

City of Fredericksburg

REGULAR CITY COUNCIL MEETING AGENDA

MONDAY, FEBRUARY 1, 2021 ~ 6 P.M.

VIA ZOOM

Charlie Kiehne, Mayor
Tom Musselman, Councilmember
Bobby Watson, Councilmember

Jerry M. Luckenbach, Councilmember
Polly Rickert, Councilmember
Kent Myers, City Manager

The City of Fredericksburg City Council will meet in a regular session on Monday, February 1, 2021, at 6 p.m. **This meeting will be held remotely via Zoom Teleconferencing, and in person attendance will not be available. Members of the public may attend the meeting remotely by web or telephone via Zoom Teleconferencing (see details below).** These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members of the public may attend remotely using one of the following:

Computer Join Zoom Meeting:

<https://us02web.zoom.us/j/87366282481?pwd=bWlyMWJSZ0EvcDNLUXR2YXkzbXFKQT09>

Meeting ID: 873 6628 2481

Passcode: 409061

One tap mobile

+13462487799, 87366282481# US (Houston)

+16699006833, 87366282481# US (San Jose)

Dial by your location

888 788 0099 US Toll-free

877 853 5247 US Toll-free

Meeting ID: 873 6628 2481

Find your local number: <https://us02web.zoom.us/u/kdXeMXiLiG>

You may also access this meeting through livestream on the City of Fredericksburg's Facebook page.

Audio of this meeting will be recorded and uploaded to the City website following the conclusion of the meeting.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. UPDATE ON CORONAVIRUS (COVID-19) PANDEMIC
4. EMPLOYEE RECOGNITIONS
5. PUBLIC COMMENTS

During the COVID-19 pandemic, the City of Fredericksburg is allowing written or verbal public comments:

Written Comments: to be submitted remotely:

1. Must be received by 3 p.m. on February 1, 2021.
2. Complete the Citizen Comment Form online at www.fbgtx.org; or
3. Email your comments to CitizenComments@fbgtx.org or
4. Complete a Citizen Comment Form located inside the Public Access entrance at 126 W. Main Street, Fredericksburg, Texas, and place in the box marked Citizen Comment Form.

Copies of the submitted comments will be provided to the City Council and made public on the City website under the “**February 1, 2021**, City Council Regular Meeting” tab.

Verbal Comments:

1. Must submit your name, address and contact information to CitizenComments@fbgtx.org by 3 p.m. on February 1, 2021.
2. Please log on to the meeting 15 minutes early.
3. Set your name in the ID on the Zoom Meeting
4. Wait for your name to be called.

6. CONSENT

THE FOLLOWING ITEMS MAY BE ACTED UPON IN A SINGLE MOTION. NO SEPARATE DISCUSSION OR ACTION ON ANY OF THESE ITEMS WILL BE HELD UNLESS PULLED AT THE REQUEST OF A MEMBER OF CITY COUNCIL.

- A. Consider approval of Minutes (Shelley Goodwin, City Secretary):
 - i. January 19, 2021, City Council Regular Meeting
(Agenda Packet Pages 5-16)

7. RESOLUTION

- A. Consider the approval of Resolution 2021-01R, authorizing the use of the power of eminent domain, to condemn and acquire property from Arch Ray, LLC, as follows: 1) a 0.12 acre temporary construction easement; 2) a 0.24 acre water line easement; 3) a 0.29 acre water line easement; and 4) a 0.89 acre temporary construction easement; said property located along or adjacent to the northern boundary of US 290 E, approximately two (2) miles east of the City limits, for the public purpose of installing and maintaining public utility water pipe lines and all laterals and appurtenances necessary or incident thereto (Daniel Jones, City Attorney).
(This item will be taken up after Agenda Item #12).
(Agenda Packet Pages 17-26)

8. OTHER ACTION ITEMS AND UPDATES

- A. Consider the approval of an Election Order to call the General Election on May 1, 2021 for the purpose of electing two (2) City Councilmembers to City Council, adding the provisions for the conduct of such election. (Shelley Goodwin, City Secretary).
(Agenda Packet Pages 27-30)
- B. Consider and discuss the Emergency Declaration/Metrics (Justin Calhoun, Emergency Management Coordinator).
(Agenda Packet Pages 31-32)
- C. Consider, discuss, and take action regarding a Fredericksburg Farmers Market request to move from Kinder to Adelsverein Halle, set the fee, and approve the Health and Safety Plan (Jennifer Krupa, Special Events Coordinator).
(Agenda Packet Pages 33-36)

- D. Consider, discuss and take action regarding approving the Health and Safety Plan and closure of W. Austin Street between N. Adams and N. Crocket Streets Street on April 24, 2021 from 6 a.m. to 12 a.m. for the Wildflower Run (Jennifer Krupa, Special Events Coordinator) (Agenda Packet Pages 37- 58)
- E. Consider, discuss and take action regarding approving the Health and Safety Plan for the following events:
 - i. Wanderlust Run on March 20, 2021 (Agenda Packet Pages 59-68)
 - ii. Redbud Artisan Market on April 3, 2021 (Jennifer Krupa, Special Events Coordinator) (Agenda Packet Pages 69-76)

9. CITY MANAGER REPORT

- A. February City Council Work Session
- B. Legislative Update
- C. Options for Hybrid Council Meetings

10. ITEMS FOR FUTURE AGENDA

(Agenda Packet Pages 77-78)

11. COUNCIL COMMENTS

Reports about items of community interest, which no action will be taken.

12. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Sections (551.074 – Personnel Matters) and 551.072 (Deliberation Regarding Real Property):

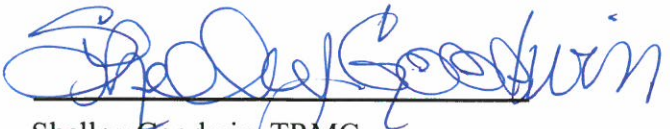
- A. Consider and discuss the annual evaluation of the City Manager, City Attorney, and Municipal Court Judge (Sec. 551.074) and
- B. Consider and discuss the purchase, exchange, lease, or value of real property, located in the vicinity of US 290 E at the Pedernales River crossing, approximately two miles to the east of the City of Fredericksburg (Sec. 551.072).
- C. Consider and discuss the purchase, exchange, lease, or value of real property, located in the vicinity of the intersection of US 290 E and RR 1376, approximately three miles to the east of the City of Fredericksburg (Sec. 551.072).

13. BUSINESS ITEM

The City Council will reconvene into Regular Session upon the conclusion of the Executive Session; the City Council may take action on any item posted in Executive Session, as necessary.

14. ADJOURN

This is to certify that I, Shelley Goodwin, posted this Agenda at 3:25 p.m. on January 27, 2021, at the entrance and on the bulletin board of the City of Fredericksburg City Hall, 126 W. Main St., Fredericksburg, Texas.


Shelley Goodwin, TRMC
City Secretary



CITY OF FREDERICKSBURG

MINUTES OF CITY COUNCIL REGULAR MEETING JANUARY 19, 2021

The City of Fredericksburg City Council met in a regular session on Tuesday, January 19, 2021, at 6 p.m. This meeting was held remotely via Zoom Teleconferencing. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members Present:

Mayor Charlie Kiehne
Councilmember Jerry Luckenbach
Councilmember Tom Musselman
Councilmember Polly Rickert
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Daniel Jones, City Attorney
Lynn Bizzell, Fire Chief
Steve Wetz, Police Chief
Russell Immel, Director of Information Technology
Eric Whiting, Information Technology
Andrea Schmidt, Parks Department Director
Laura Hollenbeck, Finance Director
Lea Feuge, Public Information Officer
Justin Calhoun, Emergency Management Coordinator
Reagan Rabke, Fire Marshall
Kris Kneese, Assistant Director of Public Works and Utilities
Garrett Bonn, Assistant Engineer
Jennifer Krupa, Special Events Coordinator
Shelley Goodwin, City Secretary

1. CALL TO ORDER

Mayor Kiehne called the regular meeting of the Fredericksburg City Council to order at 6:00 p.m. on Tuesday, January 19, 2021, via Zoom Teleconference. Mayor Kiehne announced a quorum of the City Council present.

2. PLEDGE OF ALLEGIANCE

Mayor Kiehne led the Pledge.

3. UPDATE ON CORONAVIRUS (COVID-19) PANDEMIC

Lynn Bizzell, Fire Chief, reported as of 1-19-2021:

1-19-2021:

World		United States					
94,124,612 Positive Cases		23,653,919 Positive Cases					
Texas Counties	Texas Total Cases	Texas Deaths	Texas Daily New Deaths	Texas Active Cases	Texas Daily New Cases	Texas Recovered	Texas Probable
254 out of 254	2,135,028	32,394	310	376,764	8,312	1,711,009	262,414
Region 8 Counties	Region 8 Total Cases	Region 8 Deaths	Region 8 Active Cases	Region 8 Pending investigation	Region 8 Recovered	Region 8 Probable	Region 8 Confirmed
28 out of 28	221,666	2,823	20,307	7,948	198,547	32,732	179,986

COVID-19 totals of the adjacent counties' information (DSHS as of 1-19-2021):

County	Cases	Active	Recovered	Fatalities	Probable
Gillespie County	1,368 (17 New Cases)	99	1,728	32	462
Kerr County	1,797	240	2,768	61	1,223
Kendall County	1,141	136	1,748	44	769
Mason County	216	82	254	4	124
Llano County	558	136	639	30	247
Blanco County	265	276	31	11	53
Burnet County	2,022	1,933	229	34	174

Schools

Texas Public Schools	FISD
800,078 – Staff 44,662 - positive cases	26 positive cases
2,873,692 - Students 74,277 - positive cases	

Vaccines -Texas

Doses Allocated	Doses Shipped	People vaccinated – 1 dose	People fully vaccinated	Total doses administer
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3,334,900	1,725,575	1,181,483	177,193	1,358,676
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Vaccines -Gillespie County

People vaccinated – 1 dose	People fully vaccinated
1,084	20

Hospital Data

Date	# Patients	Daily New Confirmed Cases
1-13-2021	14,106	21,000
1-14-2021	14,052	20,000
1-15-2021	13,953	21,300
1-16-2021	13,929	20,500
1-17-2021	13,728	15,700
1-18-2021	13,858	10,100
1-19-2021	13,900	8,312

Lynn Bizzell, Fire Chief, reported on the following:

- CDC Guidelines
- Social distancing to eliminate community spread
- Good hygiene
- Cover your mouth when you cough
- Do not travel to hot spot areas, if possible
- Avoid crowds of 10 or more.
- Last week testing was conducted, and 1,428 people were tested, and 886 were Gillespie County residents. The testing resulted in 184 positive cases.
- The next COVID-19 testing will be February 11th – 15th, 2021, from 8 a.m. – 4 p.m. at the Pioneer Pavilion.

The City Council discussed the tracking, cost, and getting information out to the residents for the vaccines.

4. EMPLOYEE RECOGNITIONS

Kent Myers, City Manager, provided the following recognitions:

- Thank you for Shelley Goodwin, City Secretary for her performance during the November 3, 2021 City Election.
- Thank you for Tammie Loth, Clinton Bailey, Kris Kneese, Jeff Rich and the Water/Wastewater Department for their assistance with taking care of a sewer backup problem.
- Thank you for Brian Jordan's service to the City of Fredericksburg and tonight is his last City Council meeting.

5. PUBLIC COMMENTS

Mayor Kiehne reviewed the different ways the public could provide comments. He stated the City received twelve citizen who signed up for verbal comments (5 by agenda items) and two written citizen comments.

Tonya Benson signed up to speak during this agenda item; however, she did not speak when she was called on.

Kathy Lux spoke regarding the World Health organization and the effects that lockdowns have on people.

Nobel Fisk spoke regarding a clear goal to getting back to business and holding an in-person City Council meetings.

Jennifer Jarvie spoke regarding shutdowns and the need to shut down more businesses like Wal-Mart and HEB.

Matt Long spoke regarding the 2021 City Council Legislative Priorities and the priorities that he opposes because he feels Cities are trying to take residents' rights.

Timothy Riley spoke regarding the need for the City to educate the public on several issues.

Kenneth Olson, signed up to speak during this agenda item; however, he did not speak when he was called on.

Jael Fisk spoke regarding the City Council's need to care about what the residents want.

George Studor spoke regarding the City Council's plan to get out of the current lockdown status. He also read Debbie Reed's email regarding the vaccine and asked how the City Council plans to address residents without emails.

6. CONSENT

A. Consider approval of Minutes (Shelley Goodwin, City Secretary):

i. December 21, 2020 City Council Regular Meeting

ii. January 4, 2021, City Council Regular Meeting

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to approve the Consent Agenda.

On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

7. PUBLIC HEARING

A. Hold Public Hearing to receive comments for or against a subdivision proportionality appeal petition for the Oaks of Windcrest Phase V Subdivision. The appeal relates to the construction of a section of West Windcrest Drive adjacent to Phase V which is comprised of 60 single-family residential lots (Clinton Bailey, Assistant City Manager/Director of Public Works/Utilities).

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to open the Public Hearing at 7:41 p.m. On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities, provided the Oaks of Windcrest Subdivision history. He stated as discussed at the August 12, 2020, City Council meeting, the City's subdivision ordinance allows a developer to file a subdivision proportionality appeal petition for relief with the Director of Public Works and Utilities to contest the requirement to construct public improvements. It is the Director of Public Works and Utilities' responsibility to review the petition and make a recommendation to the City Council. Based on the petition filed by the developer and the recommendation of the Director of Public Works and Utilities, the City Council must then determine whether the construction of improvements is "roughly proportional" to the nature and extent of the impacts created by the proposed development on public facilities such as roadways. He reviewed the Ordinance and the actions the City Council can take.

Mark Cornett provided the history and timeline summary. He also reviewed the packet and the contents he provided to the City.

Garrett Bonn, Assistant Engineer, reviewed the bid process, bids, and timeline.

The City Council discussed the timelines, bid process, and summary of the project.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to go out of the Public Hearing and back into the regular session at 8:13 p.m. On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passed unanimously five (5) for, and none (0) opposed.

8. ORDINANCE

A. Consider the approval of Ordinance 2021-1 amending Section 24.200 of Appendix A-Fee Schedule, of the Code of Ordinances, to update and amend the fees for use of Lady Bird Johnson Park Pool and Town Pool by Recreational Program providers (1st of two readings; City Council may waive 2nd reading).

i. Consider approval of non-exclusive license agreement between the City and program provider for programs within City park pools. (Andrea Schmidt, Park Department Director).

Andrea Schmidt, Park and Recreation Director, provided the history of the programs that groups provide at Park Pool. She stated that these groups do not have a license agreement. She reviewed the Ordinance and the proposed rates for Park Pool lanes and the Park Pool leisure Pool for Non-profits and For-profit.

The City Council reviewed the proposed Ordinance and license agreement.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Rickert, to approve Ordinance 2021-1 amending Section 24.200 of Appendix A-Fee Schedule, of the Code of Ordinances, to update and amend the fees for use of Lady Bird Johnson Park Pool and Town Pool by Recreational Program providers and the license agreement. ***A Friendly Amendment to the Original***

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Rickert, to approve Ordinance 2021-1 amending Section 24.200 of Appendix A-Fee Schedule of the Code of Ordinances, to update and amend the fees for use of Lady Bird Johnson Park Pool and Town Pool by Recreational Program providers and to waive the second reading. On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Watson, to approve the non-exclusive license agreement between the City and program provider for programs within City park pools. On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

9. OTHER ACTION ITEMS AND UPDATES

A. Consider the approval of an Election Order to call the General Election on May 1, 2021 for the purpose of electing two (2) City Councilmembers to City Council, adding the provisions for the conduct of such election. (Shelley Goodwin, City Secretary).

Shelley Goodwin, City Secretary, reviewed the proposed Order calling the Saturday, May 1, 2021, General Election. This election is to elect two (2) City Councilmembers. Early Voting will be held at the Girl Scout Cabin due to lack of space for Voting in City Hall. She also reviewed the early voting dates. She stated since the creation of the Order; the City was informed that Fisd has contracted with the County, and they will be holding their election day voting at the Fisd Middle School. She provided the City Council with some options for Election Day Voting.

The City Council discussed the Order and asked that the City Secretary check with the Middle School and see if there is an additional room that the City can use to conduct the City General Election and bring back the Order on February 1, 2021, Regular Meeting.

B. Consider the approval of a subdivision proportionality appeal petition for the Oaks of Windcrest Phase V Subdivision. (Clinton Bailey, Assistant City Manager/Director of Public Works/Utilities).

Jake Gutekunst, Kimley Horn, reviewed the proportionality Methodology and Calculation. He also provided a PowerPoint and reviewed the proposed Development and Roadway Improvements.

The City Council then moved into Executive Session Agenda Item **13. B.**

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney):

Receive legal advice regarding Texas Local Government Code Section 212.904, rough proportionality, and apportionment of City infrastructure costs for development in the City (551.071).

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Watson, to go out of the Regular Session into Executive Session at 8:32 p.m. On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

Motion: A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to go out of Executive Session into the Regular Session at 8:43 p.m.

