



City of Fredericksburg

REGULAR CITY COUNCIL MEETING AGENDA MONDAY, JULY 1, 2019 ~ 6:00 P.M. LAW ENFORCEMENT CENTER ~ 1601 EAST MAIN STREET

Linda Langerhans, Mayor
Tom Musselman, Councilmember
Bobby Watson, Councilmember

Charlie Kiehne, Councilmember
Gary Neffendorf, Councilmember
Kent Myers, City Manager

The City of Fredericksburg City Council will meet in a regular session on Monday, July 1, 2019 at 6:00 p.m. in the Law Enforcement Center, 1601 East Main Street, Fredericksburg, Texas. This is an open meeting, open to the public, subject to the Open Meetings Law of the State of Texas, and as required by law, notice is hereby posted on June 28, 2019 before 5:00 p.m., providing time, place, date and agenda thereof. The meeting facility is wheelchair accessible and accessible parking spaces are provided. Requests for accommodations or interpretative services must be made to the City Secretary 48 hours prior to this meeting.

(Please turn off all pagers and phones, except emergency on-call personnel.)

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. EMPLOYEE RECOGNITIONS

4. PUBLIC COMMENTS

The City Council welcomes citizen participation and comments at all City Council Regular Meetings. The City Council offers citizens the opportunity to address them by signing up to speak prior to the meeting and to limit comments to 3-minutes.

NOTE: The Texas Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting. However, any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting and any response to a question posed to the City Council is limited to either a statement of specific information or a recitation of existing policy. TEX. Gov'T CODE § 551.042.

5. CONSENT

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF CITY COUNCIL.

A. Consider approval of the June 13, 2019 City Council Special Meeting Minutes.
(Agenda Packet Pages 3-4)

B. Consider approval of the June 17, 2019 City Council Regular Meeting Minutes.
(Agenda Packet Pages 5-12)

6. OTHER ACTION ITEMS AND UPDATES

- A. Public Hearing on Fiscal Year 2020 Budget.
(Agenda Packet Pages 13-14)
- B. Consider the approval of City of Fredericksburg Parks and Recreation Department Sponsorship and Donation Policy
(Agenda Packet Pages 15-20)
- C. Consider the approval of the Kinder Morgan proposal for purchase of easement from the City.
(Agenda Packet Pages 21-30)
- D. Consider awarding a bid for the purchase of Christmas lights to Décor IQ in the amount of \$43,506.00.
(Agenda Packet Pages 31-32)
- E. Consider presentation regarding 5-year Capital Improvement Plan (CIP).
(Agenda Packet Pages 33-34)

7. CITY MANAGER'S REPORT

- A. Budget Update
- B. Relief Route

8. ITEMS FOR FUTURE AGENDA

(Agenda Packet Pages 35-36)

9. COUNCIL COMMENTS

Reports about items of community interest, which no action will be taken.

10. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code

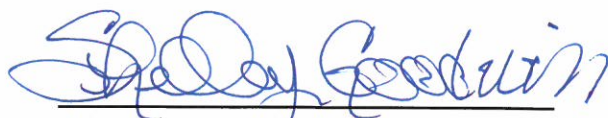
- A. Section 551.072 - Consider and discuss the purchase, exchange, lease, or value of real property owned by the City, located in the vicinity of Old San Antonio Road.

11. BUSINESS ITEM

The City Council will reconvene into Regular Session upon conclusion of the Executive Session, the City Council may take action on any item posted in Executive Session, as necessary.

12. ADJOURN

This is to certify that I, Shelley Goodwin, posted this Agenda at 2:30 p.m. on June 26, 2019 at the entrance and on the bulletin board of the City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.



Shelley Goodwin, TRMC
City Secretary



City of Fredericksburg

MINUTES OF CITY COUNCIL SPECIAL MEETING

JUNE 13, 2019

Members Present:

Mayor Linda Langerhans
Councilmember Charlie Kiehne
Councilmember Tom Musselman
Councilmember Gary Neffendorf
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director Public Works and Utilities
Daniel Jones, City Attorney
Brian Jordan, Development Services Director
Anna Hudson, Historic Preservation Officer
Leslie Ball, Administrative Assistant

1. Call to Order

With a quorum of the City Council present, Mayor Langerhans called the special meeting of the Fredericksburg City Council to order at 11:30 a.m. on Thursday, June 13, 2019, in the City Hall Conference Room, 126 W. Main Street, Fredericksburg, Texas 78624.

2. DISCUSSION

a. Zoning case #Z-1910 expansion of local Historic District with “HO” Historic Zoning Overlay.

Kent Myers, City Manager, reviewed the zoning case and the reason for holding the Special Meeting.

Councilmember Watson did not participate in the discussion due to a conflict of interest.

The City Council discussed and agreed by consensus to excluding Hoffman Haus properties out of the Historic Zoning Overlay.

Kent Myers, City Manager, stated a revised map will be provided at the City Council meeting on Monday, June 17th.

The City Council then discussed the Old College-High School Building and Middle School Campus. The City Council discussed their concerns with ensuring that all improvements are compatible to the neighborhood. They discussed the need to reevaluate the Old College Building for the possibility of a historic landmark.

Anna Hudson, Historic Preservation Officer, reviewed the changes to the landmark procedures that were approved during the recent Legislation Session.

Kent Myers, City Manager, stated he will meet with Fredericksburg ISD regarding the Historic Zoning Overlay.

Several members from the audience expressed their concerns of the Historic Zoning Overlay expansion.

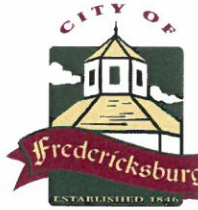
3. Adjourn

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Neffendorf, to adjourn the Special Meeting at 12:45 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Linda Langerhans
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



CITY OF FREDERICKSBURG
MINUTES OF CITY COUNCIL REGULAR MEETING
JUNE 17, 2019

Members Present:

Mayor Linda Langerhans
Councilmember Charlie Kiehne
Councilmember Gary Neffendorf
Councilmember Tom Musselman
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director Public Works and Utilities
Daniel Jones, City Attorney
Steve Wetz, Police Chief
Lynn Bizzell, Fire Chief
Brian Jordan, Development Services Director
Andrea Schmidt, Parks Department Director
Russell Immel, Information Technology Director
Lea Feuge, Public Information Officer
Anna Hudson, Historic Preservation Officer
Kris Kneese, Assistant Director Public Works and Utilities
Garret Bonn, Assistant City Engineer
Ray Ortega, Code Enforcer
Shelley Goodwin, City Secretary

1. Pledge of Allegiance

Mayor Langerhans led the Pledge of Allegiance.

2. Call to Order

With a quorum of the City Council present, Mayor Langerhans called the regular meeting of the Fredericksburg City Council to order at 6:00 p.m. on Monday, June 17, 2019, in the Law Enforcement Center, 1601 East Main Street, Fredericksburg, Texas 78624.

