



City of Fredericksburg

REGULAR CITY COUNCIL MEETING AGENDA

MONDAY, DECEMBER 7, 2020 ~ 6 P.M.

UNIVERSITY CENTER-HEB ROOM 2818 US 290

FREDERICKSBURG, TEXAS AND VIA ZOOM

Charlie Kiehne, Mayor
Tom Musselman, Councilmember
Bobby Watson, Councilmember

Jerry M. Luckenbach, Councilmember
Polly Rickert, Councilmember
Kent Myers, City Manager

The City of Fredericksburg City Council will meet in a regular session on Monday, December 7, 2020, at 6 p.m. **This meeting will be held in person and via Zoom Teleconferencing (see details below).**

Members of the public may attend in person at the address above, or remotely using one of the following:

Computer

Join Zoom Meeting

<https://us02web.zoom.us/j/88530248780?pwd=UFZ0WUZScjRURUtyS3BKck5SYmtxQT09>

Meeting ID: 885 3024 8780

Passcode: 112338

By Telephone:

One tap mobile

+13462487799,88530248780# US (Houston)

+12532158782,88530248780# US (Tacoma)

Dial by your location

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 885 3024 8780

Find your local number: <https://us02web.zoom.us/j/88530248780?pwd=UFZ0WUZScjRURUtyS3BKck5SYmtxQT09>

You may also access this meeting through livestream on the City of Fredericksburg's Facebook page.

Audio of this meeting will be recorded and uploaded to the City website following the conclusion of the meeting.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. UPDATE ON CORONAVIRUS (COVID-19) PANDEMIC
4. EMPLOYEE RECOGNITIONS
5. PUBLIC COMMENTS

During the COVID-19 pandemic, the City of Fredericksburg is allowing written or verbal public comments:

Written Comments: to be submitted remotely:

1. Must be received by 3 p.m. on December 7, 2020
2. Complete the Citizen Comment Form online at www.fbgtx.org; or
3. Email your comments to sgoodwin@fbgtx.org; or
4. Complete a Citizen Comment Form located inside the Public Access entrance at 126 W. Main Street, Fredericksburg, Texas, and place in the box marked Citizen Comment Form.

Copies of the submitted comments will be provided to the City Council and made public on the City website under the “**December 7, 2020**, City Council Regular Meeting” tab.

Verbal Comments:

1. Must submit your name, address and contact information to sgoodwin@fbgtx.com by 3 p.m. on December 7, 2020.
2. Please log on to the meeting 15 minutes early.
3. Set your name in the ID on the Zoom Meeting
4. Wait for your name to be called.
5. OR Sign up between 5:30 p.m. and 6 p.m. at the University Center for in-person comments.
6. You will be limited to 3 minutes to speak.

6. CONSENT

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF CITY COUNCIL.

- A. Consider approval of Minutes (Shelley Goodwin, City Secretary):
 - i. November 2, 2020, City Council Regular Meeting
(Agenda Packet Pages 5-10)
 - ii. November 16, 2020, City Council Special Meeting
(Agenda Packet Pages 11-12)
- B. Consider the approval of the appointments of two (2) appointments to the Gillespie County Health Board (Kelli Olfers, Health Department Director).
(Agenda Packet Pages 13-16)
- C. Consider the approval of two (2) appointments to the Economic Development Board for two (2) year terms (Kent Myers, City Manager).
(Agenda Packet Pages 17-20)

7. ORDINANCE

- A. Consider the approval of Ordinance 2020-2020 approving an increase in both City and Employee Deposit Rate to the Texas Municipal Retirement System (TMRS) from 6% to 7% and authorizing Updated Service Credits and CPI Increases to TMRS, and establishing an effective date for the Ordinance (1st of two readings; City Council may waive second reading). (Kent Myers, City Manager).
(Agenda Packet Pages 21-28)

8. OTHER ACTION ITEMS AND UPDATES

- A. Consider the approval of additional carryover of PTO time for emergency personnel (Kent Myers, City Manager).
(Agenda Packet Pages 29-30)

- B. Consider, discuss, and take appropriate action regarding the LBJ Golf Course (Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities and Chris Meade, Regional Manager for Touchstone).
(Agenda Packet Pages 31-32)

9. CITY MANAGER REPORT

- A. November 30 City Council Work Session
- B. Legislative Issues
- C. Recent Personnel Changes
- D. Development Services Director Position

10. ITEMS FOR FUTURE AGENDA

(Agenda Packet Pages 33-34)

11. COUNCIL COMMENTS

Reports about items of community interest, which no action will be taken.

12. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney) and 551.072 (Deliberation Regarding Real Property):

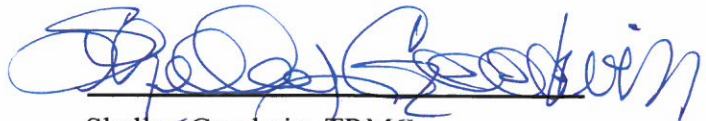
- A. Consider and discuss the purchase, exchange, lease, or value of real property, located in the vicinity of US 290 E at the Pedernales River crossing, approximately two miles to the east of the City of Fredericksburg (Sec. 551.072), and
- B. Consider and discuss claim against the City filed by J. Rosanky (551.071)

13. BUSINESS ITEM

The City Council will reconvene into Regular Session upon the conclusion of the Executive Session; the City Council may take action on any item posted in Executive Session, as necessary.

