek (City Speakers: Chief Bizzell & Chief Vorauer)
- June 10th Coffee with the City Manager – 8 am @ Cardinal Room
- June 23rd Citizen University – 6 pm @ Council Chambers (Topic: Public Works, Engineering, and CIP)
- June/July Orientation with City Council/Budget Kick-off/Strategic Planning Meeting/UDC (Clinton Bailey, City Manager)



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Secretary
TO: Mayor & City Council Members
FROM: Leticia Vacek, City Secretary
MEETING DATE: June 2, 2026

CATEGORY: EXECUTIVE SESSION

CAPTION: Consideration of Board and Commission Applications and possible action of appointments to the following boards: Planning & Zoning Commission, Zoning Board of Adjustment, and Historic Review Board pursuant to Texas Government Code 551.074. (Leticia Vacek, City Secretary)

SUMMARY:

The City Council will review the applications received for the various Boards and possibly make appointments.

BACKGROUND:

The current board and commission members continue to serve until they have been reappointed or replaced.

FUNDING SOURCE: n/a

FINANCIAL IMPACT:

n/a

STAFF RECOMMENDATION:

The Mayor will reconvene from closed session into open session and appointments to the various boards can then be made, if applicable.

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

ATTACHMENTS:

None

APPROVAL/REVIEW:



Leticia Vacek, City Secretary

Date: May 27, 2026



William McKamie, City Attorney

Date: May 27, 2026



Clinton Bailey, City Manager

Date: May 27, 2026



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager
TO: Mayor & City Council Members
FROM: Garret Bonn, Assistant City Manager
MEETING DATE: June 2, 2026

CATEGORY: EXECUTIVE SESSION

CAPTION: Legal Matters Update - Texas Government Code Section 551.071. (Maria Garcia - TOASE)

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Neighborhood Quality
Workforce
Tourism
City Center
Mobility
Small Town Sensitive Growth
Governance

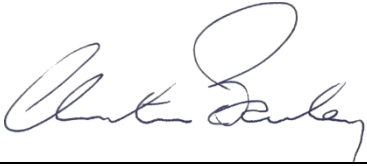
ATTACHMENTS:

None

APPROVAL/REVIEW:

William McKamie, City Attorney

Date: May 27, 2026



Clinton Bailey, City Manager

Date: May 27, 2026



CITY COUNCIL AGENDA MEMO

DEPARTMENT: City Manager
TO: Mayor & City Council Members
FROM: Clinton Bailey, City Manager
MEETING DATE: June 2, 2026

CATEGORY: EXECUTIVE SESSION

CAPTION: Conduct interviews and discuss appointment of applicants for the position of City Attorney pursuant to Texas Government Code Section 551.074.

SUMMARY:

BACKGROUND:

FUNDING SOURCE:

FINANCIAL IMPACT:

STAFF RECOMMENDATION:

COMPREHENSIVE PLAN GUIDING PRINCIPLE:

Governance

ATTACHMENTS:

None

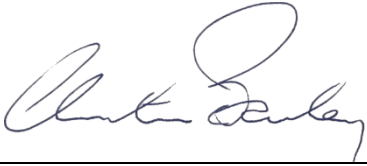
APPROVAL/REVIEW:

Leticia Vacek, City Secretary

Date: May 27, 2026

William McKamie, City Attorney

Date: May 27, 2026



Clinton Bailey, City Manager

Date: May 27, 2026