



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL REGULAR MEETING NOVEMBER 5, 2018

Members Present:

Mayor Linda Langerhans
Council Member Charlie Kiehne
Council Member Jerry Luckenbach
Council Member Tom Musselman
Council Member Gary Neffendorf

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director Public Works and Utilities
Daniel Jones, City Attorney
Brian Jordan, Development Services Director
Laura Hollenbeak, Director of Finance
Russell Immel, Information Technology Director
Steve Wetz, Police Chief
Andrea Schmidt, Parks & Recreation Director
Lea Feuge, Public Information Officer
Kris Kneese, Assistant Director of Public Works and Utilities
Garret Bonn, Assistant City Engineer
Evan Williamson, Engineering Tech
Jeff Rich, Water/Wastewater Superintendent
Shelley Goodwin, City Secretary

1. Pledge of Allegiance

Mayor Langerhans led the Pledge of Allegiance.

2. Call to Order

With all members of the City Council members present, Mayor Langerhans called the regular meeting of the Fredericksburg City Council to order at 6:00 p.m. on Monday, November 5, 2018, in the Law Enforcement Center, 1601 East Main Street, Fredericksburg, Texas 78624.

3. Employee Recognitions

Kent Myers, City Manager, stated one of the City's goal is to provide more community events for local families. Jennifer Krupa, Special Events, has been working towards that goal with the Halloween Fire Department Event. He recognized the Fire Department, Andrea Schmidt, Jennifer Krupa, Donna Maxwell, and City employees who assisted with this Event.

4. Public Comments

No one signed up to speak.

5. CONSENT

- A. Approval of the October 15, 2018 City Council Regular Meeting**
- B. Approval of a contract with Tyler Technologies for their Brazos E-ticketing Software program at a cost of \$53,302.00 with the credit of \$34,119.00 for a total cost to the City of \$19,183.**
- C. Approval of a Hotel Occupancy Tax Grant Agreement with the Fredericksburg Convention and Visitor Bureau (CVB) for the FY2019.**
- D. Approval of Convention and Visitors Bureau's nominations (Mary Easterling, Linda Goldsmith, and Larry Jackson) to the Convention and Visitors Bureau Board.**

Motion: A motion was made by Council Member Musselman seconded by Council Member Luckenbach, for the approval the Consent Agenda Items 5.A.-D. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

6. ORDINANCE

- A. Consideration and approval of Ordinance 2018-024 by the City Council of the City of Fredericksburg, Texas authorizing the issuance of "City of Fredericksburg, Texas Utility System Revenue Bonds, Series 2018"; providing for the payment of the principal of and interest on the Bonds, together with certain currently outstanding obligations, by a first and prior lien on and pledge of the net revenues of the system; providing the terms and conditions of such Bonds and resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of such Bonds, including the approval and distribution of an Official Statement; authorizing the execution of a Paying Agent/Registrar Agreement and an Official Bid Form; complying with the requirements of the Depository Trust Company's Letter of representations; and providing for an effective date.**

Mayor Langerhans moved item 7. D. up to be discussed along with Ordinance 2018-024.

- 7. D. Consideration of bids relating to the Sale of Obligations designated as "City of Fredericksburg, Texas Utility System Revenue Bonds, Series 2018"; consideration and approval of Financial Advisor's recommendation concerning this matter; and other matters in connection therewith.**

Dan Wegmiller, Specialized Public Finance Inc. reviewed the Utility System Revenue Bonds, Series 2018 process, Ten-Year History of the Bond Buyer's Revenue Bond Index, the AA- rating that S&P gave the City for the Utility System Revenue Bonds, and the uses of Funds. He stated six bids were received and he recommends the City Council goes with FTN Financial Capital Markets with an interest cost of 3.659368%.

Motion: A motion was made by Council Member Musselman seconded by Council Member Luckenbach, for the approval of bids relating to the Sale of Obligations designated as "City of Fredericksburg, Texas Utility System Revenue Bonds, Series 2018"; and to accept the bid from FTN

Financial Capital Markets, interest cost of 3.659368%. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

