CITY OF FREDERICKSBURG
CITY COUNCIL MEETING

MONDAY, DECEMBER 15, 2014 ~ 5:00 p.m.

Law Enforcement Center ~ 1601 East Main Street

Linda Langerhans, Mayor
Graham Pearson, Council Member
Jerry Luckenbach, Council Member
Gary Neffendorf, Council Member
Bobby Watson, Council Member
Kent Myers, City Manager

(REQUEST ALL PAGERS AND PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL.)

AGENDA

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

		Page Ref
1.	**EXECUTIVE SESSION** 5:00 PM - Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government code Sections 551.071 (Consultation with Attorney, 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).	
	A. Executive Session - Real Estate - Purchase Agreement for Heinemann Property on Friendship Lane	1-2
	B. Executive Session - Personnel - Performance Evaluations for City Manager, City Attorney, and Municipal Judge	
2.	**MINUTES** - Approve minutes of November 2014 meetings.	3-8
3.	**PUBLIC HEARING**	
	A. Public Hearing - Proposed Conversion of Mistletoe Street to a One-Way Street.	9-11
4.	**ORDINANCES - RESOLUTIONS- ACTION ITEMS**	
	A. Consider Interlocal Agreement for Consolidated Dispatch	12-17
5.	**INDIVIDUAL ITEMS FOR CONSIDERATION AND POSSIBLE ACTION**	
	A. Consider Contract for Landfill Professional Services	18-20
	B. Consider Multi Family Rate Credits	21-23
	C. Consider 501c3 - Ft Martin Scott	24
	D. Consider Purchase Agreement for Heinemann Property on Friendship Lane	
	E. Consider Performance Evaluations for City Manager, City Attorney, and Municipal Judge.	
6.	**CITY MANAGER'S REPORT**	
	A. Old Fair Park Area Master Plan	
	B. December 17 Legislative Briefing	
	C. Employee Evaluations and Merit Increases	
	D. Holiday Schedule	
	E. City Employee Recognitions	
7.	**ITEMS FOR FUTURE AGENDAS**	
8.	**PUBLIC COMMENTS** - This time is for citizens to address the City Council on issues and items of concern not on this agenda. There will be no City Council action at this time.	
9.	**ADJOURN**	

CITY COUNCIL MEMO

DATE: December 15, 2014

TO: Mayor and City Council

FROM: Kent Myers, City Manager

SUBJECT: Park Land Purchase

Summary:

As previously reported to the Council, City staff identified 8.91 acres of land that is available for purchase on Friendship Lane.

Recommendation:

It is recommended that the City Manager be authorized to proceed with purchase of 8.91 acres of land owned by Betty Heinemann at a purchase price of $388,120 with the City paying all closing costs. This property needs to be acquired for future development of a City Park.

Background / Analysis:

Following recent discussions with Mrs. Heinemann, she has agreed to sell 8.91 acres of land in Outlot No. 27 for $388,120 with the City paying all closing costs. The only exception is that the City will place a plaque on the property provided by Mrs. Heinemann that commemorates her parents who previously owned the property, Frank and Marie Schmidt.

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The source of funding for this expense is prior year's cash balance in the General Fund. The Finance Director reported at a previous City Council meeting that this estimated balance on 9/30/14 was $5,843,000 which is about $3 million over the required cash reserves.

An executive session is scheduled on the agenda in case the Council would like to discuss this real estate transaction prior to approval.

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STATE OF TEXAS
COUNTY OF GILLESPIE
CITY OF FREDERICKSBURG

REGULAR CITY COUNCIL MEETING
NOVEMBER 3, 2014
6:00 PM

On this the 3rd day of November, 2014, the City Council of the CITY OF FREDERICKSBURG convened in regular session at the Law Enforcement Center, with the following members present to constitute a quorum:

LINDA LANGERHANS - MAYOR
JERRY LUCKENBACH - COUNCIL MEMBER
GRAHAM PEARSON - COUNCIL MEMBER
BOBBY WATSON - COUNCIL MEMBER
GARY NEFFENDORF - COUNCIL MEMBER

ABSENT: NONE

ALSO PRESENT:
KENT MYERS - CITY MANAGER
PAT McGOWAN - CITY ATTORNEY
LAURA HOLLENBEAK - INTERIM FINANCE DIRECTOR
BRIAN JORDAN - DIR. OF DEVELOPMENT SERVICES
CLINTON BAILEY - D.P.W.U.
STEVE WETZ - CHIEF OF POLICE
RUSSELL IMMEL - INFORMATION TECHNOLOGY MGR.