On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Musselman, to go with the City Staff recommendation to deny the petition for relief (option #1 in the Subdivision Ordinance). On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

C. Consider, discuss, and take action regarding 2021 Legislative priorities (Kent Myers, City Manager).

Kent Myers, City Manager, stated every two years, the City Council adopts their legislative priorities, which are then communicated to our legislative delegation at various meetings during the session. The City Council provided direction to combine Councilmember Musselman's list with those provided at January 4, 2021, Regular Meeting. Mr. Myers reviewed the list and noted that none of the priorities listed removed citizens' authority or rights.

Angela Smith signed up to speak during this agenda item; however, she did not speak when she was called on.

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Watson, to the 2021 Legislative Priorities listed on page 45 of the City Council Agenda Packet. On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

D. Consider, discuss, and take action regarding a presentation by Dr. Jim Partin with Hill Country Memorial Hospital on Key Community COVID Data (Kent Myers, City Manager).

Dr. Partin, Hill Country Memorial Hospital, reviewed the current COVID-19 case numbers in Gillespie County and the hospital's current number. He also reviewed the importance of watching the hospital's positive cases to ensure they do not get overrun and have to stop all surgeries except emergencies. He noted residents can check the HCM website at www.HillCountryCovid.case and click on "Vaccine Registration" or call 830-990-6648 when vaccines are available.

Kimberly Lams spoke regarding COVID-19 and our duty as residents to attend in-person meetings to receive updates and express concerns. She also compared COVID-19 to other viruses and diseases. She also stated City government needs to stay out of regulating Short Term Rentals.

Jeanette Hormuth signed up to speak during this agenda item; however when she was called on, she did not speak.

The City Council discussed the current COVID-19 positive case numbers, patients in the hospital, and vaccine sign up procedures. They also discussed a benchmark with percentage of residents receiving the vaccine and positive cases curving downwards.

E. Consider, discuss and take action regarding a presentation from the Fredericksburg Soccer Association regarding the proposal for expansion of Oakcrest Park (Andrea Schmidt, Parks & Recreation).

Andrea Schmidt, Parks & Recreation Director, stated the Fredericksburg Soccer Association has a proposal they would like the City Council to consider. She also noted that the Little League Association has also presented a preliminary layout for new baseball fields.

Dan Kemp, Fredericksburg Soccer Association, reviewed the history of soccer in Fredericksburg. He also reviewed the proposed agreement, soccer field layout, and construction budget. He also reviewed the need to move forward with an agreement so that they could begin fundraising.

Mark Southard, Fredericksburg Little League, reviewed the letter he submitted to the City Council and the proposed baseball/softball field layout.

The City Council discussed the lights, parking, and cost for irrigation. They also discussed the proposed agreement's length and the need to include a performance agreement with a renewal process.

Kent Myers, City Manager, stated Staff can continue to negotiate a lease agreement and bring it back to City Council in February or March.

F. Consider, discuss and take action regarding format and location of February City Council and other Public Meetings (Kent Myers, City Manager).

Kent Myers, City Manager, noted that previously the City Council approved the Zoom format due to the increase of COVID-19 positive cases. He noted that the HEB Room at the University Center is currently unavailable. He also reviewed the challenges for hybrid meetings without technology improvements.

Eric Whiting, Information Technology, reviewed the issues that we are facing with using the Law Enforcement Center. He also reviewed the cost to install the equipment and to livestream the meetings.

The City Council discussed the current number of positive cases and different location options. They also discussed the capacity of the Law Enforcement Center using the CDC guidelines.

Motion: A motion was made by Councilmember Rickert to continue holding City Meetings in February via Zoom and to instruct staff to find a venue and the technology to make it work for in-person and livestream City Meetings. ***A Friendly Amendment to the Original Motion:*** A motion was made by Councilmember Musselman, seconded by Councilmember Luckenbach, to continue to hold Zoom City meetings for the month of February and ask City staff investigate venues for City Meetings to be used for the hybrid format. On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

G. Consider, discuss and take action regarding approving the Health and Safety Plan for the Scallywompus events and the Wanderlust Run on March 20, 2021 (Jennifer Krupa, Special Events Coordinator)

Jennifer Krupa, Special Events Coordinator, reviewed the Health and Safety Plan for the Wanderlust Run.

Bart Childers, Scallywompus event, reviewed the event and after race plans. He noted the number of attendees.

The City Council discussed the missing items from the Health and Safety Plan, the gathering planned for the after the race event, and the missing questions.

The City Council agreed to not take action on the Health and Safety Plan, so more information can be completed. They also agreed to consider the plan at the February 1, 2021, City Council Meeting.

10. CITY MANAGER REPORT

A. Selection of New IT Director

Kent Myers, City Manager, announced Russell Immel, IT Director has announced his retirement and the new IT Director will be Eric Whitting. He stated Eric has been with the City of Fredericksburg and currently knows all the City programs and software. He noted with this move Aaron Anderegg will move up to fill Eric's vacancy and Aaron's current position will be posted.

B. Annexation Update

Kent Myers, City Manager, provided an update on the Post Oak Road/Cherry Street Annexation. He noted the Ag Exempt letters have been sent out the property owners and they are due back by March 15, 2021.

C. Marktplatz Improvements

Andrea Schmidt, Parks & Recreation Director, provided an update on Marktplatz. She noted the playground equipment was ordered. Market Square Redevelopment Commission has raised the funds for Phase I and they are now moving forward with Phase II fundraising. She also noted the Commission received \$150,000 from the Holden Foundation.

D. Golf Course Improvements

Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities, stated Touchstone has informed him that they will be paying for improvements at the Golf Course. He stated this includes the bunker project and the replacement of the windows in the Clubhouse.

11. ITEMS FOR FUTURE AGENDA

Kent Myers, City Manager, reviewed the Future Agenda items.

12. COUNCIL COMMENTS

Councilmember Watson reported he attended Gillespie County Economic Development; the following occurred:

- Discussion on Broadband
- Elected the new board
- Discussion on hotel occupancy
- Discussion on affordable housing

He stated he also attended Airport Committee Meeting and reported T-Hanger are full, but gas is down from last year.

Councilmember Luckenbach reported he attended the Gillespie County Commissioners Court. He also had a meeting with the County Judge and a Commissioner regarding several topics related to the County and City.

Mayor Kiehne thanked the Parks Department for their hard work on the City walking trails.

13. EXECUTIVE SESSION

The City Council will recess its open meeting and reconvene in Executive Session pursuant to Texas Government Code Sections 551.071 (Consultation with Attorney) and 551.072 (Deliberation Regarding Real Property):

- A. Consider and discuss the annual evaluation of the City Manager, City Attorney, and Municipal Court Judge (Section 551.074 – Personnel Matters) and**
- B. Receive legal advice regarding Texas Local Government Code Section 212.904, rough proportionality, and apportionment of City infrastructure costs for development in the City (551.071).**

Mayor Kiehne stated 13. A. will be discussed at the February 1, 2021 City Council Regular Meeting. He also noted 13. B. was discussed earlier.

14. BUSINESS ITEM

This item was not needed.

15. ADJOURN

Motion: A motion was made by Councilmember Luckenbach, seconded by Councilmember Watson, to adjourn the Tuesday, January 19, 2021, City Council Regular Meeting at 10:03 p.m.

On roll call, the City Council voted:

Mayor Kiehne	aye
Councilmember Luckenbach	aye
Councilmember Musselman	aye
Councilmember Rickert	aye
Councilmember Watson	aye

Motion passes unanimously five (5) for, and none (0) opposed.

Charlie Kiehne
Mayor

ATTEST

Shelley Goodwin, TRMC
City Secretary



CITY COUNCIL MEMO

DATE: February 1, 2021 meeting

TO: Mayor and City Council

FROM: Daniel Jones, City Attorney

SUBJECT: Consider Resolution authorizing the use of the power of eminent domain, to condemn and acquire public utility water line easements.

Summary: The Council will consider authorizing the use of the power of eminent domain, to condemn and acquire water line easements from Arch Ray, LLC ("Arch Ray"), for construction of the City's public utility water line along US 290 E.

Recommendation: Approval of the Resolution as presented. Any motion to approve must be made as set forth below.

Background / Analysis: The City Council has identified the public need to construct a water line along US 290 E. As part of the planned water line construction project, the City must acquire water line easements across portions of property owned by Arch Ray.

The City has made a bona fide offer to purchase the easements, for an amount that is equal to or greater than the amount of the written appraisal obtained by the City for the property. Arch Ray has declined to accept the final offer made by the City. The City Council will need to approve the attached Resolution before the City can proceed with filing condemnation proceedings to acquire the water line easements from Arch Ray, LLC.

Per the Texas Government Code, a motion to approve the Resolution must be made in a form substantially similar to the following:

The City of Fredericksburg

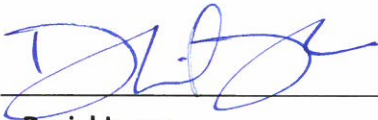
126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861

"I move that the City of Fredericksburg approve Resolution 2021 - 01 R, authorizing the use of the power of eminent domain, to acquire waterline easements and temporary construction easements from Arch Ray, LLC, as follows:

- 1) a 0.12 acre temporary construction easement;
- 2) a 0.24 acre water line easement;
- 3) a 0.29 acre water line easement; and
- 4) a 0.89 acre temporary construction easement;

said easements located near or adjacent to the northern boundary line of US 290 E, approximately two (2) miles east of the City limits, for the public purpose of installing and maintaining public utility water pipe lines, and all laterals and appurtenances necessary or incident thereto."

Attachments: Proposed Resolution.



Daniel Jones
Department Approval



Kent Myers
City Manager Approval

The City of Fredericksburg

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RESOLUTION 2021-01R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS, AUTHORIZING THE USE OF THE POWER OF EMINENT DOMAIN, TO CONDEMN AND ACQUIRE PUBLIC UTILITY WATER LINE EASEMENTS TO CONSTRUCT A PUBLIC WATER LINE ALONG US 290 EAST.

WHEREAS, the City Council has identified the public need to construct a public water line along US 290 East; and

WHEREAS, as part of the planned water line construction project along US 290 East, public necessity requires that the City acquire water line easements across portions of property owned by Arch Ray, LLC; and

WHEREAS, the City has made a bona fide final offer to purchase the easements, for an amount that is equal to or greater than the amount of the written appraisal obtained by the City for the property; and

WHEREAS, Arch Ray, LLC has declined to accept the final offer made by the City.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREDERICKSBURG, TEXAS:

Section 1. The City Council hereby authorizes the City of Fredericksburg to use the power of eminent domain, to condemn and acquire waterline easements and temporary construction easements from Arch Ray, LLC, as follows:

- 1) a 0.12 acre temporary construction easement;
- 2) a 0.24 acre water line easement;
- 3) a 0.29 acre water line easement; and
- 4) a 0.89 acre temporary construction easement;

said easements located near or adjacent to the northern boundary line of US 290 E, approximately two (2) miles east of the City limits, and further identified more specifically on the maps and descriptions attached hereto as Exhibit "A", for the public purpose of installing and maintaining public utility water pipe lines, and all laterals and appurtenances necessary or incident thereto.

Section 2. Severability. In the event any clause, phrase, provision, sentence or part of this Resolution or the application of the same to any person or circumstances shall for

any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional

Section 3. *Repealer.* All prior adopted resolutions or motions, in conflict with the provisions of this Resolution and related to the appointments of the Historic Review Board members, are hereby superseded by this Resolution.

Section 4. *Effective Date.* This Resolution shall be effective upon its passage.

PASSED AND APPROVED on this the ____ day of _____, 20____.

Charlie Kiehne, Mayor
City of Fredericksburg, Texas

ATTEST:

Shelley Goodwin, TRMC, City Secretary

Prepared For: City of Fredericksburg, Texas

Project No.: 181747

Date: 7/15/2019

0.12 OF AN ACRE TEMPORARY CONSTRUCTION EASEMENT:

BEING A 0.12 OF AN ACRE TEMPORARY CONSTRUCTION EASEMENT, OUT OF THE JUANA ISIDORA LEAL SURVEY NO. 32, ABSTRACT NO. 387, GILLESPIE COUNTY, TEXAS, FURTHER BEING OUT OF A TRACT OF LAND AS DESCRIBED IN DOCUMENT TO ARCH RAY, LLC, AS SHOWN ON DOCUMENT NO. 20191862 OF THE OFFICIAL PUBLIC RECORDS OF GILLESPIE COUNTY, TEXAS, SAID 0.12 OF AN ACRE TEMPORARY CONSTRUCTION EASEMENT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS DESCRIPTION AS FOLLOWS:

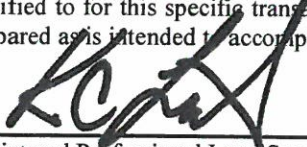
BEGINNING at a 1/2" iron pin set with "CUPLIN EASEMENT" cap, in a curve to the right, along the northerly right-of-way line of Highway 290, along the southerly line of said 72.48 acre tract, at the most southeasterly corner hereof, from whence a calculated point for corner at the point of beginning of said curve to the right along the northerly right-of-way line of said Highway 290 at engineer's station 248+55.1 bears with a chord bearing of South 70°43'25" East, and a chord distance of 464.26', and from said calculated point at engineer's station 248+55.1, a found disturbed broken up Type I concrete highway marker bears North 55°54'23" West, a distance of 2.69';

THENCE along the northerly right-of-way line of said Highway 290, the southerly line of said 72.48 acre tract, and hereof, along said curve to the right, having a delta angle of 02°34'10", an arc length of 100.09', a radius of 2231.76', a chord bearing of North 63°28'07" West, and a chord length of 100.08' to 1/2" iron pin set with "CUPLIN EASEMENT" cap, at the most westerly corner hereof;

THENCE over and across said 72.48 acre tract the following courses and distances;

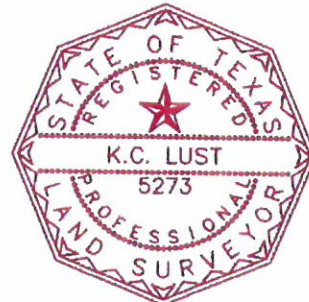
- 1) North 24°15'14" East, a distance of 50.00' to a 1/2" iron pin set with "CUPLIN EASEMENT" cap, at the most northerly corner hereof;
- 2) South 63°28'07" East, a distance of 100.08' to a 1/2" iron pin set with "CUPLIN EASEMENT" cap, at the most northeasterly corner hereof;
- 3) South 24°15'14" West, a distance of 50.00' to the **POINT OF BEGINNING**, containing 0.12 of an acre, more or less.

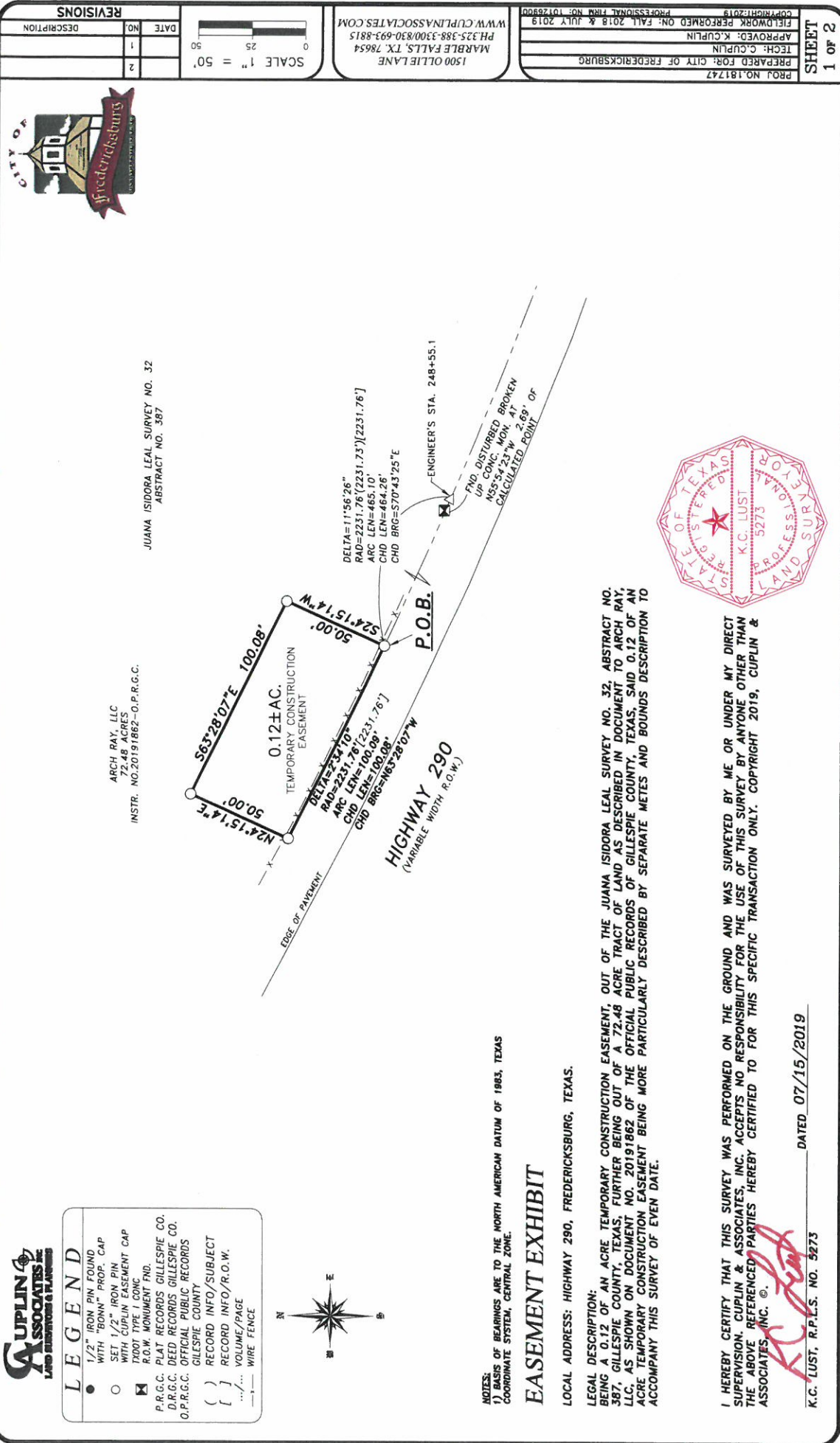
I hereby certify that this survey was performed on the ground and was surveyed by me or under my direct supervision. Cuplin & Associates, Inc. accepts no responsibility for the use of this survey by anyone other than the above referenced parties hereby certified to for this specific transaction only. Copyright 2019, Cuplin & Associates, Inc. ©. A Plat of Survey of even date was prepared as is intended to accompany the above described tract of land.