3. Employee Recognitions

Kent Myers, City Manager, stated he received the following recognitions:

Down trees and services restored-Teresa Garza-electric department assisted quickly.

4. PUBLIC COMMENTS

Padraig O'Hara spoke regarding the water fluoridation science.

Agenda Packet Page 5

Sonia Rivera spoke regarding City Council Rules and Procedures. She encouraged the City Council to change the number of reading for adoptions of Ordinances from one to two.

5. CONSENT

A. Consider approval of the May 24, 2019 City Council Special Meeting Minutes.

B. Consider approval of the June 3, 2019 City Council Regular Meeting Minutes.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Neffendorf, to approve Consent Agenda 5. A.-B. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. ORDINANCES AND RESOLUTIONS

A. Zoning case #Z-1910 Expansion of local historic district with “HO” historic zoning overlay

1. Presentation

Councilmember Watson filed affidavit of conflict and left the dais.

Anna Hudson, Historic Preservation Officer, provided a PowerPoint update on the history of the Historic District. Reviewed the Certificate of Appropriateness and staff level approval and managing change.

Kim Rabin spoke in opposition to the Historic District expansion and how she is concerned about making changes to her home.

Bill Heath spoke in opposition to the Historic District expansion and feels the City Council should focus their attention on other issues.

Paul McCall spoke in opposition to the Historic District expansion.

Mike Johnson spoke in support of the Historic District expansion and how it is a generational gift.

Patricia Smith spoke in opposition to the Historic District expansion and how it should be up to the land owner.

Mary Lou Abbott spoke in support of the Historic District expansion and how it honors our diversity.

Dora Lee Sorrell spoke in opposition of the Historic District expansion and how the expansion is taking away the property rights.

Mathew Badders, Attorney with Drought, Drought and Bobbitt of San Antonio, spoke in opposition of the Historic District expansion. He stated he represented the City of Boerne in a litigation verses Saint Peter Prince of the Apostle’s Church, which went to the Supreme Court of the United States and lost. He believes the change to Section 211.0165 of the Local Government Code pertains to local historic landmark and feels the owner of the property must consent with the designation.

Mayor Langerhans asked if there was anything else.

Daniel Jones, City Attorney, stated the City is taking the position that the change to Local Government Code Section 211.0615 is regarding landmark designation and not to districts.

Anna Hudson, Historic Preservation Officer, stated she has contacted other municipalities regarding Section 211.0165 and they too believe that this was a landmark bill and not a district bill.

Kent Myers, City Manager, stated all the communications he has received from Texas Municipal League regarding the legislative session had indicated that this bill specifically relates to landmark buildings and does not apply to Historic Districts.

Mayor Langerhans reviewed the history and culture of the City. She also reviewed the history of the Community Visioning.

2. Consider the approval of Ordinance 2019-19 amending the Zoning Ordinance of the City and adding a zoning overlay to certain properties near or adjacent to the City's existing Historic Overlay District, situated in the City; designating said properties as HO: Historic Overlay.

Kent Myers, City Manager, stated the amended Ordinance 2019-19 that is before the City Council tonight excludes the Fredericksburg Middle School and the Hoffman House.

Anna Hudson, Historic Preservation Officer, read the clause in Ordinance 2019-19 regarding economic hardship.

Councilmember Musselman spoke regarding the district survey and recommended doing the Historic District expansion in phases instead of all at once.

Daniel Jones, City Attorney, reviewed the expansion process that was used and doing in phases would cause the process to start over.

Motion: A motion was made by Councilmember Neffendorf and seconded by Councilmember Kiehne, to approve Ordinance 2019-19 amending the Zoning Ordinance of the City and adding a zoning overlay to certain properties near or adjacent to the City's existing Historic Overlay District, situated in the City; designating said properties as HO: Historic Overlay. The City Council voted three (3) for, one (1) opposed (Councilmember Musselman), and one (1) abstained (Councilmember Watson). The motion carried.

B. Consider the approval of Resolution 2019-10R authorizing the sale of City owned real property, by notice and sealed bid per Chapter 272 of the Local Government Code (725 Country Creek Lane).

Kent Myers, City Manager, stated last year the City received a property donation from the Wallner family. He stated the property at 725 Country Creek is to benefit Animal Services. He reviewed the market value of the property and he recommended taking bids for the estate.

Daniel Jones, City Attorney, reviewed the donation and Resolution 2019-10R. He stated an appraisal will be conducted before the property is sold.

Motion: A motion was made by Councilmember Kiehne and seconded by Councilmember Musselman, to approve Resolution 2019-10R authorizing the sale of City owned real property, by

notice and sealed bid per Chapter 272 of the Local Government Code and get an appraisal (725 Country Creek Lane). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

7. OTHER ACTION ITEMS AND UPDATES

A. Zoning case #Z-1909 Conditional Use Permit for 115 E. Austin Street.

1. Presentation

Brian Jordan, Development Services Director, introduced Casey Phillips with Scully Enterprises.

Casey Phillips, Scully Enterprises, reviewed the project and request for four additional short term rentals units in the rear of 115 E. Austin Street. He stated the project is for two units on the first floor and two units on the second floor, which the first floor units will require a Conditional Use Permit.

2. Public hearing to receive comments for or against

Motion: A motion was made by Councilmember Neffendorf, seconded by Councilmember Watson to go out of Regular Session into a Public Hearing at 6:10 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Mayor Langerhans asked if anyone wished to speak, no one did.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson to go out of Public Hearing into Regular Session at 6:11 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Brian Jordan, Development Service Director, reviewed the project. He stated the Section 3.510 of the Zoning Ordinance requires a Conditional Use Permit for a Bed & Breakfast unit on the first floor. He reviewed the parking and the surrounding land uses.

3. Consider the approval of Conditional Use Permit for Short Term Rentals on the First Floor.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Neffendorf to approve zoning case #Z-1909 Conditional Use Permit for 115 E. Austin Street. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

B. Consider the approval of the Mid-Year Budget FY2019 Amendments.

Kent Myers, City Manager, reviewed the Mid-Year Budget FY2019 Amendments.

The City Council discussed the City's contribution to the Golf Course, the Golf Course incentive, Hotel Motel Occupancy Fund Distribution, and Animal Control Donation Expenditures.

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Musselman to approve the Mid-Year Budget FY2019 Amendments. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

C. Consider the Professional Service Agreement for the Retail Coach in the amount of \$20,000 with the City paying \$5,000.

Kent Myers, City Manager, reviewed the Agreement for Retail Coach and the discussion the City Council held at their May 24th City Council Workshop.

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Kiehne to approve the Professional Service Agreement for the Retail Coach in the amount of \$20,000 with the City paying \$5,000. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

D. Consider City Council Budget Priorities for FY2020.

Kent Myers, City Manager, reviewed the list of City Departments Major Priorities.