The meeting was called to order at 6:00 PM, following the Pledge of Allegiance.

CONSENT AGENDA - It was moved by Council Member Pearson, seconded by Council Member Watson, to approve the consent agenda as follows:

1. Appoint Mike Cox to the Ft. Martin Scott Advisory Committee.

All voted in favor; motion carried.

UPDATE ON GOLF COURSE OPERATIONS - Director of Golf Alan Wooley presented the Golf Course Annual Report; no action was taken.

GOLF COURSE 2015 SEASON TICKET PRICING - Alan Wooley presented a "menu" of options for Council's consideration; an ordinance will be on the next agenda for their approval.

ANIMAL CONTROL FACILITY PLANS - David Duman of Quorum Architecture presented a design concept for the new City Animal Control Facility. No action was taken.

AMENDMENT TO FINANCIAL MANAGEMENT POLICIES - This item was tabled.

FLEET LEASING AND MANAGEMENT PROGRAM - It was moved by Council Member Pearson, seconded by Council Member Luckenbach, to authorize the Director of Public Works and Utilities to enter into contract negotiations with Enterprise Fleet Management to provide a Fleet Leasing and Management Program for the city. The vote was as follows: AYE: Langerhans, Neffendorf, Pearson, Watson, and Luckenbach. Motion carried.

2015 HOT CONTRACT FOR FREDERICKSBURG CONVENTION AND VISITORS BUREAU - It was moved by Council Member Pearson, seconded by Council Member Watson, to approve the 2015 Hotel Occupancy Tax Contract with the FCVB for $1,814,286 as presented. The vote was as follows: AYE: Langerhans, Neffendorf, Pearson, Watson, and Luckenbach. Motion carried.

2015 GOLF COURSE MARKETING CONTRACT WITH FCVB – It was moved by Council Member Watson, seconded by Council Member Pearson, to approve the contract with the FCVB for marketing the Golf Course during the coming year at a total cost of $45,000 as presented and corrected. The vote was as follows: AYE: Langerhans, Neffendorf, Pearson, Watson, and Luckenbach. Motion carried.

AMENDMENT TO WHOLESALE POWER AGREEMENT WITH LCRA - It was moved by Council Member Pearson, seconded by Council Member Luckenbach, to approve the First Amendment to our Wholesale Power Agreement with LCRA as presented. The vote was as follows: AYE: Langerhans, Neffendorf, Pearson, Watson, and Luckenbach. Motion carried.

CITY MANAGER'S REPORT - City Manager Kent Myers reported on the (1) City Council Retreat – Action Items, (2) Texas Downtown Association Meeting, (3) City Council/City Staff Office Space Committee, (4) Employee Recognitions.

PUBLIC COMMENT - Russ Rose commented on the golf course.

COUNCIL COMMENT - Council Member Pearson commented on the new dispatch director position, Council Member Watson reported on the FCVB Board meeting, and Mayor Langerhans reported on the Christmas Committee.

EXECUTIVE SESSION - At 7:35 PM, Council Member Watson made a motion to recess the regular session and go into Executive Session. Council Member Neffendorf seconded, and the motion carried. At 8:00 PM, Council Member Pearson made a motion to adjourn the Executive Session and reconvene the regular session. Council Member Watson seconded, the motion carried.

Following Executive Session, the following action was taken:

CONSULTATION WITH ATTORNEY – CENTRAL TEXAS ELECTRIC AND PUC LITIGATION - No action was taken.

With no further business, Council Member Pearson made a motion to adjourn the meeting at 8:00 PM. Council Member Watson seconded the motion. All voted in favor and the motion carried.

PASSED AND APPROVED this the 15th day of December, 2014.