Dated: 7/15/2019

Registered Professional Land Surveyor No. 5273





Prepared For: City of Fredericksburg, Texas

Project No.: 181747

Date: 7/15/2019

0.24 OF AN ACRE EASEMENT:

BEING A 0.24 OF AN ACRE EASEMENT, OUT OF THE JUANA ISIDORA LEAL SURVEY NO. 32, ABSTRACT NO. 387, GILLESPIE COUNTY, TEXAS, FURTHER BEING OUT OF A TRACT OF LAND AS DESCRIBED IN DOCUMENT TO ARCH RAY, LLC, AS SHOWN ON DOCUMENT NO. 20191862 OF THE OFFICIAL PUBLIC RECORDS OF GILLESPIE COUNTY, TEXAS, SAID 0.24 OF AN ACRE EASEMENT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS DESCRIPTION AS FOLLOWS:

BEGINNING at a 1/2" iron pin set with "CUPLIN EASEMENT" cap, in a curve to the right, along the northerly right-of-way line of Highway 290, along the southerly line of said 72.48 acre tract, at the most southeasterly corner hereof, from whence a calculated point for corner at the point of beginning of said curve to the right along the northerly right-of-way line of said Highway 290 at engineer's station 248+55.1 bears with a chord bearing of South 66°47'33" East, and a chord distance of 767.51', and from said calculated point at engineer's station 248+55.1, a found disturbed broken up Type I concrete highway marker bears North 55°54'23" West, a distance of 2.69';

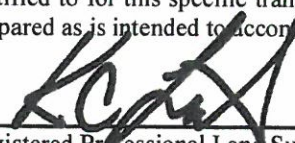
THENCE along the northeasterly right-of-way line of said Highway 290, the southwesterly line of said 72.48 acre tract, and hereof the following courses and distances;

- 1) Along said curve to the right, having a delta angle of 03°13'53", an arc length of 125.87', a radius of 2231.76', a chord bearing of North 55°16'32" West, and a chord length of 125.85' to 1/2" iron pin set with "CUPLIN EASEMENT" cap;
- 2) North 53°39'37" West, a distance of 245.81' to a 1/2" iron pin set with "CUPLIN EASEMENT" cap, at the most northerly corner hereof;

THENCE over and across said 72.48 acre tract the following courses and distances;

- 1) North 81°28'17" East, a distance of 42.52' to a 1/2" iron pin set with "CUPLIN EASEMENT" cap;
- 2) South 53°39'37" East, a distance of 215.27' to a 1/2" iron pin set with "CUPLIN EASEMENT" cap;
- 3) South 55°11'42" East, a distance of 97.31' to a 1/2" iron pin set with "CUPLIN EASEMENT" cap;
- 4) South 08°31'43" East, a distance of 41.00' to the **POINT OF BEGINNING**, containing 0.24 of an acre, more or less.

I hereby certify that this survey was performed on the ground and was surveyed by me or under my direct supervision. Cuplin & Associates, Inc. accepts no responsibility for the use of this survey by anyone other than the above referenced parties hereby certified to for this specific transaction only. Copyright 2019, Cuplin & Associates, Inc. ©. A Plat of Survey of even date was prepared as is intended to accompany the above described tract of land.


Registered Professional Land Surveyor No. 5273

Dated: 7/15/2019

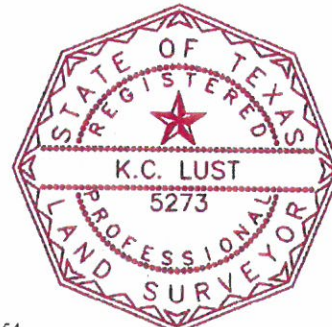
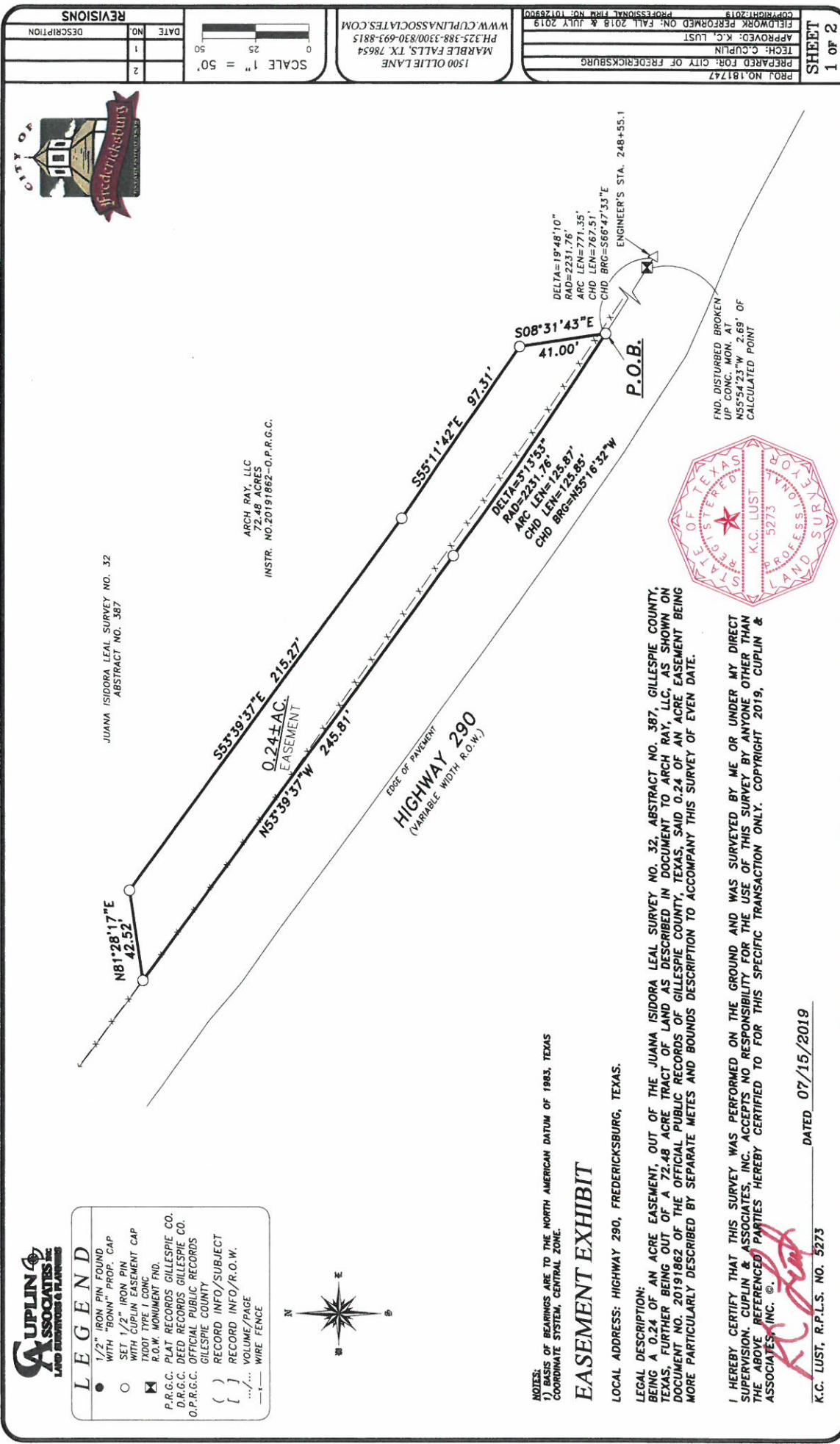


EXHIBIT "A"



Prepared For: City of Fredericksburg, Texas

Project No.: 181747

Date: 7/23/2019

0.29 OF AN ACRE EASEMENT:

BEING A 0.29 OF AN ACRE EASEMENT, OUT OF THE JUANA ISIDORA LEAL SURVEY NO. 32, ABSTRACT NO. 387, GILLESPIE COUNTY, TEXAS, FURTHER BEING OUT OF A TRACT OF LAND AS DESCRIBED IN DOCUMENT TO ARCH RAY, LLC, AS SHOWN ON DOCUMENT NO. 20191862 OF THE OFFICIAL PUBLIC RECORDS OF GILLESPIE COUNTY, TEXAS, SAID 0.29 OF AN ACRE EASEMENT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS DESCRIPTION AS FOLLOWS:

BEGINNING at a 1/2" iron pin set with "CUPLIN EASEMENT" cap, along the northerly right-of-way line of Highway 290, along the southerly line of said 72.48 acre tract, at the most westerly corner hereof, from whence a calculated point for corner at the point along the northerly right-of-way line of said Highway 290 at engineer's station 248+55.1 bears, North 76°41'38" West, a distance of 30.47', and from said calculated point at engineer's station 248+55.1, a found disturbed/broken Type I concrete highway marker bears North 55°54'23" West, a distance of 2.69';

THENCE over and across said 72.48 acre tract the following courses and distances;

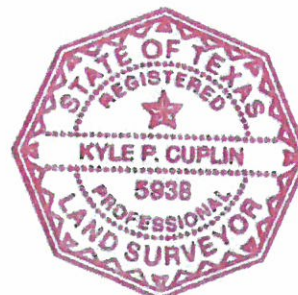
- 1) North 58°18'22" East, a distance of 49.50' to a 1/2" iron pin set with "CUPLIN EASEMENT" cap;
- 2) South 76°41'38" East, a distance of 346.96' to a 1/2" iron pin set with "CUPLIN EASEMENT" cap, along the called west bank of the Pedernales River per said 72.48 acre tract, at the northeasterly corner hereof;

THENCE South 33°37'30" West, along the called west bank of said Pedernales River, the easterly line of said 72.48 acre tract, and hereof, a distance of 37.32' to a 1/2" iron pin set with "CUPLIN EASEMENT" cap, along the northerly right-of-way line of said Highway No. 290, at the southeasterly corner hereof;

THENCE North 76°41'37" West, along the northerly right-of-way line of said Highway No. 290, the southerly line of said 72.48 acre tract, and hereof, a distance of 369.00' to the **POINT OF BEGINNING**, containing 0.29 of an acre, being accompanied by a 0.89 of an acre temporary construction as shown on sheet 1 of 2 of this herein described 0.29 of an acre easement.

I hereby certify that this survey was performed on the ground and was surveyed by me or under my direct supervision. Cuplin & Associates, Inc. accepts no responsibility for the use of this survey by anyone other than the above referenced parties hereby certified to for this specific transaction only. Copyright 2019, Cuplin & Associates, Inc. ©. A Plat of Survey of even date was prepared as is intended to accompany the above described tract of land.

Kyle P. Cuplin Dated: 7/23/2019
Registered Professional Land Surveyor No. 5938





CITY COUNCIL MEMO

DATE: January 25, 2021
TO: Mayor and City Council
FROM: Shelley Goodwin, City Secretary
SUBJECT: Order of May 1, 2021 General Election.

Summary:

The City Council needs to approve the Order calling for the General Election for May 1, 2021.

Recommendation:

Staff recommends City Council approve the Order calling for the May 1, 2021 General Election.

Background / Analysis:

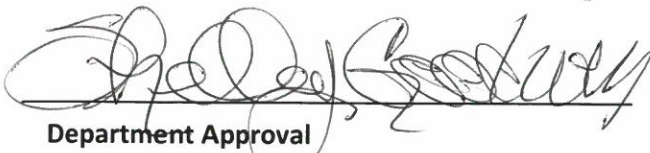
The Order calling for the May 1, 2021 General Election is for the purpose of electing two (2) Councilmembers. This Order also includes the following:

- Early Voting dates, times, and location
- Election Day times and locations
- Process and deadlines for requesting a Ballot by Mail

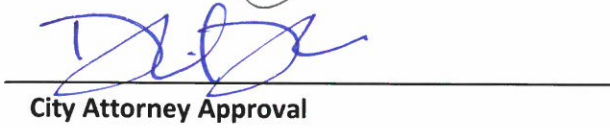
Attachment:

Election Order

The City of Fredericksburg


Department Approval


City Manager Approval


City Attorney Approval

The City of Fredericksburg

**ORDER OF GENERAL ELECTION FOR
CITY OF FREDERICKSBURG, TEXAS
(ORDEN DE ELECCIÓN GENERAL PARA
CIUDAD DE FREDERICKSBURG)**

An election is hereby ordered to be held on Saturday, May 1, 2021 for the purpose of electing two Councilmembers.

(Se ordena que se celebren elecciones el sábado 1 de mayo de 2021 con el propósito de elegir dos concejales.)

Early Voting by personal appearance will be conducted at the:

(La votación anticipada por comparecencia personal se llevará a cabo en:)

Girl Scout Cabin
202 W. Austin Street
Fredericksburg, Texas 78624

The hours will be as the following schedule:

Monday (Lunes)	April (Abril)	19 th	from (de)	7:30 a.m.	to (para)	4:30 p.m.
Tuesday (Martes)	April (Abril)	20 th	from (de)	7:00 a.m.	to (para)	7:00 p.m.
Wednesday (Miércoles)	April (Abril)	21st	from (de)	7:30 a.m.	to (para)	4:30 p.m.
Thursday (Jueves)	April (Abril)	22 nd	from (de)	7:30 a.m.	to (para)	4:30 p.m.
Friday (Viernes)	April (Abril)	23 rd	from (de)	7:30 a.m.	to (para)	4:30 p.m.
Monday (Lunes)	April (Abril)	26 th	from (de)	7:30 a.m.	to (para)	4:30 p.m.
Tuesday (Martes)	April (Abril)	27th	from (de)	7:00 a.m.	to (para)	7:00 p.m.

Election Day Polling Places for the General Election will be conducted at the:

(El lugar de votación del día de las elecciones para las elecciones generales se llevará a cabo en el:)

Precinct 1 through Precinct 4
Fredericksburg Middle School Library
110 W. Travis Street
Fredericksburg, Texas 78624

The Election Day Polling Places for the General Election shall be open from 7:00 a.m. to 7:00 p.m. on May 1, 2020, in accordance with and pursuant to the requirements of the Texas Election Code.

(El Lugar de Votación del Día de las Elecciones para las Elecciones Generales estará abierto a partir de las 7:00 a.m. para 7:00 p.m. del 1 de mayo de 2021, de acuerdo con y de acuerdo con los requisitos del Código Electoral de Texas.)

Application for ballot by mail shall be mailed to:

(La solicitud de boleta por correo se enviará por correo a:)

Shelley Goodwin, City Secretary
City of Fredericksburg
126 W. Main Street
Fredericksburg, Texas 78624

Applications for ballots by mail must be received no later than the close of business, at 4:30 p.m. on (application in person) April 16th or (application by mail) April 20th.

(Las solicitudes de papeletas por correo deben recibirse a más tardar al cierre del negocio, a las 4:30 p.m. en (solicitud en persona) el 16 de abril o (solicitud por correo) el 20 de abril).

Approved and adopted by the City Council of the City of Fredericksburg on 1st day of February 2021.

(Aprobado y adoptado por el Ayuntamiento de la ciudad de Fredericksburg el 19 de febrero de 2021.)

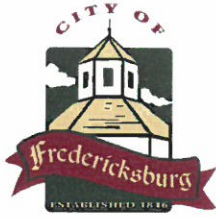
Signature of Mayor
(Firma del Alcalde)

Councilmember
(Concejal)

Councilmember
(Concejal)

Councilmember
(Concejal)

Councilmember
(Concejal)



CITY COUNCIL MEMO

DATE: January 26, 2021
TO: Mayor and City Council
FROM: Kent Myers, City Manager
SUBJECT: Emergency Declaration Metrics

Summary:

At Monday's meeting the City/County Emergency Management Coordinator, Justin Calhoun, will present data on the current status of the pandemic and information on possible metrics that could be used in the future to determine whether the local emergency declaration should be discontinued.

Recommendation:

It is our recommendation that the City Council consider the report from Justin and provide guidance to City staff on how you would like to proceed with these metrics. We are not recommending any action be taken at Monday's City Council meeting.

Background / Analysis:

A local emergency declaration is now in place at both the State and City level. At a recent City Council meeting there were questions raised about what conditions or metrics the City would follow to discontinue the emergency declaration. Our Emergency Management Coordinator has researched possible metrics that might be considered. He will identify some of these metrics at Monday's meeting and seek Council direction on how you would like to proceed.