Mayor Langerhans discussed the pumper truck, ambulance, restroom improvements at Lady Bird Johnson Park, and the restrooms at Sports Park/Oakcrest Park.

Clinton Bailey, Assistant City Manager/Director Public Works and Utilities, reviewed the process the City is using to work with Sport Assoc. He also reviewed the different options for utilities in the Oakcrest Park.

Councilmember Musselman discussed the impact of the 3.5% Tax Cap the State Legislature passed.

Kent Myers, City Manager, stated the effective date for the Property Tax Cap will not be effective for the FY2020 Budget.

Councilmember Watson discussed the need of additional Firefighters and vehicles. He also discussed the Marktplatz Improvements

Lynn Bizzell, Fire Chief, stated the Fire Department is currently working on a 5 year plan.

Kent Myers, City Manager, stated all departments will be putting together a 5 year plan for their needs.

Councilmember Watson and Councilmember Musselman discussed the Sidewalk Fund and Sidewalk Plan.

Mayor Langerhans stated she feels the major roadway improvements should be Cherry Street.

Kent Myers, City Manager, stated City Staff is recommending Cherry Street be done by General Obligation Bond. He also stated the City Staff has recommended funding a street project every year.

Councilmember Neffendorf discussed making the Sports Park a priority and putting \$500,000 towards that project and to talk to the County Commissioners regarding their commitment of \$2.5 million. He also stated he is opposed to Sunrise Street being listed as a major roadway improvement.

Councilmember Kiehne discussed the process for awarding funding of improvements to historic properties.

Brian Jordan, Director of Development Services, stated the criteria for funding is currently being developed.

The City Council agreed by consensus to add funding to improvements to historic properties.

E. Consider the approval of revision to the City Council Rules of Procedures.

Kent Myers, City Manager, reviewed the changes to the City Council Rules of Procedures.

The City Council discussed changing Facebook to Social Media. They also discussed changing the readings of Ordinances to two reading and allow City Council to waive the second reading and adopt on the first reading.

Motion: A motion was made by Councilmember Kiehne, seconded by Councilmember Watson, to approve the revisions to the City Council Rules of Procedures with amendments. Change Facebook to Social Media and change Ordinance readings to two, but allow City Council to waive second reading and adopt on first reading. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

F. Discussion and possible action regarding amending the City's Water Conservation Measures Ordinance related to adjustment of outside watering times.

Clinton Bailey, Assistant City Manager/Director Public Works and Utilities, reviewed the history of the watering times and water evaporation verses fungus. He also reviewed the reasons the conservation measures were created and explained the reason for recommending not changing the watering times.

The City Council agreed by consensus to not change the watering times.

Clinton Bailey, Assistant City Manager/Director Public Works and Utilities, provided an updated status on the meter replacement. He also stated these new meters will notify residents of their water usage and send a friendly reminder regarding watering violations.

8. CITY MANAGER'S REPORT

A. Legislative Update

Kent Myers, City Manager, reviewed the Final Legislative Update provided by TML. He reviewed the 7 bills; Senate Bill 2, House Bill 347, House Bill 352, House Bill 4347, Senate Bill 2489, and House Bill 2496.

9. ITEMS FOR FUTURE AGENDA

Kent Myers, City Manager, reviewed the Future Agenda items.

10. COUNCIL COMMENTS

Councilmember Watson reported on fuel sales and the T Hangers at the Airport.

11. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code

A. Section 551.072 - Consider and discuss the purchase, exchange, lease, or value of real property owned by the City, located in the vicinity of Old San Antonio Road, and

B. Section 551.072 - Consider and discuss the purchase, exchange, lease, or value of real property owned by the City, located in the vicinity of Country Creek Lane.

Mayor Langerhans stated Agenda Item 11. B. was previously approved by the City Council.

Motion: A motion was made by Councilmember Neffendorf, seconded by Councilmember Watson, to go out of Regular Session into Executive Session at 8:49 p.m. The motion carried unanimously.

Motion: A motion was made by Councilmember Kiehne, seconded by Councilmember Watson, to go out of Executive Session into Regular Session at 9:31 p.m. The motion carried unanimously.

The City Council then held a conference call with two representatives from Kinder Morgan, Greg Neal and Alan Fore. Kinder Morgan responded to several questions from Councilmembers. Mr. Fore confirmed that Kinder Morgan would not use eminent domain action against the City in an effort to acquire this easement.

Motion: A motion was made by Councilmember Neffendorf, seconded by Councilmember Musselman, to go out of Regular Session into Executive Session at 9:39 p.m. The motion carried unanimously.

Motion: A motion was made by Councilmember Neffendorf, seconded by Councilmember Musselman, to go out of Executive Session into Regular Session at 10:45 p.m. The motion carried unanimously.

12. BUSINESS ITEM

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Neffendorf, to instruct staff to negotiate with Kinder Morgan representatives on an agreement to purchase the easement from the City and that this agreement would be considered by the City Council at the July 1, 2019 Regular Meeting. The motion carried unanimously.

13. ADJOURN

Motion: A motion was made by Councilmember Kiehne, seconded by Councilmember Watson, to adjourn the Monday, June 17, 2019 City Council Regular Meeting at 10:46p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Linda Langerhans
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



CITY COUNCIL MEMO

DATE: June 25, 2019
TO: Mayor and City Council
FROM: Kent Myers, City Manager
SUBJECT: Public Hearing-City Budget

Summary:

An initial public hearing on the 2020 City Budget is planned at Monday's City Council meeting.

Recommendation:

It is recommended that the City Council accept public comments about the 2020 City Budget

Background / Analysis:

Several years ago, we added a public hearing to the budget schedule so that local citizens could provide their comments prior to the new budget being proposed. The concerns expressed at that time was that, once the proposed budget has been developed, it is more difficult to make changes to address the recommendations offered by the public. So, the purpose of the public hearing at Monday's Council meeting is to allow local citizens the opportunity to express their views on the budget that will be developed over the next several months. There is no presentation scheduled prior to this public hearing. However, City staff will be available to respond to any question or comments offered during the public hearing.

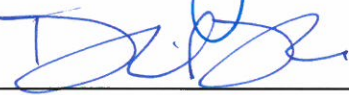
Attachments:



Department Approval



City Manager Approval



City Attorney Approval



CITY COUNCIL MEMO

DATE: July 1, 2019

TO: Mayor and City Council

FROM: Andrea Schmidt, Parks & Recreation Director

SUBJECT: Parks and Recreation Sponsorship and Donation Policy

Summary:

Staff was directed to develop a sponsorship policy for the Parks and Recreation Department.

- Sponsorship agreements projected to generate \$50,000 or more shall be approved by the City Council.
- Sponsorship agreements projected to generate \$25,000 or more, but less than \$50,000, shall require the written approval of the City Manager, who shall inform the City Council.
- Sponsorship agreements projected to generate less than \$25,000 shall require the written approval of the director of the City of Fredericksburg PARD.