SHELLEY BRITTON, CITY SECRETARY	LINDA LANGERHANS, MAYOR

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STATE OF TEXAS
COUNTY OF GILLESPIE
CITY OF FREDERICKSBURG

SPECIAL CITY COUNCIL MEETING
NOVEMBER 14, 2014
9:30 AM

On this the 14th day of November, 2014, the City Council of the CITY OF FREDERICKSBURG convened in special session at the PUC Hearing Room, 1701 Congress Ave, Austin TX, with the following members present to constitute a quorum:

LINDA LANGERHANS - MAYOR
GRAHAM PEARSON - COUNCIL MEMBER
BOBBY WATSON - COUNCIL MEMBER
GARY NEFFENDORF - COUNCIL MEMBER

ABSENT: JERRY LUCKENBACH - COUNCIL MEMBER

Council attended a Hearing of the Public Utility Commission of Texas regarding CTEC v. City of Fredericksburg.

PASSED AND APPROVED this the 15th day of December, 2014.

SHELLEY BRITTON, CITY SECRETARY

LINDA LANGERHANS, MAYOR

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STATE OF TEXAS
COUNTY OF GILLESPIE
CITY OF FREDERICKSBURG

REGULAR CITY COUNCIL MEETING
NOVEMBER 17, 2014
6:00 PM

On this the 17th day of November, 2014, the City Council of the CITY OF FREDERICKSBURG convened in regular session at the Law Enforcement Center, with the following members present to constitute a quorum:

LINDA LANGERHANS - MAYOR
GARY NEFFENDORF - COUNCIL MEMBER
GRAHAM PEARSON - COUNCIL MEMBER
BOBBY WATSON - COUNCIL MEMBER

ABSENT: JERRY LUCKENBACH - COUNCIL MEMBER

ALSO PRESENT:
KENT MYERS - CITY MANAGER
SHELLEY BRITTON - CITY SECRETARY
LAURA HOLLENBEAK - FINANCE DIRECTOR
PAT McGOWAN - CITY ATTORNEY
STEVE WETZ - CHIEF OF POLICE
CLINTON BAILEY - D.P.W.U.
KRIS KNEESE - ASST CITY ENGINEER
RUSSELL IMMEL - INFORMATION TECHNOLOGY MGR.

The meeting was called to order at 6:00 PM following the Pledge of Allegiance.

MINUTES - It was moved by Council Member Watson, seconded by Council Member Neffendorf, to approve the minutes of the October 2014 City Council meetings as presented. All voted in favor and the motion carried.

PUBLIC HEARING Z-1411 BY JILL HOLLAND YELLOW DOOR STUDIO FOR A CONDITIONAL USE PERMIT TO ALLOW AN ARTS & CRAFTS USE IN THE C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT AT 810 N LLANO - It was moved by Council Member Watson, seconded by Council Member Neffendorf, to recess the regular session and open the public hearing on Z-1411 by Jill Holland, Yellow Door Studio, for a Conditional Use Permit to allow an Arts & Crafts use in the C-1 Neighborhood Commercial zoning district at 810 N Llano.

Jill Holland was on hand to present her request; there were no comments from the public.

It was moved by Council Member Watson, seconded by Council Member Neffendorf, to adjourn the public hearing and reconvene the regular session. All voted in favor and the motion carried.

Z-1411 - It was moved by Council Member Pearson, seconded by Council Member Watson, to approve the request as presented, with the improvements completed within 60 days after the utility pole is relocated by the City. The vote was as follows: AYE: Langerhans, Neffendorf, Pearson, and Watson. Motion carried.

PUBLIC HEARING Z-1410 BY THE CITY OF FREDERICKSBURG TO CONSIDER AN AMENDMENT TO SECTION 6.110 AND SECTION 6.120 OF THE ZONING ORDINANCE PERTAINING TO CONTINUATION OF A NONCONFORMING USE AND STRUCTURE - It was moved by Council Member Pearson, seconded by Council Member Neffendorf, to recess the regular session and open the public hearing Z-1410 by the City of Fredericksburg to consider an amendment to Section 6.110 and Section 6.120 of the zoning ordinance pertaining to continuation of a nonconforming use and structure. All voted in favor and the motion carried.

Carroll Bryla was on hand to address council on the proposed amendment to the zoning ordinance. Brian Jordan briefed council on the findings of the Planning & Zoning Commission.