14. ADJOURN

This is to certify that I, Shelley Goodwin, posted this Agenda at 2:15 p.m. on December 3, 2020, at the entrance and on the bulletin board of the City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.



Shelley Goodwin, TRMC
City Secretary



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL REGULAR MEETING NOVEMBER 2, 2020

The City of Fredericksburg City Council met in a regular session on Monday, November 2, 2020, at 6 p.m. This meeting was held remotely via Zoom Teleconferencing, and in-person at the University Center-HEB Room, 2818 US 290 Fredericksburg, Texas. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members Present:

Mayor Gary Neffendorf
Councilmember Charlie Kiehne
Councilmember Tom Musselman (participated via Zoom)
Councilmember Polly Rickert
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Lynn Bizzell, Fire Chief
Russell Immel, Information Technology Director
Andrea Schmidt, Parks Department Director (participated via Zoom)
Lea Feuge, Public Information Officer
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
Jennifer Krupa, Special Events Coordinator
Shelley Goodwin, City Secretary

1. CALL TO ORDER

Mayor Neffendorf called the regular meeting of the Fredericksburg City Council to order at 6 p.m. on Monday, November 2, 2020, in person at the University Center-HEB Room via Zoom Teleconference. Mayor Neffendorf announced a quorum of the City Council present.

2. UPDATE ON CORONAVIRUS (COVID-19) PANDEMIC

Lynn Bizzell, Fire Chief, reported as of 11-2-2020:

World	United States
-------	---------------

46,643,798 Positive Cases	9,302,271 Positive Cases
---------------------------	--------------------------

Texas	Case Count	Total Deaths	Active Cases	Recovered Cases	Test Performed	
253 counties out of 254	904,855 New 4,111	18,077 New 53	103,935	785,282	8,218,245	
Region 8 Counties	Region 8 Total Cases	Region 8 Deaths	Region 8 Active Cases	Region 8 Recovered	Region 8 Pending investigation cases	Region 8 Probable
28 out of 28	101,068	2,042	2,628	78,800	552	14,807

COVID-19 totals of the adjacent counties' information (DSHS as of 11-1-2020):

County	New Daily Cases	Cases	Active	Recovered	Fatalities
Gillespie County	0	391	6	383	10
Kerr County	5	792	25	755	12
Kendall County	0	523	3	514	6
Llano County	0	189	31	155	3
Mason County	0	83	4	77	2
Blanco County	0	163	11	146	6
Burnet County	0	1,096	263	818	15

Hospital Data

Date	# Patients	Daily New Confirmed Cases
10-26-2020	5,278	4,418
10-27-2020	5,512	7,055
10-28-2020	5,650	5,175
10-29-2020	5,587	6,430
10-30-2020	5,627	5,933
10-31-2020	5,696	6,845
11-1-2020	5,691	4,111

Daily Confirmed COVID-19 Cases

Date	Gillespie County # Cases	Kerr County # Cases	Kendall County # Cases	Blanco County # Cases	Burnet County # Cases	Llano County # Cases	Mason County # Cases
10-26-2020	1	2	0	0	3	0	0
10-27-2020	2	5	0	2	25	4	2

10-28-2020	0	2	1	1	97	0	0
10-29-2020	4	2	3	0	36	8	0
10-30-2020	1	3	1	0	2	0	1
10-31-2020	1	5	0	1	11	1	0
11-1-2020	0	0	0	0	0	0	0

Hill County Memorial Hospital Report

- Hospitalized COVID Cases -2

FISD Cumulative Cases

Campus	Total Positive Cases	Total Positive Current Cases	Total Cumulative Exposures	Total Current Exposures
Billie Kids Daycare	0	0	0	0
FPS	2	0	0	0
SES	0	0	0	0
FES	8	1	107	12
FMS	7	4	20	1
FHS	25	2	163	8
GCHS	0	0	0	0

Lynn Bizzell, Fire Chief, reported on the following:

- CDC Guidelines
- Social distancing to eliminate community spread
- Good hygiene
- Cover your mouth when you cough
- Do not travel to hot spot areas, if possible
- Avoid crowds of 10 or more.
- Tested 307 (234 Gillespie County) on Sunday, October 18, 2020, 36 (28 Gillespie County) positive cases.
- Next testing will occur on Wednesday, November 11, and Sunday, November 15, at the Pioneer Pavilion from 8 a.m.- 4 p.m.
- HCMH Drive-Up COVID testing has been moved to HCM Immediate Care.

3. EMPLOYEE RECOGNITIONS

Kent Myers, City Manager, stated he would like to recognize the City Secretary's Department for their hard work and long hours they have put into the November 3, 2020 Election. He also thanked other City employees who have helped (Lea Feuge, Tammie Loth, Anna Hudson, Jennifer Krupa, and Garret Bonn).

4. PUBLIC COMMENTS

Mayor Neffendorf reviewed the different ways the public could provide comments. He stated the City received one citizen who signed up for verbal comments and no written citizen comments.