Applications for Sponsorship for City of Fredericksburg PARD programs or services shall clearly outline the forms of support sought and offered and the recognition to be given by the City.

Opportunities for sponsorship may include a picnic shelter, special event or the maintenance and repair of a ball field for one year. The City will provide recognition to the sponsor/donor based on the details in the agreement. For example, a bench could have a small plaque, a banner at a special event, or for field/court maintenance, the sponsor could be recognized by placement of company name on a sign at the designated field.

This only applies to the Parks and Recreation Department's programs/services/events. It would not apply to the Food & Wine Fest or Touch-a-Truck as those are City events rather than parks and recreation events.

Recommendation:

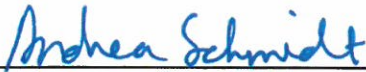
Consider adopting the City of Fredericksburg Parks and Recreation Department Sponsorship and Donation Policy.

Background / Analysis:

The City of Fredericksburg PARD shall seek sponsors that further its mission by providing monetary or in-kind support for the department's programs or services. The City of Fredericksburg PARD permits private sponsorships of government programs or services in limited circumstances as a means to generate funds for improving or expanding those programs and services.

Attachments:

City of Fredericksburg PARD Sponsorship and Donation Policy



Department Approval



City Attorney Approval



City Manager Approval

City of Fredericksburg Parks & Recreation Department (PAR) Sponsorship & Donation Policy

The City of Fredericksburg PAR Sponsorship and Donation Program offers you the opportunity to develop an affiliation with the City of Fredericksburg that can complement or enhance your organization's marketing efforts. By participating, sponsors/donors contribute to a public service while reaching the target audience they seek. Opportunities for sponsorship may include a picnic shelter, special event or the maintenance and repair of a ball field for one year. The sponsorship recognition of a park bench will be for the life of the bench. In the case of field maintenance, the sponsorship will be for a one year term. In the case of a special event the sponsorship will be for the duration of the event. The City will provide recognition to the sponsor/donor based on the details in the agreement. For example, a bench could have a small plaque, a banner at a special event, or for field/court maintenance, the sponsor could be recognized by placement of company name on a sign at the designated field.

All sponsorships may be tax deductible. All sponsorship dollars will be donated directly to City, for use by the Fredericksburg PAR.

I. GENERAL POLICY STATEMENT

The City of Fredericksburg PAR shall seek sponsors that further its mission by providing monetary or in-kind support for the department's programs or services. The City of Fredericksburg PAR permits private sponsorships of government programs or services in limited circumstances as a means to generate funds for improving or expanding those programs and services.

Whenever possible, sponsorships shall be linked to specific activities, events, programs, or publications. The City of Fredericksburg PAR will neither seek nor accept sponsors that manufacture products or take positions inconsistent with local, State, or federal law or with City of Fredericksburg PAR policies, positions, or resolutions. The acceptance of an Application for Sponsorship or the establishment of a sponsorship agreement does not constitute an endorsement by the City of Fredericksburg PAR of the sponsor's organization, products, or services.

II. DEFINITION OF TERMS

"Sponsorship" is the right of an external entity (for-profit or not-for-profit) to associate its name, products, or services with City of Fredericksburg PAR's programs, services, or name. Sponsorship is a business relationship in which the City of Fredericksburg PAR and the external entity exchange goods, services, and donations for the public display of a message on City property acknowledging private support.

III. AUTHORIZATION REQUIRED

The City of Fredericksburg City Council possesses sole and final decision-making authority for determining the appropriateness of a sponsorship relationship and reserves the right to refuse to enter into any proposed sponsorship agreement. Sponsorship requests shall be submitted through an Application for Sponsorship ("Application") in a manner and form outlined in the following section, and sponsorship agreements based on responses to an Application shall be reviewed in accordance with the following procedures and guidelines:

- Sponsorship agreements projected to generate \$50,000 or more shall be approved by the City Council.
- Sponsorship agreements projected to generate \$25,000 or more, but less than \$50,000, shall require the written approval of the City Manager, who shall inform the City Council.

- Sponsorship agreements projected to generate less than \$25,000 shall require the written approval of the director of the City of Fredericksburg PARD.

In the discretion of the City Manager, any proposed sponsorship agreement may be referred to the City Council for approval.

IV. CRITERIA FOR APPLICATION REVIEW

Applications for Sponsorship for City of Fredericksburg PARD programs or services shall clearly outline the forms of support sought and offered and the recognition to be given by the City. Sponsorship agreements shall contain the following information, at a minimum:

- Activities, products, and services of the private entity, its parent, subsidiaries, affiliates and predecessor companies;
- Benefits to be given to the proposed sponsor by City of Fredericksburg PARD;
- Benefits to be given to City of Fredericksburg PARD by the proposed sponsor;
- Prominence of the proposed public recognition of support;
- Content of the proposed public recognition of support;
- Duration of the proposed public recognition of support;
- Conditions under which the sponsorship agreement may be terminated.

V. PERMISSIBLE RECOGNITION MESSAGES

Sponsorship recognition messages may identify the sponsor but ordinarily should not promote or endorse the organization or its products or services. Statements that advocate, contain price information or an indication of associated savings or value, request a response, or contain comparative or qualitative descriptions of products, services or organizations will not be accepted. In accordance with the provisions of Section III of this Policy, the City Manager, the Parks and Recreation Director, or their designee shall have the ultimate authority to determine what is permissible in a recognition message. Only the following content will be allowed:

- The legally recognized name of the sponsoring organization;
- The sponsor's organizational slogan if it identifies rather than promotes the organization or its products or services;
- The sponsor's product or services line, described in brief, generic, objective terms. Generally, only one product or service line may be identified;
- Brief contact information for the sponsor's organization, such as a phone number, address, or Internet website.

Sponsorship Application/Agreement Sample



2nd Annual Countdown to 2019
Monday, December 31, 2018
Children's Event 4:00 PM - 6:00 PM
Midnight Ball Drop 10:30 PM - 12:30 AM

Sponsorship Agreement Form

Date: _____

Business/Organization Name: _____

Contact Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ Cell: _____ Fax: _____

E-mail: _____

I would like to support the City of Fredericksburg's 2nd Annual Countdown to 2019 with a (check all that apply):

Children's Event:

_____ Children's Amusements (\$3000)
_____ DJ/Music (\$750)
_____ Promotional Booth (\$250)
_____ Banner Sponsor (\$100)
_____ Custom: _____

Midnight Ball Drop:

_____ Live Band (\$3000)
_____ Promotional Booth (\$250)
_____ Banner Sponsor (\$100)
_____ Custom: _____

***Please indicate how you would like your name to appear on all sponsorship recognition:

How will the contribution be delivered (please circle one):

I will drop off

Please pick up

I will mail

Invoice me

***Please send an electronic copy of your logo (.pdf format, please) to specialevents@fbtcx.org

Signature: _____

By signing this agreement form, you agree to partner with the City of Fredericksburg for the Countdown to 2019 event. This agreement will be in effect once the City of Fredericksburg has received the sponsorship payment or in-kind donation.