It was moved by Council Member Pearson, seconded by Council Member Neffendorf, to adjourn the public hearing and reconvene the regular session. All voted in favor and the motion carried.

Z-1410 - It was moved by Council Member Pearson, seconded by Council Member Neffendorf, to table Z-1410 till the December 1 meeting. All voted in favor and the motion carried.

FINAL REPORT FROM RAY ASSOCIATES INC. ON DEVELOPING PAY-FOR-PERFORMANCE PROGRAM - Katherine Ray of Ray Associates, Inc. presented recommendations on a proposed Pay-for-Performance Program. Following the discussion, it was moved by Council Member Pearson, seconded by Council Member Watson, to approve the Merit

Pay Plan as presented. The vote was as follows: AYE: Langerhans, Neffendorf, Pearson, and Watson. Motion carried.

ORDINANCE FOR GOLF COURSE FEES - It was moved by Council Member Pearson, seconded by Council Member Neffendorf, to forgo the seconded reading and to adopt the Ordinance for Golf Course Fees as presented. The vote was as follows: AYE: Langerhans, Neffendorf, Pearson, and Watson. Motion carried.

ORDINANCE NO. 24-023

AN ORDINANCE AMENDING APPENDIX A FEE SCHEDULE ARTICLE 24 RECREATIONAL FEES, SPECIFICALLY SECTION 24.100 GOLF FEES, AMENDING RATES, ESTABLISHING SEASON TICKET PACKAGES AND DYNAMIC PRICING, ESTABLISHING AN EFFECTIVE DATE, REPEALING INCONSISTENT PROVISIONS, AND PROVIDING FOR PARTIAL INVALIDITY. (Recorded in Ord. Book)

MASTER PLAN FOR OLD FAIR PARK AREA - It was moved by Council Member Pearson, seconded by Council Member Watson, to enter into a contract with Freese and Nichols, Inc., in an amount not to exceed $10,000, to provide professional services to prepare alternative conceptual plans for the Old Fair Park area. The vote was as follows: AYE: Langerhans, Neffendorf, Pearson, and Watson. Motion carried.

CONTRACT FOR WINDCREST TANK - It was moved by Council Member Pearson, seconded by Council Member Watson, to award the contract for the Windcrest tank to N.G. Painting L.P. in the amount of $653,415.00 as presented. The vote was as follows: AYE: Langerhans, Neffendorf, Pearson, and Watson. Motion carried.

AMENDMENTS TO FINANCIAL MANAGEMENT POLICY STATEMENTS – It was moved by Council Member Neffendorf, seconded by Council Member Watson, to approve the Amendments to the Financial Management Policy Statements as presented. All voted in favor and the motion carried.

CITY MANAGER'S REPORT - City Manager Kent Myers reported on (1) Ordinance waiving fees for affordable housing projects, (2) City Manager/Department Head Annual Retreat, (3) Holiday Events, (4) City Employee Recognition.

FUTURE AGENDA ITEMS - Several items that need to be considered before the end of the year, including: (1) Z-1410 for an amendment to the Zoning Ordinance pertaining to nonconforming uses, (2) Fee waiver for affordable housing, (3) Master Plan and 501c3 for Ft. Martin Scott, (4) Tree trimming contract, (5) Light Vehicle Fleet lease, and (6) Brehmer Lane.

PUBLIC COMMENT - Tom Musselman thanked council for the job they do, and asked questions about upcoming issues; Russ Rose expressed concern over the city's retirement system

COUNCIL COMMENT - Council reported on various committee meetings; Council Member Watson congratulated Hill Country Memorial on receiving the Malcolm Baldrige National Quality Award.

EXECUTIVE SESSION - At 7:50 PM, Council Member Watson made a motion to recess the regular session and go into Executive Session. Council Member Neffendorf seconded, and the motion carried. At 8:19 PM, Council Member Pearson made a motion to adjourn the Executive Session and reconvene the regular session. Council Member Neffendorf seconded, the motion carried.

Following Executive Session, the following action was taken:

PARK LAND PURCHASES - It was moved by Council Member Pearson, seconded by Council Member Neffendorf, to authorize the City Manager to negotiate for the purchase of additional park land. All voted in favor and the motion carried.

