



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL REGULAR MEETING

JUNE 15, 2020

The City of Fredericksburg City Council met in a regular session on Monday, June 15, 2020, at 6:00 p.m. This meeting was held remotely via Zoom Teleconferencing, and in-person attendance was not available. Members of the public attended the meeting remotely by web or telephone via Zoom Teleconferencing. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members Present on the Teleconferencing:

Mayor Gary Neffendorf
Councilmember Charlie Kiehne
Councilmember Tom Musselman
Councilmember Polly Rickert
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Lynn Bizzell, Fire Chief
Steve Wetz, Police Chief
Brian Jordan, Development Services Director
Russell Immel, Information Technology Director
Andrea Schmidt, Parks Department Director
Lea Feuge, Public Information Officer
Kelli Olfers, Gillespie County Health Department Director
Laura Hollenbeck, Finance Director
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
Jennifer Krupa, Special Events Coordinator
Shelley Goodwin, City Secretary

1. CALL TO ORDER

Mayor Neffendorf called the regular meeting of the Fredericksburg City Council to order at 6:00 p.m. on Monday, June 15, 2020, via Zoom Teleconference. The City Council voted five (5) for and none (0) opposed. The motion passed unanimously. Mayor Neffendorf announced a quorum of the City Council present.

2. UPDATE ON CORONAVIRUS (COVID-19) PANDEMIC

Lynn Bizzell, Fire Chief, reviewed the pandemic history and how Gillespie County and the City have addressed the issues. He updated the City Council on the nursing homes (residents and Staff), jails/prisons, and meatpacking plant testing. He also reviewed the following:

- World cases 7,823,289 positive cases and over 430,432 deaths
- National cases- 2,085,769 positive cases and 115,729 deaths
- Texas cases- 89,108 positive cases and 237 out of 254 counties have cases.
- Region 8 -6019 positive cases, 125 deaths, and 27 out of 28 counties have cases.

He also reviewed the surrounding counties cases:

Gillespie County 9
Mason County 31
Llano County 4
Blanco County 8
Kerr County 21
Kendall County 37

He reminded everyone of the symptoms of the virus and to continue:

- Social distancing
- Wearing masks
- Good hygiene
- Stay home when sick
- Wipe down offices and home
- Use hand sanitizers

3. PROCLAMATIONS

A. Recognizing the 100th Anniversary of Women's Right to Vote

Mary Saiidi, GCRW, reviewed the history of the 19th Amendment to the Constitution. She also introduced Jane Woellhof.

Jane Woellhof, GCRW, reviewed the history of the women's suffrage movement and the history of women's right to vote.

Mayor Neffendorf read the Proclamation and proclaimed the month of July as the 100th Anniversary of Women's Right to Vote.

4. EMPLOYEE RECOGNITIONS

Kent Myers, City Manager, stated he received the following:

- A letter from Ernie Loeffler, CVB, thanking the Parks Department and Stephen Itz for providing quick assistance with repairing their air conditioner.
- An email from a resident complimenting Leslie Ball-Embrey, Brian Jordan, Shelby Collier, and Kris Kneese for their hard work.
- An email from a business owner thanking the Water Department for their quick response in repairing a water main break and communicating set by step. He also was very grateful for the communication and the professionalism of the workers.

5. PUBLIC COMMENTS

Mayor Neffendorf reviewed the different ways the public could provide comments. He stated the City received three citizens sign up for verbal comments, seven written citizen comments, and the

staff will get back with the citizen who provided written comments.

Mayor Neffendorf stated two or the three residents spoke during the Proclamation.

Ken Greer spoke regarding Agenda Item 8. C.i. He reviewed the online petition regarding keeping the July 4th Parade. He reported in less than a week, 1,156 people have signed the petition supporting holding the Parade.

6. CONSENT

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF CITY COUNCIL.

A. Consider approval of City Council Minutes:

- i. Correction of the May 14, 2019, Special Meeting**
- ii. June 1, 2020, Regular Meeting**

B. Consider waiving the usual Marktplatz rental fees for the Chamber of Commerce who will be hosting a job fair to help our community get back to work.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to approve the correction of the City Council Minutes for May 14, 2019, Special Meeting and June 1, 2020, Regular Meeting, and waiving the usual Marktplatz rental fees for the Chamber of Commerce who will be hosting a job fair to help our community get back to work. On roll call vote:

Councilmember Musselman	aye
Mayor Neffendorf	aye
Councilmember Kiehne	aye
Councilmember Rickert	aye
Councilmember Watson	aye

The motion carried unanimously.