Motion: A motion was made by Council Member Luckenbach seconded by Council Member Neffendorf, for the approval of Ordinance 2018-024 by the City Council of the City of Fredericksburg, Texas authorizing the issuance of “City of Fredericksburg, Texas Utility System Revenue Bonds, Series 2018”; providing for the payment of the principal of and interest on the Bonds, together with certain currently outstanding obligations, by a first and prior lien on and pledge of the net revenues of the system; providing the terms and conditions of such Bonds and resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of such Bonds, including the approval and distribution of an Official Statement; authorizing the execution of a Paying Agent/Registrar Agreement and an Official Bid Form; complying with the requirements of the Depository Trust Company’s Letter of representations; and providing for an effective date. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

7. RESOLUTIONS - ACTION ITEMS

A. Consider approval of Resolution 2018-04R approving the acquisition and financing of equipment (Water Meter System).

Kris Kneese, Assistant Director of Public Works and Utilities, provided a presentation on the history of the automatic readers, selection process, cost of the project and the timeline for Agenda Item 7. B. He stated the 2019 adopted City Water Department Budget approved funding for the lease purchase payment for the acquisition of a new Advanced Metering Infrastructure Water Meter System, which includes meter equipment, software, setup and installation services. He stated the lowest financing bid was received from Frost Bank at an interest rate of 3.0%. Staff recommends approval of Resolution 2018-04R approving the acquisition and financing of the new AMI Water Meter System.

Kent Myers, City Manager, stated other City Managers seem to be very pleased with Sensus and have been told that this system is more accurate and water revenue will increase.

Clinton Bailey, Assistant City Manager/Director Public Works and Utilities, stated currently the City is having to read an average of 1,200 meters a month and this will reduce or eliminate that process and allow employees to focus on their other duties.

Jeff Rich, Water/Wastewater Superintendent, stated he researched other cities who have Sensus and they seem to be happy with them.

Motion: A motion was made by Council Member Neffendorf seconded by Council Member Luckenbach, for the approval of Resolution 2018-04R approving the acquisition and financing of equipment (Water Meter System). The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

B. Consider approval of the funding for the purchase of a new advanced metering infrastructure (AMI) system from Sensus water meters.

Motion: A motion was made by Council Member Musselman seconded by Council Member Luckenbach, for the approval of the funding for the purchase of a new advanced metering infrastructure (AMI) system from Sensus water meters. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

C. Consider approval of Lady Bird Johnson Park Buy Board lighting quote from Musco Sports for the amount of \$345,360.

Andrea Schmidt, Parks & Recreation Director, stated as part of the budget process new lighting for Fields A and C at LBJ Park were approved. She also stated staff recommends approval of the Lady Bird Johnson Park Field quote from Musco Sports Lighting for \$345,360, which is under the budgeted amount.

Motion: A motion was made by Council Member Luckenbach seconded by Council Member Musselman, for the approval of Lady Bird Johnson Park Buy Board lighting quote from Musco Sports for \$345,360. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

D. Consideration of bids relating to the Sale of Obligations designated as “City of Fredericksburg, Texas Utility System Revenue Bonds, Series 2018”; consideration and approval of Financial Advisor’s recommendation concerning this matter; and other matters in connection therewith.

This Agenda Item was discussed and approved earlier in the meeting.

8. INDIVIDUAL ITEMS FOR CONSIDERATION, DISCUSSION AND POSSIBLE ACTION

A. Receive a report on A Path to the Future Community Vision Report.

Kent Myers, City Manager, introduced the members of the steering committee. He provided a presentation on the Path to the Future Community Vision Report summary and stated the entire document can be located on the City website. He stated the summary will be presented to the County Commissioners, Chamber of Commerce, Convention and Visitor Bureau, School District and other organizations.

Mayor Langerhans stated a lot of work went into this Report. She also thanked Lea Feuge and other City employees for all their hard work on this Report.

Lea Feuge, Public Information Officer, stated she felt a lot of thought and process went into this Report.

Rose Marie Mazanke, Committee Member, congratulated everyone who worked on the Report. She also stated the strength was in the people and their experience and knowledge. She encouraged everyone to read the entire in-depth Report.

Kathy Shearer, Committee Member, thanked everyone who attended the meetings and helped with this Report. She also encouraged residents to get involved.

Jim Mikula, Committee Member, thanked everyone for the opportunity to serve on this Committee. He stated he felt this Report was a more comprehensive report than the previous one.

Ernie Loeffler, Committee Member, stated he felt this was a very comprehensive Report. He also stated Bethany Lutheran Church is working on child care, which is in line with the Child Care Vision Statement in the Report.

Council Member Musselman, stated there were a lot of consultants involved with this Report, they just were volunteers. He stated he was proud to be a part of this project.