With no further business, Council Member Watson made a motion to adjourn the meeting at 8:20 PM. Council Member Neffendorf seconded the motion. Motion carried.

PASSED AND APPROVED this the 15th day of December, 2014.

SHELLEY BRITTON, CITY SECRETARY   LINDA LANGERHANS, MAYOR

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CITY COUNCIL MEMO

DATE: December 15, 2014

TO: Mayor and City Council

FROM: Kris Kneese, P.E., Assistant City Engineer

SUBJECT: Mistletoe Street

Summary:

A group of residents along Mistletoe Street approached City Engineering Staff October 2014 with a proposal to convert Mistletoe Street from a two-way street to a one-way street. The proposal recommended that the flow of traffic go from Orange Street to Crockett Street (west to east). Additionally, the residents also requested that parking be limited to the South side of Mistletoe Street only.

Recommendation:

City Ordinance allows the City's Traffic Engineer, Director of Public Works, to make the proposed changes; however City Engineering Staff wanted to inform the Council of the proposed changes. No action is required for this item.

Background / Analysis:

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A group of residents along Mistletoe Street approached City Engineering Staff October 2014 with a proposal to convert Mistletoe Street from a two-way street to a one-way street. The proposal recommended that the flow of traffic go from Orange Street to Crockett Street (west to east). Additionally, the residents also requested that parking be limited to the South side of Mistletoe Street only.

Mistletoe Street is one block long and located between Orange and Crockett Streets. It is a very narrow 22 foot wide (face of curb to face of curb) City street. Currently vehicles are allowed to park on both sides of the street, which can limit the driving lane width and access for the residents, but more importantly emergency vehicle access in cases of emergency.

City Engineering Staff has spoken with the property owners along Mistletoe Street which agree with the proposed changes. A short presentation will be given to Council showing the street width, driving access under current conditions and the proposed changes.

City Engineering Staff agrees that implementing the proposed changes along Mistletoe Street will allow emergency vehicle access in the case of an emergency and provide safer access for the residents.

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The following residents of Mistletoe Street are requesting that the City of Fredericksburg consider the following:

That Mistletoe Street be made into a one way street with the traffic flow going from West to East.

That Mistletoe Street parking be designated to be on the right side of the street with the traffic pattern being West to East.

JC 10/28
RK 10/28 ~~That the residents be provided with a parking permit for the space in front of their residences.~~

These concerns are prompted by the need for emergency vehicles to be able to maneuver this very narrow street in case of an emergency.

Thank you for your consideration.

10/28/14 Helga E. Kettner
[illegible] Fritz [illegible] Kettner
10/28/2014
10/28/2014 (All except permit parking) James T. [illegible]
10/28/2014 Ramona S. Castner
10-28-14 Carl & Judy Bumpass
10-28-14 Annie Mae [illegible]
10-28-14 Verdie Pezzaro

CITY COUNCIL MEMO

DATE: December 10, 2014

TO: City Council

FROM: Director of Emergency Services

SUBJECT: Interlocal Agreement for Public Safety and Utilities Communication Services

Summary:

Council has previously approved the consolidation of all dispatch services within the County to be organized within a new and separate County Department. The Interlocal Agreement to implement this consolidation between the City and the County is attached for your review. This agreement was approved/passed by Commissioners Court unanimously at their meeting on 8 December 2014.

Recommendation:

City Council approve the Interlocal Agreement for Public Safety and Utilities Communication Services between Gillespie County and the City of Fredericksburg. Further approve Kent Myers to sign on behalf of the City as is customary on other agreements between the City and the County.

Background / Analysis:

The City Council has previously approved the consolidation of all dispatch services within the County to be organized within a new and separate County Department. The Dispatch Advisory Board

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(approved by the Council) drafted the original Interlocal Agreement. The draft was then sent to the City Attorney for recommendations and formatting. After review by the City Manager and the Dispatch Advisory Board, the Interlocal Agreement was sent to the County Judge for review and approval by Commissionsers Court. The Judge made some formatting changes to insure continuity with other agreements between the City and the County. The Interlocal Agreement was approved unanimously by Commissioners Court on 8 December 2014.