7. ORDINANCES

A. The annexation of 91.43 acres of land situated in Gillespie County, Texas along the south side of W. Live Oak and extending from east of Post Oak Road to west of Smokehouse Road (previously discussed on April 6, 2020)

- i. Consider the approval of the Ordinance 2020-01 annexing approximately 91.43 acres of land, located along the Southside of W. Live Oak Street extending from east of Post Oak Road to west of Smokehouse Road, Gillespie County, extending the corporate limits of the City so as to include said territory; granting to all inhabitants and future inhabitants of said territory all of the rights and privileges of other citizens of the City; binding the inhabitants and future inhabitants of said territory by any and all acts, Ordinances, Resolutions and regulations of said City; and adopting an Annexation Service Plan for the extension of Municipal Services into said territory and the construction and maintenance of public utilities related to such annexation (second reading).**

Brian Jordan, Development Services Director, reviewed the history of the annexation. It originally consisted of approximately 117.1 acres of land, but five property owners elected to sign the Pre-Annexation Development Agreement, resulting in the reduction of the area

to 91.24 acres. He reported the City Council held two public hearings in October and then two public hearings were held in March, due to an error on posting of the October notices.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Kiehne, to approve on second reading the Ordinance 2020-01 annexing approximately 91.43 acres of land, located along the Southside of W. Live Oak Street extending from east of Post Oak Road to west of Smokehouse Road, Gillespie County, extending the corporate limits of the City so as to include said territory; granting to all inhabitants and future inhabitants of said territory all of the rights and privileges of other citizens of the City; binding the inhabitants and future inhabitants of said territory by any and all acts, Ordinances, Resolutions and regulations of said City; and adopting an Annexation Service Plan for the extension of Municipal Services into said territory and the construction and maintenance of public utilities related to such annexation

On roll call vote:

Councilmember Musselman	aye
Mayor Neffendorf	aye
Councilmember Kiehne	aye
Councilmember Rickert	aye
Councilmember Watson	aye

The motion carried unanimously.

- ii. **Consider the approval of the Ordinance 2020-02 adopting a change in the Comprehensive Plan of the City; specifically in the Land Use Map and Comprehensive Plan as to tracts located along the South Side of W. Live Oak Street extending from east of Post Oak Road to west of Smokehouse Road; changing said property to commercial, public, and high density residential; providing that the change become a part of the Comprehensive Plan and providing for an effective date (second reading).**

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Musselman, to approve on second reading Ordinance 2020-02 adopting a change in the Comprehensive Plan of the City; specifically in the Land Use Map and Comprehensive Plan as to tracts located along the South Side of W. Live Oak Street extending from east of Post Oak Road to west of Smokehouse Road; changing said property to commercial, public, and high density residential; providing that the change become a part of the Comprehensive Plan and providing for an effective date. On roll call vote:

Councilmember Musselman	aye
Mayor Neffendorf	aye
Councilmember Kiehne	aye
Councilmember Rickert	aye
Councilmember Watson	aye

The motion carried unanimously.

- iii. **Consider the approval of the Ordinance 2020-03 amending the Zoning Ordinance of the City and establishing the Zoning District as to tracts located along the south side of W. Live Oak Street, extending from east of Post Oak Road to west of Smokehouse Road, upon annexation into the City; establishing Residential, Public Facilities, and Commercial Zoning for said property upon annexation; and providing for an effective date (second reading).**

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Kiehne, to approve on second reading Ordinance 2020-03 amending the Zoning Ordinance of the City and establishing the Zoning District as to tracts located along the south side of W. Live Oak Street, extending from east of Post Oak Road to west of Smokehouse Road, upon annexation into the City; establishing Residential, Public Facilities, and Commercial Zoning for said property upon annexation; and providing for an effective date. On roll call vote:

Councilmember Musselman aye
Mayor Neffendorf aye
Councilmember Kiehne aye
Councilmember Rickert aye
Councilmember Watson aye
The motion carried unanimously.