Timothy Riley spoke via Zoom regarding educating the public regarding elections and other City services. He also spoke regarding the Census process.

George Studor spoke regarding the City General Election for November 3, 2020, and concerns with voter confusion. He noted his experiences when dealing with the Gillespie County Election Administration's office.

Rebecca Rather spoke regarding the effects that she is experiencing with the STR next door to her. She encouraged the City to enforce the rules regarding STRs.

Jennifer Eggleston spoke regarding issues she is experiencing with STRs in her neighborhood. She also encouraged the City Council to address the junkyard/house in her neighborhood.

5. Consent

A. Consider approval of the October 5, 2020, City Council Regular Meeting.

B. Consider the approval of Resolution 2020-17R ratifying the appointment of members to the City's Historic Preservation Board and clarifying the terms of said appointments.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to approve the City Council Minutes for October 5, 2020, and Resolution 2020-17R ratifying the appointment of members to the City's Historic Preservation Board and clarifying the terms of said appointments. The City Council voted five (5) for, and none (0) opposed. The motion carried unanimously.

6. RESOLUTION

A. Consider the approval of Resolution 2020-18R amending the previous appointment of Judge in Precinct 1 and 4 for the November 3, 2020, General Election.

Shelley Goodwin, City Secretary, stated due to COVID-19, a Judge and Alternate Judge will not be able to work, and a new Judge and Alternate Judge need to be appointed.

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Musselman, to approve Resolution 2020-18R amending the previous appointment of Judge in Precinct 1 and 4 for the November 3, 2020, General Election. The City Council voted five (5) for, and none (0) opposed. The motion carried unanimously.

7. OTHER ACTION ITEMS AND UPDATES

A. Consider the approval of request from Ernie Loeffler on behalf of the 175th Anniversary Steering Committee and Marketing Sub-Committee for 175th Anniversary Banners.

Ernie Loeffler, 175th Anniversary Committee Member, reviewed the Souvenir Subcommittee's proposal for three different types of banners/flags. He reviewed the different sizes and the purpose of the different banners/flags (souvenir flags to be hung on Main Street's flag poles, and banners to be hung across Main Street and/or carried during the parade).

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Kiehne, to approve the request from Ernie Loeffler on behalf of the 175th Anniversary Steering Committee and Marketing Sub-Committee for 175th Anniversary Banners. The City Council

voted four (4) for, none (0) opposed, and one (1) abstained (Neffendorf). The motion carried unanimously.

B. Consider the approval of the Reclaimed Water Service Agreement with the Frieden Development to provide reclaimed water, in lieu of potable water, for irrigation of common landscape areas within the development.

Kris Kneese, Assistant Director of Public Works and Utilities, reviewed the history of the reclaimed waste line located on Friendship Lane. He noted the Frieden Development has requested the use of the City's reclaimed water to irrigate landscape areas within the residential common areas and future commercial properties within the Development. He also reviewed the Agreement and what the Development will be required to do. City Staff recommends approving the Reclaimed Water Service Agreement with the Frieden Development to provide reclaimed water, instead of potable water, for irrigation of common landscape areas within the development.

The City Council discussed the request from Frieden Development and their responsibilities regarding the Agreement.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to approve the Reclaimed Water Service Agreement with the Frieden Development to provide reclaimed water, in lieu of potable water, for irrigation of common landscape areas within the development. The City Council voted five (5) for, and none (0) opposed. The motion carried unanimously.

8. CITY MANAGER'S REPORT

A. Emergency Management Coordinator Position

Kent Myers, City Manager, provided an update on the Emergency Management Coordinator position. He stated the hiring committee will be Judge Stroehrer, Lynn Bizzell, Dave Wisniewski, Tammie Loth, and Mayor Neffendorf.

B. Development Services Director Position

Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities, stated the position was advertised September-November, and 17 applications were received. There will be 3-5 candidates interviewed, and the first round will be held later this month; and the City is looking for a start date of February 1, 2021.

C. Parks Playground Improvements

Jennifer Krupa, Special Events Coordinator, stated the groundbreaking for Old Fair Park was held on October 23, 2020. The Rotary Club has donated the equipment and the construction has now begun.

D. Election Update

Shelley Goodwin, City Secretary, updated the City Council and the public on the November 3, 2020 Election. She reminded those who did not vote during Early Voting, will have to vote at their Precinct. She announced how the residents can find out their Precinct and the Election results.

9. ITEMS FOR FUTURE AGENDA

Kent Myers, City Manager, reviewed the Future Agenda.

10. COUNCIL COMMENTS

No comments were made.

11. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Section 551.072 (Deliberation Regarding Real Property):

- A. Consider and discuss the purchase, exchange, lease, or value of real property, located in the vicinity of US 290 E at the Pedernales River crossing, approximately two miles to the east of the City of Fredericksburg (Sec. 551.072).**

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to go out of Regular Session into Executive Session at 7:35 p.m. The City Council voted five (5) for, and none (0) opposed. The motion carried unanimously.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Rickert, to go out of Executive Session into Regular Session at 8:23 p.m. The City Council voted five (5) for, and none (0) opposed. The motion carried unanimously.

11. BUSINESS ITEM

No action was taken.