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INTERLOCAL AGREEMENT FOR PUBLIC SAFETY AND UTILITIES COMMUNICATION SERVICES

THIS AGREEMENT, made and entered into by and between the COUNTY OF GILLESPIE, TEXAS, acting herein by and through its duly authorized officers, hereinafter referred to as COUNTY, and the CITY OF FREDERICKSBURG, TEXAS, a municipal corporation of Gillespie County, Texas, acting herein by and through its duly authorized officers, hereinafter referred to as CITY, is as follows:

WHEREAS, City and County (hereinafter sometimes referred to individually as "Party" or collectively as "Parties") desire to cooperate to provide multiple public services within the City and County as set forth in this "Interlocal Agreement For Public Safety And Utilities Communication Services," hereinafter referred to as "Agreement," as authorized by Texas Government Code, Chapter 791; and,

WHEREAS, in an effort to find a mutually agreed-upon solution to the delivery of local Governmental services, while meeting the objective to achieve fairness and equity, the City and County agree to work together to provide public services as outlined in this Agreement; and,

WHEREAS, the Parties desire that a centralized public safety and utilities communications center be provided; and,

WHEREAS, the Parties desire to form an Advisory Board to review and make recommendations on the centralized public safety and utilities communications center; and,

WHEREAS, the Parties desire to share the costs and benefits of a centralized public safety and utilities communications center; and,

WHEREAS, the Parties desire to refer to the centralized public safety and utilities communications center as the Gillespie County Dispatch and Telecommunications Center; and,

WHEREAS, the City and the County have each determined that it would be mutually beneficial for the administration of the mutual shared services to enter into this Agreement; and,

WHEREAS, upon and after the consolidation of the Gillespie County Dispatch and Telecommunications Center, provided for herein, the services to be delivered by the County to the City under this Agreement are as set out below and more fully described herein.

NOW, THEREFORE, in consideration of the mutual covenants expressed in this

Agreement, the receipt and sufficiency of which are hereby acknowledged, the County and the City agree as follows:

Section 1. Term

The Term of this Agreement is October 1, 2014, through September 30, 2015. It may be renewed by mutual orders or resolutions of the Parties or by executing a new contract for subsequent one-year terms beginning on October 1st and ending on September 30th of each subsequent contract period.

Section 2. Cancellation

Either of the Parties may cancel its participation in this Agreement for any reason by notifying the other party in writing at least 180 days prior to the effective date of the cancellation. All amounts due and owing to the County pursuant to the Agreement on the effective date of cancellation shall be paid by the City within thirty (30) days after the effective date of cancellation

Section 3. Funding

The County and City each agree to pay one-half (1/2) of the actual expenditures for the operation and maintenance of the Dispatch and Telecommunications Center.

Once the budget is approved for the next fiscal year, the City will pay the County on a monthly basis beginning in October. The amount of each payment shall be equal to 1/12 of 50% of the approved budget for that fiscal year. Any variations from the budget (either overages or shortages) shall be made up between the City and the County within thirty (30) days after the end of the fiscal year.

Section 4. Duties of the County

The County will provide public safety and utilities communications services to the following departments, including, but not limited to: the City of Fredericksburg Police Department, Fredericksburg EMS, Fredericksburg Fire Department, Fredericksburg City Utilities, Texas Department of Public Safety, Texas Parks and Wildlife, Gillespie County Sheriff's Office, Doss Volunteer Fire Department, Harper Volunteer Fire Department, Stonewall Volunteer Fire Department, Tierra Linda Volunteer Fire Department, Willow City Volunteer Fire & Rescue Department, and all Gillespie County Maintenance Divisions. Services will be available twenty four (24) hours per day, three hundred sixty five (365) days per year.

Section 5. Advisory Board and Supervision of Dispatch & Telecommunications Division

An Advisory Board consisting of the Director of Emergency Services, the City Chief of Police, the City Director of Public Works, the County Sheriff, and the County Fire Marshal shall review the operations of the Gillespie County Dispatch and Telecommunications Center and make recommendations to its Director.

A member of the City Council and a member of the County Commissioners Court shall serve as ex-officio, non-voting members of the Board to provide advice and counsel to the Board members and to convey the Board's recommendations to their respective governing bodies.