THANK YOU FOR YOUR SUPPORT!

Please retain a copy of this form and mail or email by 11/1/18 to:

City of Fredericksburg
Parks and Recreation
Attn: Special Events
126 W. Main St.
Fredericksburg, TX 78624



CITY COUNCIL MEMO

DATE: June 26, 2019

TO: Mayor and City Council

FROM: Kent Myers, City Manager

SUBJECT: Permian Highway Pipeline LLC Agreement-Purchase of Easement

Summary:

The attached right-of-way agreement for purchase of an easement from the City by Permian Highway Pipeline, acting on behalf of Kinder Morgan, is scheduled for consideration by the City Council at Monday's meeting.

Recommendation:

It is recommended that the City Council consider this agreement which has been negotiated with Kinder Morgan representatives over the past several months. An executive session has been included on the Council agenda for discussion of the final terms of this agreement.

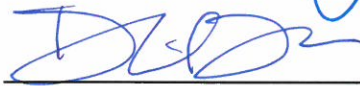
Background / Analysis:

Kinder Morgan is intending to construct a natural gas pipeline through Gillespie County. They have identified property owned by the City on Old San Antonio Road as a possible location for this pipeline. The City is proposing the approval of an agreement to sell this easement to Kinder Morgan.

Attachments:



Department Approval



City Attorney Approval



City Manager Approval

After recording, return to:
Permian Highway Pipeline LLC
Land & Right of Way Department
1001 Louisiana St, Suite 1000
Houston, Tx 77002

Tract No: D-GI-512.740

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVERS LICENSE NUMBER.

RIGHT-OF-WAY AND EASEMENT AGREEMENT

THE CITY OF FREDERICKSBURG, A MUNICIPAL CORPORATION, whose address is **126 W. Main, Fredericksburg, Texas 78624** ("GRANTOR", whether one or more), and GRANTOR's successors and assigns for and in consideration of the sum of Ten Dollars (\$10.00) and other valuable consideration in hand paid, the receipt and sufficiency of which is hereby acknowledged, does grant, bargain, sell and convey unto **PERMIAN HIGHWAY PIPELINE LLC**, a Delaware limited liability company ("GRANTEE"), whose address is 1001 Louisiana Street, Suite 1000, Houston, Texas 77002, its successors and assigns, effective _____ ("Effective Date"), a permanent nonexclusive right-of-way and easement ("Easement") fifty feet (50') in width to own, use, develop, construct, lay, improve, install, operate, maintain, inspect, test, protect, repair, alter, convert, replace, in whole or in part, change the size of, relocate within the easement, and remove or abandon in place one pipeline, not to exceed forty-two inches (42") in diameter, and appurtenances for the transportation of natural gas and its associated substances on, in, over, under, through and across the lands described in Exhibit "A" of GRANTOR situated in Gillespie County, Texas with the location of the permanent right-of-way and easement being more particularly described in and substantially as shown on Exhibit "A" attached hereto and made a part of this Agreement. After installation of said pipeline, GRANTEE shall hold as permanent easement, a strip of land being fifty feet (50') in width, being located twenty-five feet (25') either side of the pipeline centerline as constructed.

Prior to the commencement of construction of the Pipeline, but not later than six (6) months from the Effective Date, GRANTEE shall survey the actual location of the Easement. GRANTEE shall deliver to GRANTOR a recordable "Notice of Location" document describing the actual location of the Easement on the property with a metes and bounds description and certified plat. GRANTEE shall record said Notice of Location in the official public records of the county in which the property is located. In the event the total footage across the land of GRANTOR is greater than that shown on the Exhibit "A" GRANTEE shall tender to GRANTOR the additional consideration payment equal to the price per rod initially paid by GRANTEE to GRANTOR, however; if the footage is less than the Exhibit "A", no additional compensation shall be owed to GRANTOR and GRANTOR will not be obligated to return any funds previously paid. After installation of said pipeline, GRANTEE shall hold a fifty (50) foot wide permanent easement.

During the initial construction of the pipeline, GRANTEE shall also have the use of a temporary right-of-way easement measuring seventy-five feet (75') in width located parallel and adjacent to the said permanent right-of-way and easement and additional temporary workspaces (if any) as substantially shown on Exhibit "A." GRANTEE agrees to occupy the temporary right-of-way and easement only for the length of time necessary to construct and test its pipeline and to complete surface restoration of the permanent and temporary right-of-way easement.

GRANTEE shall have all rights and benefits necessary or convenient for the full enjoyment or use of the rights herein granted including the free, non-exclusive right of ingress and egress over, across and within the permanent easement and temporary right-of-way easement, together with a

free, non-exclusive right of ingress and egress to and from the permanent easement upon and over GRANTOR's land. This permanent easement shall be in perpetuity. GRANTEE is also granted the rights to implement and effectuate various safety and security measures to prevent the unlawful access to the Easement by trespassers and/or protestors who may attempt to interfere with or disturb GRANTEE's project or the use of the Easement.

GRANTEE shall have the right to install drips, traps, valves, meters, fittings, connections, risers, pipeline launchers and receivers, cathodic test leads, AC mitigation, power line drops, line markers and other protective equipment and facilities, and such other above-ground equipment and facilities as is used or useful to GRANTEE in the use, operation, protection, and maintenance of the pipeline.

GRANTEE shall have the right to remove all fences from the Easement and the temporary workspaces, as required for purposes of construction or repairs of the Pipeline and prior to cutting any fence, GRANTEE shall brace the existing fence on both sides of the right-of way adequately, and in such manner that there should be no slacking of the wires. While constructing through fenced areas, GRANTEE shall install gap fences or deterrent to keep cattle or livestock from crossing one fenced pasture to another.

GRANTEE may install a gate(s) along the fence line that is not a property boundary line where the fence(s) crosses the right-of-way and easement. Likewise, GRANTEE may install a gate or gates in the fence line that marks the common boundary between GRANTOR and adjoining owner(s) but not without also obtaining consent of the owners as to the specific location(s). Any gate installed by GRANTEE shall be an oil field type gate consisting of one (1) sixteen (16) feet in width. All gates used by GRANTEE in connection with operations under this Agreement shall be kept locked at all times, except when passing through same.

GRANTEE shall segregate the topsoil from the ditchline up to a maximum of twelve inches (12") so that the topsoil will be separated from the sub soils. In backfilling after installation, the topsoil first removed shall as reasonably practical be used as cover soil in such a manner so as to result in it being returned to the top of the Easement as topsoil. GRANTEE shall remove all trash and other debris that that GRANTEE or its contractors deposit on the Easement and restore the surface of the land to as near its original condition as is reasonably practicable. GRANTEE agrees to bury the pipeline so that the top of the pipeline lies at least thirty-six inches (36") below the surface when constructed/installed so as not to interfere with normal cultivation of the land, except at those locations where rock is encountered, the pipeline may be buried at least twenty-four inches (24") below the surface. No double ditching will be required unless requested and approved in writing by GRANTEE. GRANTOR agrees to not disturb, alter, interfere with, or reduce the depth of cover over the pipeline and shall be responsible for any expenses associated with its farming operations if the depth of cover is reduced below thirty-six (36") inches.