Please keep in mind that we are still experiencing increases in COVID activity in our area. For example, Gillespie County currently has the most active cases of any County in this area. And the local hospital

The City of Fredericksburg

currently has 12 COVID patients. And our local death count has increased to 39 at last count. At the same time, local vaccination programs have just started expanding the numbers of residents who are vaccinated. This information should all be considered in determining whether the emergency declaration should be discontinued in the near future.

Attachments:



Department Approval

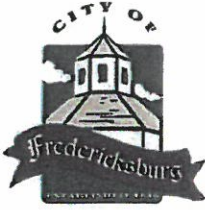


City Manager Approval



City Attorney Approval

The City of Fredericksburg



CITY COUNCIL MEMO

DATE: January 25, 2021

TO: Mayor and City Council

FROM: Jennifer Krupa, Special Events Coordinator

SUBJECT: Fredericksburg Farmers Market Fee Reduction Request for use of Adelsverein Halle & 2021 Health & Safety Plan

Summary:

The Fredericksburg Farmers Market is requesting to move to Adelsverein Halle at Marktplatz for future markets, as well as pay an increased fee to use the larger pavilion.

The current fee paid to use Kinder Halle for 17 Thursdays and have a banner hung at Marktplatz each week is \$400.00 for the rental and \$250.00 for the banner hanging, for a total of \$650.00.

The new rate (if approved) to use Adelsverein Halle for 17 Thursdays and have a banner hung at Marktplatz each week would be \$750.00 for the rental and \$250.00 for the banner hanging, for a total of \$1,000.00.

The Farmers Market operated in 2020 using COVID-19 Guidance for Farmers' Markets provided by the Texas Department of State Health Services (DSHS). The guidance has not been updated since March 22, 2020. If the Fredericksburg Farmers Market health & safety plan is approved for the 2021 season, event organizers will work with the Gillespie County Health Division and continue to follow the DSHS guidance to produce safe events.

Recommendation:

Consider adoption of a motion for the Fredericksburg Farmers Market to move to Adelsverein Halle and discount the fees for renting Adelsverein Halle for 17 Thursdays, from April to August each year; and

The City of Fredericksburg

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permit the Fredericksburg Farmers Market to operate during the 2021 season using the attached health & safety plan.

Background / Analysis:

In 2017, the Fredericksburg Farmers Market was approved by City Council to use Kinder Halle (smaller pavilion adjacent to the playground) at Marktplatz for 17 Thursdays from May to August each year for a reduced rate of \$400.00 for the rental and \$250.00 for a banner to be hung at the front of Marktplatz. During the 2020 season, the market moved to Adelsverein Halle (the largest pavilion) to allow for social distancing due to COVID-19. Due to the success of the 2020 season and to continue practicing social distancing, the Farmers Market is requesting to move to Adelsverein Halle for all future markets and pay an increased rate. The parks department calculated the new rate by determining the percentage difference in increased cost to rent Adelsverein Halle vs. Kinder Halle, per day. We then took that rate and multiplied it by 17 days and rounded up. There is no change in the fee to hang the banner.

The Fredericksburg Farmers Market (FFM) is a seven-month long, weekly event that brings locally grown food to the community. FFM is a producer/grower market consisting of farmers, ranches and wineries located within the geographic neighborhood of Gillespie and adjacent counties. FFM has been operating for over 10 years at Marktplatz, the center of Fredericksburg. In 2011, in partnership with the Pioneer Museum, we expanded to include a two-month fall market on Pioneer's grounds to bring fall produce to the community and to emphasize the historical importance of agriculture to the local economy. We are growing and now have some 21 vendors that participate in the FFM. FFM is maintained by a group of volunteers whose goal is to bring good local food to the community, help our local farmers, ranchers and wineries sell product, and further promote Fredericksburg as a culinary arts center.

Attachments:

COVID-19 Guidance for Farmers' Markets; 2021 Fredericksburg Farmers Market Health & Safety Plan



Department Approval



City Manager Approval



City Attorney Approval

The City of Fredericksburg

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COVID-19 Guidance for Farmers' Markets **March 22, 2020**

To help limit the spread of the Coronavirus, the Texas Department of State Health Services (DSHS) urges Farmers' Market Operators to monitor and implement federal, state, and local health recommendations concerning the spread of COVID-19.

DSHS Recommends that Farmers' Market Operations:

- Restrict on site food preparation.
- Restrict sampling of unpackaged foods.
- **Place signs** reminding customers and vendors to:
 - Maintain physical distance—at least 6 feet—between persons.
 - Wash all produce before consumption.
 - Engage in good handwashing practices, washing hands with soap and hot water for at least 20 seconds.
 - **Remain at home if they are ill, even with mild symptoms.**
 - Make hand sanitizers available for use.
 - Encourage patrons to adopt physical distancing.
 - Provide adequate spacing between vendor stalls to help facilitate physical distancing.
 - Provide hand-wash or hand-sanitizer (minimum 60% alcohol solution) stations for customers and vendors adjacent to restrooms and produce stalls. If possible, the stations should include hot and cold water, soap, single service disposable towels, and conveniently located waste receptacles.
 - Ensure that hand-wash stations remain stocked with soap and towels.

The use of gloves is not a substitute for proper hand-washing with hot water and soap!

- Employees should frequently (at least once per hour) clean and sanitize all "high touch" surfaces, to include table-tops, counters, hand-wash fixtures and counters, and waste receptacles.
- Use EPA-registered products that effectively clean and kill pathogens. Always follow label instructions of commercial cleaners and sanitizers/disinfectants.

For questions, call the DSHS Public Sanitation and Retail Food Safety Unit at 512-834-6753 or by email:
foodestablishments@dshs.texas.gov



Fredericksburg Farmers Market: 2021 Health & Safety Plan

- The Farmers Market will follow the guidance provided by the Department of State Health Services (March 22, 2020) and work with the Gillespie County Health Division to produce safe events. **Currently, the guidance calls to restrict on-site food preparation and sampling. Should those restrictions be lifted before or during the 2021 season, we would** then allow on-site food preparation and sampling at the market.
- If approved, the market will take place at Adelsverein Halle (largest pavilion) to allow for vendors to be spaced every 20-30 feet to maintain social distancing.
- Signage will be placed around the pavilion to remind customers to maintain six feet of space, wash their hands frequently, and wear a mask.
- Hand wash stations and hand sanitizer will be made available.
- Vendors will be required to wear masks, and if a mask mandate is in effect for the City or the State, masks will be required for all customers.
- The Farmers Market will encourage vendors to limit hand contact between themselves and the customer during each sales transaction (contactless payment options) and encourage customers to pre-order.
- There will be one entrance area/line to enter the market off Austin Street, thus allowing the event organizers to control the number of shoppers allowed under the pavilion at one time.



CITY COUNCIL MEMO

DATE: January 25, 2021

TO: Mayor and City Council

FROM: Jennifer Krupa, Special Events Coordinator

SUBJECT: Health & Safety Plan & Street Closure Request for Wildflower Run

Summary:

The Fredericksburg Wildflower Run & Walk (10K & 5K) is an annual event held in the spring sponsored by Hill Country Memorial Wellness Center benefitting the Fredericksburg Academic Boosters. The course begins and ends at Marktplatz.

Hill Country Memorial Wellness Center has submitted a health & safety plan for review and approval to host the Wildflower Run on April 24, 2021 at Marktplatz.

In addition, should the Wildflower Run's health & safety plan be approved and event organizers able to proceed with event logistics, organizers have requested to close W. Austin Street between N. Adams Street and N. Crockett Street for six hours during the 2021 event.

Recommendation:

City council should consider adoption of a motion to allow the Wildflower Run to take place at Marktplatz on Saturday, April 24, 2021, based upon the information included in the attached health & safety plan; and,

Consider the adoption of a motion to allow the closure of W. Austin Street between N. Adams and N. Crockett Streets on Saturday, April 24, 2021, from 6:00 a.m. until 12:00 p.m.

The City of Fredericksburg

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Background / Analysis:

Health & safety plan background: On July 20, 2020, city council approved a moratorium for special events on City-owned property effective August 1, 2020 through November 1, 2020, to slow the spread of the novel coronavirus (COVID-19) in the community.

In addition to the moratorium on special events, the city council voted to prohibit all other outdoor gatherings, on city property in excess of 75 people from August 1, 2020 through November 1, 2020, other than those gatherings set forth in in paragraph numbers 1, 2, or 4, of Executive Order GA-28 (as amended) issued by Governor Greg Abbott. Events over 10 people but under 75 people are required to submit a Health and Safety Plan for the mayor to review and ultimately approve before moving forward.

At the October 19th city council meeting, the moratorium was extended to November 16, 2020.

At the November 16th city council meeting, the moratorium was extended to December 31, 2020.

At the December 21st city council meeting, the moratorium was extended to February 28, 2021 with the following events approved to move forward: Hill Country Indian Artifact Show, Kid Fish, and St. Mary's Catholic Schools Week Parade.

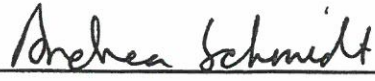
Street closure request background: City council approved West Austin Street between N. Adams and N. Crockett Streets to be closed from 7:00 AM – 11:00 AM for the 2018 & 2019 events. The request for 2021 includes two additional hours for set-up and tear-down because the organizer has increased the amount of equipment used for the event. The 2020 event was canceled due to COVID.

Emergency vehicle access will be allowed throughout the closure.

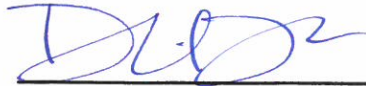
The Wildflower Run event coordinator contacted Bethany Lutheran Church & San Saba Soap Company and alerted them of the closure request; no negative feedback was received. In addition, Lt. Brian Vorauer (Fredericksburg Police Department) and Glenn Koennecke (Streets Division) have reviewed and verbally approved the street closure request form.

Attachments:

Wildflower Run Health & Safety Plan, Street Closure Request & correspondence from Bethany Lutheran Church and San Saba Soap Company, 2021 Special Event Application, Event layout/maps



Department Approval



City Attorney Approval



City Manager Approval

The City of Fredericksburg

126 W. Main St. • Fredericksburg, Texas 78624-3708 • (830) 997-7521 • Fax (830) 997-1861

City of Fredericksburg: Health & Safety Plan for Special Events

Health & Safety Plans are submitted to City Council for review and approval before a special event permit is issued. Plans should include the entire nature and scope of your event. ***Items #1-7 below are required to be included or addressed in every health & safety plan submitted.*** The Open Texas Checklist for Event Organizers provided by the Governor's Strike Force to Open Texas is included on page 5-9 and can be found using this link: [Governor's Strike Force to Open Texas | Office of the Texas Governor | Greg Abbott](#)

You can also review recommendations from the Center for Disease Control (CDC) here: [Considerations for Events and Gatherings | CDC](#)

1. Event Details

- a. Are you a not-for-profit or for-profit event? **Not-for-profit**
- b. Event Name: **HCM Wellness Center presents the 2021 Fredericksburg Wildflower 5K/10K Run & 5K Walk**
- c. What type of event? **The event will be a fun run. 322 runners participated in 2019. Out of the 322 runners, 215 were locals and 107 runners were from outside of Gillespie County.**
- d. Date & time of event (if a race, please list each race and the start times for each)
 - i. **April 24, 2021**
 - ii. **Beginning at 8am, there will be a staggered start time with 10 people starting every minute until all participants are on the course. This will allow the participants to spread out on the course and avoid any crowding at the starting line. The staging corrals will be marked at 20 feet intervals and wide enough to accommodate 10 people with 6 feet of separation. Runners will be given a start signal to proceed through the start line, and then the next corral of 10 runners will be allowed in the start chute. This will continue until all runners are on the course. Prior to the start of the race, runners will be staged into 35 corrals of 10 people.**
- a. **6. When Location of event – Adelsverein Halle and West Austin St blocked from N Crocket St and N Adams St to start/finish the event**
- b. **Estimated attendance including all staff, employees, volunteers, and participants We estimate 100 volunteers (40 running the start/finish and 60 on the course) to run the event. Volunteers will be masked and socially distanced out on the course. We will have 30 locations on the course map for directional support. Each location will have two volunteers.**
- c. **Is this event fenced or gated? The event is not fenced or gated.**
- d. **Name of event organizer and contact information (address, phone, and email)**
 - iii. **Jessie Aleman**
 - iv. **830-997-1355 (Work Phone) or 830-456-0061(Cell Phone)**
 - v. **jaelman@hillcountrymemorial.org**

2. Face Coverings/Masks

- a. Describe your plan for face coverings/masks at the event (who must wear a mask, when must they wear a mask, where must they wear a mask)
 - i. **All volunteers and race staff are required to wear masks at all times.**
 - ii. **All participants are required to wear masks in staging area before and after race.**

3. Temperature Checks

City of Fredericksburg: Health & Safety Plan for Special Events

- a. Describe your plan for temperature checks at the event (who, when, where). Describe the threshold for temperature and what will happen if someone exceeds that threshold. If no temperature checks, please indicate that in your plan.
 - i. Volunteers will be temperature checked before going to their perspective areas.
 - ii. Runners will have a designated entrance with barricades where the runner's temperatures will be checked. Runners with temperatures exceeding 100.4 will not be allowed to enter. If a runner exits the staging area, he/she must follow the process again.
4. **Personal Protective Equipment (PPE)**
 - a. Describe what PPE will be available at the event for staff, employees, volunteers and participants, etc. and where it will be located.
 - i. We will have masks available. Hand sanitizer stations will be located throughout the Adelsverein Halle and at the entrance of the runner staging area.
5. **Signage & Announcements**
 - a. Describe what signage will be posted at the event regarding health & safety protocols.
 - i. Runner Entrance to staging sign:

In an abundance of caution

HCM Wellness Center Wildflower run has implemented a control access plan in order to protect our participants, staff and volunteers.

You will be asked a series of questions prior to entering the staging areas.

 1. Are you experiencing symptoms of Covid-19 (shortness of breath, taste, cough)
 2. Have you been in contact with someone who is Covid-19 positive or showing symptoms of Covid-19?
 3. Have you travelled out of the country in the last 14 days?

If the participant answers yes to one of the above, we will recommend they self-isolate for 14 days and will not be able to participate in the race.
 - ii. Signs throughout Adelsverein Halle:
 1. Do not participate if you are feeling sick or ill, have a fever, or if you have been in contact with someone unrecovered from Covid-19.
 2. All participants are required to wear masks in staging area before and after race.
 3. Maintain your safe distancing of 6 feet or more.
 4. Avoid touching your eyes, nose and mouth.
 5. Avoid contact with someone not in your household.
 6. Cover your cough or sneeze.
 7. Hand sanitizer is available on site.
 - b. Describe what announcements will be made at the event regarding health & safety protocols.
 1. Do not participate if you are feeling sick or ill, have a fever, or if you have been in contact with someone unrecovered from Covid-19.
 2. Runners must have temperature checked as you enter the staging area.
 3. All participants are required to wear masks in staging area before and after race.
 4. Maintain your safe distancing of 6 feet or more. Spectators, please stay grouped with members of your household.

City of Fredericksburg: Health & Safety Plan for Special Events

5. Hand sanitizer is available on site.

6. Event Promotion/Event Information

- a. Provide your website & social media site addresses. Have you posted your health & safety protocols on your website and social media sites? How will you disseminate information to all attendees regarding the event health & safety protocols?

At this time, we have not advertised for 2021 Wildflower Run. We are waiting for approval from the City of Fredericksburg Council. Once we have the approval, we use a run platform called Active works to register for event. We will have the Health and Safety Plan & Safety Protocols posted at registration. During the registration process, a mandatory acknowledgment is required. A printed copy of the Health and Safety Plan & Safety Protocols will be inside each runner's packet at pick up.

Pricing: If the event requires registration or a ticket purchase, are you already allowing participants to register or purchase tickets? Please include a listing of the pricing for the event.

At this time, we do not have our race active for registration. Once approved, the race will have on-line registration at \$35 per participant.

- b. Do you have a refund policy? If so, please include a copy of the policy.

Active works run platform takes care of the cancellation policy. It allows the runner to purchase insurance for the race in the event of medical or personal concerns. HCM Wellness Center will refund participant's money if the event is canceled, if the participant must be in isolation (with a doctor's note) or if the participant is turned away during race day.

Will you limit capacity/registration for the event?

We plan to have a limit of 350 participants.

7. Event Layout/Map and Street Closures

- a. Provide a layout or event map/aerial and mark the locations of each event component

Attached to the paperwork submitted

- b. Is there a street closure associated with this event? If so, please include the official street closure form found on page 9 of the special event application

West Austin St blocked from N Crocket St and N Adams St

8. Event Components: all items beginning with #8 below should be addressed in your plan with health & safety protocols if they are included in your event scope. Please note that this list is not all-inclusive and you should add additional components as required.