The Communications Director will be hired by and be under the direct supervision of the County Commissioners Court. He/She will be responsible for the operations of the Gillespie County Dispatch and Telecommunications Center, including, but not limited to, all department policies, procedures, supervision and budgetary responsibilities.

The Communications Director is responsible for the day to day operations and the hiring of any staff as directed by the Commissioners Court, but recommendations from the Advisory Board should be given consideration as part of those decisions.

Section 6. Agreement

This Agreement constitutes the sole and only agreement of the parties with respect to the matters covered by this Agreement. No other agreement, statement or promise made by any party, or by any employee, officer, or agent of a party, which is not contained in this Agreement, shall be binding or valid.

No amendment, modification, or alteration of the terms hereof shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

This Agreement shall be construed under and in accordance with the laws of the State of Texas. The obligations and undertakings of each of the parties to this Agreement shall be performable in Gillespie County, Texas.

EXECUTED IN DUPLICATE ORIGINALS and to be effective at a mutually agreed upon date in the future upon consolidation of the County and City dispatch and telecommunications services.

COUNTY OF GILLESPIE, TEXAS

By:______________________________

MARK STROEHER, County Judge

ATTEST:

____

MARY LYNN RUSCHE, County Clerk

CITY OF FREDERICKSBURG, TEXAS

By:________________________________

KENT MYERS, City Manager

ATTEST:

____

SHELLEY BRITTON, City Secretary

CITY COUNCIL MEMO

DATE: December 15, 2014

TO: Mayor and City Council

FROM: Clinton Bailey, P.E., Director of Public Works and Utilities

SUBJECT: Consider Professional Services Agreement for Landfill Cell No. 7

Summary:

This item is for the consideration of approval of a contract with Biggs and Mathews Environmental of Mansfield, Texas to provide professional engineering services including engineering design, bid advertisement and award, construction phase services and construction quality assurance for Cell Number 7 at the Fredericksburg Landfill. Additionally, Biggs and Mathews will provide professional services including permitting, engineering and construction phase services in support of the new scale house and scale at the Fredericksburg Landfill.

Recommendation:

City Engineering Staff recommends approval of the proposed contract with Biggs and Mathews Environmental in the amount of $132,500.

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Background / Analysis:

In October of this year, the City solicited for Qualification Statements from three engineering firms for professional services related to the engineering design of Landfill Cell No. 7. After reviewing qualification statements and performing panel interviews with each firm, Staff made their selection based on overall qualifications and is recommending that the City enter into a contract with Biggs and Mathews Environmental to provide professional engineering services as detailed below:

Task Order No. 1

Cell No. 7 design which includes engineering design, construction drawings, specifications, contract documents and bid and bid award services.

Cell Design Total Cost: $26,000

Construction phase services which includes construction management, construction quality assurance services and record survey services.

Construction Phase Services Total Cost: 94,500

Total Estimated Cost (Task Order No. 1): $120,500

Task Order No. 2

The construction of Cell No. 7 will require the relocation of the scale house and scale to a site closer to the main entrance of the landfill. Under Task Order No. 2, Biggs and Mathews Environmental will provide professional engineering services in support of the new scale house and scale relocation including entry facility layout, landfill permit modification, engineering design, construction drawings, specifications, contract documents, bid and award services, construction management, construction quality assurance services and record survey services.

Total Estimated Cost (Task Order No. 2): $12,000

A preliminary schedule for the project is included below:

- **Cell 7 Professional Services Approval - December 15, 2014**
- **Cell 7 Construction Documents - January 7, 2015**
- **Bid Advertisement Dates - January 12 and January 19, 2015**
- **Pre-bid Conference - January 22, 2015**
- **Bid Opening - January 29, 2015**

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- **Contract Award - February 16, 2015**
- **Begin Construction - March 2, 2015**
- **Cell 7 Construction Completion - May 15, 2015**
- **Cell 7 Approved - June 1, 2015**

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CITY COUNCIL MEMO

DATE: December 8, 2014

TO: Mayor and City Council

FROM: Laura Hollenbeak, Director of Finance

SUBJECT: Multi-Family vs Residential Water & Sewer Rate Comparison for Manufactured Home Parks

Summary:

Council Member Graham Pearson and city staff have re-calculated water and sewer bills for the eight Manufactured Home Parks for nine months beginning with October 2013 and ending with June 2014, to compare Residential vs Multi-Family Rates. One of the eight water accounts was billed more on the Multi-Family rate structure. Four of the eight sewer accounts were billed more on the Multi-Family rate structure.