12. ADJOURN

Motion: A motion was made by Councilmember Kiehne, seconded by Councilmember Watson, to adjourn the Monday, October 19, 2020, City Council Regular Meeting at 8:24 p.m. The City Council voted five (5) for, and none (0) opposed. The motion carried unanimously.

Charlie Kiehne
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



City of Fredericksburg

MINUTES OF CITY COUNCIL SPECIAL MEETING NOVEMBER 16, 2020

The City of Fredericksburg City Council met in a special session on Monday, November 16, 2020, at 5:30p.m. This meeting was held remotely via Zoom Teleconferencing, and in-person at the University Center-HEB Room, 2818 US 290 Fredericksburg, Texas. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members Present:

Mayor Gary Neffendorf (via Zoom)
Councilmember Charlie Kiehne (Mayor Elect)
Councilmember Polly Ricket (via Zoom)
Councilmember Tom Musselman (via Zoom)
Councilmember Bobby Watson (via Zoom)
Councilmember Jerry Luckenbach (Councilmember Elect)

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director Public Works and Utilities (via Zoom)
Daniel Jones, City Attorney (via Zoom)
Lynn Bizzell, Fire Chief
Steve Wetz, Police Chief
Brian Jordan, Development Services Director
Shelley Goodwin, City Secretary

1. Call to Order

Mayor Neffendorf called the special meeting of the Fredericksburg City Council to order at 5:30 p.m. on Monday, November 16, 2020, in person at the University Center-HEB Room via Zoom Teleconference. Mayor Neffendorf announced a quorum of the City Council present.

2. Consider and approval of Resolution 2020-19R canvassing the election results of the November 3, 2020, General Election; and declaring a Mayor and two Councilmembers elected to office.

i. **Issue the Certificate of Election and Administer the Oath of Office to Mayor.**

ii. **Issue the Certificate of Election and Administer the Oath of Office to two Councilmembers.**

Shelley Goodwin, City Secretary, stated the Early Voting Ballot Board met this morning to consider the Provisional Ballots and the Ballot by Mail that were received by 5 p.m. on November 4, 2020. She stated the new counts are included on the Unofficial Tabulation. She also noted the that 4,300 ballots were cast, which is a 53.07% turnout.

The City Council reviewed the Tally Sheets from the November 3, 2020 (postponed from May 2, 2020) General Election.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to approve Resolution 2020-19R canvassing the election results of the November 3, 2020, General Election, and declaring a Mayor and two Councilmembers elected to office; amending the Resolution to include the counts from the Early Voting Ballot Board, Charlie Kiehne as Mayor, and Jerry Luckenbach and Tom Musselman, as Councilmembers to a term ending in May 2022. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.

The City Council recessed the meeting until 5:50 p.m.

Terry D. Langehennig, Municipal Judge, issued the Certificate of Election and administered the Oath of Offices to Charlie Kiehne, Mayor. He then issued the Certificate of Election and administered the Oath of Offices to Jerry Luckenbach and Tom Musselman, Councilmembers.

3. Adjourn

With no other business Mayor Kiehne adjourned the November 3, 2020 Special Meeting at 6:00 p.m.

Charlie Kiehne
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



CITY COUNCIL MEMO

DATE: November 25, 2020

TO: City Council

FROM: Kelli Olfers

SUBJECT: Health Board Appointments

Summary:

Currently there are three positions needing to be filled on the Gillespie County Health Board. Board terms are for 3 years and start January 2021.

Recommendation:

It is recommended City Council approve two reappointments, Amy Montgomery and Jesse Barter. It is also recommended City Council approve a new applicant, Hollie Reno.

Background / Analysis:

The Gillespie County Health Board is a county board that is intended to advise City Council and Commissioners Court on items dealing with the general health and safety of Gillespie County residents.

Attachments:

Please see attached new application.

Department Approval

City Manager Approval

The City of Fredericksburg



City of Fredericksburg

Application for Consideration of Appointment

Board / Commission / Committee You Are Applying For: (Check all that may apply)

- ☐ Planning & Zoning ☐ Historic Review Board ☐ Board of Adjustment
☐ G.C. Economic Development Commission ☒ City/County Health Board
☐ Other _____

Name: HOLLIE A RENO Date: 11/16/2020
(Title) (First) (M.I.) (Last)
 Home Address: 142 STONELEDGE DR 830-998-1785
(Street) (Home Phone Number)
 Mailing Address: SAME 830-997-4353
(Street or Post Office Box #) (Business Phone Number)
 Fax Number: _____ E-mail Address: _____
 Employer: HCM HOSPITAL 1020 S. STATE HWY 16 FBG, TX 78624
(Name / Address)
 Occupation: REGISTERED NURSE
 Are you a qualified voter of the City of Fredericksburg? X Yes _____ No
 Are you a City of Fredericksburg resident? X Yes _____ No How Long? 8 YRS

So the council may know more about you, please complete the following:

Education: ADN

Volunteer Experience / Community Service: VOLUNTEERED WITHIN MY CHILDREN'S

PUBLIC SCHOOLS 2002-2017. COMMITTEE CHAIR FOR

TREASURE VALLEY YOUTH LACROSSE LEAGUE 2010-2013

Areas of Interest: SERVING 1200 YOUTH IN BOISE AREA.