Moe Saiidi, Committee Member, stated it was a pleasure working on this project and he encouraged everyone to look at all the issues in the Report.

B. Receive an update on the proposed drainage utility fee structure and Stormwater/Vegetation Management Program.

Garret Bonn, Assistant City Engineer, provided an update on the drainage utility fee structure and Stormwater/Vegetation Management Program. He stated on October 30th the City hosted a public open house to provide information and receive comments. He reviewed the comments that were received, the process of the project, funding, and the duties of the proposed program employees. He also reviewed the proposed fee structure which included 4 residential tiers and 6 non-residential tiers. He stated the next step is for the City Council to decide the exemptions and credits they might want to include in the fee structure and once that is decided the final steps can begin.

Kent Myers, City Manager, stated the City currently has a drainage utility fee, but a fair drainage fee should be developed.

The City Council discussed the different exemptions allowed by State Law, impervious cover, and proposed fees.

Kent Myers, City Manager, stated Staff will bring back the item on the exemptions and credits. He stated at that time additional tiers will be added to the residential utility fee structure.

9. CITY MANAGER'S REPORT

A. Annexation Update

Kent Myers, City Manager, stated staff had not heard back from the 290 E. Group until recently.

Daniel Jones, City Attorney, stated he understands the Group is still open to discuss and are willing to reach a resolution on the annexation.

Brian Jordan, Development Services Director, stated he reached out to the Group awhile back, but had not heard from them until today. He stated they will be getting together this week and will make contact with the City after that.

The City Council discussed potential deadlines.

B. Personnel Changes

Kent Myers, City Manager, stated beginning November 26, 2018

- Leslie Ball will move to the Administrative Assistant desk outside the City Manager's Office. Ms. Ball will be assisting other departments with projects.
- Donna Maxwell will move to the Receptionist desk in the front area. She will also be assisting Development Services with data entry of the STR and daily deposits.
- There will be some modifications to the front area and lobby to accommodate the safety needs.
- Laura Hollenbeak, Finance Director, is currently interviewing for a new Accounting Clerk to replace Donna Maxwell.
- Municipal Court will be held in their new location on Industrial Drive beginning next month.

The City Council discussed the duties of the Development Services employees.

Brian Jordan, Development Services Director, stated David Millegan, Building Official, has a good feel for STR and has vetted the properties, but needs to be able to focus more on inspections and less on data entry. He stated also stated that Kyle Staudt and Michael Erwin are both doing inspections and are cross training in other areas of Development Services.

C. Sports Park

Kent Myers, City Manager, reminded the City Council of the Joint Meeting with the County Commissioners scheduled for Tuesday, November 5, 2018 at 8:30 a.m. in the Fire Department Training Room. This meeting will be to receive an update on the Sports Park and to discuss the funding of the project.

10. ITEMS FOR FUTURE AGENDA

Kent Myers, City Manager, reviewed the upcoming agenda items scheduled for November 19, 2018.

11. COUNCIL COMMENTS

Mayor Langerhans reported the 175th Anniversary Committee will be meeting next week. She also stated the City of Boerne and the City of New Braunfels would like to meet to discuss Legislative issues and process. She also reminded the Council and residents of the upcoming Veterans Day Events.

Council Member Kiehne reported he attended the Fire House Halloween Festivities and he thanked all who helped make this event a success. He also stated he attended a meeting regarding the gas line that will be coming through the County.

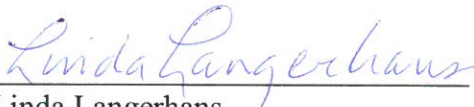
Council Member Luckenbach reported on the Lions Club 90th Anniversary and the Lions Club Summer Camp for children.

Council Member Musselman reported that he will be substituting for teachers tomorrow while they go vote.

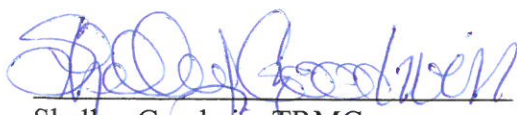
Kent Myers, City Manager, reported the LBJ Golf Course has now received their liquor license.

12. Adjourn

Motion: A motion was made by Council Member Luckenbach, seconded by Council Member Kiehne, to adjourn the Monday, November 5, 2018 City Council Regular Meeting at 8:10 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.


Linda Langerhans
Mayor

ATTEST


Shelley Goodwin, TRMC
City Secretary