- a. List out each event component and provide a description as to the health & safety protocols your event will follow. Below is a listing of event components that you should consider including, based on the scope of your event. This list is not all-inclusive:

- i. Food & Beverage – *Outside of 3 water stations on the course, no food or beverage will be provided.*

1. Describe the types of food & beverage vendors (i.e. food or beverage trucks/trailers, booths, cook-off tents, food plate fundraiser or serving lines, etc.) *N/A*

City of Fredericksburg: Health & Safety Plan for Special Events

2. Will food be prepared and cooked on-site? **N/A**
3. Pre-packaged items only? **200 jellies donated by Fisher & Wieser will be handed out during pre-race packet pick-up located at the Wellness Center.**
4. Are you allowing food or beverage samples? **N/A**
5. Is food being given away for free or must individuals purchase on their own? **N/A**
6. How will lines be spaced to allow for social distancing? **N/A**
- ii. **Booths & Displays: how will booths be spaced; how will lines for the booths be queued, how will equipment be cleaned & sanitized; will hand sanitizer be made available?**
 1. **First Aid Station / EMS will be located on Austin street in the runners designated area only with social distancing**
 2. Merchandise/Souvenir Sales **N/A**
 3. Specialty/Retail Booths **N/A**
 4. **Sponsors Signs will be located throughout Adelsverein Halle.**
 5. Do you have a booth or area for: sick person isolation **Yes. It will be managed by our First Aid Tent away from the runners but still located on Austin Street in our designated area**
- iii. **Entertainment & Activities: are you able to make announcements and reminders using the sound system? What types of entertainment or activities does your event offer? Remember to include any health & safety protocols the entertainment and activities will be required to follow.**
 1. DJ – **We will have Big Mouth announcing the event to keep our run structured.**
 2. Children's Fun Run – **N/A**
 3. Other:
- iv. **Amusements/Carnival/Kid Zone: Include any health & safety protocols the that will be required of the items below.**
 1. Caricature Artist or Face Painter **N/A**
 2. Crafts **N/A**
 3. Games **N/A**
 4. Moonwalks/Inflatables: **N/A**
 5. Other:
- v. **Equipment: Cleaning and Sanitation, how often will items be cleaned and sanitized?**
 1. ATMs **N/A**
 2. Chairs **N/A**
 3. **Trash Receptacles and Recycling Bins Normally cleaned by the City of Fredericksburg Trash department**
 4. Tables/Table covers **N/A**
 5. Other:
- vi. **Restrooms & Hand-Wash Stations/Hand Sanitizer**
 1. Use of on-site restrooms at your event location; will you allow participants to use the on-site restrooms at your event location? **YES**
Will you limit occupancy inside the restrooms? **Yes, based on the City of Fredericksburg recommendations.** Will you clean the restrooms during

City of Fredericksburg: Health & Safety Plan for Special Events

the event? We will have hand sanitizing stations located right outside the restroom doors.

2. Portable Restrooms: How many? 4 Location? On route corner of Nimitz and Orange
3. Hand Wash Stations: How many? Location?
4. Other: Hand Sanitizer Stations; YES How many? 6 Location? Runners staging area and under Adelsverein Halle

vii. Races, Walks & Runs

1. Registration area or booth; will registration be on-site or online only? On-line only (to reduce the amount of contact). If on-site, what health & safety protocols will be followed? N/A
2. Packet Pick-Up: will packets be mailed in advance of the event or available in advance or the day of the event? Available for pre-race packet pick-up at the Wellness Center.
3. Starting line; how will you ensure social distancing? Beginning at 8am, there will be a staggered start time with 10 people starting every minute until all participants are on the course. This will allow the participants to spread out on the course and avoid any crowding at the starting line. The staging corrals will be marked at 20 feet intervals and wide enough to accommodate 10 people with 6 feet of separation. Runners will be given a start signal to proceed through the start line, and then the next corral of 10 runners will be allowed in the start chute. This will continue until all runners are on the course. Prior to the start of the race, runners will be staged into 35 corrals of 10 people.
4. Staggered starting times: describe the start times of each race, the intervals at which participants will be allowed to leave the start line, (i.e. every one minutes) and how many people will be allowed at the starting line at a time. We will have 35 staging group with social distancing First group of 10 runners will be given a start signal at 8am and then proceed through start line and then the next group of 10 runners will be allowed in chute to take off at 8:01am. This will continue until all runners are on the course.
5. Water/Rest Stations on route; will you have water or rest stations along the route? Will they be manned or unmanned to limit contact? We will have 3 water stations manned with 2 masked/gloved volunteers.
6. Finish Line: include the finish line location on your event layout/map. If the finish line is also the start line, how do you keep distance between the starters and finishers? Once the runner has completed the race, we will ask the participant to exit the area. Runners will check his/her email for race results. If a runner medals we will have a drive-through location offsite to pick up the medal after the race.
7. Route(s): Your plan should include copies of all routes. Attached in paperwork
8. Spectator viewing area: describe how you will encourage social distancing from spectators.

City of Fredericksburg: Health & Safety Plan for Special Events

We will have signs posted, and our announcer will be announcing the rules as the race is going.

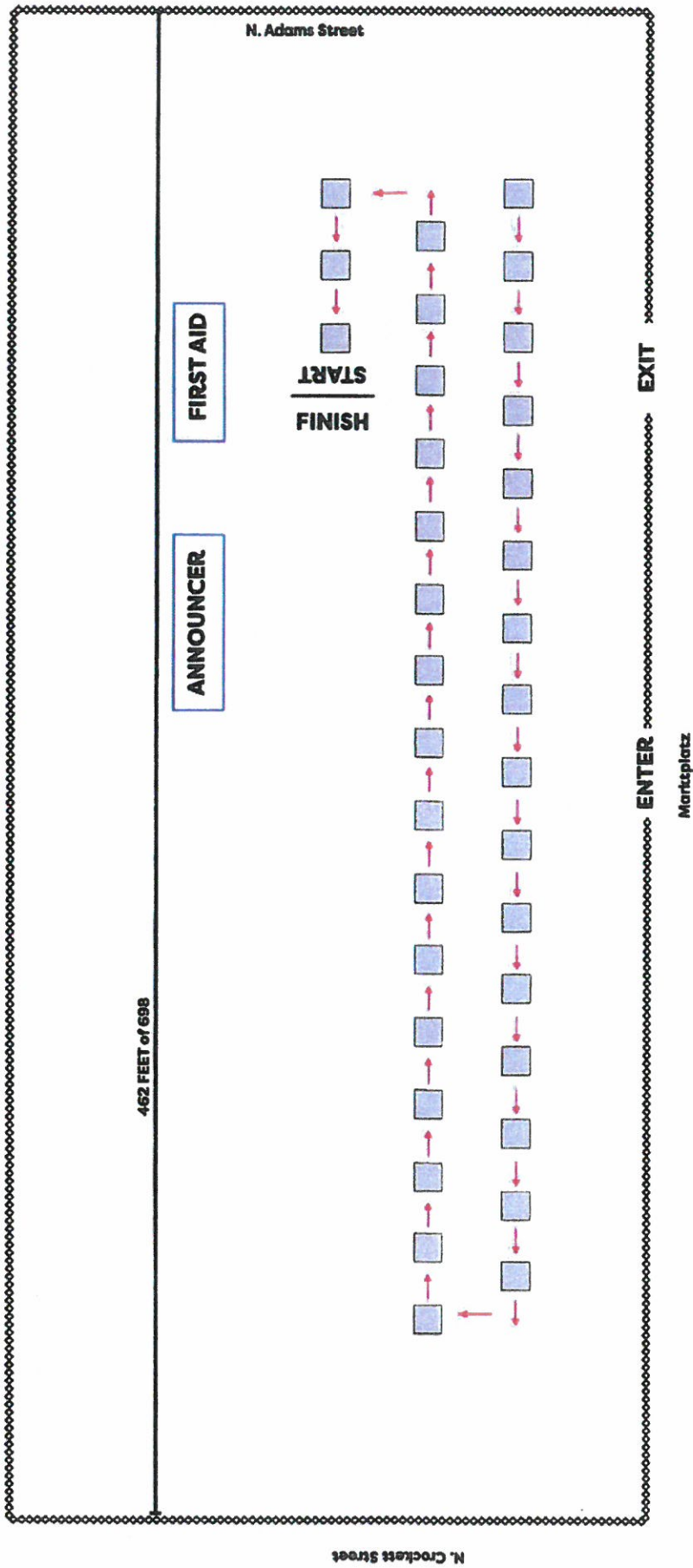
9. Pre or Post Race Party or Awards Celebration: will you have a pre or post-race party or awards ceremony or celebration? If yes, address health & safety protocols. **NO**
- viii. Other items not included: describe any event components that are not included in items i. – xi. Above

**For Questions, please contact Jennifer Krupa, Special Events Coordinator
(830) 990-2044 direct**

jkrupa@fbgtx.org or specialevents@fbgtx.org

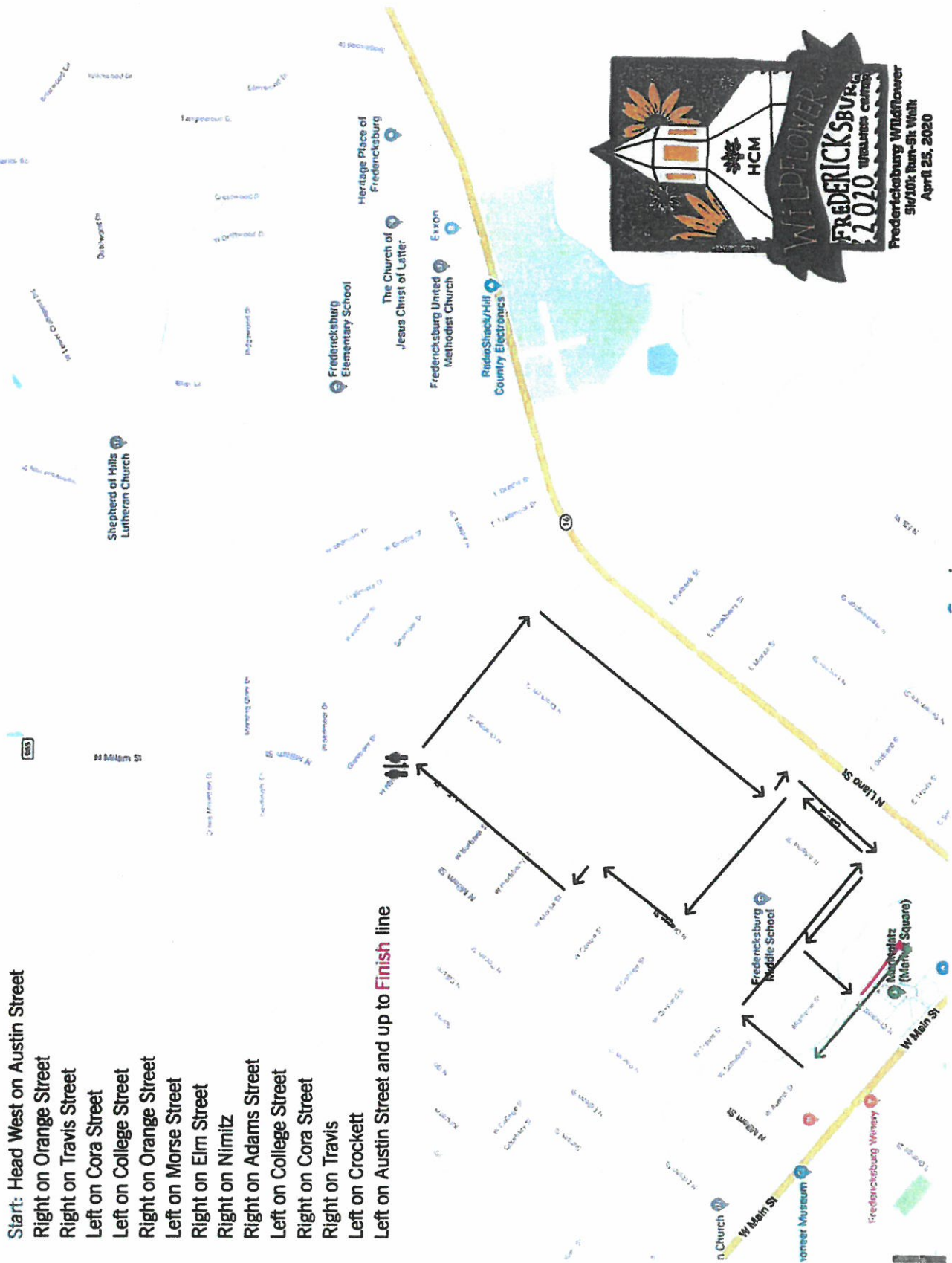


Bethany Lutheran



5K Route

Start: Head West on Austin Street
 Right on Orange Street
 Right on Travis Street
 Left on Cora Street
 Left on College Street
 Right on Orange Street
 Left on Morse Street
 Right on Elm Street
 Right on Nimitz
 Right on Adams Street
 Left on College Street
 Right on Cora Street
 Right on Travis
 Left on Crockett
 Left on Austin Street and up to **Finish** line



10K Route

Start: Head West on Austin Street

Right on Orange Street

Right on Travis Street

Left on Cora Street

Left on College Street

Right on Orange Street

Left on Morse Street

Right on Elm Street

Right on Seamoor

Left on Adams

Left on Lower Crabapple Rd

Right on Frederick Rd

Left on Briarwood Circle

Left on Tanglewood

Right on Adams

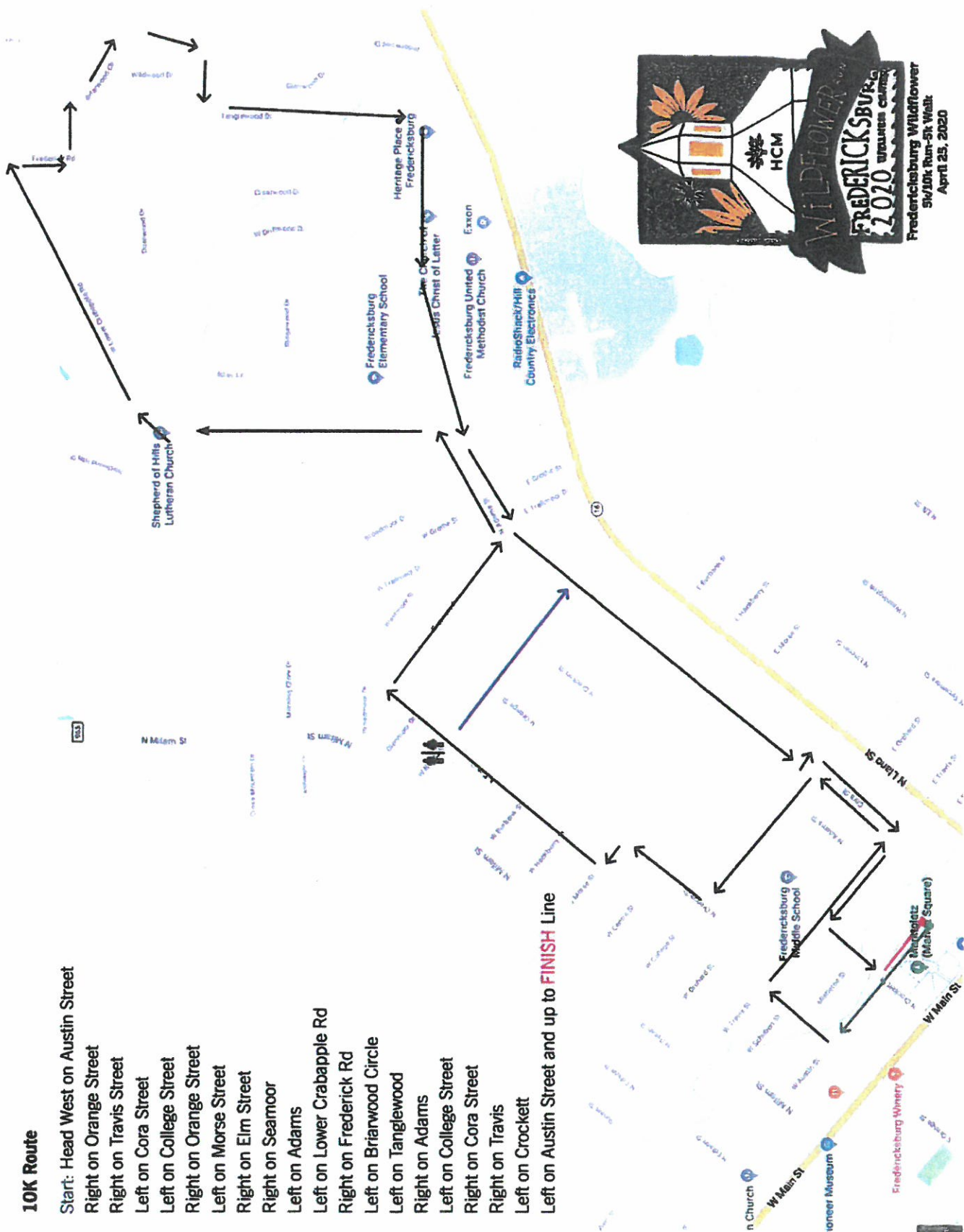
Left on College Street

Right on Cora Street

Right on Travis

Left on Crockett

Left on Austin Street and up to **FINISH** Line



Road Marshal Stations

Name:

Location:

