



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL SPECIAL MEETING MAY 6, 2020

The City of Fredericksburg City Council met in a regular session on Wednesday, May 6, 2020, at 2:00 p.m. This meeting was held remotely via Zoom Teleconferencing, and in-person attendance was not available. Members of the public attended the meeting remotely by web or telephone via Zoom Teleconferencing. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members Present on the Teleconferencing:

Mayor Linda Langerhans
Mayor Pro Tem Gary Neffendorf
Councilmember Charlie Kiehne
Councilmember Tom Musselman
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Lynn Bizzell, Fire Chief
Steve Wetz, Police Chief
Brian Jordan, Development Services Director
Russell Immel, Information Technology Director
Andrea Schmidt, Parks Department Director
Lea Feuge, Public Information Officer
Kelli Olfers, Gillespie County Health Department Director
Laura Hollenbeak, Finance Director
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
Jennifer Krupa, Special Events Coordinator
Jeff Rich, Water Superintendent
Lee Stubblefield, Electric Department Superintendent
Glenn Koennecke, Street Department Superintendent
Kerry Schmidt, Landfill Department Superintendent
David Feller, Stormwater Vegetation Management Superintendent
Krista Wareham, City Accountant
Shelley Goodwin, City Secretary

1. CALL TO ORDER

Mayor Langerhans called the regular meeting of the Fredericksburg City Council to order at 2:00 p.m. on Wednesday, May 6, 2020, via Zoom Teleconference. Mayor Langerhans announced a quorum of the City Council present.

2. UPDATE ON CORONAVIRUS (COVID-19) PANDEMIC

Lynn Bizzell, Fire Chief, reviewed the history of the pandemic and how Gillespie County and the City has addressed the issues. He also discussed the current Order by Governor Abbott and reported the following numbers:

	Positive Cases	Deaths
World	3,442,234	227,247
National	1,152,372	67,456
Texas	32,332	884
213 out of 254 counties		
Region 8	2,174	72

Adjacent counties' information:

- Blanco County 6
- Kendall County 16
- Kerr County 5
- Llano County 3
- Mason County 24

He reminded everyone of the CDC guidelines, and the key to slowing this pandemic is social distancing.

3. PUBLIC COMMENTS

Mayor Langerhans reviewed the different ways the public could provide comments. She stated the City did not receive any citizen comments.

4. DISCUSS AND TAKE APPROPRIATE ACTION ON:

A. Mid-Year Budget of the Fiscal Year beginning October 1, 2019 and ending September 30, 2020

i. Consider amendments and making appropriations for each department and account.

Kent Myers, City Manager, stated this year the review process will be handled differently due to the significant decreases we are experiencing in several revenue accounts due to COVID-19. He provided the following review of the proposed mid-year budget changes and the proposed Budget Amendments:

- City staff has met to review revenues and expenses for the six months, with the primary focus being to identify additional cost savings that we could implement to offset some of the reductions in revenues.
- Each department took a proactive approach to help avoid employee layoffs, service reductions, and other more significant impacts.
- The City's FY 2019 audit shows that we are in excellent financial conditions, and our fund balances exceed our financial management policies.
- For the first six months of this fiscal year, we have been within budget in almost all major accounts, except for our legal costs.
- Staff is anticipating significant decreases in sales taxes, building permit fees, RV fees, and other park user fees and have identified budget reductions that will offset a large portion of these revenue decreases.

- The biggest cost savings are LBJ Park restroom, sidewalk improvements, and not opening Town Pool.
- The Tourism Fund has been impacted due to decreases in HOT revenues during the last six months of this fiscal year.
- The CVB and the City fund balances can offset the projected decreases in HOT revenues.
- The CVB has adjusted its budget by reducing its expenses by \$413,172 and the use of \$135,453 from its fund balance.
- The other City funds projection is a 20% decrease in commercial sales for the Electric Fund and a 25% reduction in commercial water sales.

Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities, reviewed the street paving program and the possibility of elimination this year, which would provide additional budget savings of \$384,000.

The City Council discussed the sales tax, permitting of Short-Term Rentals, reduction in staff and continuing City services, and the employment freeze. They also discussed the openings at the Police and Fire Department not being included in freeze. The City Council discussed the street paving project, sidewalk projects, and water/wastewater projects.

B. Hotel Occupancy Tax Funds to recipients

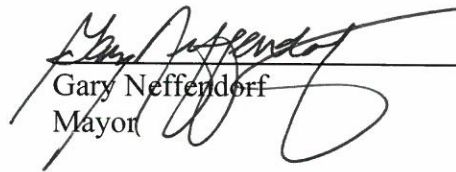
i. Consider awarding the Fiscal Year 2020 Hotel Occupancy Tax Funds to recipients.

Kent Myers, City Manager, reported that the staff requested updated information from local organizations on their plans for special events partially funded by HOT revenues. His recommendation is not to fund these organizations, which have canceled their events. The City Council previously approved funding for local organizations that exceeded our original budget.

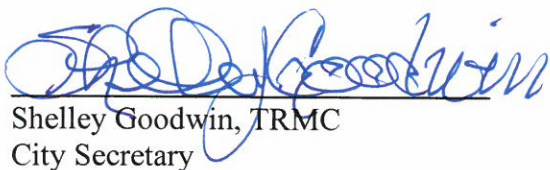
The City Council discussed the Hotel Occupancy Tax Funds to recipients and those who have canceled their events. The City Council agreed by consensus to fund the events that have already been held and to reimburse any event that has canceled who have provided receipts.

5. ADJOURN

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Musselman, to adjourn the Wednesday, May 6, 2020, City Council Regular Meeting at 3:47 p.m. The City Council voted five (5) for, and none (0) opposed. The motion passed unanimously.


Gary Neffendorf
Mayor

ATTEST


Shelley Goodwin, TRMC
City Secretary