AREAS OF INTEREST: PERSONAL HEALTH, LACROSSE

Please specify membership on any other governmental or community board/commission/committee:

Please provide a brief narrative outlining your reasons for seeking appointment to a board or commission.

(Resumé or additional information may be attached.)

As a Registered Nurse and community member I have
a vested interest in the health & wellbeing of our community.
Having worked at Hill Country Memorial for almost 7 years I
believe I could be an asset to the Gillespie County Health

Hollie Reno

11/16/2020

Board

Please return the completed form to the City Manager's office for processing. Your application will be kept on file for 12 months.

126 West Main Street . Fredericksburg, TX 78624 . 830/997-7521 . 830/997-1861 (Fax) . www.fbgtx.org

Hollie A. Reno, RN

*142 Stoneledge Dr. * Fredericksburg, TX * 78624 * (830) 998-1785 *

Profile:

Offering 20 years of professional nursing experience in a hospital setting with clinical expertise in advanced radiology interventional and diagnostic procedures, peripheral vascular procedures, inpatient medical-surgical care, - to include the care of COVID-19 patients, intermediate care, telemetry, and diabetes management. Nine years' experience in nursing management, administration, and human resources development and training.

Experience:

Staff Nurse

Hill Country Memorial Hospital, Fredericksburg, Texas

2014-Current

- Performed Diagnostic Radiology nursing functions to include cardiovascular, gastroenterology, musculoskeletal, ultrasound, pulmonology and neurology.
- Performed Interventional Radiology nursing functions to include cardiology, angiography, peripheral vascular; biopsy procedures; fibroid removal; port placement and removal; and fluid and abscess drainage.
- Performed Pre-Admission Testing, Evaluation and Education for patients prior to their diagnostic exam or procedure.
- Managed daily care of patients and rotated charge nurse responsibilities in various clinical settings, to include medical surgical, intermediate care, COVID-19, and telemetry units.

School Nurse

Christian School of Kingwood, Kingwood, Texas

2007-2011

- Handled minor health issues that occurred on a daily basis including concussion assessment, temperature management, and administration of medications for students aged 2-17 years old.
- Maintained student immunization records with annual reporting to Texas DSHS.
- Provide annual scoliosis, vision, and hearing screening with appropriate referral and follow up on abnormal findings.
- Educated school personnel regarding various relevant disease processes and EpiPen administration.

PRN Nurse

Northeast Medical Center, Houston, Texas

2002-2003

- Managed daily care of patients in various clinical settings, to include medical surgical, telemetry, and intermediate care units.

Staff Nurse

Staff Search Healthcare, Houston, Texas

2000-2002

- Managed daily care of patients in various clinical settings, to include medical surgical, telemetry, and intermediate care units.

Clinical Coordinator, Intermediate Care - Telemetry Unit

Tenet Healthcare System, Park Plaza Hospital, Houston, Texas

1994-2000

- Supervised the day-to-day operation of 22-bed Intermediate Care - Telemetry Unit, to include the human resource functions for 20 RN's and 22 support staff personnel.
- Managed the daily care of four (4) to six (6) patients by applying the nursing process and other daily duties, by maintaining an open path of communication with Case Management, Physicians, and other Care Units, to effectively facilitate the movement of patients to the appropriate level of care.
- Responsible for implementing and maintaining the data collection and reporting procedures for Process Improvement and Quality Assurance activities to include the preparation and successful accreditation by the JCAHO in 1998.

Page 2 of 2

Staff Nurse, Diabetic Treatment Center of America (DTCA)
Tenet Healthcare System, Park Plaza Hospital, Houston, Texas

1993-1994

- Managed the daily care of four (4) to six (6) patients by applying the nursing process and other daily duties. To include patient education regarding the Diabetic disease process, associated medications, and the American Diabetic Association diet.

Patient Care Assistant, DTCA
Tenet Healthcare System, Park Plaza Hospital, Houston, Texas

1993-1993

- Managed the daily care of ten (10) – twenty (20) patients to include: vital signs and blood sugar monitoring; maintained accurate I/O; venipuncture for lab draws; patient needs communication with staff nurses; patient baths; linen changes; food service; and the transfer and ambulation of patients.

Education:

ADN – Nursing
San Jacinto College, School of Nursing

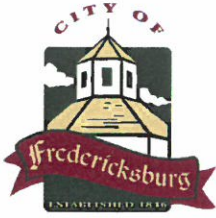
Graduation: 1993

Licensure and Certifications:

Texas State Board of Nurse Examiners
Registered Nurse, License # 602280, expires December 2021

Appointments:

- Physician Critical Care Committee
- Medication Administration Delay Committee
- Hospital Performance Improvement Team



CITY COUNCIL MEMO

DATE: December 2, 2020

TO: Mayor and City Council

FROM: Kent Myers, City Manager

SUBJECT: Appointments to EDC Board

Summary:

The City has two appointees that currently serve on the EDC Board, Stephen Harris and Julie Kuhlken. Both of these appointees have terms expiring the end of the year and both individuals have agreed to serve another two-year term on the Board.