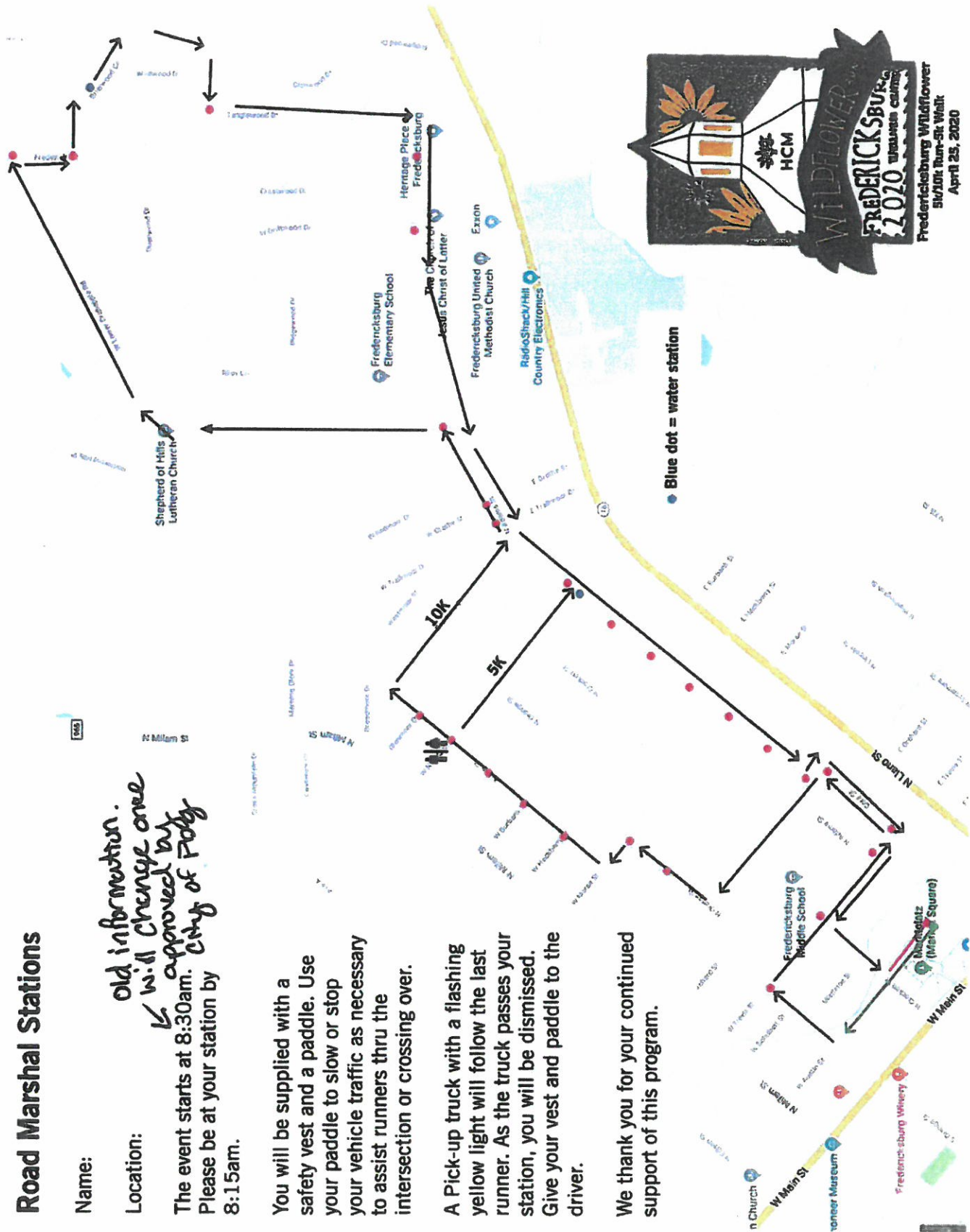
old information. will change once approved by City of Pkwy

The event starts at 8:30am. Please be at your station by 8:15am.

You will be supplied with a safety vest and a paddle. Use your paddle to slow or stop your vehicle traffic as necessary to assist runners thru the intersection or crossing over.

A Pick-up truck with a flashing yellow light will follow the last runner. As the truck passes your station, you will be dismissed. Give your vest and paddle to the driver.

We thank you for your continued support of this program.





City of Fredericksburg Parks & Recreation Department Special Event Application

Mail completed application to: Special Events, 126 W. Main Street, Fredericksburg, TX 78624;
or scan and email to: speialevents@fbgtx.org

Use N/A for "not applicable" or leave blank questions or sections that do not apply to your event.

APPLICANT INFORMATION

Name of Organization/Business: HCM Wellness Center presents Fredericksburg Wildflower Run 2021

Applicant Name/Event Organizer: Jessie Aleman

Address: 1006 S State Hwy 16

City: Fredericksburg

State: Texas

Zip: 78624

Primary phone: (830) 997-1355

Secondary phone: (830) 456-0061

Email address: jaleman@hillcountrymemorial.org

Event Promoter Name: Hill Country Memorial

Primary phone: (830) 997-1355

Organization/Business Type: ☐ FOR-PROFIT; Event proceeds go to:

☒ *NON-PROFIT *attach proof

☐ INDIVIDUAL

EVENT INFORMATION & LOCATION

Official Event Name: Fredericksburg wildflower 5K/10 Run & Walk

Event date(s): April 24, 2021

Event History: Is this a first-time event? ☐ YES ☒ NO

Estimated attendance: 300

Is the event open to the general public? ☒ YES ☐ NO

Date application submitted: 1/4/2021

Reservation fees are listed per day; unless noted; deposit pricing is not included. Non-profits receive 50% discount on reservation fees; banner hanging fee excluded.

*MARKTPLATZ

Please check all that apply:

*Excludes City Hall/Fire Station, Annex,
Police Substation & Vereins Kirche

Address: 100 West Main Street,
Fredericksburg, TX 78624

☐ Entire Square: \$2,400/week

☐ Kinder Halle: \$150

☐ Oktoberfest Halle: \$150

☒ Adelsverein Halle: \$250

☐ Fest Room: \$50

☐ Kitchen: \$50

☐ Entire Square additional day:
\$650 each; ___ # of days

☒ Banner Hanging Fee: \$25
(optional; at front of Marktplatz for
24 hours)

**JA INITIAL (required): I have read Marktplatz Use
Regulations on pages 16-18 of the Special Events
Planning Guide.**

*LADY BIRD JOHNSON MUNICIPAL PARK (LBJMP)

Please check all that apply:

*Excludes Park Headquarters Building, swimming pools, RV Park,
campsites, dog park, nature trail, tennis court and golf course. Access
to such areas may be closed or restricted for events and in the
discretion of the PARD.

☐ **Pioneer Pavilion; \$625 for 4 days
(Thursday-Sunday only)

☐ Tatsch House: Fri/Sat/Sun, December & holidays: \$200

☐ Entire Park: \$1,600 per week; ___ # of add-on days:
\$650/day

☐ Tatsch House: weekday (Monday-Thursday): \$150

☐ Cooler inside Pioneer Pavilion: no fee; non-perishable
items only

**INITIAL (required): I have read LBJMP Use Regulations on
pages 19 & 20 of the Special Events Planning Guide.**

Outdoor Pavilions:

☐ Pav. #1: \$40

☐ Pav. #2: \$40

☐ Pav. #3: \$45

☐ Pav. #4: \$45

☐ Pav. #5: \$60

****Pioneer Pavilion is available for additional add-on days for \$125/day but must be pre-approved by Park Recreation Superintendent.**

EVENT INFORMATION CONTINUED

OTHER PROPERTY

Please check all that apply:

☐ Fort Martin Scott: \$500/day; ___ # of days
___ INITIAL (required): I have read Fort Martin
Scott Use Regulations on page 21 of the
Special Events Planning Guide.

☐ Town Pool: \$200;
restroom access only

☐ Parade/*Other/*Private Property, list location and
address: _____

**Applicant shall submit copy of a letter from property
owner giving written permission for event use.*

Attach more sheets if needed for information below:

Move-in & Set-up (first day of move-in):

Move-in/Set-up Date: _____ Times: Start: _____ End: _____

Indicate dates/times OPEN to attendees:

Event Date: April 24, 2021 Times: Start: 6:00a End: 11:00a

Event Date #2: _____ Times: Start: _____ End: _____

Event Date #3: _____ Times: Start: _____ End: _____

Move-Out & Strike (final day):

Move-Out/Strike Date: April 24, 2021 Times: Start: 6:00a End: 11:00a

Event day "on-site" Contact Name: _____ Phone: () _____

Event website: _____

Event information hotline: () _____

Is the event free and open to the general public (not including vendors/sponsors, etc.?)

Admission will be made by: ☐ Pre-sold ticket ☐ Free ☒ Pre-registration ☐ YES ☐ NO

Other (please specify): _____ ☒ On-site sale/registration

EVENT COMPONENTS

Please check all that apply:

☐ Animals	☐ Aircraft Flyover	☐ Bike Race	☐ Car Show	☐ Carnival
☐ Concert	☐ Cook-Off	☐ Company Picnic	☐ Demonstration or Rally	☐ Fair/Festival
☐ Family Reunion	☐ Fireworks	☐ Fundraiser	☒ Fun Run/Race	☐ Historical Re-Enactment
☐ Motorcycle Run	☐ Parade	☐ Sporting Event/Tournament	☐ Trade, Vendor, or Art Show	☐ Wedding

☐ Other (please list): _____

Event Size: 300 Estimated max. attendance at one time 0 # of Art/Craft Vendors
100 # of Staff/Volunteers expected 0 # of Food/Beverage Vendors

Are you requesting any street closures or to block any city-owned property? ☒ *YES ☐ NO

**Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please use the official Street Closure Request Form found on page 9.*

Pavement Markings: Will your event be requesting to mark any pavement? ☐ YES* ☒ NO

*If yes, please describe the materials & supplies you are requesting to mark the pavement: _____

When & how will the markings be removed? _____

EVENT COMMUNICATION & SECURITY

During the event what form of communication systems will be used for the following:

Event Management (internal): _____

Public Address (external): _____

Events with 1,000 attendees or more; events lasting past 10 PM; or events which provide alcohol require the provision of licensed, bonded and commissioned private security at the applicant's expense. The number of guards and their hours of duty will be determined by the PARD and the security company based on the type of event and number of attendees.

What security/law enforcement agency have you hired for your event? _____

Contact name: _____ Phone: () _____

Have you contacted Fredericksburg Police Department in relation to your event? ☐ *Yes or ☐ No

*If yes, who did you speak with? _____

EQUIPMENT, ACTIVITIES & AMUSEMENTS

The following equipment, activities, and/or amusements will be at the event:

☒ Generators; list quantity: 2 and size(s): Honda EU3000iS, 2800 running Watts/3000 Starting Watts, Gas Powered, Portable Inverte

☒ Canopies/Tents larger than 200 sq. ft.; quantity: _____ and size(s): _____

Sides? ☐ Yes ☒ No; if yes, how many sides will be closed? _____

How will tents/canopies be secured? ☐ Water barrels (preferred) ☐ Stakes ☒ Sandbags ☒ Weights

Other (describe): _____

☐ Stage; quantity: _____

Please check all that apply:

☒ Amplified Sound	☐ *Amusement ride; quantity: _____	☒ Barricades	☐ Bleachers	☐ Chairs	☐ Dance Floor
☒ DJ/Live Music	☐ Drone	☐ Fencing	☐ Fryer	☒ **Inflatables and/or Moonwalks; quantity: <u>1</u>	☐ Light Towers
☒ Tables	☐ Parked cars for display	☐ Sale of merchandise	☒ Wi-Fi access needed	☐ Other: _____	☐ Other: _____

*Name of company providing amusement rides: _____ Phone () _____

General liability insurance is required naming the City of Fredericksburg as the certificate holder and additional insured.

**Name of company providing inflatables/moonwalks: _____ Phone () _____

General liability insurance is required naming the City of Fredericksburg as the certificate holder and additional insured.

UTILITIES, RESTROOMS & HAND WASHING STATIONS

Will you need use of electricity? ☐ *YES; ☐ 220V ☐ 110V; ☒ NO ELECTRICITY NEEDED

*If yes, what will electricity be used for? _____

*Any electrical work must be made by a licensed electrician. If a licensed electrician is not available, additional power needs must be met by the use of generators and are the responsibility of the event organizer.

Will you need access to water? ☒ *YES ☐ NO WATER NEEDED

*If yes, what will water be used for? Refill Water Station for Runners/Walkers

*Event organizers must bring their own food grade hose(s). Non-potable water sources at Marktplatz are marked in purple and cannot be used.

Please indicate the number of portable restrooms & handwashing stations you will have at your event, along with delivery date, pick-up date, and contact information below.

2 # of regular portable restrooms 2 # of ADA portable restrooms _____ # of hand-washing stations

*Equipment will be delivered on: April 24, 2021 at 6:00AM (enter time)

Equipment will be picked up on: April 24, 2021 at 11:00AM (enter time)

Sanitation company name: Hill Country Pump Service Phone: (830) 997-8855

When will items be serviced and how often? Same Day

*Event organizer or representative must be present for delivery of equipment to ensure proper placement.

CLEAN UP/TRASH COLLECTING & RECYCLING

Contact name responsible for event clean-up: Jessie Aleman Phone: (830) 997-1355
 Will a dumpster(s) be delivered? ☐ *YES; when? _____ ☒ NO
 What size dumpster(s)? _____
 What provisions will be made for recycling? _____
**Event organizer or representative must be present for delivery of equipment to ensure proper placement.*

FIRST AID & EMERGENCY VEHICLE ACCESS

Will your event have a first aid station on-site? ☒ YES ☐ NO *Company/Org. Name: <u>Hill Country Memorial/FBG EMS</u> Contact Name: <u>Jessie Aleman</u> Phone: (830) <u>997-1355</u>	Events will not be permitted without emergency vehicle access. This access must be available always and events are subject to permit revocation if emergency access lanes are not provided for. Have you reviewed your layout to verify emergency vehicle access? ☒ YES ☐ NO
--	---

FOOD & BEVERAGE:

Please check all that apply: <i>*A list of approved food & beverage vendors including their name, address and contact number is required at least 10-days prior to your event date; please use the Special Event Food & Beverage Vendor List form on page 8.</i>	☐ No food or beverage at event (skip to Signage section) ☐ Event will sell alcohol (including tips/donations). Indicate type: ☐ Beer ☐ Wine/Champagne ☐ Liquor Who will provide the alcohol? _____ ☐ I need a landlord permission letter in order to obtain a TABC permit for alcohol sales.	☐ *Sale of food/beverages ☐ Event will distribute alcohol at no charge. Indicate type: ☐ Beer ☐ Wine/Champagne ☐ Liquor Who will provide the alcohol? _____	☐ *Distribution of food/beverages ☒ Event will not have alcohol.
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Marktplatz events only: will your event need grey water disposal containers? ☐ *YES ☒ NO; Enter Qty. (1 or 2): 0
**The City owns two (2), 270-gallon containers. Placement of the grey water disposal containers is at the discretion of the Parks Department. Servicing of the grey water containers are the event organizer's responsibility. Containers must be emptied no later than two (2) days after the final event day.*

RACES, RUNS, & WALKS ONLY

Complete this section if your event includes a race, run or walk.

Are you requesting any street closures for some or all of your route? ☒ *YES ☐ NO
**Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please use the Street Closure Request form found on page 9.*

On-site registration will begin at: 7:00a ☒ am / ☐ pm @ Marktplatz- Adelsverein Halle (location)

Starting time (if staggered, please enter all and explain): _____

Describe your route, including starting point and disbanding area:

Start: W Austin (location)

Route: 5K run & 5K/10K Run (describe distances)

Disband: W Austin Street (End) (location)

PARADES ONLY

Complete this section if your event includes a parade.

Are you requesting any street closures for some or all of your route? ☐ *YES ☐ NO

**Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please use the Street Closure Request form found on page 9.*

Parade staging will begin at: _____ ☐ am / ☐ pm @ _____ (location)

Start: _____ (location)

Route: _____ (describe distances)

Disband: _____ (location)

Estimated number of entries/floats: ____ Will your parade allow animals? ☐ *YES ☐ NO; if yes, what type? _____

*How will you clean-up animal waste? _____

____ Initial; I agree to follow the City's adopted Parade Safety Rules found on pages 22 & 23 of the Special Events Planning Guide.

SIGNATURE & INDEMNITY AGREEMENT

I, the undersigned, hereby confirm that the information stated above is true and correct to the best of my knowledge.

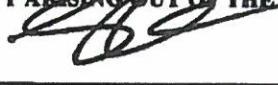


Signature of Applicant

1/4/2021

Date

I, THE UNDERSIGNED APPLICANT, AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF FREDERICKSBURG, ITS OFFICERS, EMPLOYEES, AGENTS, AND REPRESENTATIVES AGAINST ALL CLAIMS OF LIABILITY AND CAUSES OF ACTION RESULTING FROM INJURY OR DAMAGE TO PERSONS OR PROPERTY ARISING OUT OF THE SPECIAL EVENT.



Signature of Applicant

1/4/2021

Date

ADDITIONAL NOTES ABOUT YOUR EVENT (type below):

----- **END OF APPLICATION** -----

For City of Fredericksburg Use Only:

By signature, the City approves this Event, subject to all requirements:

Signature of City Manager or Designated Representative

Date

Additional comments: _____

SPECIAL EVENTS STREET CLOSURE REQUEST FORM: PAGE 9



Street closure requests must be made two (2) months in advance to City Council for any closure four (4) hours or more. Please consider this timeline when submitting your request. Please also attach the notification letter you will send to abutting property owners (if applicable) with this request to the Special Events Coordinator.