GRANTOR shall have the right to cut or clear from the Easement (and the temporary workspaces during the initial construction), all trees, shrubbery, undergrowth, and any other obstructions that may injure, endanger or interfere with the construction, operation, maintenance, inspection, repair or use of the pipeline and/or Easement (and the temporary workspaces during the initial construction). During the initial construction, GRANTOR shall remove all brush and debris, if any, cleared from the Easements by burning, chipping, and/or burying. The method of disposal shall be selected by GRANTOR.

During pipeline construction and any subsequent altering, repairing, removing or replacing of said pipeline, GRANTEE agrees that it will leave earthen plugs sufficient to permit Grantor's, his tenants

and/or Lessees equipment and/or livestock, to cross over the ditch at reasonable locations along the right-of-way.

After the completion and installation of the Pipeline, GRANTEE agrees to mark the locations of its pipeline with permanent above ground markers in accordance with applicable state or federal regulations.

If GRANTEE should abandon in total operation of the line and/or maintenance of the Easement in accordance with applicable federal or state laws, rules or regulations, the pipeline and appurtenances constructed upon said land and if such abandonment should continue for a continuous period of two (2) years, excepting any time period caused as a result of any force majeure action, all rights of GRANTEE herein shall terminate. GRANTEE shall have the right for two (2) years following any termination of this easement to remove its pipe, valves and all other property. Upon expiration of such period, any such property of GRANTEE remaining on said land shall become the property of GRANTOR.

It is understood and agreed that the consideration herein paid for the Easement and temporary workspaces includes payment for usual and customary damages incurred in the initial construction of the pipeline. If applicable, GRANTEE agrees to pay a fair and reasonable amount for actual and verifiable damages, including but not limited, to roads, fences, ditches, culverts, terraces, natural grasses, ground cover, brush, trees, cultivated land, growing crops, livestock, loss of hunting revenue, buildings and other structural improvements caused by GRANTEE in the exercise of its rights hereunder; provided, however, subsequent to initial construction, GRANTEE shall have the right from time to time to cut all trees and/or undergrowth that in GRANTEE's judgment may injure, endanger, or interfere with the exercise of GRANTEE's rights and privileges granted herein. GRANTEE shall not be liable for damages caused on the right of way and easement by keeping the right of way and easement clear of trees and undergrowth.

GRANTOR reserves the right to farm, cultivate and graze the land, to build levees or cross fences on, over and across the land as near as to a 90 degree angle as possible, as well as to full use and enjoyment of the premises, subject to the specific rights granted to GRANTEE hereunder; provided, however, GRANTOR shall not construct on or over the permanent right of way and easement any buildings, structures or other improvements, natural or man-made obstructions, or lakes or ponds of any nature that interfere with the construction, maintenance, repair or operation of the pipeline constructed by GRANTEE.

GRANTOR shall retain all the oil, gas, and other minerals in, on and under the Easement; provided, however, that GRANTOR shall not be permitted to drill or operate equipment for the production or development of minerals on the Easement, but will be permitted to extract same from and under the Easement by directional drilling and other means, provided the drill bit enters the Easements at a subsurface depth of twenty feet (20') or deeper and so long as such activities do not damage, destroy, injure, and/or interfere with the GRANTOR's use of the Easements for the purposes for which the Easements are being sought herein.

Notwithstanding any other provision in this Agreement, GRANTOR may construct streets or roads (including gravel, asphalt, or concrete streets or roads) at any locations above the Easement that the GRANTOR chooses provided the portion of a street or road constructed above the Easement must cross the Easement at or near 90 degrees and may not exceed forty feet (40') in width, cause a violation of any applicable pipeline regulation, or interfere with the operation and maintenance of any pipeline. At least thirty (30) days before the date on which construction of an asphalt or concrete street or road that will be located wholly or partly in the Easement is scheduled to begin,

GRANTOR must submit plans for the proposed construction to GRANTEE. GRANTOR's construction of any such streets or roads shall be at GRANTOR's sole expense.

GRANTEE shall not permit any of its agents, servants, or employees, or any independent contractor performing service for it to carry any firearms onto or hunt or fish on GRANTOR's lands or for any purpose that is not contemplated by this Agreement.

GRANTEE shall have at its sole discretion, the right to assign any of its rights herein granted in whole or in part to any other person or entity.

By entering into this Easement, GRANTOR warrants that GRANTOR is the fee owner of the property herein described and that GRANTOR has the authority to convey said rights and interests to the GRANTEE. GRANTOR further agrees to defend, indemnify and hold harmless the GRANTEE, its successors and assigns from any and all claims disputing GRANTOR's legal right to convey this Easement to the GRANTEE.

GRANTEE SHALL DEFEND WITH COUNSEL OF GRANTEE'S CHOICE, INDEMNIFY, PROTECT AND HOLD HARMLESS GRANTOR, GRANTOR'S HEIRS, SUCCESSORS, ASSIGNS AND RELATED OR AFFILIATED ENTITIES (THE "INDEMNIFIED PARTIES"), FROM ANY AND ALL LIENS, CLAIMS, DEMANDS, COSTS (INCLUDING BUT NOT LIMITED TO REASONABLE ATTORNEYS' FEES), EXPENSES, DAMAGES, LOSSES AND CAUSES OF ACTION FOR DAMAGES ASSERTED BY PERSONS OR ENTITIES UNAFFILIATED WITH THE INDEMNIFIED PARTIES BECAUSE OF INJURY TO PERSONS (INCLUDING DEATH) AND INJURY OR DAMAGE TO OR LOSS OF ANY PROPERTY OR IMPROVEMENTS TO THE EXTENT CAUSED BY GRANTEE'S NEGLIGENCE, GROSS NEGLIGENCE, OR INTENTIONAL MISCONDUCT. NOTWITHSTANDING THIS COMMITMENT TO INDEMNIFY, GRANTEE SHALL NOT DEFEND, INDEMNIFY OR HOLD HARMLESS THE INDEMNIFIED PARTIES FOR ANY LIENS, CLAIMS, DEMANDS, COSTS, EXPENSES, DAMAGES, LOSSES AND CAUSES OF ACTION FOR DAMAGES THAT ARE CAUSED BY THE NEGLIGENCE, GROSS NEGLIGENCE, INTENTIONAL MISCONDUCT, STRICT LIABILITY, OR FRAUD OF GRANTOR, ITS EMPLOYEES, AGENTS, CONTRACTORS, SUBCONTRACTORS, TENANTS, LICENSEES, OR INVITEES.