Recommendation:

It is recommended that Stephen Harris and Julie Kuhlken be reappointed to the EDC Board

Background / Analysis:

Attachments:

Listing of current EDC Board members


Department Approval


City Manager Approval

The City of Fredericksburg

Daniel Jones

City Attorney Approval

The City of Fredericksburg

Gillespie County Economic Development Commission 2020 Officers and Board of Directors

President:	Brad Hardin
Vice President:	Amanda Stevens
Treasurer	Tony Klein
Secretary	Steve McAnally
Executive Director	Tim Lehmberg

The 2020 GCEDC Board of Directors with term expiration

Appointed by the City:	Term Expires:
------------------------	---------------

Stephen Harris	Dec. 31, 2020
Julie Kuhlken	Dec. 31, 2020
Brad Hardin	Dec. 31, 2021
Jim Jarreau	Dec. 31, 2021

Appointed by the County:

Steve McAnally	Dec. 31, 2020
Lin Winfrey	Dec. 31, 2020
Ross Allen	Dec. 31, 2021
Tony Klein	Dec. 31, 2021

Appointed by the GCEDC Board of Directors:

Amanda Stevens	Dec. 31, 2021
----------------	---------------

Ex-Officio Members: By Position (Confirmed Annually)

County of Gillespie	Mark Stroeher, Charles Olfers
City of Fredericksburg	Linda Langerhans, Gary Neffendorf
Chamber of Commerce	Penny McBride
Convention/Visitors Bureau	Ernie Loeffler
Harper Community	Dan Abbott
Stonewall Chamber	Jamey Vogel
Airport Manager	Tony Lombardi
Board of Realtors	Mike Starks



CITY COUNCIL MEMO

DATE: December 2, 2020

TO: Mayor and City Council

FROM: Kent Myers, City Manager

SUBJECT: TMRS Benefits

Summary:

Based upon City Council direction at last Monday's Work Session, the attached ordinance is being presented that would increase the TMRS deposit rate for both the City and employees from 6% to 7%. As explained in the attached letter from TMRS, in order to approve this increase, the Council needs to reapprove the current provisions in our TMRS program covering updated service credits and CPI increases. These provisions, along with the increase from 6% to 7%, are included in the attached ordinance.

Recommendation:

Based upon some of the reasons discussed at the Work Session and the additional information included below, it is recommended that this ordinance be approved.

Background / Analysis:

At Monday's City Council Work Session there was a lot of discussion of the pros and cons involved with increasing our TMRS benefits by the end of this year. I don't want to rehash these points in this memo. However, I want to emphasize several important points that the City Council may want to consider.

As indicated in the previous information provided to the City Council, the increase in TMRS benefits will impact the FY 2021 Budget by \$418,744 including \$228,954 in additional costs to the General Fund. As

The City of Fredericksburg

City Manager I can confirm to you that we are in an excellent financial position that enables us to fund this increase. This is due to many factors including our improved local economy and the cost reductions which were implemented earlier this year during the pandemic.

Last month I provided the City Council with a detailed report on our financial status. This included the following highlights:

- FY 2020 projected loss in the General Fund was about \$460,000 and we now project a net increase in the General Fund for FY 2020 of about \$1.25 million.
- FY 2021 General Fund Budget was approved that projects \$4.4 million at the end of next year which is about \$490,000 over our reserve requirements.
- FY 2021 General Fund Budget includes conservative projections for major revenues such as sales taxes which have been exceeded during the first part of this fiscal year.
- CARES funding received this year in the amount of \$507,000 which was not budgeted
- Cost savings in place this year include unfilled positions that will reduce expenses in several City departments.

Another cost factor that should be considered is that improving our retirement benefits should result in employees who are able to retire earlier in their lives. This result is positive for both the individual employees and the City government. It will reduce the possibility of having 40-year employees who must continue paving streets or performing other physical labor because they cannot afford to retire. It will help prevent the possibility of having police officers or firefighters working into their 60's in these stressful positions. Other positive impacts are the possible reductions in health insurance claims and paid time off and newer employees hired at a lower salary level. So, long term the advantages to the city could be very substantial.

Finally, when a city government discusses possible increases in employee benefits, we normally focus on the costs or how this will help City employees. However, we should also recognize how this type of improvement in benefits can improve City services. As shown in the previous information sent to the City Council, this increase will make the City of Fredericksburg competitive with other cities in this area as well as with Gillespie County. Improving this level of competitiveness should enable us to fill police officer positions much quicker instead of having these positions vacant for six months or more. It will help us attract and retain other qualified employees to our workforce in the future. While we currently offer an excellent level of City services, this will help ensure that we maintain this quality in the future.

Attachments:

Letter from TMRS

Ordinance approving changes in TMRS benefits

Plan Change Study Report from TMRS

The City of Fredericksburg



Department Approval



City Manager Approval

Daniel Jones

City Attorney Approval

The City of Fredericksburg



November 30, 2020

Via E-Mail
Ms. Tammie Loth
Human Resource Director
City of Fredericksburg
126 West Main
Fredericksburg, TX 78624

Dear Ms. Loth:

We are pleased to enclose a model ordinance for your city to adopt:

***7% Employee Deposit Rate
100% Updated Service Credits, including Transfers, and
50% of CPI Increase to Annuitants***

By statute, when a city changes its employee deposit rate and the city currently offers Updated Service Credits (USC)/Annuity Increases on an annually repeating basis, the city must re-adopt these annually repeating provisions. This re-adoption is necessary because there are new USC costs associated with the new provisions. Therefore, the enclosed ordinance includes the city's re-adoption of these benefits.