8. OTHER ACTION ITEMS AND UPDATES

A. Consider, discuss, and take appropriate action regarding the City Council FY2021 budget priorities.

Kent Myers, City Manager, reviewed the challenges the City faces due to the decreases in several major revenues because of the pandemic. He also provided options for increasing revenues and decreases in expenditures. He reported every year at the start of the annual budget process the City Council is asked to provide their priorities and direction. The City Council discussed the challenges the City faces in the FY2021. They provided the following priorities:

- Conservative approach to revenue projections
- Maintain current level of City services
- Avoid increases in taxes or fees unless critical to maintaining City services
- Maintain attractive appearance of community (i.e. code enforcement, vegetation management, etc.)
- Delay new major expenses until next year if possible
- Decrease certain expenses such as overtime and protocol

B. Consider, discuss, and take appropriate action regarding a presentation by Kimley Horn on the Transportation project and Traffic Impact Study.

Garrett Bonn, Assistant Engineer, stated as part of the Transportation Projects Traffic Impact Study, Kimley-Horn was tasked with identifying, evaluating, and recommending short term projects that could help enhance operations and safety on the transportation system within the City of Fredericksburg. He introduced Jake Gutekunst with Kimley-Horn.

Jake Gutekunst, Kimley-Horn, provided a PowerPoint Presentation regarding short-term projects summary, safety projects, operational projects, and funding improvements.

The City Council discussed the different projects, the timelines of the projects, and the current TxDOT process regarding the funding of projects.

C. Consider, discuss, and take appropriate action regarding:

i. The July 4th Parade

Jennifer Krupa, Special Events Coordinator, reviewed the history of the Governor's Executive Order related to mass gatherings.

She noted a minimum standard health protocol for outdoor events specifically addressing July 4th celebrations. She provided different options for the Parade (traditional Parade, reverse Parade, modify Parade, and cancellation).

Daryl Whitworth, July 4th Committee, reviewed the history of the Committee and the July 4th Parade. He also reviewed the surrounding cities that have canceled their parades. He noted the four options to a parade and how each option will work.

Steve Wetz, Police Chief, reviewed the struggles his department will have since they are currently not utilizing the Volunteers.

The City Council discussed the parade options, staff time, traffic issues, and the ability to keep viewers safe. They also discussed the reverse parade, time frame, and the ability to social distance.

Motion: A motion was made by Councilmember Rickert, seconded by Councilmember Watson, to approve holding a Reverse July 4th Parade up to 3 hours on Saturday, July 4th at the LBJ Park.

On roll call vote:

Councilmember Musselman	aye
Mayor Neffendorf	aye
Councilmember Kiehne	aye
Councilmember Rickert	aye
Councilmember Watson	aye

The motion carried unanimously.

ii. The July 4th Fireworks Show

Jennifer Krupa, Special Events Coordinator, reviewed the different options and the cost related to the options regarding the Fireworks Show (cancel, postpone up to 180 days, or continue). She noted if the Firework Show was to continue, we encourage everyone to use the Drive-In fashion to view the show. She also provided different areas of the City the Fireworks can watch. The radio channels the synchronized music will be played on as well as the social media sites for viewing the live stream.

Andrea Schmidt, Parks Department Director, reviewed the different methods used to view the Fireworks and social distance. She also noted the number of Staff that will be required to work to set up and take down for the show and the estimated amount for the previous year's attendees.

Motion: A motion was made by Councilmember Kiehne, seconded by Councilmember Watson, to approve holding the July 4th Fireworks Show as presented by Staff to use the Drive-In style for viewing in person. On roll call vote:

Councilmember Musselman	nay
Mayor Neffendorf	aye
Councilmember Kiehne	aye
Councilmember Rickert	aye
Councilmember Watson	aye

The motion carried.

D. Consider, discuss, and take appropriate action regarding the selection of Mayor Pro Tem.

Kent Myers, City Manager, stated Gary Neffendorf previously served as Mayor Pro Tem and with his recent appointment as Mayor, then a new Mayor Pro Tem will need to be appointed.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Rickert, to appoint Councilmember Watson to serve as Mayor Pro Tem . On roll call vote:

Councilmember Musselman	aye
Mayor Neffendorf	aye
Councilmember Kiehne	aye
Councilmember Rickert	aye
Councilmember Watson	aye

The motion carried unanimously.