NOT WITHSTANDING ANY OTHER PROVISIONS OF THIS EASEMENT, IN NO EVENT WILL ANY PARTY HERETO BE LIABLE TO THE OTHER, WHETHER BASED ON CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, FOR ANY SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL LOSS OR DAMAGE OR OTHER SIMILAR DAMAGES (INCLUDING LOST PROFITS) OF ANY NATURE ARISING AT ANY TIME OR FROM ANY CAUSE WHATSOEVER OR FOR ANY PUNITIVE OR EXEMPLARY DAMAGES OF ANY PARTY.

The Internal Revenue Code provides that a GRANTEE of a real property interest in this county must withhold tax if the GRANTOR is a foreign person. Each GRANTOR hereby certifies under oath and subject to penalties of perjury that he/she/it is not a foreign person, foreign corporation, foreign trust or foreign estate, for purposes of Internal Revenue Code compliance.

This Easement shall be interpreted and enforced in the state of Texas where the property described herein is located. If any part, term or provision of this Easement is, by a court of competent jurisdiction or regulatory authority having jurisdiction over the real property over, under and across which the Easements are located, held to be illegal, void, or unenforceable, or to be in conflict with the law of that jurisdiction, the validity of the remaining provisions or portion hereof

shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this agreement did not contain the particular part, term, or provision to be held invalid.

This Easement may be signed in counterparts and all such counterparts shall be deemed as originals and binding upon each party executing any counterpart and upon their respective heirs, personal representatives, successors and assigns. Similarly, facsimile signatures shall be deemed as an original signature by the enforcing party.

This Agreement together with exhibits incorporated herein by reference, if any, embodies the whole agreement of the parties. There are no promises, terms, condition, or obligations other than those contained herein; and this agreement shall supersede all previous communications, representations, or agreements, either verbal or written, between the parties.

TO HAVE AND TO HOLD unto GRANTEE, its successors and assigns for so long thereafter as any one or more of said rights or privileges are exercised, or any pipeline, structure or facility installed hereunder is used or remains thereon.

IN TESTIMONY WHEREOF, the parties have executed this Right-of-Way and Easement Agreement on this ____ day of _____, 2019.

GRANTEE:

Permian Highway Pipeline LLC

By: Daniel G. Gredvig

Title: Attorney-In-Fact

ACKNOWLEDGMENT

STATE OF TEXAS

§
§
§

COUNTY OF _____

This instrument was acknowledged before me on the _____ day of _____,
2019 by _____.

Notary Public, State of _____
My Commission Expires on _____

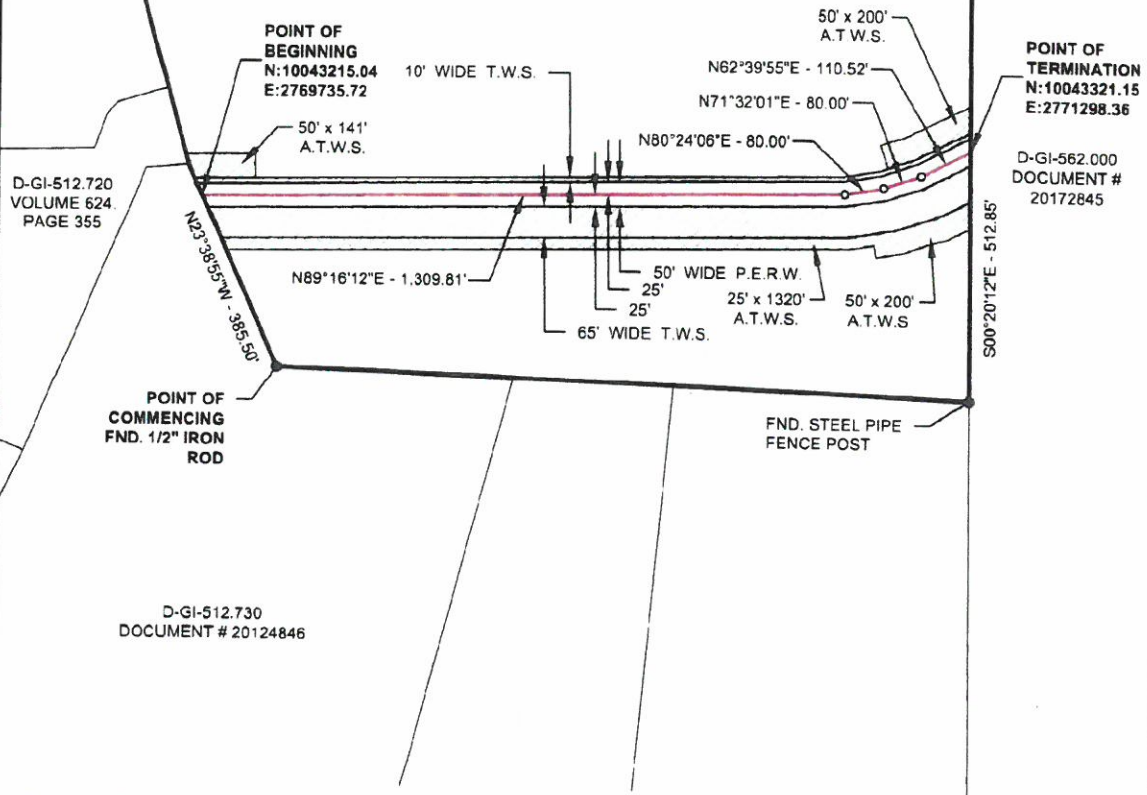
EXHIBIT "A"

GILLESPIE COUNTY, TEXAS
FRANCISCO FLORES SURVEY NO. 33,
ABSTRACT 215



VICINITY MAP
N.T.S.

D-GI-512.740
CITY OF FREDERICKSBURG, A
MUNICIPAL CORPORATION
CALLED 81.98 ACRES
VOLUME 181, PAGE 975



TOTAL DISTANCE ACROSS PROPERTY: 1580.33 FEET
OR: 95.78 RODS
TOTAL AREA OF P.E.R.W.: 1.814 ACRES
TOTAL AREA OF T.W.S.: 2.684 ACRES
TOTAL AREA OF A.T.W.S.: 1.367 ACRES

NOTES

- ALL BEARINGS, DISTANCES, AND COORDINATES SHOWN HEREIN ARE GRID, BASED UPON THE TEXAS COORDINATE SYSTEM, TEXAS CENTRAL ZONE 4203, NORTH AMERICAN DATUM OF 1983 [NAD83(2011)(EPOCH:2010.0000)], U.S. SURVEY FEET, AS DERIVED FROM AN ON THE GROUND SURVEY PERFORMED BY TRC PIPELINE SERVICES, LLC IN JANUARY 2019.
- THE TITLE INFORMATION OF THE SUBJECT TRACT, SHOWN HEREIN, IS BASED UPON TITLE RESEARCH CONDUCTED BY TRC PIPELINE SERVICES, LLC.
- IF THIS PLAT AND ACCOMPANYING DESCRIPTION ARE NOT SIGNED AND SEALED BY THE SURVEYOR WHOSE NAME APPEARS BELOW, IT SHOULD BE CONSIDERED AS A COPY AND NOT THE ORIGINAL.