By adopting this ordinance, your city will not need to adopt an ordinance each year to re-authorize calculation of these benefits. The USC/Annuity Increase will remain in effect for future years until it is discontinued by an ordinance adopted by the City Council.

With the adoption of these additional benefits your city's contribution rate for beginning January 1, 2021 will be **22.11%**.

We will appreciate receiving a copy of this ordinance as soon as possible after its adoption.

Please feel free to contact me at 1-800-924-8677 if you need assistance or additional information.

Sincerely,

A handwritten signature in blue ink that reads 'Eric W. Davis'.

Eric W. Davis
Chief Service Officer



ORDINANCE 2020-22

TEXAS MUNICIPAL RETIREMENT SYSTEM

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM ON AN ANNUAL BASIS FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO AT THE EFFECTIVE DATE OF THE ALLOWANCE ARE IN THE EMPLOYMENT OF THE CITY OF FREDERICKSBURG; PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY; TO INCREASE THE RATE OF DEPOSITS TO THE TEXAS MUNICIPAL RETIREMENT SYSTEM BY THE EMPLOYEES OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS:

Section 1. Authorization of Updated Service Credits.

(a) On the terms and conditions set out in Sections 853.401 through 853.404 of Subtitle G of Title 8, Government Code, as amended (hereinafter referred to as the "TMRS ACT"), each member of the Texas Municipal Retirement System (hereinafter referred to as the "System") who has current service credit or prior service credit in the System in force and effect on the 1st day of January of the calendar year preceding such allowance, by reason of service in the employment of the City, and on such date had at least 36 months of credited service with the System, shall be and is hereby allowed "Updated Service Credit" (as that term is defined in subsection (d) of Section 853.402 of the TMRS Act).

(b) On the terms and conditions set out in Section 853.601 of the TMRS Act, any member of the System who is eligible for Updated Service Credits on the basis of service with this City, who has unforfeited credit for prior service and/or current service with another participating municipality or municipalities by reason of previous service, and was a contributing member on the 1st day of January of the calendar year preceding such allowance, shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in said Section 853.601, both as to the initial grant hereunder and all future grants under this ordinance.

(c) The Updated Service Credit hereby allowed and provided for shall be **100%** of the "base Updated Service Credit" of the member (calculated as provided in subsection (c) of Section 853.402 of the TMRS Act).

(d) Each Updated Service Credit allowed hereunder shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(e) In accordance with the provisions of subsection (d) of Section 853.401 of the TMRS Act, the deposits required to be made to the System by employees of the several participating departments on account of current service shall be calculated from and after the effective date of this ordinance on the full amount of such person's compensation as an employee of the City.

Section 2. Increase in Retirement Annuities.

(a) On terms and conditions set out in Section 854.203 of the TMRS Act, the City hereby elects to allow and to provide for payment of the increases below stated in monthly benefits payable by the System to retired employees and to beneficiaries of deceased employees of the City under current service annuities and prior service annuities arising from service by such employees to the City. An annuity increased under this Section replaces any annuity or increased annuity previously granted to the same person.

(b) The amount of the annuity increase under this Section is computed as the sum of the prior service and current service annuities on the effective date of retirement of the person on whose service the annuities are based, multiplied by **50%** of the percentage change in Consumer Price Index for All Urban Consumers, from December of the year immediately preceding the effective date of the person's retirement to the December that is 13 months before the effective date of this Section.

(c) An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

(d) If a computation hereunder does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed hereunder.

(e) The amount by which an increase under this Section exceeds all previously granted increases to an annuitant is an obligation of the City and of its account in the benefit accumulation fund of the System.

Section 3. Dates of Allowances and Increases. The initial allowance of Updated Service Credit and Increase in Retirement Annuities hereunder shall be effective on **January 1, 2021**, subject to approval by the Board of Trustees of the System. An allowance of Updated Service Credits and an increase in retirement annuities shall be made hereunder on January 1 of each subsequent year until this ordinance ceases to be in effect under subsection (e) of Section 853.404 of the TMRS Act, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in subsection (d) of Section 853.404 of the TMRS Act.

BE IT FURTHER ORDAINED:

Increased Deposit Rate: All employees of the City, who are members of the Texas Municipal Retirement System, shall make deposits to the System at the rate of **7%** of their individual earnings effective **1st day of January, 2021**.

Effective Date. Subject to approval by the Board of Trustees of the System, this ordinance shall be and become effective on the **1st day of January 20_____**.

Passed and approved this the _____ day of _____, 20_____.

