



City of Fredericksburg

MINUTES OF CITY COUNCIL WORK SESSION MEETING MARCH 3, 2021

The City of Fredericksburg City Council held their regular session on Wednesday, March 3, 2021 at 11:15 a.m. This meeting was held in person at the Rock Box Theater and live streamed on the Fredericksburg YouTube Channel.

Members Present:

Mayor Charlie Kiehne
Councilmember Jerry Luckenbach
Councilmember Tom Musselman
Councilmember Polly Rickert
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Lynn Bizzell, Fire Chief
Steve Wetz, Police Chief
Eric Whiting, Director of Information Technology
Andrea Schmidt, Parks Department Director
Laura Hollenbeck, Finance Director
Lea Feuge, Public Information Officer
Jason Lutz, Development Services Director
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
Shelley Goodwin, City Secretary (via livestream)

1. CALL TO ORDER

Mayor Kiehne called the meeting of the Fredericksburg City Council to order at 8:31 a.m. on Wednesday, March 3, 2021. Mayor Kiehne announced a quorum of the City Council present.

2. PLEDGE OF ALLIANCE

Mayor Kiehne led the Pledge.

3. PUBLIC COMMENTS

No one signed up to speak on this agenda item.

4. WORK SESSION ITEMS

Kent Myers, City Manager, reviewed the four Work Session Items and stated the purpose is to discuss the items and provide directions. No action will be taken at this meeting.

A. Report and discussion on possible changes to Hotel Occupancy Tax Application Process (Shelley Goodwin, City Secretary).

Kent Myers, City Manager, reviewed the State Comptroller Office process for City to use Hotel Occupancy Tax (HOT) Funds. He also noted that the clay pavers at MarktPltz need to be replaced with the recent winter storm due to rapid detrition. He stated that if the Bill for funding City Park maintenance is approved, then a portion of HOT funding might be used.

Laura Hollenbeck, Finance Director, reported that \$480,000 had been budgeted for HOT allocation to local organizations. She also reviewed a handout regarding HOT revenues and expenditures.

Shelley Goodwin, City Secretary, reviewed the HOT documents and process. In the past several years, she noted several changes had been made to the program to streamline the program. She stated that her City Council Memo noted two options regarding suggestions to some possible changes. 1. Leave the allocation process as it currently is, or 2. Allocate separately to the Nimitz Museum and the Pioneer Museum due to the guidelines.

Jeryl Hoover, Pioneer Museum, reviewed the history of their HOT Fund request. He noted several other municipalities have a set amount for allocating to museums.

General Mike Hagee, Nimitz Museum, reviewed the history of their HOT Fund request. He stated he likes being part of the process and prefers to compete for HOT funding.

The City Council discussed the HOT Fund allocation process and the guidelines. They also agreed to leave the process for applying as it is.

B. Report and discussion on the Comprehensive Plan (Jason Lutz, Development Service Director)

Kent Myers, City Manager, reviewed the Comprehensive Plan's history and the need to update the Plan. He stated this item is to discuss the possibility of moving forward with updating the Plan.

George Studor spoke regarding the Comprehensive Plan and how there should be a project plan that lays out the requirements, risk, and residents want Fredericksburg to look.

Jason Lutz, Development Service Director, reviewed the challenges that Development Services are facing due to the need for an updated Comprehensive Plan. He also reviewed a Comprehensive Plan Information Sheet, Comprehensive Planning Process, and the proposed Request for Proposal for the Comprehensive Plan Update.

The City Council discussed moving forward with updating the Comprehensive Plan. They also discussed the need to target the potential consultant to have experience with towns similar to Fredericksburg. Also, the Plan needs to be developed based upon a growing City that will attract middle-age adults, families, and a wide range of incomes.

C. Report and discussion on City of Fredericksburg Street Improvement Program (Clinton Bailey, Assistant City Manager/Director Public Works and Utilities and Garret Bonn, Assistant City Engineer).

Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities, reviewed the Street Program's history and stated that Transportation Programs had been discussed for years. He noted the Relief Route Project is long-term and could develop into a large road project, but the Fredericksburg Street Improvement Program addresses current needs.

Garret Bonn, Assistant City Engineer, reviewed the PowerPoint presentation regarding the Traffic Impact Study. He noted the City has been working with Kimley-Horn & Associates regarding the study. He also noted staff has continued to discuss a possible partnership proposal with TxDOT Area Office to complete 23 intersection-specific projects and two restriping projects with an estimated cost of \$810,000. He provided a list of the high point projects that appear in the 2017 Transportation Master Plan. He also provided an update on annexations and Post Oak right-of-way status.

George Studor spoke regarding the need for a traffic flow study for the entire City.

The City Council discussed the Traffic Impact Study, the 2017 Transportation Master Plan projects, and the different options for financing. It was agreed that the City would proposed on Advanced Funding Agreement (AFA) with TxDOT to share in the costs for the intersection projects.

D. Report and discussion on City Manager's 2021 Performance Goals (Kent Myers, City Manager).

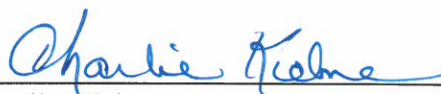
Kent Myers, City Manager, reviewed the preliminary listing of the 2021 performance goals.

The City Council discussed the draft 2021 performance goals and provided the following directions:

- Remove item # 1.
- Reword and combined #3 and #5.
- Add Continue to work with local individuals and organizations to fund and develop recreational facilities at the Sports Park.

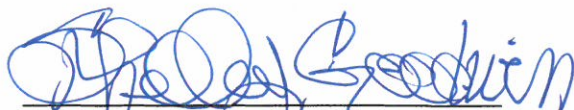
5. ADJOURN

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Rickert, to adjourn the Wednesday, March 3, 2021, City Council Work Session Meeting at 11:15 a.m. The City Council voted unanimously five (5) for, and none (0) opposed.



Charlie Kiehne
Mayor

ATTEST



Shelley Goodwin, TRMC
City Secretary

