



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL WORKSHOP

JULY 22, 2020

The City of Fredericksburg City Council met in a Workshop session on Wednesday, July 22, 2020, at 4:00 p.m. This meeting was held remotely via Zoom Teleconferencing, and in-person attendance was not available. Members of the public attended the meeting remotely by web or telephone via Zoom Teleconferencing. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members Present on the Teleconferencing:

Mayor Gary Neffendorf
Councilmember Charlie Kiehne
Councilmember Tom Musselman
Councilmember Polly Rickert
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Lynn Bizzell, Fire Chief
Steve Wetz, Police Chief
Brian Jordan, Development Services Director
Russell Immel, Information Technology Director
Andrea Schmidt, Parks Department Director
Lea Feuge, Public Information Officer
Kelli Olfers, Gillespie County Health Department Director
Tammie Loth, Human Resource Director
Laura Hollenbeck, Finance Director
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
Braxton Roemer, Police Lt.
Brian Vorauer, Patrol Lt.
David Kellam, Assistant Finance Director
Krista Wareham, City Accountant
Jennifer Krupa, Special Events Coordinator
Kerry Schmidt, Sanitation Supervisor

Trevor Dupuis, Parks Supervisor
Lee Stubblefield, Electric Superintendent
Glenn Koennecke, Street Department Superintendent
Kathlyn Brazell, Recreation Supervisor
Shelley Goodwin, City Secretary

1. CALL TO ORDER

Mayor Neffendorf called the regular meeting of the Fredericksburg City Council to order at 4:00 p.m. on Wednesday, July 22, 2020, via Zoom Teleconference. Mayor Neffendorf announced a quorum of the City Council present.

2. UPDATE ON CORONAVIRUS (COVID-19) PANDEMIC

An update was not provided.

3. PUBLIC COMMENTS

Mayor Neffendorf reviewed the different ways the public could provide comments. He stated the City received two written citizen comment, and the staff will get back with the citizens who provided comments.

4. PRESENTATION, DISCUSSION, REVIEW AND POSSIBLE DIRECTION

A. Proposed 2021 Fiscal Year Budget General Fund

Kent Myers, City Manager, reported this is the first of three Budget Workshops via Zoom, the other Workshops will occur on the following:

- Tuesday, July 28, 2020, at 4 p.m. to discuss revenues and expenses for the Special Revenue Funds, Enterprise Funds, employee salaries and benefits, and funding for local organizations such as the CVB, EDC, and Chamber.
- Monday, August 3, 2020, at 8:30 a.m., to discuss with the County Commissioners the funding for shared City/County services.

He reported August 24, 2020, is scheduled for the budget public hearing. He noted the purpose of tonight's meeting, which is to present the proposed General Fund Budget and make changes as determined. He pointed out that the City is waiting for information on shared expenses with the County, TML on costs for insurance and bonds, and Appraisal District information on the proposed tax rate. He also noted in preparing for the proposed Budget the City recognized a new financial environment where both residents and businesses are facing hardships related to COVID-19. The virus will continue to have an economic impact to the City that will require us to exercise additional controls over our expenses to offset decreases in revenues. The proposed Budget's focus is to maintain the current quality level of City services with no increases or expansion of these services. He also reminded the City Council there is funding available in reserves if needed to balance the Budget.

Department Budgets

Kent Myers, City Manager, reviewed the proposed General Fund Revenue and Administrative Budget.

Chris Meade, Touchstone, reviewed the proposed Golf Course line items. He also noted the Golf Course is on track to break-even during the FY2021.

Steve Wetz, Police Chief, reviewed the proposed Police Department budget. He discussed the need for a new Patrol Officer position and new vehicles.

Lynn Bizzell, Fire Chief, reviewed the proposed Fire Department budget. He also noted the future need for a third ambulance.

Andrea Schmidt, Parks Department Director, reviewed the proposed Parks Department budget. She discussed the Parks Department CIP requests.

Garret Bonn, City Assistant Engineer, reviewed the proposed Street Department budget. He also discussed the Street Department CIP request.

Brian Jordan, Development Services Director, reviewed the proposed Development Services Department budget.

Kelli Olfers, Health Department Director, reviewed the proposed Health Department budget.

Kent Myers, City Manager, reviewed the Municipal Court budget.

Clinton Bailey, Assistant City Manager/Director Public Works and Utilities, reviewed the proposed Engineering Department budget. He also discussed the Engineering CIP request.

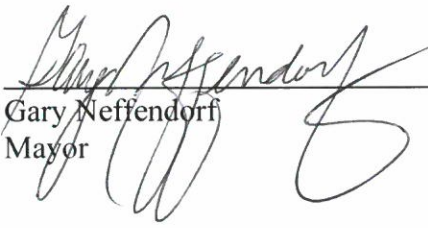
The City Council provided directions to add the following changes in the proposed Budget:

- 01-00-4108-00 Decreasing Sales taxes 2021 Requested amount to \$5.5 million (\$300,00).
- 01-00-4110-00 Decreasing Mixed Drink Tax 2021 Requested amount to \$116,000 (\$25,000).
- Add current deficit for Golf Course \$139,604
- Look at increasing the RV lot rental fees.
- New Police Officer and all the supplies/equipment needed for the position
- Purchase of six Police Vehicles for \$210,119.
- Parks playground equipment \$32,000.
- Parks Maintenance Building \$40,000.
- Street Department Sidewalk Improvements \$100,000.

The City Council also discussed coming back in January and revisit the Budget. They also asked for a list to be created of funds and CIP requests to be visited in January or February. They noted a possible need to adjust the Current Ad Valorem Taxes after the budget workshop due to the possibility of property owners' hardships.

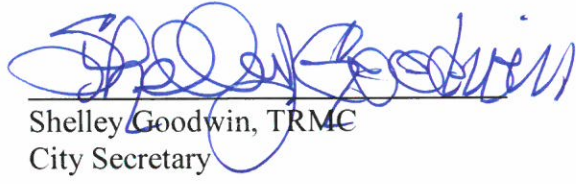
5. ADJOURN

Motion: A motion was made by Councilmember Kiehne, seconded by Councilmember Musselman, to adjourn the Wednesday, July 20, 2020, City Council Regular Meeting at 5:41 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.



Gary Neffendorf
Mayor

ATTEST



Shelley Goodwin, TRMC
City Secretary