9. CITY MANAGER'S REPORT

A. Relief Route Update

Kent Myers, City Manager, stated he has asked TxDOT for an update on the Relief Route.

B. Reopening of City Facilities

Kent Myers, City Manager, reported that the reopening of City Hall went smoothly, and precautions are still being taken at City facilities to ensure the safety of the employees and visitors.

Andrea Schmidt, Parks Department Director, reported all park facilities are open except for Town Pool, which will soon be open on Tuesdays, Thursdays, and Saturdays.

C. COVID-19 Task Force

Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities, reported the COVID-19 Recovery Task Force has been meeting weekly. Last week the Task Force discussed the benefits of wearing a mask and what restaurants in town are following the CDC guidelines. He also stated Jennifer Krupa, Special Events Coordinator, provided an update on Special Events held in the City.

Councilmember Musselman reported several Task Force members indicated that they have seen an increase in traffic. They also expressed concerns with people not wearing masks and not social distancing.

D. Recent Community Protests

Kent Myers, City Manager, reported the last two Sundays the City had Community Protests. The first protest had 90 people, and the second had 40 people. Both protests were peaceful.

E. Update on the Historic District Guidelines

Kent Myers, City Manager, reported the draft Historic District Guidelines are on the City's website. He also reported the Development Services has held two Zoom meetings.

The City Council agreed by consensus to extend the contract regarding the Historic District Guideline until October and bring the Guideline to the City Council in the fall.

F. Format for July City Council Meetings

Kent Myers, City Manager, reviewed the different options for holding the July City Council Meetings (Zoom, Hybrid Meeting, or In-person at the University Center).

The City Council agreed by consensus to hold a Hybrid Meeting (Zoom and In-person) at the University Center with occupancy limitations and using the CDC Guidelines.

10. ITEMS FOR FUTURE AGENDA

Kent Myers, City Manager, reviewed the Future Agenda Items.

11. COUNCIL COMMENTS

Councilmember Watson reported he attended the Airport Review Commission, and the Airport traffic is up.

Councilmember Kiehne reported Main Street is busy, and he encouraged everyone to follow the CDC Guidelines.

Councilmember Rickert stated she is grateful for the opportunity to serve and look forward to working with everyone.

Councilmember Musselman encouraged everyone with the increasing of COVID-19 to air on the side of caution and follow the CDC Guidelines.

12. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Section 551.071 (Consultation with Attorney):

- A. Consider and discuss possible waiver of attorney-client privilege, for certain confidential legal communications between the City Council and attorneys rendering legal services to the City Council; and to receive legal advice concerning same (Section 551.071 Consultation with Attorney).**

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to go out of Regular Session into Executive Session at 8:58 p.m. On roll call vote:

Councilmember Musselman	aye
Mayor Neffendorf	aye
Councilmember Kiehne	aye
Councilmember Rickert	aye
Councilmember Watson	aye

The motion carried unanimously.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to go out of Executive Session into Regular Session at 9:21 p.m. On roll call vote:

Councilmember Musselman	aye
Mayor Neffendorf	aye
Councilmember Kiehne	aye
Councilmember Rickert	aye
Councilmember Watson	aye

The motion carried unanimously.

13. BUSINESS ITEM

No action was taken.

14. ADJOURN

Motion: A motion was made by Councilmember Kiehne, seconded by Councilmember Musselman, to adjourn the Monday, June 15, 2020, City Council Regular Meeting at 9:22 p.m.

On roll call vote:

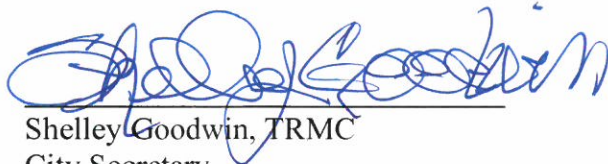
Councilmember Musselman	aye
Mayor Neffendorf	aye
Councilmember Kiehne	aye
Councilmember Rickert	aye
Councilmember Watson	aye

The motion carried unanimously.



Gary Neffendorf
Mayor

ATTEST



Shelley Goodwin, TRMC
City Secretary