ATTEST:

APPROVED:

City Secretary or Clerk

Mayor



Plan Change Study

00480 Fredericksburg

GRID 2021

For Informational Purposes Only
Effective Date - January 1, 2021 ✓
Report Date - November 30, 2020

Proposed Plans

<u>Plan Provisions</u>		<u>Current</u>	<u>1</u>
Deposit Rate		6.00%	7.00% ✓
Matching Ratio		2 to 1	2 to 1
Updated Service Credit		100% (Repeating)	100% (Repeating) ✓
Transfer USC **		Yes	Yes ✓
Annuity Increase		50% (Repeating)	50% (Repeating) ✓
20 Year/Any Age Ret.		Yes	Yes
Vesting		5 years	5 years
<u>Contribution Rates</u>		<u>2021</u>	<u>2021</u>
Normal Cost Rate		8.58%	10.15%
Prior Service Rate		8.34%	11.72%
Retirement Rate		16.92%	21.87%
Supplemental Death Rate		0.24% (A & R)	0.24% (A & R)
Total Rate		17.16%	22.11% ✓
Unfunded Actuarial Liability		\$11,423,345	\$16,355,717
Amortization Period		20 years	20 years
Funded Ratio		79.2%	72.7%
Phase-In Total Rate		N/A	N/A

**This is the addition to the Initial Prior Service Rate for USC for transfers. There were 12 eligible transfer employees on the valuation date.



CITY COUNCIL MEMO

DATE: December 2, 2020

TO: Mayor and City Council

FROM: Kent Myers, City Manager

SUBJECT: Additional PTO Carryover-Police and Fire/EMS Departments

Summary:

The City provides paid time off (PTO) time for City employees that covers time away from work for vacations, sicknesses, school activities, taking care of children or other purposes. According to our personnel policies, the PTO ranges from 12 days a year for the first year of employment to 27 days per year for an employee who has been with the City for 25 years or more.

The maximum amount of PTO time that an employee may carryover from December 31 to January 1 of each year is 480 hours (60 days).

With the recent impacts from the pandemic to the personnel in the Police and Fire/EMS departments, some of these employees have not be able to use their PTO this year. This includes four employees in the Police Department and four employees in the Fire Department. As an example, in the Fire/EMS Department, all PTO time was suspended during the first 60 days of the pandemic. Employees have also had to be quarantined in these departments which has decreased the ability of personnel to take time off.

Recommendation:

It is recommended that the City Council approve a motion authorizing a one-year exemption from the 480 maximum hours of PTO time that can be carried over for Police and Fire/EMS employees.

The City of Fredericksburg

Background / Analysis:

Attachments:



Department Approval

Daniel Jones

City Attorney Approval



City Manager Approval

The City of Fredericksburg



CITY COUNCIL MEMO

DATE: December 7, 2020

TO: Mayor and City Council

FROM: Clinton Bailey, P.E., Assistant City Manager/Director of Public Works and Utilities

SUBJECT: Golf Course Operations Update

Summary:

This item is for the update presentation regarding Touchstone Golf's operation of Lady Bird Johnson Golf Course.

Recommendation:

n/a

Background / Analysis:

Chris Meade, Touchstone Golf Regional Manager will present an operations update providing detail on the financial performance of the golf course, course conditions and special programs that have been developed since Touchstone took over operation of the golf course on January 1, 2018.

Attachments:

The City of Fredericksburg


for CLINTON BAILEY

Department Approval



City Manager Approval

The City of Fredericksburg

Future Agenda Items

City Council

December 21, 2020

Regular Meeting

City Council = Red

7th and 21st Regular Meetings @ 6p.m.

Special Mtgs 9th @ TBA

Planning & Zoning = Green 12-11-2020 @ 5:30 p.m.

Historic Review Board = Purple 12-4-2020 @ 5:30 p.m.

Board of Adjustment = Blue 12-12-2020 @ 5:30 p.m.

City Events = Yellow

Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Proclamation

Consent

1. 11-16-2020 City Council Regular Meeting Minutes
2. 11-30-2020 City Council Workshop
3. 12-7-2020 City Council Regular Meeting Minutes
4. Release of access easement at Boot Ranch

Ordinances

1. Zoning Change for properties located at 305 N. Elk and 502 Schubert (1st of 2 possible readings)
2. TMRS (possible 2nd reading)

Resolutions

1. TxDOT Speed Limit Change (US 290W from the "Y" to Western City Limits)

Public Hearing

1. Public Hearing Zoning and Land use Change for properties located at 305 N. Elk and 502 E. Schubert

Approvals-Misc.

1. Moratorium of Gathering of 75 or more
2. Land use Change for properties located at 305 N. Elk and 502 E. Schubert

Presentations, Discussions and Updates:

1. Playground discussion and ordering of equipment

Executive Session

January 4, 2021 Regular Meeting

City Council = Red

4th and 18th Regular Meetings @ 6p.m.

Special Mtgs 9th @ TBA

Planning & Zoning = Green 1-6-2021 @ 5:30 p.m.

Historic Review Board = Purple 1-12-2021 @ 5:30 p.m.

Board of Adjustment = Blue 1-14-2021 @ 5:30 p.m.

City Events = Yellow

Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Proclamation

Consent

1. 12-21-2020 City Council Regular Meeting Minutes

Ordinances

1. Changes to the STR Ordinance (1st of 2 possible readings)
2. Zoning Change for properties located at 305 N. Elk and 502 Schubert (2nd possible readings)

Resolutions

Public Hearing

Approvals-Misc.

Presentations, Discussions and Updates:

1. Soccer Fields presentation

Executive Session

1. Annual performance evaluation for City Manager and City Attorney