



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL WORKSHOP

JULY 14, 2021

The City of Fredericksburg City Council met in a Workshop session on Wednesday, July 14, 2021, at 4:00 p.m. This meeting was held at the Lady Bird Johnson Golf Course-Cardinal Room.

Members Present on the Teleconferencing:

Mayor Charlie Kiehne
Councilmember Jerry Luckenbach
Councilmember Tom Musselman
Councilmember Kathy O'Neill
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Lynn Bizzell, Fire Chief
Steve Wetz, Police Chief
Jason Lutz, Development Services Director
Eric Whiting, Information Technology Director
Andrea Schmidt, Parks Department Director
Kelli Olfers, Gillespie County Health Department Director
Tammie Loth, Human Resource Director
Laura Hollenbeck, Finance Director
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
Braxton Roemer, Police Lt.
Brian Vorauer, Patrol Lt.
David Kellam, Assistant Finance Director
Krista Wareham, City Accountant
Jennifer Krupa, Special Events Coordinator
Trevor Dupuis, Parks Supervisor
Glenn Koennecke, Street Department Superintendent
Kathlyn Brazell, Recreation Supervisor
Shelley Goodwin, City Secretary

1. CALL TO ORDER

Mayor Kiehne called the workshop meeting of the Fredericksburg City Council to order at 4:00 p.m. on Wednesday, July 14, 2021, at the Lady Bird Johnson Golf Course-Cardinal Room. Mayor Kiehne announced a quorum of the City Council present.

2. PUBLIC COMMENTS

Mo Saiidi, City resident, spoke regarding the Social and Protocol line items in all City Departments budgets. He also feels there should be a separate line item for revenue and expenditures related to the American Rescue Fund and Boot Ranch.

Kent Myers, City Manager, reviewed the expenditures related to Social and Protocol line items. He also noted that the American Relief Fund would be in a separate line item once the City receives the funding. He also provided an update on the monthly reports the City Council receives regarding Boot Ranch.

Eric Hammerson, City resident, thanked the City for being conservative during COVID. He spoke against the Social and Protocol line items and recommended the City outsource the RV Park since the City is losing money every year.

Kent Myers, City Manager, noted that the RV Parks makes a profit every year; he reviewed the RV Park expenditure and revenue.

Bill Snyder, City resident, spoke regarding the Short-term Rentals issues and the meeting on July 12, 2021. He encouraged the City Council to work together to develop a solution that protects neighborhoods and allows for STRs.

3. The following item will be considered, discussed, and take appropriate action.

A. Consider, discuss, and take action on the Fiscal Year (FY) 2021/2022 on the following Funds (Kent Myers, City Manager and Laura Hollenbeak, Finance Director):

- i. General Fund**
- ii. Emergency Management Fund**

Kent Myers, City Manager, reported this is the first of three Budget Workshops; the other Workshops will occur on the following:

- August 2, 2021, at 8:30 in Fire Training Room Joint Meeting with Gillespie County to discussed shared expenses.
- August 4, 2021, at 4 p.m. at the Cardinal Room-LBJ Golf Course to discuss the enterprise funds
- August 11, 2021, at 4 p.m. at the Cardinal Room-LBJ Golf Course to discuss the overall budget.

He reported August 23, 2021, is scheduled for the budget public hearing. He noted the purpose of tonight's meeting is to present the proposed General Fund Budget and make changes as determined. He pointed out that the City is waiting for information on shared expenses with the County, TML on costs for insurance and bonds, Salary Study, and Appraisal District information on the proposed tax rate. He reviewed the ten major City Council Budget priorities that were provided to guide the development of the proposed General Fund Budget:

- Employee Salaries Based Upon Market Rates

- Architectural Services for City Offices and Police Station
- Partial Funding for Housing Coordinator Jointly Funded by Other Agencies
- Additional Code Enforcement Personnel
- New Employees Including Police and Janitorial Personnel
- Addition of New Ambulance Crew
- Funds for Land Purchase for Future Fire/EMS Station
- Funds to Maintain an Attractive Community Appearance
- Increased Funding for Parks Department Due to Past Funding Reductions
- Renovation of Parks Restrooms

General Fund Revenues

Kent Myers, City Manager, reviewed the importance of continuing to project revenue conservatively in the annual City Budget. He noted the two largest revenue sources for the General Fund are sales taxes and property taxes. Sales tax is projected to increase 16.3% this year, and property budgeted tax revenue are budgeted to increase 2% due to new construction and annexations. He also reviewed other General Fund Revenues sources.

The City Council discussed the sales tax, COLA, and possible merit raises. They also discussed the proposed Janitorial Services and the American Relief Fund.

Department Budgets

Kent Myers, City Manager, reviewed the proposed Administrative Expenditures and Revenues.

Steve Wetz, Police Chief, reviewed the proposed Police Department Expenditures and Revenues. He also discussed the need to continue to purchase police vehicles instead of a lease program. He reviewed the need for two new positions- an Evidence Technician and an additional School Resource Officer partially funded by FISC.

Lynn Bizzell, Fire Chief, reviewed the proposed Fire Department Expenditures and Revenues. He noted the proposed budget includes a new pumper truck that would be financed over the next eight years and a new generator. The Budget also includes funding for purchases of land for a future Fire Station.

Garret Bonn, City Assistant Engineer, reviewed the proposed Street Department Expenditures and Revenues. He also discussed some of the street projects that are not included in the proposed budget.

The City Council discussed the fuel increase and recommended looking at all proposed Department's budget line items.

Andrea Schmidt, Parks Department Director, reviewed the proposed Parks Department Expenditures and Revenues. She discussed the Parks Department proposed budget includes several new expenses:

- Changing a part-time employee to a full-time employee at Parks Headquarters
- Replacement of the restroom at LBJ Park
- Funding for ½ of the pavers at Marktplatz

- ADA improvements at the Girl Scout Cabin
- New windows at the Tatsch House
- Automatic gate at the RV Park
- Half the cost for lighting at the tennis courts

She also noted that the proposed budget does not include the expenses for operation of Town Park Pool.

Justin Lutz, Development Services Director, reviewed the proposed Development Services Department Expenditures and Revenues. He noted the proposed budget includes:

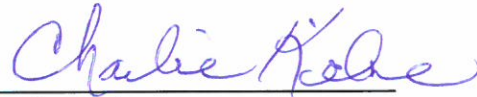
- A new Code Enforcement Officer.
- New Permit Tech.
- Funding for the Comprehensive Plan.
- The increase in funding for historic building maintenance.

Kelli Olfers, Health Department Director, reviewed the proposed Health Department Expenditures and Revenues.

Kent Myers, City Manager, reviewed the Municipal Court Expenditures and Revenues. He noted the only significant increase is in salaries to cover a full-time Municipal Court Judge for the year.

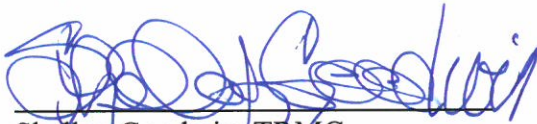
4. ADJOURN

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Luckenbach, to adjourn the Wednesday, July 14, 2021, City Council Regular Meeting at 6:59 p.m. The City Council voted five (5) for, and none (0) opposed. The motion carried unanimously.



Charlie Kiehne
Mayor

ATTEST



Shelley Goodwin, TRMC
City Secretary