020094-000	717 S Washington St	2" meter	Water Credit	$342.75
020094-000	717 S Washington St	2" meter	Sewer Credit	$914.62
008631-001	300 Bald Eagle St	1" meter	Sewer Credit	$111.29
014201-000	719 S Washington St	5/8" meter	Sewer Credit	$243.62
020403-000	222 Windmill Oaks Ave	2" meter	Sewer Credit	$1,216.15

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Total Water Credit	$342.75
Total Sewer Credit	2,485.68
Total Water & Sewer Credit	$2,828.43

Recommendation:

Staff recommends that a credit be applied to the four utility customers that would have been billed less if the rates had not been changed from Residential to Multi-Family during the billing periods of October 2013 – June 2014.

Background / Analysis:

As a result of a utility rate study completed in 2013, water and sewer rates for manufactured home parks were changed to a multi-family rate structure that mirrored commercial rates. Several of those customers indicated that they should have remained as residential customers and asked that the City revert back to the way their water and sewer bills were calculated before the rate change in October 2013. In July 2014, these customers were changed back to the residential rate structure.

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Comparison Multi - Family Rate vs Residential Rate with Hookups

UB Account #	Customer Name	Service Address	Number of Hookups	Oct - June Mult-Family Rate		Calculation if Residential Rate w/Hookups		Difference + / - If Billed Residential Rate		Meter Size
				Water	Sewer	Water	Sewer	Water	Sewer	
008631-001	Mitzie Dolgener	300 Bald Eagle St	12	$ 1,390.53	$ 1,895.41	$ 1,864.22	$ 1,784.12	$ 473.69	$ (111.29)	1
009930-000	C Holloway	515 S Milam St	15	$ 2,236.14	$ 3,066.81	$ 2,706.30	$ 3,203.89	$ 470.16	$ 137.08	5/8
014201-000	Trey Smith	719 S Washington St	5	$ 770.34	$ 1,083.06	$ 937.45	$ 839.44	$ 167.11	$ (243.62)	5/8
020094-000	Jon Thompson	717 S Washington St	4	$ 1,463.67	$ 1,848.98	$ 1,120.92	$ 934.36	$ (342.75)	$ (914.62)	2
020403-000	Pyka Lane Dev	222 Windmill Oaks Ave	27	$ 3,180.18	$ 4,117.33	$ 3,843.18	$ 2,901.18	$ 663.00	$ (1,216.15)	2
102415-000	Rodney Pope	702 E Schubert St	12	$ 558.54	$ 796.43	$ 1,361.76	$ 1,080.00	$ 803.22	$ 283.57	5/8
102415-002	Rodney Pope	706 E Schubert St	10	$ 590.34	$ 839.48	$ 1,217.40	$ 1,033.46	$ 627.06	$ 193.98	5/8
102415-006	Rodney Pope	702 E Schubert St	7	$ 1,201.74	$ 1,666.91	$ 1,435.00	$ 1,997.09	$ 233.26	$ 330.18	5/8

Accounts are currently being charged Residential - 5/8 rate (which is equivilent to old residential rate) - Effective July 2014

Water	Sewer	Total
$ (342.75)	$ (2,485.68)	$ (2,828.43)

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CITY COUNCIL MEMO

DATE: December 9, 2014

TO: City Council

FROM: Jimmy Alexander, Director of Parks & Recreation

SUBJECT: Ft. Martin Scott 501c3 application

Summary:

It is requested to apply for 501c3 status for Ft. Martin Scott.

Recommendation:

City Manager Kent Meyers and I recommend authorizing the City Attorney to proceed with the process of applying for 501c3 status for Ft. Martin Scott. The Ft. Martin Scott Advisory Committee also agrees with this recommendaiton.

Background / Analysis:

The 501c3 status will provide opportunity to apply, accept, and receive funding for the development of Ft. Martin Scott that we might otherwise not be eligible for.

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