LEGEND

I.R. IRON ROD
I.P. IRON PIPE
FND. FOUND
N.T.S. NOT TO SCALE
R.O.W. RIGHT OF WAY
T.W.S. TEMPORARY WORKSPACE
A.T.W.S. ADDITIONAL TEMPORARY WORKSPACE
P.E.R.W. PERMANENT EASEMENT & RIGHT OF WAY
T.A.R. TEMPORARY ACCESS ROAD
P.A.R. PERMANENT ACCESS ROAD
BROKEN LINE NOT SCALABLE
PROPERTY LINE
BASELINE
EXISTING PIPELINE
R.O.W.

150 0 150 300
GRAPHIC SCALE IN FEET

TRAVIS E. CLEMENT
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6638
SURVEY FIRM LICENSE NO. 10193802



16350 Park Ten Place
Houston, TX 77084
(781) 616-0100



3/29/19

KINDER MORGAN TEXAS PIPELINE LLC

DWG BY: JEW	PERMANENT HIGHWAY PIPELINE PROJECT	
CKD BY: JMM	PERMANENT EASEMENT & RIGHT OF WAY	
DATE: 3/13/19	ACROSS THE PROPERTY OF	
SCALE: 1" = 300'	CITY OF FREDERICKSBURG, A MUNICIPAL CORPORATION	
REV#	DATE	DESCRIPTION
0	3/26/2019	FOR CERTIFICATION
DRAWING		D-GI-512.740
		SHEET NO. 1 OF 1



CITY COUNCIL MEMO

DATE: July 1, 2019

TO: Mayor and City Council

FROM: Andrea Schmidt, Parks & Recreation Director

SUBJECT: Christmas lighting at Marktplatz bid award

Summary:

City Council approved a budget amendment to replace the Christmas lights at Marktplatz for \$97,000 on June 17, 2019. Three complete bids were received by the deadline. The Christmas Lights Company for \$73,898.00, Superior Trees for \$88,872.00 and Décor IQ for \$43,506.00. Décor IQ has met all the requirements of the bid. They also have annual contracts for Christmas lights in the cities of San Antonio, Houston, Bastrop and Georgetown. The references gave positive recommendations for this company.

Recommendation:

Consider approval of the Christmas lighting for Marktplatz from Décor IQ for \$43,506.00.

Background / Analysis:

The Christmas lights at Marktplatz have not had a full replacement in ten years. These lights should be replaced every 4 years and were in very poor condition. Many were not working and other required daily maintenance. For these reasons, City Council approved a budget amendment to replace the existing lights prior to the 2019 Christmas season.

Attachments:

none



Department Approval



City Attorney Approval



City Manager Approval



CITY COUNCIL MEMO

DATE: July 1, 2019

TO: Mayor and City Council

FROM: Clinton Bailey, P.E., Assistant City Manager/Director of Public Works and Utilities

SUBJECT: Capital Improvements Plan Presentation

Summary:

The entire 2020 Capital Improvement Plan will be presented during one City Council meeting this year.

Recommendation:

N/A

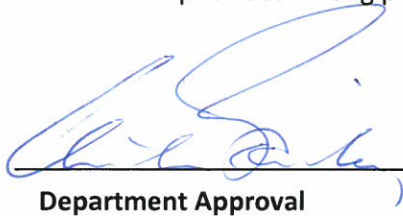
Background / Analysis:

The capital improvement plan (CIP) process was established to provide a routine process and procedure for identifying, evaluating, and advocating the current and future capital needs of the City of Fredericksburg. The capital planning process not only provides an orderly and routine method of proposing the planning of capital improvements, but the process also makes capital expenditures more responsive to community needs by informing the public. The CIP does not appropriate funds, but supports the budget process and the appropriations made through the adoption of the budget. A successful CIP provides for considerable advance notification, planning, evaluation, scope definition,

design, public discussion, cost estimation, and financial planning. Objectives utilized to develop the CIP are:

- To preserve and improve the infrastructure of Fredericksburg
- To identify and examine current and future infrastructure needs and minimize the financial impact on residents
- To maximize the useful life of capital investments by scheduling major renovations and modifications at the appropriate time in the life-cycle of facilities
- To improve financial planning by comparing needs with resources, and estimating future funding issues

The CIP ensures coordination between City departments and City Council in the planning and implementing of capital projects. The CIP Identifies and determines future infrastructure needs and establishes priorities among projects so the available resources are used to the greatest extent possible.



Department Approval

City Manager Approval

Future Agenda Items

City Council

July 15, 2019

Regular Meeting

City Council = Red

1st and 15th Regular Meetings

18th General Fund Budget Workshop – City Hall - 4p.m.

29th Enterprise Fund Budget Workshop – City Hall – 4p.m.

Planning & Zoning = Green

Historic Review Board = Purple

Board of Adjustment = Blue

City Events = Yellow

4th Holiday

Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Recognitions:

Consent

1. 7-1-19 City Council Regular Meeting Minutes.

Ordinances

1. Public Hearing and amendment to Section 8.100 of the Zoning Ordinance- pertaining to the allowable location of temporary use and structure types (possibly pull by P&Z)
2. Zoning case #Z1913- C1 to C1.5 (108, 110, 202, and 206 Milam)
3. Amend Building Fees

Resolutions:

1. Creating a Records Management Program and approve the Records Management Plan
2. Sidewalk Grant Application – Resolution of Support

Approvals-Misc.

1. Public Hearing Z-1911 Conditional Use Permit for drive through associated with a bank.
2. Board Appointments
- 3.

Presentations, Discussions and Updates:

1. Public Hearing - All-Way Stop Discussion – Milam/Windcrest & Milam/Live Oak Intersections

Executive Session

August 5, 2019 Regular Meeting

City Council = Red

5th and 19th Regular Meetings

26th Budget Workshop – City Hall - 4p.m.

Planning & Zoning = Green

Historic Review Board = Purple

Board of Adjustment = Blue

City Events = Yellow

23rd Holiday

Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Recognitions:

Consent

1. 7-15-19 City Council Regular Meeting Minutes.

Ordinances

1. Public Hearing and amendment to Section 8.100 of the Zoning Ordinance- pertaining to the allowable location of temporary use and structure types.
2. Zoning case #Z1913- C1 to C1.5 (108, 110, 202, and 206 Milam)

Resolutions:

Approvals-Misc.

1. Board Appointments
2. Creating a Records Management Program and approve the Records Management Plan

Presentations, Discussions and Updates:

Executive Session