Event Name:	HCM Wellness Center Present Wildflower Run 2021
Event Date(s):	April, 24th 2021
Contact Name:	Jessie Aleman
Contact Phone:	(830) 997-1355

Closure Area:

☐ Entire Street
 ☐ Parking Lane Only
 ☒ Partial Street
 ☐ Blocking City owned property
 Side of street: _____ (N,S,E,W)
 Side of street: _____
 Location: Marktplatz- Adelsverein Hall

Additional details (attach additional pages as needed for more streets and describe details of use below):

Street Closure Details:

Street Name	Between (cross street)	And (cross street)	Start Date	Start Time	End Date	End Time
Example: Austin Street	Crockett Street	Adams Street	Friday, 4/2/18	6:00 PM	Sunday, 4/4/18	12:00 PM
W Austin Street	N Crockett Street	N Adams Street	April 24, 2021	6:00AM	April 24, 2021	12:00pm

If the event will impact surrounding property owners, a notification letter is required to be sent to property owners at least two weeks prior to the event date. Attach a copy of the notification letter and a list of addresses the letter will be sent to.

Date notice provided: January 6, 2021

Printed Name: Jessie Aleman

Signature: _____

Date: 1/6/2021

Street Department: _____

Date: 1-26-21

Police Department: _____

Date: 1-26-21

Public Department: _____

Date: 1-25-21

Aleman, Jesse

From: San Saba Soap Co. <sales@sansabasoap.com>
Sent: Wednesday, January 6, 2021 2:14 PM
To: Aleman, Jesse
Subject: [External] Re: Wildflower Run 2021



WARNING: Be cautious as this email originated outside of Hill Country Memorial.
DO NOT CLICK: Avoid clicking any links or attachments from unsolicited sources unless you are sure the content is safe.
FORWARD: If you believe this a phishing attempt please forward as an attachment to phishing (@)
hillcountrymemorial.org.

version #1.04

Sure, thank you!

All the best,
San Saba Soap Company
sales@sansabasoap.com
<http://www.sansabasoap.com>
P.O. Box 546, San Saba TX 76877

SAN SABA
SMALL - BATCH
SOAP COMPANY
ALL NATURAL • OLIVE OIL • GOAT'S MILK

From: Aleman, Jesse <jaleman@hillcountrymemorial.org>
Sent: Monday, January 4, 2021 3:39 PM
To: San Saba Soap Co. <sales@sansabasoap.com>
Subject: Wildflower Run 2021

Good Afternoon,

This is Jessie Aleman with Hill Country Memorial Wellness Center. I am emailing you to discuss HCM Wildflower Run that we have been doing for the past 29 years with a Street Closure on W Austin Street from N Crockett to N Adams. The street would be closed down in front of your store in Fredericksburg, TX from 7a-11a on Saturday, April 24, 2021. I am emailing you to see if we can proceed with the street closure for the Wildflower Run 2021. I would be glad to speak to someone and give more information about the run. You can reach me at 830-997-1355 ext. 1510

Jessie Aleman
Operations Supervisor
HCM Wellness Center
1006 S State Hwy 16
Fredericksburg, Texas 78624
830-997-1355 ext. 1510
jaleman@hillcountrymemorial.org

Aleman, Jesse

From: Layne Petty
Sent: Monday, January 4, 2021 3:10 PM
To: Aleman, Jesse
Subject: [External] Re: Wildflower Run 2021



WARNING: Be cautious as this email originated **outside** of Hill Country Memorial.
DO NOT CLICK: Avoid clicking any links or attachments from unsolicited sources unless **you are sure** the content is safe.
FORWARD: If you believe this is a phishing attempt please **forward as an attachment** to phishing (@) hillcountrymemorial.org.

version #1.04

Holding the Wildflower run on April 24th is fine, and we are perfectly ok if the street is closed. We do not see anything that would create a conflict on that date. Thank you for reaching out and inquiring with us in advance.

Layne Petty
Bethany Lutheran Church

On Mon, Jan 4, 2021 at 2:45 PM Aleman, Jesse <jaleman@hillcountrymemorial.org> wrote:

Layne,

We will be having the 2021 Wildflower Run on Saturday, April 24th from 7am-12pm. Will it be ok for us to close down street in front of the church?

Jessie Aleman

Operations Supervisor

HCM Wellness Center

1006 S State Hwy 16

Fredericksburg, Texas 78624

830-997-1355 ext. 1510

jaleman@hillcountrymemorial.org

This email message and any attachments are for the sole use of the intended recipient(s) and contain confidential and/or privileged information. Any unauthorized review, use, disclosure or distribution is



CITY COUNCIL MEMO

DATE: January 25, 2021

TO: Mayor and City Council

FROM: Jennifer Krupa, Special Events Coordinator

SUBJECT: Revised Health & Safety Plan for Wanderlust Half Marathon

Summary:

Scallywampus Event submitted a health & safety plan for review at the January 19, 2021 City Council meeting and no action was taken on the item. The event organizer, Bart Childers, has revised the plan and is seeking approval to host the Wanderlust Half Marathon on March 20, 2021 at Marktplatz..

Recommendation:

City council should consider adoption of a motion to allow the Wanderlust Half Marathon to take place at Marktplatz on Saturday, March 20, 2021, based upon the information included in the revised health & safety plan.

Background / Analysis:

The Wanderlust Half Marathon, 10K, and 5K races have taken place at Marktplatz in 2018 & 2019. The 2020 race was canceled due to COVID.

On July 20, 2020, city council approved a moratorium for special events on City-owned property effective August 1, 2020 through November 1, 2020, to slow the spread of the novel coronavirus (COVID-19) in the community.

In addition to the moratorium on special events, the city council voted to prohibit all other outdoor gatherings, on city property in excess of 75 people from August 1, 2020 through November 1, 2020, other

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than those gatherings set forth in in paragraph numbers 1, 2, or 4, of Executive Order GA-28 (as amended) issued by Governor Greg Abbott. Events over 10 people but under 75 people are required to submit a Health and Safety Plan for the mayor to review and ultimately approve before moving forward.

At the October 19th city council meeting, the moratorium was extended to November 16, 2020.

At the November 16th city council meeting, the moratorium was extended to December 31, 2020.

At the December 21st city council meeting, the moratorium was extended to February 28, 2021 with the following events approved to move forward: Hill Country Indian Artifact Show, Kid Fish, and St. Mary's Catholic Schools Week Parade.

Attachments:

Revised Wanderlust Half Marathon Health & Safety Plan & race routes



Department Approval



City Manager Approval



City Attorney Approval

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Sallywompus Events: Wanderlust Half Marathon, 10K & 5K
Revised Health & Safety Plan for March 20, 2021 at Marktplatz

1) Event Details.

a) Are you a profit or non-profit?

Sallywompus event is a for profit company. At each event we have 1 or 2 local nonprofits that accept donations and fundraising for their group. This allows them to benefit from an event at zero cost to them.

b) Event Name: Wanderlust Half Marathon, 10k and 5k

c) What type of event? This is a Fun Run. The half marathon is a certified half marathon that was measured and certified by USATF. USA Track and Field.

d) Date of the Event: 3.20.2021

e) Location of the Event: Marktplatz (Adelsverein Halle is rented) for the start and then the designated route for each distance.

f) Estimated Attendance including all staff, employees, volunteers, and participants: 550

g) Is this event fenced or gated? No

h) Name event organizer, contact, phone number and address:

Sallywompus Events, 100 N. Santa Rosa Ph 10, San Antonio Texas 78207, 210-849-8275, bart@sallywompus.com

2) Face Coverings/Masks

- a) All participants, runners and volunteers are required to wear their face masks, runner can remove their facemasks when they are competing but must cover when they are finished.

3) Temperature Checks

- a) We will have a EMT administering temperature checks as runners come near the start area.

4) Personal Protection Equipment (PPE)

- a) **Describe what PPE will be available at the event for staff, employees, volunteers and participants and where will it be located.**

We will have a hand wash station, masks, and hand sanitizer distributed throughout the start finish area in the main pavilion.

5) Describe what signage will be posted at the event regarding health and safety protocols.

- a) We will have signs that list the main COVID-19 covenants; keep 6ft distance, wash your hands, do not attend if you are sick and wear your mask. We make handmade signs right before the event, 6 of them, to place in areas so that when anyone enters the pavilion, they can see the rules. We didn't want to have signs ordered as we thought that rules could change so we make them each time. Each sign will have the rules. 1. Wear a Face Mask 2. Leave the area if you are sick, 3. Wash your hands 4 Keep 6ft between you and others.

- b) **Describe what announcements will be made at the event regarding health and safety protocols**

Our announcer will keep reminding everyone of the covenants mentioned above every few minutes.

6) Event Promotion/Event Information

- a) **Provide your website & social media site addresses. Have you posted your Health and safety protocols on your website and social media sites? How will you disseminate information to all attendees regarding the event health and safety protocols?**

www.scallywompus.com www.facebook.com/scallywompus.com

We send information to attendees via a newsletter and we also send information via our sign-up page at www.raceroster.com. Attendees are not just attendees, they are competitive runners so they watch our emails. This is an active participation event. This is not an event where you just show up and stand around. These attendees are running and competing. So, they watch for our emails and they are very active on our social media sites.

- b) **Pricing: If the event requires registration or a ticket purchase, are you already allowing participants to register or purchase tickets? Please provide the pricing for the event.**

Yes, we are accepting sign-ups for this event. Runners plan months in advance so we have to allow them to sign up. If the event is cancelled, we will move runners to be able to run the event in a virtual mode. If we are not allowed to have the event at the designated location, we will attempt to move the event to another location.

- Half-Marathon \$95.00
- 10K \$50.00
- 5K \$40.00

- c) **If your event requires a ticket to enter or transfer of funds for registration, will you offer contactless payment and ticket option?**

We only allow online sign ups even at the event.

- d) **Do you have a refund policy? If so, please include a copy of the policy.**

Our policy is we do not allow refunds. If any event is canceled for any reason, we allow participants to move to a virtual option. Participants can also purchase an insurance policy that protects them. It is their choice, and our no refund policy is standard in our industry. All of our events are outside. Any act of God could cause the event to cancel for safety issues.

7) Event layout/map and street closures.

This page on our website has the course layouts.

<http://www.scallywompus.com/wanderlust-halfmarathon/>

We do not require any street closures via Fredericksburg Police department.

8) Event components

List out each event component and provide a description as to the health and safety protocols your event will follow.

i) Food and Beverage:

(1) Describe the types of food and beverage vendors:

- (a) We have a fruit vendor that has whole fruits that are placed for individual pick up, without them being cut.
- (b) We have whole cans of drinks that are distributed via TABC rules, 2 drinks maximum per participant with age check
- (c) We make mixes and these drinks are poured and monitored by TABC certified providers.
- (d) We have precooked Kielbassa sausages that are heated and monitored to the standard set temperatures.
- (e) No drinks or food are available for purchase, these items are for participants and volunteers only after the event is over. All will follow COVID-19 rules as stated above.

ii) Entrance and exit access: address social distancing temperature checks and cleaning & sanitation.

- (1) We have a packet pick up area and welcoming area and volunteer check in. Everyone will follow COVID-19 rules as stated above. We will require all have temperature checks that attend or volunteer.

iii) Booths and displays: how will the booths be spaced and how will lines be monitored?

We will have a First Aid Station, 2 food booths, 1 alcohol booth, and 1 water station. All trash is collected as cans fill up and bags replaced. Anyone that is sick will be recommended to the First Aid Station or to leave the area.

Vanessa Liebham is our EMT for this race

She lives in La Vernia Texas.

iv) Entertainment and activities

We will have a DJ and an emcee. The emcee will be reinforcing the COVID-19 rules and directing everyone to keep 6ft distance.

v) Equipment and cleaning

Our volunteers will keep cleaning throughout the event. As often as everyone 10 minutes trash, tables and other areas will be wiped down.

vi) Restroom and Hand wash stations and hand sanitizer

- 1. Using restrooms at the event site. We will limit the number of people in the bathrooms by stating the 6ft rule.
- 2. Portables will be next to the pavilion to allow runners that are starting their race to use so that they can proceed quickly to the start. Hand sanitizer will be outside of the porta toilet. We will have 3 porta toilets at the start line.
- 3. We will have 1 hand wash station and many hand sanitizers placed in the pavilion.

vii) Race Walk and Runs

1. **Registration:** will only take place online.
2. **Packet pick up:** Runners will review a list with their name, each name will have a number, once they tell volunteers their number, they will pull the packet and place it on a table for them to retrieve these volunteers will wear gloves and masks.
3. **Starting line:** We have 3 races each have a different start time. We will request that faster runners move to the start line in groups of 10 keeping 6ft between each runner. After the group of 10 start we will start the next group of 10 within 15 seconds. All the time keeping 6ft between all runners. We have done this at 4 races over the past 4 months and all runners felt the start was safe.
4. **Water Stations:** We encourage runners to bring their own water bottles. We will have water stations. The volunteers at these stations will be wearing gloves and will fill cups and place on a table, runners will have to retrieve their own cups. Volunteers will also have pitchers of water to refill any runners water bottle that they choose to carry.
5. **Finish line:** This is the same line as the start line. All starters will be gone before any finishers, finish. Finisher medals will be in plastic and available for runners to pick up as they cross the line. Emcee will encourage finished runners to move out of finished line area and keep 6ft between other runners.
6. **Route:** our routes are the same routes we have used for 5 years.
7. **Spectators:** are not allowed in the area, only runners and volunteers.
8. **Awards ceremony:** while runners are finishing, we will start the awards ceremony with runners keeping 6ft and also using their masks. Runners are called 1 at a time, they must get their award from the box themselves. And during this ceremony they must wear their mask and keep 6ft from others.

During COVID-19, all of our runners have maintained their sanity by training alone or in groups. The runner's backgrounds are physicians, nurses, Police, Military, school teachers and business owners. Many of the runners have lost someone from COVID-19, know others that have COVID-19 or have had it themselves and recovered.

When the government shut down began, we had to cancel several races and move all runners to the virtual status and send them their t-shirts medals and awards. We spent a lot of time talking to many of them to help them with the cancellations. They didn't like that an outdoor event had to be cancelled but HEB, Lowe's, Builders Square, and others were allowed to stay open.

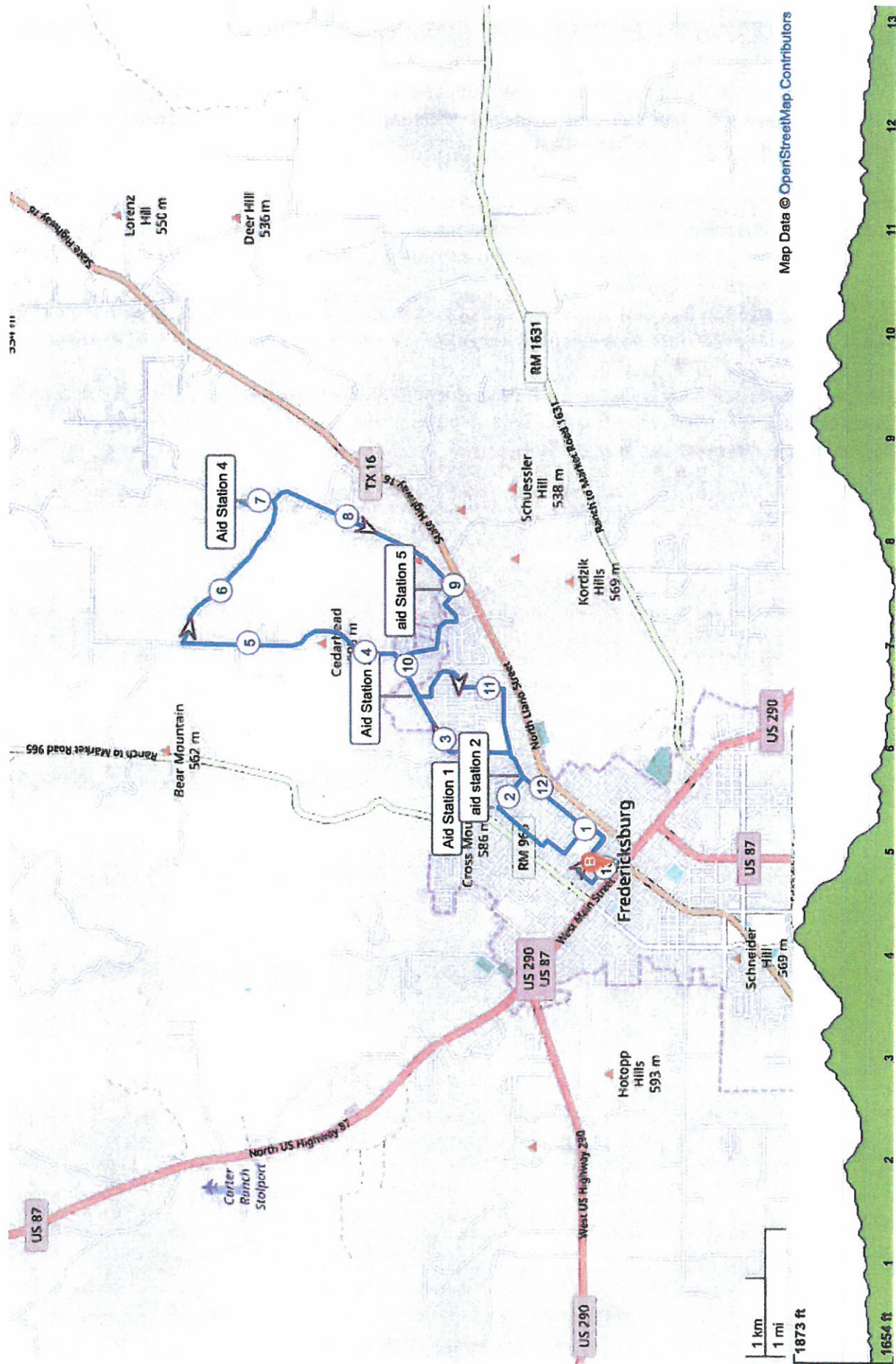
If we follow the COVID-19 rules better than HEB, and we are outside not indoors, we should be able to have a safe event at locations where the runners want to run. Like Fredericksburg, Texas.

My wife's mother (now deceased) and family were born in Fredericksburg and that is home to them. The Rosenbachs and the Gentemann family. Their family home is still standing on 422 W Main Street and they owned a furniture store on Main Street.

This heritage and the fact that we took a poll of runners 5 years ago to ask them where we should try to take the running event business next Fredericksburg was at the top of the list.

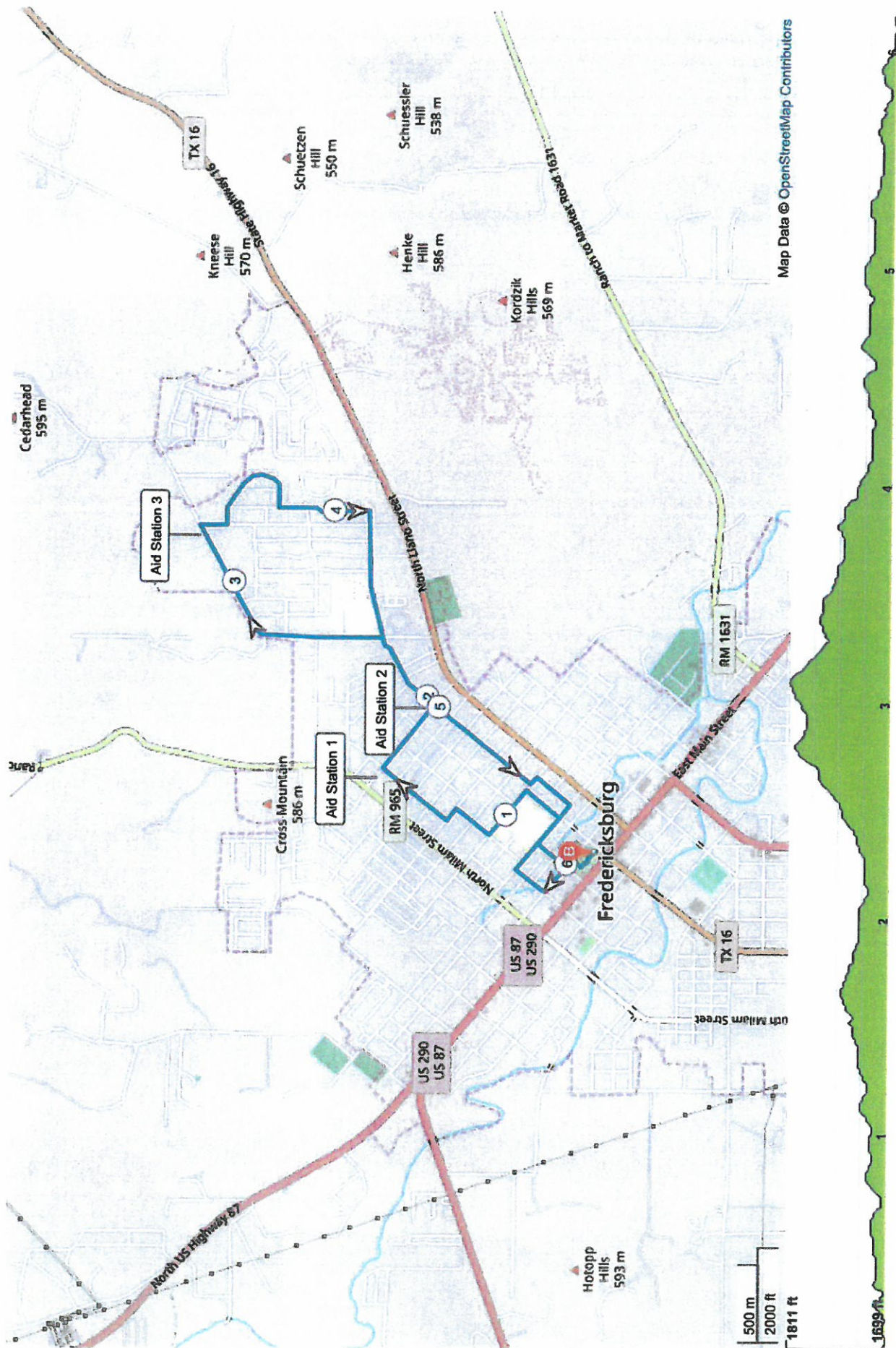
We are obligated to keep trying to have a live event in Fredericksburg or close by. We feel that if the City of Fredericksburg would embrace this event, it would grow into one of the best-known half marathons in the nation.

Wanderlust 2020 13.1 New Start And Finish



Map Data © OpenStreetMap Contributors

Wanderlust 10k 2020



Wanderlust 5k 2020 New Start And Finish Area





CITY COUNCIL MEMO

DATE: January 25, 2021

TO: Mayor and City Council

FROM: Jennifer Krupa, Special Events Coordinator

SUBJECT: Health & Safety Plan for Redbud Artisan Market

Summary:

Kathy Hill has submitted a health & safety plan for review and approval to host the Redbud Artisan Market on Saturday, April 3, 2021 at Marktplatz (Adelsverein Halle, Oktoberfest Halle and catering kitchen).

Recommendation:

City council should consider adoption of a motion to allow the Redbud Artisan Market to take place at Marktplatz on Saturday, April 3, 2021, based upon the information included in the attached health & safety plan.

Background / Analysis:

The Redbud Artisan Market has taken place at Marktplatz in the past, the most recent event was in 2017.

On July 20, 2020, city council approved a moratorium for special events on City-owned property effective August 1, 2020 through November 1, 2020, to slow the spread of the novel coronavirus (COVID-19) in the community.

In addition to the moratorium on special events, the city council voted to prohibit all other outdoor gatherings, on city property in excess of 75 people from August 1, 2020 through November 1, 2020, other

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than those gatherings set forth in in paragraph numbers 1, 2, or 4, of Executive Order GA-28 (as amended) issued by Governor Greg Abbott. Events over 10 people but under 75 people are required to submit a Health and Safety Plan for the mayor to review and ultimately approve before moving forward.

At the October 19th city council meeting, the moratorium was extended to November 16, 2020.

At the November 16th city council meeting, the moratorium was extended to December 31, 2020.

At the December 21st city council meeting, the moratorium was extended to February 28, 2021 with the following events approved to move forward: Hill Country Indian Artifact Show, Kid Fish, and St. Mary's Catholic Schools Week Parade.

Attachments:

Redbud Artisan Market Health & Safety Plan; Adelsverein & Oktoberfest Halle diagrams; DSHS COVID-19 Flyer


Department Approval


City Manager Approval


City Attorney Approval

The City of Fredericksburg

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COVID-19 Health and Safety Policy:

Event:

Redbud Artisan Market is a for-profit art show. This is the 4th year running the show twice a year.

Location:

Adelsverein and Oktoberfest Halles, and the catering kitchen at Marktplatz have been reserved for April 3, 2021, from 10:00 am till 5:00 pm.

Pricing:

The event is open and free to the public. Vendors pay a booth fee to participate.

Event Organizer Contact Information:

Kathy Hill, is the event organizer and founder of Redbud Artisan Market. (9200 McGregor Lane, Dripping Springs, Tx. 512 660-3328, redbudartisanmarket@gmail.com)

Since the virus causing Covid-19 can be spread to others by infected persons who have few or no symptoms, it is the policy of Redbud Artisan Market that all vendors and visitors must abide by the following:

Booth spacing:

When setting up the show, all booths will be spaced apart so that there is room for customers to walk around them on 3 sides, to view the merchandise without being close to another customer, as the aisles will be at least 6 ft. wide.

Vendor capacity:

Booths will be limited to 40 booths in Adelsverein Halle and 16 booths in Oktoberfest Halle.

Social distancing:

1. Although evidence indicates that the use of face coverings is effective to help prevent the spread of Covid-19, we require vendors and patrons of Redbud Artisan Market to maintain a distance of at least 6 feet between one another when at all possible.
2. Customers who form a line to any one booth, should separate from one another by at least 6 feet. Each vendor will be required to have a small sign on their table or hanging from their tent stating that face coverings are required.

Face coverings:

1. Face coverings are required to be worn by all vendors and any individuals within 6 feet of other customers or vendors. There are no exceptions to this policy.
2. Furthermore, face coverings must be worn appropriately: both the mouth and nose must be covered and the covering is never to be removed or the position altered on the face while within 6 feet of other customers or vendors. The exceptions to this will be for people who become incapacitated, unconscious, or who suffer from some acute difficulty in breathing. If you have difficulty breathing at the onset of your visit, and cannot wear a mask, we ask that you refrain from entering.

Temperature checks:

Temperature checks will not be provided as the pavilions at the Marktplatz are open on all sides,

making this unmanageable. There is no single point of entry.

Personal Protective Equipment (PPE):

PPE will not be provided but will be required of each vendor, event helpers, and patrons of Marktplatz. Signs stating that face coverings required will be posted on each side of the pavilions.

Announcements & signage about safety protocol:

Announcements will not be made at the event, as we will not have equipment enabling us to announce anything. We will place signs regarding COVID-19 protocols around each pavilion on the poles and the signage is attached to this plan.

Catering kitchen:

I have reserved the kitchen area only so that I can have a place to put packaged snacks that I like to provide for my vendors, free of charge. Nothing will be prepared inside of the kitchen, but there will be a counter with food snacks available to the artists when they would like a snack. They will be required to wear a mask inside and to take their food outside to eat it. A sign will be posted on the kitchen door.

Hand sanitizer:

Each vendor will have hand sanitizer available on their table for customers and will be asked to use hand sanitizer before and after handling a transaction.

Food and beverages:

Food & beverages will not be sold, so there will be no sampling to consider.

Public restrooms and hand-wash stations:

Restrooms and hand-washing stations/sinks are available at Marktplatz and are maintained by the City of Fredericksburg.

Event promotion/information:

When advertising for this event, safety protocols will be mentioned/listed for the public to see. All vendors will sign an application stating that they understand and agree to abide by the rules for the show.

Event website:

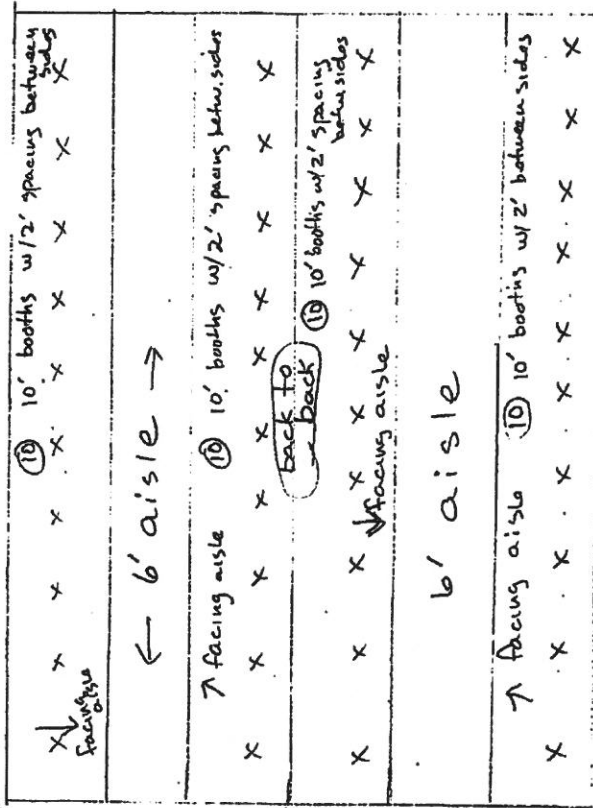
<https://www.redbudartisanmarket.com/>

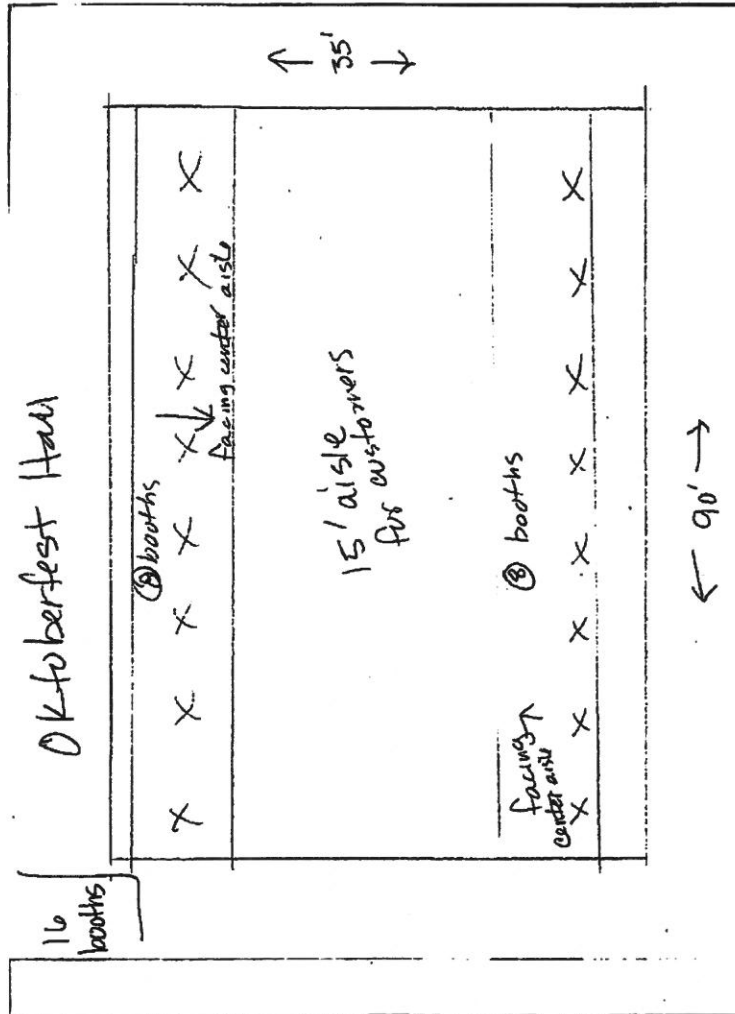
Social media site (Facebook):

<https://www.facebook.com/Redbud-Artisan-Market-376852969327182/>

40 booths

Adelsverein Hall





COVID-19: What to Do



Stay **6 feet away** from all people not in your household.



Wash hands often with soap and water for **20 seconds**.



When soap and water aren't available, use hand sanitizer with at least **60% alcohol**.



Wear a face covering in public.
Cover coughs and sneezes with a disposable tissue.



Avoid touching your eyes, nose, and mouth with unwashed hands.



Disinfect surfaces, buttons, handles, knobs and other places touched often.



If sick, get tested and then stay home.

COVID-19



TEXAS

Health and Human
Services

Texas Department of State
Health Services

updated 07/16/20
9:30 am

For updates and more information, visit dshs.texas.gov/coronavirus.

Dial:  **211** or Visit: **211texas.org**

COVID-19 Mental Health Support Line:
1.833.986.1919

Future Agenda Items

City Council

February 15, 2021 Regular Meeting

City Council = Red

1st and 15th Regular Meetings @ 6p.m.

Planning & Zoning = Green 2-3-2021 @ 5:30 p.m.

Historic Review Board = Purple 2-9-2021 @ 5:30 p.m.

Board of Adjustment = Blue 2-11-2021 @ 5:30 p.m.

City Events = Yellow

Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Proclamation

Consent

1. 2-1-2021 City Council Regular Meeting Minutes

Ordinances

Resolutions

Public Hearing

1. Z-2019 Nick Taylor CUP

Approvals-Misc.

1. Z-2019 Nick Taylor CUP
2. Flood Infrastructure Grant Agreement
3. Bond Approval

Presentations, Discussions and Updates:

1. Presentation from 175th Anniversary Celebration Update
2. Consideration of the extension of the moratorium on special events and outdoor gatherings of 75 or more people on City-owned property

Executive Session

March 1, 2021 Regular Meeting

City Council = Red

1st and 15th Regular Meetings @ 6p.m.

Planning & Zoning = Green 2-3-2021 @ 5:30 p.m.

Historic Review Board = Purple 2-9-2021 @ 5:30 p.m.

Board of Adjustment = Blue 2-11-2021 @ 5:30 p.m.

City Events = Yellow

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Proclamation

Consent

1. 2-15-2021 City Council Regular Meeting Minutes

Ordinances

- 1.

Resolutions

Public Hearing

Approvals-Misc.

- 1.

Presentations, Discussions and Updates:

- 1.

Executive Session